

Employment Guide

FIND THE GUIDE ON THE WEB: www.thedailystar.com>Classifieds>Employment Opportunities

The
Daily Star

The
**Cooperstown
Crier**

The
Weekly Star

A Small Private Family Practice is Looking to Fill The Following Positions:

- Full-time Medical Receptionist/Secretary
- Part-time Medical Scanner

Applicants Must Be Detail Oriented With Multitasking
And Organizational Skills Required.

**Send resume with three references to
54178 State Hwy. 30 Roxbury, NY 12474**



Join a fun team at one of the most exciting
hotels in the country!

Full & Part-time positions available
Front office and housekeeping opportunities.
Flex schedule but weekends are a must.

We're now interviewing for current openings and future positions
at our new property, The Roxbury at Stratton Falls coming later in
2019. If you're outgoing, dependable, take pride in your work and
ready to join a fun team, send your resume and a few sentences
about yourself to info@theroxburyhotel.com.

The Daily Star is looking for a Full-time Copy Editor/Page Designer

To work our night copy desk. The position will require the use
of Adobe creative software, including InDesign, InCopy and
Photoshop, NewsEdit news content management system and
Blox CMS for the website.

The ideal candidate will have newspaper pagination
experience, a strong grasp of grammar, punctuation and
spelling, an interest in current events, familiarity with AP style,
an alert news sense and the ability to work under deadline
pressure. Good headline writing and social media skills are
also needed.

A journalism degree or newspaper experience is required.

Please send a cover letter, resume and
samples of your work to Daily Star Editor Denielle Cazzolla
at dcazzolla@thedailystar.com. No phone calls, please.

**Daily Star Cooperstown
Crier Weekly Star**



STAFF SOCIAL WORKER MENTAL HEALTH NYS OMH

Certified outpatient clinic seeking a highly motivated Clinician
serving adults and adolescents in Schoharie County.

Qualifications: Possession of a professional license and current
registration issued by New York State Education Department
in Licensed Clinical Social Worker (LCSW) OR Possession of
a professional license and current registration issued by New
York State Education Department in Licensed Master of Social
Work (LMSW). Annual Salary: \$51,890 + benefits

Please send a Schoharie County employment application to:

Schoharie County Personnel Office
PO Box 675, Schoharie, NY 12157

Deadline: Close of business January 27, 2020

Applications can be found at www.schohariecounty-ny.gov



**ONC Boces has the
following positions available:**

Special Education Teachers
School Social Workers
School Psychologists
Art Teacher: Long-term substitute
Licensed Teaching Assistants

Please visit www.oncboces.org/jobs
for a complete list of openings, job
descriptions and application information. EOE



Laurens Central School K-12 Building Principal

The Laurens Central School District is seeking an
energetic, student centered, visionary individual to
serve as K-12 Building Principal.

The successful candidate must hold a valid NYS
Building Level Administration Certification and have
a minimum of 5 years of teaching/administrative
experience.

Interested candidates should upload letter of interest,
updated resume and support materials to
www.olasjobs.org/southern.

Submit all required information by February 17, 2020.
Starting date for the position will be July 1, 2020.



**The Otsego Northern Catskills BOCES
has the following vacancy:**

Executive Director of the Central Business Office

FT, 12M position located at NCOC in
Grand Gorge. The chosen candidate will
provide leadership & management
to the CBO & participating districts.
Experience in a school business office
required; NYS SBDL/SDA certification
preferred. Minimum starting salary: \$110k

Application deadline: January 31, 2020
Please visit www.oncboces.org/jobs for
complete job descriptions, qualifications
and application information. EOE



Arkville Head Start Bus Driver

CDL B with P and S endorsements license; 19A certification a plus.
Safe driving record with no moving violations within the past
18 months. Must be at least 21 years of age. To transport children
to and from Head Start center. 35 hours per week.
Salary range \$12.91-\$15.39 per hour.
Applications accepted until filled at

Delaware Opportunities Inc.

35430 State Highway 10, Hamden, NY 13782

RCibelli@delop.org

Equal Employment Opportunity MF / F / Disability / Protected Veteran Status

Davenport Head Start Family Services Worker

Family Development Credential or Associate's degree in
psychology, sociology, or human services, and one year experience
working with low income families, and familiarity with public benefit
programs. NYS driver's license, personal vehicle required;
mileage reimbursed. 35 hours per week.
Salary range \$12.91-\$15.39 per hour.

The applications will be ongoing until the position has been filled.
Applications accepted

Delaware Opportunities Inc.

35430 State Highway 10, Hamden, NY 13782

Equal Employment Opportunity MF / F / Disability / Protected Veteran Status



Substitutes needed for:

Charlotte Valley CSD
Edmeston CSD
Milford CSD
Oneonta City SD
Schenevus
Stamford
Windham-Ashland-Jewett CSD
Worcester CSD
ONC BOCES

Teacher - LTAs, Aides & Monitors -
Nurses

Hourly Cleaners - Bus/Van Drivers
Clerical/Office Support
Food Service Workers

Please visit www.oncboces.org/subs
for application and information.

EOE



Helping People Changing Lives

- Home Visitor
- Residential Associates
- at OFO shelters
(FT - weekend overnights w/addl. shift pay &
Subs- all shifts w/addl. shift pay for qualifying shifts)
- Mental Health Therapist
(salary starts at \$1,018 per week)

*FT Head Start positions with
school breaks and summers off:*

- Assistant Teacher
- Center Associate

OFO is a family-oriented organization
offering competitive wages, excellent
benefits & opportunities for professional
growth. For an application, submission
instructions, benefit package summary &
descriptions of all employment openings,
visit:

www.ofoinc.org/jobs EOE

The leader in developing innovative solutions to promote
healthy lives, thriving families, and caring communities since 1966.

