

DECEMBER 3, 2020

BILLING ATTORNEY

ANNE M. SEURYNCK

INVOICE #

798837

CLIENT/MATTER #

80628-00001

MS. NANNETTE MILLER
ELK RAPIDS DISTRICT LIBRARY
P.O. BOX 337
ELK RAPIDS, MI 49629

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

FOR PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
09/23/20	MCZ	CORR WITH ANNE RE POTENTIAL FOUNDATION FOR CAPITAL CAMPAIGN.	0.60	126.00
		CORR WITH KAREN RE SAME.		
09/24/20	MCZ	CALL WITH AJD RE FORMATION OF CAPITAL CAMPAIGN FOUNDATION.	0.60	126.00
09/25/20	MCZ	CORR WITH CLIENT AND AJD RE FOUNDATION FORMATION PROCESS AND FEE QUOTE.	0.60	126.00
09/28/20	MCZ	CORR WITH KAREN AND AJD RE CAPITAL CAMPAIGN FOUNDATION AND AGREEMENT WITH LIBRARY RE CONTRIBUTIONS.	0.80	168.00
09/30/20	MCZ	CORR WITH ANNE RE CAPITAL CAMPAIGN FOUNDATION; CORR TO KAREN RE SAME.	0.60	126.00
11/02/20	AMS	REVIEW CLIENT EMAIL	0.20	42.00
11/02/20	MCZ	ATTN TO ATTORNEY GENERAL COMPLAINT NOTICE.	0.20	42.00
11/03/20	AMS	REVIEW FOIA ISSUES; FOLLOW UP WITH CLIENT BY EMAIL (N. MILLER); PHONE CALL WITH B. JOHNSON	0.80	168.00
11/04/20	AMS	CONFERENCE WITH CO-COUNSEL (M. ZAHRT) REGARDING LIBRARY ISSUES; CONFERENCE WITH B. JOHNSON; RECEIPT AND REVIEW OF EMAILS FROM B. JOHNSON	0.80	168.00
11/04/20	AMS	REVIEW FOIA ISSUES; DRAFT EMAIL TO B. JOHNSON AND K. SIMPSON REGARDING DOCUMENTS FOR FOIA RESPONSE	1.30	273.00

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ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
11/04/20	MCZ	CALL WITH B. JOHNSON RE AUDIT VS FINANCIAL REVIEW; PROCEDURES RE CAPITAL CAMPAIGN; EMAIL FROM CLIENT RE SAME.	0.60	126.00
11/05/20	AMS	DRAFT FOIA RESPONSES; SEND EMAIL TO CLIENT; RECEIPT AND REVIEW OF LEGAL BILLS	2.30	483.00
11/05/20	MCZ	ATTN TO EMAIL FROM B. JOHNSON RE CHARITABLE SOLICITATION REGISTRATION; TAX FILINGS.	0.20	42.00
11/06/20	AMS	FOLLOW UP WITH M. BLUM ON DOCUMENT ISSUES FOR FOIA	0.20	42.00
11/09/20	AMS	CONFERENCE WITH N. MILLER	0.30	63.00
11/10/20	AMS	REVISE AND SEND DETAILED ITEMIZATION; REVIEW AND RESPOND TO CLIENT EMAIL (B. JOHNSON)	0.40	84.00
11/10/20	MCZ	CORR WITH B. JOHNSON RE AUDIT VS FINANCIAL REVIEW.	0.40	84.00
11/11/20	AMS	REVIEW EMAILS FROM B. JOHNSON AND N. MILLER	0.30	63.00
11/12/20	AMS	REVIEW AND RESPOND TO CLIENT EMAIL	0.40	84.00
11/13/20	AMS	FOLLOW UP ON FOIA ISSUES; REVISE AND SEND FOIA RESPONSE LETTERS; CONFERENCE WITH N. MILLER; DRAFT EMAILS TO B. JOHNSON AND J. POLLISTER-AMOS RE: FOIA	1.60	336.00
11/19/20	AMS	REVIEW AND RESPOND TO CLIENT EMAIL	0.10	21.00
11/20/20	AMS	REVIEW PERSONNEL POLICIES; REVIEW DOCUMENTS FOR FOIA; DRAFT AND RESPONSE TO EMAIL FROM B. JOHNSON	3.40	714.00
11/23/20	AMS	REVIEW DOCUMENTS: CORRESPONDENCE WITH M. BLUM	0.30	63.00
11/23/20	MCZ	DRAFTED MEMORANDUM OF	1.70	357.00

