

RALEIGH COUNTY SCHOOLS

Re-Entry Protocol for 2020-2021 School Year

Message from the Superintendent

Research has proven that there is no substitute for in-person participation in a school building. Students need their teachers, students need to be in school buildings, and teachers need to interact with their students. Being at school is often the only environment where many of our students are fed, taught, nurtured, and protected.

While returning to school campuses is extremely important, the health and wellness of all Raleigh County students and employees is our top priority. The uncertainties of COVID-19 have made planning for the 2020-2021 school year very difficult, but not impossible.

Guidelines from the WV Department of Education, WV Department of Health & Human Resources, WV Secondary Schools Athletic Commission, and local health care officials were used when creating our reentry plan. I would like to thank the many parents, task force members, our employees, and central office personnel for their dedication and fortitude in helping to derive the plan.

Please be assured we are working diligently to take necessary steps to guard everyone's health while providing excellent academic instruction for our students.

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1

OPENING OF SCHOOL

1. On Tuesday, September 8, 2020 schools will open in Raleigh County unless a “stay at home order” issued for West Virginia or Raleigh County.
2. Students will re-enter using a staggered approach as recommended in the latest guidance by the Centers for Disease Control. The following defines Raleigh County’s model of a Phased Re-Entry. Announcements will be made using School Messenger, Social Media and Various Media Outlets to inform parents of the current operating Phase.

Phase 1: Remote Learning. (Under order from the Governor, CDC, Local Health Officials, WVDE.) Schools would need to suspend face to face instruction due to increased risk of the spread of Covid-19. Students engage in learning off campus, five (5) days per week and do not attend classes on campus. Learning/instruction occurs five (5) days per week.

Phase 2: Blended Learning (two days of at-school learning with three days of remote instruction at home). Students attend school on campus two (2) days per week as well as engage in learning off campus three (3) days per week. Learning/instruction occurs five (5) days per week.

- **On Tuesday, September 8 and Wednesday, September 9**, all students with last names beginning with the letters **A-K** will attend school. (Dates for face to face adjusts to M-T for the weeks of September 14 - October 2.) Officials will monitor data with the goal of entering Phase 3 of blended learning on the week of October 5. Announcements will be made the week of September 28 to inform parents of plans.
- **On Thursday, September 10 and Friday, September 11** students with last names beginning with letter **L-Z** will attend school. (Dates for face to face adjust to W-Th for the weeks of September 14 - October 2.) Officials will monitor data with the goal of entering Phase 3 of blended learning on the week of October 5. Announcements will be made the week of September 28 to inform parents of plans.
- **Phase 3: Blended Learning** students will receive four (4) days of traditional instruction at school, M-TH, followed by off-campus remote learning each Friday.
- **Phase 4:** All students will engage in traditional instruction five (5) days a week at school. Those opting to participate in virtual school shall remain enrolled through the current semester.



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SCHOOL RE-ENTRY SCENARIOS

Raleigh County parents have a choice between traditional face-to-face and virtual school programs when re-entering the 2020/2021 school year.

A. Traditional FACE TO FACE: (FACE TO FACE HAS 4 PHASES)

Students attend school as defined in Phases 1-4 above.

B. VIRTUAL SCHOOL PROGRAMS for students K-12:

Virtual School (VS) begins September 8, 2020. Students enrolled in VS have until September 22, 2020, to determine if VS is a good method of instruction for them. If not, students may withdraw from VS. Students enrolled in VS after September 22, 2020, must remain in the virtual course(s) until the end of the semester. At the conclusion of the semester, VS students may return to traditional student enrollment with Raleigh County Schools.



| PHASE 1 REMOTE | PHASE 2 BLENDED | PHASE 3 BLENDED | PHASE 4 TRADITIONAL |
|---|---|---|--|
| | | | |
| Under orders from Governor, CDC, the WVDE, and the local health department, schools would need to suspend face-to-face instructions. All student instruction occurs blended online at home 5 days a week. | Students will return to school for 2 days of face-to-face and 3 days of blended online at home. | Students will return to school for 4 days of face-to-face learning and 1 day of blended online at home. | Students will return to school traditionally for 5 days of face-to-face of learning. |

Virtual Learning options are available for families not ready to return to face-to-face learning.



