

# Sioux City Journal

515 Pavonia St., Sioux City, IA 51101 | 712-293-4215 or 800-397-9820, ext. 4215

## Wedding Announcement

Please read the guidelines for more information.

PLEASE TYPE OR PRINT ALL INFORMATION PLAINLY

Will you supply a picture? \_\_\_ Yes \_\_\_ No

Bride's maiden name: \_\_\_\_\_

Bridegroom's name: \_\_\_\_\_

Date of wedding: \_\_\_\_\_

Church name, denomination and city: \_\_\_\_\_

Place of reception and city: \_\_\_\_\_

At home address and city: \_\_\_\_\_

Wedding trip: \_\_\_\_\_

Bride's occupation (title and company): \_\_\_\_\_

Bridegroom's occupation (title and company): \_\_\_\_\_

Bride's parents: \_\_\_\_\_

Address: \_\_\_\_\_

Groom's parents: \_\_\_\_\_

Address: \_\_\_\_\_

Maid or matron of honor: \_\_\_\_\_

Bridesmaids: \_\_\_\_\_

Best man: \_\_\_\_\_

Attendants: \_\_\_\_\_

Ushers: \_\_\_\_\_

Flower girl: \_\_\_\_\_

Ring bearer: \_\_\_\_\_

Signature:(bride, bridegroom or parent or guardian): \_\_\_\_\_

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This form must be completed and signed before your special-occasion announcement can be published. Whoever submits or pays for the announcement may fill it out. The Publisher reserves the right to revise, edit or reject any or all copy and photographs deemed unsuitable for publication.

## Authorization for Publication of Announcement

Couple's names: \_\_\_\_\_

Your name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_

Announcement guidelines have been read  Yes  No

Desired publishing date (subject to space availability): \_\_\_\_\_

Type of announcement requested:  Engagement  Wedding  Anniversary

Announcement without photo, no charge

Announcement with small photo, \$41

Announcement with large photo, \$61

Method of payment:

Cash (Amount enclosed) \_\_\_\_\_

Check (Check number and amount enclosed) \_\_\_\_\_

Credit card

The Sioux City Journal cannot accept credit card numbers electronically or by e-mail.

To pay by credit card, please call 712-293-4215 or 800-397-9820, ext. 4215

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## Guidelines

All birth, engagement, anniversary, wedding, and birthday announcements will run on Sundays. Forms are available at the front desk of the Sioux City Journal or visit <http://siouxcityjournal.com/announcements>. You may also request to have the forms mailed. Announcements will appear on The Journal's website.

### Deadlines

The deadline for submitting announcements is as follows:

- ALL anniversaries, engagements, weddings, birthdays and births need to be submitted 10 days prior to the Sunday publication date.
- The anniversary announcements are for those married 25 years or more. If a photo is used, it needs to be a recent photo.
- Birthdays are for those 80 years and older. If a photo is used, it needs to be a recent photo.
- All announcements are subject to space availability.

### Photos (anniversary, wedding, engagement and birthday announcements)

- Black and white or color photos may be used.
- In lieu of a height discrepancy, the most satisfactory photos are when the couple's heads and shoulders are close together.
- E-mail options are available. If a photo is e-mailed, it must be sent as an attachment in .jpg format.
- Please write the last name(s) of the couple on a small piece of paper taped to the back of the photo.
- Photos need to be left at The Journal, 515 Pavonia St., and may be picked up after the announcement publication.
- Photographs can be returned by mail if accompanied by a self-addressed, stamped envelope.
- Photographs not picked up after 6 months will be discarded.
- The Sioux City Journal is not responsible for lost or damaged photographs.

### Options and charges

The Journal provides the following options for publications of anniversaries, engagements, and weddings:

- Announcement without a photo. No charge.
- Announcement with small photo, \$41.
- Announcement with a large photo, \$61.

Payment must be received before your announcement can be published.

There is no charge to run a birthday announcement and photo.

### Addresses

The Sioux City Journal, 515 Pavonia St., Sioux City, Iowa 51101

Telephone: 712-293-4215 or 1-800-397-9820, ext. 4215

Website: [www.siouxcityjournal.com](http://www.siouxcityjournal.com)

E-mail: [features@siouxcityjournal.com](mailto:features@siouxcityjournal.com)