

4/15/19

|                              |  |                            |                       |                           |                        |
|------------------------------|--|----------------------------|-----------------------|---------------------------|------------------------|
| <b>District Name:</b>        | Marlin ISD   | <b>Name:</b>               | Jean Bahney, Ed.D.    | <b>Installation Type:</b> | Conservator            |
| <b>County District No.:</b>  | 073-903  | <b>Reporting Month:</b>    | March                 | <b>Board President:</b>   | Billy Johnson, Interim |
| <b>Date of Installation:</b> | 3/19/2019  | <b>Date of Submission:</b> | Friday, April 5, 2019 | <b>Superintendent:</b>    | Dr. Micheal Seabolt    |
| <b>Entry Condition(s):</b>   | Accreditation Issues Due to Low Academic Performance |                            |                       |                           |                        |

| Academic Accountability |   |                     |                       |                |  |
|-------------------------|---|---------------------|-----------------------|----------------|--|
| District Status         | Progress Toward Academic Accountability | Activities Complete | Exit Criteria         | Notes/Comments | District is currently rated "F" -- we are working together to identify a plan to improve the academic outcomes |
|                         | Off Track                               | 0%                  | See Exit Criteria Tab |                |  |

| Monitor/Conservator Activities & Status | Activity (Actions/Processes)   | Status      | Implementation Timeline |                     | Person(s) Responsible  | Expected Outcomes (Goal/Target)  | Results (Evidence/Outcomes/Data)   | Next Steps   |
|---|--|-------------|-------------------------|---------------------|--|--|--|--|
|   |  |             | Recommended Start Date  | Completed or Due By |  |  |  |  |
| Needs Assessment                        | District Leaders walked instruction in the elementary classes with Conservator; Notes were compared. | Not started | 3/8/2019                | 4/7/2019            | Conservator, Principal, PSP, DCSI, Superintendent                          | Monitor the instruction of the curriculum to determine baseline data                   | Conduct classroom observation data to determine evidence of student learning; Provide coaching feedback. | Present PD on lesson plan expectations and relationship to instruction   |
| Implementation                          | Reviewed campus professional development for lesson planning and data analysis                       | Not started | 3/19/2019               | 4/7/2019            | Principal - elementary   | Monitor the instruction to determine degree of professional development implementation | Evidence of implementation of the professional development noted in instruction                          | Continue breakdown of academic data by campus, grade level, and classroom, narrowing down to specific objectives as needed to identify most appropriate interventions; Implement interventions |
| Needs Assessment                        | Reviewed Board Agendas and Minutes   | Not started | 3/25/2019               | 3/25                | Conservator, Superintendent  | Review to inform of Board's latest actions   | Updated (through the review and additional questions) the recent Board actions                           | Attend future Board meetings   |
| Needs Assessment                        | Reviewed Finances  | Not started | 3/25/2019               | 3/25/2019           | Conservator, Superintendent, Assistant Superintendent, Director of Finance | Review of Finances as relate to academics and budget                                   | Align finances to student academic needs   | Reallocation of funds in surplus areas to area of identified academic needs  |
| Needs Assessment                        | Reviewed Administrative Staffing Plans for 2019-20   | Started     | 3/26                    | 4/10/2019           | Superintendent   | Administrative Staffing Decisions for 2019-20 will be reviewed.                        | Administrative Staffing Decisions for 2019-20 will be completed  | Maintain or Fill Positions as needed   |
|   |  |             |                         |                     |  |  |  |  |
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|   |  |             |                         |                     |  |  |  |  |
| <b>Narrative:</b>                       |  |             |                         |                     |  |  |  |  |

**Board Meetings:** Monitors/Conservators are to attend no less than 80% of all regular meetings of the board throughout the installment. A Board Time Use Tracker should be completed at each meeting and submitted, with the agenda, as an attachment to the Progress Report. Monitors/Conservators shall request placement on the board meeting agenda no less than quarterly to provide the board with a status update on district progress with regards to the installment.  
 \*Those installed for reasons related to academic accountability or governance issues are to attend no less than 80% of any non-closed meeting authorized by the Board or Board president including, but not limited to, Board workshops, Board hearings, Board committees.