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ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
11/23/20	MRB	UNDERSTANDING BETWEEN LIBRARY AND FRIENDS; CORR WITH AMS RE SAME.	0.50	105.00
11/24/20	AMS	EXAMINE CORRESPONDENCE AND DOCUMENTS REGARDING FOIA REQUEST;	0.10	21.00
11/30/20	AMS	FOLLOW UP ON EMAIL FROM M. BLUM REGARDING CALL WITH B. JOHNSON	0.80	168.00
		REVIEW EMAILS; PHONE CALL WITH CLIENT		
		TOTAL PROFESSIONAL SERVICES	20.10	4,221.00
		CURRENT MATTER TOTAL		4,221.00

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BILLING ATTORNEY

ANNE M. SEURYNCK

INVOICE #

798837

CLIENT/MATTER #

80628-00001

DECEMBER 3, 2020

ELK RAPIDS DISTRICT LIBRARY

RE: GENERAL

PREVIOUS BALANCE

CLIENT: ELK RAPIDS DISTRICT LIBRARY

Matter # - Description	Date	Invoice #	Amount	Payments/ Adjustments	Balance Due
00001 – GENERAL	11/13/20	797499	3,045.00	0.00	<u>3,045.00</u>
TOTAL AMOUNT DUE					<u><u>3,045.00</u></u>

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80628-00001

DECEMBER 3, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

B I L L I N G S U M M A R Y

PREVIOUS BALANCE 3,045.00

CURRENT INVOICE TOTAL 4,221.00

TOTAL AMOUNT DUE 7,266.00

AMOUNT PAID

PLEASE RETURN THIS PAGE WITH YOUR CHECK MADE PAYABLE TO:

FOSTER, SWIFT, COLLINS & SMITH, P.C.
313 SOUTH WASHINGTON SQUARE
LANSING, MI 48933

*** * PAYMENT DUE UPON RECEIPT * ***

Past due balances over 30 days will be subject to interest charges at a rate of 7% annually.

mdetailar

NOVEMBER 13, 2020

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

ANNE M. SEURYNCK
797499
80628-00001

MS. NANNETTE MILLER
ELK RAPIDS DISTRICT LIBRARY
P.O. BOX 337
ELK RAPIDS, MI 49629

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

FOR PROFESSIONAL SERVICES RENDERED THROUGH OCTOBER 31, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
10/01/20	AMS	REVIEW AND RESPOND TO EMAIL COMMUNICATION FROM DIRECTOR; PHONE CALL WITH DIRECTOR	0.70	147.00
10/05/20	AMS	RECEIPT AND REVIEW OF BOARD PACKET; REVIEW FOIA REQUEST	0.80	168.00
10/07/20	AMS	RECEIPT AND REVIEW OF EMAILS FROM N. MILLER; REVIEW COMPLAINT IN FURTHER DETAIL	0.60	126.00
10/08/20	AMS	PERPARE LEGAL OPINION; FOLLOW UP WITH BOARD PRESIDENT; DRAFT EMAIL TO BOARD PRESIDENT AND DIRECTOR; REVIEW AND RESPOND TO EMAILS FROM DIRECTOR	1.90	399.00
10/08/20	AMS	PREPARE FOR AND ATTEND CLOSED SESSION	0.80	168.00
10/13/20	AMS	TELEPHONE CONFERENCE WITH B. JOHNSON; RESEARCH REGARDING FOIA AND DONOR NAMES	1.10	231.00
10/13/20	AMS	REVIEW AND RESPOND TO CLIENT EMAIL (MILLER); CONFERENCE CALL WITH MILLER; DRAFT EXTENSION LETTERS	1.20	252.00
10/14/20	AMS	REVIEW FOIA; CONFERENCE WITH K. SIMPSON (WITH PERMISSION FROM B. JOHNSON) REGARDING FOIA.	1.00	210.00
10/16/20	AMS	FOLLOW UP ON FOIA REQUEST; FOLLOW UP ON DONATION ISSUES. DRAFT EMAILS TO AND FROM K SIMPSON AND OTHER MEMBERS OF THE CAMPAIGN COMMITTEE L. SAVOIE IN ORDER TO RESPOND TO FOIA REQUEST.	0.80	168.00

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ANNE M. SEURYNCK
797499
80628-00001

