

CAREER OPPORTUNITY WITH **Tri-County Rural Electric**

Accounting Assistant/Staff Specialist

Tri-County Rural Electric Cooperative in Mansfield is seeking an accounting assistant/staff specialist within the cooperative's Financial Services Department. The position entails providing efficient and accurate accounting and general clerical support to the finance department and other staff, as needed. Bachelor's or associate degree in accounting desired. Knowledge of regulated utility or telecom accounting preferred. The successful candidate will have strong verbal and written communication skills and be proficient in Microsoft Office Suite. Responsibilities include clerical duties, data entry, accounts payable, work order processing, asset management and assisting with budget preparation.

Tri-County offers a competitive salary and benefits package. Interested applicants should send resume and letter of interest by 4 p.m. Friday, June 5, to:

Cheryl LeBlanc, Director of Human Resources,
Tri-County Rural Electric Cooperative
PO Box 526

Mansfield, PA 16933.

An Equal Opportunity Employer