Waterloo, Iowa, January 20, 2026

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Microsoft Teams, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Justin Brandt, Tavis Hall, Ritch Kurtenbach, Chris Schwartz and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Brandt, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as amended and approved. Motion carried.

PRESENTATIONS

Sheriff's Office Promotion- Nick Stocks promoted from Sergeant to Lieutenant.

Grow Cedar Valley – Katy Susong gave a presentation on Grow Cedar Valley and their focus on economic development, highlighting business attraction, talent and workforce development, advocacy, and partnerships.

Kurtenbach moved the following resolution seconded by Hall.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE PAYMENTS, against the various settlements of such claims as allowed:

GEN BASIC FUND

30 SOMETHING RE	rent	200.00
ABD PROP MGMT	rent	925.00
ACC ANALYTICAL TEST	svc	188.00
ADV AUTO PARTS	supl	168.83
AMAZON	supl	1,100.80
ARNOLD MOTOR	supl	8.54
AT&T	util	28.73
AT&T MOBILITY	util	2,106.08
BENTON BLDG CTR	supl	5.25
BH WASTE DISPOSAL	svc	82.79
C&C WELD SAND BLAST	rpr	130.75
CAP SANITARY	supl	609.00
CARRINGTON MTG SVC	rent	500.00
CBHS	alloc	2,333.33
CV SPORTSPLEX	svc	291.04
C IA JUV DET CNT	trans	693.25
CENTURYLINK	util	100.14
CLIFTLARSALLEN	svc	10,700.00
CNC INVEST	rent	225.00
CODE 4	svc	1,875.00
CORINTHIAN SVC	svc	1,000.00
CROSSROADS AUTO	rpr	480.99
CUNNINGHAM PROP	rent	225.00
CV COMMERCIAL	rent	225.00
EASTGATE MHC	rent	450.00
EDALE WATER WORKS	util	100.00
FBI-LEEDA	train	1,590.00
GOVT FINANCE OFFICERS	alloc	725.00
GREENLEE ENT	rent	250.00
HAGARTYWAYCHOFFGRARUP	svc	1,000.00
HAWKEYE ALARM	rpr	250.50
HOTEL PRESIDENT	rent	414.00
INARRITU BERTHA RAFAEL	rent	500.00
IA DEPT OF INSPECT	lics	36.25
IA DEPT OF INSPECT APPEALS	permit	75.00
IA ST OF	svc	1,346.76
IA'S CO CONSERV SYST	svc	1,107.00
JENKINS, DEMARRIS	rent	325.00
JENSON LAW FIRM	svc	109.20
KAUFFMAN, MATTIE	rpr	825.00
KCVM 93.5 THE MIX	advrt	342.00
KLEMKE, JASON	rent	200.00
KOEHLER, BRIAN	rent	275.00
KROEGER MIKE	rent	450.00
LEXISNEXIS	supl	391.31
LEXISNEXIS	lics	427.68
MAIL SVC	post	4,325.65
MBA PROP	rent	200.00
MEDIACOM	util	439.95
MEDIACOM	util	48.42
MERCYONE	util	20.00
MERCYONE	trans	832.00
METRO INVEST	rent	200.00
MID AM ENERGY	util	21,877.57
MID STS ORG CRIME INFO CTR	util	250.00
MODUS	rpr	6,320.00
MOTEL 6	shlt	634.00
NTL ELEVATOR INSPECT	rpr	93.50
N IA JUV DET SVC	shlt	9,750.00
NU PROP	rent	225.00
ODP	supl	407.97
OMNI INVEST	svc	592.80
PATHWAYS	svc	5,658.31
PERFORM RES CONSULT	svc	23,283.00
RICOH USA	svc	1,890.79
RIGEN	rent	200.00
SALTCO	eqp	1,247.00
SCHUMACHER ELEVATOR	rpr	1,664.15
SINDT PROP	rent	200.00
SLINGSHOT25	svc	5,000.00
SPEE DEE DELIVERY	svc	10.45
STOKES WELDING	supl	90.00
STOREY KENWORTHY	supl	596.62
SUMMIT FOOD	food	14,743.70
TEDS HARDWARE	supl	76.95
TERMINIX PRESTO-X	svc	343.78
THE NOLL WILSON GROUP	svc	3,750.00
THE SHRED MASTER	svc	394.80