NOTE: In the event of increased risk of the spread of COVID-19 in our community, school may return to a 100% remote learning model during each phase.

3

CURRICULUM PLANS

Grading: New instructional material and new learning occur in all three scenarios: Grades are recorded in Schoology® and report cards are issued each nine-week grading period.

Schoology® Schoology® (Grades 3-12) is utilized as the communication tool between students and teachers. Schoology® is used for assignments, grades, and attendance. Schoology® is Raleigh County Schools' Learning Management System (LMS).

Seesaw® Seesaw® (Grades K-2) is utilized as the instructional tool to be used between students and teachers with simple parent communication capabilities.

Examples of activities/instruction during BLENDED LEARNING:

ASSESSMENTS:

i-Ready reading and mathematics or Star assessment K-8 are completed while students are on campus. Completing diagnostics while on campus is critical to ensure i-Ready and other lesson pathways are set for off campus days.



INSTRUCTION:

Grades K-12 students will participate in their regularly scheduled classes. In grades K-5, reading and mathematics lessons should be completed on off-campus days to support face to face instruction occurring in the classroom. Teachers monitor student progress through Schoology, Seesaw and other resources to ensure instruction occurs.

- Title I, Special Education and other Interventionists should attempt to work with students from the same classroom and not mix students within small groups.
- Music, choral, and/or band classes must adhere to six (6) feet of distance between students while students are singing and/or playing instruments. Weather permitting, classes can be held outside. When the weather is bad, alternative space, with appropriate distance, may be used.

TECHNOLOGY:

Students will be issued a device in grades K-12. The devices will be used to access Schoology, Seesaw, and digital learning tools that will allow students to students to create, reflect, share, and collaborate.

4

HEALTH AND WELLNESS

Preventing Infections

Daily self-assessment for employees and students should be completed prior to leaving home. Age appropriate assessment charts are displayed in each school building and available in this packet. Persons who are symptomatic with fever and/or cough are not to enter school buildings. Students should not share items. Items shared among students are sanitized. Handwashing and using hand sanitizer are encouraged.

Hand Washing

Students and employees are taught proper hand washing. Hand washing and sanitizing will be reinforced. Hand washing and sanitizing is expected upon entry/transitions to classrooms and other locations.

Hand Sanitizing

Hand sanitizer will be available in Raleigh County Schools' facilities and on school buses. Hand sanitizer is placed by entrances and exits, and in classrooms and cafeterias. Students and employees are to sanitize hands upon entry/transitions to classrooms and various locations within the school buildings.

Hygiene and Sanitation

1. Students will be taught and encouraged to use proper handwashing techniques.
2. Hand sanitizer, which will be available in all classrooms, shall be used by individuals when entering the classroom.
3. Tissues will be available in all classrooms.
4. Students will not drink directly from water fountains. Each school will be equipped with water bottle filling station(s) or bottled water upon request.
5. If students must change classrooms, desks and touch surfaces in classrooms will be sanitized when classes are changed.
6. Any classroom equipment required to be used by multiple students will be used by one student at a time and sanitized after each use.
7. Day-shift custodians shall sanitize restrooms and other common areas as frequently as possible but no less than two times during the school day.
8. Evening-shift custodians shall sanitize touch surfaces in classrooms, restrooms, computer labs, door knobs/levers/bars, light switches, and common areas each night.

Referrals to the School Nurse/Health Office

School nurse/health office should be immediately notified, when person(s) in school building exhibit the following symptoms Fever > 100 F Chills/Body Aches Cough Dyspnea, difficulty breathing Diarrhea Nausea and Vomiting Severe headache Severe sore throat Loss of taste and smell Unexplained rash, red eyes, red/swollen tongue, swollen hands/feet

The person exhibiting symptoms should take all personal belongings with him or her to the designated location.

If person exhibits respiratory distress and/or decreased or loss of consciousness, 911 will immediately be contacted.

