

**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**PROPOSED REGULAR MEETING AGENDA**  
**Tuesday, February 3, 2026, 9:00 AM**  
**Commission Chambers**



**Ron Weifenbach**, Chair, District 2 | **Ron Rossknecht**, Vice-Chair, District 1  
**Deb Hadcock**, District 3 | **Jerry Derr**, District 4 | **Gary Drewes**, District 5

**Agenda disclaimer: The preferred practice of the Board is to proceed through the agenda in the order it is published. From time to time, agenda items may be disposed of quickly leaving a gap in the meeting agenda prior to the next advertised agenda item start time. To utilize time effectively in those circumstances, the Board may move items up on the agenda to fill those gaps.**

*Welcome to the Tuesday, February 3, 2026 meeting. Please silence cell phones, pagers, and other electronic communication devices. Agendas and speaker request forms are located at the back of the Chambers.*

Page

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum (Teleconference)**
- 3. Moment of Silent Reflection**
- 4. Pledge of Allegiance**
- 5. Review and Approve Agenda**

**Procedural Motion** - Move to approve agenda as presented.








**6. Consent Agenda**

The Board of Commissioners uses a **Consent Agenda** to act on non-controversial and routine items. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or a Citizen. The consent agenda contains the following items:

**Recommended Motion** - Move to approve the consent agenda as presented.

- a. Approve the minutes of the Regular Meeting - January 20, 2026

10 - 22

- b. Approve the vouchers in the amount of \$1,021,087.47 23 - 74  
[02.03.2026 INVOICES-combined.pdf](#) 
- c. Acknowledge the filing of petitions as application for the 75 - 80  
incorporation of the proposed RBR Road District by the voters  
within the proposed district boundaries (AUD)  
[memo petition to form-combined.pdf](#) 
- d. Acknowledge Disinterment Permit #1693560(COM) 81 - 82  
[Disinterment Permit 1693560.pdf](#) 
- e. Approve the abatement applications for tax year 2024 and 83 - 115  
2025 for Amanda Heiland, Parcel #8006138, \$13.28, \$15.78;  
Sklya Fast Horse, Parcel #8007375, \$12.62, \$12.62; Cody  
James, Parcel #8004247, \$123.44, \$108.46; Ryan Jackson,  
Parcel #8007235, \$77.34, \$61.56; Tax year 2024 for Black Hills  
FCU, Parcel #54431, \$5,837.14. Tax year 2025 for Daniel Ader,  
Parcel #8009599, \$63.14; Ann Louise Beidinger, Parcel  
#8008190, \$52.10; Jason Bloomgren, Parcel #8007417, \$67.88;  
Kent Brown, Parcel #8010279, \$175.20; Franklin Bertram,  
Parcel #72231, \$632.68; Commnet Cellular INC, Parcel #73158,  
\$339.28; AT&T Wireless, Parcel #73202, \$175.46, Parcel  
#73209, 147.56; Pennington County Parcel #73944, \$4,683.04;  
City of Rapid City, Parcel #74173, \$21.26, Parcel #73943,  
\$33,771.44; Nathan Varilek, Parcel #33689, \$2,026.09; Anthony  
Hanig, Parcel #8012436, \$876.15; Paula Ewing, Parcel  
#8001916, \$167.84; South Dakota Housing, Parcel #25883,  
\$1,754.99; Santana Brunsch, Parcel #8008804, \$38.56; Dianne  
Mashek, Parcel #29746, \$1,247.92. (DOE)  
[ABATEMENTS FEB 3 MEETING.pdf](#)   
[ABATEMENTS FEB 3 2026 MEETING.pdf](#)   
[Abatement Feb. 3 Meeting.pdf](#) 
- f. Approve the Permit to Occupy Right-Of-Way and road 116 - 119  
closure/traffic control for the 2026 Deadwood Mickelson Trail  
Marathon (HWY)  
[Permit to Occupy ROW Deadwood Mickelson Trail Marathon](#)  
[CONSENT.pdf](#) 



- |    |  |     |
|----|--|-----|
| g. | Declare surplus for the purpose of trade, one 2020 John Deere 772G motor grader, Serial Number 1DW772GPPLF706188, County Asset Number 06188 (HWY)<br><a href="#">Motor Grader Surplus for the Purpose of Trade CONSENT.pdf</a> | 120 |
| h. | Authorize the Highway Department to advertise and let 2026 annual construction projects (HWY)<br><a href="#">Authorization to Let Annual Construction Projects CONSENT.pdf</a>   | 121 |
| i. | Authorize the Highway Department to advertise and let 2026 annual supplies and materials (HWY)<br><a href="#">Authorization to Let Annual Supplies and Materials CONSENT.pdf</a>   | 122 |
| j. | Acknowledge Personnel Actions Report(HR)<br><a href="#">Personnel Actions Report.pdf</a>   | 123 |



## 7. Items from the Public per SDCL § 1-25-1

Speaker request form is required. Action will not be taken during this section on any issues brought forth that are not properly noticed. Speakers under this section will be recorded in the minutes by name and area of interest.

## 8. Items from Auditor

- |    |  |           |
|----|--|-----------|
| a. | New Retail (on-off sale) Wine and Cider License and New Retail (on-off sale) Malt Beverage License: Pine Rest Cabins, LLC<br><a href="#">LIQ Pine Rest.pdf</a><br><br><b>Recommended Motion</b> - Move to approve the new license for Retail (on-off sale) Wine and Cider License and Retail (on-off sale) Malt Beverage License for Pine Rest Cabins LLC. | 124 - 128 |
| b. | Renewal Retail (on-off sale) Wine and Cider License<br><a href="#">Renewal BOC 2025 wine BH Helicopters-combined.pdf</a><br><br><b>Recommended Motion</b> - Move to approve the renewal of the following Retail (on-off sale) Wine and Cider license and release licenses upon payment of appropriate property taxes.                                      | 129 - 131 |
| c. | Renewal of Retail (on-sale) Liquor License with Sunday Sales - New Underwood Roping Club<br>Planning & Zoning has identified significant issues with this renewal.   | 132 - 134 |



**9. Items from Sheriff**

- a. USFS Contract Funding Update 135  
[2.3.26 USFS Contract Update.pdf](#)   
Informational only
- b. Law Enforcement Wage Discussion 136 - 138  
[SO LE wage discussion memo.pdf](#)   
Informational only

**10. Planning - Board of Adjustment Hearings - 9:30 a.m.** 139 - 140

[PZ 02-03-26 agenda.pdf](#) 

**Procedural Motion** - Move to convene as the Board of Adjustment.

- a. Variance / COVA 25-0022 141 - 148  
The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback for a telecommunications tower to a dwelling  
[B - VA 25-022 The Towers Setback.pdf](#)   
Staff recommended to continue COVA 25-0022 to the February 17, 2026, Board of Adjustment meeting, as staff could not verify that the required notification letters have been sent.  
**Recommended Motion** - Move to continue COVA 25-0022 to the February 17, 2026, Board of Adjustment meeting.
- b. Variance / COVA 25-0020 149 - 168  
The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback to 1.1 times the tower height for a telecommunications tower(Cont from the 1/20/26 BOC mtg)  
[A - VA 25-020 The Towers - Tower Height.pdf](#)   
Staff recommended to continue COVA 25-0020 to the February 17, 2026, Board of Adjustment meeting, so this item can be heard at the same time as Variance / COVA 25-0022.  
**Recommended Motion** - Move to continue COVA 25-0020 to the February 17, 2026, Board of Adjustment meeting.
- c. Variance / COVA 25-0023 169 - 183

Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Lodi Lane)

[C -VA25-0023 Meadow Valley Lodi Lane.pdf](#) 

Staff recommended denial of COVA25-0023, as there are no special conditions on the subject property that would support approval.

\*If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

**Recommended Motion** - Move to deny COVA25-0023, as there are no special conditions on the subject property that would support approval.

d. Variance / COVA 25-0024 184 - 193

Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Anderson Road)

[D -VA25-0024 Meadow Valley Anderson Road.pdf](#) 

Staff recommended denial of COVA25-0024, as there are no special conditions on the subject property that would support approval.

\*If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

**Recommended Motion** - Move to deny COVA25-0024, as there are no special conditions on the subject property that would support approval.

e. Variance / COVA 26-0001 194 - 205

Shifting Spaces, LLC; Stephanie Nesselhuf. To reduce the rear yard setback for an existing garage

[E - VA 26-0001 Stephanie Nesselhuf Setback.pdf](#) 

Staff recommended approval of COVA 26-0001 with two (2) conditions.

**Recommended Motion** - Move to approve COVA 26-0001 with two (2) conditions.

f. Variance / COVA 26-0002 206 - 210

Randall and Mary Daughenbaugh; Davis Engineering-Agent. To reduce the required setback

[F - VA 26-0002 Randall Daughenbaugh Setback.pdf](#) 

Staff recommended to continue COVA 26-0002 to the February 17, 2026, Board of Adjustment meeting to allow staff time to work out the legal non-conforming use on the property.

**Recommended Motion** - Move to continue COVA 26-0002 to the February 17, 2026, Board of Adjustment meeting.

- g. Subdivision Regulations Variance / COSV 25-0007: 211 - 219  
Phyllis Cole Trustee; PK Land Surveying/Martin Kost-Agent. To waive Ordinance 14 Standards

[G - SV25-0007 Phyllis Cole Ord 14 Standards.pdf](#) 

Staff recommended denial of COSV25-0007, as there are no special conditions on the property that would excuse literal enforcement of Ordinance 14 standards.

\*If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

**Recommended Motion** - Move to deny COSV25-0007, as there are no special conditions on the property that would excuse literal enforcement of Ordinance 14 standards.

- h. Appeal of Planning Director's Decision. Dan Lundeen (*Cont from the 1/20/26 BOC mtg*) 220 - 224

[H - Dan Lundeen Appeal.pdf](#) 

Staff recommended to deny the request for submittal of a Variance and that the Planning Director's decision should stand, since the absence of a hardship illustrates that a hesitance to complete an additional procedural requirement does not qualify as a legitimate hardship.

**Recommended Motion** - Move to deny the request for submittal of a Variance and that the Planning Director's decision should stand, since the absence of a hardship illustrates that a hesitance to complete an additional procedural requirement does not qualify as a legitimate hardship.

