

**PIMA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OPEN MEETING NOTICE AND AGENDA  
February 22, 2016**

**NOTICE OF STUDY SESSION**

4:00 p.m.  
District Office  
Building C Room 105  
4905 E. Broadway Blvd.  
Tucson, AZ 85709-1005

**AGENDA FOR MEETING\***

1. Call Meeting to Order
2. Financial Aid
3. Budget Development

**\* Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

Members of the Governing Board may participate by telephone, video or internet conferencing.

Meeting presentations will be posted within a reasonable time following the meeting.

To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Note: Other than action taken on the motion to go into the above-referenced executive session and the motion to adjourn the meeting, there will be no action taken by the Governing Board at this special meeting.

## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Study Session of the Pima County Community College District Governing Board was held on Monday, February 22, 2016 at 4:00 p.m. in the Community Board Room, C-105, at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

### Persons in Attendance

#### **Board Members:**

Mark Hanna, Chair  
Martha Durkin, Secretary/Vice Chair  
Demion Clinco  
Scott Stewart  
Sylvia Lee

#### **General Counsel**

Jeffrey Silvyn

#### **Recording Secretary**

Andrea Gauna

#### **Administration**

Lee Lambert, Chancellor  
Karrie Mitchell, Assistant Vice Chancellor for Student Development  
David Bea, Executive Vice Chancellor for Finance and Administration

#### 1. Call to Order

Board Chair Mark Hanna called the meeting to order at 4:07 pm.

#### 2. Financial Aid

Karrie Mitchell, Assistant Vice Chancellor for Student Development, presented a financial aid compliance update which included discussions on the Standards of Academic Progress (SAP), developmental education, selective admissions, course-to-program applicability, gainful employment, enrollment reporting, communication and the Executive Director search.

#### 3. Budget Development

David Bea, Executive Vice Chancellor for Finance and Administration, provided a presentation on Fiscal Year 2016-2017 Budget Planning which included discussions on the major factors impacting the College's budget, expenditure limitation, budget revenues and expenses, cost reduction strategies, and position vacancies. Dr. Bea led a discussion on the FY 2017 priorities, which included health benefit costs, contractual obligations, athletics, depreciation/capital project funding and strategic resource reallocation. Dr. Bea also provided a presentation on FY 2016 Tuition & Service Fees which included discussions on the College's tuition and fees per unit, tuition options, units taken in terms by

students, population vs. student age data, out of state and international tuition comparisons and tuition options. Dr. Bea also provided the Board members with a tuition impact calculator worksheet which calculates different tuition and budget reduction scenarios.

Adjournment

The meeting adjourned at 7:22 p.m.

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Secretary

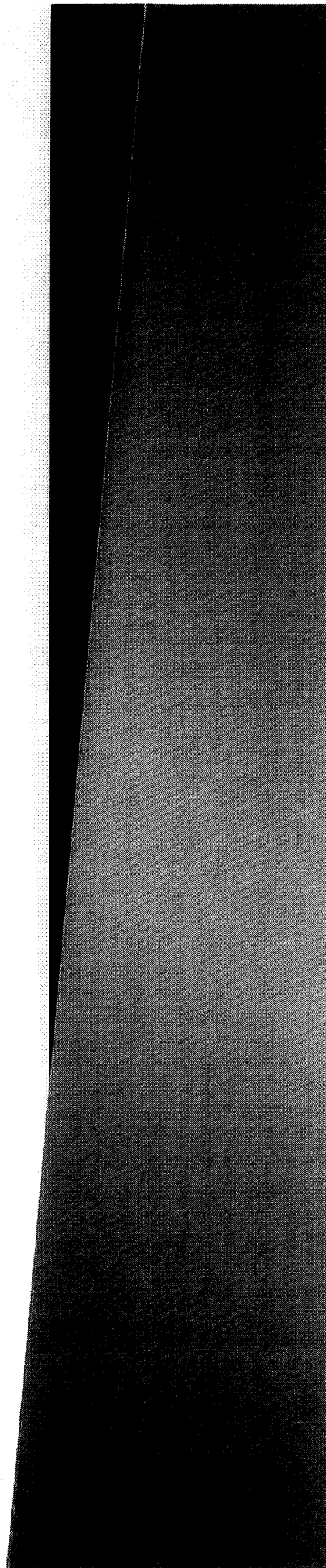
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Date

