NOTICE — TOWN OF HARDWICK
REQUEST FOR PROPOSAL
DISASTER RECOVERY AND MITIGATION TECHNICAL ASSISTANCE

The Town of Hardwick is soliciting proposals from qualified firms to provide on-call disaster recovery, mitigation, and grant management technical assistance for current and future disasters. This Request for Proposals (RFP) seeks to establish a master services agreement with one qualified consultant or consultant team to support FEMA Public Assistance (PA), FEMA Hazard Mitigation Assistance (HMA), and related federal, state, and other recovery or resilience funding programs, as requested by the town. Services may include project formulation, eligibility strategy, damage and cost documentation, cost and schedule development, engineering coordination and review, FEMA Grants Portal support, reimbursement support, procurement and compliance guidance, hazard mitigation application support, benefit-cost analysis support, appeals, closeout, and related task-order assignments.

To see the full request, please visit www.hardwickvt.gov.

Sealed proposals may be sent by mail to: Hardwick Town Manager, David Upson, Town of Hardwick, P.O. Box 523, Hardwick, VT 05843 or delivered in person to: 20 Church Street, Hardwick, VT (basement level offices).

Proposals are due by 12:00 p.m. on Friday, November 20, 2026. Any proposals received after that date may be rejected at the sole discretion of the Town of Hardwick.

The Town of Hardwick is an Equal Opportunity Employer and encourages proposals from qualified small businesses, minority-owned businesses, women-owned businesses, veteran-owned businesses, and disadvantaged business enterprises.