**Procedural Motion** - Move to adjourn as the Board of Adjustment and reconvene as the Board of Commissioners.

## 11. Items from Highway Department

- a. First Reading Ordinance 11 Amendment – Criteria for the Installation, Relocation, Repair or Expansion of Utilities or Any Ground Disturbing Activity Within Public Right-Of-Ways Under Pennington County's Jurisdiction (*Cont. from the 01/20/26*) 225 - 267

BOC mtg)

[2026.02.03 First Reading Ordinance 11 Amendment.pdf](#) 

[2026.01.12 Black Hills Energy Ordinance 11 Comments.pdf](#) 

**Recommended Motion** - Move to approve the first reading of Ordinance 11 Amendment.

- b. 2026 Bridge Reinspection Program Resolution 268 - 270

[Bridge Reinspection Program Resolution 2026-02-03-1.pdf](#) 

**Recommended Motion** - Move to approve the 2026 Bridge Reinspection Program Resolution.

## 12. Items from Human Services

- a. John T. Vucurevich Foundation Discretionary Grant (2026-2027) Application 271

[HS-JTVF Grant Application 2026-2027-1-Memo.pdf](#) 




**Recommended Motion** - Move to authorize staff to submit a grant application to the John T. Vucurevich Foundation.

## 13. Items from Commission Office

- a. Board of Commissioners Bylaws and Rules of Procedure Annual Review -*Jordan Neeb* 272 - 296

Per Article 8 of the current Bylaws and Rules of Procedure (last approved January 2, 2024), the Board will conduct an annual review of the document in January of each year. The Commission Office has prepared a comprehensive review, and many items have been flagged for update (see attached memo).

### **Documents (from 01/06/26 meeting):**

- [Memo - Bylaws and Rules of Procedure Update 2026.pdf](#) 
- [Current BOC BYLAWS AND RULES OF PROCEDURE - 2024.pdf](#) 
- [DRAFT BOC Rules of Procedure 2026.pdf](#) 

**Recommended Motion** - Move to approve the Rules of Procedure as presented (or with modifications).

- b. Board of Commissioners Code of Conduct Update - *Jordan Neeb* 297 - 330





Early in 2025, the Board asked the State's Attorney's Office to review and revise the Code of Conduct. The most recent version of the Code

was approved in 2014. I have attached their draft version for review, but I also offer a more comprehensive update to the document from the Commission Office. The attached memo explains the major differences between the three versions.

**Update from 01/06/26 meeting:** Commissioner Hadcock had requested the draft Code of Conduct be revised to include clarification on the investigation and appeal processes. I attempted to incorporate the Board's concerns. In revising the Code of Conduct, the goal was to strike an appropriate balance between fairness, accountability, administrative practicality, and legal risk management. Several alternative enforcement models were considered, including more formalized investigative and appeal processes. While such approaches may offer procedural structure, they also introduce significant complexity, administrative burden, and potential legal exposure, particularly when applied to an elected governing body. The revised framework therefore emphasizes clarity of expectations, transparency, and proportional response, while preserving the Board's discretion to conduct preliminary fact-gathering when warranted. This approach ensures that concerns can be reviewed thoughtfully and consistently, without automatically triggering rigid quasi-judicial procedures that may discourage informal resolution, incentivize frivolous complaints, or create unintended due process obligations. By maintaining flexibility and Board control, the revised framework supports fairness and accountability while protecting both the integrity of Board governance and the efficient operation of County government.

[2026 Code of Conduct DRAFT 02-03-26 Showing Changes.pdf](#) 

**Documents (from 01/06/26 meeting):**

- [Memo - Code of Conduct Update 2026.pdf](#) 
- [Current PC Code of Conduct Final 2014.pdf](#) 
- [SAO DRAFT Code of Conduct 2025.pdf](#) 
- [2026 Code of Conduct DRAFT.pdf](#) 

**Recommended Motion** - Move to approve the Rules of Procedure as presented (or with modifications).

- c. 2026 Legislative Session -*Commissioner Drewes* 331 - 357  
This is an opportunity for the Board to consider and take any desired action on proposed bill/session activity or any other legislation-related items as deemed necessary.

**Documents:**

[2026 South Dakota Legislative Bills as of 01-30-26.pdf](#) 

## 14. Updates/Reports from Commissioners

This is a time for individual members to bring forth ideas or concerns to the full Board. Official action will not be taken on any items brought forth at this time. Direction may be given to bring items back before the Board for future consideration.

### **Meetings/Committee Reports**

- Derr - No committee meetings scheduled.
- Drewes - Elevate Board, Complete Health Center
- Hadcock - PC Housing & Redevelopment, Planning Commission
- Rossknecht - PC Housing & Redevelopment, BH Council of Local Govt
- Weifenbach - RC Public Library Board, BH Council of Local Govt
- ALL - SDACC Legislative Update, BH Stock Show Kick Off, Crackerbarrel

### **15. Executive Session per SDCL § 1-25-2**

**Procedural Motion** - Move to enter executive session pursuant to SDCL 1-25-2(1) for the purposes of discussing personnel.

#### **Personnel Matter(s) per 1-25-2(1)**

- a. Department Head Annual Review
- b. Director of Equalization position(*Cont from 1/20/26 BOC mtg*)

#### **Contractual/Pending Litigation per 1-25-2(3)**

### **16. Adjourn**

**Recommended Motion** - Move to adjourn.

Pennington County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and need accommodations, please notify the Commissioners' Office at (605) 394-2171 at least 24 hours prior to the meeting so that appropriate services and auxilliary aids are available.

The Pennington County Board of Commissioners met at 9:00 a.m. on Tuesday, January 20, 2026, in the Commission Chambers in the County Administration Building, Rapid City, South Dakota. Chair Ron Weifenbach called the meeting to order with the following Commissioners present: Gary Drewes, Deb Hadcock, Ron Rossknecht and Jerry Derr.

**REVIEW AND APPROVE AGENDA**

MOVED by Derr and seconded by Hadcock for Item 13F to be presented before 13E. Vote: Unanimous

MOVED by Hadcock and seconded by Derr to approve agenda as presented. Vote: Unanimous.

**CONSENT AGENDA**

MOVED by Rossknecht and seconded by Drewes to approve the consent agenda as presented.

- a. Approve the minutes of the regular meeting - January 6, 2026
- b. Acknowledge the Auditor's Account of the Treasurer
- c. Acknowledge the determination of delinquent real estate taxes for the 2024 taxes payable in 2025 for the following funds: General \$205,512.05; Accumulated Building \$28,397.36; Fair \$2,307.92; Library \$2,417.68; Fire \$1,167.40; Unorganized Road \$11,609.74
- d. Acknowledge Notice of Intent to Conduct a Raffle - Rochford Rural Fire Association
- e. Approve the 1ST QTR 2026 LEMPG (Local Emergency Management Performance Grant) with the State of South Dakota
- f. Acknowledge Volunteers for December 2025
- g. Approve the abatement application for tax year 2025 for Julian Whitcher, Parcel #62645, \$1,106.13

**ITEMS FROM THE CENTRAL STATES FAIR, INC.**

2026 Black Hills Stock Show Opening – Mr. Jeffries, General Manager: MOVED by Drewes and seconded by Derr to approve the Chair's signature on the Executive Proclamation proclaiming Friday, January 30 through Saturday, February 7, 2026, as the 68th Annual Black Hills Stock Show and Rodeo Rapid City. Vote: Unanimous.

**ITEMS FROM THE PUBLIC PER SDCL § 1-25-1**

Robert Anderson – Sheriff Station and Ordinance 25-18; James Bialota – MacArthur Grant and SDCL 22-11-10; Patty Brunner – Ordinance 25-18; Dan Mullaly – Sheriff Station and Ordinance 25-18; Sherrie Nutter – Sheriff Station and Ordinance 25-18

**ITEMS FROM PENNINGTON COUNTY HOUSING AND REDEVELOPMENT**

COMMISSION Mr. Bryan Achbach, Executive Director of PCHRC: MOVED by Derr and seconded by Drewes to authorize the Board chair to sign and submit the letter of support for PCHRC Rental Assistance Demonstration/Section 18 Blend Conversion of Jackson Heights, River Ridge, and Valley View properties as presented. Vote: Unanimous.

**EXECUTIVE SESSION PER SDCL § 1-25-2**

Contractual/Pending Litigation per 1-25-2(3) - 2026 County Extension MoU: MOVED by Derr and seconded by Drewes to go into Executive Session for contractual matters per 1-25-2(3). Vote: Unanimous. The Board remained in Executive Session from 9:41 a.m. until 10:28 a.m. MOVED by Derr and seconded by Rossknecht to come out of Executive Session. Vote: Unanimous.

**ITEMS FROM PLANNING & ZONING**



**BOARD OF ADJUSTMENT:** MOVED by Derr and seconded by Weifenbach to convene as the Board of Adjustment. Vote: Unanimous.

a. Variance / COVA 25-0020: The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback to 1.1 times the tower height for a telecommunications tower: MOVED by Hadcock and seconded by Drewes to continue VA 25-0020 to the February 3, 2026, meeting, so this item can be heard at the same time as VA 25-0022. Vote: Unanimous.

b. Variance / COVA 25-0021: Dean and Sharene Hass. To reduce the setback to the north property line for a proposed garage on the subject property: MOVED by Rossknecht and seconded by Drewes to approve variance VA 25-0021 with three (3) conditions included (Full conditions are available on the web at <https://www.pennco.org/boc> and in person at the Planning & Zoning Office.) MOVED by Rossknecht and seconded by Drewes Vote: Unanimous.

c. Appeal of Planning Director's Decision. Dan Lundeen. MOVED by Derr and seconded by Drewes to continue the variance appeal to February 3, 2026 meeting. Vote: Unanimous.  
MOVED by Hadcock and seconded by Rossknecht to adjourn as the Board of Adjustment and reconvene as the Board of Commissioners. Vote: Unanimous.

**PLANNING - CONSENT AGENDA**

MOVED by Hadcock and seconded by Derr to approve the Planning consent agenda as presented. Vote: Unanimous.

a. Major Planned Unit Development Overlay Amendment Review / PUR 23-02: Katie Smirnova and Brett Walfish. To review an existing Planned Unit Development Overlay to allow a. Specialty Resort with twenty six (26) Conditions.

b. Road Name Change: Pennington County. To rename a 66-foot-wide access easement from Bison Loop to Bison Trail

c. Preliminary Plan / COPPL 25-0013: Phyllis Cole. To subdivide and create Lot 1 and Lot 2 of Cole Subdivision with six (6) conditions.

**PLANNING - REGULAR AGENDA**

a. Public Hearing of Rezone / CORZ 25-0014: Dan and Cheryl Fuller. To rezone from Rural Residential District to Low Density Residential District. MOVED by Rossknecht and seconded by Derr to approve CORZ 25-0014. Vote: Unanimous.