NOVEMBER 13, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
10/16/20	MCZ	STATUS OF FRIEND'S 501(C)(3) STATUS; CORR TO ANNE RE SAME.	0.60	126.00
10/19/20	AMS	CALL FROM L. SAVOIE RE FOIA; EMAIL TO K. SIMPSON (CC: JOHNSON) ON QUESTION FOLLOW UP TO FOIA DISCUSSION REGARDING PUBLIC MONEY	0.20	42.00
10/19/20	MCZ	CORR WITH ANNE RE CAPITAL CAMPAIGN DEDUCTION QUESTION.	0.30	63.00
10/21/20	AMS	REVIEW AND RESPOND TO CLIENT EMAIL	0.10	21.00
10/22/20	AMS	DRAFT EMAIL TO B. JOHNSON; REVIEW AND RESPOND TO EMAIL; REVIEW EMAIL FROM D. HULTS; PHONE CALL WITH B. JOHNSON	0.90	189.00
10/22/20	MCZ	CORR WITH AMS RE FRIENDS 501(C)(3) STATUS	0.50	105.00
10/22/20	MRB	TELEPHONE CALL WITH A. SEURYNCK AND REVIEW OF CAPITAL CAMPAIGN ISSUES.	0.50	105.00
10/23/20	AMS	CONFERENCE WITH N. MILLER; REVIEW AND RESPOND TO EMAIL FROM N. MILLER ON FOIA ISSUE; REVIEW EMAILS; CONFERENCE WITH B. JOHNSON	1.30	273.00
10/25/20	AMS	REVIEW EMAIL FROM MILLER; FOLLOW UP	0.40	84.00
10/26/20	AMS	REVIEW AND RESPOND TO EMAIL (MILLER) RE FOIA; TELEPHONE CONFERENCE WITH B. JOHNSON	0.50	105.00
10/28/20	AMS	CONFERENCE WITH CLIENT; FOLLOW UP EMAIL (JOHNSON)	0.30	63.00
TOTAL PROFESSIONAL SERVICES			14.50	3,045.00
CURRENT MATTER TOTAL				3,045.00

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BILLING ATTORNEY
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ANNE M. SEURYNCK
797499
80628-00001

NOVEMBER 13, 2020

Paid

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

PREVIOUS BALANCE

CLIENT: ELK RAPIDS DISTRICT LIBRARY

Matter # - Description	Date	Invoice #	Amount	Payments/ Adjustments	Balance Due
00001 – GENERAL	10/21/20	795666	1,345.00	0.00	<u>1,345.00</u>
TOTAL AMOUNT DUE					<u><u>1,345.00</u></u>

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BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

ANNE M. SEURYNCK
797499
80628-00001

NOVEMBER 13, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: GENERAL

B I L L I N G S U M M A R Y

PREVIOUS BALANCE 1,345.00

CURRENT INVOICE TOTAL 3,045.00

TOTAL AMOUNT DUE 4,390.00

AMOUNT PAID _____

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313 SOUTH WASHINGTON SQUARE
LANSING, MI 48933

*** * PAYMENT DUE UPON RECEIPT * ***

Past due balances over 30 days will be subject to interest charges at a rate of 7% annually.

mdetailar

DECEMBER 3, 2020

BILLING ATTORNEY MICHAEL R. BLUM
INVOICE # 798612
CLIENT/MATTER # 80628-00002

BARB JOHNSON
ELK RAPIDS DISTRICT LIBRARY
EMAIL: BARSENJ@GMAIL.COM

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

FOR PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
11/12/20	MRB	REVIEW PERSONNEL POLICY ISSUES REGARDING FOIA REQUEST.	0.30	63.00
11/24/20	MRB	REVIEW COMPLAINTS AND ISSUES.	1.00	210.00
11/25/20	MRB	TELEPHONE CALL WITH B. JOHNSON REGARDING COMPLAINTS.	0.50	105.00
11/25/20	MRB	EXAMINE PERSONNEL FILE DOCUMENTS/ REVIEW ISSUES FOR RELEASE.	2.00	420.00
11/30/20	MRB	TELEPHONE CONFERENCE WITH B. JOHNSON AND A. SEURYNCK REGARDING EMPLOYMENT ISSUES.	0.80	168.00
TOTAL PROFESSIONAL SERVICES			4.60	966.00

DATE	DESCRIPTION OF COSTS	AMOUNT
	DOCUMENT REPRODUCTION	296.00
TOTAL COSTS ADVANCED		296.00
CURRENT MATTER TOTAL		1,262.00

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BILLING ATTORNEY
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CLIENT/MATTER #

MICHAEL R. BLUM
798612
80628-00002

DECEMBER 3, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

PREVIOUS BALANCE

CLIENT: ELK RAPIDS DISTRICT LIBRARY

Matter # - Description	Date	Invoice #	Amount	Payments/ Adjustments	Balance Due
00002 – LABOR					
	08/17/20	791308	252.00	0.00	252.00
	09/30/20	794022	777.00	0.00	777.00
	10/14/20	795137	567.00	0.00	567.00
TOTAL AMOUNT DUE					1,596.00

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BILLING ATTORNEY
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CLIENT/MATTER #

