

Employment Guide

FIND THE GUIDE ON THE WEB: www.thedailystar.com > Classifieds > Employment Opportunities

The Daily Star

The Cooperstown Crier

The Weekly Star

367439

Hartwick College's Department of Nursing seeks a full-time **Coordinator of Nursing Opportunities** responsible for the coordination of efforts to support high quality nursing programs, including oversight of marketing materials, signature events, recruitment of transfer students, academic advising, and on-going assessment of special programs. For details, go to www.hartwick.edu/jobs EOE

CRIMSON KNIGHTS
REGISTERED PROFESSIONAL NURSE at Afton Central School to start April 25, 2019. Please see school website employment section for full job details at www.aftonscd.org
Send letter of interest, school application, and credentials to:
Timothy McNamara, Superintendent
PO Box 5, Afton, NY 13730
Call 607-639-8229 with any questions. Deadline for application and all materials is Tuesday, March 26, 2019.

The City of Oneonta is currently accepting applications for a full-time Buildings and Grounds Maintenance Worker.
The benefit package for this position includes health, dental, vision and retirement. In addition, the city is also accepting applications for several part-time, seasonal, and temporary positions involving cleaning and maintenance. More information is available at www.oneonta.ny.us/personnel or at the Personnel Office, 258 Main Street. EOE

Helping People Changing Lives

- Center-Based Family Partner
- Assistant Teacher
- Center Associate
- Classroom Teacher
- EHAP Residential Associate (Fri.-Sun, 3rd shift)
- Campus Coordinator/Advocate
- Early Head Start Caregiver I

OFO is a family-oriented organization offering competitive wages, excellent benefits & opportunities for professional growth. For an application, submission instructions, benefit package summary & descriptions of all employment openings, visit:
www.ofoinc.org/jobs EOE

The leader in developing innovative solutions to promote healthy lives, thriving families, and caring communities since 1966.

ONC BOCES

Account Clerk
FT, 12M position at the Otsego Area Occupational Center in Milford. Responsible for purchasing, receiving and student activity funds.

Information Technology Aide
FT, 12M position at the Otsego Area Occupational Center in Milford. Responsible for technology purchases, budgeting and training on technology.

Building Maintenance Supervisor
FT, 12M position at the Otsego Area Occupational Center in Milford. Responsible for overseeing and participating in maintaining the building facilities in a condition of operating excellence, cleanliness and safety.

Please visit www.oncboces.org/jobs for complete job descriptions, qualifications and application information. EOE

APPLY IN PERSON TODAY
Automotive Sales Professional

Award Winning Dealership
250 New Vehicles • 100 Used Vehicles

Training Salary • Monthly Bonuses
Health & Dental Plan • 401k Retirement Plan

Automotive Sales Experience or Retail Sales Experience Preferred

Valid Driver's License Required

EMPIRE TOYOTA ONEONTA
6281 State Highway 23 Since 1989

MULTI-MEDIA Account Executive

The Daily Star, Central New York's premiere daily newspaper company, is seeking a positive, outgoing & motivated individual to join our sales team and help satisfy the promotional needs of area businesses.

The successful candidate should possess:

- Positive attitude
- Strong communication skills
- Sales experience preferred
- Willingness to match multiple media platforms to the individual needs of their customers
- The ability to identify new clients and grow new business partnerships will be key to success

A competitive compensation plan including base salary, commissions, bonuses and a full benefits package is available to the right candidate. Valid driver's license required.

For consideration, please submit your resume and cover letter to:
Valerie Secor, Advertising Director at vsecor@thedailystar.com

102 Chestnut Street, Oneonta, NY 13820
www.thedailystar.com

Daily Star Cooperstown Weekly Star Crier

Watershed Agricultural Council

The Watershed Agricultural Council seeks an **Economic Viability Program Intern/Temporary employee.**
The Intern will assist the Economic Viability Program with document archiving, Pure Catskills membership relations and support, content development for various electronic and print media, event coordination and setup, and creating outreach materials consistent with messaging of the Pure Catskills buy local campaign which will reinforce the positive impact being made in the region. The duration of this position will be approximately 10 weeks from late spring through the summer of 2019. The rate of pay will be \$13.00 per hour, 40 hours per week. Must have a valid driver's license. EOE.
Send cover letter and resume to:
Amy Faulkner, Watershed Agricultural Council
33195 State Highway 10, Walton, NY 13856
fax: (607) 865-4932 or email afaulkner@nycwatershed.org
Job description at www.nycwatershed.org/careers.
Deadline March 22, 2019.

ONC BOCES

School Social Worker
FT, 10M position providing assessments, interventions and care planning for youth in the ONC BOCES region. Working collaboratively to address the social and emotional needs of the students.

Special Education Teachers 7-12
FT, 10M positions at the ONC BOCES Occupational centers. NYS Students with Disabilities 7-12 or NYS Special Education Certification required.

