



BRIDGEWATER PLACE | POST OFFICE BOX 352
GRAND RAPIDS, MICHIGAN 49501-0352

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RICHARD HEWLETT

DIRECT DIAL 248 / 567-7400

The Board of Trustees of North Central Michigan College
Attn: James Shirilla, M.D., Trustee
1515 Howard Street
Petoskey, MI 49770

RE: INDEPENDENT INVESTIGATION
Matter Number: 401936
Invoice Number: 1322271
Invoice Date: December 1, 2023

LEGAL SERVICES RENDERED

<u>Date</u>	<u>Hours</u>	<u>Description/Services Rendered By</u>	<u>Amount</u>
10/04/23	0.80	Phone interview with [REDACTED]. Jessica E. Visser	292.00
10/05/23	0.40	Draft e-mail correspondence to Attorney Settingington regarding status of investigation. Jessica E. Visser	146.00
10/05/23	0.40	Attempt to reach counsel for protestors by phone. Draft e-mail correspondence to counsel for the protestors. Jessica E. Visser	146.00
10/05/23	1.20	Series of correspondence re contacts with protestor's counsel. Work on interview summaries and record review. Stephanie R. Settingington	594.00
10/06/23	0.30	Series of correspondence with [REDACTED] re investigation status. Follow-up conferences re same. Stephanie R. Settingington	153.90
10/09/23	0.40	Review interview documentation status. Analysis of reporting options in preparation for call with [REDACTED]. Stephanie R. Settingington	205.20
10/09/23	1.30	Draft investigation summary update. E-mail correspondence with Attorney Settingington regarding same. Jessica E. Visser	474.50

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<u>Date</u>	<u>Hours</u>	<u>Description/Services Rendered By</u>	<u>Amount</u>
10/10/23	2.50	Preliminary research re contact information for protestors. Review criminal history information identified re three protestors. Follow up re same. Research consultation re same. Prepare summary of investigation status. Prepare for and conduct meeting with [REDACTED] and [REDACTED] re investigation status and reporting plan. Follow up re same. Stephanie R. Settingington	1,237.50
10/10/23	0.70	Phone interview with [REDACTED]. Jessica E. Visser	255.50
10/10/23	0.50	Office conference with Attorney Settingington to discuss status of investigation. Jessica E. Visser	182.50
10/10/23	0.50	Video conference with Board of Trustees Members regarding status of investigation. Jessica E. Visser	182.50
10/10/23	0.50	Update investigation summary. Jessica E. Visser	182.50
10/10/23	0.90	Draft official orrespondence to protestors requesting an investigation interview. Office conference with Attorney Parnham regarding same. Jessica E. Visser	328.50
10/10/23	0.40	E-mail correspondence with attorney for proestors regarding request for an investigation interview. Jessica E. Visser	146.00
10/11/23	0.50	Strategy with S. Settingington re analysis and reporting issues. Richard T. Hewlett	275.00
10/11/23	0.80	Review correspondence from protester's counsel. Proof and edit draft correspondence re protestor interview request. Strategy conference re scope of investigation findings and report framework. Stephanie R. Settingington	396.00
10/11/23	0.60	E-mail correspondence with counsel for the protestors regarding investigation interviews. Jessica E. Visser	219.00
10/12/23	2.70	Work on review and finalization of witness interview summaries. Research re protester contact information and relevant background information. Status conference and work session re protester interviews. Proof and edit correspondence to protester attorney re interview request. Strategy conference re report structure and scope. Stephanie R. Settingington	1,336.50
10/12/23	0.40	E-mail correspondence with legal counsel for the protestors regarding investigation interviews. Jessica E. Visser	146.00