MICHAEL R. BLUM
798612
80628-00002

DECEMBER 3, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

BILLING SUMMARY

PREVIOUS BALANCE 1,596.00

CURRENT INVOICE TOTAL 1,262.00

TOTAL AMOUNT DUE 2,858.00

AMOUNT PAID

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LANSING, MI 48933

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mdetailare

AUGUST 17, 2020

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. BLUM
791308
80628-00002

JANE STAUFFER
ELK RAPIDS DISTRICT LIBRARY

EMAIL: GARY.JANE@CHARTER.NET

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

FOR PROFESSIONAL SERVICES RENDERED THROUGH JULY 31, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
07/08/20	MRB	PREPARATION FOR AND TELEPHONE CONFERENCE WITH CLIENT REGARDING EMPLOYMENT ISSUES.	1.20	252.00
TOTAL PROFESSIONAL SERVICES			1.20	252.00
CURRENT MATTER TOTAL				252.00

AUGUST 17, 2020

BILLING SUMMARY

CURRENT INVOICE TOTAL	252.00
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TOTAL AMOUNT DUE	252.00
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AMOUNT PAID

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LANSING, MI 48933

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SEPTEMBER 30, 2020

BILLING ATTORNEY
INVOICE #
CLIENT/MATTER #

MICHAEL R. BLUM
794022
80628-00002

ELK RAPIDS DISTRICT LIBRARY
BARB JOHNSON

EMAIL: BARSENJ@GMAIL.COM

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

FOR PROFESSIONAL SERVICES RENDERED THROUGH AUGUST 31, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
08/20/20	MRB	EXAMINE CORRESPONDENCE AND DOCUMENTS REGARDING N MILLER; REVIEW ISSUES; DRAFT SUSPENSION LETTER; .TELEPHONE CALL AND CORRESPONDENCE WITH B. JOHNSON;	1.50	315.00
08/21/20	MRB	CORRESPONDENCE REGARDING POLICIES.	0.30	63.00
08/26/20	MRB	CORRESPONDENCE WITH B. JOHNSON REGARDING PROCEDURAL ISSUES.	0.30	63.00
08/28/20	MRB	REVIEW EMPLOYMENT ISSUES; TELEPHONE CALL WITH A. SEURYNCK AND CORRESPONDENCE WITH B. JOHNSON.	0.80	168.00
08/31/20	MRB	EXAMINE DOCUMENTATION REGARDING EMPLOYMENT SITUATION.	0.80	168.00
TOTAL PROFESSIONAL SERVICES			3.70	777.00
CURRENT MATTER TOTAL				777.00

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BILLING ATTORNEY MICHAEL R. BLUM
INVOICE # 794022
CLIENT/MATTER # 80628-00002

SEPTEMBER 30, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

PREVIOUS BALANCE

CLIENT: ELK RAPIDS DISTRICT LIBRARY

Matter # - Description	Date	Invoice #	Amount	Payments/ Adjustments	Balance Due
00002 – LABOR	08/17/20	791308	252.00	0.00	<u>252.00</u>
		TOTAL AMOUNT DUE			<u><u>252.00</u></u>

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BILLING ATTORNEY MICHAEL R. BLUM
INVOICE # 794022
CLIENT/MATTER # 80628-00002

SEPTEMBER 30, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

B I L L I N G S U M M A R Y

PREVIOUS BALANCE 252.00

CURRENT INVOICE TOTAL 777.00

TOTAL AMOUNT DUE 1,029.00

AMOUNT PAID _____

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OCTOBER 14, 2020

BILLING ATTORNEY
INVOICE #
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MICHAEL R. BLUM
795137
80628-00002

BARB JOHNSON
ELK RAPIDS DISTRICT LIBRARY

EMAIL: BARSENJ@GMAIL.COM

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

FOR PROFESSIONAL SERVICES RENDERED THROUGH SEPTEMBER 30, 2020:

DATE	TKPR	DESCRIPTION OF SERVICES	HOURS	AMOUNT
09/01/20	MRB	PREPARATION FOR AND ZOOM CONFERENCE WITH PERSONNEL COMMITTEE; CORRESPONDENCE WITH B. JOHNSON AND J. POLLISTER AMOS.	1.50	315.00
09/09/20	MRB	ATTENTION TO PERSONNEL COMMITTEE ISSUES.	1.20	252.00
TOTAL PROFESSIONAL SERVICES			2.70	567.00
CURRENT MATTER TOTAL				567.00

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795137
80628-00002

OCTOBER 14, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

PREVIOUS BALANCE

CLIENT: ELK RAPIDS DISTRICT LIBRARY

Matter # - Description	Date	Invoice #	Amount	Payments/ Adjustments	Balance Due
00002 – LABOR					
	08/17/20	791308	252.00	0.00	252.00
	09/30/20	794022	777.00	0.00	777.00
TOTAL AMOUNT DUE					<u>1,029.00</u>

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795137
80628-00002

OCTOBER 14, 2020

ELK RAPIDS DISTRICT LIBRARY
RE: LABOR

B I L L I N G S U M M A R Y

PREVIOUS BALANCE 1,029.00

CURRENT INVOICE TOTAL 567.00

TOTAL AMOUNT DUE 1,596.00

AMOUNT PAID

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