UNION AT N CROSSING	rent	675.00
US CELLULAR	util	1,447.19
US CREMATION SOCIETY	svc	2,000.00
VGM GROUP INC	svc	299.00
WLOO WATER WORKS	util	500.00
WI ST LAB OF HYGIENE	svc	330.00
IA DEPT OF REV	stpay	214.77
IA DEPT OF REV	stpay	83.16
EBC	flex	3,601.66
ACCESS SYSTS	svc	282.72
BICKLEY, MADELINE	svc	400.00
BICKLEY, MARK	svc	1,390.00
CFU	util	200.00
CFU	util	112.22
CFU	util	265.00
CFU	util	1,867.31
CFU	util	403.31
CFU	util	58.21
CFU	util	85.00
CUREMD.COM INC	svc	1,261.29
DAN DEERY MOTOR	rpr	733.85
EPM IA	rent	400.00
FULLER, ANGELA	svc	250.00
GALLS	unif	14.37
GRIMM, TRINITY D	train	2,030.00
HERNANDEZ, JASON	svc	2,250.00
JOHNSTONE SUPL	supl	450.71
MARCO INC	svc	128.38
MENARDS CF	supl	56.48
MENARDS WLOO	supl	272.80
MICROBAC LABS	svc	547.50
MPH INDUSTRIES	svc	584.22
P&K MIDWEST	supl	51.16
PER MAR SECURITY	svc	3,483.68
PITNEY BOWES	svc	1,256.82
PPG ARCHITECTURAL	supl	25.47
PTS OF AM	train	6,492.00
QUADIENT	post	347.19
ROCK STAR RE	rent	225.00
SANDEE'S	supl	147.29
SIECH JOSHUA	trans	44.00
STERICYCLE	svc	155.14
SCHMIDT JOSEPH GEN SUPPL FUND	trans	59.48
AT&T MOBILITY	util	281.40
ELECTION CTR	svc	199.00
ISACS	conf	220.00
ELEC SYSTS SOFTWARE RURAL BASIC FUND	svc	70,068.22
ADV AUTO PARTS	supl	29.80
DAN DEERY MOTOR SEC RDS FUND	rpr	1,508.34
AIRGAS N C	eqp	471.90
AMAZON	supl	76.29
ARNOLD MOTOR	supl	837.36
CENTURYLINK	svc	108.13
ISACS	conf	220.00
LIBERTY TIRE RECYC	rpr	209.32
MID AM ENERGY	util	75.96
MID AM ENERGY	util	108.83
MID AM ENERGY	util	15.06
MID AM ENERGY	util	73.41
MID AM ENERGY	util	18.02
MID AM ENERGY	util	326.93
MID AM ENERGY	util	323.41
MITCHELL1	supl	554.36
MURPHY TRACTOR	supl	228.15
OVERHEAD DOOR	rpr	135.00
PHELPS UNIFORM	svc	80.27
SAM ANNIS & CO	svc	2,095.55
TRUCK CTR CO	rpr	3,764.29
VAN DIEST SUPL CO	supl	2,475.00
ANTON SALES	supl	90.14
BH RENTAL	eqp	503.91
BMC AGGREGATES	supl	2,450.85
CF CITY OF	svc	34.00
CFU	util	56.04
CFU	util	5.60
CFU	util	75.00
CFU	util	9.10
CFU	util	9.10
CONS ENERGY HARTLAND	fuel	1,341.48
DIAMOND MOWERS	supl	142.06
DONS TRUCK SALES	rpr	2,633.60
FASTENAL CO	supl	405.16
HUDSON CITY OF	util	47.77
KASUPOVIC, ADMIL		
JAIL COMM FUND	reimb	107.50
ECOLAB INC	eqp	444.52
TURNKEY CORRECT	svc	4,789.29
BOB BARKER CO CONSERV TRUST	supl	366.84
MENARDS WLOO LOST FUND	supl	49.96
BENTONS RDY MIXED CONCRETE	supl	1,773.25
BOULDER CONTRACTING RURAL SEWER FUND	svc	131,558.93
MICROBAC LABS INS TRUST FUND	svc	157.00
WELLMARK INC	ins	61,189.93
NAVITUS HEALTH SOLS SELF INS LIAB PROP FUND	ins	27,190.84
BH COLLISION E911 FUND	rpr	5,486.70
AM TOWER CORP	util	9,056.68
BHC CONSOLIDATED	reimb	30,000.00
CENTURYLINK	util	235.18
COLOFF MEDIA	util	2,348.00
DUNKERTON TELEPHONE	util	943.80
MID AM ENERGY	util	296.21
WINDSTREAM IA COMM	util	154.07
CFU	util	1,200.00
CFU	util	102.50
CTS LANGUAGELINK	svc	17.39
FARMERS MUTUAL TELEPHONE	util	120.74
EMERG MGMT FUND INRCOG	svc	2,274.77
CONS COMM FUND COLUMN	svc	65.21
SANDEE'S ASSESSOR FUND	supl	45.20
COMM APPRAISERS	svc	1,140.00
WELLMARK-ASSESSOR	ins	13,694.55

