

Employment Guide

FIND THE GUIDE ON THE WEB: www.thedailystar.com > Classifieds > Employment Opportunities

TOWN OF UNADILLA

COURT CLERK OPENING

Court Clerk opening for Unadilla Town Court
Knowledge of court procedures desired.
Good organizational skills needed along with the ability to multitask.
Fiscal responsibility and Compliance with the HIPPA laws required.
Court days are every Monday
(4-7pm) and weekday office hours 9:30 am- 12:30 pm
Contact Louise Lesh @ 607-369-7458
or by email with resume to llesh@nycourts.gov

Cooperstown Central School is seeking a Daily Substitute for an Elementary Teacher

Position anticipated for 10/15-11/26/19.
Certified Teacher rate is \$125/day.

Join our team of dedicated educators.
Position details at www.cooperstowncs.org
Apply on-line at www.olasjobs.org/southern by 10/2/2019. EOE

PATHFINDER VILLAGE

Admissions Recruiter, Full-Time
Assist with the implementation of recruitment strategies to meet enrollment goals in a variety of short-term and long-term programs. We are seeking an organized and creative problem-solver who can build and maintain positive relationships with enthusiasm and respect. The Admissions Recruiter position requires a bachelor's degree and a valid NYS driver's license. The work schedule includes some evenings and weekends, and travel is also required.

RN House Manager, Medical Home, Full-Time
Manager for a specialty home, supporting men and women with Down syndrome and other intellectual disabilities who are aging. The Manager will provide ongoing support to staff and facilitate a person-centered approach to service delivery. The Manager will ensure the health, safety, and medical well-being of residents. A Bachelor's RN or an Associate's RN with experience in the field are required. A New York State Registered Professional Nurse License and a valid NYS driver's license are required.

Residential House Manager, Full-Time
Pathfinder Village is currently accepting applications for a Full-Time House Manager. Duties include being responsible for the daily operations of a residential home, providing ongoing support of staff, ensuring resident well-being, implementing and monitoring support plans, managing budget and medication administration.

Direct Support Professionals, Full-Time, 11 p.m. to 9 a.m., (\$1 per hour Shift Differential offered):
Primary responsibilities include providing direct care and residential guidance/supports for individuals living with intellectual and other disabilities within an open-access community setting. Additional duties involve advocating and supporting informed choices of individuals within the greater community. Strong record keeping skills, local travel, flexibility, and a commitment to ongoing job training are required. Overnights, evenings, and weekends available.

USE YOUR EXPERIENCE FOR THE GREATER GOOD:
Seeking the services of retirees, housewives, or anyone who has a wealth of caring and life experiences to serve as Hospital Support Staff. Duties include staying with, engaging, and encouraging individuals with developmental disabilities during hospital admission stays; no nursing services or skills are required. This per diem job requires a flexible schedule, transportation, and a valid NYS Driver's License; qualified candidates will go through training sessions to learn more about this meaningful work opportunity.

Please apply online at pathfindervillage.org or email to hr@pathfindervillage.org. You may mail your resume and cover letter to Human Resources, Pathfinder Village, 3 Chenango Road, Edmeston, NY 13335. Pathfinder Village offers a competitive salary with excellent benefits package. Please contact Pathfinder Village Human Resources at (607) 965-8377, ext. 133 to learn more. EOE.

SPRINGBROOK

OPPORTUNITIES FOR NEW GRADUATES

Whether you want to earn a paycheck doing fun and meaningful work, want to gain real-world experience while you think about your next step, or want to start building a career, Springbrook offers a great starting wage, paid time off, flexible schedules, and other great benefits.

Thinking about college? Springbrook offers paid programs to help you earn your degree.

Springbrook is ready to invest in you.

Learn more at: SpringbrookNY.org

SPORTSFIELD SPECIALTIES
WWW.SPORTSFIELDSPECIALTIES.COM

CNC Press Brake Operator

Sportsfield Specialties is seeking a hands-on experienced CNC Press Brake Operator who can work independently and/or with others as a production team member with good analytical skills. Candidate must be reliable and flexible with schedule during summer months.

Responsibilities/Duties include but not limited to:

- Programming and setting up Press Brake for forming of sheet metal parts. Specifically, Amada I3 controllers;
- Operating the machines and running of parts;
- Maintenance of tooling and equipment;
- Must be able to adapt, perform and communicate in a fast paced, high mix/low volume fabrication shop;

Required Qualifications:

Experience:

- Ability to program, run and maintain equipment;
- Experience using precision measuring equipment;
- Proficient in reading, comprehending and interpreting drawings and sketches;
- Understanding of maintaining tolerances in production and sample runs;
- Knowledge of material thicknesses and types;

Skills:

- Outstanding communication, organizational and attention to detail skills;
- Ability to multi-task in a fast pace environment;
- Ability to collaborate professionally at all levels or organization;
- Self-motivated with a willingness to learn;
- Personable and approachable;
- Fabrication and Construction Trade a plus;
- Flexible schedule when required.

