

Waterloo, Iowa, January 6, 2026
The Board of Supervisors of the County of Black Hawk, in the State of Iowa, met in regular adjourned meeting at the Courthouse in Waterloo, County Seat of said County, and electronically via Microsoft Teams, at nine o'clock (9:00) a.m., pursuant to law, to the rules of said Board, and to adjournment. The meeting was called to order and on roll call there were present: Justin Brandt, Tavis Hall, Ritch Kurtenbach, Chris Schwartz and Linda Laylin, Chair.

Absent: None.

Unless otherwise noted, all actions were approved unanimously.

Moved by Hall, seconded by Schwartz that the AGENDA be received and placed on file with the County Auditor as approved. Motion carried.

PUBLIC COMMENTS

Aaron Roberts, Waterloo: Mr. Roberts stated that a recent farmland sale was rescinded. He noted a discrepancy of \$17,000 between the checks issued and the amount the courts reported receiving. He has filed a motion regarding this issue and raised concerns about potential county corruption.

Tara Tigges, Hudson: Ms. Tigges expressed concern regarding Chief Daniel Banks, who filed an incident report involving her. She stated that this report has resulted in her losing her job with Hudson Schools. She requested that the board provide oversight on this matter.

YEARS OF SERVICE AWARD – to employee with twenty or more years of service.

Justin Stafford- 20 years with the Sheriff's Office.
Kurtenbach moved the following resolution seconded by Schwartz.

BE IT HEREBY RESOLVED by the Board of Supervisors of Black Hawk County, that the Board of Supervisors APPROVE EXPENDITURES, and that the County Auditor be authorized and directed to ISSUE PAYMENTS, against the various settlements of such claims as allowed:

GEN BASIC FIND

| | | | |
|--------------------------|-------|-----------|-----|
| MILLAR, MARLEY | reimb | 120.00 | QUE |
| ADVANCE AUTO PARTS | supl | 10.99 | ACI |
| AMAZON | eqp | 1,908.18 | B&B |
| BROOKSIDE VET HOSPITAL | food | 129.99 | BIO |
| C&C WELD SAND BLAST | rpr | 4,237.56 | BHD |
| CAMPBELL SUPPLY | rpr | 642.57 | FIF |
| CAP SANITARY SUPPLY | supl | 3,527.00 | FRE |
| CENTURYLINK | util | 504.89 | FUN |
| CRALL, MICHAEL G | rent | 200.00 | HEM |
| CROSSROADS AUTO | rpr | 713.86 | PAT |
| DICKEYS PRINTING | supl | 645.00 | PER |
| E C IIA COUNCIL OF GOVTs | svc | 5,077.00 | PER |
| EMA | alloc | 20,847.50 | ROB |

Prop
Norton, Maint
Trenton Asst \$20.77 1/2/2026 Term

B. TO RECEIVE AND PLACE ON FILE WITH THE COUNTY AUDITOR

1. The Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023 submitted by Michelle Weidner, Finance Director.
2. The electronic notice from the DNR for the electronic receipt and approval of the MANUFACTURER MANAGEMENT PLAN (MMP) update submitted by Mantello LLC ID #65096 located at 7131 Independence Ave, Waterloo, IA in Black Hawk County pursuant to 567 Code of Iowa §455B.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.
NAYS: None. Resolution adopted

CONSENT AGENDA ENDS

Moved by Hall, seconded by Schwartz to direct staff to publicize the vacancy on the Conservation Board, including the qualifications required for interested candidates. Motion carried. Supervisor Laylin noted the vacancy will occur in March.

Kurtenbach moved the following RESOLUTION seconded by Hall that the updated list of financial institutions, reflecting a name change, be approved as the 2026 DEPOSITORYS of Black Hawk County funds in conformance with all applicable provisions of 12B and 12C of the Code of Iowa in amounts not to exceed the maximum approved for each respective financial institution as submitted.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.
NAYS: None. Resolution adopted

Kurtenbach moved the following RESOLUTION seconded by Schwartz that the STATEMENT OF COMPLETION and FINAL ACCEPTANCE OF WORK for Project BRS-C007(173)-60-07, Dubuque Road Culvert Replacement, be approved and direct the Chair to sign for same and authorize and direct the Auditor to make final payment in the amount of \$15,150.35 with a total project cost of \$495,774.71 as recommended by Catherine Nicholas, County Engineer (Project contractor at \$505,011.69, contractor K Construction, Inc. Elkader, Iowa). Nicholas shared project completion photos.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.
NAYS: None. Resolution adopted

Hall moved the following RESOLUTION seconded by Schwartz that the Title VI AGREEMENT between Black Hawk County and the Iowa Department of Transportation naming Catherine Nicholas, the County Engineer, as the designated Title VI Coordinator be approved and direct the

Chair to sign for same. Nicholas noted that the requirement is due to the county receiving and spending federal funds. She was also happy to report on the county's ongoing efforts to improve accessibility for residents with disabilities.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. **Resolution adopted.**

Kurtenbach moved the following RESOLUTION seconded by Hall that the Title VI ASSURANCE between Black Hawk County and the Iowa Department of Transportation stating that Black Hawk County will comply with the following statutory/regulatory authorities; Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and 28 C.F.R. Part 21 in order to receive Federal financial assistance from the United States Department of Transportation be approved and direct the Chair to sign for same as recommended by Catherine Nicholas, County Engineer.

AYES: Brandt, Hall, Kurtenbach, Schwartz, Laylin.

NAYS: None. **Resolution adopted.**

Moved by Brandt, seconded by Schwartz to approve Supervisors Kurtenbach, Brandt, and Laylin to attend the ISU Extension Critical Governance virtual training sessions in 2026 at a cost of \$750. Motion carried.

WORK SESSION

Discussion – Consideration of all aspects of the FY27 Black Hawk County Budget. Finance Director Michelle Weidner presented property valuations for FY27. Department budget presentations included: **Recorder** – Sandise Smith, noting a potential \$275,000 increase if recording fees rise under 2026 legislation; **Veterans Affairs** – Yolando Loveless, noting the VA Director salary ranks 18th in Iowa; **Mental Health Patient Advocate** – Michelle Weidner; and **Public Health** – Kaitlin Enrich and Todd Parsons, reporting overall revenue up 13.57%. Requests include a full-time IT position, three THRIVE positions, and three part-time interns. Salaries and benefits account for 90% of the department's budget, with 40% of salaries granted-awarded.

ANY REPORTS OR INFORMATION FROM THE BOARD

Supervisor Kurtenbach – Reported that TSA PreCheck enrollment at Waterloo Airport will be offered February 10–13, from 9 a.m. to 5 p.m. A flyer with details will be provided.

Supervisor Laylin – Requested that the board appointments from January 2 be finalized.

On motion and vote the meeting adjourned.

Inda Laylin, Chair, Board of Supervisors

Karen Showalter, County Auditor