



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda - Final-revised City Council

*Mayor Kurt Anagnostou
Council Member Ken Botero
Mayor Pro Tem Don Jensen
Council Member Chet Makinster
Council Member Mary Jane Melink
Council Member Chuck Wallace
Council Member Dennis Weber*

Thursday, July 22, 2010

7:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

2. **INVOCATION/ FLAG SALUTE**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

[10-1268](#) July 8, 2010 Council Meeting Minutes not yet available for review

5. **CHANGES TO THE AGENDA**

6. **PRESENTATIONS & AWARDS**

[10-1262](#) PRESCRIPTION DRUG DISCOUNT CARDS PROGRAM - BOB JOHNSON,
COWLITZ COUNTY UNITED WAY

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

8. **PUBLIC HEARINGS**

9. **BOARD & COMMISSION RECOMMENDATIONS**

10. **ORDINANCES & RESOLUTIONS**

[OR 10 3144](#) ORDINANCE 3144 - ENACTING PARKING CHANGES FOR MUNICIPAL

PARKING LOT 78E (BUS TRANSFER LOT) [5 Min.]**COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Strengthen economic conditions & create new opportunities
Improve transportation systems

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

At the July 8, 2010 Council meeting, the Council received the Downtown Advisory Committee (DAC) recommendation to enact a change to parking restrictions at Municipal Parking Lot 78E (Bus Transfer Lot) from permit only to three (3) hour and permit parking. Lot 78E consists of 30 parking spaces of which 6 are currently leased. The committee noted that restricting the lot to permit only parking with just 6 of the 30 spaces being leased would seem to be an inefficient use of parking resources. Council directed the City Attorney to prepare an ordinance changing the parking regulations for Municipal Lot 78E to allow both three (3) hour no fee, and permit parking.

RECOMMENDED ACTION:

Motion to approve Ordinance Number 3144.

Attachments: [Ord 3144.pdf](#)

RS 10 1966**RESOLUTION NO.1966 - SURPLUS PROPERTY****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Council Initiative: Effective Financial Management

CITY ATTORNEY REVIEW: REQUIRED or N/A**SUMMARY STATEMENT:**

The equipment identified in Exhibit "A" of the attached resolution has been determined by staff to be no longer needed. Before these items can be sold, traded-in, or otherwise disposed of, they must be declared surplus. This resolution will declare these items surplus and authorize the City Manager to sell or otherwise dispose of it.

RECOMMENDED ACTION:

Adopt the resolution declaring the equipment identified in Exhibit "A" surplus and authorizing the City Manager to sell or dispose of it in the most advantageous manner.

Attachments: [RES 1966 SURPLUS](#)
[Exhibit A Surplus Eq 2010.doc](#)

11. MAYOR'S REPORT AND COUNCILMEMBER'S REPORTS**12. CONSENT CALENDAR**

[10-1258](#)**APPROVAL OF CLAIMS**[10-1259](#)**LIABILITY CLAIMS**[10-1263](#)**INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR THEATRE DISTRICT STREETScape IMPROVEMENTS****COUNCIL STRATEGIC INITIATIVE ADDRESSED:**

Strengthen economic conditions and create new opportunities

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

The County has offered Longview a grant of \$150,000 for 2011 from its Rural County Public Facility Funds to help pay for a streetscape improvement project in the immediate vicinity of the Columbia Theatre. Streetscape improvements could include replacing existing sidewalk with pavers, installing new street trees and grates, street furniture, pedestrian lighting, etc. The precise scope would be determined in part through a public involvement process once the full funding package is known. Attached is the proposed interlocal agreement for the County funding.

The City's obligation would be to secure a match of at least \$50,000 for the project. Our original thought when submitting the grant application was that a local match could and should come from downtown itself, the property and business owners, perhaps through the formation of a BIA. While that is still a hope, it is probably unrealistic in the limited context of four blocks in two directions around the Theatre.

Another match possibility is funding the City is pursuing this year in the form of a federal earmark. The result of that request (for \$1.2 million, and not confined to the theatre district) probably won't be known until the end of the year.

If all else fails, the match could come from our own capital projects fund - say, \$10,000 per year over a five-year period beginning in 2011.

FINANCIAL SUMMARY:

No funding is required at this time. Options will be discussed further during review and adoption of the 2011-2012 budget.

RECOMMENDED ACTION:

Motion to authorize the city manager to sign the interlocal agreement.

Attachments: [Interlocal Agreement Theatre District Streetscape Project](#)

[10-1267](#)**SET PUBLIC HEARING TO AMEND
SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (T.I.P.)
2010-2015****COUNCIL INITIATIVE ADDRESSED:**

Continue effective financial management.

Improve transportation systems.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

On June 25, 2009, the City Council adopted the 2010-2015 Six Year Transportation Improvement Program (T.I.P.) for the City, and later amended the T.I.P. on March 11, 2010 to add projects to be funded by 2010 federal stimulus funds.

It has now been determined that the annual allocation of Federal Transit Administration (FTA) 5307 grant funds were not obligated in 2009 and should have been carried over onto the 2010-2015 T.I.P. In order to receive these 2009 FTA funds, the T.I.P. must be amended to identify the 2009 FTA 5307 grant funds. Staff recommends the City Council set a public hearing for its August 12, 2010 regular city council meeting to receive comments on this proposed T.I.P. amendment.

Copies of the draft amended 2010-2015 T.I.P. will be distributed prior to the public hearing.

RECOMMENDED ACTION:

Motion to set August 12, 2010, as the date of a public hearing to receive comments regarding amending the 2010-2015 Six-Year Transportation Improvement Program.

