

*Dorothy A. Dunville
3771 Cresthaven
Williamsburg, Michigan 49690*

[REDACTED]



Cathy Dye, Clerk
Acme Township
6042 Acme Road
Williamsburg, MI 49690

September 9, 2019

Re: *Application for Trustee position on the Acme Township Board*

Dear Ms. Dye:

Please find enclosed an application and resume for the current opening on the Acme Township Board. My passion has always been to serve Acme Township and its residents and I would very much like to discuss the opportunity to further contribute to the Township in this capacity.

Because of the breadth of my experience I feel that I would make a strong and productive addition to the Board.

If you have any questions, or need further information, please contact me at [REDACTED]
Thank you for your attention.

Sincerely,

Dorothy A. Dunville

Dorothy A. Dunville

DOROTHY A. DUNVILLE

3771 CRESTHAVEN WILLIAMSBURG, MI 49690

SEP 10 2019

Objectives

Serving Acme Township has been my focus for decades. This passion continues and I believe I can most effectively serve our community on the Board of Trustees.

Experience

- Acme Township Clerk • 2004 - 2012
Acme Township • 6042 Acme Road, Williamsburg MI 49690

Elections, Payroll, Accounts Payable, Record Keeping, and other Clerical Requirements

- Mabel's Restaurant/Flap Jack Shack 1984-2004
472 Munson Ave. Traverse City MI 49686

Customer Service

- Home Day Care Service 1976-1984
6174 Manor, Williamsburg MI 49690

Childcare

Skills

- Eight years as Acme Township Clerk has prepared me for understanding the issues, old and new, regarding Township business. I have a special passion to improve Acme Township and the sensitivity and open-mindedness to hear all sides of the issues at hand.

Education

Ellsworth High School

Diploma

Northwestern Michigan College

Studied Literature for 1 year

References

Linda Coburn 4730 Hampshire, Williamsburg MI
Beth Friend 3739 Winter Leaf Dr. Traverse City MI
Robert Garvey 24825 Little Mack St. Clair Shores MI
Deepwater Point, Williamsburg MI

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name DUNVILLE Dorothy ANN
(Last) (First) (Middle)

Date of Application 9/9/19

Address 3771 Crest Haven Williamsburg 49690
(Number) (Street) (City) (Zip)

Telephone Number [REDACTED]

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☒ Yes ☐ No If yes, date(s) 2004-2012

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here:

Paul Scott Son in law

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time ☐ Part time ☐

If part time, specify hours and days desired

Other One night a month w/
hours of studying packet +
spending out what I need to find
to have a good opinion

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

8 years of being a clerk has helped understanding
the process.

Salary desired What the monthly
amount is -

Date available to start work Oct 2019

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
	<i>X</i> <i>see attached</i>	Starting	Final	
	Supervisor			
	Reason for Leaving			
2	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
3	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
4	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Ellsworth Elementary	6 th		
High School	Ellsworth High School	12 th		
College	UNC Asheville	1 yr		literature
Graduate				
Vocational/Training				

Any other educational training?

see attached

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Linda Coburn	4730 Hampshire	[REDACTED]	30 yrs
2	Beth Friend	3739 Winter Leaf Rd. TC	[REDACTED]	16 yrs
3	Robert Darvey	24825 Little Mack st. near shore med (home on deepwater pt)	[REDACTED]	16 yrs

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

N/A

ATTACHMENT TO APPLICATION

Dorothy A. Dunville
3771 Cresthaven, Williamsburg MI 49690
[REDACTED]

EMPLOYMENT:

1. Acme Township Elections, Payroll, Accounts Payable, Record-keeping, other Clerical duties
6042 Acme Rd. Williamsburg, MI 2004-2012
Clerk
Residents of Acme Township
2. Mabel's Restaurant/Flap Jack Shack Customer Service/Wait Staff
Munson Avenue
Traverse City, MI 49686 1984-2004
Carol Bright, Supervisor \$2.51/hr plus tips to \$4.00/hr plus tips (left to become Clerk of Acme Township)
3. Home Day Care Child care
1976-1984
6174 Manor
Williamsburg, MI 49690

Special skills, Training, Qualifications, Experience:

Eight years as Acme Township Clerk prepares me for understanding the issues. I have the necessary experience and dedication to the Acme Township Community to be a vital, productive member of the Board of Trustees. I have a strong interest in strengthening Acme Township and a sensitivity and open-mindedness to hear all sides of the issues.

Other education/training:

I raised 6 children to successful adulthood, including one child with autism, so have had to learn how to negotiate with the educational system and advocate on behalf of my children. I learned how to listen, but also how to take action.

References:

Linda Coburn	4730 Hampshire, Williamsburg MI	[REDACTED]
Beth Friend	3739 Winter Leaf Dr. Traverse City MI	[REDACTED]
Robert Garvey	24825 Little Mack St. Clair Shores MI	[REDACTED]
	and Deepwater Point, Williamsburg MI	

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.


(Signature)

9/09/2019
(Date)

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

SEP 17 2019

Name: Hoxsie David Scott
(Last) (First) (Middle) Date of Application: 9-17-19

Address: 6259 MTA E. Williamsburg 49690 Telephone Number: [REDACTED]
(Number) (Street) (City) (Zip)

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☒ Yes ☐ No If yes, date(s) Passed 2 yrs ZBA

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: Jay, Doug White, Darrell Nelson
Nancy Edwards

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time ☐ Part time ☒ Other _____

If part time, specify hours and days desired: Whatever it takes to meet a Trustee position.

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

I AM CURRENTLY ON THE ZBA, FARM/LAND PRESERVATION COM.

