



## NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS (DECEMBER 16 2025) (WEEK 51 OF 2025)

Live streaming at:

<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:

[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Daniel A. Bittinger II  
389-4405

[dbittinger@woodburycountyiowa.gov](mailto:dbittinger@woodburycountyiowa.gov)

Kent T. Carper  
570-7681

[kcarper@woodburycountyiowa.gov](mailto:kcarper@woodburycountyiowa.gov)

David L. Dietrich  
870-9224

[ddietrich@woodburycountyiowa.gov](mailto:ddietrich@woodburycountyiowa.gov)

Mark E. Nelson  
540-1259

[mnelson@woodburycountyiowa.gov](mailto:mnelson@woodburycountyiowa.gov)

Matthew A. Ung  
490-7852

[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held December 16, 2025, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa, for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

---

---

### **AGENDA**

**2:30 p.m.** Joint Closed Session with the LEC Authority {Iowa Code Section 21.5 (1) (c)}  
**Dennis Butler Meeting Room**

**4:00 p.m.** Closed Session General Relief Appeal Hearing for N.T. {Iowa Code Section 21.5 (1)(a)}  
**Dennis Butler Meeting Room**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda

Action

#### **Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of December 9, 2025
3. Approval of claims

4. Board Administration – Heather Van Sickle  
Approval of Notice of Property Sale Resolution for Parcel #894722477001 (aka 1724 Rock Street) for Tuesday, December 30<sup>th</sup> at 4:35 p.m.
5. Human Resources – Melissa Thomas
  - a. Authorization to Initiate Hiring Process
  - b. Approval for the Chairman to sign the 2026 HRA, Flex and Dependent Care Renewal
  - c. Approval for the Chairman to sign the 2026 COBRA Administration Renewal Agreement
  - d. Approval of the 2026 Wellmark Self-Funded Renewal Rates
  - e. Approval of the 2026 Delta Dental Renewal
6. County Treasurer – Tina Bertrand  
Approve property tax refund request for parcel #884708303003 in the amount of \$1,597.00
7. Planning/Zoning – Daniel Priestley  
Approval to schedule January 13<sup>th</sup> @ 4:40 p.m., January 20<sup>th</sup> @ 4:40 p.m. and January 27<sup>th</sup> @ 4:40 p.m. for 3 public hearings on a proposed Zoning Ordinance Map Amendment (rezone) of 7.99 (8) acres located on parcel #874732400009, Sections 32 & 33, T87N R47W (Liberty Township) from Agricultural Preservation (AP) to the Agricultural Estates (AE) Zoning District

### **End of Consent Agenda**

- |                                |  |  |
|--------------------------------|--|--|
|                                | <ol style="list-style-type: none"> <li>8. Building Services – Kenny Schmitz<br/>Approval of CMBA Architects contract in the amount of \$62,500.00 for the courthouse freight elevator replacement</li> </ol>   |  |
| <b>4:40 p.m.</b><br>(Set time) | <ol style="list-style-type: none"> <li>9. Planning/Zoning – Daniel Priestley           <ol style="list-style-type: none"> <li>a. Conduct the second public hearing on the Zoning Ordinance Map Amendment (Rezone) from the Agricultural Preservation (AP) Zoning District to the Agricultural Estates (AE) Zoning District on Parcel #874624200011 for Doug Skinner (Skinner Holdings LLC) <span style="float: right;">Action</span></li> <li>b. Approve the second reading of the said Zoning Ordinance Map Amendment (Rezone) from AP to AE on Parcel #874624200011 for Doug Skinner (Skinner Holdings LLC) <span style="float: right;">Action</span></li> </ol> </li> </ol> |  |
|                                | <ol style="list-style-type: none"> <li>10. Reports on Committee Meetings <span style="float: right;">Information</span></li> <li>11. Citizen Concerns <span style="float: right;">Information</span></li> <li>12. Board Concerns <span style="float: right;">Information</span></li> </ol>   |  |

### **ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

<b>WED., DEC 17</b>	<b>12:00 p.m.</b>	Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
<b>THU., DEC 18</b>	<b>4:30 p.m.</b>	Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
<b>FRI., DEC 19</b>	<b>12:00 p.m.</b>	Siouxland Human Investment Partnership Board Meeting, 607 – 4 <sup>th</sup> Street.
<b>MON., DEC 22</b>	<b>5:00 p.m.</b>	Zoning Commission Meeting, Courthouse Basement Boardroom
<b>MON., JAN 5</b>	<b>5:00 p.m.</b>	Board of Adjustment meeting, Courthouse Basement Boardroom
<b>WED., JAN 7</b>	<b>7:30 a.m.</b>	SIMPCO Executive/Finance Committee, 6401 Gordon Drive
	<b>4:45 p.m.</b>	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
<b>WED., JAN 14</b>	<b>8:05 a.m.</b>	Woodbury County Information Communication Commission, First Floor Boardroom
	<b>12:00 p.m.</b>	District Board of Health Meeting, 1014 Nebraska St.
	<b>6:30 p.m.</b>	911 Service Board Meeting, Public Safety Center, Climbing Hill
<b>THU., JAN 15</b>	<b>12:00 p.m.</b>	SIMPCO Board of Directors, 6401 Gordon Drive.
	<b>4:00 p.m.</b>	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park

Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*