Salary DOE, great benefit package includes but not limited to: health, dental, vision, 401(k), Flexible Spending, life insurance and paid time off. To apply, submit application online at www.sportsfieldspecialties.com, apply in person at 41155 County Highway 10, fax your resume to (607) 746-3107 or mail to Human Resources, P.O. Box 231, Delhi, NY 13753.

Sportsfield Specialties, Inc. is an Affirmative Action, Equal Opportunity Employer.

Cobleskill-Richmondville Central School District
seeks outstanding candidates for the following vacancy:

Communications Specialist

We seek an experienced professional with demonstrated expertise in communications, journalism, online media, and graphics.

The Communications Specialist will develop and implement effective communications strategies to provide internal and external constituents with timely, accurate and engaging content designed to promote a positive image for the district.

This is a full-time, 12-month management/confidential Civil Service position. For a detailed job description, please visit www.crcs.k12.ny.us/employment.

To apply, submit a letter of interest, completed Civil Service application, and three letters of reference to the below address on or before September 30, 2019. The anticipated start date for this position is October 21, 2019.

For additional information, please contact:
Lisa Zaba-Miller
Personnel and Benefits Coordinator
Cobleskill-Richmondville CSD
155 Washington Avenue
Cobleskill, NY 12043
AA/EOE

DELHI REHABILITATION & NURSING CENTER

"2019 Business of the Year"

HIRING EVENT!

October 2nd, 2019 11 am to 5 pm
41861 State Highway 10., Delhi, NY 13753

ON-THE-SPOT INTERVIEWS AND HIRING OFFERS!

We Are Looking for Talented and Dedicated
RNs - LPNs - CNAs
REGISTERED DIETITIAN
DIETARY AIDES/SERVERS
HOUSEKEEPERS
ACTIVITIES ASSISTANTS

Join our family-like team and work in our Brand New, Beautifully Designed, State-Of-The-Art Skilled Nursing Center.

New Competitive Pay Rates!
For More Information Contact
HR Dept. @ 607-464-4444

The Daily Star
The Cooperstown Crier
The Weekly Star

ROE RUNNER TRUCKING LLC
is Looking to Hire a
Full-time Class A CDL Truck Driver
Must Have Flat Bed Experience.
To Run OTR.
Please Call For Further Information or To Apply: 607-242-4812

Hampton Inn by HILTON
Is Currently Hiring
For The Following Position
***Breakfast Bar Host**
Hours 5am-1pm
Please Apply in Person
at 225 River St. Oneonta.
No Phone Calls Please!

Special Education Teacher 7-12
ROSCOE CENTRAL SCHOOL DISTRICT
Available: January 1, 2020
Qualifications: Special Education
*Dual Certification Preferred.

Please provide a letter of interest and completed application to: olasjobs.org
Mail all documents to: Janice Phillips,
PO Box 429, Roscoe, NY 12776.
Start Date: January 1 or Sooner

Forestry Technician

Otsego SWCD is hiring a Forestry Technician who will perform a variety of technical duties related to forestry practices concerning forest on public and private properties. Salary will commensurate with experience and benefits provided.

Contact: Otsego SWCD,
967 Co. Hwy. 33, Cooperstown, NY 13326
by phone (607) 547-8337 ext. 4 or
www.otsegosoilandwater.com for complete job description.
Deadline for resumes:
Monday October 6 by 4:30 p.m.

theroxbury
contemporary catskill lodging

Join a fun team at one of the most exciting hotels in the country!

Full & Part-time positions available
Front office and housekeeping opportunities.
Flex schedule but weekends are a must.

We're now interviewing for current openings and future positions at our new property, The Roxbury at Stratton Falls coming later in 2019. If you're outgoing, dependable, take pride in your work and ready to join a fun team, send your resume and a few sentences about yourself to info@theroxburymotel.com.

FULL TIME HEATING OIL DELIVERY DRIVER WANTED

Bruce Hall Corp is Seeking an Experienced CDL/HazMat Driver for Local Deliveries of Heating Oil.
Competitive Pay and Benefits, Including Full Medical and Profit Sharing.

Apply at: Bruce Hall Corp
206 Main St., Cooperstown, NY 13326
or Call 607-547-9961
for an application.

ONC BOCES
OTSEGO NORTHERN CATSKILLS BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Interested in a rewarding career working with children? We have the job for YOU!

We have positions available for teachers and support staff.

Please visit www.oncboces.org/jobs for a complete list of openings, job descriptions and application information. EOE

The Daily Star is seeking Part-time Clerks

Primary responsibilities include assisting the sports desk by taking phone calls, box scores and information regarding high school sports; writing capsules of the games from calls and emails; calling schools for sports-related information such as rosters and schedules; and assisting the sports desk in other tasks as needed. Requirements include working nights; ability to multi-task in a fast-paced environment; knowledge of grammar and spelling; phone and typing skills; basic knowledge of sports; and knowledge of word-processing programs. Knowledge of Associated Press style is a plus.

To apply, send a resume and cover letter to sports@thedailystar.com.