Salary desired: _____ Date available to start work: ASAP

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
		From	To	
	Address	97	2019	Sales, Training, Service
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	50K	60K	
Reason for Leaving				
2	Employer	Date		Work Performed
		From	To	
	Address	92	97	Sales / Driver
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	38K	40K	
Reason for Leaving				
3	Employer	Date		Work Performed
		From	To	
	Address	85	92	Driver, Sales
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	35K	38K	
Reason for Leaving				
4	Employer	Date		Work Performed
		From	To	
	Address	1970	1985	Farm Labor
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	3.00/Hr	5.00/Hr	
Reason for Leaving				

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Decker elementary Walled Lake Mich	6		
High School	Walled Lake Western	6		
College	Central Mich Univ	4	BS	Education
Graduate				
Vocational/Training				

Any other educational training? Certified Sales Training, Certified Obedience Trainer.

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1.	Mark Ray	Baggs Rd	[REDACTED]	40yrs
2.	Chuck Walter	Bates Rd	[REDACTED]	40+ yrs
3.	Rob Evina	Arabian Tr.	[REDACTED]	10+ yrs

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

I have managed and owned 2 successful businesses in Acme Township over the past 4 decades. I believe

Any other name you have used: *this will help me in making good decisions*

AUTHORIZATION AND UNDERSTANDING *for the Acme Township Board.*

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

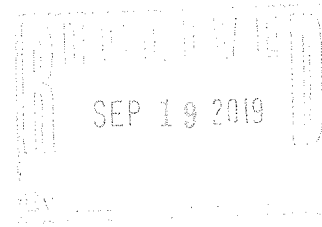
If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

David S. Hoxsie
(Signature)

9.17.19
(Date)



September 19, 2019

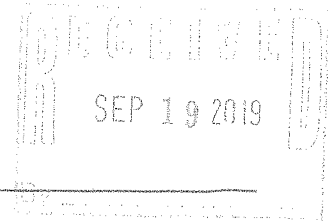
Hello, my name is Jason Hunt. I have e passion for Acme Township and have lived here for the past 32 years. I am very interested in Acmes future and will do my best to make judgments in a fair and equitable manner.

Please consider me for Acme Trustee.

Sincerely,


Jason Hunt

Jason R. Hunt
4007 Circle View Dr
Williamsburg, MI 49690



OBJECTIVE

Full or part time work. I have been in sales as a manufactures representative for the past 37 years selling to the plumbing, heating, and well supply industry. Calling on wholesalers, plumbing contractors, architects and engineers, and builders. I would like to use my experience in these areas of expertise.

SUMMARY OF QUALIFICATIONS

Boiler/ Radiant/ Pump/ Installation, controls, sizing, pricing along with many other manufacture's product lines. Sales and service of all represented manufactures.

EXPERIENCE:

Inside/Outside Sales

Great Lakes Pipe & Supply Co/Alpena Supply Co.

4/1/2017-11/14/2018

Inside/Outside sales concentrating on boiler, radiant heat, heat/cool design, Armstrong equipment. System design and technology.

Project Manager

Insight Building Co. Clarkston & Traverse City, MI

1/1/2016-11/14/2016

Salesman

Sales Service Plus, Plymouth, MI

11/1986 to 12/2015

Outside sales responsibilities in Western Michigan from Kalamazoo to the Mackinaw Bridge and the Upper Peninsula.

Representing approximately 15 different manufactures.

Became a boiler and radiant heating expert for our company through the entire state of Michigan.

Formed relationships lasting over 37 years.

CERTIFICATES & LICENSES

Corrugated stainless steel gas tubing specialist, Ward Manufacturing, PA

Viessmann boiler specialist, Viessmann Manufacturing, RI

Viega radiant heating specialist, Viega Manufacturing, RI

Zoeller Pump specialist, Zoeller Pump Co., KY

HONORS, AWARDS, PROFESSIONAL ORGANIZATIONS

Knights of Columbus, Christ The King Church, Acme, MI.

Multiple manufactures representative of the year awards.

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT
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(231) 938-1350 (231) 938-1510 fax
www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name HUNT JASON RALPH Date of Application SEP 19 2019
(Last) (First) (Middle) 9/11/2019
Address 4007 CIRCLE VIEW DR. WILLMSBURG. 49690 Telephone Number [REDACTED]
(Number) (Street) (City) (Zip)

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☐ Yes ☒ No If yes, date(s) _____

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: DARYL NELSON

EMPLOYMENT DESIRED

Position(s) applied for: TRUSTEE

Kind of work sought: Full Time ☐ Part time ☐ Other TRUSTEE COMMITMENT

If part time, specify hours and days desired _____

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

NO

Salary
desired

\$600.00 MONTH.

Date available to start work

ASAP

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☐ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	KLM LANDSCAPE		Date		Work Performed
				From	To	
	Address	70570 POWELL RD, ARMADA		5/1/19	PRESENT	
	Job Title	LAWN MAINTNANCE		Hourly Rate/Salary		
				Starting	Final	
	Supervisor	KIRK KNOBLOCH				
	Reason for Leaving	STILL WORKING				
2	Employer	GREAT LAKES PIPE & SUPPLY		Date		Work Performed
				From	To	
	Address	555 PORTER ST., PETOSKEY		4/1/2017	11/14/2018	
	Job Title	INSIDE/OUTSIDE SALES		Hourly Rate/Salary		
				Starting	Final	
	Supervisor	BILL KELLY				
	Reason for Leaving	POSITION TERMINATED				
3	Employer	INSIGHT BLDG. CO.		Date		Work Performed
				From	To	
	Address	901 S GARFIELD AVE., T.C		1/1/16	11/14/16	
	Job Title	PROJECT MNGR.		Hourly Rate/Salary		
				Starting	Final	
	Supervisor	KEVIN O'GRADY				
	Reason for Leaving	DEVELOPMENT APPROVAL DELAY				
4	Employer	SALES SERVICE PLUS		Date		Work Performed
				From	To	
	Address	45606 MAIST ST., PLYMOUTH		11/1/80	12/1/15	
	Job Title	PLUMB & HTNG SALESMAN		Hourly Rate/Salary		
				Starting	Final	
	Supervisor	MIKE KIMMEL				
	Reason for Leaving	WENT TO WORK FOR INSIGHT				

