

CITY OF BRUNSWICK

601 Gloucester Street * Post Office Box 550 * Brunswick * Georgia * 31520-0550 * (912) 267-5500 * Fax (912) 267-5549

Cornell L. Harvey, Mayor
Felicia M. Harris, Mayor Pro Tem
John A. Cason III, Commissioner
Julie T. Martin, Commissioner
Vincent T. Williams, Commissioner

City Attorney
Brian D. Corry

City Manager
James D. Drumm

AGENDA

PUBLIC HEARING

BRUNSWICK CITY COMMISSION

WEDNESDAY, JUNE 20, 2018 AT 5:00 PM

OLD CITY HALL

1229 NEWCASTLE STREET, 2ND FLOOR

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

1. City of Brunswick Proposed Fiscal Year 2018/2019 Budget. *(J. Drumm)*

AGENDA

BRUNSWICK CITY COMMISSION MEETING

WEDNESDAY, JUNE 20, 2018 AT 6:00 P.M.

OLD CITY HALL

1229 NEWCASTLE STREET, 2ND FLOOR

CALL TO ORDER **INVOCATION** PLEDGE OF ALLEGIANCE

ITEM(S) TO CONSIDER FOR APPROVAL

1. Consider Approval of June 6, 2018 Work Session and Regular Scheduled Meeting Minutes, June 11, 2018 Work Session Minutes and June 13, 2018 Work Session Minutes. *(subject to any necessary changes.) (N. Atkinson) (Encl. 1)*
2. Consider Approval to Cancel the July 4, 2018 Regular Scheduled Commission Meeting. *(J. Drumm)*
3. Consider Approval of Financial Reports as of April 30, 2018. *(K. Mills) (Encl. 2)*

APPOINTMENT(S)

4. Authority (*N. Atkinson*)
 - a) Brunswick Housing Authority – One Appointment (*Mayor's Appointment*)

CITY ATTORNEY'S ITEM(S)

5. Discuss Amendment to Chapter 3 – Alcohol Ordinance. **(Encl. 3)**
6. Glynn- Brunswick 911 Services Agreement for External Entities. **(Encl. 4)**

EXECUTIVE SESSION

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
WORK SESSION
WEDNESDAY, JUNE 6, 2018
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey (*arrived at 4:40 p.m.*), Mayor Pro Tem Felicia Harris, Commissioner John Cason, III, Commissioner Julie Martin and Commissioner Vincent Williams (*arrived at 4:37 p.m.*)

CALL TO ORDER: Mayor Pro Tem Harris - *meeting began at 4:35 p.m.*

PRESENTATION(S)/UPDATE(S)

1. Robert Coffey, Consultant, to give a Presentation on the Operational Feasibility and Expense Analysis for the Proposed Oglethorpe Conference Center.
Following Mr. Coffey's presentation and questions from the Commission; the Commission thanked Mr. Coffey.
2. Patrick Shay, Gunn Meyerhoff Shay, to give a Presentation on the Design of the Proposed Oglethorpe Conference Center.
Following Mr. Shay's presentation and questions from the Commission; the Commission thanked Mr. Shay.
3. Urban Redevelopment Agency Chairman LaRon Bennett to give an Update on Projects/Activities of the Agency.
Mr. Bennett updated the Commission on the Oglethorpe Conference Center and briefly discussed a parking garage for same.

WORK SESSION ADJOURNED – *work session adjourned at 6:03 p.m.*

/s/ Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk

OFFICIAL MINUTES
COMMISSION OF THE CITY OF BRUNSWICK, GEORGIA
REGULAR SCHEDULED MEETING
WEDNESDAY, JUNE 6, 2018
OLD CITY HALL
1229 NEWCASTLE STREET, 2ND FLOOR

PRESENT: Honorable Mayor Cornell Harvey, Mayor Pro-Tem Felicia Harris, Commissioner John Cason III, Commissioner, Julie Martin and Commissioner Vincent Williams

CALL TO ORDER: Mayor Harvey – *meeting began at 6:13 p.m.*

INVOCATION: Commissioner Williams

PLEDGE ALLEGIANCE: Recited by all in attendance

ADDENDUM TO AGENDA:

**

Commissioner Cason made a motion to add under City Attorney's item(s) as item number 2a ~"Discuss Amendment to Chapter 3 – Alcohol Ordinance"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

**

Commissioner Cason made a motion to add under item(s) to consider for approval as item number 12 ~"Consider approval of Brunswick-Glynn Joint Water and Sewer Commission Amendment 6 – Operational Agreement"; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

**

PUBLIC COMMENT PERIOD

- I. Marcia Christmas addressed the Commission regarding safety for students walking to Glynn Middle School; she submitted a petition of 102 names regarding same.
- II. Kathy Mathews expounded on Marcia Christmas comments/suggestions regarding a safer path for students walking to Glynn Middle School.
- III. Michael Pope, 918 Newcastle Street, addressed the Commission regarding a foot bridge north of Glynn Middle School as a path for students.

RECOGNITION(S), PRESENTATION(S), & AWARD(S)

1. Certificate of Honor Presentation to the family of Gregory Grant.
Certificate accepted with gratitude.
2. Brunswick Police Association to Present a \$500.00 College Scholarship to Glynn Academy Graduate Ansley Jones. (*K. Jones*)
President of the Brunswick Police Association Lt. Donald Babbin along with officers of the Brunswick Police Department presented Ansley Jones with the above-referenced scholarship, a plaque and gift.
Ms. Jones accepted scholarship, plaque and gift with gratitude.
- 2a *Consider Approval of Brunswick-Glynn Joint Water and Sewer Commission Amendment 6 - Operating Agreement.*
Commissioner Cason made a motion to approve the above-referenced agreement amendment; seconded by Commissioner Martin. Motion passed unanimously by a vote of 5 to 0.
3. Presentation of the Proposed 2018/2019 Fiscal Budget. (*J. Drumm*)
City Manager gave a brief overview of the above-referenced proposed budget.
For Information only; no action required.

PUBLIC HEARING(S)-LAND USE

4. Conditional Use Petition No. 18-03; from the Boys & Girls Club; Petitioning to Obtain a Conditional Use Permit for a Temporary Office Trailer at the Elizabeth Coral Teen Center Located at 4226 Coral Park Drive. *(B. Daiss)*

Brenda Daiss, Director of Planning, Development and Codes, gave a presentation on the above-referenced petition. She reported that staff recommends granting the above-referenced petition; with the following conditions:

- i. *The temporary trailer adheres to all setback requirements (as proposed).*
- ii. *If the project lasts longer than one year, the applicant would be required to re-apply for this temporary use.*

Mayor Harvey opened the floor for anyone wanting to speak in favor or opposition of the proposed petition.

No one came forth to address the Commission.

Commissioner Martin made a motion to approve the above-referenced petition with the conditions referenced-above; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

ITEM(S) TO CONSIDER FOR APPROVAL

5. Consider Approval of May 16, 2018 Work Session & Regular Scheduled Meeting Minutes. *(subject to any necessary changes.) (N. Atkinson)*

Commissioner Cason made a motion to approve the above-referenced minutes; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

6. Consider Approval of Radar/Lidar on City of Brunswick Streets. *(K. Jones)*

Commissioner Williams made a motion to approve the two additional proposed streets for radar/lidar – namely *Riverside Drive and Hampton Avenue* to allow speed limit enforcement; seconded by Commissioner Cason. Motion passed unanimously by a vote of 5 to 0.

7. Consider Approval of Resolution No. 2018-06 - Fifth Urban Redevelopment Plan Amendment. *(M. Hill)*

Commissioner Martin made a motion to approve the above-referenced resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

8. Consider Approval of Georgia Exceptional Main Streets Memorandum of Understanding. *(M. Hill)*

Commissioner Martin made a motion to approve the above-referenced Memorandum of Understanding; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

9. Consider Approval of Resolution No. 2018-07 - Building Permit Fees. *(C. Bond)*

Commissioner Cason made a motion to approve the above-referenced resolution; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

10. Consider Approval of Resolution No. 2018-08 - Fourth Street Landfill Reimbursement. *(G. Alberson)*

Commissioner Martin made a motion to approve the above-referenced resolution, authorizing City Manager Drumm to execute resolution; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

APPOINTMENT(S)

11. Commission and Board Appointment(s) *(N. Atkinson)*

- 1) Brunswick Historic Preservation Board – Two Appointments

Commissioner Cason made a motion to re-appoint Kate Sabbe and Will Worley to the above-referenced board until June 30, 2021; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

- 2) Planning and Appeals Commission – Two Appointments

Mayor Pro Tem Harris made a motion to appoint Delores Harrison and Jill Wright to the above-referenced Commission; seconded by Commissioner Williams. Motion passed unanimously by a vote of 5 to 0.

- 3) Coastal Regional Commission Council – Non-Public Representative (*Mayor's Appointment*)
Mayor Harvey re-appointed Shaw McVeigh to the above-referenced Council until June 30, 2018.

CITY ATTORNEY'S ITEM(S)

12. Discuss Amendment to Chapter 3 – Alcohol Ordinance.

City Attorney Corry gave an overview of the above-referenced proposed ordinance.

Following discussion; it was the consensus of the commission to have City Attorney Corry make revisions discussed, red-lined proposed ordinance and bring back before the Commission at the June 20, 2018 commission meeting for additional discussion.

EXECUTIVE SESSION

There was not an executive session held during this meeting.

Commissioner Cason made a motion to adjourn; seconded by Mayor Pro Tem Harris. Motion passed unanimously by a vote of 5 to 0.

MEETING ADJOURNED - *meeting adjourned at 8:28 p.m.*

/s/Cornell L. Harvey
Cornell L. Harvey, Mayor

Attest: /s/ Naomi D. Atkinson
Naomi D. Atkinson, City Clerk



INTEROFFICE MEMORANDUM

DATE: May 29, 2018

TO: Honorable Mayor and Commissioners
City of Brunswick
Brunswick, GA

FROM: Kathy D. Mills, CPA, Finance Director

SUBJECT: Financial Reports as of April 30, 2018 83.33%

General Fund 30-Apr-18 Cash Basis					
	Monthly	Year to Date	% of Budget	Adopted Budget	% (over)under Budget
Revenues	942,878	12,960,763	81.89%	15,827,134	1.44%
Expenditures	1,084,691	11,267,931	71.19%	15,827,134	12.14%
Net Revenues & Expenditures	(141,813)	1,692,832			
Cash Balance	3,150,452				

	LOST	LOST YTD	TAVT*	TAVT* YTD
Apr-18	568,005	4,743,238	58,502	442,536
Apr-17	479,691	4,481,134	57,575	388,626
Increase (Decrease)	88,314	262,104	927	53,910
	18.41%	5.85%	1.61%	13.87%

*Title Ad Valorem Tax

Capital Projects: SPLOST V

4/30/2018 (Life to Date)

Cash Available \$ 1,732,500

	Amended Budget	Life to date total 4/30/2018	Budget Balance
Revenue			
Collections/Glynn Cty	16,353,283	16,377,900	(24,617)
Interest Earned	75,474	98,503	(23,029)
LMIG Grants	279,645	279,645	-
DNR-Urbana Park Grant		26,533	(26,533)
DNR-Stormwater Feasibility		80,000	(80,000)
Reimb from BGCJWSC		628,791	(628,791)
Reimb from CGCC	120,398	120,398	-
Reimb from Glynn Co-SPLOST IV-Conf Ctr		27,818	(27,818)
Transfer in from DOT		519,784	(519,784)
Transfer (loan) from Sanitation		-	-
Park Private Donations		19,735	(19,735)
Total Approved	16,828,800	18,179,107	(1,350,307)
Expenditures - Life to date			
Recreation Aquatics	423,714	423,714	-
Recreation Parks	619,651	628,169	(8,518)
RHC/RLC Renovation	120,501	120,501	-
Mary Ross Park	225,000	225,000	-
Ritz	180,000	171,967	8,033
Oglethorpe Convention Ctr	1,500,000	57,906	1,442,094
Police Complex	1,764,177	1,764,177	-
Police Cars	870,606	870,606	-
Sidewalks/Streets	1,740,785	1,740,974	(189)
Storm Drainage Improv	7,485,515	8,574,205	(1,088,690)
Fire Truck	620,415	620,415	-
Other Fire Vehicles	33,922	33,922	-
Public Works Complex	38,516	38,516	-
Cemetery Improvements	87,600	87,600	-
Pool Lease	868,398	868,398	-
Water/Wastewater	250,000	89,341	160,659
Total Approved	16,828,800	16,315,411	513,389

