



Rapid City Parks & Recreation City of Rapid City, South Dakota 2025 Special Event Application

Event Name: Summer Nights
 Name of Organization: Rapid City Summer Nights, Inc
 Applicant Name: Judd Nielsen
 Mailing Address: 2360 Deadwood Ave, Unit P
 City/State/Zip: Rapid City SD 57702
 Email: juddnielsen@gmail.com or RCSummerNights@gmail.com
 Organization Phone: 605.786.8188
 On-Site Contact Person: Judd Nielsen
 On-Site Cell Phone: 605.786.8188
 Event Website if applicable: RapidCitySummerNights.com

This Event is:

☒ Open to the Public ☐ Ticketed Admission ☐ Private Event

Estimated Attendance: 7000

For Office Use Only

Application # _____

- ☐ City Services
☐ Non-City Services
☐ Application
☐ Alcohol Event Permit Needed

☐ Yes ☐ No

☐ Shelter Reservation

☐ Detailed Description

☐ Site Map

☐ Route/Traffic Safety Plan

☐ Outdoor Court Rental

☐ Yes ☐ No

☐ Certificate of Insurance

☐ Payment Date Received

☐ Cash ☐ Credit Card

☐ Check # _____

☐ Submitted to Calendar

☐ Routed for Approval

☐ Emailed Response

Completed By _____

EVENT DESCRIPTION

Please attach a separate paper describing your event in detail, including the information delineated under Special Event Application on Page 2 of the Handbook. A separate, detailed site plan of the event site must also be submitted. If necessary, also provide a Traffic Safety Plan as described in the Handbook.

Primary Date: May 29th - Aug 28th Thursdays Secondary Date: Thursdays Memorial Day to Labor Day

Start Time: Event Start 5PM End Time: 9PM

Primary Event Location/Address: 500 Block of 7th, 600-700 Block of St Joe, See Map

Secondary Event Location/Address: _____

Setup Date: Same day as event Setup Time: 3:30 - 6pm Cleanup Time: 9:00 - 10:30pm

Date/time street closure start: 3:30pm 7th St, 5pm St Joe Date/time street closure end: 10:30 PM

INDEMNIFICATION

In consideration of approval to conduct this activity, the applicant/organization expressly assumes all risks incident to or in connection with the permitted activity. Any property damage or bodily injury arising out of or in connection with the permitted activity shall be the sole responsibility of the applicant/organization. Applicant/Organization agrees to and shall indemnify, defend and hold the City harmless from and against all losses, liabilities, damages, costs, expenses including litigation costs and reasonable attorney's fees, judgments or settlements whatsoever incurred by the City resulting from any claim, demand, action, cause of action or suit arising from or relating to the negligent or intentional acts or omissions of applicant/organization's officers, volunteers, employees, vendors, agents, contractors, subcontractors and others acting on behalf of applicant/organization. By signing and submitting this form, the applicant affirms he/she has read, understands, and has followed all Special Event guidelines.

Date: 11/27/2024 Name of Applicant: Judd Nielsen Judd Nielsen

Please Print

Signature



Dear Rapid City Council,

The Summer Nights board of directors is fully aware of the varied perspectives among downtown businesses regarding our event. While some businesses find our presence beneficial, others have expressed concerns about the impact on their operations. We are committed to finding a mutually agreeable long-term solution.

Last fall, we initiated an analysis of alternative locations suggested by downtown businesses. Our board has identified several key factors crucial for the success of our event:

- A street dance atmosphere that rules out a park or parking lot setting.
- A location with a downtown feel that our board can be excited about as a long-term viable solution.
- A location that minimizes additional costs and eases the transition.

We have considered equipment, volunteer efforts, electricity, and business impacts in our analysis. However, we believe it is not solely our responsibility to gauge business impacts, as every location will have both supporters and detractors.

Over the past two months, we have engaged with various stakeholders, including downtown businesses, city council members, Visit Rapid City leadership, and a mediator, to expedite this process. While progress has been made, our Board of Directors needs more time to analyze all factors affecting potential new locations. Using a trial approach will exhaust our board and put us in the same position each year.

Given the approaching 2025 season and our extensive off-season planning, we are submitting our permit for the current location with the following acknowledgments and conditions:

1. **Final Year at Current Location:** This will be our last year at the current location, provided that certain conditions are met, including adequate power supply, identification of new equipment, and financial assistance from the downtown business group to cover additional costs if needed.
2. **Alternative 3-Year Permit:** We request a 3-year permit at our current location in exchange for the following accommodations:
 - Reducing our event from 14 weeks to 10 weeks, starting after Memorial Day and ending before the Sturgis Motorcycle Rally.
 - The reduction in weeks would result in approximately \$20,000 less in profits, necessitating a multi-year commitment to explore additional ways to cover our losses.

We look forward to continuing our dialogue with all parties involved to reach a satisfactory resolution.

Sincerely,

Judd Nielsen – President, Rapid City Summer Nights Board of Directors



2025 RC Parks Permit Additional Information

Event Description: Music Festival hosted on the 500 block of 7th Street and the 600 & 700 block of St. Joseph Street. The Event features live music, a beverage garden and food vendors from 5:00pm to 9:00pm every Thursday from Memorial Day to Labor Day.