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	DANIEL WHITFIELD PONTIAC, MI.	6	YES	
High School	WEST BLOOMFIELD H.S. WEST BLOOMFIELD, MI.	4	YES	
College	O.C.C. / KIRTLAND FARMINGTON, ROSSBORO, MI.	2	NO	BUSINESS / LAW ENFORCEMENT
Graduate				
Vocational/Training				

Any other educational training? THROUGHOUT MY CAREER AS A MANUFACTURES REP.
BOILER & RADIANT HTNG. EXPERT. SUMP & SEWAGE & WELL PUMP EXPERT.
SALES & SERVICE, 37 YRS. PLUMBING & HTNG. INDUSTRY

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	MIKE CAIVERILLA, (LINDA)	23952 WESTMONT, NOVI.	[REDACTED]	55
2	JILL KIPLEY, (DAVE)	4085 CIRCLE VIEW DR, WILMINGTON	[REDACTED]	30
3	MARTY ROSS, (DEBBIE)	4405 PROUTY, EAST BAY.	[REDACTED]	25

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

NONE / APPLIED FOR THE DRAFT IN 1971.
NEVER DRAFTED.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: NO

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

RESIDENT OF ACME TOWNSHIP

Any other name you have used: NO

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

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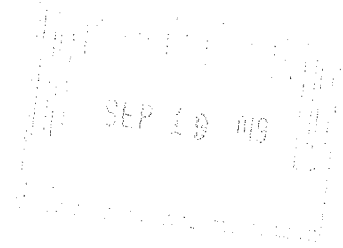
Jason Hunt
(Signature)

9/11/2019
(Date)

RYAN J. LAMOTT

4590 PAPER BIRCH LANE, TRAVERSE CITY, MICHIGAN, 49686 • [REDACTED]

September 17, 2019



Dear Acme Township Hiring Committee,

I am excited about the possibility of bringing my talents, expertise, and energy to the Acme Township Executive Board as a Trustee. I am very knowledgeable about our beautiful community and its resources. I have been a year-round resident of Acme Township for fourteen years and have a sincere interest in its welfare now and in the future. As you know from personal experience as well as from my resume and application, I will bring a unique perspective to the table with my wide variety of professional experiences. My skill set will enable me to serve our community well.

In my current position as the Parks & Recreation Manager, I demonstrate a tremendous ability to carry out my essential responsibilities while building a very positive rapport with community members and colleagues. As a punctual self-starter with a good eye for detail, I strive for excellence in all of my endeavors. I am a hard worker and an ideal fit for the position.

I look forward to meeting with you in person to discuss my candidacy for the position.

Sincerely,

Ryan LaMott

RYAN J. LAMOTT

4590 PAPER BIRCH LANE, TRAVERSE CITY, MICHIGAN, 49686 • [REDACTED]

PROFESSIONAL OBJECTIVE: My aspiration is to serve my community in the role of Acme Township Board Trustee.
Leadership skills, work ethic, rapport building, productivity, cost saving.

PROFESSIONAL EXPERIENCE:

Parks & Recreation Manager 2017 - present

Acme Township, Acme, MI

- Maintain community parks, nature preserves, and cemeteries
- Serving as a member of the Parks & Trails Committee

Race Timer 2016- present

Endurance Evolution, Traverse City, MI

- Organize and prepare race bibs and timing equipment
- Operate timing computer systems
- Communicate with race directors and team members using digital platform

Manager of Recreational Activities 2013 - 2016

Grand Traverse Resort and Spa, Traverse City, MI

- Managed \$500,000 multi-facility Health Club budget and operations
- Recruited, interviewed, trained, supervised, evaluated and scheduled staff of 60 employees
- Developed and implemented cost saving measures and revenue generation strategies
- Communicated with group contacts and conference sales managers to plan and organize special activities
- Served as a member of the Safety Committee and Employee Recognition Committee

Grounds Superintendent 2007 - 2013

Grand Traverse Resort and Spa, Traverse City, MI

Maintained indoor and outdoor landscaping and resort grounds year-round

- Managed \$70,000 budget including design and selection of \$10,000 annual flower order
- Recruited, interviewed, trained, supervised, and scheduled staff of 6 employees
- Created bids and managed billing for association grounds maintenance contracts

Assistant Grounds Superintendent 2004 - 2007

Grand Traverse Resort and Spa, Traverse City, MI

EDUCATION & TRAINING:

Supervisory and Management Training 2014

Northwestern Michigan College, Traverse City, MI

Hospitality Management Training 2007

Grand Traverse Resort and Spa, Traverse City, MI

Bachelor of Science 2004

Minors: Art and Physical Education

Northern Michigan University, Marquette, MI

PROFESSIONAL RECOGNITIONS:

Leader of the Year 2012

Departmental Leader of the Quarter 2008, 2012, 2014

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Lamott Ryan Jon
(Last) (First) (Middle)

Date of Application 09-10-2019

Address 4590 PAPER Birch LN 49686
(Number) (Street) (City) (Zip)

Telephone Number [REDACTED]

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☒ Yes ☐ No If yes, date(s) _____

Have you filed an application here before? ☒ Yes ☐ No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time ☐ Part time ☒ Other _____

If part time, specify hours and days desired _____

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Acme resident for 10+ years and a employee for the township

Salary
desired _____

Date available to start work _____

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	Please see resume	From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
2	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
3	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
4	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Please see resume			
High School				
College				
Graduate				
Vocational/Training				

Any other educational training?