**NOTICE OF FACT OF ADOPTION**

On January 20, 2026, the Pennington County Board of Commissioners approved an amendment to the official Zoning Map: Rezone 25-0014 (Dan Fuller) to rezone from Rural Residential District to Low Density Residential District.

b. Public Hearing of Comprehensive Plan Amendment / COCA 25-0011 - Approval by Resolution: Timothy and Kim McGriff / TK Ranch, LLC. To amend the Comprehensive Plan to change the Future Land Use from Rural Residential District to Commercial District  
MOVED by Hadcock and seconded by Derr to approve COCA 25-0011. Carried 4-0 Drewes absent

**NOTICE OF FACT OF ADOPTION**

On January 20, 2026, the Pennington County Board of Commissioners approved by resolution an amendment to the official Comprehensive Plan "View to 2040" – Comprehensive Plan Amendment 25-0011 (Timothy and Kim McGriff) to amend the Comprehensive Plan to change the Future Land Use from Rural Residential District to Commercial.

Comprehensive Plan “View-to-2040” (CA 25-0011 Timothy and Kim McGriff / TK Ranch, LLC)

Resolution Amending the Pennington County  
Comprehensive Plan “View-to-2040”

Whereas, SDCL § 11-2-28 authorizes a county to amend the Comprehensive Plan; and,  
Whereas, the Pennington County Board of Commissioners (“Board”) adopted the Comprehensive Plan “View-to-2040” (“Plan”) on May 5, 2020; and,  
Whereas, the Plan is incorporated by this reference and available at [www.pennco.org](http://www.pennco.org); and,  
Whereas, the Board approved an amendment to Section 202 of the Pennington County Zoning Ordinance to rezone the real property described as:

Lot 4, Block 2, Dead Broke Subdivision, Section 1, T2S, R4E, BHM, Pennington County, South Dakota; and,

Whereas, the Board has concluded that the Plan must be amended in light of the aforementioned amendment to Section 202 of the Pennington County Zoning Ordinance to ensure harmony in our Future Land Use such that development may be guided in a way that accounts for the public health, safety, and general welfare, as well as the other statutory purposes set forth in SDCL § 11-2-12; and,

Now, Therefore, Be It Resolved By The Pennington County Board of Commissioners:

1. That the Future Land Use Map of Pennington County contained in Section 3, page 15 of the Plan and available on the County’s geographic information system, be amended to change the Future Land Use designation for the real property described as:

Lot 4, Block 2, Dead Broke Subdivision, Section 1, T2S, R4E, BHM, Pennington County, South Dakota, from Rural Residential District to Commercial District.

Dated this 20th day of January, 2026.

PENNINGTON COUNTY COMMISSION

/s/ Ron Weifenbach, Chairperson

ATTEST: /s/ Sabrina Green, Auditor

c. Public Hearing of Rezone / CORZ 25-0013: Timothy and Kim McGriff / TK Ranch, LLC. To rezone from Rural Residential District to Commercial District. MOVED by Rossknecht and seconded by Derr to approve CORZ 25-0013. Vote: Unanimous.

NOTICE OF FACT OF ADOPTION

On January 20, 2026, the Pennington County Board of Commissioners approved an amendment to the official Zoning Map: Rezone 25-0013 (Timothy and Kim McGriff) to rezone from Rural Residential District to Commercial District.

d. Public Hearing of Ordinance Amendment / OA 25-18: Pennington County. To amend Section 322 Special Animal Keeping Regulations [to amend and supersede the existing Section 322 Special Animal Keeping Regulations]. MOVED by Hadcock and seconded by Derr to continue to the March 3, 2026 commission meeting Vote: Unanimous.

e. Public Hearing of Ordinance Amendment / OA 25-16: Pennington County. To amend Section 317 Alternative Energy [to amend and supersede the existing Section 317 Alternative Energy]. MOVED by Derr and seconded by Rossknecht to continue to the April 7<sup>th</sup>, 2026 meeting. Vote: unanimous

F. Comprehensive Plan View to 2040 Amendment Recommendation. Pennington County MOVED by Derr and seconded by Hadcock for the Board of Commissioners to instruct the Planning Director to amend the Pennington County Comprehensive Plan, the county's long-range policy document guiding growth and land use decisions through 2040, to prohibit utility-scale wind and solar energy facilities in agricultural zoning districts and restrict such facilities to industrially zoned districts only. The amended Comprehensive Plan should then be returned for Board review at the February 17, 2026 meeting. Vote: Unanimous.

#### **ITEMS FROM AUDITOR**

a. Renewal - Retail (on-sale) Liquor Licenses with Sunday Sales: TK Saloon & Grill MOVED by Derr and seconded by Hadcock to approve the renewal of the TK Saloon & Grill Retail (on-sale) Liquor License with Sunday Sales and release license upon payment of appropriate property taxes. Vote: Unanimous

b. Renewal of Retail (on-sale) Liquor License with Sunday Sales - New Underwood Roping Club. MOVED by Derr and seconded by Rossknecht to continue this item to the February 3, 2026, meeting. Vote: Unanimous.

#### **ITEMS FROM SHERIFF**

a. Apple Valley Sheriff Substation. MOVED by Derr and seconded by Hadcock to approve the Apple Valley Sheriff Substation project as presented. Vote: Unanimous. MOVED by Rossknecht and seconded by Drewes to approve the additional enhancements for the Apple Valley Sheriff Substation in an amount not to exceed \$90,000.00, and to authorize funding from the Accumulated Building Fund. Vote: Unanimous.

b. Inmate Transportation Bus Update. MOVED by Derr and seconded by Drewes to declare the 2014 MCI transport bus, county asset #13429B, as surplus property to be advertised and sold to the highest bidder. Vote: Carried 4-0. Hadcock absent

c. Safety Greeter - Volunteer Description. MOVED by Derr and seconded by Drewes to approve the job description for Safety Greeter (Volunteer) as presented and authorize staff to advertise and fill the position. Vote: Carried 4-0, Hadcock absent

#### **ITEMS FROM BUILDINGS & GROUNDS**

a. Request to Purchase Bobcat L95 Compact Wheel Loader. MOVED by Derr and seconded by Rossknecht to authorize Building and Grounds to purchase one Bobcat L95 Compact Wheel Loader from Jenner Equipment, Rapid City, SD in the amount of \$97,230.19 from the Sourcewell Cooperative Purchasing Contract #020223. Vote: Unanimous.

b. 130 Kansas City Street Remodel – Authorization to Advertise for Bids. MOVED by Hadcock and seconded by Rossknecht to authorize Buildings & Grounds to advertise for bids for the 130 Kansas City Street, Former County Administration Building Remodel Project, as designed by CO-OP Architecture. Vote: Unanimous.

#### **ITEMS FROM EMERGENCY MANAGEMENT**

a. 2025 December Windstorm Disaster Declaration Resolution  
MOVED by Derr and seconded by Hadcock to approve a resolution to declare a state of disaster in Pennington County due to damages sustained during the windstorm that occurred on December 17th & 18th 2025. Vote: Carried 4-0, Rossknecht absent

Declaration of Local Disaster:

2025 December Windstorm Resolution and Proclamation for Pennington County

WHEREAS the Pennington County Board of Commissioners, at their regular meeting on January 20th, 2026, do hereby enact the following resolution;

WHEREAS, the Director of Emergency Management for Pennington County does hereby find with the assistance of department directors from Pennington County and municipalities within Pennington County:

1. That on December 17th and 18th, 2025, Pennington County was impacted by a record-breaking windstorm with gusts reaching speeds of 101 miles per hour
2. That this windstorm resulted in widespread damage to multiple publicly owned structures, power transmission infrastructure, and thousands of tons of destroyed trees
3. That the multi-day power outage resulted in the need to open public shelters
4. That the volume of vegetative debris needing to be cleared from public rights-of-way and subsequently collected and processed by the regional solid waste facility has caused immediate financial hardship due to staffing needs, wear, and maintenance on large debris transportation and processing equipment
5. That this debris clearing and processing will result in future financial burden due to early equipment replacement needs and increased costs incurred from normal maintenance projects that are being deferred while staff and crews focus on storm recovery work
6. That financial constraint from generally flat revenues, resulting in some budgets already drawing from limited reserves in 2026, leaves limited fiscal elasticity for local budgets to absorb the increased costs associated with storm recovery efforts and risks jurisdictions defaulting on other essential operational obligations

NOW, THEREFORE, IT IS HEREBY RESOLVED AND PROCLAIMED that a windstorm disaster does now exist throughout said County; and

BE IT FURTHER RESOLVED that the Pennington County Board of Commissioners for, and on behalf of the citizens of Pennington County, request that the Governor of the State of South Dakota recognize Pennington County's disaster declaration and invoke pertinent clauses in State and Federal law to facilitate any relief as may be available; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said disaster, the powers, functions, and duties of the Emergency Management Office of Pennington County shall be/were those prescribed by State Law and the Ordinances, Resolutions, and approved plans of Pennington County in order to mitigate the effects of said disaster.

Approved this 20th day of January, 2026.

PENNINGTON COUNTY BOARD OF COMMISSIONERS

/s/ Ron Weifenbach, Chair

ATTEST BY: /s/ Sabrina Green Auditor

**ITEMS FROM EQUALIZATION**

a. Director of Equalization - Succession Training Plan and Request for Pay Increase. MOVED by Derr and seconded by Hadcock to continue into next commission meeting on February 3, 2026 to look at qualifications of internal promotion Vote: Unanimous

**ITEMS FROM FIRE ADMINISTRATION**

- a. Ambulance and Emergency Medical Services Update: Informational Only
- b. Range Fire Suppression Assistance Resolution

MOVED by Derr and seconded by Rossknecht to approve the Range Fire Suppression Assistance Resolution authorizing those designated persons to request range fire suppression assistance from the South Dakota State Wildland Fire coordinator, Wildland Fire Division. Vote: Unanimous.

PENNINGTON COUNTY, SD RESOLUTION

Fire Suppression Assistance Authorized Designee Resolution

WHEREAS, South Dakota Codified Law 41-20A-11 provides:

Assistance in suppression of range fire within county--Reimbursement of expenses: At the request of a board of county commissioners or a person designated by a board of county commissioners for such purpose, the state wildland fire coordinator may assist in the suppression of any range fire within the county. If any assistance provided by the coordinator includes the use of more than six state employees and more than two vehicles, the county to which the assistance is given shall reimburse the coordinator for the reasonable expenses incurred, and;

WHEREAS, at the time of a fire emergency there is insufficient time to convene the Board of County Commissioners to make such requests, and;

WHEREAS, the South Dakota Wildland Fire Coordinator has requested that the Pennington County Commission designate a person(s) with authority to request fire suppression assistance on behalf of the County and to obligate County funds when necessary for said purpose.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Pennington County Board of Commissioners, that the individuals listed below are hereby designated and authorized to request, on behalf of Pennington County, fire suppression assistance from the state wildland fire coordinator as deemed necessary within Pennington County and to further obligate county funds when necessary for said purpose:

Pennington County Fire Assistance Authorization designees: County Fire Administrator, Jerome Harvey; Fire Service Board Members: Dave Lindblom-Chair, Eric Chase-ViceChair; County Commissioners: Weifenbach-Chair-Term exp.2028, Rossknecht Vice-Chair, Hadcock-Term exp. 2026 and Fire Service Board Liaison, Emergency Management: Dustin Willett-Director, Adam Davis-Deputy Director; Sheriff's Office: Brian Mueller-Sheriff, Mark Hughes-Chief Deputy, Willie Whelchel-Chief Deputy; ESCC: Kevin Karley-Director, Stephanie Olson-Deputy Director.