Mask/face covering/shield is to be removed from person who exhibits respiratory distress and/or decreased or loss of consciousness.

Parents/guardians/visitors are not permitted in the school nurse's office or the health office located in the school building.

When parent or guardian arrives at the school, the nurse or designated person will sign-out student. The nurse or designated person will escort the student to the designated exit. Parents/guardians of students exhibiting COVID-19 symptoms are not permitted in school buildings.

Isolation Room/Area

Each school shall have a dedicated space for person(s) exhibiting COVID-19 symptoms.

The isolation room/area is separated from the main health care office.

Supervision of isolated person(s) will be maintained at all times by assigned personnel.

If the designated isolation room/area does not have a restroom, the restroom used by person(s) exhibiting COVID-19 symptoms is closed to all other persons, until the restroom is properly disinfected.

Person(s) placed in the isolation room/area remains in the area until discharged by the school nurse/health official.

Student/Employees Returning to School after Testing Positive COVID-19

If person tests NEGATIVE for COVID-19, person may return to school after the student/employee is fever free without taking fever-reducing medication, and is feeling well, for 72 hours.

If person tests POSITIVE for COVID-19, person shall stay home until every question is answered with YES: Have you been fever free without taking fever-reducing medication and feeling well for 72 hours? Has it been at least 10 days since having first symptoms? Has it been at least three (3) days since symptoms have improved?

If person tests POSITIVE for COVID-19 but has no symptoms, the person shall stay home for 10 days after test. Raleigh County Schools recommends persons consult with their primary care provider or the health department prior to returning to school.

Mental Health and Social Emotional Learning

Emotional support services are provided, as needed, during the loss of an employee, student, or family member of an employee/student.

Counselors or designated person checks with at-risk students. Student is designated as at-risk, if student has had previous mental health concerns, a trauma history, and/or most impacted by COVID-19.

Counselors or designated person should provide information to employees and families regarding typical behavioral responses to crises, and best practice about talking through trauma with children.

Raleigh County Schools maintains a Mental Health Services referral system to school and community mental health services (counselor, school psychologist, etc.) during all reentry scenarios.

Raleigh County Schools follows its current Acute Crisis and Student Threat standard operating procedures for situations involving suicide risk or behavior threat assessments. Protocol remains the same and participants communicate virtually.

FACE COVERINGS-(MASKS/SHIELDS)

1. Staff and students in grades 3-12 shall wear a face covering in buildings when:
 - a) Social distancing cannot be achieved
 - b) Outside their core group (elementary), and
 - c) In congregant areas.

The only exceptions shall be: a) during snack or meal periods, b) during strenuous activity in the gymnasium, c) for verified medical conditions, d) when not appropriate due to developmental, medical, or the behavioral status of the student. Medical exemptions are required.

2. All staff and students shall wear a face covering while on a school bus.
3. Students in grades PK-2 may wear masks if able to do so.
4. If requested, Raleigh County Schools will provide face coverings for students or staff.

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SCHOOL BUS TRANSPORTATION

Cleaning of Vehicles

- Clean and disinfect frequently touched surfaces in the vehicle (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, student seats including seat backs, and handrails) before all routes.
 - All means all. Said cleaning shall occur between all routes including, but not limited to, each morning route, any and all mid-day routes, each evening route, and extra-curricular trips.
 - School-to-Work trips will not occur.
 - Gifted trips will not occur.
 - Continued transport of students to ACT for career-technical education.
 - Cleaning will take approximately 15-30 minutes between routes.
- Fully clean and disinfect transportation vehicles regularly and/or as needed. Children must not be present when a vehicle is being cleaned.
- Develop procedures for the proper disposal and/or laundering of cleaning supplies after use.
- Bus operators will be thoroughly trained for proper disinfection of buses and use/proper disposal of PPE.
- Keep doors and windows open when cleaning the vehicle and between trips to let the vehicles thoroughly air out.
- Clean, sanitize and disinfect equipment including items such as car seats, wheelchairs, walkers and adaptive equipment being transported to schools.
- Ensure safe and correct use and storage of cleaning and disinfectant products, including storing products securely away from children and providing adequate ventilation when staff use such products.
- If a student or a bus operator tests positive for COVID-19, the bus will be pulled from service and thoroughly cleaned and disinfected prior to its return to service.