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1.	Meridith Bexler	[REDACTED]		30
2.	DON Sharpe	[REDACTED]		10+
3.	Angela Field	[REDACTED]		10+

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

Ryan Lamont
(Signature)

9-18-19
(Date)

September 19, 2019

Acme Township Board Members,

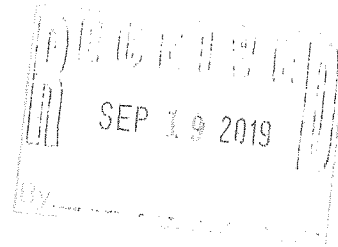
My name is Wayne H. Mervau II and I am applying for the open Acme Township Trustee position. I have been a resident of Acme for past 36 years and was born and raised in the Grand Traverse area on a cherry farm.

Please find enclosed my application and my resume.

Sincerely,

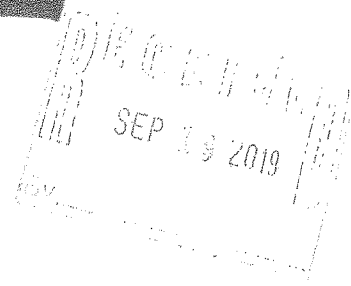


Wayne H. Mervau II



WAYNE H. MERVAV II

7927 Peaceful Valley Rd, Williamsburg, MI 49690



EXPERIENCE

1980-current

PARAMEDIC-NORTH FLIGHT EMS

Paramedic giving emergency services to the sick and injured in our community. Health and Safety Officer for all North Flight EMS. Field training officer for new employees. Preceptor for new EMS students. Purchaser for all supplies and training materials. Emergency driving instructor.

1984- current

G.T. METRO FIRE DEPT.

Paramedic/Fire Fighter. Served as Assistant Chief, LT., Captain and Fire Fighter. Help provide fire fighting skills and rescue to our community. BLS/CPR instructor, emergency driving instructor, continuing education instructor.

COMMUNITY

I have participated in many community organizations. I served as the Vice- Chairman of Trinity Lutheran School board for five years. I was involved with the Between the Fences and the Thirby field renovations and also acquiring of the Coast Guard soccer fields. I am currently the President of the Acme Fire Fighters Association. I have served as the President of Central High School Football boosters for 8 years. I am a member of the East Bay and Elk Rapids Masonic Lodges. I also served on the Acme Public Safety Committee until it was dissolved. I was raised on a family cherry farm.

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

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To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Mervan II Wayne Hunter
(Last) (First) (Middle)

SEP 19 2019

Date of Application 9-19-19

Address 7927 Peaceful Valley Rd Williamsburg MI 49690
(Number) (Street) (City) (Zip)

Telephone Number [REDACTED]

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☐ Yes ☒ No If yes, date(s) _____

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: TWP. Trustee

Kind of work sought: Full Time ☒ Part time ☒ Other _____

If part time, specify hours and days desired

Any.

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Experience with local, state & federal Agencies & Budgets.

Salary desired _____

Date available to start work _____

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying? _____

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer North Flight EMS Address 1237 Hastings Street Job Title Paramedic Supervisor Tim Newton Reason for Leaving 	Date From 1984 To Present Hourly Rate/Salary Starting Final 	Work Performed Emergency Care to Sick & Injured Health & Safety officer, Education Preceptor, Purchasing
2	Employer G.T. Metro Fire Dept. Address 897 Parsons Rd. Job Title Fire Fighter / Paramedic Supervisor Chief Pat Parker Reason for Leaving None	Date From 1984 To Present Hourly Rate/Salary Starting Final 	Work Performed Fire & Rescue Continuing Ed. Instructor Emergency Driving Instructor BLS Instructor
3	Employer Grand Traverse Co. Ambulance Address 400 Boardman Ave - Job Title EMT & EMT-S Supervisor Dave Powell (Retired & Moved) Reason for Leaving Disbanded & Became North High	Date From 1980 To 1984 Hourly Rate/Salary Starting Final 	Work Performed Emergency Care to Sick & Injured
4	Employer T.C. Canning Co. Address Cass Rd. Job Title Receiving Station Mgr. Supervisor Tom Lundquist (Deceased) Reason for Leaving Went out of Business	Date From 1973 To 1980 Hourly Rate/Salary Starting Final 	Work Performed Manegd. Station & Brine Cherry Operation Summers -

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Boardman Elementary	K-45,6		
High School	Trinity Lutheran	1123		
	T.C. Senior High School	3	General	
	T.C. Junior High	3		
College	NMC			
Graduate	Fruit Processing tech	2		
Vocational/Training	NMC	1	EMT	
	NMC	1	EMT-S	

Any other educational training? Midland Hosp Paramedic. along with many certifications. In Emergency Services.