BE IT FURTHER RESOLVED, that the designation and authority granted herein shall continue in full force and effect until otherwise changed by Resolution of the Board, and;

BE IT FURTHER RESOLVED, that pursuant to SDCL 7-18A-8, the designation and authority granted herein is deemed necessary for the immediate preservation of the public peace, health and safety of Pennington County and accordingly, this Resolution shall take effect immediately upon approval of the Board. This Resolution was duly passed and adopted at a regular meeting of the Pennington

Approved this 20th day of January, 2026.

PENNINGTON COUNTY BOARD OF COMMISSIONERS

/s/ Ron Weifenbach, Chair

ATTEST BY: /s/ Sabrina Green Auditor

**ITEMS FROM HIGHWAY DEPARTMENT**

a. First Reading Ordinance 11 Amendment – Criteria for the Installation, Relocation, Repair or Expansion of Utilities or Any Ground Disturbing Activity Within Public Right-Of-Ways Under Pennington County’s Jurisdiction MOVED by Hadcock and seconded by Drewes to continue to next commission meeting on February 3, 2026 Vote: Unanimous.

#### **ITEMS FROM HUMAN RESOURCES**

a. 2026 Resolution - Drug Free Workplace: Information only

b. Personnel Actions Report MOVED by Derr and seconded by Drewes to approve all personnel actions, including the 39 backdated to 12/21/2025. Vote: Unanimous.

Amounts listed are hourly, bi-weekly, yearly or per meeting, depending on position: 24/7: Effective 12/21/2025; Michael Barnes, \$21.39; Paul Brosz, \$26.23; L'Dorian Bullock, \$21.39; Effective 02/02/2026; Marie Kellar, \$20.98; Auditor: Effective 01/08/2026; Linda Soucy Tilley, \$21.71; Care Campus; Effective 12/21/2025: Amy Peterson, \$29.78; Bryan Reed, \$25.20; Effective 02/02/2026; Courtney Armstrong, \$24.73; Daniel Knosp, \$24.73; Dalton McDaniel, \$21.84; Lisa Renne, \$21.84; ESCC: Effective 02/01/2026; Blake (Geddings) Parr, \$28.20; Nicole Nelson, \$32.80; Alexandria Weaver, \$31.04; Effective 02/15/2026; Victoria Sheets, \$34.76; Human Services: Effective 02/01/2026; Lee Borries, \$29.43; Register of Deeds: Effective 01/11/2026; Mone Larsen, \$21.71; Sheriff: Effective 12/21/2025; Stephanie Born, \$31.72; Nichole Dubbs, \$24.72; Tana Gajeski, \$19.99; Mark Hughes, \$63.59; William Kimball, \$37.63; Kylie Kintigh, \$35.20; Jeremy Milstead, \$40.64; Rodney Neisent, \$28.60; David Olson, \$42.12; David Riley, \$39.15; Branden Spence, \$31.63; Keith Wetzel, \$28.60; Sheb Whelchel, \$68.05; Paetyn Yeshulas, \$31.63; Caleb Dirksen, \$32.77; Effective 02/01/2026; Moses Brave Heart, \$31.04; Effective 02/02/2026; Steven Flammig, \$ 30.46; Sheriff Jail: Effective 12/21/2025; Ash Cox, \$34.76; Daniel Christopher, \$37.38; Mikki Mogensen, \$31.16; Taylor Muhlbeier, \$44.22; Rachel Patenode, \$134.64; Joshua Sanders, \$28.20; Eva Twiss, \$29.80; Yolanda Vivardo, \$39.38; Nicholas Wheeler, \$28.20; Kenneth Wilson, \$47.32; Michael Wojcik, \$40.45; Jacob Zetocha, \$28.20; Effective 01/18/2026; Paige Myrick, \$19.63; Conor Aldrige, \$22.12; Effective 02/02/2026; Mary Burns, \$20.98; Kodi Newsome, \$27.67; Mauritz Venter, \$27.67; State’s Attorney: Effective 12/21/2025; Susan Carpenter, \$3532.00; Cristina Zlefer Dowling, \$33.78; Megan Hutmacher, \$25.68; Tifanie Petro, \$4100.80; Brooke Romeo, \$3140.00; Effective 02/02/2026; Ciara Tipton, \$24.73; Treasurer: Effective 12/21/2025; Aaron Thies, \$25.17; Ashley Van Cleave, \$31.78; Effective 01/18/2026; Karissa Ellis, \$22.96; Joy Leetch, \$22.12; Effective 01/20/2026; Natashja Armstrong, \$18.90; Constance “Connie” Tempte, \$18.90; Effective 02/02/2026; Jeanne Heitz, \$18.90;

c. Request for Authorization to Temporarily Fill RN Vacancy Using Medication Technician Classification MOVED by Derr and seconded by Hadcock to approve Sheriff’s Office request to fill current Registered Nurse vacancy with Medication Technician personnel, effective immediately. Vote: Unanimous.

#### **ITEMS FROM HUMAN SERVICES**

a. Human Services Staff Recognition Award: Informational Only

b. South Dakota Department of Veterans Affairs Salary Reimbursement. MOVED by Derr and seconded by Drewes to approve the reimbursement request form and direct staff to submit the executed document and certified minutes to SDDVA. Vote: Unanimous.

#### **PENNINGTON COUNTY COUNCIL ON AGING**

a. Prairie Hills Transit 2026 Request

MOVED by Derr and seconded by Rossknecht to approve the funding request of \$10,000 to Prairie Hills Transit.

Substitute Motion - MOVED by Hadcock and seconded by Derr to deny funding request of \$10,000 to Prairie Hills Transit. Vote: Carried 3-2 Aye Weifenbach, Hadcock, and Derr, Nay Rossknecht and Drewes

#### **ITEMS FROM COMMISSION OFFICE**

- a. 2026 Committee Liaison Assignments- Informational Only
- b. Board of Commissioners Bylaws and Rules of Procedure Annual Review - Informational Only
- c. Board of Commissioners Code of Conduct Update — Informational Only
- d. SDACC Membership – Informational Only
- e. HR Director Direction – Informational Only

#### **2026 LEGISLATIVE SESSION**

- a. Update on proposed bill/session activity
- b. Any other legislation related items as deemed necessary: Informational Only

#### **UPDATES/REPORTS FROM COMMISSIONERS:** Informational Only

Derr left meeting at 4:46 p.m. and did not return.

#### **CONSIDERATION OF THE VOUCHERS**

3 Swallow LLC, 1,000.00; 392 Creations, 92.00; 605 Therapy LLC, 3,300.00; A & A Professional Property Management, 737.00; A & B Business Inc, 806.40; A & B Business Inc, 2,434.09; A & B Welding Supply Co, 553.01; A & B Welding Supply Co, 634.23; A To Z Shredding, 391.33; Action Mechanical Inc, 22,650.00; Acute Care Surgery Of South Dakota, 80.94; Adaptamed, LLC, 1,688.00; Adriana Burns, 46.90; Adrianna Duman, 294.60; Advanced Drug Testing Inc, 397.20; Advantage Medical Company, 1,195.00; Allstate Peterbilt Group, 604.31; Amazon Capital Services Inc, 37.17; Amazon.Com Services, 1,466.98; Amazon.Com Services, 1,065.08; Amber L Odegard, 675.00; Amerigas Propane LP, 55.91; Amy Arledge, 100.00; Amy Leal, 40.00; Anderson Powdercoating, 800.00; Anker Law Group PC, 26,860.93; Annamarie Woodford, 2,294.20; Anytime Auto Sales, 185.00; Apco International Inc, 108.00; Architectural Specialties LLC, 3,577.25; AT&T Mobility, 149.69; AT&T Mobility, 43.73; AT&T Mobility, 32.48; AT&T Mobility, 979.86; Atlas SD Holdings LLC, 1,390.00; Avera Medical Group Infectious Disease Specialists Sioux Falls, 272.22; Avera Sacred Heart Hospital, 4,296.82; AVI Systems Inc, 709.00; Axon Enterprise Inc, 1,025.80; Axon Enterprise Inc, 234,769.04; Balco Uniform Co Inc, 6,254.42; Balco Uniform Co Inc, 286.00; Bankers Equipment Service Inc, 1,414.00; Bargain Barn Tire Center, 2,570.68; Behrens-Wilson Funeral Home, 5,520.00; Betsey Harris, 26,313.92; BH Chemical Company Inc, 16,749.96; BH Chemical Company Inc, 11,161.76; BH Energy, 284.73; BH Energy, 430.81; BH Energy, 574.91; BH Energy, 3,898.60; BH Energy, 73,792.40; BH Energy, 1,114.33; BH Orthopedic & Spine Center PC, 996.82; BH Regional Eye Institute LLP, 228.91; BH Roofing Co, 9,916.00; BH Urgent Care LLC, 273.00; BH Urgent Care LLC, 136.50; BH Works Inc, 461.64; Black Creek Integrated Systems Corp, 19,446.00; Black Creek Integrated Systems Corp, 45,681.29; Black Hills Oxford House, 1,200.00; Black Hills Window Cleaning Inc, 4,300.00; Blackstone Flats Apts LP, 1,000.00; Bluepeak, 1,498.77; Boom Investments, LLC, 600.00; Brad Menor, 360.00; Brenda Dahlke, 279.96; Bridgette R Banks, 861.00; Butler Machinery Company, 1,877.35; Carrington

