

**INVITATION TO BID**  
**BID #S-6-26**

The City of Cheyenne will receive sealed bids via the City's eProcurement Portal, until 2:00 p.m. local time on November 12, 2025 for the "High Plains Arboretum –Greenhouse and Lath House Demolition and Abatement" project.

Bidding documents may be downloaded online at: <https://procurement.opengov.com/portal/cheyennecity>

A MANDATORY pre-bid meeting will be held on October 31, 2025 at 10:00 am. High Plains Arboretum Headhouse, West End of Howard Lane at Hildreth Road, Cheyenne, Wyoming. The City will reject bids from any company who has not signed the attendance sheet prior to the commencement of the mandatory pre-bid meeting.

Bid guarantee in the amount of 5% of the total bid must accompany any bid submitted. The 5% bid guarantee may be in the form a bid bond secured and issued by a surety or guaranty company authorized to do business in the State of Wyoming or a cashier's check made payable to the City of Cheyenne.

The successful bidder shall furnish and pay for satisfactory performance and payment bonds in the amount of one hundred percent (100%) of the accepted bid. A surety bond is required for contracts over \$150,000.00.

Provisions of Wyoming Statute 15-1-113 are, by reference, made an express part of the contract documents. The City reserves the right to reject any or all bids and to waive any formalities in the bidding.

TJ Barttelbort, Purchasing Manager  
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