Use of Hand Sanitizer

- Provide hand sanitizer (with at least 60% alcohol) to support healthy hygiene behaviors on all school transportation vehicles for safe use by staff and older children.
 - Hand sanitizer should only remain in school vehicles while they are in use as heat and direct sunlight can degrade its effectiveness.
 - Systematically and frequently check and refill hand sanitizers.

Safety Measures on Bus

- Develop seating arrangements and protocols to limit the number of students to no more than two per seat.
 - Siblings or those students living in the same household will be seated together. These students may be seated three per seat.
 - Students boarding at the same bus stop will be seated in groups, as space is available.
- Students identified with COVID-19 symptoms while at school will not be transported home by school bus at the end of the school day
- As needed and available, spare buses and bus operators will be strategically stationed across school districts to respond if a bus becomes overcrowded.
- Face coverings are required for all students and staff. The bus driver/school will provide face coverings as necessary.
 - Transportation is a privilege not a right. If a student refuses to wear a face covering, without a documented and valid reason, the student will not be permitted to ride the school bus.
- To the maximum extent possible and when appropriate and safe, windows will be open during transport to help reduce spread of the virus by increasing air circulation.

Arrival & Departure of Students

- Upon arrival at school, students will exit the bus and proceed to their classroom. Should a student wish to eat school breakfast, the student will pick up the grab-n-go breakfast upon entering the building and immediately proceed to his/her classroom.
- Students will not congregate in large groups in preparation for departure. Working with Gary Daniel, principals will determine dismissal procedures for their specific school.
- The start/dismissal times of certain identified schools may need adjusted to accommodate the cleaning of buses prior to all routes. (i.e., Clear Fork, Mabscott, Marsh Fork, Maxwell Hill)
- The arrival of specific buses at certain schools may be delayed due to the need to clean buses prior to all routes. (i.e., Coal City, Stanaford)

Miscellaneous

- The district will complete a Mask Wearing Campaign in the month of August. Outlets include the local media, the district's website, and Facebook.
- Require teachers and students to view "Safe Bus Loading & Unloading Procedures" video to address best practices related to transportation safety.
 - This video shall be viewed by all students the week of September 8-11 or the first week of a student's attendance in school.
- Temperatures will not be taken at the bus stop.
- No field trips will be taken during the 2020-21 school year.
- Extracurricular trips for athletic events will occur as needed.
- No charter buses will be used to transport students during the 2020-21 school year (i.e., athletic teams).



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CHILD NUTRITION

Meal & Beverage Service

- Continue to use Grab 'n Go for breakfast. Students will pick up their breakfast as they come in and go directly to their classrooms.
 - Schools will use a check off list provided by Office of Child Nutrition (OCN) for use with elementary school breakfast and lunch.
 - Middle school/high school will have to scan. Schools will need to use scanners – no keypads. Students must have their scan card.
 - Students who do not want a breakfast will report directly to their classroom.
 - Schools do not have to continue the second breakfast option provided breakfast is available for students who are tardy.
 - Install physical barriers such as plexiglass around the point of service area to provide a barrier between the program adult/cook and students.
- Schools will select which option(s) they will use for the provision of lunch. Schools will submit their selected option to the OCN.
 - Option 1: Eat in Cafeteria
 - Establish lunch schedules and procedures that maintain cafeteria capacity at a 50% maximum threshold including:
 - Spaced meal serving lines (marked on floors);
 - Spaced seating; and
 - Longer meal periods for more staggered meal delivery.
 - Option 2: Eat in Classroom
 - Utilize classroom service/classroom dining, when feasible.
- Utilize outdoor space for meal service as practicable and appropriate.
- Serve milk and water to students in individual bottles. Students WILL NOT reach into a cooler to grab their own milk or water. A staff member SHALL distribute milk and/or water to each student.
- Disposable containers and utensils will be utilized. All meals delivered to classrooms will be seal-a-meals.
- Continue preparation of snacks for PreK.
- High schools will not continue offer versus serve.
- Ensure that USDA Civil Rights requirements (i.e., special diets, protected classes) are followed.

