

Waterloo, Iowa, December 23, 2025

The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Microsoft Teams, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Justin Brandt, Ritch Kurtenbach, Linda Laylin, Chris Schwartz and Tavis Hall, Chair.

Absent: None.
Unless otherwise noted, all actions were approved unanimously.

Moved by Kurtenbach, seconded by Brandt that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

PRESENTATION - Department Highlights of 2025

Finance Director Michelle Weidner provided a departmental update on strategic planning, board office activities, FY2026 county budgets, and audit matters. She reported approximately \$10 million in capital assets with no audit comments for FY2024 or FY2025. Updates were provided on revisions to the community funding process, opioid settlement funding, liability and property insurance, ARPA project review, and the Washburn Sanitary Sewer System.

Brandt moved the following resolution seconded by Kurtenbach.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE PAYMENTS, against the various settlements of such claims as allowed:

GEN BASIC FUND		
21ST MORT CORP	rent	250.00
EST OF D REBOUCHE	reimb	700.00
SHRED MASTER	svc	185.60
TOP PRIOR PROP MGMT	rent	200.00
315 WALNUT COOP	rent	700.00
ACC ANALYTICAL TEST	svc	420.00
AMAZON	eqp	1,168.11
AT&T MOBILITY	util	2,582.48
BERARD-ABBAS, L	supl	38.07
CAMPBELL SUPL	supl	61.94
CAPITAL SANITARY	supl	609.00
CARNEGIE, JAMES	conf	121.00
CASTRO RENTALS	rent	200.00
C IA JUV DET CNT	supl	247.47
COLUMN	publ	492.00
COURIER	publ	391.00

CROSSROADS AUTO	rpr	206.08
DE WOLF MUSIC USA	svc	200.00
DICKEYS PRINTING	supl	20.00
FAMILY PSYCH ASSOC	svc	800.00
FISCHELS HOLDINGS	rent	475.00
FOSS KENNETH III	rent	200.00
GREENLEE ENTS	rent	825.00
GROTE PROP	rent	275.00
HAWKEYE ALARM	svc	1,300.00
HOLIDAY INN	train	1,747.20
HOMECREST PROP	rent	225.00
HUDSON HOLDINGS	publ	2,290.93
IA ST MED EXAMINER	svc	10,381.00
JAYTECH	svc	1,320.83
JOHNSON CO	svc	319.91
JPM	rent	275.00
KURTENBACH, R	conf	96.00
LEXISNEXIS	conf	426.18
LOCKE FH	trans	300.00
MAIL SVCS	post	5,913.26
MEDIACOM	util	429.95
METRO INVEST	rent	200.00
MID AM ENERGY	util	325.15
MID AM ENERGY	util	13.37
MIRACLE CAR WASH	svc	82.24
MOTEL 6	shltr	654.00
NELSON, LARRY	rent	700.00
ODP BUSINESS	supl	1,491.65
PITTSBURGH PAINTS	supl	465.75
POLK CO TREASURER	reimb	2,512.00
POOL TECH	supl	52.38
PRESERVE AT CROSSRDS	rent	250.00
PRINT INNOVATIONS	eqp	3,675.00
SADLER, WAYNE	rent	200.00
SALTCO	supl	1,127.00
SCHUMACHER ELEV	rpr	1,364.49
STOREY KENWORTHY	supl	6.43
SUMMIT FOOD	food	15,153.02
SUNSHINE CEDAR	rent	625.00
TEDS HARDWARE	supl	85.04
US CREMATION SOC	svc	1,000.00
VGM GROUP	svc	299.00
WLOO CITY OF	fuel	1,406.60
WLOO INVEST	fuel	500.00
WLOO WATER WORKS	rent	1,200.00
WINGERT, BRIAN	util	250.00
WOOLVERTON PRINTING	supl	225.00
YES COMMUNITIES	supl	350.00
IA DEPT OF REV	stpay	148.05
IA DEPT OF REV	stpay	21,831.36
EBG	flex	1,967.97
AHLERS & COONEY	svc	1,915.00
BICKLEY, MARK	svc	850.00

