

BLOCK 34 PARK
RULES AND REGULATIONS

By entering Block 34 Park (“Park”) you are agreeing to follow the rules and regulations set forth below, as well as those posted with in the Park.

- Park hours are 6:00am-11:00pm. No overnight stays or camping allowed within the Block 34 limits.
- Pets must be kept on a leash at all times. Visitors must clean up after their pets.
- Do not move or throw the stones or other landscape elements.
- Do not litter. Trash bins are placed around the Park.
- Acts of vandalism will be prosecuted.
- No smoking or vaping within the Park.
- No open fires, fireworks, or explosives allowed.
- No glass containers of any kind are permitted in the Park.
- No soliciting. No verbal solicitations for money or donations.
- Bike racks are available on site. Do not lock your bike to trees or structures other than specified bike racks.
- Bicycles and motorized scooter are not allowed in the Park. Scooters and skateboards are only allowed on the perimeter sidewalks. No power ride vehicles are allowed in the Park with exception of mobility assistance vehicles.
- Vendors are required to have an Itinerant Merchant or peddlers license issued by the City Clerk.
- Please monitor your children near the water feature.
- City staff reserves the right to ask you to leave for non-compliance of these Rules and Regulations.
- In case of emergency dial 911.
- Complete Block 34 Park Rules and Special Event Permit Applications are available online at www.stillwaterok.gov
- The KICKER Sound Stage, Simmons Bank Pavilion and other portions of Block 34 are available to rent. Please contact Block 34 Coordinator to discuss details at (405) 533-8453 or Block34@stillwaterok.gov.
- For questions or concerns, contact the Parks and Community Resources Department at (405) 747-8070.

BLOCK 34 PARK RENTAL FEES

Occupancy beyond the scheduled end time is not permitted and will result in penalty charges, see additional fees page.

Full Block 34 Park

- Available for Special Events that are open to the public only. The Rental Fees herein apply to Special Events hosted on the Full Block 34 Park and are subject to approval of a Special Events Application. Please contact the Block 34 Coordinator, Block34@stillwaterok.gov, for more information.
- A list of City approved Sound Stage Production Companies will be provided to the organizer.

Block 34 Signature Spaces

- Rental includes the KICKER Sound Stage, Lawn Area, and Simmons Bank Pavilion
- Half Day Rental: \$1,250
 - 8:00 a.m. – 2:00 p.m. or 4:00 p.m. – 10:00 p.m.
- Full Day Rate: \$2,400
- Deposit: \$300
- A list of City approved Sound Stage Production Companies will be provided to the organizer.

KICKER Sound Stage and Lawn Area

- Rental includes the KICKER Sound Stage and Lawn Area
- 5 Hour Block Rate: \$550
- 10 Hour Block Rate: \$1000
- Deposit: \$250
- A list of City approved Sound Stage Production Companies will be provided to the organizer.

Simmons Bank Pavilion

- \$400 / 4 Hours
- Deposit: \$100

Beer Garden

- \$300 / 3 Hours
- Deposit: \$100

BLOCK 34 PARK
ADDITIONAL FEES

Amenities:

Picnic Table	\$25 / table
6ft Table	\$15/ table
Folding Chair	\$2 / chair

Sound System:

Small System	\$160 / hour (minimum of 5 hours required)
What is Included:	
Two 12" Main Speakers on Stands	Soundcraft EMP6 6 Channel Sound Mixer
Two 12" Monitors	Whirlwind 164 x 100 16 channels, 100' Snake
Two Shure SM58 Vocal Microphones	Two Shure SM57 Instrument Microphones
Two Whirlwind Direct Boxes	Four Boom Microphone Stands
Microphone Cables	Power Cords
One Power Strip	
Technical Person	\$30 / hour per person

Road Closures:

\$500 flat fee to close Husband Street and/or
8th Avenue around Block 34 Park

Overage Rental Fees:

Block 34 Signature Spaces:	\$150 / hour
KICKER Sound Stage:	\$100 / hour
Simmons Bank Pavilion:	\$100 / hour
Beer Garden:	\$100 / hour

BLOCK 34 PARK RENTAL RULES AND REGULATIONS

The City of Stillwater encourages all sponsors/event organizers to read through these regulations to fully understand the event process before applying for a Special Event Permit. These regulations are created to assist in planning and organizing events in the City of Stillwater. The City of Stillwater reserves the right to modify special event regulations at any time without notice. It is the City of Stillwater's right to regulate the time, place, and manner of special events in order to protect public health and safety, to reduce adverse impacts on public places and neighboring areas, and to protect the rights of other users of the City's public places.

Cancellation: Events scheduled Monday through Friday may be canceled or rescheduled up to 48 hours prior to the event's start date. No refunds will be issued if canceled or rescheduled within 48 hours of the event.

For events scheduled on Saturday and Sunday, cancellations or rescheduling must be made at least 14 days prior to the event's start date. No refunds will be provided for cancellations or rescheduling requests made within 13 days or less of the event.

In the event that inclement weather impacts the scheduled event, we will collaborate with the event organizer to reschedule the event at no additional charge. Should a suitable alternative date not be available, a full refund will be provided.

Parking: Block 34 and Stillwater Community Center share the twenty-four parking spots located on Duncan Street. These include eight parking spots that can be used by mobile food vendors located near electrical hookups. If a special event requires the closure of Duncan Street, these parking spots will not be available to the public. The remaining parking spots located around Block 34 Park will be available to public or event participants as needed. There are twenty-three spaces on 8th Ave., twenty-three spaces on South Husband that include eight spaces that can be used by food vendors near the electrical hookups. For a special event, the designated food vendor parking spaces on South Husband will be marked and not open to the public for that event. In addition to the sixteen spaces located on 9th Avenue. Designated handicapped parking must be observed and illegally parked vehicles are subject to towing at the owner's expense.

Tents and Temporary Structures: A Tent Permit is required for a tent, canopy, skybox, or other temporary structure more than 400 sq. ft. (e.g., 20x25 or larger) in area or that has side walls. Multiple tents or canopies grouped together require a permit and/or inspection. Cooking under a tent is allowed but must meet the Payne County Health Department and Fire Marshal guidelines and will require an inspection. Tents may also require an inspection by the Fire Marshal and meet NFPA regulations. A Tent Permit Application can be obtained from the Parks and Community Resources Department. An additional fee of \$50 will be assessed when the Tent Permit Application is completed and returned to the

Parks and Community Resources Department.

Tents and structures must use weighted anchors, or sandbags. Stakes are prohibited. A fee will be charged for any landscape damage, including but not limited to grass area.

Rental Time: There are different times listed on the event application; Event Start and End (Event Times) and Setup and Teardown (Rental Time). Event Time is the actual time frame of the beginning and end of the event. Rental Time is the actual time the organizer, including but not limited to vendors, volunteers, etc., are allowed into the rented area(s), and the time the organizer includes but not limited to vendors, volunteers, etc. expects to be completely out of said rented area(s). Organizer may add time if the space is available, any time extension is subject to prior approval of the Block 34 Coordinator and is subject to additional fees based on the additional time. Any unapproved overage of the rental time will be subject to additional fees.