Safety Measures

- Ensure that all child nutrition employees wear cloth or disposable face coverings at all times, to the greatest extent possible. Such coverings shall be cleaned or replaced daily. Reasonable accommodations will be made for employees who cannot wear a mask because of a specialized health condition; medical support documentation may be required by the employer to better understand what accommodation is appropriate.
- OCN will provide two shields per school (does not eliminate the requirement to wear cloth or disposable face coverings at all times, to the greatest extent possible).
- Ensure that all students and staff wash their hands before and after the meal service.

Cleaning and Sanitization – Responsibilities of Child Nutrition Staff

- Thoroughly detail, clean and sanitize the entire cafeteria facility before resuming dine-in services and continue to do so regularly. Focus such cleaning and sanitation on high-contact areas that would be touched by employees and students by always doing the following:
 - Procure and utilize cleaning products and protocols that include EPA-approved disinfectants that meet CDC requirements for use and effectiveness against viruses, bacteria and other airborne and blood-borne pathogens.
 - Between school meal services, clean and sanitize commonly touched areas such as tables and seats.
 - Implement procedures to increase the frequency for cleaning and sanitizing surfaces in the kitchen. Avoid all food contact surfaces when using disinfectants.
- Discard any single-use items left in the meal service area by students.
- Ensure food preparation and distribution models are in place that adhere to social distancing guidelines.
- Place designated trash bins where students can dispose of items at the end of the meal service in a manner that adheres to proper social distancing guidelines.

Elimination of Current Programs

- Eliminate self-service food stations for food, condiments and utensils.
- Eliminate family-style meal service (i.e., in PreK collaborative settings within the school system). Meals will be distributed to students by a school employee following proper food safety guidelines.
- Eliminate share tables until the State of Emergency is lifted related to the COVID-19 pandemic or otherwise directed by the Governor's Office.

Remote Feeding

- A breakfast and a lunch will be available for students to take home for each day they will be assigned remote learning.
- Elementary school take home meals will be free.
- Middle and high school take home meals will be provided in accordance with standard meal charges (paid, reduced, free).
- Audit necessary supplies to ensure that schools are prepared to operate alternative serving models (i.e., serving meals in the classroom, disposable food service items).

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PROCEDURES

Visitors/Volunteers

- Limit nonessential visitors and activities involving external groups or organizations.
- When visitors enter the building, they must wear a mask and have temperature taken.
- Limit utilization of school facilities by external groups and organizations.
- No parties with outside guests (i.e., classroom parties).
- All IEP meetings should be conducted by ZOOM, if at all possible.
- All DRF conferences should be conducted by phone/ZOOM, when necessary and possible
- Symptom screening will be conducted for all visitors entering the building, including family members, vendors, and others. Screening may be provided at the main entrance or school office. Individuals waiting to be screened must stand six (6) feet apart.
- Visitors to the school will be restricted to the front office area, administrative office, counseling office, or conference areas.
- Hand sanitizer will be available and shall be used by visitors upon entry to the office area.
- Visitors are not permitted in common areas, cafeterias, or classrooms.
- The use of school volunteers will be very limited. In a crucial area of need, the principal may submit a written request for the use of a volunteer to the Director of Elementary or Secondary Education.

Group Activities

- Suspend activities that involve bringing together large groups of people or activities that do not allow for social distancing, including assemblies, large groups using playground equipment simultaneously, etc.
- Traditional Open Houses/Meet the Teacher will not occur.
- No field trips will be taken during the 2020-21 school year.
- Extracurricular trips for athletic events may occur as needed.
- No field days. Schools needs to rethink incentives --- no dance parties.
- Elementary athletics will be postponed and reconsidered for spring 2021.

Sign-in/Sign-out Procedures

1. Adults authorized to sign students in or out of school may be held in the visitor vestibule area rather than being admitted into the school during the sign-in/sign out process. Once a student has signed out of school they shall not re-enter the school the remainder of the day without authorization by the school principal.



