

**METROPOLITAN TRANSIT AUTHORITY  
OF BLACK HAWK COUNTY  
BOARD OF TRUSTEES Meeting  
Thursday, July 23, 2025**

The Board of Trustees of the Metropolitan Transit Authority of Black Hawk County met on the above date in regular session, according to the law and the rules of said Board. The meeting was called to order at 12:00 pm by Board Chair Sharon Droste. Robert Sneed did roll call. Present were Trustees: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Absent: Bonetta Culp, Rick Newlon and Stephanie Sheetz.  
Staff present: David Sturch, General Manager; Cory Ernst, Fixed Route Operations Manager; Philip Golden, Para Transit Manager; Dave Weigel, Lead Mechanic and Robert Sneed, Office Manager.  
Absent: Mladen Gledic, Finance Manager  
Public: None

**AGENDA**

Motion made by Bob Seymour and seconded by Lon Kammeyer that the agenda be approved.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**MINUTES**

Motion made by Bob Seymour and seconded by Rose Middleton that the minutes of the November and December meetings of the Board of Trustees be approved.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**CONSENT AGENDA:**

The following items will be acted upon by a voice vote on a single motion without separate discussion, unless a MET board member requests that a specific item be considered separately.

1. General Manager Report
2. Financial Report
3. Operations/Maintenance Report
4. Training/On Street Operations

Motion made by Rudy Jones and seconded by Dusky Steele to approve the consent agenda.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**PUBLIC COMMENTS:**

None

**ACTION ITEMS:**

**1) Motion to approve the Authority's FY26 Local Capital Plan.**

David explained the FY26 Local Capital Plan.  
Motion made by Bob Seymour and seconded by Rose Middleton to approve the Authority's FY26 Local Capital Plan.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**2) Motion to approve the purchase of two (2) desktop computers from Computer Worx of Cedar Falls, Iowa not to exceed \$2,000. Funds will come from the Local Capital Program FY25.**

Motion made by Lon Kammeyer and seconded by Rudy Jones to approve the purchase of two (2) desktop computers from Computer Worx of Cedar Falls, Iowa not to exceed \$2,000.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**3) Motion to approve Sections 400, 500, and 600 of the MET Employee Policy Handbook.**

David explains the updates to MET's Employee Policy Handbook.  
Motion made by Bob Seymour and seconded by Jessica Rucker approve Sections 400, 500, and 600 of the MET Employee Policy Handbook.  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**4) Motion to approve the revisions of MET Transit Agency Safety Plan (ASP).**

David explains the updates to the Agency Safety Plan.  
Motion made by Rose Middleton and seconded by Rudy Jones to approve the revisions of MET Transit Agency Safety Plan (ASP).  
Ayes: Sharon Droste, Jessica Rucker, Lon Kammeyer, Shannon Bass, Rudy Jones, Rose Middleton, Dusky Steele, and Bob Seymour.  
Nays: None  
Motion carried.

**DISCUSSION ITEMS:**

- 1) Board Calendar

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None.

The meeting concluded at 12:50 pm.  
Robert Sneed, Office Manager

**MET Transit Check Register  
June1-30, 2025**

Date	Num	Name	Amount
06/09/2025	43754	1st Ayd Corp	245.28
06/09/2025	43740	AFLAC	1,191.62
06/09/2025	43758	AGVANTAGE FS, INC. LOC48	671.51
06/19/2025	43786	AGVANTAGE FS, INC. LOC48	826.49
06/09/2025	43742	Allen Occupation Health Services	202.00