| Date of Board Meeting | Type of Meeting<br>(Regular, Special, Emergency,<br>etc.) | Attended by<br>Monitor/<br>Conservator | Attendance (% of<br>members<br>present) | Student Outcome Goals                       |                                       |  | Summary of Germane Action(s)/<br>Additional Comments                            |
|-----------------------|---|--|---|---|---------------------------------------|--|---|
|                       |   |  |   | Total # of<br>meeting min.<br>(Goal: < 2hr) | # Min. focused on<br>Student Outcomes | % of min. focused on Student<br>Outcomes |   |
|                       |   | 0%                                     | 100%                                    | 1.9   |                                       |  |   |
| 3/16/19               | Regular   | Conservator                            | 100%                                    | 114   | 25                                    | 5%                                       | Installation of Conservator, Student Data Update, Lone Star Governance Training |
|                       |   |  |   |   |                                       | 0%                                       |   |
|                       |   |  |   |   |                                       | 0%                                       |   |
|                       |   |  |   |   |                                       | 0%                                       |   |
|                       |   |  |   |   |                                       | 0%                                       |   |

**Onsite Visits:** Visits are scheduled as needed (approximately 3-5 times p/m) to monitor progress of district plans. Please provide the date, amount of time spent, the general purpose of the visit and comments or reflections.

| Date of Visit | Duration of Visit                           | Contact(s)<br>During Visit  | Purpose of Visit  | Summary / Next Steps / Additional Comments  |
|---------------|---|---|---|---|
| 3/8/2019      | 8.5 hours; 8:00 am - 4:30pm                 | Superintendent, Assistant Superintendent, Principal, Teachers                           | Introduction to District, Data Collection                             | Introduction to District, Observation of Instruction at the Elementary Campus; Modeled conference techniques, reviewed data, reviewed lesson plan Next Steps: Lesson Plan PD next week(PK-2); Data Analysis Next week (3-5); Instructional Response to Data Plans |
| 3/18/2019     | 11 hours; 7:55 am - 6:53pm                  | PSP, Elem Principal, DCSI   | Data Collection   | Observations with focus on academic learning time - Elem Principal and PSP; Lesson Plan PD with Principal, PSP and DCSI; Installation Next Steps: Lesson Plan PD - Tuesday; Data Analysis PD on Wednesday   |
| 3/19/2019     | 12.75 hours; 8:00 am - 8:43pm               | Elementary Principal; DCSI/Asst Sup; Sup; PSP; Teachers; Board of Managers              | Data Collection   | Lesson Plan PD held with Principal, PSP, DCSI, for grades PK4-2; Tutroing Meeting for Grades 3-12; Installation of Conservator at Board of Managers Meeting   |
| 3/20/2019     | 9.5 hours; 8:03am - 5:27pm                  | Elementary Principal; DCSI/Asst Sup; Sup; PSP; Teachers                                 | Data Collection; Check for Implementation of PD                       | Data Analysis PD for grades 3-5 with Principal; Met with Superintendent about plans for the end of March; Met with Assistant Superintendent about program data; Observed lessons with PSP and Assistant Principal   |
| 3/23/2019     | 4.5 hours; 8:59 am - 1:31pm                 | Superintendent; 3 Principals; Teachers  | Data Collection; Check for Implementation of PD in elementary classes | Observed Districtwide Intervention Classes and Program; Met with the Superintendent   |
| 3/25/2019     | 10 hours; 8:15 am - 6:22 pm                 | Region 12; Elem Principal; PSP; AP; Superintendent & Assistant Superintendent via phone | Data Collection   | Region 12 about support options; Observed reponse to PD; Modeled strategy for Principal; Reviewed Board Minutes in evening  |
| 3/26/2019     | 9 hours; 8:00 am - 4:57 pm                  | Sup, Ass't Sup, Director of Business; Principal   | Data Collection   | Review of: Finance as related to Academics; leadership plans for fall; campus implementation of PD  |
| 3/27/2019     | 1.5 hours; 30 min AM; 1 hr PM (phone calls) | Region 12 for Marlin Follow-up  | Data Collection   | Details about supports from Region 12 available this spring   |