13. CITY MANAGER'S REPORT

10-1264

COMMUNITY FORESTRY ASSISTANCE GRANT

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address Quality of Life Issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Department of Natural Resources Urban and Community Forestry Program has approved the Longview parks department's community forestry assistance grant proposal. The City will be awarded \$10,000 to supplement \$11,363 of its own funds and in kind services to complete an assessment of the City's tree canopy coverage. The funds will allow for the hiring of a contractor for mapping of the city using high resolution satellite imagery and then developing an assessment report that analyzes the canopy coverage in differing land use zones. The results will clearly show where we need to place our emphasis in canopy restoration and expansion.

RECOMMENDED ACTION:

Motion to approve the City's participation in the Community Forestry Assistance Grant, including appropriating \$10,350 from the tree wood sales account in the capital projects fund.

Attachments: [Memo to Dave Campbell.doc](#)
[Example-canopy assessment analysis.pdf](#)
[Urban tree canopy assessment-grant appl .pdf](#)

14. MISCELLANEOUS

10-1251

NEW BUSINESS LICENSES

Attachments: [New Businesses as of 06-30-10.pdf](#)

PK MIN
062110

MINUTES OF THE JUNE 21, 2010 PARK BOARD MEETING

Attachments: [Minutes of the June 21 2010 Park Board.pdf](#)

DAC
Min051010_0
61410

**MINUTES OF THE MAY 10, 2010 AND JUNE 14, 2010 DOWNTOWN
ADVISORY COMMITTEE REGULAR MEETINGS.**

Attachments: [DAC Min 051010.pdf](#)
[DAC Min 061410.pdf](#)

15. ADJOURNMENT

WORKSHOP SESSIONS FOLLOWING REGULAR MEETING

10-1260

**WORKSHOP - PROPOSED NEW WATER AND SEWER RATE
STRUCTURES**

WATER

On June 24, 2010, the City Council tabled consideration of Resolution No. 1962 until the August 26, 2010 regular city council meeting. Subsequent to the June 24 meeting, council members asked for an explanation as to why the irrigation rate is substantially higher than the other customer rates. The cost-of-service analysis prepared by FCSG identified that irrigation customers currently provide approximately 3.0% of the water utility's revenue, but account for approximately 4.9% of the utility's costs. This difference was represented in the pie charts displayed during previous presentations on the utility cost of service and proposed rate structure, and indicates that costs need to be shifted from other customers and onto irrigation customers.

Base monthly charges for irrigation customers are less than for other customers because irrigation customers do not share in the costs to provide standby fire protection capacity. However, the irrigation consumption charge is higher than residential or commercial consumption charges because irrigation demand occurs during the summer seasonal peak demand period and places a high peaking demand on our water system. This peak demand requires more reservoir capacity, increased water main sizing, increased pumping capacity and operational run times, etc., and creates the greatest stress on our water system. Additionally, irrigation consumption can be reduced without

jeopardizing human health and safety or commerce, and higher consumption rates provide an incentive for customers to reduce their water use and reduce peak demand on the water system. Thus, irrigation consumption charges are high to appropriately recover the cost of providing irrigation water and to provide incentive for irrigation customers to reduce their use of potable water.

SEWER

On June 24, 2010, the City Council tabled consideration of Resolution No. 1963 until the August 26, 2010 regular city council meeting, and requested staff to continue working with the Bridgegate Apartments to identify possible solutions to their high consumption. Multi-Family residential customers with high water consumption will be adversely affected by the proposed resolution's rate structure (e.g., Bridgegate Apartments). Our rate structure change consultant, FCSG, confirmed we can phase in the rate change over a 3-year period, thereby softening the impact of large increases on high consumption customers, but additional analysis would be necessary to develop a phased implementation plan to ensure adequate revenue is collected to meet the utilities needs.

Another option identified is to implement an alternative rate structure that sets the sewer consumption charges for Multi-Family residential customers at a fixed monthly fee based on 6 ccf/month per unit, regardless of the specific water consumption of the individual customer. Analysis of consumption records indicates that the city-wide average consumption per multi-family unit is 6 ccf. The fixed monthly consumption fee would be adjusted annually based on the city-wide average consumption per multi-family unit. Using this alternate rate structure, high consumption customers would not experience the significant sewer bill increases projected under the proposed rate structure. However, low consumption customers would not experience as much of a decrease in their sewer bill as with the proposed rate structure, and the per-unit sewer fee would be charged regardless whether the unit is occupied or not. In general, this alternate rate structure provides for a slight decrease in most Multi-Family residential sewer bills, which the cost-of-service analysis indicated should occur, but it will also not provide as much incentive for reducing an individual customer's water use and low consumption customers will not benefit as much as with the proposed rate structure.

Attached is information provided with the June 24 city council agenda, along with Beacon Hill Sewer District rates and analysis of the impact on high consumption customers from the Multi-Family Alternative Sewer Rate (6 ccf) alternate rate structure.

RECOMMENDED ACTION:

Discussion

Attachments: [PW-Water Rate Resolution #1962-Tabled.pdf](#)
[PW-Sewer Rate Resolution #1963-Tabled.pdf](#)
[RateStructureAccts High Increase List.pdf](#)
[MultiFamily Alt Sewer Rate - 6ccf.pdf](#)
[Flow Based Utility Rates 12.01.2009.pdf](#)
[BHSD Rates.pdf](#)
[Longview - Flow Based Utility Rates 06.24.10.pdf](#)

10-1261

**AUTOMATED TRAFFIC ENFORCEMENT CAMERAS PROPOSALS
REVIEW**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, AUGUST 12, 2010 AT 7 P.M.

THURSDAY, AUGUST 26, 2010, AT 7 P.M.

COUNCIL WORKSHOPS:

TUESDAY, AUGUST 3, NATIONAL NIGHT OUT

THURSDAY, AUGUST 19, 2010 AT 6:00 P.M., PUBLIC HEARING PROCESS