

"The future belongs to the educated"

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# **TUSD Reopening Safety Measure Guidelines**

As we prepare to transition to the next school year, our goal is to meet the needs of our community by providing access to a public education for all students centered around rigor, relevance, and relationships; with COVID-19 safety measures in place. TUSD has made the decision to reopen all schools in which students will attend school daily, beginning on August 11, 2020; with COVID-19 safety measures in place. As this situation is fluid, reopening will take place if conditions allow, as provided by San Joaquin County Public Health Officer and San Joaquin County Office of Education. To assist with the planning process, TUSD developed a Reopening Task Force that has been working with TEA, CSEA, and management consultation teams which began meeting in May and continue to meet throughout June, as changes and new guidance are released from the San Joaquin County Public Health Department Officer, San Joaquin County Office of Education, and California Department of Education. We recognize that the health, safety, and education for our students and staff are of the upmost importance and are taking steps to reopen with COVID-19 guidelines in place to ensure all students and staff can return to school.

TUSD is prepared to reopen schools August 11, 2020 with the guidelines listed below:

- General Measures regarding Communication: TUSD will open if conditions allow as provided by San Joaquin County Public Health Officer and San Joaquin County Office of Education
  - a. TUSD will reopen all schools in which all students will attend school daily, with COVID-19 safety measures in place.
  - Ongoing communication will be communicated on the TUSD COVID-19
    webpage as well as internal updates as needed via district email and TUSD
    COVID-19 Staff Portal Page
- 2. Promote Healthy Hygiene Practices: All schools will teach and reinforce washing hands, avoiding contact with one's eyes, hands, and mouth, and covering one's coughs and sneezes. Students and staff will have access to hand sanitizer throughout the school. The district will require all staff and students to wear cloth face coverings/masks (unless an individual has a health/medical condition that prohibits it), which are most essential when physical distancing is not possible. Food Service workers and staff in routine contact with the public should use gloves and facial coverings.
  - a. All rooms with running water will have soap and paper towels available
  - b. Liquid hand sanitizer will be available in all rooms
  - c. Office space departments will have designated locations with hand sanitizer available
  - d. All hand sanitizer bottles will be refilled as needed
  - e. Cloth face coverings, masks, or face shields will be required (unless an individual had a health/medical condition that prohibits it), especially when social distancing cannot easily be maintained such as indoor facilities, school busses, or other settings where space may be insufficient
  - f. Information will be provided to all staff and families in the school community on proper use, removal, and washing of cloth face coverings

- g. Ensure adequate supplies of the following to support healthy hygiene behaviors, including soap, tissue, no touch trash cans, face coverings, and hand sanitizers
- h. Provide staff with face coverings
- 3. Frequent Cleaning, Disinfecting, and Ventilation: All Trained TUSD employees will clean and disinfect commonly touched surfaces within school and on school busses, as frequently and practicable throughout the day. The use of shared playground equipment will be suspended until further notice. When using air-conditioning, use the setting that brings in fresh air and check air filters to ensure optimal air quality.
  - Ensure staff clean and disinfect frequently touched surfaces within school and on school busses daily and as practicable throughout the day by trained staff
  - b. Shared playground equipment will be suspended until further notice
  - c. Choose cleaning products that are approved for use against COVID-19 by CDC (Centers for Disease Control) and follow product instructions
  - d. Establish a cleaning and disinfectant schedule in order to avoid both under and overuse of cleaning products
  - e. Ensure safe and correct application of disinfectant and keep products away from students
  - f. Ensure proper ventilation during cleaning and disinfecting
  - g. All TUSD Air conditioning units are equipped with economizers allowing 10%-20% outside fresh air depending on outside temperatures. Fresh air from outside of the buildings replenishes the oxygen level and reduces the carbon dioxide level in the room, helping to maintain good quality air.
  - h. TUSD uses high quality anti-microbial air filters with a MERV 9 rating to filter any particulates exiting the room to avoid returning to the room. Air filters will be regularly checked for replacement as needed.
- 4. Implementing Distancing Inside and Outside the Classroom: All TUSD school sites will implement Operational COVID-19 Safety Measure Plans
  - a. Established arrival and departure processes & protocols
  - b. Classroom Space will recommend to space desks further apart to promote physical distancing where practicable, with one directional seating
  - c. Remove all excess furniture to allow for maximum distancing within a classroom.
  - d. Non-Classroom Space will have established processes & protocols for one directional foot trafficking

### 5. Limit Sharing

- All shared playground structures and equipment will be suspended until further notice
- b. All shared classroom supplies will be limited and strongly discouraged.
- 6. Train all Staff and Educate Families
  - a. All families and staff will be provided TUSD Reopening Guidelines prior to the start of school and will be trained to implement the guidelines that are relevant to them, upon their return to school
- 7. Check for Signs and Symptoms
  - a. Before students and staff come to school, they will need to conduct a selfcheck for signs and symptoms of COVID-19

- Anyone who has been exposed to someone with COVID-19 in the past 14 days, has COVID-19 symptoms, or who is not feeling well should not go to the school site
- c. Those who develop signs and symptoms throughout the day will be sent to an identified "sick room" when feasible. The identified "sick room" should be an area in which others do not regularly pass, where symptomatic individuals can remain until they can go home.
- 8. Plan for When a Staff Member, Child or Visitor Becomes Sick
  - Upon notification of a staff member, child, or visitor becoming sick with COVID-19, TUSD will implement guidance provided by the San Joaquin County Public Health Department
- 9. Maintain Healthy Operations
  - a. All site and district safety measure plans will be monitored and adjusted as needed to align with current safety guidelines provided by SJC Health Department and California Department of Disease Control (CDC)

In preparation to reopening schools on August 11, 2020 we know it will be different from any other year. School closures in the spring and continued impacts of COVID-19 have presented many challenges for each of us in different ways. In efforts to provide a forum in which we can discuss our reopening guidelines, the TUSD Reopening Schools Task Force will coordinate a series of voluntary informational sessions focused on: TUSD Educational Program Options for students, TUSD COVID-19 Safety Measures, and TUSD Employee COVID-19 HR related questions. Reopening Informational Sessions will take place in July and details will be provided at a future date. We thank you for patience and continued commitment to the students and families of Tracy Unified.

Sincerely,

Julianna Stocking Associate Superintendent of Educational Services Tracy Unified School District