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Pat Parker	897 Parsons Rd		
2	Paul Owens	1237 Hastings st		35 yrs.
3	Dave Grathopp	5307 Markes Ln		30 Plus.
				30 Plus

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

(Signature)

(Date)

9-19-19

9/16/19 NE
RECEIVED

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT
6042 Acme Road, Williamsburg MI 49690
(231) 938-1350 (231) 938-1510 fax
www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Nuffer Richard Thomas Date of Application 9-14-2019
(Last) (First) (Middle)

Address 6527 Deepwater Point Rd. Williamsburg MI Telephone Number [REDACTED]
(Number) (Street) (City) (Zip) 49690

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☐ Yes ☒ No If yes, date(s) _____

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: None

EMPLOYMENT DESIRED

Position(s) applied for: Trustee - Appointed partial term

Kind of work sought: Full Time ☐ Part time ☒ Other _____

If part time, specify hours and days desired

Hours and days as required

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Please see attachment

Salary desired \$0 to \$700 Date available to start work 9-15-2019

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	Concordia Seminary	From	To	
	Address	1997	2015	Professor and administrator
	6600 N. Clinton Fort Wayne IN 46825			
	Job Title	Hourly Rate/Salary		
	Associate Professor and Dean of Assessment	Starting	Final	
Supervisor	\$30K	\$75K		
Reason for Leaving				
2	Employer	Date		Work Performed
	Peace Lutheran Church	From	To	
	Address	1992	1997	Pastoral
	1302 South Market Rockport, TX 78382			
	Job Title	Hourly Rate/Salary		
	Pastor	Starting	Final	
Supervisor	\$14K	\$25K		
Reason for Leaving				
3	Employer	Date		Work Performed
	Self	From	To	
	Address	1975	1997	General Practice of Law
	401 S. Austin			
	Job Title	Hourly Rate/Salary		
	Attorney	Starting	Final	
Supervisor	\$30K	\$110K		
Reason for Leaving				
4	Employer	Date		Work Performed
	Chicago Public Schools	From	To	
	Address	1968	1973	7th + 8
	?			
	Job Title	Hourly Rate/Salary		
	Teacher	Starting	Final	
Supervisor	\$6K	\$8K		
Reason for Leaving				
Go to Law School				

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Pembroke Birmingham, MI	8	Yes	General
High School	Seaholm Birmingham, MI	4	Yes	General
College	Valparaiso University Valparaiso, IN	4	B.A.	Government
Graduate	Baylor Law School Waco, TX	3	J.D.	Law
Vocational/Training Graduate	Concordia Seminary Fort Wayne, IN	4	M.Div	Pastoral Minis

Any other educational training? *Various seminars and continuing education for each job*

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Dean Wenthe	6600 N. Clinton Fort Wayne IN	[REDACTED]	40
2	Bruce Lucas, Pastor	1003 S. Maple Traverse City MI	[REDACTED]	2 1/2
3	Hon. Douglas Skemp	133 N. Riverfront Suite 16 Dallas, TX 75207-4358	[REDACTED]	46

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

NONE

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: NO

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

See attached sheet

Any other name you have used: "Rick" - Nickname

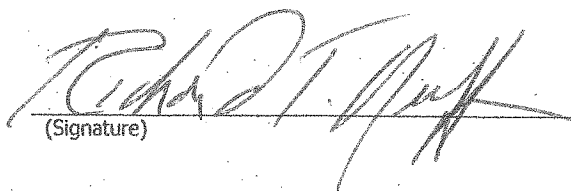
AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.


(Signature)

9-14-19
(Date)

Supplement to Application for Employment

I retired in 2015. I was raised in Birmingham, Michigan, but was working in Fort Wayne Indiana. My wife and I wanted to be closer to our son, Eric Nuffer, and his family. Eric resides in Traverse City and owns a business at the airport named Giving Wings Aviation.

We built a house on Deepwater Point in 2017–2018 after looking at many other Traverse City area locations. We very much like Acme Township and think it has a very promising future.

I have done a great deal of volunteer board work since about 1998. I also served on the Zoning Board of Adjustment in West University, Texas in 1976 and 1977.

The boards and commissions on which I served are these:

Board member and vice chairman, The Lutheran Heritage Foundation. 2006 to present. (Translate, publish, and distribute theological books world-wide. \$3,000,000 budget in 2019.)

Board member and vice-chairman, Oak Bay Condominiums, Rockport, Texas, 2007 to present. (Hurricane Harvey made land fall in Rockport in 2017, so I helped oversee the \$1,000,000 reconstruction of our condos.)

Commission on Handbook, The Lutheran Church—Missouri Synod. 2007-2019. (Just finished a twelve year elected term—detailed legal policy and practice work.)

Other past boards and length of service:

LCMS Commission on Structure—4 years

LCMS Task Force on Alternate Routes to Ordination—3 years

LCMS Task Force on Dispute Resolution—3 years

Board of Directors, Lutheran Life Villages, Fort Wayne IN—6 years

Board of Elders, Trinity Lutheran Traverse City, and Zion Lutheran, Fort Wayne, Grace Lutheran, Brenham TX—27 years

Indiana District, LCMS Commission on Constitutions—7 years.

I have time to serve as trustee, since my very time-consuming work on the LCMS Commission on Handbook has ended. Also my work as administrator and co-trustee of my mother-in-law's complicated, large trust has just ended.

I normally go to Texas January through March. In past board work, I have attended board meetings in the past during that time via conference telephone call or video presence (Skype or Zoom). I have also flown back from Texas for important meetings during my time away

Compensation is not an issue.

One of my strengths is in dealing with conflict. My law practice and work as a parish pastor had much of this. I do not think that disagreements on a board or commission should be resolved by facts, not emotion. The majority of my law practice was civil litigation.

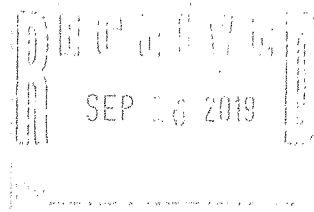
I am 72 years of age and in good health. Our four children reside in Traverse City, Fort Wayne IN, Denver CO, and Grand Junction CO.

I would like to know what the job of Trustee involved^{\$}. I have not seen a job description.