Within the Summer Nights footprint we also work with the Police Activities League (PAL) who provides free activities for the youth of the community, focusing on the middle school demographic. The Activities on Thursdays in the summer are 3 on 3 basketball, nine square and video games via the PAL van equipped with the audio visual equipment necessary to game. PAL occupies the East end of the 600 block on St Joseph Street.

Site Plan: attached

Parking Plan/Traffic Control: 7th Street between Main and St Joe (as well as ½ block South of St Joe) closes at 3:30, parking meters will be used to close parking at 3:30pm. St Joseph Street closes at 5:00, parking meters set to 5:00pm. Cars remaining at 3:30 or 5:00 respectively will be towed at the expense of the owners to a city lot (when possible).

Signage: A professional street closing company will be hired to place appropriate signage in the applicable locations.

Mitigation of Impact: We have two volunteer groups assist in setup, thus allowing the minimal street closure possible to have an event of this size.

Safety/Security: We contract with Mountain States Security for money security. The RCPD maintains a presence at the event as well as the RCFD. We are also contracting with a private security firm to provide additional event security throughout the season. We have volunteers posted at each entrance who have direct numbers to call should any assistance be needed. All security firms considered will be on the City's approved firm list.

First Aid: We have 1st Aid stations available at all three beverage stations.

Emergency Plan: Personal phones will continue to be our front line for emergency issues. We have a track record of responding quickly to medical emergencies and can summon the RCPD or RCFD quickly. In the event a patron needs medical transportation

the team clears the crowd and opens the fence/barricade to allow emergency services access.

Waste & Recycling: As noted on the site plan, we contract with Kiefer Sanitation for a Dumpster on 7th street on the North side of Main Street. We would like the Dumpster & location included in our permit. (It is clearly marked with the SN logo). The dumpster is dropped off on Thursday mornings and picked up on Friday before noon. We also utilize 30 city owned grey trash receptacles to collect trash throughout the evening. One of our Setup crews transports the city trash receptacles to and from the event each week along with the picnic tables below. Summer Nights owns recycle containers for the Aluminum. It is picked up each evening by the Black Hills Habitat for Humanity.

Picnic Tables: Summer Nights utilizes 25 Picnic Tables each week. One of our Setup crews transports the city trash receptacles (along with the picnic tables) to and from the event each week. They will be picked up at the beginning of the year from the city lot and if desired they will be returned at the end of the year. Tables will be dropped off on the day of the event between 7AM & 2PM. They will be picked up from the event by 11AM each Friday.

Portable Toilets: Ten portable toilets are placed in the alley near 7th street and 4 near St Joseph St, with one being handicapped accessible at the alley location.

Vendors: As indicated on the site plan we usually have 8 food vendors.

ADA Accessibility: In addition to the ADA accessible portable toilets mentioned above, we use ADA approved cord covers for our electrical services when they cross the street or alley. All entrances are street level and therefore ADA Accessible. We train our volunteer staff regarding regulations and protocol for service animals.

Staffing and Volunteers: The event is executed by an all-volunteer staff, approximately 60-70 during the event. We also have additional volunteer groups to assist during set up and tear down.

Additional Comments:

End of Night: We are typically done and cleaned up by 10PM, but would like to have a set time in our permit to allow for any overruns. We would like to have the street closing company pick up the street signs and open the street at 10:30PM.

Electrical: We utilize the electrical panels located in the alley; we just need to ensure the boxes are unlocked each week. POC information would be appreciated.



2025 Event Layout

REV 03.10.2019



 Sponsor Tents

 Beer Station

 Canopy

 Fence

 SN Trailer

 Fence Trailer

 Porta Potties

 Vendors

 Dumpster

 Traffic Signs





RCSUMME-01

LENGRAVALLO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Great Plains, LLC 2630 Jackson Blvd Suite 202 Rapid City, SD 57702	CONTACT NAME:		
	PHONE (A/C, No, Ext):	(605) 348-9800	FAX (A/C, No): (605) 342-4579
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Certain Underwriters at Lloyds		
INSURED RC Summer Nights LLC 2360 Deadwood Ave Unit P Rapid City, SD	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000
		CLAIMS-MADE ☒ OCCUR	X		TBD	6/1/2024	6/1/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
								MED EXP (Any one person)	\$ 5,000
								PERSONAL & ADV INJURY	\$ 1,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
		POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		OTHER:							\$
		AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
		ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐						BODILY INJURY (Per person)	\$
		HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐						BODILY INJURY (Per accident)	\$
								PROPERTY DAMAGE (Per accident)	\$
									\$
		UMBRELLA LIAB ☐ OCCUR ☐						EACH OCCURRENCE	\$
		EXCESS LIAB ☐ CLAIMS-MADE ☐						AGGREGATE	\$
		DED ☐ RETENTION \$							\$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N						E.L. EACH ACCIDENT	\$
		If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
								E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Rapid City
300 6th St.
Rapid City, SD 57701

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE