NOTICE
OPEN BOOK & BOARD OF REVIEW
TOWN OF CLAYTON
TUESDAY, MARCH 31, 2026
OPEN BOOK 9:00 – 11:00 A.M.
TUESDAY, APRIL 28, 2026
BOARD OF REVIEW 9:00 – 11:00 A.M.
AT THE TOWN HALL, 462 105TH AVE

Please be advised of the following requirements to appear before the Board of Review & procedural requirements if appearing before the Board:

No person shall be allowed to appear before the Board of Review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail or the Assessor to view such property.

After the first meeting of the Board of Review & before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board about the person's objection except at a session of the Board.

No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48-hour notice of intent to file a written objection by appearing before the Board during the first two hours of the meeting & showing good cause for failure to meet the 48-hour notice requirement & files a written objection, that the person provide to the clerk of the Board of Review notice as to whether the person will ask for removal of any Board members &, if so, which member will be removed & the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land & of the improvements that are the subject of the person's objection & specify the information that the person used to arrive at the estimate.

No person may appear before the Board of Review, testify to the Board by telephone or subject or object to a valuation; if that valuation was made by the Assessor or the Objector using the income method; unless the person supplies the Assessor all of the information about income & expense, as specified in the manual under Sec. 73.03(2a), that the Assessor requests. The Town of Clayton has an ordinance for the confidentiality of information about income & expenses that is provided to the Assessor under this paragraph which provides exemption for persons using information in the discharge of duties imposed by law or of the duties of their office or by order of a court determined that it is inaccurate, is not subject to the right of inspection & copying under Section 19.35(1) of Wis. Stats.

The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability.

Notice is hereby given this 10th day of March 2026 by Tracy LaBlanc, Clerk, Town of Clayton

WNAXLP