BUTZ, MELODY J	conf	174.00
CDW GVT	svc	8,509.16
CONVERGE ONE	svc	1,525.96
CUREMD.COM	svc	1,258.76
DAN DEERY	rpr	1,049.63
EBG	flex	5,107.07
FIRESTONE	rpr	1,058.56
FULLER, ANGELA	rpr	1,050.00
INQUIREHIRE	svc	107.00
JVA MOBILITY	rpr	316.00
MENARDS	eqp	776.88
PER MAR SEC	svc	4,043.14
PITNEY BOWES	post	791.67
RACOM CORP	rent	165.00
ROCK STAR RE	rent	225.00
SANDEE'S	supl	228.95
SCHROCK PROP	rent	800.00
SIECH JOSHUA	reimb	41.00
VALLEY PROP	rent	200.00
VENDIGARD FIRE EQP	svc	380.00
ZOHO CORP	svc	23,942.32
DASHER, JILL S	conf	169.00
PRENDERGAST H	conf	209.50
SCHMIDT JOSEPH	reimb	41.00
GEN SUPPL FUND		
GUY, RACHEL	svc	3.00
AM LEGION	rent	75.00
AT&T MOBILITY	util	1,070.21
IMWCA	othpay	42,001.00
N IA JUV DETENT SVCS	svc	30,524.26
ODP BUSINESS	supl	16.52
OURSAVOR	supl	
LUTHCHURCH	rent	30.00
RYDER TRANS	svc	333.52
ST PAUL UN METHODIST	rent	30.00
IA DEPT OF REV	stpay	234.00
FOUND 2 CRISIS SVC	shltr	1,026.30
RURAL BASIC FUND		
WLOO CITY OF	svc	8,017.03
IA DEPT OF REV	stpay	1,645.84
SEC RDS FUND		
AIRGAS N C	supl	370.27
ALPINE COMM	util	40.12
AMAZON	eqp	1,280.66
ARNOLD MOTOR SUPL	supl	103.60
CENTURYLINK	supl	101.26
GRUNDY CO RURAL ELEC	util	11.86
IA DOT	train	240.00
IA PRISON IND	supl	253.95
LA PORTE MOTOR	supl	609.00
MURPHY TRACTOR	supl	1,599.06
PHELPS UNIFORM	svc	80.27
REEDSBURG HARDWARE	eqp	3,998.75

TRUCK CTR	rpr	3,386.64
IA DEPT OF REV	stpay	2,845.80
ANTON SALES	supl	1,176.00
BAUER BUILT TIRE	eqp	383.67
CFU	util	55.93
CFU	util	5.60
CFU	util	9.10
CFU	util	9.10
CONS ENERGY HARTLND	fuel	2,647.02
D&D TIRE	rpr	265.00
DIAMOND MOWERS	supl	1,308.54
E C IA RURAL ELEC	util	25.25
RAY MOUNT WRECKER	svc	490.50
SCOTS SUPL CO	supl	66.32
JAIL COMM FUND		
AMAZON	eqp	19.99
DICKEYS PRINTING	supl	100.00
ULINE	svc	724.69
IA DEPT OF REV	stpay	48.00
ARP FUND		
FARBER SPEC VEHICLES	svc	385,522.00
CAP FUND		
RYDELL CHEVROLET	eqp	82,990.15
RURAL SEWER FUND		
MICROBAC LAB	svc	122.25
URBAN SVCS	svc	4,618.44
URBAN SVCS	supl	2,137.01
INS TRUST FUND		
WELLMARK	ins	76,214.31
NAVITUS HEALTH SOL	ins	23,880.77
NAVITUS HEALTH SOL	ins	2,658.24
WELLMARK	ins	92,914.41
SOLID WASTE FUND		
IA DEPT OF REV	stpay	129.00
E911 FUND		
AM TOWER CORP	util	9,056.68
CENTURYLINK	util	126.10
MID AM ENERGY	util	187.85
CFU	util	1,200.00
EMERG MGMT FUND		
CENTURYLINK	util	602.51
IEMAT	memb	350.00
MEDIACOM	util	236.90
RAPIDS REPRODUCT	eqp	130.00
WLOO CITY OF	fuel	113.56
IA DEPT OF REV	stpay	133.00
INRCOG	svc	3,308.95
CONS COMM FUND		
AMAZON	supl	797.14
CENTURYLINK	util	1,057.61
IA DEPT OF REV	stpay	2,431.00
ASSESSOR FUND	stpay	957.00
IA DEPT OF REV	stpay	