Mortgage Services, LLC, 1,098.00; Cason Brown Consulting LLC, 405.00; Cassandra Nelson, 294.60; Catholic Social Services, 5,300.00; Cathy Stewart, 40.00; CC Property Management LLC, 400.00; CDW Government Inc, 23,976.73; CDW Government Inc, 4,010.16; Cedar Ridge Townhouses Inc, 1,000.00; Centerspace, LP, 1,000.00; Chandra Neilan, 354.00; Chapel Hill Funeral Home Inc, 1,295.00; Charm-Tex Inc, 1,653.40; Chris Hermansen, 100.00; City Of Chamberlain, 1,000.00; City Of Hill City, 211.35; City Of Rapid City, 7,146.41; City Of Rapid City, 190.86; City Of Rapid City, 35,930.17; City Of Rapid City -Water, 663.88; City Of Rapid City -Water, 816.98; City Of Rapid City -Water, 7,528.84; City Of Wall, 280.60; Clark Printing, 8,597.80; Clark Printing, 208.45; Climate Control Systems And Service LLC, 58,221.95; Clinical Laboratory Of The Black Hills, 8,725.00; Cna Surety, 216.00; Colbath & Sperlich PC, 250,127.84; Coleman Moore Company, 20,852.56; Colonial House, 1,890.86; Column Software PBC, 2,920.84; Column Software PBC, 715.49; Combined Public Communications, 20,786.19; Combined Public Communications, 214.00; Co-Op Architecture, 41,500.00; Copy Country, 905.91; Copy Country, 197.40; Coremr LC, 1,042.50; Cornerstone Rescue Mission, 359.00; Correct RX Pharmacy Services Inc, 17,227.51; Courtney Rehberg, 569.87; Crescent Electric Supply, 3,245.49; Crescent Electric Supply, 623.54; Crosswind Enterprises LLC, 283.00; Crum Electric Supply, 4,310.74; CT Chemicals LLC, 184.68; Cummins-Allison Corp, 7,551.28; Cynthia M Weichmann, 667.35; Dakota Business Center, 331.39; Dakota Business Center, 39,924.94; Dakota Plains Legal Services Inc, 53,637.25; Dakota Radiology Pet/Ct & MRI, 810.02; Dakota West Radiation Oncology, 98.62; Delta Dental Of South Dakota, 47,709.26; Dennis Supply - RC, 339.87; Denny Menholt Chevrolet, 2,969.60; Discovery Village Apartments, LLLP, 750.00; DLT Solutions LLC, 1,740.76; Door Security Products Inc, 214.28; Door Security Products Inc, 1,680.00; Duffy Law Firm, Prof. LLC, 46,831.60; Dustin Beaird, 100.00; Election Systems & Software LLC, 3,780.27; Elevate Rapid City, 260.00; Elizabeth A. Allison, 850.00; Emelia Basso, 294.60; EMW Solutions LLC, 4,960.16; Erick Rousselle, 93.41; Estes Park Apartments, 986.77; Everbridge Inc, 27,880.79; Evergreen Office Products, 1,527.21; Evergreen Office Products, 418.08; Executive Mgmt Fin Office, 464.00; Executive Mgmt Fin Office, 552.23; Fastenal Company, 258.40; Fbi National Academy Associates Inc, 860.00; Federal Express, 46.07; Ferguson Enterprises Inc #226, 4,426.74; Fidelity Security Life Insurance Co, 5,930.20; First Interstate Bank, 48.68; First Interstate Bank, 8,446.59; First Interstate Bank, 785.27; First Interstate Bank, 234.82; First Interstate Bank, 5,748.80; First Interstate Bank, 205.40; First Interstate Bank, 3,041.36; First Interstate Bank, 137.50; First Interstate Bank, 51.00; First Interstate Bank, 167.11; First Interstate Bank, 468.28; First Interstate Bank, 300.00; First Interstate Bank, 4,589.30; First Interstate Bank, 50.00; First Interstate Bank, 317.16; First Interstate Bank, 83.61; First Interstate Bank, 186.50; First Interstate Bank, 233.33; First Interstate Bank, 259.60; First Interstate Bank, 220.81; First Interstate Bank, 39.00; First Interstate Bank, 3,190.65; First Interstate Bank, 237.69; First Interstate Bank, 48.23; First Interstate Bank, 990.77; First Interstate Bank, 442.59; First Interstate Bank, 587.96; First Interstate Bank, 299.00; Flooring America, 325.00; Floyd's Truck Center, 3,248.15; Floyd's Truck Center, 1,024.56; Foothills East Apartments, 475.00; Force America Distributing, 456.00; Forest Ridge Properties LLC, 1,860.00; Foundation Building Materials, 1,170.72; Foundation Building Materials, 167.00; Fox Law Firm PLLC, 1,185.35; French Creek Supply, 199.88; George R Came, 368.75; Georgine Wolf, 640.50; Gerard Browneyes, 184.44; Godfrey Brake Service And Supply Inc, 2,226.06; Golden West Companies, 711.89; Golden West Companies, 287.08; Golden West Technologies, 68,969.42; Golden West Technologies, 750.00; Gotcha Covered, 2,348.25; Govconnection Inc, 16,944.00;



Governmentjobs.Com Inc,145,786.46; Grainger, 833.54; Great Western Tire Inc, 5,057.34; Great Western Tire Inc, 302.95; Grey & Eisenbraun Law Prof. LLC, 17,645.30; Grimm's Pump Service Inc, 1,171.10; Grimm's Pump Service Inc, 77.69; GWorks, 10,401.00; Hainesway Apartment, 450.00; Hainesway Apartment, 400.00; Hainesway Apartment, 1,520.80; Haley Molstad, 796.50; Harms Oil Company, 17,503.11; Harveys Lock Shop, 1,413.76; Henry Schein Inc, 1,197.99; Hill City Hardware Inc, 39.96; Hillyard/Sioux Falls, 19,411.14; Hirshfields Inc, 354.47; Hobart Sales & Service, 246.00; Holly Buehler, 14.50; Holly Glatt, 1,000.00; Humane Society Of The Black Hills, 11,416.67; IAAO, 170.00; IACP, 1,225.00; IAED, 93.00; ILOCA Services Inc, 353.00; Image All LLC, 1,512.36; Independent Window Tinting LLC, 687.08; Indoff Inc, 43.75; Industrial Organizational Solutions Inc, 25.00; Inland Truck Parts, 596.57; Interstate All Battery Center, 1,060.40; Isc Companies, 16.97; J & J Asphalt Co, 5,245.35; Jakob Wolf, 100.00; Jantech LLC, 1,102.50; JB Holdings LLC, 352.00; Jean Carlson, 968.30; Jenner Equipment Co, 1,381.10; Jenner Equipment Co,97,230.19; Jennifer Williams-Curl, 93.09; Jensen Real Estate LLC, 272.00; Joan Martin, 78.12; Joe Gutierrez, 308.00; John Fortune, 100.00; John Santana, 110.16; John Thomas Hill Jr, 1,800.00; John Voet, 510.00; John W Ashley, 600.00; Johnstone Supply, 2,994.49; JTS Property Management,950.00; Kahler Property Management, 1,100.00; Kailey Selby, 100.00; Karl Chevrolet Inc, 246.22; Kayla L Maruska, 2,700.65; Keely Texel Geldert, 1,004.50; Kennedy Pier Loftus & Reynolds LLP, 696.00; Kevin E Kirschenmann, 1,485.00; Kieffer Sanitation/A Waste Management Co, 548.14; Kieffer Sanitation/A Waste Management Co, 5,771.96; Kieffer Sanitation/A Waste Management Co, 526.00; Kimball Midwest, 1,656.39; Kimberly K Johnson,1,548.40; Kinkade Funeral Chapel, 1,910.00; Kirk Funeral Home, 7,640.00; Kline Funeral Chapel,1,910.00; KLJ Engineering LLC, 9,960.55; Knecht Home Center Inc, 591.51; Knecht Home Center Inc, 1,032.23; Knollwood Townhouse Properties, 1,169.00; Kone Inc, 115,253.08; Kone Inc, 15,179.28; Konica Minolta Premier Finance, 156.19; Kraig Blomme Rentals, 510.00; Lakota Community Homes Inc, 1,232.00; Landon Browneyes, 128.97; Lazy U Motel, 1,526.20; Leadsonline LLC, 6,345.00; Leroy Dean Hix, 1,573.00; Leslie Hall, 354.00; Lewis & Clark Behavioral Health Services, 1,800.00; Lighting Maintenance Co, 53.04; Lincoln County Auditor, 110.00; Linda J Nohr, 1,400.00; Lori Thompson, 432.24; Loveletta Mae Gibson, 375.00; Low Voltage Integrators,326.40; Lowe Roofing Incorporated, 178.57; Lowe's, 120.10; Lowe's, 955.11; Lucille M Lewno, 494.71; Lutheran Social Services Of SD, 70,833.40; Lynn Jackson Schultz & Lebrun PC, 11,880.00; M&M Sales LLC, 65.00; Mama Bear LLC, 450.00; Maplewood Apartments And Townhomes, 408.00; Marco Inc, 1,699.34; Marco Inc,431.82; Marco Inc, 1,405.16; Marco Inc, 2,059.45; Mark Katterhagen, 160.00; Mary Israel, 43.55; Mary Rae Seifert, 2,565.00; Mary Shoemaker, 354.00; Masters Custom Design Embroidery, 815.28; Matheson Tri-Gas Inc, 142.44; Matthew Harvey, 100.00; Matthew T Stephens, 11,005.40; McCoy Select, 745.00; McKesson Medical-Surgical Government Solutions LLC, 1,919.34; McKie Ford Inc, 151.58; Mead Lumber Company Inc,955.85; Mead Lumber Company Inc, 167.42; Meadow Ridge Apartments, 179.00; Medline Industries Inc, 3,235.03; Melissa Smith, 40.00; Menards, 2,792.67; Menards, 254.22; Mersadez Asheim, 40.00; MG Oil Company, 40,535.53; Michael Andes, 649.50; Midcontinent Communications, 522.36; Midcontinent Communications, 3,857.46; Midcontinent Communications, 219.39; Midcontinent Communications, 647.66; Midstates Group Midstates Media Quality Quick Print,1,753.45; Mid-States Organized Crime Center, 300.00; Midwest Marketing LLC, 170.00; Mikal Lewis, 308.55; Minneapolis Forensic Psychological Services,2,887.50; Moda Stone DBA Lifesong, 11,407.87; Montana Dakota Utilities, 11,998.30; Monument Health Home Plus Pharmacy, 1,155.99; Monument Health Rapid