MULTI-MEDIA Account Executive

The Daily Star, Central New York's premiere daily
newspaper company, is seeking a positive, outgoing
& motivated individual to join our sales team and help
satisfy the promotional needs of area businesses.

The successful candidate should possess:

- Positive attitude
- Strong communication skills
- Sales experience preferred
- Willingness to match multiple media platforms
to the individual needs of their customers
- The ability to identify new clients and grow new
business partnerships will be key to success

A competitive compensation plan including base
salary, commissions, bonuses and a full benefits
package is available to the right candidate.
Valid driver's license required.

For consideration, please submit your resume and cover letter to:

Valerie Secor, Advertising Director at
vsecor@thedailystar.com

102 Chestnut Street, Oneonta, NY 13820
www.thedailystar.com

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SUNY ONEONTA



Clinical Director of the Health Center

The Health and Wellness Center at the State University of New York College at Oneonta invites
applications for the position of Clinical Director. Expectations for this eleven-month position
include managing the daily operations of the SUNY Oneonta Health Center and developing policies,
procedures and recommendations to enhance best practices. The incumbent ensures compliance with
federal, state, local, college and professional standards, regulations, procedures, laws and practices.

SUNY Oneonta is a public college in Central New York, enrolling about 6,500 students in bachelor's,
master's and graduate certificate programs. Most of SUNY Oneonta's main campus lies within the
City of Oneonta, which is located in the northern foothills of the Catskill Mountains, about a four-hour
drive from New York City, Boston and Philadelphia. With a population just shy of 14,000, the City of
Oneonta is the largest municipality in a rural region dominated by agriculture and tourism.

Known as an exemplary residential campus that values inclusion, service and sustainability, SUNY
Oneonta is a nurturing community where students grow intellectually, thrive socially and live
purposefully. Employees give SUNY Oneonta high marks for work/life balance and culture. The
College's indeed.com and glassdoor.com ratings are 4.5 and 4.1, respectively.

Beyond campus, many residents enjoy the natural beauty of the Catskills. Outdoor activities such as
hiking, biking and running are among the most popular. Several ski areas nearby typically operate for
seasons lasting over 100 days beginning in late November or early December. During the summer,
boating, swimming and other water sports are popular on lakes throughout the region.

SUNY Oneonta's Health and Wellness Center is a busy and vibrant source of medical services with a
mission to support the education and personal growth of students by promoting their optimal health
and well-being. Primary health care services are provided to students of the College and these health
care services are student-focused and provided with a respect for diversity and dignity. To learn more
about the College or the department, please visit <https://suny.oneonta.edu/> or
<https://suny.oneonta.edu/health-wellness-center>.

Duties include but not limited to: administering the day-to-day operations of the Health Center that
includes overseeing budget, staff resources, electronic medical records system, medication dispensary,
medical supplies, and quality improvement program; providing medical care and preventive services
to students of the College; ensuring Health Center compliance with OSHA, federal and New York
State laws, standards and other regulatory requirements and maintaining the highest technical, legal
and ethical standards of care; advancing the reputation of the Health Center with regard to providing
a welcoming and supportive atmosphere for students of diverse identities.

The Clinical Director promotes collaboration with other campus offices, including Counseling
Center, Athletics, New Student Services, International Education Office and Admissions. The Clinical
Director represents the Health Center to students, parents and other stakeholders in the College and
local community. The Clinical Director supervises all medical staff including the college physician.
The Clinical Director manages the Health Center budget, medical supplies, staffing, and other
administrative tasks necessary for the smooth running of the Health Center's daily activities.

Required qualifications:

- Medical doctor, licensed eligible in New York State -OR- Master's degree in nursing in family
health or adult health, applicable national board certification such as ANCC/AANP -OR- a Bachelor's
degree from an accredited PA program, applicable national board certification from NCCPA;
- Five years' clinical experience;
- Current BLS issued by the American Heart Association and an Infection Control Certificate;
- Registered Professional Nurse license and current Nurse Practitioner certification -OR- current
Physician Assistant license - must be transferable to New York State.

Preferred:

- Experience working in a college health center and/or family practice;
- Two years' administrative experience;
- Seven or more years' clinical experience;
- Experience using an electronic health records management system;
- Experience working with psychiatric disorders;
- Experience working with and serving diverse populations.

To apply online go to:

<http://oneonta.interviewexchange.com/candapply.jsp?JOBID=117749>

Please upload a resume, letter of interest, and copies of required licenses and certifications.
Contact information for three professional references is required.

For other employment and regional opportunities, please visit our website at:
<https://suny.oneonta.edu/about-oneonta/employment>

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted
to ask, or mandate, in any form, that an applicant for employment provide his or her current
compensation, or any prior compensation history, until such time as the applicant is extended a
conditional offer of employment with compensation. If such information has been requested from
you before such time, please contact the Governor's Office of Employee Relations at
(518) 474-6988 or via email at info@gover.ny.gov.

SUNY Oneonta values a diverse college community. Please visit our website on diversity at:
<https://suny.oneonta.edu/diversity>. Moreover, the College is an Equal Opportunity/Affirmative Action
employer. Women, persons of color, persons with disabilities, and protected veterans are encouraged to apply.

JOBS

**Look
Right
Here!**

JOB

PRACTICE

CAREER

EMPLOYMENT

HIRING