SPLOST V COLLECTIONS 1/1/2007 TO 04/30/18

96,873,708

Deduct Total for Countywide Projects

(25,943,002)

The City's distribution, 23.09%, calculated on the difference

70,930,706

23.09% of total collections

16,377,900

Capital Projects: SPLOST VI

4/30/2018 (Life to Date)

			Cash Available	\$ 2,743,749
	Project Budget	Budget for FYE 06/30/18	Receipts thru 4/30/2018	Budget Balance (Over)Under
Revenue				
Collections/Glynn Cty	13,832,154	5,556,812	3,637,594	1,919,218
Received from Glynn Co-Joint Project			45,067	(45,067)
Transfer in from General Fund		122,901		122,901
Transfer in from DOT			50,000	(50,000)
Interest Earned	-		8,297	(8,297)
Total	13,832,154	5,679,713	3,740,958	1,938,755

	Project Budget	Budget for FYE 06/30/18	Expenditures thru 4/30/2018	Budget Balance (Over)Under
Expenditures				
Milling & Paving of Streets	4,627,750	1,504,631	94,555	1,410,076
Sidewalk Replacement/Upgrades	432,500	100,000	146,327	(46,327)
Storm Drainage Improv	3,243,750	1,627,929	70,228	1,557,701
Mary Ross Park Development	821,750	413,917	244,098	169,819
Highway 17 Infrastructure	215,107	-		-
Wayfindings & Gateways	259,500	259,500		259,500
Trails	346,000	100,000	25,819	74,181
Cemetery Restoration/Renovation	259,500	59,000		59,000
Bwk Police Dept Vehicles (15)	540,625	324,375	246,842	77,533
Bwk Fire Dept Fire/Rescue Veh	64,875	64,875	-	64,875
Subscriber Radios for E911	431,357	143,785		143,785
Fire Dept Pumper Trucks (2)	562,183	347,901		347,901
Fire Station 1 Improvements	346,000	40,000		40,000
Historic Squares	86,500	40,000		40,000
Park Rehab (Palmetto, Orange, Other)	389,225	150,000		150,000
Sidney Lanier Park Improvements	519,000	150,000		150,000
Overlook Park Improvements	103,800	103,800		103,800
Howard Coffin Park Improvements	431,357	225,000	169,340	55,660
RH Senior Center Expansion/Improve	151,375	25,000		25,000
Total Approved	13,832,154	5,679,713	997,209	4,682,504

Community Development Admin

Total Budget:	4/30/2018 (Year to Date)		
	128,414	Percent of Budget	
Revenue FYTD		78,952	61%
(Transfer in From General Fund)	54,000		
(Transfer in from Entitlement)	24,913		
Interest Income	39		
Restricted Donation Received for Parks	-		
Expenditures FYTD		86,694	68%
Total Outflows		86,694	
Net		-7,742	
Regular Cash Balance	5,564		
Restricted Cash Balance	540		

Roosevelt Harris - Multipurpose Center

	4/30/2018 (Year to Date)		
	Cash Basis		
Total Budget:	363,202	Percent of Budget	
Revenue FYTD			
Grants	165,546		
Transfer from General Fund	70,000		
Program Income	18,099		
Insurance Refund	2,260		
Interest Income	88		
Private Grant (St Marks Thrift Store)	5,000		
Total Inflows	260,993	71.86%	
Expenditures FYTD	251,547	69.26%	
Net	9,446		
Cash Balance	4,019		

**Community Development - Jekyll Island Fund
Recaptured**

	4/30/2018 (Year to Date)		
Budget	33,810		
Revenue FYTD:	542		
Total Expenditures (Listed Below):			
Transfer to CD Federal	-		
Total Expenditures	-		
Cash Available	23,315		

**Community Development - Federal
Budget**

	04/30/18 (Year to Date)		
	24,370		
Revenues	548		
Total Inflows	548		
Expenditures			
Bank Fees	0		
Elderly/Disabled Program	203		
Volunteer Group Expenses	48		
TOTAL EXPENDITURES	251	Net	297
Cash Available	29,021		

Cypress Mill Recapture Account

Original Balance (02/01/2011)	1,200,000
Demolition Fees	26,488
Interest	353
Remediation Fees Recovered	107,524
DNR CIG Grant	96,305
Miscellaneous	1,590
Revenues (since inception 02/01/2011)	1,432,260

Expenditures	Month of		Total since inception
	April 2018	YTD YE 06/30/18	
4th Street Landfill			112,016
T Street Landfill			138,000
Homeowner Assistance			150
Oglethorpe			4,613
Chamber of Comm Memb Dir			695
Pool Maint & Repairs			20,436
Bwk DDA			74,720
Demolition Projects			154,534
Ed Pinkney SB Loan Program			970
Small Business Development			1,468
Sidney Lanier Park Lights			6,560
Police Garage Appraisal			2,000
China Sister City			78,366
Liberty Ship Conn Trail			30,343
Gateway Landscape Design			84,962
SCAD (17 Corridor)			6,000
Greenwood Cemetery Bldg			5,363
University of GA			9,000
Grant Match MOG Trail			99,655
Grant Match LMIG			151
Grant Match AFG			26,412
Disaster Recovery Grant			225
Transfer to CD Admin			64,000
Transfer to RHC MPC			484,614
	0	0	1,405,253

Net as of April 30, 2018

27,007 Cash Balance 13,723

Norwich Street Commons Fund

Original Balance (Sale of Property 05/13/13)	487,500
Demolition Fees	8,049
Interest Income	3,471
Revenues	499,020

Expenditures	Month of		Total since inception
	April 2018	YTD YE 06/30/18	
Demolition Projects	0	0	40,012
Infrastructure	0	0	130,546
Police Substation	0	0	6,750
Expenditures	0	0	177,308

Net as of April 30, 2018

321,712 Cash Balance 321,712

Sanitation Fund:**4/30/2018 (Year to Date)**

	Year to Date
Monthly Billing	224,868
Franchise Fees	35,440
Bad Debt - recovery	292
Surplus Equipment sold	-
Property Tax Billing	746,056
Landlords	62,123
Interest Earned	4,182
Other	913
Transfer in for T Street Landfill	350,000
Total Revenue (YTD)	1,423,874
Operating Exp. YTD:	1,000,077
Depreciation YTD	1,138
Trf(loan) to Splost V	-
Repay General Fund	-
Bad Debt - write off	-
Payment to T Street Landfill Site Cl	350,000
Total Expense (YTD)	1,351,215
Operating Income (Loss)	72,659
Cash Balance	1,018,135
Restricted Cash	202,794
	Sale of Equipment

ADDITIONAL INFORMATION-FOR THE MONTH OF MARCH 2018**RECREATION DEPARTMENT INCLUDED ON SEPARATE SHEET**

	APRIL 2018	YTD
Animal Control Expenses	0	0
Traffic Control Expenses	258	859

Sanitation Bills**PAID OUT OF SANITATION FUND:**

	APRIL 2018	YTD
Trash Pickup	0	1,079,885
Illegal Refuse Clean Up	0	27,686
Street Sweeping	0	1,705
Trash Can Pickup & Delivery		
Special City-Wide Clean Up		0
	0	1,109,276



Recreation & Neighborhood Services

Account	Account Description	April Transactions	YTD Transactions
Fund 100 - General Fund			
EXPENSE			
Reporting Category 6100 - Recreation			
Function 6118 - Recreation Summer Camp Program			
51			
51-1100	Salaries & Wages	.00	1,955.00
51-1200	Temporary Employees	.00	.00
51-1300	Overtime	.00	.00
51-2200	FICA	.00	121.21
51-2300	Medicare	.00	28.34
51 - Totals		\$0.00	\$2,104.55
Function 6118 - Recreation Summer Camp Program Totals		\$0.00	\$2,104.55
Function 6120 - Recreation Athletic Programs			
57-1116	Athletic Subsidies-Glynn County	.00	6,026.00
57 - Totals		\$0.00	\$6,026.00
Function 6120 - Recreation Athletic Programs Totals		\$0.00	\$6,026.00
Function 6122 - Recreation Maintenance			
52			
52-2200	Repairs and Maintenance	.00	.00
52-2210	Repair / Maint Building	.00	3,711.98
52-2211	Repair / Maint Equipment	.00	.00
52 - Totals		\$0.00	\$3,711.98
54			
54-1200	Site Improvements	.00	.00
54-2100	Machinery & Equipment	.00	5,100.00
54 - Totals		\$0.00	\$5,100.00
Function 6122 - Recreation Maintenance Totals		\$0.00	\$8,811.98
Function 6124 - Recreation Aquatics			
52			
52-2211	Repair / Maint Equipment	11,340.00	21,436.32
52 - Totals		\$11,340.00	\$21,436.32
Function 6124 - Recreation Aquatics Totals		\$11,340.00	\$21,436.32
Function 6130 - Neighborhood & Community Service			
51			
51-1100	Salaries & Wages	2,785.35	40,996.96
51-1200	Temporary Employees	.00	1,504.75
51-1300	Overtime	10.63	359.04
51-2100	Group Insurance	650.00	7,150.00
51-2200	FICA	167.29	2,593.74
51-2300	Medicare	39.13	606.59
51-2400	Pension	.00	.00
51-2700	Workers' Compensation	.00	.00



Recreation & Neighborhood Services

		51 - Totals	\$3,652.40	\$53,211.08
52				
52-2210	Repair / Maint Building	53.95	1,242.35	
52-2211	Repair / Maint Equipment	.00	11,571.00	
52-3201	Cable	189.81	1,906.32	
52-3205	Telephone	63.60	635.98	
52-3500	Travel & Training	.00	.00	
		52 - Totals	\$307.36	\$15,355.65
53				
53-1110	Office Supplies	55.62	809.77	
53-1114	Maintenance Supplies	.00	175.00	
53-1135	Custodial Supplies	822.93	2,578.73	
53-1210	Water/Sewerage	73.07	1,962.13	
53-1230	Electricity	1,306.72	11,736.87	
53-1270	Gasoline/Diesel	23.22	596.63	
53-1300	Food	11.89	1,294.96	
53-1600	Small Equipment	.00	.00	
53-1700	Other Supplies	.00	203.38	
		53 - Totals	\$2,293.45	\$19,357.47
Function 6130 - Neighborhood & Community Service Totals			\$6,253.21	\$87,924.20
Reporting Category 6100 - Recreation Totals			\$17,593.21	\$126,303.05
EXPENSE TOTALS			\$17,593.21	\$126,303.05

ORDINANCE NO.

AN ORDINANCE TO DELETE CHAPTER 3 OF THE CITY OF BRUNSWICK CODE OF ORDINANCES IN ITS ENTIRETY AND REPLACE CHAPTER 3 IN ITS ENTIRETY; TO PROVIDE FOR AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; AND FOR OTHER PURPOSES.

The commission of the City of Brunswick hereby ordains that the Code of Ordinances of the City of Brunswick be and it is hereby amended as follows:

The commission of the City of Brunswick hereby ordains that the Code of Ordinances of the City of Brunswick, Georgia, is hereby amended to read as follows:

SECTION ONE:

Chapter 3 is hereby deleted and is replaced by a new Chapter 3 which shall provide:

ARTICLE I. - IN GENERAL

Sec. 3-1. - Definitions.

Unless a contrary intention is clearly apparent from the context, any term used in this chapter shall have the same meaning as when used in a comparable provision of the Georgia Alcoholic Beverage Code, O.C.G.A. §§ 3-1-1 through 3-10-15, provided that the following terms used in this chapter shall have the following meanings:

Alcohol means ethyl alcohol, hydrated oxide of ethyl or spirits of wine, from whatever source or by whatever process produced.