City Hospital, Inc.,15,706.29; Monument Health Reference Laboratory, 2,533.00; Moyle  
 Petroleum Bulk Inc,11,225.46; Mt Rushmore Telephone Co, 51.42; Murphy Law Office PC,  
 3,981.94; MVV Apartments LLC, 1,000.00; Nace - Nat' Assoc Of County Engineers, 1,790.00;  
 National District Attorney's Association, 1,300.00; National Institute For Jail Operations,  
 1,815.00; Nooney Solay & Van Norman, 8,971.56; North Central Supply Inc, 2,790.00; North  
 Central Supply Inc, 485.00; Northwest Pipe Fitting Inc, 26,894.92; NWE Management, 360.00;  
 NXC Imaging, 18,385.00; Oaye Luta Okolakiciye, 762.50; Office Depot,8,709.88; On Site  
 Excavating LLC, 7,989.63; Oneheart,400.00; Onsite First Aid, 80.65; O'Reilly Auto Parts,  
 308.39; Otis Elevator Co, 3,134.13; Overhead Door Of Rapid City, 316.39; Oxford House  
 Sylvan, 500.00; Oyen Law, 4,623.00; Pacific Steel & Recycling, 4,425.84; Parr Law PC,  
 8,230.50; Partsone LLC, 823.71; Partsone LLC, 265.29; Patrick M. Tibbles, 6,650.00; Paul  
 Stevens, 1,426.00; Pederson Law Office LLC, 47,383.52; Peggy Beardsley, 950.00; Penn Co  
 Commissioners Petty Cash, 89.51; Penn Co Health & Human Sv Petty Cash, 441.44; Penn Co  
 Highway Petty Cash, 100.00; Penn Co Jail Inmate Trust, 1,000.00; Penn Co Jail Petty Cash,  
 1,230.80; Penn Co Jsc Petty Cash, 30.00; Penn Co Sheriff Petty Cash,634.61; Penn Co States  
 Atty Petty Cash, 375.02; Penn Co Treasurer Petty Cash, 140.00; Pennington County Courant,  
 3,073.72; Pennington County Housing & Redevelopment, 5,241.44; Pennington County Housing  
 & Redevelopment, 867.00; Pennington Title Company, 3,250.00; Pheasantland Industries,  
 1,044.18; Phoenix Supply LLC, 547.00; Pine Lawn Memorial Park Inc, 2,350.00; Pioneer Bank  
 & Trust, 16,920.95; Pioneer Bank & Trust, 1,638.30; Pioneer Bank & Trust, 27.08; Pioneer Bank  
 & Trust, 2,581.99; Pioneer Bank & Trust, 3,130.49; Pioneer Bank & Trust, 2,777.32; Pomp's  
 Tire Service, 1,065.24; Power House, 140.67; Power House, 94.74; Precision Eyecare PC,  
 142.17; Prepared, 139,652.00; Priority Dispatch Corp, 25,200.00; Procore Technologies Inc,  
 8,005.00; Quadient Inc, 890.79; Radiology Associates Professional LLC, 868.10; Rapid  
 Equipment LLC, 300.00; Rapid Transit System, 180.00; RC Area School Dist 51-4,811.97; RC  
 Emergency Services PA, 1,154.00; RC Fire & Emergency Services, 64.26; RC Journal -  
 Advertising, 2,610.99; RC Journal - Subscription, 529.99; RC Medical Center LLC, 147.77; RC  
 Police Dept-Evidence, 16,700.00; RDO Equipment Co, 2,867.21; RDO Equipment Co, 18.24;  
 Real Property Management Express, 1,878.94; Rebecca Tate, 79.06; Regency Of SD Inc,  
 726.01; Reliance Telephone Inc, 11.50; Rensch Law Office, 29,631.22; Respec, 1,487.50; RH  
 Financial Management LLC, 1,200.00; RH LLC, 1,495.00; Rhonda Blackbear, 125.68; Risk  
 Program Administators LLC, 5,893.00; RJ Lee Group, Inc, 7,318.17; Rochester Armored Car  
 Company Inc, 429.78; Rossknecht, 936.66; ald L Weifenbach, 317.00; Rose Inn LLC, 500.00;  
 Rose Inn LLC, 300.00; Runnings Supply Inc, 3,767.71; Runnings Supply Inc, 398.93; Sagebrush  
 Flats LLLP, 3,423.00; Sagewood Suites LLP, 360.00; Saina Watertown LLC, 1,357.85; Sakura  
 LLC, 1,991.00; Sand Scripts, 96.00; Sanford Medical Occupational Medicine, 385.00; Sarah C.  
 Pfeifferle, 200.00; Satterwhite Therapy Services LLC, 962.55; Sbc Martin LLC, 3,185.00; Scenic  
 Township, 3,300.00; Scovel Psychological,4,000.00; Scull Construction, 34,767.97; SD Assoc  
 Of Co Hwy Supt, 1,045.00; SD Council Of Community Behavioral Health, 4,502.28; SD Dept  
 Of Health, 10,390.00; SD Dept Of Legislative Audit, 49,925.20; SD Dept Of Revenue,  
 16,883.69; SD Dept Of Transp-Finance, 133,694.80; SD Dept. Of Military, 1,855.00; SD Federal  
 Property Agency, 560.00; SD Firefighters Assn Inc, 50.00; SD Human Services Center, 600.00;  
 SD Sheriff's Association, 3,776.66; SD Teen Court Association, 1,000.00; SDAAO, 1,350.00;  
 SDACCC, 350.00; SDACDL, 1,500.00; SDML Workers', 72,694.00; SDN  
 Communications,2,313.83; SDSU Extension, 69.66; Servall Uniform/Linen Co, 2,828.66;  
 Servall Uniform/Linen Co, 807.39; Shannon Tibbetts, 10,100.00; Sheb Willie Whelchel,160.00;

Sherwin Williams Paints, 540.15; Sherwin Williams Paints, 20.62; SHP Holdings LLC, 70.00; Sid Tool Co Inc, 99,143.73; Silver Leaf Mhp, 624.94; Simpson's Printing, 374.00; Sioux Funeral Home, 1,700.00; Skinner Law Office PC, 36,978.55; Solemate Shoes And Uniform Center, 661.96; Southern Cross LLC, 800.00; Southern Hills Publishing, 3,007.90; Spee Dee Delivery Service Inc, 224.06; Stan Houston Equipment, 708.08; Stan Houston Equipment, 199.00; Steam Cleaning Specialist, 2,163.00; Straight Line Striping, 1,031.79; Street Image Truck & Auto Accessories, 499.90; Stryker Medical, 1,200.00; Sturdevants Auto Value, 5,646.56; Sturdevants Auto Value, 2,507.37; Summit Fire Protection, 262.35; Survival Armor Inc, 9,965.67; Tallgrass Apartments I LLC, 850.00; Teresa L Benson, 476.15; Tessco LLC, 123.22; The Palms Apartments, LLC, 829.00; The Radiant, 2,300.00; The Rushmore Hotel, 2,229.53; Thomson Reuters-West, 1,936.16; Tiki Town LLC, 500.00; Timeclock Plus, LLC, 7,439.48; Titan Machinery, 171.10; TKRS Properties LLC, 1,047.07; TKRS Properties LLC, 2,230.49; Todd A Love, 21,400.57; Tout Advertising, LLC, 81.30; Tracey R. Dollison Decker, 100.00; Trane US Inc, 80,248.50; Transource Truck & Equipment Inc, 1,255.98; TRC Clock Tower LLC, 1,321.99; TRC Gateway LLC, 1,000.00; TRC Harmony Heights LLC, 400.00; Trinity Services Group Inc, 82,125.90; Trinity Services Group Inc, 31,550.46; Trittech Software Systems, 211,051.17; TSP, 3,656.25; Tyler Business Forms, 2,634.16; Tyler Edgar, 400.00; Tyler Technologies, 79,373.00; Tyler Technologies, 58,855.00; Tzadik Lacrosse Apartments, LLC, 600.00; Tzadik Rapid City LLC, 4,658.11; Tzadik Rapid City LLC, 299.00; Uline, 1,491.39; University Of Wyoming, 275.00; USPS-POC 8100669, 2,245.31; USPS-POC 8100669, 100.00; Valarie O'Day, 739.70; Valerie J Larson, 160.00; Vanstratton Winer And Associates LLC, 5,475.00; Vanway Trophy & Awards, 617.73; VB Rapid Creek Limited Partnership, 1,400.00; VB Rapid Creek Limited Partnership, 1,333.00; Verizon Connect Inc, 34.90; Verizon Wireless, 251.98; Verizon Wireless, 50.22; Verizon Wireless, 1,000.33; Vermeer High Plains, 38.40; Vestis Services LLC, 1,214.88; Vestis Services LLC, 63.83; Victor Gomez, 400.00; Visible Digital Solutions LLC, 999.00; Waeckerle Law, Prof LLC, 1,452.00; Wageworks Inc, 61.50; Wall Badlands Chamber Of Commerce, 75.00; Wall Building Center & Construction, 98.43; Walsh Polygraph LLC, 2,413.00; Wareing Sturgis Ford, 73.52; Watertree Inc, 2,629.80; Watertree Inc, 29.50; Wellmark, 406,227.53; Wells Fargo Financial Leasing Inc, 126.35; Wendy T McGowan, 3,224.40; West River Electric, 8,220.67; West River Funeral Directors LLC, 300.00; West River Trailer Sales, 339.97; Western Communication Inc, 990.20; Western Construction Inc, 1,452.06; Western Mailers, 849.69; Western Peaks Logistics LLC, 120.86; Western States Fire, 11,060.00; Western States Sheriffs Association, 100.00; Western Stationers, 29,191.86; Western Stationers, 60.57; Wex Bank, 9,532.56; Wex Bank, 63.15; Wex Bank, 187.54; Wex Bank, 18.00; Whisper Rock Apartments II, 1,689.00; William A Moss Psy D LLC, 3,500.00; William J Maher, 3,260.00; Winsupply N Rapid City SD Co., 820.30; Winzer Franchise Company, 1,458.40; Wood Stock Supply, 29.64; Yankton Co Sheriff Office, 350.00; Yankton Rexall, 24.98; Yukon LLC, 500.00; Z & S Dust Control System, 21,260.38; Zep Sales & Service, 568.84; ZMC LLC, 9,350.00; Zuercher Technologies LLC, 7,996.56.

Total amount: \$4,415,527.26

MOVED by Rossknecht and seconded by Drewes to approve a voucher for Rose Inn LLC in the amount of \$800. Vote: Carried 3-0, Hadcock abstained, Derr absent

MOVED by Rossknecht and seconded by Drewes to approve a voucher for Weifenbach in the amount of \$317. Vote: Carried 3-0, Weifenbach abstained, Derr absent

MOVED by Hadcock and seconded by Drewes to approve the remaining vouchers in the amount of \$4,414,410.26. Vote: Carried 4-0, Derr absent

**EXECUTIVE SESSION PER SDCL § 1-25-2**

MOVED by Rossknecht and seconded by Hadcock to go into Executive Session for an update on legal matters per 1-25-2(3). Carried 4-0, Derr absent

MOVED by Hadcock and seconded by Drewes to come out of Executive Session. Vote: Carried 4-0, Derr absent

**PAYROLL**

Commissioners, 15,759.75; Elections, 4,722.00; Auditor, 13,090.56; Treasurer, 49,959.83; State's Attorney, 235,771.01; Public Defender, 111,666.61; Buildings & Grounds, 102,106.10; Equalization, 52,680.12; Register of Deeds, 16,915.59; IT, 35,242.41; Human Resources, 22,192.31; Sheriff, 357,518.57; Jail, 422,085.92; JSC, 145,929.70; JSC Juvenile Alternative, 3,035.47; CCADP, 147,882.88; Innovation Reentry Grant, 2,350.04; Economic Assistance, 44,619.49; Extension, 1,736.81; Natural Resources, 9,661.60; Pest Control, 4,969.60; Planning & Zoning, 23,624.94; Road & Bridge, 132,150.87; Fire Administration, 14,288.00; Dispatch, 150,707.05; Emergency Management, 5,043.42; 24-7 Program, 9,884.37.

