

Employment Guide

FIND THE GUIDE ON THE WEB: www.thedailystar.com > Classifieds > Employment Opportunities



Is Currently Hiring For The Following Position
• Front Desk Agent
 Please Apply in Person at 225 River St. Oneonta.
 No Phone Calls Please!



Join a fun team at one of the most exciting hotels in the country!

Full & Part-time positions available
 Front office and housekeeping opportunities.
 Flex schedule but weekends are a must.

We're now interviewing for current openings and future positions at our new property, The Roxbury at Stratton Falls coming later in 2019. If you're outgoing, dependable, take pride in your work and ready to join a fun team, send your resume and a few sentences about yourself to info@theroxburymotel.com.



Experienced Heavy Duty Truck and Diesel Mechanic.

Top pay and full benefits.

Call Chris at Ben Funk Inc.

(607) 278-5811 or

email him at chotchkinbfw@gmail.com



Helping People Changing Lives

Join Our Team of Dedicated and Caring Professionals

- **Residential Associates** (PT & Sub; works at OFO shelters)
- **Administrative Assistant**

FT Head Start positions with school breaks and summers off:

- **Center Director**
- **Classroom Teacher**
- **Assistant Teacher**
- **Center Associate**

OFO is a family-oriented organization offering competitive wages, excellent benefits & opportunities for professional growth. For an application, submission instructions, benefit package summary & descriptions of all employment openings, visit:

www.ofoinc.org/jobs EOE

The leader in developing innovative solutions to promote healthy lives, thriving families, and caring communities since 1966.

MULTI-MEDIA Account Executive

The Daily Star, Central New York's premiere daily newspaper company, is seeking a positive, outgoing & motivated individual to join our sales team and help satisfy the promotional needs of area businesses.

The successful candidate should possess:

- Positive attitude
- Strong communication skills
- Sales experience preferred
- Willingness to match multiple media platforms to the individual needs of their customers
- The ability to identify new clients and grow new business partnerships will be key to success

A competitive compensation plan including base salary, commissions, bonuses and a full benefits package is available to the right candidate. Valid driver's license required.

For consideration, please submit your resume and cover letter to:

Valerie Secor, Advertising Director at vsecor@thedailystar.com

102 Chestnut Street, Oneonta, NY 13820

www.thedailystar.com

The Daily Star Cooperstown Weekly Star Crier

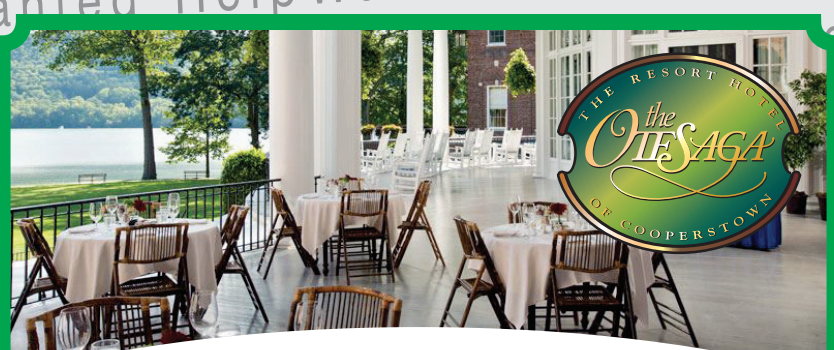
The Daily Star
 The Cooperstown Crier

The Weekly Star



JOBS

Look Right Here!



**WE ARE HIRING!
 APPLY TODAY for a GREAT JOB!**

GREETER — Welcome and assist guests in the Glimmerglass and our new 1909 dining rooms or the Hawkeye Grill. All shifts, all days of the week.

SERVERS — Wait on guests in the Glimmerglass and our new 1909 dining rooms, the Hawkeye Grill and special events. Experience preferred. Must be available for all shifts, breakfast, lunch and dinner; and all days of the week. Days off rotate.

TABLE BUSSERS — Set up, clear & move tables in the Dining Room and Hawkeye Grill, must be available all shifts and days of week. Must be able to lift and move 40+ lbs. Days off rotate.

EVENT MANAGEMENT SET-UP — Move and set up tables, equipment and provisions for events, meetings and function rooms. Various evenings. Must be able to lift and move 50+ lbs.

ROOM ATTENDANTS — 8am-3pm @ Cooper Inn or 8:30am-3:30pm Otesaga Hotel (6 days a week). Duties include but are not limited to, deep cleaning and upkeep of guest rooms, cleaning and upkeep of guest hallways including doors and windows, neatness of closets and carts, heavy cleaning of the Cooper inn guest rooms and hallways including doors and windows, etc.

HOUSEPERSON — 8am-3pm (6 days a week including weekend and holidays) Duties include but are not limited to, heavy vacuuming, sweeping, mopping, cleaning of restrooms, removing trash, taking care of guest requests, delivering and picking up of clean and dirty linen, etc. Must be able to lift 50 lbs.

STEWARDS/DISHWASHER — experience preferred. Days and evenings, 5 days a week. Clean and maintain cleanliness of kitchen work areas, dishes, floors, equipment etc.

LAUNDRY — wash, dry, fold, all hotel linens and uniforms; must be able to stand for long periods of time; help hotel staff to find laundered uniforms, dry cleaning, table linen etc.; Good attendance and positive attitude.

BELL STAFF / VALET — Must be 18+ and have an excellent driving record & interact with people. Weekdays & weekends; varying hours. Must be able to lift and move 50+ lbs. This position will meet our guests as they drive up to the hotel. They are the first person that greets our guests. Unload luggage from the vehicle as our guest checks in. May help them to their room and park their car.

