

June 11, 2019

Dear Salem High School Community,

I am writing to inform you of an impending leadership change at Salem High School. Specifically, Dr. Vittoria Pacifico has informed me that she does not intend to return as the interim principal of Salem High School for next school year. She submitted a resignation letter on May 31st and, at the same time, shared that she was a finalist for a position elsewhere and has since accepted that job.

On behalf of the Salem High School community, I want to thank Dr. Pacifico for her work with the students and staff of Salem High School over the past three months. Her last day of service at the school will be June 30, 2019.

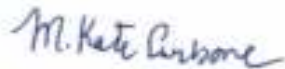
We recognize that the Salem High School community has experienced a high level of change over the past year and realize this can cause a level of uncertainty that can be unsettling. Therefore, we acknowledge the need to thoughtfully, and yet quickly, identify the interim leader for next school year. It is essential that we have a leader in place to continue planning and work over the summer. To that end, below is a timeline and process for completing this extremely important task.

June 11-June 21	Post online survey on website— <i>What characteristics/attributes are most important for an interim principal at SHS next year? Click here English and Español</i>
June 11-June 21	Post interim principal job on TalentEd
June 11-June 14	Review Team formed—2 students, 2 parents, 2 staff, 2 School Committee members <ul style="list-style-type: none">• 1 parent—nominated by School Site Council• 1 parent—nominated by Latino Leadership Coalition• 2 students—nominated by Student Council• 1 teacher—nominated by Salem Teachers' Union• 1 school leader—nominated by admin team• 2 School Committee members—nominated by School Committee Chair
June 20-25	Review Team <ul style="list-style-type: none">• First meeting is June 20th 5:30-6:30PM• Members must be available June 24 and 25 from 5:00-9:00PM to meet candidate(s)• Members provide feedback for the Acting Superintendent to consider
June 26-28	Acting Superintendent interviews and checks references
July 1	Appointment of Interim Principal
July 10, 7:00PM	Meet & Greet

Please keep in mind that a community engaged process will be launched in November/December 2019 to find a permanent leader for the school. An FAQ with more information can be found [here](#).

I look forward to gathering input from stakeholders as I work toward identifying and appointing a qualified, capable, and committed interim principal to lead Salem High School in the coming year.

Sincerely,



M. Kate Carbone, Acting Superintendent