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS

Catherine Nicholas, County Engineer – Provided a roads update.

Gabbi DeWitt, Marketing Coordinator – Announced a Snow Plow Meet & Greet for Wednesday, January 21, weather permitting.

Moved by Schwartz, seconded by Kurtenbach that the MINUTES of the Board Meeting held Regular Session on January 13, 2026, be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Hall moved the following RESOLUTION seconded by Schwartz.

TO APPROVE, RECEIVE, PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
2. The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust records accordingly.

NAME	TITLE	TO	DATE	CHANGE
SHERIFF, NATHAN NEFF				
Baughman, Jacob	Civ Detent Officer	$26.52	1/7/2025	Termination
Rettinger, Benjamin	Master Control Tech	$29.55	1/4/2026	Termination
Slice, Philip	Dep Sheriff	$30.98	1/5/2026	New Hire
Westerlund, Triston	Dep Sheriff-Jail	$30.98	1/4/2026	Promotion
TREASURER, LYNDA HINTZMAN				
Otero, Mary	Office Specialist	$19.53	1/5/2026	New Hire
CONSOLIDATED COMMUNICATIONS, JUDY FLORES				
Behrends, Christopher	Civilian Dispatcher	$25.60	1/5/2026	New Hire
Behrends, Christopher	Civilian Dispatcher	$25.60	1/11/2026	Termination
Harman, Austyn	Civilian Dispatcher	$25.60	1/5/2026	New Hire
Johnson, Cameron	Civilian Dispatcher	$25.60	1/6/2026	New Hire
Panos, Nathan	Civilian Dispatcher	$25.60	1/5/2026	New Hire
TOWNSHIP				
Lichty, Jonathan	Township Official	$20pre diem	1/14/2026	New Hire

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

CONSENT AGENDA ENDS

Kurtenbach moved the following RESOLUTION seconded by Brandt that the LOWEST RESPONSIBLE BID received Oden Enterprises, Wahoo, NE (letting held January 13, 2026, 9:05 a.m.) for Project L-3011, Steel Materials for Oxley Road Bridge with a total bid of $38,134.12 (Engineer's Estimate of $31,970.00) be awarded and direct the Chair to sign resolution authorizing the County Engineer to sign the contract and to receive and place on file the Contractor's Bond and Certificate of Insurance as recommended by Catherine Nicholas, County Engineer.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

Schwartz moved the following RESOLUTION seconded by Hall that the AGREEMENT received from Clapsaddle Garber Associates, Cedar Falls, Iowa for monument preservation and on-call surveying Services for calendar year 2026 at various locations in Black Hawk County with a quote of $6,200.00 for monument preservation and surveying services at varying rates as detailed in the agreement, not to exceed $15,000, be approved and for the chair to sign as recommended by Catherine Nicholas, County Engineer.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

Moved by Brandt, seconded by Hall to conduct the drawing for term lengths for the newly created Supervisor districts, as required by SF 75 and pursuant to Iowa Code 331.208, to determine which districts will serve initial two-year and four-year terms. Motion carried. The resulting term lengths for each district are as follows:

- **District 1:** 4-year term
- **District 2:** 2-year term
- **District 3:** 2-year term
- **District 4:** 4-year term
- **District 5:** 4-year term

Moved by Brandt, seconded by Hall to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on February 17, 2026, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa on the proposed Fiscal Year 2026 pavement markings project in various locations throughout Black Hawk County. Motion carried.

Moved by Schwartz, seconded by Hall to direct the County Auditor that the TRAVEL REQUEST submitted by Ritch Kurtenbach, County Supervisor, be approved and that the Chair be directed to sign for same: in the amount of $851.00 to attend the ISAC Spring Conference, March 11-13, 2026. Motion carried.

Schwartz moved the following RESOLUTION seconded by Hall to approve AMENDED Board appointments to the respective boards and committees for the 2026 calendar year, as originally approved at the January 2, 2026, meeting.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

Discussion/Possible Board Action on Standing Committees.

Brandt moved the following RESOLUTION seconded by Hall that any advisory committee, task force, or working group created by the Black Hawk County Board of Supervisors constitutes a "government body" under Iowa Code 21.2 and must comply with all requirements of Iowa Code Chapter 21, including open meetings, public notice, and minutes effective January 20, 2026

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. Resolution adopted.

Discussion of new logo placement on the courthouse exterior windows and other county building locations. Gabbi DeWitt, Marketing Coordinator, presented images of signage for the main entrance and all three conference rooms.

WORK SESSION

Discussion – Consideration of all aspects of the FY27 Black Hawk County Budget. FY27 department budget presentations included: **Conservation – Mike Hendrickson,** reporting revenue up 2.3% and operating expenses up 1%, $580,000 requested in capital improvements for park and trail projects; **Human Resources – Amanda Fesenmeyer**, noting an 88% retention rate for FY25 and increased budget requests for training, professional services, and support for wellness programs and employee incentives; **Treasurer – Lynda Hintzman**, reporting revenue up 18% and operating expenses down 1.8% with DOT providing a queuing system eliminating the need for an individual contract; and **Roads/Engineer – Catherine Nicholas,** reporting that FY27 revenue exceeds expenses, with revenue up 1.84%. Operating expenses increased due to professional services, fuel, materials, and safety items, while capital requests are down 44%.

ANY REPORTS OR INFORMATION FROM THE BOARD

Supervisor Schwartz – Middle Cedar Watershed Management Authority (MCWMA) – Provided an update on grant funding, noting the group is awaiting agreement for a $2 million grant for the Middle and Upper Cedar watersheds and is also exploring additional National Fish and Wildlife Foundation grant opportunities

On motion and vote the meeting adjourned.

Linda Laylin, Chair, Board of Supervisors

Karen Showalter, County Auditor