# Financial Aid Updates

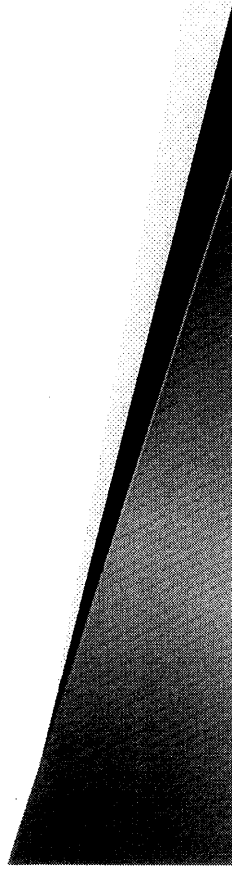
BOG Study Session

2/22/16



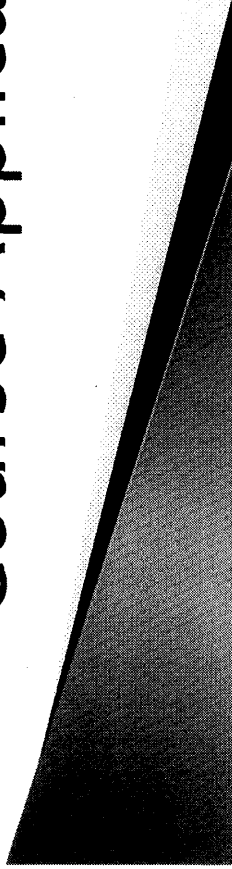
# Outline

- ▶ Compliance Updates
  - Internal Controls
  - Timeline
- ▶ Communication
- ▶ Exec. Director Updates



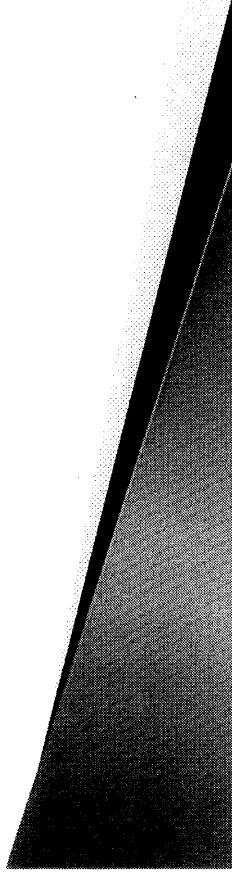
# Standards of Academic Progress (SAP)

- ▶ FA SAP vs Inst. SAP vs Program SAP
- ▶ Policy: As strict as
  - GPA
  - Completion Rate
  - Timeframe
- ▶ Appeals
  - Rigor
  - Course Applicability



# Developmental Education

- ▶ Above 9<sup>th</sup> grade level
- ▶ Only REA/WRT/MAT/ESL
- ▶ Below 100 level? Above 100 level?
- ▶ Coded in Banner
  - MAT 122/WRT 100
- ▶ Clear Definitions & Understanding



# Selective Admissions

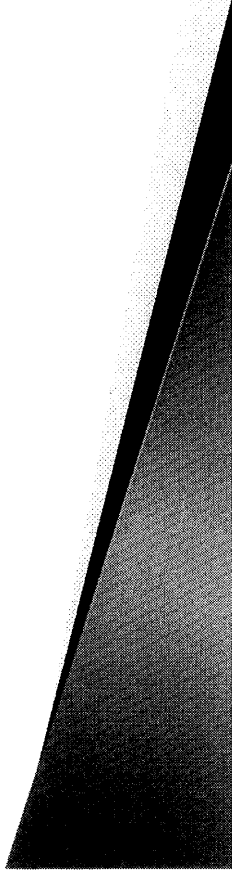
- ▶ Fully Admitted = FA Eligible
- ▶ 31 program areas
- ▶ Coded in Banner
- ▶ Curricular Re-Design Meetings
- ▶ Current Student Notification
- ▶ New Admissions Application
  - Intent
  - Alternate Major





