

Dear Parent or Legal Guardian:

Congratulations and welcome to our newest library user! We are excited to celebrate with you as your child becomes a Natrona County Library cardholder. We welcome your child into our library family of patrons and look forward to serving your child's needs for years to come. Now that your child has his/her own card, we hope it will lead to both a lifetime of amazing library experiences and to reading for knowledge and pleasure.

With this card, your child will have access to the many resources of our library system—not only at our main branch in Casper but also on our bookmobile, at our branch library in Edgerton, and through our online digital collections.

We are committed to providing free, open, and equal access to our extensive collection of materials and services, including books, magazines, video games, music, and movies in a variety of digital and physical formats. We also provide internet, reference, reader's advisory, and interlibrary loan services as well as online resources to all our library users. We are proud to offer a wide variety of services to our users.

Your active role in helping your child make the most enjoyable and valuable use of his/her time at the library is essential. Here are a few important things to remember as your child embarks on a lifelong journey of library use:

- **Talk with your child about which materials you think are suitable for him/her to borrow.** In order to meet the needs of a diverse population, our collection contains a variety of resources and information in multiple formats. The content of some of these resources may be offensive to some patrons, and while library employees are eager to offer suggestions, only you and your child can decide what is appropriate for him/her to check out, view, or experience. It is our policy that you, as the parent or legal guardian, are ultimately responsible for which library resources your child accesses, borrows, or views. Please speak with our staff for more information on library policies regarding material selection and minors' access to library services and materials.
- **We respect the privacy of all library users.** As public librarians we take our role as guardians of patron confidentiality seriously. It is our policy that account information tied to a library card is only shared with the cardholder; however, upon request, a parent or legal guardian will have access to any information tied to his/her minor child's library card.
- **Make your child's safety a priority.** We are committed to being a safe place in the community for people from all walks of life. While we actively monitor our environment to ensure safety, we cannot be responsible for supervising individual patrons. Young children should have a monitor while in the library; but, regardless of their age, it may be unwise for children to spend long periods of time at the library unattended.

- **Cherish and nurture your child's love of reading.** We want you and your child to use the library often. In addition to our resources, the library offers a wide variety of programs for children and families. Please speak with our staff for more information.
- **Our library offers a wide variety of resources.** While maintaining a healthy book collection and supporting the needs of readers will always be the cornerstones of our services, I encourage you to introduce your child to our wide variety of age-appropriate programming. We offer storytimes, hands-on crafts, games, family activities, and book discussions. Please ask staff for a copy of our program calendar. In addition, should you choose to share the login information with them, your child will have access to our digital collections, which are available 24/7/365.

As you guide your child around the library, please share your observations and any suggestions with our staff. We love hearing from you.

Again, congratulations on your child's new library card. We look forward to a long and rewarding relationship with your family.

Sincerely,

A handwritten signature in black ink that reads "Lisa Scroggin". The signature is written in a cursive, flowing style.

Lisa Scroggin
Executive Director