8

FACILITIES



Signage

- Provide social distancing floor/seating markings in waiting and reception areas.
- Mark or designate six feet of spacing to remind students and staff to always stay six feet apart in lines and at other times when they may congregate.
- Provide marks on the floors of restrooms and locker rooms to indicate proper social distancing.
- When possible, designate entrance and exit doors for classrooms and restrooms to reduce people meeting face-to-face.
- When possible, designate hallways as one-way, posting directional reminders on the walls and/or floor.
- Post signage at the main entrance requiring that people who have been symptomatic with fever and/or cough not enter. Signage has been provided electronically by the West Virginia Department of Education that can be copied.

Arrival & Departure of Students and Staff

- Upon arrival at school, students will exit the bus and proceed to their classroom. Should a student wish to eat school breakfast, the student will pick up the grab-n-go breakfast upon entering the building and immediately proceed to his/her classroom.
- Students will not congregate in large groups in preparation for departure. Working with Gary Daniel, principals will determine dismissal procedures for their specific school.
- Institute a mandatory well-check for all employees (temperature check, cough?, smell?) each morning upon arrival at work. If not well, send the employee home.

Classrooms & Restrooms

- When feasible, arrange desks or seating so that students are separated from one another by six feet. If it is not possible to arrange seating six feet apart, consider having all students sit facing the same direction (i.e., all sitting on the same side of a table).
- Keep students and teachers in small core groups as much as possible during the day and from day-to-day. Limit mixing between core groups (e.g., during recess, lunch, arrival and dismissal).
- Consider the need, or lack thereof, for scheduled restroom breaks (particularly for elementary schools, possibly for middle schools)

Student & Staff Hygiene

- Provide adequate supplies to support healthy hygiene behaviors (e.g., paper towels, tissues, soap and hand sanitizer with at least 60% alcohol) for safe use by staff and older children.
 - Provide hand sanitizer with at least 60% alcohol for safe use by staff and older children at entrances, exits, classrooms, water bottle filling stations, and the cafeteria.
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer with at least 60% alcohol by staff and older children.
- Increase monitoring to ensure adherence to safety measures among students and staff.
 - Supervise use of hand sanitizer by students.
 - Ensure children with skin reactions to hand sanitizer use soap and water.
 - Reinforce handwashing during key times such as, before, during and after preparing food; before eating food; after using the toilet; after blowing nose, coughing, or sneezing; and after using bare hands to touch objects that have been handled by other individuals.
- Require hand cleaning when entering each classroom.
- Systematically and frequently check and refill hand sanitizers.
- Encourage staff and students to cough and sneeze into their elbows, or to cover with a tissue.
- Ensure that used tissues are thrown in the trash and hands are washed immediately with soap and water for at least 20 seconds or cleaned with hand sanitizer.

Cleaning

- Ensure that proper cleaning and disinfection of high-touch surfaces occurs frequently throughout the day.
- Establish a schedule for and perform ongoing and routine environmental cleaning and disinfection of high touch areas (e.g., door handles, stair rails, faucet handles, toilet handles, playground equipment, light switches, desks, tables, chairs, kitchen countertops, cafeteria and service tables, carts, and trays) and increase frequency of disinfection during high density times.
- Deep clean restrooms at least once per day. Intermittent cleaning of restrooms throughout the day must be scheduled.
- Disinfect all shared objects (e.g., gym or physical education equipment, art supplies, toys, games) between use.
- Paper-based materials, such as books and loose-leaf paper, are not considered high-risk for COVID-19 transmission and do not require additional cleaning or disinfecting procedures.
- Ensure safe and correct use and storage of cleaning and disinfection products, including securely storing and using products away from children, and allowing adequate ventilation when staff use such products.
- Utilize existing cleaning products to the extent possible because of allergies/sensitivities of chemicals.
- Take steps to ensure that all water systems and features (e.g., sink faucets, drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of diseases associated with water & ventilation systems.
- Inspect ventilation systems for proper operation and maximum circulation of outdoor air.
- Utilize existing cleaning products to the extent possible because of allergies/sensitivities of chemicals.

