JANUARY 6, 2026, SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 6, 2026, at 4:30 p.m. Board members present were Carper, Dietrich, Nelson, Bittinger II (by phone), and Ung. Staff members present were Karen James, Board Administrative Assistant, Ryan Ericson, Budget and Finance Director, Melissa Thomas, HR Director, Joshua Widman, Assistant County Attorney, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

Motion by Nelson second by Dietrich to approve the January 6, 2026 agenda. Carried 5-0. Copy filed.

Motion by Dietrich second by Nelson to approve the following items by consent:

To approve minutes of the December 30, 2025 meeting. Copy filed.

To approve minutes of the January 2, 2026 meeting. Copy filed.

To approve the claims totaling $841,136.96. Copy filed.

To approve the promotion of Devin Groenhagen, Deputy Sergeant, County Sheriff Dept., effective 01-05-2026, $45.28/hour, 19%=$7.42/hr. Promotion to Deputy Sergeant.; the appointment of Victoria Wabashaw, Legal Secretary, County Attorney Dept., effective 01-12-2026, $26.07/hour. Job Vacancy Posted on 10-1-25. Entry Level Salary: $26.07/hr.; the appointment of Heather Hansen, Legal Secretary, County Attorney Dept., effective 01-12-2026, $26.07/hr. Job Vacancy Posted 10-1-25. Entry Level Salary: $26.07/hour.; and the separation of Charles Clark, Motor Grader Operator, Secondary Roads Dept., effective 01-16-2026. Resigned. Copy filed.

To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Motor Grader Operator, Secondary Roads Dept. CWA Roads: $28.16/hour. Copy filed.

To approve the overlap of Sergeants in the Sheriff's Office. Copy filed.

Carried 5-0.

Motion by Nelson second by Dietrich to approve the 2026 casualty renewal with Obsidian Specialty Insurance Company. Carried 5-0. Copy filed.

Motion by Dietrich second by Nelson to receive the final report and the Zoning Commission's recommendation from their 12/22/25 meeting to approve the final plat of Wingert & Clark Addition, a minor subdivision, to Woodbury County, Iowa. Carried 5-0. Copy filed.

Motion by Nelson second by Dietrich to approve and authorize the Chairperson to sign a Resolution accepting Wingert & Clark Addition, a minor subdivision to Woodbury County, Iowa, with the understanding that the property owners coordinate with County staff about future driveway access. Carried 5-0.

BOARD OF SUPERVISORS
RESOLUTION #13,981
ACCEPTING AND APPROVING WINGERT & CLARK
A MINOR SUBDIVISION
WOODBURY COUNTY, IOWA

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE 22nd DAY OF December, 2025, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS THE PLAT OF WINGERT & CLARK ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA, AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF WINGERT & CLARK ADDITION, A MINOR SUBDIVISION TO WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 6 DAY OF January, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Motion by Nelson second by Ung to approve the appointment of Christine Zellmer Zant to the Woodbury County Zoning Commission for a five-year term (2026 to 2030). Carried 5-0. Copy filed.

Motion by Nelson second by Carper to approve the appointment of Pamala M. Clark to the Woodbury County Board of Adjustment for a five-year term (2026 to 2030). Carried 5-0. Copy filed.

Motion by Nelson second by Ung to approve and authorize the Chairperson to sign a Resolution Construction Evaluation relating to construction permits for large animal confinement operations. Carried 5-0.

RESOLUTION #13,982
CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Passed and approved this 6th day of January, 2026.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

Reports on committee meetings were heard.

There were no citizen concerns.

Board concerns were heard.

The Board adjourned the regular meeting until January 13, 2026.

Meeting sign in sheet. Copy filed.