Alcoholic beverage means and includes all alcohol, distilled spirits, beer, malt beverage, wine or fortified wine.

Alcoholic beverage code means the Georgia Alcoholic Beverage Code presently found at O.C.G.A. title 3, and including future amendments thereto.

Beer or malt beverage means any alcoholic beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any other product, or any combination of such products in water, containing not more than six percent alcohol by volume, and including ale, porter, brown stout, lager beer, small beer, and strong beer. The term "malt beverage" does not include sake, known as Japanese rice wine.

Brewpub shall mean any eating establishment in which beer or malt beverages are manufactured or brewed, subject to provisions and limitations prescribed in O.C.G.A. § 3-5-36.

Brewer A manufacturer of malt beverages.

Church means any permanent place where religious worship services are regularly conducted.

College Campus Real property owned by a college or university with educational buildings in which are taught the subjects commonly taught in the colleges of this state.

Crime of moral turpitude: A crime which is contrary to justice, honesty, modesty, good morals or a person's duty to other people. Misdemeanors that are crimes of moral turpitude for the purpose of the chapter include but are not limited to theft, bad checks, shoplifting, making terroristic threats, giving false name to a police officer, false swearing, forgery, fraud or extortion.

Distilled spirits means any alcoholic beverage obtained by distillation or containing more than 21 percent alcohol by volume including, but not limited to, all fortified wines.

Distiller A manufacturer of distilled spirits.

Eating Establishment As used in this chapter, the term "eating establishment" means an establishment which is licensed to sell distilled spirits, malt beverages, or wines and which derives at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food.

Farm Wineries means a winery as defined in O.C.G.A. § 3-6-21.1.

Financial interest Includes, but is not limited to, holding any indebtedness or security interest in a business.

Grocery store A retail establishment which has at least 85 percent of its total retail floor space reserved for the sale of food and other nonalcoholic items and conducts all of its sales inside the building containing its retail floor space.

Growler means a reusable container no greater than 64 ounces used to transport draft beer for off-premises consumption.

Keg means any container of malt beverage sold at retail and having a capacity in excess of two gallons.

Home-brew beverage Any malt beverage produced pursuant to O.C.G.A. § 3-5-4.

Home-brew special event Any contest, judging, tasting, or other similar event that occurs at a central location outside of private residences whereby different home-brew

beverages that have been manufactured in private residences are sampled, compared, and consumed by participants in and judges of such events for awards, money, prizes, recognition or any other valuable consideration.

Hotel A building or other structure kept, used, maintained, advertised and held out to the public to be a place where sleeping accommodations are offered for adequate pay to travelers and guests, whether transient, permanent or residential, in which 50 or more rooms are used for the sleeping accommodations of such guests, such sleeping accommodations being conducted in the same building or in separate buildings or structures used in connection therewith that are on the same premises and are a part of the hotel operation. Motels meeting the qualifications set out in this definition for hotels shall be classified in the same category as hotels.

Immediate family Means any person related to the holder of an alcoholic beverage license within the first degree of consanguinity or affinity as determined according to canon law, which shall include a person's spouse, parents, stepparents, parents-in-law, brothers and sisters, stepbrothers and stepsisters, brothers-in-law and sisters-in-law, children, stepchildren, and children-in-law.

Licensed premises Includes all the space or area owned, leased and/or controlled by the licensee and used for the purpose of operating under the license, including but not limited to all rooms wherein alcoholic beverages are sold, furnished, served, or consumed, except when such a room is located in a hotel, motel, or similar facility or in a shopping center in which case only such room and any adjoining storage, office, toilet, and other similar rooms shall constitute the licensed premises. For Class D, E, or F licenses, such premises include adjoining patios, decks, porches or sidewalk cafes. A floor plan for each licensed premise as defined herein must be submitted with each application for a license under this chapter.

Licensee means the individual to whom an alcoholic beverage license is issued or, in the case of partnership or corporation, all partners, officers, and directors for the partnership or corporation.

Limited pouring license means a license for retail sale, for on-premises consumption, of beer ("limited pouring license - beer") or beer and wine ("limited pouring license - beer and wine").

Liquor store means that class of retail package dealer licensed to sell distilled spirits for off-premises consumption; also includes package stores licensed for sale of malt beverages or wine, or both, in addition to distilled spirits.

Lounge or bar means an establishment licensed for retail sale of beer, wine, or distilled spirits, or any combination thereof, for on-premises consumption, and having seating accommodations for not fewer than 12 persons.

Malt beverage: Means any alcoholic beverage obtained by the fermentation of any infusion or decoction of barley, malt, hops, or any other similar product, or any combination of such products in water, containing not more than 14 percent alcohol by volume and including ale, porter, brown, stout, lager beer, small beer, and strong beer. The term does not include sake, known as Japanese rice wine.

Manufacturer: Any maker, producer, or bottler of an alcoholic beverage. The term also means:

- (a) In the case of distilled spirits, any person engaged in distilling, rectifying, or blending any distilled spirits; and
- (b) In the case of any malt beverages, any brewer; and
- (c) In the case of wine, any vintner.

Manager means any person who supervises the regular operations of a business licensed under this chapter.

Minor means any person under 21 years of age.

Non-restaurant bar means a lounge or bar which is not part of a "restaurant" as defined below.

Package means a bottle, can, keg barrel, growler, or other original consumer container.

Pouring license means a license for retail sale for on-premises consumption of alcoholic beverages including beer, wine, and distilled spirits.

Premises means the building and real property described in the application as approved by the city commission where the licensed operations are to be conducted, and shall include all parts of the address at which the license is located according to the application as approved by the commission, including all floors of any building or structure unless the approved application reflects otherwise. This meaning shall apply even though some parts of the licensed premises may not be used for customer service.

Private club A corporation organized and existing under the laws of the State of Georgia, like fraternal or veterans' organizations, having bylaws and being a part of a national organization in existence for at least one year immediately prior to the application for any license hereunder, having at least 75 members, regularly paying monthly, quarterly or semiannual dues, organized and operated exclusively for fraternal brotherhood, pleasure, recreation and other non-profitable purposes, no part of the net earnings of which inures to the benefit of any stockholder or member, and owning, hiring or leasing a building or space therein for the reasonable use of its members with suitable kitchen and dining space and equipment, and maintaining and using a sufficient number of employees for cooking, preparing and serving meals for its members and guests; provided, that no member or officer, agent or employee of the club is paid, or directly or indirectly receive in the form of salary or other compensation, any profits from the sale of distilled spirits or any beverage licensed hereunder to the club or its

members or guests beyond the amount of such salary as may be fixed by its members at any annual meeting or by its governing board out of the general revenue of the club.

Restaurant means an eating establishment, serving prepared food which is offered to the general public, and which derives at least 50 percent of its total annual gross sales from the sale of prepared foods. Restaurant does not include bars which may be licensed for food service but which do not meet the above requirements.

Retail consumption dealer means a holder of a license to sell alcoholic beverages at retail for consumption on-premises; holder of a pouring license.

Retail package dealer means a holder of a license to sell alcoholic beverages in their original package at retail for off-premises consumption only. Sometimes referred to loosely as a "package store." License may include sale of malt beverages, wine or distilled spirits, or some combination of same.

School building or educational building on a college campus Governmental or church school buildings and such buildings at such other schools as teach the subjects commonly taught in the common schools and colleges of this state, and which are public schools or private schools as defined in O.C.G.A. § 20-2-690(b).

Wholesale or wholesale dealer Any person who sells alcoholic beverages to other wholesale dealers, to retail dealers, or to retail consumption dealers.

Wine Any alcoholic beverage containing not more than 21 percent alcohol by volume made from fruits, berries or grapes either by natural fermentation or by natural fermentation with brandy added. The term includes, but is not limited to, all sparkling wines, champagnes, combinations of such beverages, vermouths, special natural wines, rectified wines and like products. The term does not include cooking wine mixed with salt or other ingredients so as to render it unfit for human consumption as a beverage. A liquid shall first be deemed to be a wine at that point in the manufacturing process when it conforms to the definition of wine contained in this section.

Sec. 3-2. – License –Required; Classes; fees.

(a) *License required.* It shall be unlawful for any person to manufacture, serve, furnish, sell or offer for sale, at retail or wholesale, within the city limits of the City of Brunswick, any alcoholic beverage, including malt beverage or wine, without having a manufacturer's license or retail or wholesale alcoholic beverage dealer's license. It shall be unlawful for any person to manufacture, serve, furnish, sell or offer for sale, at retail or wholesale, within the city limits of the City of Brunswick any alcoholic beverage, including malt beverage or wine, in violation of the terms of such license or this chapter.

(b) *Classes.* The licenses shall be divided into the following classes:

1. Class A, retail liquor package
2. Class B, retail beer and wine package
- ~~2-3.~~ Class B2, retail beer only
- ~~3-4.~~ Class C, Consumption on Premises, liquor
5. Class D, Consumption on Premises, beer and wine
- ~~4-6.~~ Class D2, Consumption on Premises, beer only
- ~~5-7.~~ Class E, Wholesale Liquor
- ~~6-8.~~ Class F, Wholesale Beer and Wine
- ~~7-9.~~ Class G, Brewer, manufacturer of malt beverages
- ~~8-10.~~ Class H, Brew Pub Operator
- ~~9-11.~~ Class I, Hotel
- ~~10-12.~~ Class J, Manufacturer of Wine
- ~~11-13.~~ Class K, Distiller, Manufacturer of Distilled Spirits

Sunday Sales Permits All licensees who engage in Sunday Sales as permitted herein under Sec. 3-13 shall be required to have a separate Sunday sales permit. A fee in the amount of \$300.00 shall be charged for an applicant seeking Sunday Sales Permit. A fee in the amount of \$175.00 shall be charged for any applicant seeking the renewal of a Sunday Sales Permit. These fees shall be charged in addition to the application or renewal fee set forth in subsection (c) below.

Tasting Permits All licensees who engage in tastings as permitted by their individual licenses shall also be required to have a separate tasting permit.

(c) *Fees.* Any applicant for a new license shall pay a non-refundable application fee of \$290.00; Any applicant seeking a renewal of their license shall pay a non-refundable renewal fee of \$175.00. Before a new license shall be granted, the applicant therefor shall comply with all rules and regulations adopted by the Mayor and City Commission regulating the sale of alcoholic beverages and each applicant shall pay a license fee in accordance with the scale fixed, from time to time, by the Mayor and City Commission set forth below and kept on file with the code enforcement officer. The basic fees for each type of license listed in paragraph (b) hereinabove shall be as follows:

1. Retail Liquor Package, \$2,875.00.
2. Retail Beer and Wine Package, \$2,600.00
- ~~2-3.~~ Retail Beer Only, \$405.00
- ~~3-4.~~ Consumption on Premises, Liquor, \$23,875.00 per year.
5. Consumption on Premises, Beer and Wine, \$920.00 per year.
- ~~4-6.~~ Consumption on Premises, Beer Only, \$575.00
- ~~5-7.~~ Wholesale Liquor, \$12,000.00 per year.
- ~~6-8.~~ Wholesale Beer and Wine, \$1,050.00 per year.
- ~~7-9.~~ Brewer, manufacture of malt beverages, \$21,875.00.
- ~~8-10.~~ Brew Pub Operator, \$921.00.
- ~~9-11.~~ Hotel, \$250.00.

- ~~10-12.~~ Manufacturer of Wine, \$~~21,875,000~~.00.
~~11-13.~~ Distiller, Manufacturer of Distilled Spirits, \$~~2, 8751,000~~.00

- (d) Proration of fees. The fee for a new alcoholic beverage license for a portion of the year shall be prorated from the date of the application. Any holder of a license issued pursuant to the provisions of this article who discontinues the operation of his business because of a documented hardship may apply for a refund of a portion of the unearned license fee previously paid, and the license fee shall be prorated on a monthly basis as of the last day of the month in which the business discontinued.

Sec. 3-3. - Application.