Student & Classroom Materials

- Develop processes to keep students' personal items separate and limit shared spaces (i.e., lockers). Do not allow students' personal items to be placed in piles.
- Limit sharing of personal items and classroom materials to small groups and disinfect between uses or provide adequate supplies for individual student use.
- Avoid shared use of soft or other items that cannot be easily cleaned and disinfected (e.g., stuffed toys, clay).
- Eliminate use of shared art supplies, toys, games, etc. by creating student-specific groups of materials.

Facilities

- Eliminate water fountains. Install water bottle filling stations in all schools. Place a hand sanitizing station at all water bottle filling stations for students to use before and after each use. The water bottle filling stations shall be cleaned daily.
- Continue to use lockers so that students are not wearing large coats or bringing backpacks to classrooms (safety issue).
- Establish a dedicated space for symptomatic individuals that will not be used for other purposes.

Playgrounds

- Utilize an antibacterial foam on/foam off to clean playgrounds. Some components will not be reached by a sprayer so custodians will use wipes on those pieces. Since some playgrounds are not lockable and the community may use them in the evenings, custodians will clean the playground equipment in the morning prior to student use. Include the outdoor kit and sanitization station on the playgrounds.

Miscellaneous

- Consider eliminating community drop-off at recycling bins.
- Plan for continued fire drills and ALICE drills.

General Precautions for Custodial Staff (when a known case of COVID-19 has occurred)

- Staff should not touch their face while cleaning and must wash hands after cleaning.
- Custodial staff should wear disposable gloves when cleaning and handling trash.
- Custodial staff should thoroughly wash hands with soap and water for at least 20 seconds after gloves are removed.
- Staff who are responsible for cleaning and disinfecting should be trained to use disinfectants safely and effectively and to safely clean up potentially infectious materials and body fluids - blood, vomit, feces, and urine.

Maintenance

- Take steps to ensure that all water systems and features (e.g., sink faucets, drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of diseases associated with water & ventilation systems.
- Inspect ventilation systems for proper operation and maximum circulation of outdoor air.

APPENDIX



**RALEIGH COUNTY
SCHOOL DISTRICT**

MAKING A DIFFERENCE ONE STUDENT AT A TIME

**PHASE 1
REMOTE**



Under orders from Governor, CDC, the WVDE, and the local health department, schools would need to suspend face-to-face instructions. All student instruction occurs blended online at home 5 days a week.

**PHASE 2
BLENDED**



Students will return to school for 2 days of face-to-face and 3 days of blended online at home.

**PHASE 3
BLENDED**



Students will return to school for 4 days of face-to-face learning and 1 day of blended online at home.

**PHASE 4
TRADITIONAL**



Students will return to school traditionally for 5 days of face-to-face of learning.

Virtual Learning options are available for families not ready to return to face-to-face learning.



NOTE: In the event of increased risk of the spread of COVID-19 in our community, school may return to a 100% remote learning model during each phase.

RALEIGH COUNTY SCHOOLS RE-ENTRY PHASE 2

BLENDED 2 DAYS FACE-TO-FACE AND 3 DAY BLENDED ONLINE AT HOME

| | | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|--|--|--|---|--|
| BLENDED (OPTION 1) F2F 2 DAYS A WEEK 3 DAYS ONLINE AT HOME | COHORT A LAST NAMES BEGIN WITH A-K (50%)  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | BLENDED ONLINE AT HOME  | BLENDED ONLINE AT HOME  | DEEP CLEANING, LESSON PLANS, BLENDED ONLINE AT HOME  |
| | COHORT B LAST NAMES BEGIN WITH L-Z (50%)  | BLENDED ONLINE AT HOME  | BLENDED ONLINE AT HOME  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | DEEP CLEANING, LESSON PLANS BLENDED ONLINE AT HOME  |
| VIRTUAL AT HOME DAILY FROM WVDE OR ANOTHER VENDOR | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  |