Vendor Name	Vendor Number	Payable Description	Total Payments
AFC Industries Inc	501300	Bolts for Signs	89.36
Ahlers & Cooney PC	101156	Professional Services	456.00
Bentson Pest Control Inc	23487	Danbury pest control	358.00
Bittinger II***, Daniel A.	501090	Travel Reimbursement - LEC mediation	331.31
Boetger, Douglas E	26944	investigator	2,025.00
Bomgaars	27646	Vehicle maint	1,244.79
Briggs Corp (OM-NE)	31792	9113 shower valves	485.10
Bronson City Of	32516	28E Agreement	423.57
Calhoun Burns And Associates Inc	1737	2025 Bridge Rating & Inspection	1,542.00
Canon Financial Services Inc	40698	Contract #140595-20083/Copier lease-DC25/DPNC	206.00
Card Service Center	501759	Fall Conference 2025, Notary LJ, Publications,	6,998.77
Carquest - West 7th St	103307	9113 Ford Battery	172.03
Central IA Distributing	44891	Janitorial Supplies	153.00
Century Business Products Inc	45076	Maintenance Contracts	107.63
Centurylink	103380	Anthon Telephone	425.65
Charm Tex Inc	101919	Household Supplies	159.68
Chesterman CO	321643	Water	16.30
CHN Garbage Services Inc	501043	Garbage for Sheds	722.50
Cintas / Cintas First Aid and Safety	501072	First aid cabinet service/LS	7.53
Cole Papers Inc	500417	9113 Custodial Supplies	3,335.86
Correctionville Bldg Center	61849	Shop Supplies	63.48
Correctionville City Of	39000	Water	47.31
Correctionville Corner Hardware	100994	Shop Supplies	2.99
Cruz, Jerardo	105071	Professional Services	90.00
Culligan Water Conditioning	98620	Maintenance; Buildings	44.50
Cummins Sales and Service	105345	East Tower generator repairs	1,937.00
Cushing City Of	61700	28E Agreement	455.62
Danbury City Of	62484	28E Agreement	2,699.49
Days Door Co	164644	Buildings	55.00
De Bondt, Teunis	501473	investigator	2,484.00
DGR Engineering	104049	9107 Nature Center Foundation	2,400.00
Electronic Engineering Co (DM)	75647	Alarm Monitor Fee - Moville	71.61
Fedex	81003	Postage	11.46
Ford, Elizabeth	501364	investigator	4,428.00
Fremont Tire Co (Hwy 75N)	86756	Vehicle repairs	160.17
Graffix Inc	105073	Uniforms	52.00
Harris, Sarah E	501359	investigator	1,992.00
HGM Assoc Inc	128272	Professional Services - Bridge U-138	678.29
HNTB Corporation	501353	I29 Southbridge Final	2,049.84
Hornick City of	112900	28E Agreement	1,471.63
Hundertmark	114771	C'ville pressure washer	318.25
Hydraulic Sales & Service	115400	Parts #306	590.38
Innovative Benefit Consultants Inc	105492	Weekly Flex Benefits	7,960.57
Iowa Office of State Med Examiner	201321	autopsy fee, toxicology, histology, lab services	16,288.00
Iowa Prison Ind	160784	envelope	856.20
Iowa State Association of Counties	100789	DH Dental Premiums	4,920.42
Iowa Weed Commissioners Assn	119371	Jered Jepsen Weed Comm Conf Registration	227.00
Istate Truck Center	103383	Parts #200	789.90
J & M Property Management	500902	Parking spot	2,100.00
Jacks Uniforms & Equipment	121600	Uniforms	1,581.85
Jackson Pumping Service	121888	Pumping Septic Tank @ Moville	265.00
Jimenez***, Candelario A	1104	Work Comp	255.07
Johnstone Supply	102146	9101 HVAC Filters	787.20
Mail House	148553	Postage & Meter - DMV	3,337.61
Mail Services LLC	101677	Print & Postage	4,339.95
McDonough, Mark Joseph	501165	K9 school	850.00
Menards	199721	Lumber & bolts for dock/SB	485.94
Meyer Bros Colonial Chapel	159000	transport	1,252.00
Mid American Energy (D-IA)	159813	4953163009 DC25 Gas	14,477.69
Midwest Wheel	161205	Parts #301	1,130.74
Mikes Repair	161687	Maintenance; Vehicle	423.00
Motorola Solutions Inc	103202	County Fire radio purchase	337,539.44
Moville City of	167600	Water	52.73
Murphy Tractor	99032	Parts #213	2,875.23
Nelson****, Mark	501081	Mileage Reimbursement	361.06
New Century FS	501769	Propane @ Oto	2,837.44
Northeast Nebr Public Power Dist	100448	Homer tower utilities	252.00
Northwest Iowa Assessors Association	500639	CO ASSR - WOODBURY YEARLY MEETING DUES	500.00
One Office Solution (Norfolk)	104853	supplies	929.70
O'Reilly Auto Parts	102797	Filters #201	284.14
Oto City of	180887	28E Agreement	37.32
Pathology Medical Serv of Siouxland	1859	ME-1 form, ME1 morgue use, blood studies	1,661.17
Pierson City of	1571	28E Agreement	590.14
Pitney Bowes Bank Inc Reserve Account	500888	Postage Machine Lease	447.57
Polk County Treasurer	101742	out of county resident reimbursement	2,670.00
Pomps Tire Service Inc	99584	Tire Bid 2025	9,955.16
Rally Appraisal LLC	501839	BROS-C097(177)--8J-97	2,800.00
Record Printing & Copy Ctr LLC	194837	Envelopes with return address	525.00
Ricoh USA, Inc	105143	copier	476.82
RS Roofing	501817	Oto Sign Shed Roof	84,800.00
Salix City of	204700	28E Agreement	488.86
Sams Club (A-GA)	205178	Food	552.11
Sapp Bros, Inc.	500664	Diesel @ Lawton	15,605.69
Schau Salvage Inc	104185	Parts for Skid Steer - Dist #5	1,490.00
SDHS - District Health Fund	68472	Tax allocation	214,867.33
Sergeant Bluff Advocate	100648	Legal Publications	1,418.74
Service Master Restore of Sooland	209426	Janitorial Services @ Moville	1,000.00
Signs By Tomorrow	264044	New Rescue Truck-Decals	1,367.78
Sioux City Ford	100313	Parts #46	566.78
Sioux City Treas (447)	213400	Comm Center	66,868.38
Smithland City of	99879	28E Agreement	179.54
Standard Insurance Company	500112	Life, AD&D, & LTD	2,524.65
Starcomm	67912	Tax allocation	21,800.46
Steffen Truck Equipment Inc	105183	New Equipment #304	132,250.68
Summit Food Service LLC	500010	Food	18,558.90
The Fire Group Inc	501536	9113 Fire pump inspection	645.00
Thomson West	99678	Law Books	534.00
United Tactical Systems LLC	104804	Pepperball	2,275.00
Unity Point Health at Work	501803	Pre Employment Physicals	471.00
US Bank (STL-MO)	101339	Acct 4485-5945-5554-5902-December 2025	3,928.70
Visual Edge IT, Inc	104794	Kyocera Maint. Fee	95.89
VSP Vision Service Plan	104078	Vision Insurance Jan 2026	2,540.36
Wellmark Blue Cross & Blue Shield	1503	Weekly Medical Fees	138,281.22
Western Iowa Equipment	105859	Parts #404	280.89
Wilson, Lisa M	1618	Civil Service Commission	503.54
Woodbury Cnty Rec	254200	Electric service-NV25/Acct #9009583200/Parks	3,918.77
Woodbury County Treasurer's Office	500075	Lateral E cleanout	22,359.47
Ziegler Inc	274129	Parts & Labor #513	4,265.49
		Grand Total:	1,212,925.39