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<u>Date</u>	<u>Hours</u>	<u>Description/Services Rendered By</u>	<u>Amount</u>
10/13/23	3.90	Continue witness interview and document analysis. Continue finalization of witness interview summaries. Prepare for and conduct status conference re investigation. Stephanie R. Settingington	1,930.50
10/13/23	0.50	Video conference with Attorney Settingington to discuss interview summaries and follow-up steps. Jessica E. Visser	182.50
10/16/23	1.50	Research criminal convictions for event protestors: [REDACTED] [REDACTED] E-mail correspondence with Attorney Parnham regarding same. Jessica E. Visser	541.50
10/17/23	4.60	Finalize Interview Summaries for College employees. Jessica E. Visser	1,660.60
10/17/23	0.40	E-mail correspondence with [REDACTED] and [REDACTED] regarding follow-up interviews. Jessica E. Visser	144.40
10/18/23	0.50	Research criminal history of protestors regarding NCMC protest. Francesca L. Parnham	143.50
10/18/23	0.50	Follow-up investigation interview with [REDACTED]. Jessica E. Visser	182.50
10/18/23	0.60	Follow-up investigation interview with [REDACTED]. Jessica E. Visser	219.00
10/18/23	0.50	E-mail correspondence with Attorney Parnham regarding research on protestors. Draft e-mail correspondence to Attorney Settingington regarding same. Jessica E. Visser	182.50
10/19/23	0.50	Prepare for and conduct status meeting re investigation. Work on report. Stephanie R. Settingington	247.50
10/19/23	0.40	Office conference with Attorney Settingington to discuss status of investigation and next steps. Jessica E. Visser	146.00
10/20/23	0.50	Status conference re communications with Attorney Bird. Work on Investigation Report. Stephanie R. Settingington	247.50
10/23/23	0.50	Series of correspondence re additional developments in potential protestor interviews. Draft e-mail with recommended response parameters. Stephanie R. Settingington	247.50
10/23/23	0.30	E-mail correspondence with Attorney Settingington and counsel for the protestors regarding interview of protestors. Jessica E. Visser	109.50

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<u>Date</u>	<u>Hours</u>	<u>Description/Services Rendered By</u>	<u>Amount</u>
10/24/23	0.30	Series of correspondence re witness interview scheduling. Correspond with [REDACTED] re status and next steps. Stephanie R. Settingington	148.50
10/24/23	0.80	Draft interview questions for group of protestors. E-mail correspondence with Attorney Settingington and counsel for protestors regarding same. Jessica E. Visser	292.00
10/25/23	0.40	E-mail correspondence with attorney for protestors regarding requested interviews with protestors. E-mail correspondence with Attorney Settingington regarding same. Jessica E. Visser	146.00
10/25/23	1.30	Draft language for proposed letter to counsel for protestors re interview availability and time frames. Work on investigation report. Stephanie R. Settingington	643.50
10/26/23	2.30	Review and finalize interview summaries. Jessica E. Visser	839.50
10/26/23	0.50	Continue proof and edit of witness summaries. Stephanie R. Settingington	247.50
10/27/23	1.50	Continue research for First Amendment analysis. Status conference re protester response to interview request. Stephanie R. Settingington	742.50
10/29/23	3.20	E-mail correspondence with protestors counsel regarding investigation interview with protestors. Review documentation in preparation of interview. Interview protestors with counsel present. Jessica E. Visser	1,168.00
10/29/23	0.50	Draft interview questions for protestor interviews. Jessica E. Visser	182.50
10/29/23	6.50	Series of correspondence re protester interviews. Prepare for and conduct interviews of John Woodward, Holden Day, and Matthew Villa. Follow-up correspondence re document requests. Work on interview summaries. Work on investigation report. Stephanie R. Settingington	3,217.50
10/30/23	1.20	Draft interview summary for interview with protestors and their counsel. Jessica E. Visser	438.00
10/30/23	9.20	Follow-up review of dashcam and bodycam footage per protester interviews. Follow-up review of registration documentation. Follow-up review of incident videos per protester interviews. Continue work on investigation report and research for applicable precedent on First Amendment principles. Status conference re same. Continue proof and edit of witness summaries. Conferences re security footage issues. Review correspondence re unclipped footage. Review security footage. Stephanie R. Settingington	4,554.00