If you have questions, please do not hesitate to contact me. My email is [REDACTED] My cell number can be used for texting.

September 16, 2019

Ms. Cathy Dye
Acme Township Clerk
6042 Acme Road
Williamsburg, MI 49690



Dear Ms. Dye:

Enclosed is my application and resume for the position of Township Trustee. I have been a member of the Acme Township Planning Commission for the past six years and a resident of Acme Township for 30 years. I have had a keen interest in our township government and zoning issues for 15 years.

In addition to my work experience I have also been a Boy Scout leader and church committee chairman. Currently I am a member of the Grand Traverse County Republican Party and serve as a precinct delegate for Acme Township.

I am applying for this position because I want to see Acme Township continue its current course of reasonable growth, fiscal responsibility, and accountability to its citizens.

Sincerely,

A handwritten signature in black ink that reads "Dan Rosa". The signature is written in a cursive style with a long horizontal stroke at the end.

Dan Rosa

DAN ROSA
4707 Hampshire Drive
Williamsburg, MI 49690



WORK EXPERIENCE

Building material sales at the wholesale and retail level. Product Manager for lumber, plywood, roofing, metal products, drywall, and vinyl siding product lines.

Acme Township Planning Commission Member 2013 to present.

EDUCATION

B.S. Degree in Business Administration (marketing major, economics minor),
Central Michigan University, Mt. Pleasant, MI

MSU Citizen Planner Certificate of Completion 2017

Michigan Association of Planning, Community Engagement Training 2015

Michigan Association of Planning, Planning and Zoning Essentials Training 2013

EMPLOYMENT

Bay Area Contracting, Traverse City, MI. Part Time, Wood Shop Coordinator
07/16 - 05/19

The Home Depot, Traverse City, MI, Contractor Sales, 9/09-7/16

ABC Supply Company, Traverse City, MI. Contractor Sales and Delivery Services
Manager, 01/07-01/08

North Pacific Group, Williamsburg, MI. Building Material Sales, 12/98-10/06

Hager Distribution, Gaylord, MI. Lumber Manager, 04/97-12/98

Georgia Pacific Corporation, Atlanta, GA and Grayling, MI. Inside and Outside Sales,
Lumber Manager and Specialty Products Manager. 07/79-04/97

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

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(231) 938-1350

(231) 938-1510 fax

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We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

SEP 16 2019

PERSONAL

Name

Rosa Danny P.
(Last) (First) (Middle)

Date of Application

9-16-19

Address

4707 Hampshire Wmsbg 49690
(Number) (Street) (City) (Zip)

Telephone Number

[REDACTED]

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☒ Yes ☐ No If yes, date(s)

Have you filed an application here before? ☐ Yes ☐ No If yes, date(s)

ensure

List any friends or relatives working here:

EMPLOYMENT DESIRED

Position(s) applied for:

Township Trustee

Kind of work sought:

Full Time

☐

Part time

☒

Other

If part time, specify hours and days desired

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Salary desired

\$1600 mo.

Date available to start work

9-30-19

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
		From	To	
	Address	7/16	5/19	
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
	Bay Area Contracting			project planning and tracking, material pickup, purchasing
	Emerson Rd Traverse City			
	Cabinet shop coordinator			
	Dean Adams			
	lay off			
2	Employer	Date		Work Performed
		From	To	
	Address	9/9	7/16	
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
	The Home Depot			estimating and sales of large projects, other customer service/sales as needed
	crossing circle T.C.			
	contractor sales rep			
	Jill Noe			
	began semi-retirement			
3	Employer	Date		Work Performed
		From	To	
	Address	1/7	1/8	
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
	ABC Supply Co			customer service and showroom sales, inventory purchasing, schedule deliveries and process delivery documents
	Carter Rd Traverse City			
	sales and delivery manager			
	store closed			
4	Employer	Date		Work Performed
		From	To	
	Address	12/98	10/06	
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
	North Pacific Group			inside sales.
	Bates Rd Williamsburg			telemarketing, wholesale building materials
	inside sales			
	Jeff Williams			
	lay off			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary				
High School	Benzie Central Benzonia, MI	4	diploma	general
College	CMU Mt Pleasant, MI	4	B.S	Business Admin.
Graduate				
Vocational/Training				

Any other educational training? - See resume

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Tim Sahs	TC	[REDACTED]	30
2	Dan Van Houten	4667 Westridge	[REDACTED]	40
3	Dale Sterrett	4686 Hampshire Wmsbg	[REDACTED]	20

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

Army ROTC. leadership training

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

(Signature)

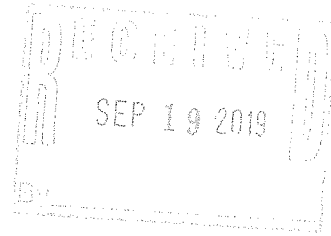


(Date)

9-16-19

7111 Tobeco Creek Dr., Williamsburg, Mi. 49690

Acme Township
6042 Acme Road
Williamsburg, MI 49690



Dear Acme Trustee Board,

I am interested in the open Trustee position you have advertised. Please find my enclosed application and resume. My family and I have lived in Acme township since 2003. We love the community and surrounding area. I believe the township is strategically located as one of the main gateways to the Grand Traverse area. We have a vested interest in seeing our township continue to grow in a wholesome and constructive manner.

I intend to retire from the active labor market in a year and feel this is the right time to take a more active role in the community. As a Technical IT manager, I have many years of experience dealing with difficult problems, managing budgets and personnel and would like to put my knowledge and experience to work for the township.

Thank you for considering me for the position, and I look forward to working with you.

Warm regards,

A handwritten signature in cursive script that reads "Fred Thelander".

