



Memorandum of Understanding  
Arizona State Legislature & Runbeck Election Services

*Bipartisan Observation Program & Enhanced Security:* A groundbreaking initiative to increase transparency where each major political party (Republican/Democrat) will be allowed up to three observers onsite at Runbeck during the Arizona primary and general election days when inbound sorting activity occurs. Access will be granted to the loading dock (one observer at a time) and camera feeds that view the loading dock, sorting areas and ballot storage room entrances (up to three observers per party); this viewing will occur during the Arizona general election days when there is in-bound mail packet activity.

*Legislative Audits of Software:* To increase public trust in the election process, the Arizona House of Representatives will be permitted to conduct an audit at their cost of software licensed to Maricopa County for signature verification and ballot duplication to verify that Runbeck does not run this software in-house on behalf of Maricopa County. The audit will be conducted in 2024 by a qualified third-party auditor approved, which will not be unreasonably withheld by the parties. The audit will contain appropriate redactions and a description of what Runbeck licenses Maricopa County to use the software for. The auditor's findings will be made public to reinforce transparency.

*Election Workflow Document:* In a move towards greater transparency, Runbeck in coordination with Maricopa County, will release a public document prior to the August 2024 primary election that defines Runbeck's scope of work and election workflow with Maricopa County and other Arizona election agencies. This document will list chain of custody documents that are part of the election process, documents that Runbeck will continue to complete and return to Maricopa County. Runbeck has worked with county officials to update language on some chain of custody documents to identify estimates verses exact counts more clearly.

*Access to Historical 2022 Election Data:* In a voluntary effort to increase public trust, Runbeck will grant the Legislature onsite access for up to two observers to view company 2022 general election night video footage of Runbeck's loading dock.

*This agreement was reached voluntarily by the parties to increase public trust in the election process, and other terms and conditions apply, such as but not limited to observers signing a code of ethics pledge and being trained on processes and safety procedures. The parties reserve the right to exit this understanding with written notice. All or portions of this understanding are subject to Runbeck client(s) approval.*