RALEIGH COUNTY SCHOOLS RE-ENTRY PHASE 3

4 DAYS FACE-TO-FACE AND 1 DAY BLENDED ONLINE AT HOME

| | | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|--|--|---|--|---|
| BLENDED (OPTION 2) F2F 1 WEEK AND 1 WEEK ONLINE | COHORT A LAST NAMES BEGIN WITH A-K (50%)  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | DEEP CLEANING, LESSON PLANS, BLENDED ONLINE AT HOME  |
| | COHORT A LAST NAMES BEGIN WITH L-Z (50%)  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | DEEP CLEANING, LESSON PLANS, BLENDED ONLINE AT HOME  |
| VIRTUAL AT HOME DAILY FROM WVDE OR ANOTHER VENDOR | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  |

RALEIGH COUNTY SCHOOLS RE-ENTRY PHASE 4

TRADITIONAL SCHOOL- FACE-TO-FACE 5 DAYS

| | | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|--|--|---|--|--|
| BLENDED (OPTION 1) F2F 2 DAYS A WEEK 3 DAYS ONLINE AT HOME | COHORT A LAST NAMES BEGIN WITH A-K (50%)  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  |
| | COHORT B LAST NAMES BEGIN WITH L-Z (50%)  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  | FACE-TO-FACE AT SCHOOL  |
| VIRTUAL AT HOME DAILY FROM WVDE OR ANOTHER VENDOR | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  | VIRTUAL  |

BEST HEALTH PRACTICES IN YOUR SCHOOL



6 ft.



**Maintain six feet
of social distance**

**Strongly suggest
a face mask
or face covering**



**Clean hands with
soap and water
or hand sanitizer**

**Avoid touching
your face**



**Do not share pens/
writing utensils**



**Cough/sneeze into
your elbow or a tissue**

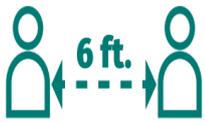
**Do not come to school
if you're feeling sick**



West Virginia DEPARTMENT OF
EDUCATION



Best Health Practices in Your School



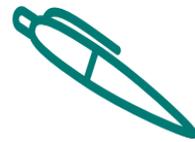
Social Distancing



Wear Face Coverings



Wash or Sanitize your Hands



*Do Not Share
Pens/Writing Utensils*



Do Not Touch your Face

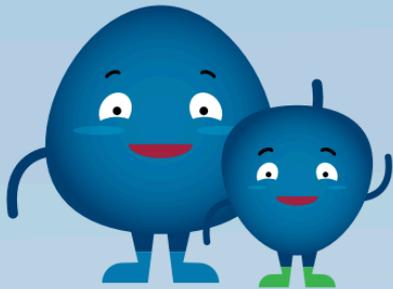


*Cough/Sneeze into your
Elbow or Tissue*



Do Not Come to School if you are Ill

COVID-19 SHOULD I COME TO SCHOOL?



HOW TO SCREEN FOR COVID-19

IF I HAVE:

THEN:

1 NO SYMPTOMS



Proceed to school

**2 EXPOSURE,
NO SYMPTOMS**



Cannot go to school

Home for 14 days since exposure

**3 DIAGNOSIS,
NO SYMPTOMS**



Cannot go to school

Home for 10 days since first positive COVID-19 test

4 AT LEAST 1 SYMPTOM

- Fever
- Chills
- Shortness of breath/
breathing difficulty
- New cough
- New loss of taste or smell



Cannot go to school

Home until:

- 10 days since first symptoms
- No fever for 3 days (without fever medicine)
- 3 days of symptom improvement, including coughing and shortness of breath



West Virginia DEPARTMENT OF
EDUCATION





Instructional Terms

- **Virtual School-** Student is enrolled in their home school in Raleigh County and receives online instruction through an established WVDE learning system by WV certified teachers.
- **Remote Learning-** All student learning occurs at home. Remote learning is by order of the Governor, WVDHHR, local health department, and the WVDE.
- **Blended learning-** students attend school face-to-face for a number of days and online learning occurs at home for a number of days.
- **Medical Homebound-** By order of a licensed physician a student temporarily receives instruction in core classes by Raleigh County teachers.
- **Alternative School-** Disciplinary placement in which a student temporarily receives instruction in core classes from Raleigh County teachers