

Looking for Senior Center Manager

If your calling is to be of service to your community, then come join our team.

In addition to office skills, responsible for coordinating/recruiting volunteer staff & kitchen staff, step into any given position when needed, assist in delivering Head Start daily meals. Attend board meetings and generate managerial reports as required. Interface with government funded programs and prepare monthly reports as needed. TB test, able to pass Food Manager's Certification. Background ground check/level one clearance required, or able to obtain.

Must enjoy working with Seniors, be a cheerleader to all and be a small team player.

928-536-2222

email: Silvercreeksrcenter@gmail.com