Must be at least 18 years old. The Otesaga Hotel and Cooper Inn is an Equal Opportunity Employer.

Fill out an application online at www.otesaga.com or contact:

Terri Winter, Director of Human Resources
 60 Lake Street, Cooperstown, NY 13326
twinter@otesaga.com or 607-544-2507

FULL TIME Aquatics Specialist

Full time position. LT, FA, CPR/AED required. Full benefit package. Please see website for details. Interested candidates should email their resumes to conted@clarksportscenter.com by October 14.

ClarkSportsCenter



Margaretville Central School is Anticipating an opening for **Head Mechanic/ Bus Driver**

This is a full time Civil Service 12 month position. Full Benefits and NYS Retirement.

For Job Description and application please contact:

Beth E. Teuber at the District Office at 845-586-2647 Ext. 103

SUNY ONEONTA

Clerical Specialist - Purchasing



The Research Foundation for SUNY invites applications for a full time **Clerical Specialist for Purchasing and Accounts Payable** in the Sponsored Programs Office. The Sponsored Programs Office is a fast-paced, high volume environment providing services for projects and grants administered through the Research Foundation for SUNY at SUNY Oneonta.

For more information and for application instructions, please go to:

<http://spo.interviewexchange.com/jobofferdetails.jsp?JOBID=116351>



ONC BOCES has the following positions available:

- Special Education Teachers
- School Social Workers
- School Counselors
- School Psychologist
- PE Teacher
- Information Technology Teacher
- Licensed Teaching Assistants

Please visit www.oncboces.org/jobs for a complete list of openings, job descriptions and application information. EOE



Laurens Central School

Is presently seeking the following Full and Part-time positions:

District Clerk/Confidential Secretary to the Superintendent
 Minimum of a High School Diploma and 5 years of experience in the area of office management with legal secretarial skills preferred. NYSED fingerprint clearance required.

Head of Transportation
 Minimum of a High School Diploma, NYS Driver's license, preferably a CDL Class B w/passenger & school bus endorsement, 5 years of experience in the area of school bus transportation & supervision & NYSED/DOT fingerprint clearance required.

Substitute Bus Drivers (and drivers for field trips)
 Valid NYS Driver's license & preferably a CDL class B w/passenger & school bus endorsement & NYSED/DOT fingerprint clearance required.

Substitute Teachers
 Must hold a valid NYS Elementary and/or Secondary Teaching certification & NYSED fingerprint clearance.

Please apply online at www.olasjobs.org/southern or send a cover letter, completed LCS application (available on school website), resume and a minimum of three letters of recommendation by

October 11, 2019 to:

Mrs. Romona N. Wenck, Superintendent
 Laurens Central School
 PO Box 301 Laurens, NY 13796



Stamford Central School District has the following opening

School Psychologist
 Probationary Appointment
 Apply online at www.olasjobs.org
 Deadline: until filled

Full time Automotive (Bus) Mechanic
 Willing to train or possess
 CDL-B License with P & S Endorsement
 Deadline: 10-2-19

Substitute Positions:
 Bus Driver, Bus Monitor, Custodian, Teacher, LTA, Aide
 Deadline: Until filled

Submit application to:
 Dr. Glen Huot, Superintendent
Stamford Central School
 1 River Street, Stamford, NY 12167
 (607) 652-7301
www.stamfordcs.org
 EOE



Margaretville Central School

has multiple positions available for Leaves of Absence. Positions available are for

Elementary Teachers 1-6

NYS certification is required.

Apply online at: www.olasjobs.org/southern

or by calling: Beth E. Teuber at the District Office

845-586-2647 Ext. 103 for an application.

Deadline to apply is Friday October 11, 2019

We're Hiring!

The Daily Star is seeking Part-time Clerks

Primary responsibilities include assisting the sports desk by taking phone calls, box scores and information regarding high school sports; writing capsules of the games from calls and emails; calling schools for sports-related information such as rosters and schedules; and assisting the sports desk in other tasks as needed. Requirements include working nights; ability to multi-task in a fast-paced environment; knowledge of grammar and spelling; phone and typing skills; basic knowledge of sports; and knowledge of word-processing programs. Knowledge of Associated Press style is a plus.

To apply, send a resume and cover letter to sports@thedailystar.com.

Daily Star Cooperstown Crier Weekly Star

Town of Springfield Seeking Tax Assessor Applicants

If interested, please send letter of interest and resume to:

Town of Springfield, Town Supervisor,
 PO Box 176, Springfield Center, NY 13468
 or email to

townsupervisor@springfieldny.org



CCSI/SPOA PROGRAM COORDINATOR

The Schoharie County Mental Health Clinic is seeking a highly motivated Individual to oversee the CCSI/SPOA programs in Schoharie County.

Qualifications: Graduation from a regionally accredited or NYS registered college or university with a master's degree in counseling, psychology, social work, public health, education, or a closely related field.

Annual Salary: \$48,955 + benefits

Please send a Schoharie County employment application to:
 Schoharie County Personnel Office
 PO Box 675, Schoharie, NY 12157
 Deadline: Close of business October 9, 2019

Applications can be found at www.schohariecounty-ny.gov



CHARLOTTE VALLEY CSD

Charlotte Valley Central School has the following anticipated vacancies:

2 Long-Term Elementary Teacher Substitutes

To begin approximately in November and December. Appropriate NYS certification is required. Open until filled; applications will be reviewed as they are received.

Please submit a letter of interest, resume, transcripts, copy of certification and reference letters at www.olasjobs.org/southern EOE