06/17/2025	43778	Allen Occupation Health Services	202.00
06/24/2025	43804	Allen Occupation Health Services	202.00
06/17/2025	43776	AMALGAMATED TRANSIT UNION	12.00
06/09/2025	43747	ANSWER PLUS, INC	74.00
06/09/2025	43752	BAUER BUILT, INC.	5,003.00
06/30/2025	43813	BERKSHIRE HATHAWAY HOME	15,252.75
06/09/2025	43748	BLACK HAWK WASTE DISPOSAL	160.00
06/02/2025	43734	CAPITAL ONE BANK (USA), N.A.	1,301.57
06/27/2025	43809	CAPITAL ONE BANK (USA), N.A.	2,232.74
06/02/2025	43732	CAPITAL ONE COMMERCIAL	242.97
06/09/2025	43746	CENTURY LINK	831.55
06/03/2025	43735	CITY LAUNDERING CO.	341.53
06/12/2025	43768	CITY LAUNDERING CO.	74.17
06/24/2025	43796	CITY LAUNDERING CO.	123.65
06/27/2025	43808	CITY LAUNDERING CO.	74.17
06/12/2025	43771	CITY OF WATERLOO.	10,950.84
06/30/2025	43815	COMPUTER WORX	50.00
06/12/2025	43773	COURIER COMMUNICATIONS	249.00
06/24/2025	43801	DEX MEDIA EAST	50.25
06/24/2025	43800	FIDELITY SECURITY LIFE	491.11
06/17/2025	43779	GALLS/QUARTERMASTER	131.51
06/09/2025	43759	GENFARE, LLC	3,761.61
06/09/2025	43751	GILLIG LLC	2,844.99
06/03/2025	43738	GLOBAL EQUIPMENT COMPANY	473.94
06/17/2025	43780	GLOBAL EQUIPMENT COMPANY	473.94
06/09/2025	43741	Gordon Flesh Company INC	66.00
06/24/2025	43795	HDA Lifts LLC	4,715.89
06/12/2025	43767	HIBU INC.	81.00
06/03/2025	43736	INTELLICORP RECORDS, INC	128.80
06/09/2025	43757	Interstate Batteries of Upper Iowa	825.70
06/09/2025	43765	IWI MOTOR PARTS	1,557.41
06/24/2025	43803	KAREN'S PRINT RITE	470.40
06/09/2025	43743	KCVM 93.5 THE MIX Coloff Media	500.00
06/12/2025	43772	KWIK TRIP / KWIK STAR STORES	35.92
06/24/2025	43791	LINCOLN SAVING BANK	791.70
06/17/2025	43777	LOCAL 1192	1,281.86
06/02/2025	43733	Locksperts	16.91
06/19/2025	43787	MEDIACOM	336.90
06/24/2025	43797	MEDIACOM	73.84
06/30/2025	43812	MEDIACOM	276.90
06/17/2025	43783	MIDAMERICAN ENERGY CO.	1,832.01
06/09/2025	43756	MUTUAL WHEEL COMPANY	1,463.34
06/02/2025	43731	NEW YORK LIFE	1,248.32
06/03/2025	43737	NORTHLAND PRODUCTS CO.	1,024.65
06/09/2025	43762	NORTHLAND PRODUCTS CO.	377.90
06/17/2025	43781	NORTHLAND PRODUCTS CO.	1,414.93
06/09/2025	43750	O'REILLY AUTOMOTIVE, INC.	234.70
06/02/2025	43730	OFFICE PRIDE	1,169.00
06/30/2025	43814	P.D.C.M.	175,632.00
06/12/2025	43769	Park Waterloo	123.50
06/27/2025	43807	Park Waterloo	123.50
06/09/2025	43744	RADIO COMMUNICATIONS	385.00
06/09/2025	43763	RADIO COMMUNICATIONS	95.00
06/17/2025	43784	RADIO COMMUNICATIONS	83.34
06/09/2025	43755	RAY MOUNT WRECKER SERVICE	436.00
06/24/2025	43802	RICOH USA, INC	38.25
06/12/2025	43774	RYAN EXTERMINATING, INC.	39.83
06/09/2025	43753	SCOT'S SUPPLY	106.87
06/12/2025	43770	SRF Consulting Group, Inc.	1,012.50
06/19/2025	43788	SRF Consulting Group, Inc.	81.00
06/09/2025	43761	SUPERIOR WELDING SUPPLY	135.00
06/24/2025	43799	THE STANDARD INSURANCE CO.	2,905.18
06/09/2025	43749	TRUCK CENTER COMPANIES	2,935.28
06/09/2025	43760	U. S. POST MASTER	350.00
06/03/2025	43739	UniteGPS, LLC	990.00
06/24/2025	43798	US CELLULAR	395.80
06/30/2025	43811	WATERLOO WATER WORKS	1,314.44
06/17/2025	43782	WELLMARK BCBS OF IOWA	38,194.86
06/19/2025	43789	DAVE WEIGEL	217.93
06/24/2025	43790	DAVE WEIGEL	1,158.89
06/26/2025	43806	DAVE WEIGEL	26.34
06/30/2025	43810	DAVE WEIGEL	106.95
06/09/2025	43766	JIM NIENKARK	399.52
06/18/2025	43785	John Schindwein	431.35
06/13/2025	43775	JOYCE ARENDS	344.24
06/09/2025	43745	KATHY PLUMMER	577.20
06/24/2025	43794	LARRY MEYER	831.36
06/24/2025	43792	MARK LITTLE	557.28
06/24/2025	43793	RICHARD MEYER	1,152.24
06/26/2025	43805	RON VANDER MEIDE	1,054.56
06/09/2025	43764	Steven Olerud	720.48
		<b>TOTAL:.....&gt;&gt;&gt;</b>	<b>301,621.96</b>