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<u>Date</u>	<u>Hours</u>	<u>Description/Services Rendered By</u>	<u>Amount</u>
10/30/23	0.70	Follow-up investigation meeting with [REDACTED]. Revise Interview Summary to reflect same. Jessica E. Visser	255.50
10/30/23	1.10	Review additional camera footage provided by [REDACTED]. Phone conference with Attorney Settingington regarding same. Jessica E. Visser	401.50
10/30/23	0.60	E-mail correspondence with [REDACTED] regarding outstanding questions. Jessica E. Visser	219.00
10/31/23	0.30	Investigation status updated call with [REDACTED] and Attorney Settingington. Jessica E. Visser	109.50
10/31/23	0.20	Review status and strategy and next steps. Follow-up with S. Settingington re same. Richard T. Hewlett	110.00
10/31/23	7.90	Continue work on legal analysis and investigation report. Prepare for and conduct status call with Mr. Rasmussen. Series of correspondence with Attorney Bird re status of document requests and opportunity for interview summary review. Review correspondence, photos, and videos from Ms. Bird. Follow-up correspondence with Ms. Bird re same. Stephanie R. Settingington	3,910.50
10/31/23	0.30	E-mail correspondence with College employees regarding scheduling meetings to review interview summaries. Jessica E. Visser	109.50
10/31/23	1.40	Review camera footage and photo evidence provided by protestors' counsel. Phone conference with Attorney Settingington regarding same. Review and revise interview summary of the protestors. Jessica E. Visser	511.00
10/31/23	1.60	Review and finalize witness interview summaries. Jessica E. Visser	584.00
TOTAL LEGAL SERVICES			\$ 31,914.10

DISBURSEMENTS

09/20/23	Vendor: STEPHANIE SETTERINGTON; Invoice#: 09.20.23-1841.68; Date: 9/20/2023 376 MILES TO PETOSKEY	246.28
09/20/23	Vendor: STEPHANIE SETTERINGTON; Invoice#: 09.20.23-1841.68; Date: 9/20/2023 HOTEL 9/20-9/22/23	1,412.65
09/20/23	Vendor: STEPHANIE SETTERINGTON; Invoice#: 09.20.23-1841.68; Date: 9/20/2023 MEALS	182.75
TOTAL DISBURSEMENTS		\$ 1,841.68

TOTAL THIS INVOICE	\$ 33,755.78
Previous Balance as of 12/01/23	\$ 0.00

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TOTAL PAYMENT DUE

\$ 33,755.78

Time Summary	Avg. Rate	Hours	Amount
Richard T. Hewlett	550.00	0.70	\$385.00
Francesca L. Parnham	287.00	0.50	\$143.50
Stephanie R. Settingington	495.31	40.50	\$20,060.10
Jessica E. Visser	364.16	31.10	\$11,325.50
TOTALS		72.80	\$31,914.10

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RE: INDEPENDENT INVESTIGATION
Matter Number: 401936
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REMITTANCE COPY

Legal Services	\$	31,914.10
Disbursements	\$	1,841.68
TOTAL THIS INVOICE	\$	33,755.78
Previous Balance as of 12/01/23	\$	0.00
TOTAL PAYMENT DUE	\$	33,755.78

TERMS AND CONDITIONS: Payment of each of our invoices is due promptly upon receipt.

Varnum accepts the following forms of payment: cash, check, money order, ACH, wire, and MasterCard or Visa debit and credit cards. Payment information can be found at www.varnumlaw.com/billpay/

Unless otherwise agreed to in writing, all services are subject to the terms and conditions set forth in our Service and Billing Memorandum. An updated version of the Memorandum can be found at www.varnumlaw.com/service-and-billing/