

The Villages Media Group

Recreation News Announcement Form

Date(s) you would like this notice printed: _____

Event announcements are due by noon on the Friday before the Thursday you would like your item printed.

The best way to submit an announcement is by e-mail to recreationnews@thevillagesmedia.com, using this form as a guideline. Otherwise, forms may be picked up at The Villages Media Group office, 1100 Main St., The Villages. Forms can be returned to the above address or faxed to 753-2380. For information, call Lauren Wood at 753-1119 ext. 5404.

Submissions are limited to 50 words or less. Please type or print information so it will be legible.

Name of group: _____

Time of meeting: _____

Day and date of meeting: _____

Location of meeting: _____

Details of meeting: _____

Contact person: _____

Contact person's phone number: _____

Contact person's e-mail address: _____

Club's website: _____

DISCLAIMER

The Recreation News is provided to offer District information to residents regarding District events and Recreation Department programs and services offered in VCDD Recreation facilities. Due to the numerous clubs and activities that use VCDD Recreation facilities, the Recreation News will publish, **based on space availability**, only approved clubs and activities using Recreation facilities. All other groups may submit their notices to The Villages Daily Sun for consideration to be published.