MCREE, MATTHEW	mileage	7.00
WELLMARK-ASSESSOR	ins	13,694.55
AYES: Brandt, Kurtenbach, Laylin, Schwartz, Hall,		
NAYS: None.	Resolution adopted.	
RECEIVE PROJECT UPDATES FROM DEPARTMENT HEADS/ELECTED OFFICIALS		
Cathy Nicholas-County Engineer reported on departmental activities, including brush cutting operations, delivery of approximately 700 tons of salt, and matters related to the Washburn Drainage District.		
Amanda Fesenmeyer-Human Resource Director , provided updates on the launch of the Wellbeats wellness platform beginning January 1, focusing on nutrition, mindfulness, and physical and mental health. She reported a second wellness focus group scheduled for January 15 to help define and develop the wellness incentive program, upcoming supervisor training in January, and a writing workshop planned for the MLK Day of Service.		

Moved by Laylin, seconded by Kurtenbach that the MINUTES of the Board Meeting held Regular Session on December 16, 2025, be and are hereby approved as submitted. Motion carried.

CONSENT AGENDA

Brandt moved the following RESOLUTION seconded by Laylin.

- The Board of Supervisors APPROVE INTERGOVERNMENTAL JOURNAL ENTRIES, and that the County Auditor be authorized and directed to TRANSFER monies within the various funds as submitted. (None)
- The PAYROLL ADJUSTMENTS submitted by the various departments and the County Auditor be authorized and directed to adjust records accordingly.

NAME	TITLE	TO	DATE	CHANGE
HEALTH DEPT, KAITLIN ELMRICH				
Rohwedder, Brooke	Clinical Dental Hygienist	\$36.47	12/15/2025	New Hire
3. THE CERTIFICATE OF INSURANCE for Accessiblu, Chapman Electric Inc, Communication Data Link LLC, JC Plumbing & Heating, Koch Building Company, Mike Fereday Heating and Air, Overhead Doors, and Urban Services LLC.				
AYES: Brandt, Kurtenbach, Laylin, Schwartz, Hall,				
NAYS: None.	Resolution adopted.			
CONSENT AGENDA ENDS				
Moved by Kurtenbach, seconded by Laylin that				

the TRAVEL REQUEST submitted by Justin Brandt, County Supervisor, be approved and to direct the Chair to sign for same: cost of \$426.00 to attend ISAC Statewide Supervisors Meeting in Des Moines on January 29th, 2026. Motion carried.

Moved by Kurtenbach, seconded by Laylin to direct the County Auditor to advertise for a PUBLIC HEARING/BID OPENING to be held at 9:05 a.m. on January 13, 2026, in Board Room 201 of the Black Hawk County Courthouse, 316 E. 5th Street, Waterloo, Iowa to open bids for the proposed purchase of steel to be used in the construction of Project L-3011 Oxley Road Bridge #74825. Motion carried.

Discussion/Possible Board Action – FY26 Community Services Funding. The Board discussed approaches to allocating community services funding. Supervisor Laylin supported distributing funds based on the scoring system as a percentage of total available funding. Supervisor Hall suggested establishing funding categories with designated funding amounts for each, allowing nonprofits to apply within specific categories (e.g., food and shelter), and proposed tiered award amounts based on scoring percentages.

Supervisor Brandt expressed a preference to remain within the \$100,000 budgeted amount. Staff reported there were 32 total applicants, and discussion focused on the top-ranked applications, generally the top half of applicants. The Board discussed funding all applicants scoring over 300 points, with awards based on the percentage of the total score.

Supervisors Brandt and Hall asked questions regarding the One City United application and its funding request, noting prior opioid settlement funding for the Recovery Café. Staff explained that once awards are approved, draft contracts are prepared based on the application scope and public purpose. The item will be placed back on the agenda for December 30.

Supervisor Kurtenbach provided an update on a tour of Thrive Now, highlighting the opening of its third recovery center in the state, located in Cedar Falls.

The Board extended Merry Christmas wishes.

On motion and vote the meeting adjourned.

Tavis Hall, Chair, Board of Supervisors
Karen Showalter, County Auditor