# Notice

## NOTICE OF Regular MEETING OF THE MULLIN INDEPENDENT SCHOOL DISTRICT

Notice is hereby given that on March 18, 2019; the Board of Trustees of the Mullin Independent School District will hold a Regular meeting at the conclusion of the board workshop/study session, in the Boardroom - Administration Building. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice. The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: *(Items do not have to be taken in the same order as shown on this meeting notice)*

1. Call to Order, Establish a Quorum
2. Comments from Visitors
3. Conservator Report
4. Student Outcomes Report
5. Discuss and take action to move the May Board Meeting to 5/7 or 5/13.
6. Discuss and take action to order the cancelation of the school board May 2019 election due to unopposed candidates.
7. Discuss the Vision and Mission Committee updates.
8. Consent Agenda:
  - a. Pay Monthly Bills
  - b. Minutes of the regular board meeting February 19, 2019
  - c. Operations Report
9. Discuss and take action on facilities use agreement policy GKD.
10. Adjourn

On this 15th day of February 2019 by 3:00 PM, this Notice was posted at the entrance to the Administration building.

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For the Board of Trustees

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting of the Board of Trustees is required, then such closed meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551 Subchapters D and E, will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Private consultation with the board's attorney.
- 551.072 Discussing the purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering the discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.
- 551.086 Deliberation Regarding Economic Development Negotiations.
- 551.129 Consultations Between Governmental Body And Its Attorney

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

Comments from Visitors

A maximum of (30) minutes will be allotted for this section, with each person being allowed no more than (3) minutes. Any person/ group wishing to address the Board must sign in on the Open forum list no later than 7:00 PM. Groups of five or more shall select a representative to speak for the group; the representative will have five minutes. The Board may not act on any matter, not on the agenda. Per Board Policy GF (local) members of the public having complaints or concerns may present their complaints or concerns to the Board only after following the procedure defined in that policy. The Board intends that, whenever feasible, complaints shall be resolved at the lowest possible Administrative level. If a complaint comes before the Board that involves concerns or charges regarding an employee or student, it shall be heard by the Board in closed session unless the employee or student to whom the complaint pertains requests that it be heard in open session.

# Agenda of Regular Meeting

## Board of Managers Marlin Independent School District

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A Regular Meeting of the Board of Trustees of Marlin Independent School District will be held March 19, 2019, beginning at 6:30 PM in the Marlin Middle School Library.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 6:30 1. Call to Order 6:30
- 6:30 2. Roll Call 6:31
- 6:31 3. Pledge of Allegiance 6:31
- 6:32 4. Moment of Silence 6:32
- 6:33 5. Public Comments 6:41
- 6:48 6. Monthly Financial Report 6:50
- 6:50 7. Check Register Report 6:51
- 8. Lone Star Governance Issues
  - 6:42 a. Student and Teacher Recognition Marlin Middle School 6:47
  - 6:51 b. Goal Progress Measure report 3.1, 3.2 Data presentation 7:03
  - 7:08 c. Board Self Evaluation 8:23
- 7:04 9. Consider and possibly approve Teacher contracts 7:04
- 7:04 10. Consent Agenda 7:05
  - a. Approve cancellation of School Board Elections
  - b. Consider and approve Marlin ISD 2019-2020 school year calendar - PULLED
  - c. Consider and approve minutes of regular board meeting held February 19, 2019
  - d. Consider and approve BancorpSouth new resolutions
  - e. Consider and approve the purchase of an FEC bus
  - f. Consider and approve rescinding the current MISD Board Policy Manual and approve the new MISD Policy Manual as revised by a TASB policy review.
- 11. Lone Star Governance Training
- 8:24 12. Adjournment