



## **JOB OPENINGS**

### **Family Services Supervisor**

Immediate opening for a Family Services Supervisor at Central Office in Blossburg. Responsible for planning and performing a wide variety of duties required to supervise the social services, parent involvement, and health components in designated Head Start sites. Position works with a high degree of independence. Bachelor's degree in social work or related field required; professional experience working with families required, minimum of three years casework experience. Supervisory experience preferred, computer skills required. Position is full-time during the school year and is benefits eligible. Base salary is \$38,550 with consideration given for years of experience and education above minimum requirement.

Applicants must possess a valid driver's license and have use of an insured vehicle for use during business hours; Tioga and Bradford County travel is required; occasional attendance at evening meetings and out-of-area travel may be required.

### **Family Advocate**

Immediate opening for a Family Advocate in the Mansfield Head Start Center, located in Warren L. Miller Elementary School. Position is responsible for case management of 17 families in health, parent involvement and social services areas. Must have very effective communication and computer skills as well as the ability to adapt to continually changing priorities.

Applicants must have Associates Degree in social work, human services, family services, counseling or related field. Experience working with families required and casework experience preferred. Position works 33.75 hours per week during the school year and is benefit eligible.

Both positions require current child abuse, criminal history and FBI clearances upon hire. National Sex Offender Registry Search and driver record verification required. Please email: [aweightman@bradfordtiogahs.org](mailto:aweightman@bradfordtiogahs.org) for more information on positions.

### **EXCELLENT BENEFITS INCLUDE THE FOLLOWING:**

#### **Elective Benefits:**

- 401K Retirement Plan
- Life and Accidental Death Insurance
- Short Term Disability Insurance
- Medical
- Dental
- Vision

#### **Core Benefits (NO COST!):**

- Vacation, sick and holiday pay
- Life Insurance
- Employee Assistance Program (EAP)

Submit resume and letter of intent to:

Human Resources  
Bradford-Tioga Head Start, Inc.  
5 Riverside Plaza  
Blossburg, PA 16912

e-mail HR at:  
[aweightman@bradfordtiogahs.org](mailto:aweightman@bradfordtiogahs.org)

or apply online at:  
[bradfordtiogahs.org](http://bradfordtiogahs.org)