**ADJOURN**

MOVED by Rossknecht and seconded by Hadcock to adjourn. Carried 4-0, Derr absent.

The meeting adjourned at 05:04 p.m.

/s/ Sabrina Green, Auditor

Published once at an approximate cost of \_\_\_\_.

Publish: February 5, 2026

Pennington County, SD

## Pending Expense Approval Report

By Fund

Post Dates 2/3/2026 - 2/3/2026

### Board Authorization

I, Ron Weifenbach, the Chair of the Pennington County Board of Commissioners, authorize payment for the invoice lists presented to the Board of Commissioners for approval on February 3, 2026, which have a grand total of \$1,021,087.47.

Chair

NAME	AMOUNT
A & A PROFESSIONAL PROPERTY MANAGEMENT	\$ 753.00
A & B BUSINESS INC	\$ 96.76
A TO Z SHREDDING	\$ 1,001.00
ACCUSOURCE HR	\$ 297.79
ADAPTAMED, LLC	\$ 1,856.00
ALCOHOL MONITORING SYSTEMS INC	\$ 230.00
AMAZON.COM SERVICES	\$ 315.47
AMERICAN ENGINEERING TESTING INC	\$ 1,016.50
AT&T MOBILITY	\$ 33.19
AT&T MOBILITY	\$ 32.48
AT&T MOBILITY	\$ 158.66
AT&T MOBILITY	\$ 204.97
AT&T MOBILITY	\$ 4,357.55
ATONEMENT LUTHERAN CHURCH	\$ 50.00
AUDRA HILL CONSULTING INC	\$ 26,091.97
AVI SYSTEMS INC	\$ 6,851.20
B-1 DEVELOPMENT, INC	\$ 21,185.16
BALCO UNIFORM CO INC	\$ 714.90
BARNIER LAW OFFICE PC	\$ 4,919.36
BARRY TICE	\$ 251.10
BEST WESTERN RAMKOTA INN	\$ 1,125.00
BETHEL CHURCH	\$ 50.00
BH ELECTRIC COOPERATIVE INC	\$ 180.48
BH ENERGY	\$ 433.00
BH ENERGY	\$ 4,097.03
BH ENERGY	\$ 620.36
BH REGIONAL EYE INSTITUTE LLP	\$ 64.32
BH SURGICAL HOSPITAL LLC	\$ 274.40
BH WILBERT VAULT	\$ 12,600.00
BI INC	\$ 15,056.00
BIRMINGHAM & CWACH LAW OFFICES, PLLC	\$ 818.34
BLACK HILLS POWER INC	\$ 44,634.95
BLACKBURN & STEVENS PROF LLC	\$ 192.00
BLUEPEAK	\$ 777.99
BLUEPEAK	\$ 1,597.45
BUDGET INN	\$ 480.00
CALVARY LUTHERAN CHURCH	\$ 50.00
CANYON LAKE ACTIVITY CENTER	\$ 50.00
CASEY WOODS	\$ 350.00
CASON BROWN CONSULTING LLC	\$ 600.00
CDW GOVERNMENT INC	\$ 21,594.62
CENTERSPACE, LP	\$ 650.00
CENTURY LINK	\$ 103.14

CHILDREN'S HOME SOCIETY	\$	5,000.00
CITY OF HILL CITY	\$	196.64
CITY OF RAPID CITY	\$	27,959.89
CITY OF RAPID CITY	\$	876.52
CITY OF RAPID CITY -WATER	\$	2,579.78
CITY OF WINNER	\$	333.13
CLAUDIA UECKER	\$	13.99
COLUMN SOFTWARE PBC	\$	741.72
COMBINED PUBLIC COMMUNICATIONS	\$	4,404.53
CONVERGINT TECHNOLOGIES LLC	\$	42,142.60
CORRECT RX PHARMACY SERVICES INC	\$	23,885.98
CRAIG SMITH	\$	16.95
CROSSROADS WESLEYAN CHURCH	\$	25.00
CULLIGAN WATER	\$	151.50
DAKOTA BUSINESS CENTER	\$	1,929.11
DAKOTA RADIOLOGY PET/CT & MRI	\$	324.88
DAVID SCOTT	\$	13.40
DEAN SCHAEFER	\$	426.00
DEN HERDER, HOVDEN & BARRETT	\$	72.00
DIAMOND TRUCK EQUIPMENT LLC	\$	633.25
ELECTION SYSTEMS & SOFTWARE LLC	\$	11,505.44
ENNING PROPANE & SERVICE LLC	\$	2,935.60
EVERGREEN OFFICE PRODUCTS	\$	254.98
EXECUTIVE MGMT FIN OFFICE	\$	464.00
FASTENAL COMPANY	\$	697.28
FIRST ASSEMBLY OF GOD CHURCH	\$	40.00
FIRST INTERSTATE BANK	\$	192.93
FOUNTAIN SPRINGS CHURCH WEST	\$	25.00
FOX LAW FIRM PLLC	\$	109.75
G & H DISTRIBUTING - RC	\$	93.23
GCP EAGLE RIDGE LLC	\$	500.00
GLOBAL TEL/LINK	\$	8.17
GOLDEN WEST COMPANIES	\$	69.95
GOLDEN WEST TECHNOLOGIES	\$	21,965.97
GOVCONNECTION INC	\$	9,685.50
GREEN VIEW APARTMENTS	\$	1,000.00
GRETA G HOWE	\$	100.00
HAINESWAY APARTMENT	\$	800.00
HE SAPA NEW LIFE WESLYAN CHURCH	\$	25.00
HEARTLAND HEIGHTS APARTMENTS LIMITED PARTNEF	\$	500.00
HOLIDAY STATIONSTORES, LLC	\$	32.50
HP INC	\$	280.00
INDEPENDENT WINDOW TINTING LLC	\$	1,142.94
ISI LLC	\$	120.00

ITC GLOBAL NETWORKS LLC	\$	17.40
JACQUELYN R NELSON	\$	3,330.00
JEAN M CLINE	\$	1,160.00
JENNER EQUIPMENT CO	\$	7,254.97
JOE QUERIAPA ARIAS	\$	16.08
JOHN KINSELLA	\$	419.00
KENNEDY PIER LOFTUS & REYNOLDS LLP	\$	300.00
KENT POMPLUN	\$	54.27
KEVIN E KIRSCHENMANN	\$	135.00
KINGDOM REALTY INC	\$	700.00
KLJ ENGINEERING LLC	\$	17,342.45
KNECHT HOME CENTER INC	\$	33.99
KONE INC	\$	27,666.60
LABORATORY CORPORATION OF AMERICA HOLDINGS	\$	24.70
LANDON O'CONNELL	\$	8.04
LANGUAGE LINE SERVICES	\$	409.01
LAZY U MOTEL	\$	646.20
LEWIS & CLARK BEHAVIORAL HEALTH SERVICES	\$	1,575.00
LIFE INSURANCE COMPANY OF NORTH AMERICA	\$	2,968.54
LIFEWAYS INC	\$	75.00
LINCOLN COUNTY AUDITOR	\$	234.00
LORA ANN HARBISON	\$	1,000.00
LORI THOMPSON	\$	143.00
LUCILLE M LEWNO	\$	62.73
LUMEN TECHNOLOGIES GROUP	\$	39,025.68
LUTHERAN SOCIAL SERVICES OF SD	\$	79,959.58
MARCO INC	\$	4,436.31
MARK KATTERHAGEN	\$	20.00
MEAD LUMBER COMPANY INC	\$	577.50
MEDICAL WASTE TRANSPORT INC	\$	618.60
MENARDS	\$	134.67
MIDCONTINENT COMMUNICATIONS	\$	3,128.96
MIDCONTINENT COMMUNICATIONS	\$	3,769.66
MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES	\$	9,708.70
MONTANA DAKOTA UTILITIES	\$	13,610.15
MONTANA DAKOTA UTILITIES	\$	1,598.86
MONUMENT HEALTH HOME PLUS PHARMACY	\$	277.53
MONUMENT HEALTH RAPID CITY HOSPITAL, INC.	\$	2,075.91
MONUMENT HEALTH REFERENCE LABORATORY	\$	3,991.11
MOOSE FAMILY CENTER	\$	25.00
MUTH ELECTRIC INC	\$	482.04
NELSON'S OIL & GAS INC	\$	1,339.42
NORTHWEST PIPE FITTING INC	\$	149.48
OXFORD HOUSE SYLVAN	\$	550.00



PARKVIEW CHURCH	\$	50.00
PARTSONE LLC	\$	128.00
PEARSON EDUCATION	\$	103.98
PENN CO HEALTH & HUMAN SV PETTY CASH	\$	532.70
PENN CO STATES ATTY PETTY CASH	\$	50.10
PENNINGTON COUNTY COURANT	\$	714.52
PENNINGTON COUNTY HOUSING & REDEVELOPMENT	\$	3,600.00
PETE LIEN & SONS INC	\$	155.39
PHARMCHEM INC	\$	349.50
PIONEER BANK & TRUST	\$	645.34
PIONEER BANK & TRUST	\$	4,466.34
PIONEER BANK & TRUST	\$	2,215.30
PITNEY BOWES INC	\$	725.92
PRAIRIE ACRES LLC	\$	790.72
PRECISION EYECARE PC	\$	142.17
QUALIFIED PRESORT SERVICE, LLC	\$	31,944.30
RADIOLOGY ASSOCIATES PROFESSIONAL LLC	\$	113.18
RAINBOW GAS COMPANY	\$	8,302.63
RAPID VALLEY SANITARY DISTRICT	\$	103.76
RC EMERGENCY SERVICES PA	\$	347.07
RCS CONSTRUCTION INC	\$	1,325.00
RECORD STORAGE SOLUTIONS	\$	246.26
REEL SIMPLE LLC	\$	800.00
RELIANCE TELEPHONE INC	\$	6.50
RUSSEL HEUPEL	\$	53.60
RUSSELL LONG 4810 SHELBY AVE LLC	\$	450.00
SAGE PLACE AT RAPID	\$	800.00
SCENIC TOWNSHIP	\$	750.00
SCOTT WEYER	\$	4.69
SCOVEL PSYCHOLOGICAL	\$	16,170.00
SD DEPT OF HEALTH	\$	7,298.00
SD DEPT OF LABOR	\$	3,743.73
SD DEPT OF PUBLIC SAFETY	\$	214.00
SD DEPT OF TRANSP-FINANCE	\$	2,665.55
SD HUMAN SERVICES CENTER	\$	2,400.00
SD ONE CALL BOARD	\$	19.95
SDN COMMUNICATIONS	\$	1,765.50
SERVALL UNIFORM/LINEN CO	\$	46.84
SHP HOLDINGS LLC	\$	26.68
SIGN EXPRESS	\$	83.25
SILVER LEAF MHP	\$	1,100.10
SIMPLIVERIFIED, LLC	\$	569.00
SOUTHERN HILLS PUBLISHING	\$	687.47
SPEE DEE DELIVERY SERVICE INC	\$	315.46