- (a) Application for a license to manufacture or sell alcoholic beverages or renewal of such a license shall be made on a form to be furnished by the city and shall be made under oath. The complete address of each applicant and applicant's Social Security number shall be furnished together with such further information as the city may require on the form. Any knowingly untrue, misleading or omitted statement or information shall be cause for denial or non-renewal and, if a license has been granted, shall be cause for revocation. Each application shall be filed together with a certified or cashier's check in payment of the application, renewal and/or license fee required by subsection 3-2(c).
- (b) An application shall be made in the name of all the owners of the business, if the owners are natural persons, and in the name of all managerial employees. If the owner is a corporation, application shall be made in the name of all corporate officers who will be directly concerned in the operation of the business and in the name of all managerial employees. All such persons must meet the requirements of this chapter.
- (c) The license application shall require the disclosure of any conviction of each applicant for any violation of federal, state, or local law involving alcoholic beverages, gambling, taxes or moral turpitude.
- (d) A sketch or diagram drawn to rough scale shall be prepared by the city marshal or his designee for consideration of the city commission with regard to each initial application, showing all churches, colleges, residences, schools, and alcoholic treatment centers within 750 feet of any portion of the proposed licensed premises and the distance between property lines of the proposed place of business and the property lines of schools, colleges, churches, alcoholic treatment centers and residences within 750 feet of the proposed place of business. Said diagram shall illustrate the application of minimum distances in accordance with the manner of measurement provided for by state law. The applicant may, at applicant's expense, submit his or her own diagram for consideration by the city marshal.

Comment [BC1]: I will be providing clarification on this section after my meeting with Cpl. George.

- (e) The license application shall contain a statement as to whether an applicant holds any other license for the sale of alcoholic beverages and the location thereof.
- (f) If the proposed licensed premises requires construction or substantial renovation, the applicant shall submit a detailed set of plans and specifications showing the exact location of the proposed licensed premises, the construction proposed to be carried out by the applicant and the anticipated time for completion of construction.
- (g) As a prerequisite to the issuance of any license, each applicant shall furnish a complete set of fingerprints; provided, however, this requirement may be waived upon recommendation of the police chief.
- (h) The city commission may require such additional information as it may deem necessary.
- (i) Any applicant for a new or renewal license, who desires to engage in Sunday sales pursuant to subsection 3-13(d) shall complete a separate application form to be furnished, along with the basic application form, by the city, such Sunday sales application form to include the following statement made by the applicant under oath: "By applying for a license to sell alcoholic beverages at retail for consumption on premises on Sundays, I am representing to the city commission of Brunswick that the licensed premises is either (1) an eating establishment which derives at least 50 percent of its total annual gross sales from the sale of prepared meals or food in all of the combined retail outlets of the individual establishment where food is served; (2) an establishment which derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging; or (3) is otherwise allowed by state law to serve alcohol for consumption on premises on Sundays. (If applicant seeks Sunday sales licensure for a new establishment, I represent that the anticipated annual revenue will be as required above.) I further certify that, if a restaurant, the licensed premises will not be used for Sunday sales unless there is a currently valid permit for restaurant operation issued by the county health department. I further certify that I will furnish my bookkeeping/financial records for inspection within seven days of my receipt of a written request for production of same from the chief of the city police department or the city manager so that eligibility of the licensed establishment may be monitored."
- (j) Any applicant seeking a new license, or the renewal of a license, shall submit an affirmation demonstrating its understanding and acceptance of the provisions set forth in this Chapter of the City of Brunswick Code of Ordinances. Such affirmation shall be made in writing and executed in the presence of a notary public.

Sec. 3-4. – When Issuance of license is prohibited.

Issuance of licenses required under section 3-2 is limited as set forth below.

(a) Alcoholic beverage licenses shall not be issued to the following:

1. Any person who has been convicted of driving under the influence of intoxicants or drugs or who has pleaded nolo contendere or forfeited bond in connection with any such charge within the preceding two years; or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred. If at the time of application, the applicant is charged with any of the offenses prescribed in this subsection, consideration of the application shall be suspended until entry of a plea or verdict or dismissal.
2. Any person who has been convicted within fifteen years immediately prior to the filing of the alcoholic beverage application with the City of any felony or for whom outstanding indictments, accusations or criminal charges exist charging such individual with any of such offenses and for which no final disposition has occurred. If at the time of application, the applicant is charged with any of the offenses prescribed in this subsection, consideration of the application shall be suspended until entry of a plea or verdict or dismissal; Any person who has been convicted of a violation of law pertaining to the sale of alcoholic beverages or the sale or possession of a controlled substance or who has pleaded nolo contendere or forfeited bond in connection with any such charge within the preceding five years;
3. Any person who has been convicted of three violations of the ordinances of the City of Brunswick alcoholic beverages licensed hereunder within the last five years immediately prior to the filing of the licensee's application with the City, except as specifically provided in paragraph (c) below, concerning revocation of alcohol license, or paragraph (d) below, concerning selling alcohol to underage persons. If at the time of application, the applicant is charged with any of the offenses prescribed in this subsection, consideration of the application shall be suspended until entry of a plea or verdict or dismissal; or
4. Any partnership, unless all partners qualify;
5. Any corporation, unless all officers qualify who will be directly concerned in the management of the business;
6. Any person whose business will be managed or operated by a person who could not acquire a license under the terms of this chapter, except as to the citizenship requirement provided in this article;

7. Any person whose license to manufacture or sell alcoholic beverages has been revoked by any licensing authority during the preceding five years.
 8. Any person who owes any debt or obligation to the City of Brunswick or Glynn County, including but not limited to excise taxes, occupational taxes, property taxes, or utility fees.
 9. For purposes of this section, the period of time relating to a prior conviction, plea of nolo contendere, or forfeited bond shall be calculated from the date the offense occurred, not from the date of disposition.
- (b) For 12 consecutive months immediately following the date of the revocation, no person whose license was revoked shall be eligible for renewal of or issuance of a license at the same location for which the previously revoked license was issued. Furthermore, during said 12-month period, the person whose license was revoked shall not be eligible to apply for any additional licenses above the number of licenses held immediately prior to said revocation. In determining the number of licenses that may be renewed or issued to said person after revocation, the Finance Director shall not include the revoked license.
- (c) No person shall hold a license in any retail category hereunder and a license under any wholesale category at the same time.

Sec. 3-5. - Processing application.

- (a) After investigation by the police department of the fitness of the applicant and the proposed location, all alcoholic beverage license applications shall be approved or disapproved by the City Commission at a public meeting. In cases where applications are disapproved, the finance department shall return the amount of the license fee submitted with the application, excluding the amount of the processing fee provided for ~~herein~~ in Section 3-2(c), which shall be retained. In cases where such applications are approved by the city commission, the commission shall issue a proper license to the applicant authorizing the applicant to engage in the particular business and at the particular location applied for.
- (b) ~~Every application shall include a non-refundable investigative and processing fee in an amount to be established by the city commission by resolution from time to time. No application shall be processed unless the non-refundable application fees set forth in Section 3-2(c) are paid in full. Said fee(s) shall cover the City's investigative and administrative costs to process the application. The fee(s) shall be established by the City Commission by resolution and may be adjusted from time to time by the same.~~
- (c) The city commission shall have full power to determine whether the applicant for a license is a fit and proper person to operate the type of business involved and

whether the location of such business is proper and in the best interest of the general public, and the decision of the commission shall be final.

- (d) All decisions approving, denying, suspending or revoking such license shall be in writing, with the reasons therefor stated, and shall be mailed or delivered to the applicant personally.
- (e) Public notice of all proposed new alcoholic beverage licenses shall be given by publication, at least once during each of the two seven-day periods immediately preceding the city commission meeting at which the application of a new license is first to be considered, of a notice containing the name of the proposed business, the name of the applicant, the location (address) of the proposed place of business and the nature of the alcoholic beverages license sought.

Sec. 3-6. - Consideration for issuance.

In determining whether or not any alcoholic beverage license application should be granted, the following shall be considered in addition to other provisions of this chapter:

- (a) An applicant's character and mental capacity to conduct the business, his personal associations, record of arrest and reputation in any community in which he has resided and whether or not he appears likely to operate the business in conformity with federal, state and local laws;
- (b) If the applicant previously held a license to manufacture or sell alcoholic beverages, whether or not he has violated any law, regulation or ordinance relating to such business and the circumstances of any violation;
- (c) If the applicant previously held a license to sell alcoholic beverages, the manner in which he conducted such business so as to reduce or increase the necessity for police observation or intervention;
- (d) Whether the applicant previously had a similar license suspended or revoked and the reason therefor;
- (e) Other factors that may affect the general public health and welfare, including, without limitation, the type of license applied for, the effect the license would have on schools, churches and public facilities in the area, the effect the license would have on existing land uses in the area, the character of the area and its suitability for the particular use sought, and the congestion of roads and streets.
- (f) No new license shall issue, or new location be approved, for retail sale of any alcoholic beverage for consumption on premises without consideration by the city commission of the proximity of the location proposed for the establishment to any nearby school, college, church or residences. If any school, college, church or residence is located within 600 feet of the main entrance to the proposed

licensed premises, then any motion to approve the location must be accompanied by a statement substantially to the effect that such proximity has been considered and it is the commission's finding that the proximity does not cause the establishment of the licensed premises as proposed to be harmful to the welfare of the community or otherwise unsuitable for the location.

- (g) The city commission may consider the history of operations of bars and other establishments at the site specifically applying for a license among other factors the commission deems fit in its discretion to determine whether a license should be granted.
- (h) The city commission may require as a condition of issuance of a liquor license or a renewal of a particular license, or as a condition of probation that security guards be present on the premises in non-restaurant bars. If the city commission requires the use of security guards, terms of use shall be as set by the city commission (regarding, e.g., hours of security presence, location, level of training, and other terms as the city commission deems appropriate). Such officer could be retired or off-duty from the Brunswick Police Department, the Glynn County Police Department, or any other Georgia or Federal law enforcement department.

Sec. 3-7. General Regulations Pertaining to all Licenses.

- (a) Location, Transfers.
 - 1. *License not transferable to another location.* Each license is issued for a specific location only and may not be transferred to another location. A new application is required for each licensed premise. No license, except for a manufacturer license, may be issued to different licensees for the same location.
 - 2. *Transfer of license to another person.* No alcoholic beverage license shall be transferred from one person to another during the year in which the license was obtained, except in the case of the death of a person holding a license, in which event his personal representative may continue to operate under the license for six months from the date of his qualification.
- (b) *Interests of public employees; prohibited.* No license shall be granted to any City of Brunswick, state or federal employee whose duties include the regulation or policing of alcoholic beverages or licenses or any tax-collecting activity.
- (c) *Inspection of books and accounts.* Upon demand by the Director of Finance, or his designated representative, any person holding a license from the City of Brunswick, Georgia, shall open to the Director of Finance, or his designated representative, his place or places of business for the purpose of enabling the director or his representative to ascertain and gain such information as may be

necessary for determination of the proper classification of such license holder for license fee purposes and determination of the correct amount of license fee to which such person is subject. Upon demand by the Director of Finance, or his designated representative, any person holding a license from the City of Brunswick shall furnish the director or his representative, during normal business hours at such person's place of business, all books of account, invoices, papers, reports and memoranda containing entries showing amount of purchases, sale receipts, inventory and other information, ascertained and from which the correct amount of the fee to which he is subject may be determined, including exhibition of bank deposit books, bank statements, and copies of sales tax reports, and any other such documents as the City of Brunswick may deem necessary. Any person holding a license from the City of Brunswick shall secure, preserve, maintain and keep for a period of three years the records and documents enumerated and referred to in this section.