Itinerant Supervisor
FT, 12M position providing leadership for itinerant services employees and component school districts; knowledge of Medicaid, APPR, budgeting, scheduling and regulations affecting services required.

Please visit www.oncboces.org/jobs for complete job descriptions and application information. EOE

For consideration, please submit your resume and cover letter to:
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Watershed Agricultural Council

The Watershed Agricultural Council seeks **6 Interns/Temporary employees** to perform various duties as part of a Watershed Agricultural Program (WAP) serving farms within the NYC Watershed. Four (4) of the positions will be Nutrient Management soil samplers who will perform the duties of soil sampling and data collection. One (1) position will be a WAP Ag/Field Intern who will assist WAP staff with the design, implementation and site inspections of BMP's. One (1) position will be a WAP Planning/Technical Intern who will perform the duties of WAP monitoring, BMP inspections and installation and BMP data collection. These are 10 week summer positions that pay \$13.00 per hour. Must have dependable vehicle, insurance and a valid N.Y.S. driver's license. Will be reimbursed for mileage incurred on the job. E.O.E. Please specify which position(s) you are interested in on your resume.
Send resumes to:
Amy Faulkner, Watershed Agricultural Council
33195 State Highway 10, Walton, NY 13856
fax: (607) 865-4932 or email afaulkner@nycwatershed.org
Job description: www.nycwatershed.org.
Deadline March 22, 2019.

CRIMSON KNIGHTS
TWO FULL-TIME BUS DRIVERS at Afton Central School to start as soon as possible. Applicants must have a Class B license with "PS" endorsement, or will train. Please see school website employment section for full job details at www.aftonscd.org
Please send school application, 19A application, Civil Service application and 3 letters of reference to:
Lynn Bradley, Head Bus Driver
Afton Central School
PO Box 5, Afton, NY 13730
Please call 607-639-1051 with any questions. Submit application materials as soon as possible.

LOOKING FOR JOB SATISFACTION? OUR ROOMS DIVISION TEAM IS LOOKING FOR YOU!

HOUSEPERSON - 8am-3pm or 3pm-10pm. Duties include heavy vacuuming, sweeping, mopping, cleaning of restrooms, removing trash, taking care of guest requests.

ROOM ATTENDANTS - 8am-3 pm @ Cooper Inn or 8:30am-3:30pm @ Otesaga Hotel (6 days a week). Duties include cleaning and refreshing guest rooms and hallways including doors and windows.

TURNDOWN ATTENDANTS - 3pm-10pm & 4pm-11pm. Duties include cleaning restrooms, offices, pro shop, turning down guest rooms, delivering guest requests.

HOUSEKEEPING INSPECTOR - 8:30am-3:30pm (6 days a week) Duties include inspecting guest rooms as they are being cleaned and completed by Room Attendants. Guest requests and inspecting public areas and restrooms.

OUTSIDE BUILDING CLEANER - 8am-3pm. Responsible for the cleanliness of certain parts of the outside areas of the hotel, pro shop, maintenance building and Cooper Inn.

FRONT DESK CLERK - Welcome and register guests upon arrival at the hotel. Must have computer knowledge and cash handling skills. Evening shift 3pm-11:30pm.

BELL STAFF / VALET - Must have an excellent driving record & interact with people. This position will meet our guests as they drive up to the hotel. Unload luggage from the vehicle as our guest checks in. May help them to their room and park their car.
Must be at least 18 years old. The Otesaga Hotel and Cooper Inn is an Equal Opportunity Employer.

Fill out an application at www.otesaga.com or contact:
Terri Winter, Director of Human Resources
60 Lake Street, Cooperstown, NY 13326
twinter@otesaga.com or 607-544-2507

Advertising & Creative Services Assistant

The Daily Star, Central New York's premiere daily newspaper company, is seeking a positive, organized, and creative individual as a full-time Advertising & Creative Services Assistant.

The successful candidate should possess:

- Positive Attitude
- Strong communication skills
- High levels of organization
- Excellent follow-through
- Experience working with Adobe suite

A competitive compensation plan and a full benefits package is available to the right candidate.

For consideration, please submit your resume and cover letter to:
Valerie Secor, Advertising Director at vsecor@thedailystar.com

102 Chestnut Street,
PO Box 250, Oneonta, NY 13820
www.thedailystar.com

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Class A CDL Driver
Tank Endorsement & Hazmat a Plus.
Local Runs/Home Daily.
Health Insurance and Uniforms Available.
Minimum Two Years Experience.