Fred Thelander

FREDRIC B. THELANDER

7111 Tobeco Creek, Williamsburg, MI., 49690

[REDACTED]

MANAGER OF TECHNICAL SERVICES

IT Management professional with extensive experience managing corporate IT infrastructure and operations in healthcare and manufacturing environments. Adept at delivering highly reliable and efficient IT platforms, managing large scale projects, directing highly qualified technical staff, providing efficient data center management, designing very reliable disaster recovery solutions, forward thinking strategic planning, accurate budgeting, and improving staff engagement.

Leadership: 10+ years of technical leadership in a healthcare environment at large metropolitan and regional healthcare organizations. Trusted resource for mission critical strategic infrastructure development and implementation.

Budgeting and Contract Management – Accountable for 2.5 million dollar operating budget, infrastructure capital planning, developing key vendor relationships, optimizing contracts, and reducing major vendor maintenance costs by up to 50%.

Research and Strategic Planning – Strong background in the research and development of creative and effective technical solutions supporting strategic corporate initiatives.

Staff Development – Recruited and retained top technical staff, with near zero turn-over, developed cross training plan using simple and effective support matrix program and education.

Project Management: Led several vital IT projects to successful completion, providing creative solutions, effectively using project management tools and methodology. Member of award winning corporate healthcare initiatives.

AREAS OF EXPERTISE

- | | |
|------------------------------------|--------------------------------|
| ➤ EMR Infrastructure | ➤ Disaster Recovery Management |
| ➤ Data Center Build and Management | ➤ Large Database Management |
| ➤ Strategic Planning | ➤ Creative Problem Resolution |
| ➤ Vendor Relations | ➤ SAN Management |
| ➤ IT Availability Management | ➤ Network Team Management |
| ➤ Project Leadership | ➤ Cisco CCNA Certification |
| ➤ Technical Staff Management | ➤ ITIL Certified |

Current Projects

- Upgraded core network with Cisco best practice 3-tier architecture.
- Designed a new global corporate IP address scheme to eliminate address conflicts between corporate divisions.
- Completed conversion to Microsoft A.D. from Novell.
- Designed and implemented training development plans for each staff member.
- Improved staff technical certification levels
- Defining a new corporate firewall standard.
- Upgraded helpdesk staff to improve ticket turn around time.
- Negotiating Microsoft Enterprise Agreement for Office 365
- Improving Disaster Recovery capabilities.

RECENT ACHIEVEMENTS

- Led successful conversion of an entire corporate computer network to a new vendor, improving reliability and growth potential for the future
- Managed implementation and upgrades of corporate wide EMR infrastructure, increasing the system performance and capacity for a 4500+ client base
- Directed the design/build and occupancy of multimillion dollar data center to increase capacity for and reliability of vital corporate software applications and infrastructure
- Managed the upgrades for a 3500 PC environment with Windows XP and Active Directory
- Designed and Implemented server and SAN infrastructure for several mission critical systems
- Reduced department IT maintenance costs by 20 percent

CAREER SUMMARY

Technical Services Group Manager – EJ

Management of Technical IT staff responsible for network infrastructure, PC devices, Help Desk, physical and virtual server environments for a 2000+ employee international manufacturer with offices in the Americas, Western Europe, and Australia.

Manager of Technical Services – Munson Medical Center

Management of mission critical systems and responsibility for directing key technical personnel, capital expenditures, staff development, corporate IT infrastructure, and strategic planning.

➤ Direct Management of

- Cisco and Check Point Network Administrators
- Oracle and MSSQL Database Administrators

- Brocade SAN Administrators
- Redhat, Ubuntu, AIX and HP/UX Operating System Administrators
- Two Data Centers
- **Lowered costs**
 - Implemented a new major storage system cutting cost per megabyte by 50%.
 - Cut maintenance costs on IBM equipment by 50%
- **Improved system stability**
 - Built a new team of DBA's responsible for all Oracle and Microsoft databases
 - Led network administrators and contractors through a very successful system wide vendor conversion with no unscheduled interruption of service

Manager of Computer Operations - Munson Medical Center

Supervision of Database and System Administrators, Computer Operators and Data Control staff for a 7 hospital, 4500 employee healthcare system supporting Cerner Millennium EMR and PACS, McKesson Billing, Lawson HR/payroll, lab and two data centers.

- **Direct Management of**
 - Two Data Centers
 - Database Administrators
 - SAN Administrators
 - UNIX Operating System Administrators
 - Computer Room Operators
 - Data Control Specialists
- **Successful Project Implementations and Management Initiatives**
 - Managed the design, construction and occupation of a state-of-the-art data center completed September 2008
 - Improved EMR availability. One of the first sites in the country to implement online Oracle Standby database using GoldenGate technology
 - Worked with city utilities to implement inter-data center dedicated fiber network.
 - Led server architecture redesign and Oracle 10G upgrade for system wide EMR
 - Managed team of system administrators responsible for mission critical applications on Linux, AIX, HP/UX platforms and multi-terabyte Oracle and MS SQL databases
 - Supervised technical staff to achieve 21 consecutive months of zero unscheduled downtime for system wide EMR applications

Technical Project Leader- Munson Medical Center

- Led technical design and implementation for large systems and application deployments
- Created and installed 2500 client Electronic Medical Record system infrastructure
- Led project to upgrade 3500 PCs to Windows XP and Active Directory
- Provided DBA support for Oracle databases
- Provided Unix system administration on AIX, and HP/UX
- Developed and implemented HACMP and MCS/Serviceguard High availability clusters

Sr. Software Programmer- Munson Medical Center

- System Administration of AIX, HPUX, Linux platforms for mission critical corporate applications
- Designed Hardware Infrastructure and Oracle database administration for corporate Electronic Medical Record application