- (d) *Failure to open.* All holders of licenses issued hereunder must within 45 days after the issuance of such license open for business the establishment referred to in the license. Failure to open the licensed establishment as referred to within such period shall serve as a forfeiture and cancellation of the unused license and no refund of the license fee shall be made to the license holder.
- (e) *False representation of age.* It shall be unlawful for any person to falsely misrepresent his age in any manner whatsoever for the purposes of purchasing or otherwise acquiring any beverage licensed hereunder.
- (f) *Adding to, refilling bottles, misrepresentations as to quantity, etc.* It shall be unlawful for a licensee hereunder, his employees, subcontractors or his agents, to add to the contents of a bottle or to refill an empty bottle or in any manner to misrepresent the quantity, quality or brand name of any beverage licensed hereunder.
- (g) *Distance Requirements.*
 - 1. No new license shall be issued for retail sale of beer, wine or distilled spirits for off-premises consumption where the applicant's proposed place of business is located within 500 yards (1,500 feet) of any property zoned for or used for residential purposes, or which is owned by the city or other government agency and planned for residential use. For purposes of this subsection, the distance shall be measured from the main entrance of the proposed new licensed business to the nearest boundary of the residential parcel in question using the most direct method of travel using public sidewalks, streets, and other public rights-of-way.
 - 2. No new such license shall be issued for retail sale of distilled spirits for off-premise consumption where the parcel upon which the proposed new

licensed business abuts or adjoins any part of any residentially zoned, used or planned property as described above.

3. The distance requirements found herein shall not apply to applications made on behalf of locations falling within the City's designated GC Core Zoning District.
 4. A license shall not be considered a new license for purposes of this subsection distance limitation, and thus the distance limit shall not apply, if it is a renewal of an existing license at an existing licensed location, or a change of owner at an existing licensed location, or the licensing of a business at a location where there has been a validly licensed retail package sale liquor business in operation at any time during the 12-month period immediately preceding the date of filing of the completed application.
- (h) *Registered Agent*. All licensed establishments must have and continuously maintain in the City a registered agent upon whom any process, notice or demand required or permitted by law or under this chapter to be served upon the licensee or owner may be served. This person must be a resident of the City or a licensed attorney practicing law that maintains an office in the City. The licensee shall file the name of such agent, along with the written consent of such agent, with the code enforcement officer and shall be in such form as he may prescribe.

Sec. 3-8. - Sale for consumption on the premises.

Alcoholic beverages shall not be sold at retail for consumption on the premises, except in the following types of licensed businesses:

- (a) Restaurants, other than fast food restaurants, serving prepared food which is offered to the general public. As used in this subsection, "fast food restaurant" means a restaurant that transacts more than 15 percent of its sales through a carry out window;
- (b) Hotels or motels kept, used, maintained, advertised and held out to the general public as places where sleeping accommodations are offered to guests, whether transient or permanent, and having a public dining room where at least two meals a day are served;
- (c) Lounges where seating accommodations are provided for not fewer than 12 persons;
- (d) Private clubs or bona fide associations of individuals organized for fraternal purposes, conducted solely for the use and benefit of their members and their beneficiaries.

- (e) Restaurants with a pouring license may sell wine or beer for consumption on certain city-owned premises in accordance with the provisions of article II of this chapter.
- (f) Brewpubs may be licensed for the sale for consumption on the premises by applying and obtaining a brewpub license in accordance with the provisions of this chapter. Brew pub license holders are subject to state law limitations set forth in O.C.G.A. § 3-5-36 and any other corresponding state or local regulations or requirements.
- (g) Farm Wineries shall be permitted to offer the sale of alcohol for consumption on the premises as provided by O.C.G.A. §§ 3-6-21.1, 3-6-21.2 and 3-6-21.3 as may be amended by the State from time to time.
- (h) A Brewery shall be permitted to offer the sale of alcohol for consumption on the premises as provided by O.C.G.A. § 3-5-24.1 as may be amended from time to time.
- (i) A Distillery shall be permitted to offer the sale of alcohol for consumption on the premises as authorized by O.C.G.A. § 3-5-24.2 as may be amended from time to time.

Sec. 3-9. - Retail package sale of distilled spirits for consumption off premises.

- (a) Except as provided in subsection (b), distilled spirits shall be sold at retail only in stores which are duly licensed by the state to sell distilled spirits by the package and which are devoted exclusively to the sale of alcoholic beverages in the original container. A retail package licensee shall not permit the breaking of a package containing any alcoholic beverage or the drinking of any alcoholic beverage on the licensed premises.
- (b) Distilled spirits may be sold at locations licensed as a Distilleries in compliance with this Chapter and in accordance with O.C.G.A. § 3-5-24.2, as amended from time to time.

Sec. 3-10. - Retail package sale of malt beverages and wine for consumption off premises.

- (a) Malt beverages and wines shall not be sold at retail except in the following types of businesses:
1. Package stores;
 2. Retail stores in which at least 60 percent of the retail floor space is devoted exclusively to the sale of food, related grocery items or articles commonly sold in drugstores, excluding any alcoholic beverages;
 3. Boat marinas providing fuel, fishing needs, refreshments or other accommodations.
 4. Breweries as provided by O.C.G.A. § 3-5-24.1 as may be amended from time to time. Such Breweries must be licensed by the City of Brunswick.
 5. Farm Wineries pursuant to the powers set forth in O.C.G.A. §§ 3-6-21.1, 3-6-21.2 and 3-6-21.3 as may be amended by the State from time to time. Such Farm Wineries must be licensed by the City of Brunswick.
- (b) No malt beverages or wine shall be displayed for sale on the licensed premises except in the original package at room temperature or in an electric cooler or in a "growler" for premises licensed to provide "growler" services.
- (c) Any retail package dealer selling beer by the keg shall require the purchaser to provide a drivers license or other form of photo identification and shall record the identification or serial number of the keg along with the full name, address, date of birth and Social Security number of the purchaser. Such record shall be maintained for a period of no less than one year following the date of purchase. Such records shall be provided for inspection to any officer of the city police department upon oral or written request.
- (d) A brewpub license holder shall not be authorized to sell alcoholic beverages at retail by package for consumption off the premise.

Sec. 3-11. - Retailer to purchase from licensed wholesaler only.

Except as otherwise provided in this Chapter, no retailer shall purchase for use at a licensed place of business any alcoholic beverages, malt beverages, or wine from any person other than a wholesaler licensed by the state. No wholesaler shall sell any alcoholic beverages, malt beverages or wine to anyone other than a retailer licensed under this chapter.

Sec. 3-12. - Excise tax on wholesale alcoholic beverages.

- (a) There is hereby levied an excise tax on the sale of distilled spirits by licensed wholesalers in the amount of \$0.22 per liter or a proportionate tax at like rates on any fractional part of a liter on distilled spirits, excluding fortified wine.

- (b) There is hereby levied an excise tax on the sale of malt beverages, commonly known as tap or draft beer, which is sold in or from a barrel or bulk container, at a rate equal to \$6.00 on each container sold containing not more than 15½ gallons or a proportionate tax at the same rate on all fractional parts of 15½ gallons.
- (c) There is hereby levied an excise tax on the sale of malt beverages sold in bottles, cans and other containers, except barrel or bulk containers, at a rate equal to \$0.05 per 12 ounces and a proportionate tax at the same rate on all fractional parts of 12 ounces.
- (d) There is hereby levied on the first sale or use of wine by the package an excise tax in the amount of \$0.22 per liter or a proportionate tax at like rates on all fractional parts of a liter.
- (e) The excise taxes provided in this section shall be imposed upon and shall be paid by the licensed wholesale dealer. The taxes shall be paid on or before the tenth day of the month following the calendar month in which the beverages are sold or disposed of within the city by the wholesale dealer. Each licensee responsible for the payment of the excise tax shall file a report with the finance department itemizing for the preceding calendar month the exact quantities of alcoholic beverages, by size and type of containers, sold during the month within the city.
- (f) It shall be a violation of this chapter for any licensee to fail to file in a timely manner any report required pursuant to this chapter or to fail to remit in a timely manner all taxes due with any such report. Such licensee may be required to appear before the city commission to show cause why such licensee's license should not be revoked or suspended.

Sec. 3-13. - Hours of sale.

The following hours of sale are hereby established for the sale of distilled spirits, beer, and wine:

- (a) Retail package licensees shall not sell distilled spirits at any time on Sundays before 12:30 p.m. or after 11:30 p.m. or on any other day between the hours of 11:45 p.m. and 8:00 a.m.
- (b) Retail package licensees shall not sell wine or malt beverages on Sundays before 12:30 p.m. or after 11:30 p.m. or on any other day between the hours of 11:45 p.m. and 6:00 a.m.
- (c) Alcoholic beverages shall not be sold on Sundays for consumption on the premises except as set forth in subsection (d), (f) and (g) of this section. Alcoholic beverages shall not be sold for consumption on the premises on any other day of the week between the hours of 1:45 a.m. and 8:00 a.m. All

customers shall be required to vacate the licensed premises by 2:00 a.m. on that day of operation and no drink order shall be placed or filled subsequent to 1:45 a.m.

- (d) Alcoholic beverages may be sold for consumption on the premises from midnight Saturday until 1:45 a.m. Sunday. All customers shall be required to vacate the licensed premises by 2:00 a.m. on Sunday and no drink order shall be placed or filled subsequent to 1:45 a.m. Alcoholic beverages may be sold for consumption on premises on Sunday from 12:30 p.m. until midnight in any restaurant licensed for Sunday sales, any licensed establishment which derives at least 50 percent of its annual gross income from the rental of rooms for overnight lodging, or any licensed premises otherwise allowed by state law to serve alcohol for consumption on premises on Sundays. No alcoholic beverages may be sold for consumption on premises in any licensed establishment between midnight Sunday and 8:00 a.m. Monday.
- (e) Alcoholic beverages may be sold on a primary or election day either by the package or for consumption on the premises; provided, however, that no sale shall take place within 250 feet of any polling place or of the outer edge of any building within which such polling place is established on primary or election days.
- (f) Effective January 1, 2014, retailers of malt beverages, wine, and distilled spirits shall be permitted to sell malt beverages, wine, and distilled spirits by the package for consumption off the premises on Sundays between the hours of 12:30 p.m. and 11:30 p.m. Sunday package sales by retailers of malt beverages, wine, and distilled spirits hereunder may be made only by retailers that are licensed to sell by the package. Retailers may sell only those alcoholic beverages that are authorized by the retailer's alcoholic beverage license and only in the manner authorized by such license.
- (g) Pursuant to O.C.G.A. § 3-3-7(r), by Resolution providing the same, the City of Brunswick Board of Commissioners may extend the hours of sale of malt beverages, wine, and distilled spirits by the package for consumption on the premises on a designated Sunday each year. The hours may be extended to the same hours set forth in subsection (c) above.

Sec. 3-14. - Outdoor advertising.

No outdoor advertising with respect to the promotion of the sale of alcoholic beverages, malt beverages or wine shall be permitted on the exterior of any wholesale or retail outlet or elsewhere within the city except as may be authorized by the laws of the state and regulations implemented by an agency having jurisdiction thereof.

Sec. 3-15. - Minors.

Comment [BC2]: Georgia's new "Brunch Bill" will allow the City to amend its ordinance to allow the sale of alcohol for consumption on premises beginning at 11:00 am on Sundays. However, based on a reading of the new law, the City will need to put this new law on a referendum for the City voters to approve or deny.

No person who holds a license to sell alcoholic beverages by the drink shall allow any minors to be in, frequent or loiter about the licensed premises of the establishment unless such minors are accompanied by a parent, legal guardian, or custodian; provided, however, that such minors shall be permitted in eating establishments, indoor commercial recreational establishments, or private clubs as defined in this chapter without being accompanied by a parent, legal guardian, or custodian and provided further that this section shall not apply to minors who are employees under this chapter. All personnel employed by licensee shall be advised by the licensee or the manager of the provisions of this subsection. Provided, however, that this section shall not prohibit such licensees from employing persons between the ages of 18 and 21 to work in the licensed establishment as servers or otherwise.

Sec. 3-16. - Licensed premises only to be used for licensed purposes.

The licensed premises shall not be used, in whole or in part, for any purpose other than the purpose for which it is licensed during the term of the license. This prohibition shall remain in effect during any period of suspension of the license, as well as after normally authorized hours of operation. Use of the premises for any unauthorized purpose during the term of the license shall be deemed an abandonment of the license. For purposes of this provision, "unauthorized purpose" shall include, but shall not be limited to, private parties, teen clubs, or any other alcohol or non-alcohol use or event. Any use of the licensed premises of a non-restaurant lounge or bar after 2:00 a.m. on any day of the week is prohibited.