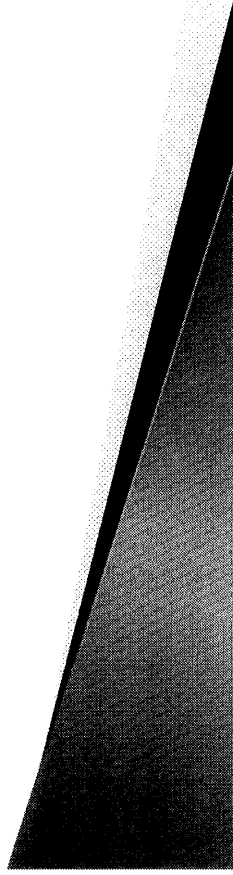
# Course-to-Program Applicability

- ▶ Courses = Program = FA Eligible
- ▶ Hidden Pre-Requisites
- ▶ Academic Mapping
  - Program completability
  - Program transferability
  - Dev. Ed & Gen. Ed. Sequencing



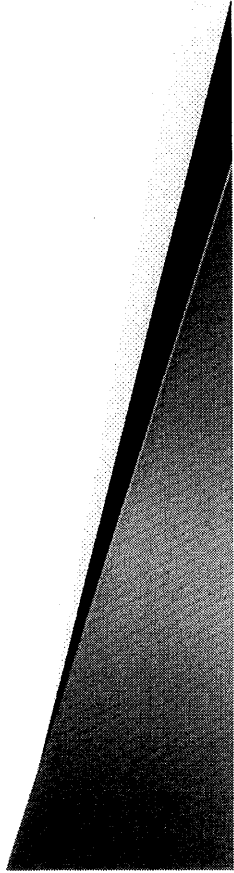
# Gainful Employment

- ▶ FA eligible certificates
- ▶ Debt-to-Earnings (Income) Ratio
- ▶ CIP to SOC
- ▶ Embedded Concentrations
- ▶ Banner Coding




# Enrollment Reporting

- ▶ Natl. Stud. Clearinghouse
- ▶ Never Attended (NA)
- ▶ Attendance Taking & Unofficial Withdrawals
  - Attendance Taking Continuous Enhancement Workgroup
    - Training
    - Technology
    - Compliance
- ▶ RN = Enrollment Status?
- ▶ W grade?

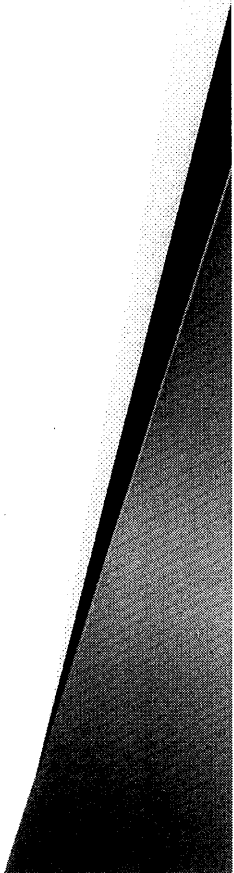


# Communication

- ▶ Financial Aid 101 for Faculty
  - ▶ Curriculum Re-Design Meetings
  - ▶ SS Updates in Google
  - ▶ SS Trainings: Institutional Commit
  - ▶ Contextualized Comm.
  - ▶ ED Site Review
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# Executive Director Search

- ▶ Open until Filled
- ▶ Targeted Advertisement
- ▶ Committee Interviews 2 / 24
- ▶ Forums / Final Interviews 3 / 2



**Questions?**

