

Employment Guide



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The **Daily Star**
The **Cooperstown Crier**
The **Weekly Star**

AMERICAN MOBILE DENTAL

Dental Assistant Wanted.

Experience preferred,
but will train the right person.
Must have a positive attitude!

Submit cover letter and resume to:
Jplace@ammobiledental.com



KEYBOARD SPECIALIST/MIDDLE SCHOOL/HIGH SCHOOL OFFICE

The Unatego Central School District is accepting applications.
Call 607-988-5038 or unatego.org for application. Must pass (Keyboard Specialist) Civil Service Exam.
Deadline: January 22, 2019. EOE

The Oneonta Municipal Civil Service Commission announces open-competitive exams for the following positions on March 2.

- School Secretary
- Chief Wastewater Treatment Plant Operator
- Chief Water Treatment Plant Operator
- Senior Wastewater Treatment Plant Operator
- Senior Water Treatment Plant Operator

Application deadline is Jan 28. Applications and exam announcement are available at the Personnel Office, 258 Main St. or at www.oneonta.ny.us/personnel. EOE

Hartwick College's Nursing Department

is hiring a full-time, 12-month administrative appointment as Clinical Coordinator for the Nursing Department. The Clinical Coordinator is responsible for operational details related to the planning, coordination and evaluation of faculty supervised and precepted clinical/field experiences including externships and internships. For detailed information, please visit EOE.

APPLY IN PERSON TODAY

Automotive Sales Professional

Award Winning Dealership

- 250 New Vehicles
- 100 Used Vehicles
- Training Salary
- Monthly Bonuses
- Health & Dental Plan
- 401k Retirement Plan

Automotive Sales Experience or Retail Sales Experience Preferred
Valid Driver's License Required

EMPIRE TOYOTA ONEONTA
6281 State Highway 23 Since 1989



Substitutes needed for:

- Charlotte Valley CSD
- Cooperstown CSD
- Edmeston CSD
- Milford CSD
- Oneonta City SD
- Windham-Ashland-Jewett CSD
- Worcester CSD
- ONC BOCES

Teacher - LTAs, Aides & Monitors - Nurses
Hourly Cleaners - Bus/Van Drivers
Clerical/Office Support
Food Service Workers

Please visit www.oncboces.org/subs for application and information.
EOE

Branch Operations Associate

Farm Credit East is seeking a full-time Branch Operations Associate in Cooperstown. Must be detail oriented, possess strong customer service skills, and have the ability to work effectively in a team setting with external/internal customers. Responsibilities include a unique mix of branch accounting and customer financial/credit analysis support, keying loan information for underwriting, preparing loan documents, monitoring loan files for completion and accuracy, processing loan payouts, financial services billing and GL balancing. Strong verbal and written communication skills a must. Bachelor's degree in Economics, Finance, Accounting, Business or related field required. Excellent salary and benefits package. Apply at FarmCreditEast.com/careers. EOE

FARM CREDIT EAST

DISTRICT TECHNICIAN

Otsego SWCD is hiring a Conservation District Technician who will perform a variety of technical duties related to the establishment of conservation practices concerning land and water on public and private properties; does related work as required. Salary will commensurate with experience and benefits provided.

Contact: Otsego SWCD,
967 Co. Hwy. 33, Cooperstown, NY 13335
by phone (607) 547-8337 ext. 4 or
www.otsegoilandwater.com for complete job description.
Deadline for resumes' is
Friday February 8, 2019 by 4:30pm.

Helping People Changing Lives

Join Our Team of Dedicated and Caring Professionals

- Center-Based Family Partner
- Assistant Teacher
- Center Associate
- Classroom Teacher
- Residential Associates (FT & Substitutes)

FT: M-F, 2nd shift & M-Th, 3rd shift;
Subs: all shifts)

OFO is a family-oriented organization offering competitive wages, excellent benefits & opportunities for professional growth. For an application, submission instructions, benefit package summary & descriptions of all employment openings, visit:

www.ofoinc.org/jobs EOE

The leader in developing innovative solutions to promote healthy lives, thriving families, and caring communities since 1966.

Experienced Warehouse Worker

Sportsfield Specialties Inc., North American leader in sports construction equipment located in Delhi, NY is looking for a full-time Experienced Warehouse Worker to join our team.

Responsibilities/Duties:

- Pack orders in an orderly manner so they are prepared for shipping.
- Proper packing, labeling and tagging of the inventory in the warehouse.
- Identify damaged, lost or missing product and notify supervisor immediately.
- Basic knowledge of using and operating warehouse machinery and equipment.
- Efficiently complete all tasks required by departmental supervisors.

Required Qualifications:

Skills:

- Self-motivated
- Ability to multi-task in a busy environment
- Forklift certification a plus
- Ability to stand for long periods of time and be able to carry up to 80 lbs.
- High attention to detail.

Experience/Education:

- Preferred 5 years of warehouse and shipping experience.
- Familiar with ERP software.

Requirements: High School Diploma or equivalent along with 2 years of relevant manufacturing experience. Overtime and occasional weekend work required during summer months.

High Growth Potential, Salary DOE, great benefit package includes but not limited to: health, dental, vision, 401(k), Flexible Spending, life insurance and paid time off. To apply, submit application online at www.sportsfieldspecialties.com, apply in person at 41155 State Highway 10, fax your resume to (607) 746-3107 or mail to Human Resources, P.O. Box 231, Delhi, NY 13753. Sportsfield Specialties, Inc. is an Affirmative Action, Equal Opportunity Employer.

SPORTSFIELD SPECIALTIES

Scholet FURNITURE

DELIVERY DRIVER/WAREHOUSE ASSISTANT
needed for busy retail organization.

Must have clean license and be able to lift 50+ pounds. CDL not required.
Tuesday thru Saturday hours.
Excellent benefits including 401K.
If you are a focused professional with the drive to succeed in a growing company

Apply in person 9-4 Monday - Friday at
Scholet Furniture, 69 Ceperley Ave, Oneonta, NY.

HVAC - SERVICE TECHNICIANS

We are seeking to employ technicians that have experience in fuel oil and propane heating systems, repair or replacement & installation of hot air furnaces, boilers, water heaters complete heating systems and basic maintenance. Applicants must have at least one full year experience in the field.

Please apply within or fax your resume to:

BOULDER OIL COMPANY
PO BOX 361
UNADILLA, NY 13849
FAX: 607-369-5808
TELEPHONE: 607-369-7212

Looking For The Perfect Employee? We Can Help!

Call Christine Benson at 607-441-7238 or email cbenson@thedailystar.com

monster®