Sec. 3-17. - "Brown bag" and "bring your own bottle" practices prohibited in unlicensed business premises.

It shall be unlawful for any person to permit persons to bring their own alcoholic beverages into any business premises within the city in return for a "cover charge," an "admission fee" or a "set-up charge" for mixers or for any other services unless the premises are currently licensed and in good standing (i.e., not under suspension) for on-premises consumption sales of such category of alcoholic beverages. In other words, the license requirements and other rules set forth in this chapter apply even though there is no "sale" as such of the alcoholic beverage on the premises. No such "brown bag" or "bring your own bottle" practices may be carried out at any unlicensed location in the city. No such "brown bag" or "bring your own bottle" practices may be allowed in any licensed premises during any period of closure, suspension, any other period of poor standing, or any other time apart from authorized hours of operation.

Sec. 3-18. - Consumption of alcohol on city streets prohibited; limited in certain area.

- (a) Except as provided in subsection (b) below, it shall be unlawful for any licensed establishment to dispense any alcoholic beverage in an open container for removal from the premises, and it shall be unlawful for any person to remove from an alcoholic beverage establishment any open container of alcoholic

beverage or to drink or attempt to drink any alcoholic beverage from any open container or to possess in any open container any alcoholic beverage on the streets, sidewalks, rights-of-way, and parking lots, whether public or private, within the corporate limits of the city.

- (b) In connection with an event sponsored or cosponsored by the city or the Downtown Development Authority, or an event obtaining the specific approval of the city commission, open containers of alcoholic beverages shall be permitted on Newcastle Street or its sidewalks within the area of the city bounded on the north by "G" Street, and on the south by Howe Street, and to include the entirety of East and West Jekyll Park, East and West Machen Park and Queen Square; the following regulations shall apply:

1. Any establishment licensed to dispense alcoholic beverages by the drink for consumption on the premises is authorized to dispense an alcoholic beverage in a paper or plastic cup, or other container other than a can, bottle, or glass, for removal from the premises; provided, however, that no establishment shall dispense to any person more than one such alcoholic beverage at a time for removal from the premises, and no person shall remove at one time more than one such alcoholic beverage from the licensed premises.
2. No container in which an alcoholic beverage is dispensed and removed from the licensed premises shall exceed 16 fluid ounces in size. No person shall hold in possession on the streets and sidewalks, in parks and squares, or in other public places within the defined area any open alcoholic beverage container which exceeds 16 fluid ounces in size.
3. It shall be unlawful for any person to drink or attempt to drink any alcoholic beverage from a can, bottle, or glass or to possess in an open can, bottle, or glass any alcoholic beverage on the streets, sidewalks, rights-of-way, and parking lots, whether public or private.

- (c) It shall be unlawful for any person to consume any alcoholic beverages while in the confines of a motor vehicle when the vehicle is parked on any city street, alley, way or parking lot.

- (d) It shall be unlawful for any person to possess an open container of an alcoholic beverage while operating a vehicle in the city or while a passenger in or on a vehicle being operated in the city.

1. As used in this article, "open container" means any container which is immediately capable of being consumed from, or the seal of which has been broken.
2. An open container shall be considered to be in the possession of the operator of a vehicle if the container is not in the possession of a

Comment [BC3]: Commissioner Cason: I believe this provision or limitation is included to prohibit a person from purchasing two alcoholic beverages, leaving the licensed premises and providing one of those drinks to someone underage. It might be best to allow this provision to remain in place.

passenger and is not located in a locked glove compartment, locked trunk, or other locked non-passenger area of the vehicle.

3. An open container shall be considered to be in the possession of a passenger of a vehicle if the container is in the physical control of the passenger.

4. *Exceptions:*

- i. A passenger of a vehicle in which the driver is operating the vehicle pursuant to a contract to provide transportation for passengers and such driver holds a valid chauffeur's license pursuant to Georgia law or any other state;
- ii. A passenger of a bus in which the driver holds a valid chauffeur's license pursuant to Georgia law or any other state; or
- iii. A passenger of a self-contained motor home which is in excess of 21 feet in length.

Sec. 3-19. - Outside delivery of drinks prohibited.

(a) Except as set forth in subsection (b) below, retail consumption dealers under this chapter shall not sell or permit the sale of alcoholic beverages except within the physical confines of the licensed premises. The sale or delivery of alcoholic beverages through any window, door, or other opening in the license premises to person outside the physical confines of the structure, and any sale or delivery of beverage alcohol upon the street, sidewalk, or grounds outside the license premises is prohibited.

(b) This provision shall not apply to establishments licensed for retail sales for consumption on premises located within the City's GC Core Zoning district provided however, that the outside delivery of drinks shall be limited to seating areas provided by the licensee.

Sec. 3-20. - Home brew malt beverages.

(a) *Home brew special events:* An event held pursuant to O.C.G.A. § 3-5-4(e) in which malt beverages brewed pursuant to the provisions found in O.C.G.A. § 3-5-4 may be consumed.

1. Home-brew special events shall not be held at any location licensed for the sale of alcoholic beverages.
2. Consumption of malt beverages at home-brew special events shall be limited solely to malt beverages produced pursuant to O.C.G.A. § 3-5-4 and such malt beverages shall only be consumed by the participants in and judged of the home-brew special event.

(b) *Home brew special event permits:* Upon receiving an application from a qualified applicant including the fee, the city manager or his assignee may issue a home-brew special event permit for the holding of home-brew special events, including

contests, tastings, and judging. A home-brew special event permit shall cost \$50.00 and shall be valid for not more than six events per calendar year.

(c) *Transportation of malt beverages to home-brew special event:* Malt beverages may be removed from the residence where produced and transported by the producer for use at home brew special events in a quantity not to exceed 25 gallons, provided that such malt are securely sealed in one or more containers and clearly labeled with the following information:

1. The name of the producer;
2. The address of the residence at which it was produced;
3. The name and address of the home-brew special event to which it is being transported; and
4. The permit number under which the home-brew special event is being held.

If transported by motor vehicle, the sealed containers shall be placed in a locked glove compartment, a locked trunk, or the area behind the last upright seat of a motor vehicle that is not equipped with a trunk.

(d) *Transportation of home-brew malt beverages, generally:* Malt beverages produced under the provisions of O.C.G.A. § 3-5-4 may be removed from the residence where produced for transportation and delivery by the producer to a location not licensed under this title and for which a permit has not been issued pursuant to subsection (e) of this Code section; provided that not more than 128 ounces of such malt beverages produced in the same residence shall be transported at one time; and provided, further, that such malt beverages shall be securely sealed in one or more containers and clearly labeled with the following information:

1. The name of the producer; and
2. The address of the residence at which it was produced.

If transported in a motor vehicle, the securely sealed containers shall be placed in a locked glove compartment, a locked trunk, or the area behind the last upright seat of a motor vehicle that is not equipped with a trunk.

Sec. 3-21. - Provisional license.

(a) A person making an application for an alcoholic beverage license may be issued a provisional license for a period not to exceed 90 days by the city commission. Before a provisional license is issued, the applicant must have filed a complete application, and the following documents and material must be furnished to the commission:

1. A valid state application with all questions answered which indicates that applicant is eligible to hold the license sought;
2. Information showing that a preliminary record check indicates the applicant is eligible to hold such license.

- (b) Every person making an application for a provisional license shall be required to appear before the city commission to answer such questions and provide such information as the city commission deems necessary and proper. If the applicant fails to appear at such hearing, the application shall be deferred to the next meeting. If the applicant fails to appear at the next meeting, the application may be treated as having been withdrawn.
- (c) The issuance of any provisional license pursuant to the conditions in this section is within the discretion of the city commission, and such provisional license may be withdrawn at any time without further notice or hearing if the complete investigation, including the response to the fingerprint search, shows that the applicant was not entitled to the license issued.

Sec. 3-22. - Certificate of occupancy for licensed premises required prior to granting license.

- (a) No license shall be granted under this chapter until the business establishment referred to in the license application has been granted a certificate of occupancy by the building inspector's office.
- (b) A provisional license may be issued by the commission to the applicant for a location not previously licensed, provided reasonable assurance are given to the commission that when all work is completed the premises will fully comply with this chapter, the zoning ordinance and all applicable building regulations.
- (c) A provisional license for a new location shall not entitle the applicant to sell alcoholic beverages until such time as the necessary work has been inspected and approved by the building inspector and a certificate of occupancy has been issued. When all necessary approvals have been obtained, the finance department shall issue the license previously applied for and approved by the commission.

Sec. 3-23. - Expiration and renewal.

- (a) All licenses granted under this article shall expire at midnight on December 31st of each license year. A licensee who desires to renew the license shall file application, together with the requisite fee, on the form provided for renewal of the license for the ensuing year. Application for renewal shall be filed on or before November 1st each year.
- (b) Filing after November 1st (November 2nd through November 30th) but before December 1st shall increase the fees payable for renewal by 20 percent. Filing in December (from December 1st through December 31st) shall increase the fees by 25 percent rather than by 20 percent. Filings during the period November 2nd through November 30th shall be considered late and renewals may only be

considered by the city commission if the finance and police departments' staff are able to complete the necessary work-up on the renewal in time to get the item placed on the agenda for a city commission meeting to be held prior to the end of December. If the work-up is not complete in time for consideration on a December agenda, the license will expire at midnight on December 31st, and will not be considered for renewal until at least the first city commission meeting in January of the ensuing year.

- (c) Any license renewal application filed in December of the license year shall be considered late and will be considered as a late renewal; the license will expire at midnight on December 31st and it will only be considered after December 31st. Any license for which renewal application has not been filed by the close of business of City of Brunswick offices on the final business day of December will be deemed to have expired at midnight on December 31st and will be treated as a new license application, subject to publication of notice of the application as for new applicants, and a fee as for a new license with a work-up including background checks, location approval and all items and regulations as prescribed in this article for new applicants.
- (d) The licensee's obligation to apply timely for renewal is not contingent upon any notice from the City of Brunswick, which shall not be required to send renewal notices to any licensee.
- (e) Existing licensees may not transfer the license to any other person or entity without the prior application, transfer fee payment and approval of the proposed new licensee by the city commission. This shall not be considered a new license application and notice need not be published prior to approval.
- (f) Existing licensees may not change the location of the licensed premises without the prior application, transfer fee payment, and approval of the proposed new location by the city commission. This shall not be considered a new license application, but notice of consideration of the new location shall be published by the city clerk in the manner prescribed in this article.

Sec. 3-24. - Display.

The alcoholic beverage license shall at all times be displayed in plain view at the licensed premises.

Sec. 3-25. - Supervision, revocation, non-renewal or probation.

- (a) The city commission may suspend, revoke, refuse to renew, or impose conditions of probation upon any license required under this chapter if:
 - 1. The license application is not filed in good faith or is filed by some person as subterfuge for any other person;

2. Any applicant for a license or any licensee under this chapter willfully fails to comply with any provision of this chapter or with rules and regulations adopted by the city commission, or the Georgia Alcoholic Beverage Code;
 3. Any person to whom a license has been issued is no longer engaged in the sale of alcoholic beverages, malt beverages or wine or no longer qualifies as a licensee under this chapter;
 4. A licensee permits the licensed premises to be operated in a disorderly manner so as to constitute a public nuisance after:
 - i. The licensee has been advised in writing by the chief of police of the unsatisfactory manner in which business is being operated; and
 - ii. The licensee has been given a reasonable opportunity to cure such deficiencies.
- (b) Conditions of probation may include such conditions of operation as the city commission determines to be in the best interest of the public including, but not limited to, any of the following:
1. Limitation on days or hours of operation;
 2. Limitation on number of persons allowed in licensed premises;
 3. Limitation on manner of service, e.g., use of glass containers;
 4. Requirements as to security personnel or other personnel;
 5. Requirements as to lighting, parking, means of egress and similar matters;
or
 6. Requirements as to litter or trash pickup, reduction of noise levels and similar matters.
- (c) If a firearm is discharged, or any other weapon, such as, but not limited to, a knife, brass knuckles, a blade etc., are used around a bar, on its grounds or approaches, including parking areas, or by any customer or employee upon leaving the bar while within 300 feet of the entrance to the bar, the police chief or his/her designee may place on suspension the liquor license of any establishment for a period of three days; provided however, that if a firearm is discharged, or any person attempts to discharge a firearm, or any other weapon, such as, but not limited to, a knife, brass knuckles, a blade etc., is used within a bar's building premises the liquor license of such establishment shall be automatically placed on suspension for a three-day period and such period may be extended by the city commission as it sees fit for the process of a thorough investigation. Any such suspension of a liquor license for the discharge of a firearm, or other use or attempted use of a weapon, shall be accomplished by written notice to the licensee from the chief of police or his/her designee of such suspension and the length of such suspension.
- (d) If a citation is issued for the sale of alcohol to underage persons within a licensed premise, such license shall be immediately placed on probation for a twelve (12) month period beginning on the date of the issuance of the citation. During the probationary period, the licensee shall be subject to random periodic testing for

sales to underage persons. The licensee shall be given notice of the commencement of the probationary period via certified mail or personal service within thirty (30) days of the issuance of the citation. If, during the probationary period, the Licensee is found to be in violation any state law or provision of this chapter related to the sale of alcohol, the City Commission may immediately revoke said license and provide notice in the same manner set forth in Section 3-26.

