

Otips Inc seeks Customer Success & Marketing Coordinator, Cheyenne, WY (remote allowed). Coord. client onboarding, mktg. outreach, training sessions, meetings, customer dbs., follow-up on svc. issues, client materials/presentations/comms., event logistics, content calendars, basic svc. metrics, and interdept. collaboration among mktg., sales & support teams. Req. 2 yrs formal educ. in Communications, Int'l Relations, English Philology or related + 1 yr exp. in customer svc., hospitality, or event coord.; prof. in MS Office Suite (Word, Excel, PowerPoint); strong org. skills, customer focus, and ability to manage multiple concurrent tasks. Mail resumes: Otips Inc., Attn: HR Dept, 1311 Park St., Ste. 1006, Alameda, CA 94501.