Computer Coordinator – Henry Ford Health System

- Designed infrastructures for enterprise wide client/server applications for 18,000 employee regional health care organization
- Designed and implemented large corporate integrated document management system
- Project leader for corporate PeopleSoft HR/Payroll and Financial Systems infrastructure
- Converted corporate computer systems to year 2000 compliance
- Provided system and database administration for HPUX, AIX Unix systems and Oracle databases

ACADEMIC CREDENTIALS & AFFILIATIONS

EDUCATION

Oakland University

Bachelor of Computer Science

Bachelor of Chemistry

Professional Associations

AFCOM

Scottsdale Institute

Technical Development

Implementing Cisco IP Routing

Implementing Cisco IP Networks

Troubleshooting and Maintaining Cisco IP Networks.

ITIL certified

IBM Certified Specialist

Oracle Database Administration

Oracle Database Performance and Tuning

Oracle Database Backup and Recovery

Oracle SQL With Procedure Builder

HACMP Administration

AIX Administration

Websphere System Administration

HPUX System Administration for Experienced Administrators

HPUX MC/Serviceguard Installation and Configuration.

Cisco CCNA certified

MS SQL System Administration

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Thelander, Fredric Bruce Date of Application 9/18/2019
(Last) (First) (Middle)

Address 7111 Tobacco Creek, Williamsburg, MI Telephone Number [REDACTED]
(Number) (Street) (City) (Zip) 49690

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☐ Yes ☒ No If yes, date(s) _____

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: TRUSTEE

Kind of work sought: Full Time ☐ Part time ☒ Other _____

If part time, specify hours and days desired

AS NEEDED

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

No

Salary desired _____ Date available to start work Pest SELECTION

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☒ Yes ☐ No

I WORK FULL TIME DAYS, I CAN ATTEND ANY MEETINGS

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	ES	From	To	
	Address	10/13	Present	See resume
	301 SPRING ST, EAST JORDAN, MI			
	Job Title	Hourly Rate/Salary		
	IT INFRASTRUCTURE GROUP	Starting	Final	
Supervisor				
Reason for Leaving				
2	Employer	Date		Work Performed
	MUNSON Healthcare	From	To	
	Address	12/99	10/13	
	MUNSON HOSPITAL TRAVERSE CITY			
	Job Title	Hourly Rate/Salary		
	IT INFRASTRUCTURE Mgr.	Starting	Final	
Supervisor				
Reason for Leaving				
3	Employer	Date		Work Performed
	HENRY FORD HEALTH SYSTEM	From	To	
	Address	1985	12/99	
	DETROIT, MICH.			
	Job Title	Hourly Rate/Salary		
	DBA	Starting	Final	
Supervisor				
Reason for Leaving				
4	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
Supervisor				
Reason for Leaving				

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary				
High School				
College	OKLAND U.	5	Bachelors in Chemistry & Computer Science	
Graduate				
Vocational/Training				

Any other educational training?

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	BRET PHARO	12266 Cherry Ave Rapid City, MI 49676	[REDACTED]	20
2	Jim Peacock	2426 BATES Williamsburg, MI	[REDACTED]	14
3	TIM MANZER	5100 BETHESDA CT, WILLIAMSBURG, MI	[REDACTED]	18

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☐ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: NO

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

(Signature)

(Date)



RECEIVED

9/18/19

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

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We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Toteff Chad Allan
(Last) (First) (Middle)

Date of Application 9-17-19

Address 6985 Yuba RD. Williamsburg 49690
(Number) (Street) (City) (Zip)

Telephone Number [REDACTED]

Are you 18 years or older? ☒ Yes ☐ No

Can you, after employment, submit verification of your legal right to work in the United States? ☒ Yes ☐ No

Have you been previously employed here? ☐ Yes ☒ No If yes, date(s) _____

Have you filed an application here before? ☐ Yes ☒ No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time ☐ Part time ☒ Other _____

If part time, specify hours and days desired

As requested/needed.

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Private Industry Executive

Salary desired

N/A

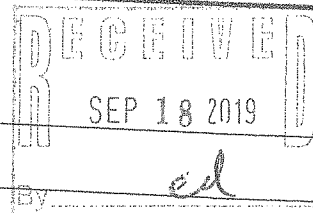
Date available to start work

Oct 19

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

☐ Yes ☒ No

ET.



Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	Traverse Bay MFG, Inc.	From	To	
	Address	2007	Current	
	8480 Carin Hwy Elk Rapids	Hourly Rate/Salary		
	Job Title	Starting	Final	
	Executive V.P.			
	Supervisor			
	Reason for Leaving	N/A		
	Active			
2	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
3	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			
4	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
	Supervisor	Starting	Final	
	Reason for Leaving			

PT

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary				
High School	Saline High School			
	Saline, MI		Diploma	G.E.D.
College	Lake Superior St. University	2	N/A.	Business Admin
Graduate	The George Was. Univ.	1	Magister Certificate	Government Contracting
Vocational/Training				

Any other educational training?

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Senator Jason Allen	N/A T.C.	[REDACTED]	10 +
2	Jim Lundy	Kewadin MI	[REDACTED]	10 +
3	Bob Macritie	EIK Rapids MI	[REDACTED]	8 +

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

AT.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? ☐ Yes ☒ No

Have you ever been convicted of a crime? ☐ Yes ☒ No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: N/A

Do you have a valid driver's license? ☒ Yes ☐ No

State any additional information that you feel may be helpful to us in considering your application: _____

Please Feel free to contact me as needed.
Thank you for the opportunity.

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

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(Signature)

9-17-19
(Date)