Sec. 3-26. - Notice and hearing.

All decisions approving, denying, suspending, revoking, refusing renewal of, or imposing conditions of probation upon alcoholic beverage licenses shall be in writing, with the reasons therefor stated, and mailed or delivered to the applicant personally. Within 30 days of any such decision, any applicant or license holder aggrieved by the decision of the city commission regarding a license shall be afforded a public hearing with an opportunity to present evidence and cross examine opposing witnesses.

Sec. 3-27. - Sanctions hearing.

- (a) Each license issued pursuant to this article is granted as a mere privilege and not a right. Upon violation of any provision of this chapter or of any law or regulation of the state relating to alcoholic beverages, malt beverages and wine, the commission, at a regular or special called meeting, after reasonable written notice of the pending violations to the licensee and after the licensee has been afforded an opportunity to be heard as to the proposed grounds for revocation, may revoke or suspend the license, or in lieu of revocation or suspension may impose conditions or probation upon continued operations under the license. When a license is revoked or suspended, no portion of the license fee shall be refundable.
- (b) Upon the recommendation of the chief of police, the city commission may temporarily suspend any license involving the sale of alcoholic beverages, if the manner of operation poses a serious safety or health hazard, for a person not to exceed 30 days pending a hearing and final action by the commission.

Sec. 3-28. - Employee regulations.

- (a) *Mandatory training.* All on-premise consumption alcoholic beverage license holders, all persons designated as operators or managers of an on-premise consumption alcoholic beverage licensee open to the public, and persons employed by such businesses as employees agents or subcontractors that dispense, sell, serve, take orders, or mix alcoholic beverages, shall participate in a server training program and obtain a certificate of satisfactory completion of a such server training program. All server training programs must be approved by the city chief of police. This provision applies to all establishments holding a

Comment [BC4]: Cpl. George and I will discuss these training requirements at our next meeting. I will provide the Commission with an updated draft closer to the meeting date.

license to dispense alcoholic beverages for consumption on premises except bona fide private clubs.

(b) *Manager's permit.* Every person licensed under this chapter for the retail sale of alcoholic beverages for consumption on premises shall employ and designate one or more persons as manager/operators for the licensed establishment. At least one such designated manager shall be at the licensee's establishment and present on the premises during all times that alcoholic beverages are being consumed thereon, and such manager shall be in charge of the premises and responsible for the actions of the employees and customers of the licensed establishment. In lieu of being present on the premises, the manager shall be authorized to certify that the manager shall have the ability to be, and will be, present on the premises within 45 minutes of being notified of the need for his or her presence on the premises. Under demonstrable hardship conditions, the licensee may designate an employee who has had server training and holds a server permit to serve as a designated manager-on-duty.

1. Each person designated as a manager/operator must obtain a manager's permit by making application on a form provided by the chief of police or the chief's designee within three days of the date of employment. Upon receiving the completed application and payment of the required permit fee of \$100.00, or other fee as may be designated by the city commission by ordinance or resolution from time to time, the chief of police or the chief's designee will refer the applicant to the police department to be photographed and fingerprinted and the police department will perform a criminal background check and report findings to the chief of police or the chief's designee as to eligibility of the applicant for a manager's permit.
2. Any person who has been convicted of a violation of any law or ordinance governing the sale of alcoholic beverages, crimes of moral turpitude, violent crimes, or possession of illegal drugs in the 24 months immediately preceding the date of application shall be ineligible to receive a manager's permit.
3. Upon receipt of the police background report indicating eligibility for the permit and proof of completion of the mandatory server training program the chief of police or the chief's designee will issue the manager's permit. This permit should be issued within two weeks of the date of employment by the manager. Manager's permits shall expire two years from the date of issue and must be renewed prior to expiration.

(c) *Server permits.* Every licensee for an establishment licensed to dispense alcoholic beverages for consumption on premises classified for licensing as a bar, lounge, nightclub, or restaurant licensed to sell alcoholic beverages for on-premise consumption shall require all persons employed as servers, bartenders or any other employee, agent, or subcontractor with the responsibility for handling, serving, mixing, or dispensing of alcoholic beverages to register and file an application for a server permit from the chief of police or the chief's designee

no later than three days after the date of employment. The applicant for the permit shall pay a permit fee of \$50.00 or as provided for in the most current revenue/fee resolution.

1. Upon receiving the completed application and payment of the required permit fee, the chief of police or the chief's designee will refer the applicant to the police department to be photographed and fingerprinted and the police department will perform a criminal background check and report findings to the chief of police or the chief's designee as to eligibility for a server permit.
 2. Any person who has been convicted of a violation of any law or ordinance governing the sale of alcoholic beverages, crimes of moral turpitude, violent crimes, or possession of illegal drugs in the 36 months immediately preceding the date of application shall be ineligible to receive an unrestricted server permit. So long as the violation did not occur within the preceding six months, the person shall be eligible for a probationary server permit. The probationary status shall continue one year, during which any conviction or adjudication of guilt or entry of a nolo contendere plea to any of the foregoing classes of offenses shall be grounds for immediate revocation of the permit and ineligibility for re-application for a period of one year from the date of revocation. Once the probationary period expires the server/permit holder may apply for an unrestricted permit. During probation, the server shall not be allowed to act as a designated temporary manager or to otherwise supervise any other server at any licensed establishment.
 3. Upon receipt of a criminal background report indicating eligibility for a permit and proof of completion of the mandatory server training, the chief of police or the chief's designee will issue the appropriate class of server permit, either unrestricted or probationary. The permit will be issued no later than two weeks after the date of employment. The server permit shall expire five years from the date of issue and it must be renewed prior to expiration.
- (d) *Licensee to maintain records.* The licensee shall maintain on the licensed premises a register of all employees required to attend mandatory server training and required to obtain a manager or server permit along with a copy of the training certificate, copy of government issued photo identification, and copy of manager or server permit required for each employee. Upon request of a city police officer or code enforcement officers, the licensee or manager on duty must present a manifest indicating employees on duty required to hold a permit.
- (e) *Chief of police or the chief's designee to maintain registry.* The chief of police or the chief's designee will maintain a registry and track the status of all permitted managers and server employees required to obtain permits herein described.

- (f) *Licensee and permit holders required to report violations.* All licensees and all individuals holding manager or employee permits shall report to the city chief of police or the chief's designee any citation, convictions, or administrative sanctions imposed upon them by any governmental agency within ten days of the occurrence of the incident or event that results in the citation, conviction, or hearing decision.
- (g) *Permits to be carried on person and presented on demand.* The holder of an alcoholic beverage employee permit shall keep the same on their person at all times while working in any licensed premises and shall display the same upon the request of any police officer or code enforcement official of the city. Expired, suspended, or revoked permits will be collected by any police officer or code enforcement officer.
- (h) *Sanctions for violations for permit holders.* Any holder of an alcoholic beverage manager or unrestricted server permit who is cited for a violation of this chapter or a state law governing dispensing of alcohol or who is adjudicated guilty of, or pleads guilty or nolo contendere to, or forfeits any bond for any act described in this section as a disqualifying offense shall be subject to sanctions to include revocation or suspension of his or her permit.
1. Permit holders cited for violations of this chapter, including violation of provisions of this section, shall be subject to the penalties as described in this Code.
 2. Cause for suspension or revocation of permit shall be as follows:
 - i. Violations of any city ordinance or state law governing the dispensing of beverage alcohol.
 - ii. Criminal offenses, arrests or convictions, as previously described in this section.
 - iii. Any material false statement or omission relating to any alcoholic beverage manager or employee permit issued, including but not limited to any material false statement, omission, or misrepresentation on any permit application.
 3. Determination of cause for suspension or revocation of manager or server permits shall be made by the chief of police or his or her designee, which designation shall be in writing. The permit holder shall be advised of the determination by a writing delivered by U.S. Postal service to the last known address. The chief's (or designee's) determination shall be final. Any permit holder whose permit is revoked, suspended, or expired shall return the permit to the city chief of police or the chief's designee.
- (i) All businesses subject to this section and required to comply with the provisions of this section must be in compliance no later than 90 days from the adoption date of this section.

ARTICLE II. - CITY-OWNED FACILITIES

Sec. 3-61. - Requirements for consumption of beer, wine or champagne at certain city-owned facilities.

(a) Consumption of beer, wine or champagne may be ~~done by lessees upon~~ allowed during special events held in certain ~~the premises of~~ City-owned facilities to include, but not limited to, ~~located at~~ Mary Ross Waterfront Park, Sidney Lanier Park, Old City Hall, or the Ritz Theatre. Said events must be ~~where~~ approved in advance upon proper written explanation to the facility manager designated for such purpose by the city commission, and subject to such terms and conditions as the said facility manager may from time to time promulgate in writing, which may include terms as to insurance, clean-up fees, deposits, security personnel, limits on the number of guests and other matters as the facility manager may require. Such beverages may be provided at no charge by the approved lessee special event applicant to its guests, or they may be sold to such guests by a beverage caterer who must be approved by the facility manager and must be the holder of a pouring license in good standing issued by the City, State of Georgia or the County of Glynn, State of Georgia.

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(b) For an applicant seeking to serve alcohol on or in a City-owned facility not specifically listed in section (a) above, said applicant must submit their request to the City Manager for consideration and approval by the Mayor and Board of Commissioners of the City of Brunswick. The City Commission shall have sole discretion to approve or deny any request under this section. The decision by the City Commission is final.

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SECTION TWO:

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE:

If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION FOUR:

This Ordinance shall be effective immediately upon its adoption by the City Commission.

SO ORDAINED BY THE CITY COMMISSION OF BRUNSWICK THIS _____ DAY OF _____, 2018.

Cornell L. Harvey, Mayor

ATTEST:

Naomi Atkinson, City Clerk

**GLYNN-BRUNSWICK 911
SERVICES AGREEMENT FOR EXTERNAL ENTITIES**

THIS AGREEMENT is made and entered into this ____ day of _____, 2018, by and between **THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA BY AND ON BEHALF OF COLLEGE OF COASTAL GEORGIA** (hereinafter referred to as "CCGA") and **GLYNN COUNTY, GEORGIA**, a political subdivision of the State of Georgia, by and through its Board of Commissioners (hereinafter referred to as the "County").

WITNESSETH:

WHEREAS, Glynn County, Georgia and the City of Brunswick have established the Joint Public Safety Communications Department (hereinafter referred to as the "JPSCD") and the JPSCD Oversight Committee by entering into an Agreement for a Joint Public Safety Communications Department (hereinafter the "JPSCD Agreement"); and

WHEREAS, the JPSCD provides radio coverage for police, fire and EMS services, as well as for other public and/or private entities whose services provide a benefit to the citizens of Glynn County and the City of Brunswick; and

WHEREAS, the JPSCD and the JPSCD Oversight Committee oversee the emergency 911 communications center (hereinafter the "E-911 Center") serving Glynn County and the City of Brunswick; and

WHEREAS, CCGA currently has its own radio channel through the JPSCD Public Safety Communications System (hereinafter sometimes referred to as the "System" or the "800 MHz System"), but without the JPSCD providing dispatch and call-taking services for CCGA. CCGA desires to contract with the County for dispatch and call-taking services as outlined in this Services Agreement as recommended by the JPSCD Oversight Committee, with such services to be provided by JPSCD to CCGA 24 hours a day, 7 days a week, 365 days a year; and

WHEREAS permanent records of calls and events will be recorded and maintained by the JPSCD utilizing Computer Aided Dispatch (hereinafter "CAD"); and

WHEREAS, the County desires to enter into an agreement for JPSCD to provide CCGA with dispatch and call-taking services as outlined in this Agreement.