Daily Star Cooperstown Crier The Weekly Star

Careers & Business

the Otesaga Hotel
COOPERSTOWN

WE ARE HIRING!

APPLY TODAY for a GREAT JOB in COOPERSTOWN!

GREETER — Welcome and assist guests in the Glimmerglass and our new 1909 dining rooms or the Hawkeye Grill. All shifts, all days of the week.

SERVERS — Wait on guests in the Glimmerglass and our new 1909 dining rooms, the Hawkeye Grill and special events. Experience preferred. Must be available for all shifts, breakfast, lunch and dinner; and all days of the week. Days off rotate.

TABLE BUSSERS — Set up, clear & move tables in the Dining Room and Hawkeye Grill, must be available all shifts and days of week. Must be able to lift and move 40+ lbs. Days off rotate.

EVENT MANAGEMENT SET-UP — Move and set up tables, equipment and provisions for events, meetings and function rooms. Various evenings. Must be able to lift and move 50+ lbs.

ROOM ATTENDANTS — 8am-3pm @ Cooper Inn or 8:30am-3:30pm Otesaga Hotel (6 days a week). Duties include but are not limited to, deep cleaning and upkeep of guest rooms, cleaning and upkeep of guest hallways including doors and windows, neatness of closets and carts, heavy cleaning of the Cooper inn guest rooms and hallways including doors and windows, etc.

HOUSEPERSON — 8am-3pm (6 days a week including weekend and holidays) Duties include but are not limited to, heavy vacuuming, sweeping, mopping, cleaning of restrooms, removing trash, taking care of guest requests, delivering and picking up of clean and dirty linen, etc. Must be able to lift 50 lbs.

STEWARDS/DISHWASHER — experience preferred. Days and evenings, 5 days a week. Clean and maintain cleanliness of kitchen work areas, dishes, floors, equipment etc.

LAUNDRY — wash, dry, fold, all hotel linens and uniforms; must be able to stand for long periods of time; help hotel staff to find laundered uniforms, dry cleaning, table linen etc.; Good attendance and positive attitude.

BELL STAFF / VALET — Must be 18+ and have an excellent driving record & interact with people. Weekdays & weekends; varying hours. Must be able to lift and move 50+ lbs. This position will meet our guests as they drive up to the hotel. They are the first person that greets our guests. Unload luggage from the vehicle as our guest checks in. May help them to their room and park their car.

Must be at least 18 years old. The Otesaga Hotel and Cooper Inn is an Equal Opportunity Employer.

Fill out an application online at www.otesaga.com or contact:
Terri Winter, Director of Human Resources
60 Lake Street, Cooperstown, NY 13326
twinter@otesaga.com or 607-544-2507

ONC BOCES
OTSEGO NORTHERN CATSKILLS BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Director of Human Resources

needed for the Otsego Northern Catskills BOCES.

FT, 12M position. District-wide responsibilities with office located at NDCOL in Grand Gorge. Must possess or be eligible for NYS SDOL or SDA certification or meet minimum civil service requirements. Salary based on education, experience and certification.

Please visit www.oncboces.org/jobs for complete job description, qualifications and application information. EOE

Opportunities FROM OTSEGO

Helping People Changing Lives

Join Our Team of Dedicated and Caring Professionals

- **Residential Associates** (FT & Sub; works at OFO shelters)
- **Home-Based Family Partner** FT Head Start positions with school breaks and summers off:
- **Center Director**
- **Classroom Teacher**
- **Assistant Teacher**
- **Center Associate**

OFO is a family-oriented organization offering competitive wages, excellent benefits & opportunities for professional growth. For an application, submission instructions, benefit package summary & descriptions of all employment openings, visit:

www.ofoinc.org/jobs EOE

The leader in developing innovative solutions to promote healthy lives, thriving families, and caring communities since 1966.

Bruce Hall Home Center
WE'RE HIRING!
At BRUCE HALL CORP.
NOW ACCEPTING APPLICATIONS
• Yard Positions
Computer and/or folklight experience helpful but not required.
Competitive Compensation Package.
Salary based on experience, benefits included.
Apply in person at Bruce Hall Corp
206 Main Street, Cooperstown
607-547-9961

MULTI-MEDIA Account Executive

The Daily Star, Central New York's premiere daily newspaper company, is seeking a positive, outgoing & motivated individual to join our sales team and help satisfy the promotional needs of area businesses.

The successful candidate should possess:

- Positive attitude
- Strong communication skills
- Sales experience preferred
- Willingness to match multiple media platforms to the individual needs of their customers
- The ability to identify new clients and grow new business partnerships will be key to success

A competitive compensation plan including base salary, commissions, bonuses and a full benefits package is available to the right candidate. Valid driver's license required.

For consideration, please submit your resume and cover letter to:
Valerie Secor, Advertising Director at vsecor@thedailystar.com

102 Chestnut Street, Oneonta, NY 13820
www.thedailystar.com

Daily Star Cooperstown Crier The Weekly Star