For More Information or to Apply:
Call 607-278-5212

Cobleskill Stone Products, Inc. has the following positions open

- Truck Drivers
- Lowboy Driver
- Mechanic - Cobleskill Shop

Health Insurance and 401K offered. Competitive Pay
Please contact (518) 234-0221 for Details

FARM CREDIT EAST
Mortgage Processor

Country Living from Farm Credit East is seeking a full-time Mortgage Assistant in Cooperstown. Pursuing a dynamic individual able to multi-task: coordinate with vendors, attorneys and co-workers while managing multiple deadlines. Must be customer-focused with strong interpersonal skills, organized and creative. Primary responsibilities include processing mortgage loan applications including data entry, gathering customer information, credit verifications and document prep all within consumer compliance rules. Employee will work as a member of a cross-functional team, focused on providing loans of high quality and value to customers. Strong verbal and written communication skills required. Experience in the residential mortgage industry preferred. College degree preferred. Excellent salary and benefits package.

Please apply at: www.FarmCreditEast.com/Careers

The Cooperstown Country Club is accepting applications for the following positions:

Sailing Instructor - Provide sailing instruction to children and adults. Must possess current CPR and First Aid Training Certification.

Camp Counselor - Provide overall supervision to children participating in the day camp. Must be 18 years old and possess current CPR and First Aid Training Certification. Prior experience working with children in a school, camp or youth program setting.

Swim Instructor - Provide instruction to children of various ages and ability levels, ages 5 to 12. Must be 16 years old and possess NYS Swim Instructor Certification, current CPR and First Aid Training Certification.

Job Descriptions and application for employment can be found at www.cooperstowncc.com and mailed to PO Box 327, Cooperstown, NY 13326
Cooperstown Country Club is an equal opportunity employer.

JOIN THE OTESAGA RESORT HOTEL TO EXPERIENCE THE JOB OF A LIFETIME!

HAWKEYE GRILL RESTAURANT SUPERVISOR - Shift supervisor supports the Restaurant Manager. Ensure staff is at a pre-meal meeting. Knowledge of menu items, specials, promotional items. Knowledge of Seat Me reservation system and Squirrel Systems. Ensuring complete guest satisfaction. Support team morale during high volume, fast paced meal periods. Handling guest concerns and assisting staff when needed. Other duties as assigned by management team.

TABLE BUSSERS - Set up, clear & move tables in the Dining Room and Hawkeye Grill, must be available all shifts and days of week. Must be able to lift and move 40+ lbs. Days off rotate.

BARTENDER - Experienced Bartender. Prepare alcoholic beverages requested by our guests. Set up and breakdown of event bars and move mobile bars to designated event areas. Clean glasses and cut garnishes. Must be professional and good customer service. Must be able to use cash and credit card Squirrel checkout.

GOLF COURSE MAINTENANCE - Maintain turf and golf course per Superintendent specifications; Utilize special equipment properly and safely; practice golf course etiquette with guests.

SHUTTLE DRIVERS - Must have a clean driver's license. Transports employees to parking areas and or housing units in Otesaga marked vehicle. This position will drive the hotel van to shuttle employees back and forth from the hotel to a designated lot or housing facility. Must have a clean drivers license and be a safe driver. Must be courteous and friendly to staff.

GENERAL MAINTENANCE / CARPENTER - Seeking to hire a general maintenance technician, with specific experience in general carpentry work. Will work on property to complete maintenance projects as assigned. Must be able to perform physical activities, such as, but not limited to, lifting equipment (up to 50 lbs. unassisted), bending, standing, climbing or frequent walking, carrying, stooping, kneeling, and reaching. Ability to operate hand power tools, plumbing, A/C and building repairs. Must be able to safely use manual tools and power equipment common in the construction trades. Experience in commercial buildings or hotels preferred.
Must be at least 18 years old. The Otesaga Hotel and Cooper Inn is an Equal Opportunity Employer.

Fill out an application at www.otesaga.com or contact:
Terri Winter, Director of Human Resources
60 Lake Street, Cooperstown, NY 13326
twinter@otesaga.com or 607-544-2507

Mechanic Wanted
Monday - Friday 6am - 4:30 pm
Must be a Reliable Self Starter and Have Your Own Tools.
Pay based on Experience.

For Further Information or to Apply:
607.278.5212

Laurens Central School
School Nurse

FT, 10M NYS Registered Nurse with at least 2 summer per diem days. Must possess NYS RN License. Please include a copy of your license with application materials.

Apply online at www.olasjobs.org/southern or send cover letter, resume and three letters of recommendation by March 22nd, 2019 to:

Laurens Central School, District Office
PO Box 301 Laurens, NY 13796
EOE

NOW HIRING!
The Arc of Delaware County is Expanding!!

The Arc of Delaware County has been around since 1967 and has created many job opportunities for Delaware County. With our expansion of our programs, to include the opening of our new homes, we have a variety of positions and schedules to offer.

Call our Personnel Office @ 607-865-7126 to learn more.

Apply at www.delarc.org

Aides
Bus Drivers
DSPS

Asst. Coordinator
Payroll Coordinator
Registered Nurse

If you need assistance in applying please visit your local CDO Workforce in Delhi, Sidney or Oneonta.

The Arc
Delaware County
New York

JOBS

Look Right Here!