NOW, THEREFORE, in consideration for the mutual covenants contained herein and for other good and valuable consideration, the parties hereto do mutually agree as follows:

A. CCGA AGREES:

1. CCGA shall be responsible for the cost of acquiring, maintaining, replacing, and programming its own radio equipment and any equipment necessary to operate on the JPSCD's 800 MHz System. CCGA's purchase of radio equipment must first be approved by Motorola, Inc., the County's radio system engineer, and the JPSCD prior to the purchase of said equipment. The JPSCD must approve of the radios, related radio equipment, and radio call signs to be used by CCGA before CCGA may use them.

2. CCGA's use of the County's radio system will not result in any additional equipment costs to the JPSCD, the City of Brunswick, or the County.

3. Programming, servicing, and/or repairing of the radios and equipment used by CCGA shall, upon the request of and at the expense of CCGA, be performed by JPSCD personnel or vendors authorized by JPSCD and in a manner approved by JPSCD.

4. There shall be no more than twelve (12) radio units of CCGA connected to the System. These units shall include only those radios set forth in Exhibit "A" hereof or replacements of those radios as permitted in paragraph 5 below. Any request to add additional radios and/or equipment by CCGA must be submitted in writing to the Glynn-Brunswick 911 Center Director and is subject to the approval of the JPSCD, prior to the addition of such radios and/or equipment to the System. If the JPSCD approves the addition of radios and/or equipment, the formula in the JPSCD Agreement's Appendix "D", Operating Cost Allocation, attached hereto as Exhibit "B", shall determine the cost for said additional services. All costs for additional services shall be paid as pursuant to paragraph 7 below.

5. CCGA shall submit a list of the serial numbers for all radios utilizing the services set forth herein and shall notify the JPSCD if there are any changes in CCGA's radio inventory, including but not limited to equipment that is out of service due to extensive damage or upgrade.

6. CCGA agrees to abide by all Federal Communications Commission ("FCC") promulgated rules and regulations regarding public safety radio transmissions as set forth in the FCC licenses.

7. In accordance with Appendix D, Operating Costs Allocation, attached hereto as Exhibit "B", CCGA shall pay to the County an Operating Cost Fee for the services provided under this agreement for fiscal year 2018. The Operating Cost Fee for the College shall be its proportion of the JPSCD's annual cost based on the number of radios supported under the System used by the College, as calculated through the equation established in Exhibit "B". CCGA shall pay said Operating Cost Fee in quarterly installments, with each installment being due and payable within twenty (20) days of the date of the invoice provided by the County. Payments shall be made payable to the Glynn County Board of Commissioners and forwarded to:

Glynn County Finance Department
1725 Reynolds Street, 3rd Floor
Brunswick, Georgia 31520

Failure to pay within ten (10) days of late notice may result in cancellation of the service and immediate termination of this Agreement by the County for cause. Said payments will be distributed by the County in accordance with Section IV., titled "Finance", of the JPSCD Agreement.

8. Should interference or problems arise because of CCGA's use of the JPSCD's 800 MHz System, CCGA shall be required to discontinue or modify its use of the System. Such discontinuance or modification shall be done immediately after notification by the JPSCD of interference or system problems. If CCGA fails to rectify

the problem within one (1) hour of notification, the JPSCD may discontinue or modify CCGA's use of the System.

B. THE COUNTY AGREES:

Upon qualification of CCGA for the services as outlined in Section A above, Glynn County shall provide CCGA with the police dispatch and call-taking services of the JPSCD E-911 Center and shall use its best efforts to provide the communications capacity needed for the services outlined herein.

C. IT IS FURTHER AGREED BY THE PARTIES:

1. AMENDMENTS. No change, alteration or amendment of this Agreement may be made except by the written consent of both parties.

2. TERM AND TERMINATION. The term of this Agreement shall commence on July 1, 2018, and shall terminate on June 30, 2019. This Agreement may be terminated by either party without cause upon one hundred eighty (180) days prior written notice to all other parties.

3. NOTICES. To provide for consistent and effective communication between the parties, each party shall appoint a principal representative to serve as its central point of contact on matters relating to this Agreement. The principal representatives for this Agreement are listed below.

As to Glynn County:

Steve Usher, RPL
Director, Glynn-Brunswick E911 Communications Center
157 Public Safety Boulevard
Brunswick, Georgia 31525
Phone Number: (912) 554-7863
Facsimile: (912) 554-7878

As to CCGA:

Bryan Sipe, MPA
Director/Chief of Police, College of Coastal Georgia
One College Drive
Brunswick, Georgia 31520
Phone Number: (912) 279-5819
Facsimile: (912) 262-2395

4. REFUNDS. Should this Agreement be terminated for cause by the County, no refunds of the operational fees or any other payments will be made to CCGA.

5. TOTALITY OF AGREEMENT. This Agreement constitutes the final and complete agreement and understanding between the parties regarding the subject matter hereof. All prior and contemporaneous agreements and understandings, whether oral or written, are to be without effect in the construction of any provisions or term of this Agreement if they alter, vary, or contradict this Agreement. No assignment or transfer of this Agreement or any right accruing hereunder shall be made in whole or in part by CCGA without the express written consent of the County.

6. LEGALITY OF AGREEMENT. Should any term, provision or other part of this Agreement be declared illegal or unenforceable, it shall be excised or modified to conform to the appropriate law or regulations, and the remainder of this Agreement shall not be affected but shall remain in full force and effect. A waiver by either party of any breach of the provisions hereof shall not be deemed a waiver of any succeeding breach of such provision or any other provision of this Agreement.

7. APPLICABLE LAW. Notwithstanding statutory exemptions or exclusions, CCGA agrees to subject itself to the jurisdiction and process of the Courts of the State of Georgia as to all matters and disputes arising or to arise under this Agreement and the performance therefore, including all issues relating to liability for taxes, licenses or fees levied by the State. CCGA irrevocably consents that any legal action or proceeding against it under, arising out of or in any manner relating to this Agreement, shall be brought in any court in Glynn County, Georgia, and the laws of the State of Georgia shall govern this Agreement. CCGA, by the execution and delivery of this Agreement, expressly and irrevocably assents to and submits to the personal jurisdiction of any court in Glynn County, Georgia, and in any said action or proceeding. CCGA hereby expressly and irrevocably waives any claim or defense in any said action or proceeding based on any alleged lack of jurisdiction, improper venue or forum non-conveniens or any similar basis.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under their respective seals as of the date written above in two (2) counterparts, each of which shall without proof or accounting for the other counterparts be deemed an original of this Agreement.

GLYNN COUNTY, GEORGIA:

BILL BRUNSON, CHAIRMAN
GLYNN COUNTY BOARD OF
COMMISSIONERS

Attest:

, COUNTY CLERK

(Seal)

CITY OF BRUNSWICK, GEORGIA:

CORNELL L. HARVEY, MAYOR
CITY OF BRUNSWICK
BOARD OF COMMISSIONERS

Date _____

Attest:

(Corporate Seal)

[Signatures continue on the following page]

COLLEGE OF COASTAL GEORGIA:

Attest:

(Corporate Seal)

EXHIBIT "A"

to the

**GLYNN-BRUNSWICK 911
SERVICES AGREEMENT FOR EXTERNAL ENTITIES
BETWEEN
GLYNN COUNTY, GEORGIA
AND
COLLEGE OF COASTAL GEORGIA**

College of Coastal Georgia Radios

	Model	Serial Number	Employee assigned
1	APX 6000	481CTP4296	Davis
2	XTS 2500	205CLT3412	Bush
3	APX 6000 Li	755CQH0013	Sipe
4	APX 6000 Li	755CPT0735	Floyd
5	APX 6000 Li	755CPT0733	James
6	APX 6000 Li	755CPT0732	Jennings
7	APX 6000 Li	755CPT0731	Myles
8	APX 6000 Li	755CPT0734	Stowe
9	APX 6000 Li	755CQH0011	LeGoullon
10	APX 6000 Li	755CQH0012	<i>Vacant position</i>
11	APX 6000 Li	755CQH0014	Ryals
12	APX 6000 Li	755CQH0015	<i>Vacant position</i>

Single channel radios "campus only" (no 911 access)

1	XTS 2500	205CDL0558	CPA
2	XTS 2500	205CDL0557	Call Center

New spare not in service / or assigned

1	APX 6000	481CTP4295	not assigned
2	APX 6000 Li	755CQH0016	not assigned

Old spares not in service or assigned

1	XTS 2500	205CDL0559	not assigned
2	XTS 2500	205CHT2971	not assigned

EXHIBIT "B"

to the

**GLYNN-BRUNSWICK 911
SERVICES AGREEMENT FOR EXTERNAL ENTITIES
BETWEEN
GLYNN COUNTY, GEORGIA
AND
COLLEGE OF COASTAL GEORGIA**

Appendix D

Glynn Operating Costs Allocation

9-1-1

Brunswick

A. General Cost Allocation Formula

The annual cost allocation for the support of the Joint Public Safety Communications Department (hereinafter referred to as "JPSCD") by the City of Brunswick and Glynn County shall be determined as described below.

1. The number of radios supported under the 800 MHz system used by the City of Brunswick and Glynn County shall be the determining factor in the cost allocation equation. The equation shall be calculated as follows:

$$(A/C) (Z) + (B/C) (Z) = (Z)$$

where

A= the number of radios supported under the 800MHz system used by the City of Brunswick and supported by JPSCD

B= the number of radios supported under the 800MHz system used by Glynn County and supported by JPSCD

C= the total number of radios supported under the 800MHz system, less the number of radios that are used by the Glynn County Board of Education and the Georgia State Patrol

Z= the net basic cost budget approved for the JPSCD by the Brunswick City Commission and the Glynn County Board of Commissioners after the allocation of revenues set forth in the agreement.

2. In the event that other entities, except the Glynn County Board of Education and the Georgia State Patrol, are added to the system, these entities will participate in the operational costs of the 800 MHz system. The fee will be calculated by dividing the total number of radios by the total cost of the system. The operating cost allocation equation shall be:

$$(A/C) (Z) + (B/C) (Z) + (D/C) (Z) + \dots = (Z)$$

where

A, B, C, and Z are defined as in A.1

D, E, F etc.= the additional entities that are added to the 800 MHz system.

B. Procedures

1. The Director of the JPSCD shall report to the Oversight Committee the number of mobile and portable radio supported by the JPSCD on behalf of the City of Brunswick, Glynn County and other participating entities by the 15th day of October, January, April and July of each year. Should any party to this Agreement add or delete units at any time during a given quarter, that party shall pay the full amount for the quarter as determined by the cost allocation equations shown above. The proportion each entity pays shall be calculated annually for any fiscal year and the quarterly amounts totaled to determine each party's cost of support for the year.
2. Should the City of Brunswick, Glynn County and other participating entities wish to add radios to the system, the Director will evaluate the current capacity and future use and make a recommendation to the Oversight Committee on the requested expansion.
3. In accordance with section IV.F of this Agreement, any positive or negative payment discrepancies for a fiscal year shall be determined through the County's audit of the Department. Any monies to be paid or received by any party to this Agreement shall be paid or received within thirty (30) days of the date that the County Commission receives the audit report in a public meeting. Should a party to this agreement fail to pay or receive funds within this time frame, interest on that amount shall accrue monthly at a rate of one percent per month. In the case in which Glynn County owes money to the JPSCD to complete a fiscal year, interest shall be paid from the General Fund of Glynn County.