ST PAUL'S LUTHERAN CHURCH	\$ 25.00
STATE OF SD DEPT OF PUBLIC SAFETY	\$ 11,500.00
STEVEN SIMUNEK	\$ 200.00
SUMMIT SIGNS & SUPPLY INC	\$ 77.50
SUPER CLEAN TUNNEL WASH	\$ 162.00
TERESA L BENSON	\$ 137.00
TESSCO LLC	\$ 2,350.90
THE NEST HOTEL	\$ 350.00
THE PALMS APARTMENTS, LLC	\$ 233.00
THE PALMS APARTMENTS, LLC	\$ 282.00
THOMSON REUTERS-WEST	\$ 8,465.50
TIKI TOWN LLC	\$ 895.00
TIMECLOCK PLUS, LLC	\$ 3,545.93
TRINITY SERVICES GROUP INC	\$ 36,853.84
TZADIK LACROSSE APARTMENTS, LLC	\$ 1,481.00
TZADIK RAPID CITY LLC	\$ 414.49
TZADIK RAPID CITY PORTFOLIO 1 LLC	\$ 500.00
USIC LOCATING SERVICES LLC	\$ 324.42
USPS-POC 8100669	\$ 16,859.99
VALERIE J LARSON	\$ 20.00
VERIZON WIRELESS	\$ 699.31
VERIZON WIRELESS	\$ 476.87
WAGEWORKS INC	\$ 3,813.65
WAGEWORKS INC	\$ 9,081.18
WARNE CHEMICAL & EQUIPMENT CO INC	\$ 322.04
WELLMARK	\$ 234,526.52
WEST PARK APARTMENTS	\$ 25.00
WEST RIVER ELECTRIC	\$ 5,680.03
WEST RIVER FUNERAL DIRECTORS LLC	\$ 1,910.00
WESTERN MAILERS	\$ 2,105.75
WESTERN PEAKS LOGISTICS LLC	\$ 126.00
WESTERN STATIONERS	\$ 5,550.40
WEX BANK	\$ 186.62
WEX BANK	\$ 91.00
WHISPERING PINES VFD	\$ 50.00
WILLIAM A MOSS PSY D LLC	\$ 2,450.00
YANKTON CO SHERIFF OFFICE	\$ 50.00
ZMC LLC	\$ 96.64
<b>TOTAL</b>	<b>\$ 1,021,087.47</b>

Pennington County, SD

## Expense Approval Report

By Fund

Post Dates 12/21/2025 - 12/21/2025

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 101 - General</b>						
<b>Vendor: 48135 - A &amp; B BUSINESS INC</b>						
Maintenance Agreements	A & B BUSINESS INC	A & B BUSINESS INC	RICOH MAINTENANCE AGRE...	12/21/2025	101-0163-0425-5007-10	31.59
<b>Vendor 48135 - A &amp; B BUSINESS INC Total:</b>						<b>31.59</b>
<b>Vendor: 65314 - A TO Z SHREDDING</b>						
Contracts	A TO Z SHREDDING	A TO Z SHREDDING	SHREDDING	12/21/2025	101-0263-0422-2016-20	100.00
Misc Fees	A TO Z SHREDDING	A TO Z SHREDDING	PAPER SHRED	12/21/2025	101-0711-0422-2058-70	33.72
Contracts	A TO Z SHREDDING	A TO Z SHREDDING	DEC SHREDDING	12/21/2025	101-0263-0422-2016-20	100.00
Misc Fees	A TO Z SHREDDING	A TO Z SHREDDING	12/1/25 TO 12/31/25 SHRED...	12/21/2025	101-0162-0422-2058-10	55.01
Shredding	A TO Z SHREDDING	A TO Z SHREDDING	DECEMBER SHREDDING	12/21/2025	101-0232-0422-2071-20	149.28
Misc Fees	A TO Z SHREDDING	A TO Z SHREDDING	SHREDDING	12/21/2025	101-0151-0422-2058-10	295.89
Contracts	A TO Z SHREDDING	A TO Z SHREDDING	(2) BINS; (255) UNITS	12/21/2025	101-0142-0422-2016-10	69.44
Misc Fees	A TO Z SHREDDING	A TO Z SHREDDING	paper shredding	12/21/2025	101-0152-0422-2058-10	138.76
Misc Fees	A TO Z SHREDDING	A TO Z SHREDDING	A to Z Shredding Invoice	12/21/2025	101-0172-0422-2058-10	58.90
<b>Vendor 65314 - A TO Z SHREDDING Total:</b>						<b>1,001.00</b>
<b>Vendor: 66623 - ACCUSOURCE HR</b>						
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	EMPLOYEE BACKGROUNDS	12/21/2025	101-0263-0422-2009-20	32.28
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	EMPLOYEE BACKGROUNDS	12/21/2025	101-0211-0422-2009-20	50.62
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	EMPLOYEE BACKGROUNDS	12/21/2025	101-0263-0422-2009-20	101.24
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	CREDIT CHECKS	12/21/2025	101-0232-0422-2009-20	52.27
<b>Vendor 66623 - ACCUSOURCE HR Total:</b>						<b>236.41</b>
<b>Vendor: 65644 - ADAPTAMED, LLC</b>						
IT Services	ADAPTAMED, LLC	ADAPTAMED, LLC	DECEMBER EHR	12/21/2025	101-0263-0422-2041-20	1,856.00
<b>Vendor 65644 - ADAPTAMED, LLC Total:</b>						<b>1,856.00</b>
<b>Vendor: 61469 - AUDRA HILL CONSULTING INC</b>						
PENN CO QMHP NON-LIENA...	AUDRA HILL CONSULTING INC	AUDRA HILL CONSULTING INC	MH BUTTE COUNTY QMHP C...	12/21/2025	101-0151-0422-2523-10	891.70
PENN CO QMHP NON-LIENA...	AUDRA HILL CONSULTING INC	AUDRA HILL CONSULTING INC	DEWEY COUNTY	12/21/2025	101-0151-0422-2523-10	929.74
PENN CO QMHP NON-LIENA...	AUDRA HILL CONSULTING INC	AUDRA HILL CONSULTING INC	MH PENNINGTON COUNTY ...	12/21/2025	101-0151-0422-2523-10	20,898.14
PENN CO QMHP NON-LIENA...	AUDRA HILL CONSULTING INC	AUDRA HILL CONSULTING INC	MH OGLALA COUNTY QMHP ...	12/21/2025	101-0151-0422-2523-10	3,372.39
<b>Vendor 61469 - AUDRA HILL CONSULTING INC Total:</b>						<b>26,091.97</b>
<b>Vendor: 64556 - BALCO UNIFORM CO INC</b>						
Uniforms	BALCO UNIFORM CO INC	BALCO UNIFORM CO INC	BATTELSON	12/21/2025	101-0263-0426-6065-20	269.00
Uniforms	BALCO UNIFORM CO INC	BALCO UNIFORM CO INC	BATTELSON	12/21/2025	101-0263-0426-6065-20	27.00
Uniforms	BALCO UNIFORM CO INC	BALCO UNIFORM CO INC	MARTIN UNIFORM	12/21/2025	101-0263-0426-6065-20	294.90
Uniforms	BALCO UNIFORM CO INC	BALCO UNIFORM CO INC	STAPLES -UNIFORM	12/21/2025	101-0263-0426-6065-20	124.00
<b>Vendor 64556 - BALCO UNIFORM CO INC Total:</b>						<b>714.90</b>

## Expense Approval Report

Post Dates: 12/21/2025 - 12/21/2025

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 32204 - BARNIER LAW OFFICE PC</b>						
Attorney/Legal	BARNIER LAW OFFICE PC	BARNIER LAW OFFICE PC	MH BOARD CHAIR FEES	12/21/2025	101-0151-0422-2007-10	4,919.36
<b>Vendor 32204 - BARNIER LAW OFFICE PC Total:</b>						<b>4,919.36</b>
<b>Vendor: 58464 - BARRY TICE</b>						
Misc Supplies	BARRY TICE	BARRY TICE	A-Supplies;	12/21/2025	101-0411-0426-6040-40	251.10
<b>Vendor 58464 - BARRY TICE Total:</b>						<b>251.10</b>
<b>Vendor: 00111 - BEST WESTERN RAMKOTA INN</b>						
Lodging Trip East	BEST WESTERN RAMKOTA I...	BEST WESTERN RAMKOTA I...	TE LODGING DEC 25	12/21/2025	101-0232-0427-7012-20	1,125.00
<b>Vendor 00111 - BEST WESTERN RAMKOTA INN Total:</b>						<b>1,125.00</b>
<b>Vendor: 61262 - BH REGIONAL EYE INSTITUTE LLP</b>						
Medical Lienable	BH REGIONAL EYE INSTITUTE...	BH REGIONAL EYE INSTITUTE...	J-Optometrist; Sonny Sage N...	12/21/2025	101-0232-0422-2517-20	64.32
<b>Vendor 61262 - BH REGIONAL EYE INSTITUTE LLP Total:</b>						<b>64.32</b>
<b>Vendor: 60744 - BH SURGICAL HOSPITAL LLC</b>						
Medical Lienable	BH SURGICAL HOSPITAL LLC	BH SURGICAL HOSPITAL LLC	J-Doctor; Luke William Birch	12/21/2025	101-0232-0422-2517-20	274.40
<b>Vendor 60744 - BH SURGICAL HOSPITAL LLC Total:</b>						<b>274.40</b>
<b>Vendor: 05967 - BH WILBERT VAULT</b>						
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Henry R Yeoman	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Cynthia Henderson	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Dawn G Winchester	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Jeanette Ursula Wall...	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Jerry Lee Evans	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Nicole Marie White ...	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Ronald Ernie DeLao...	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Michael Steven Gatl...	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Betty J Boardman	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Blaine Kipling Wood	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Linda Lee Hytrek	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; William David Ries	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Kevin R Swier	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Marty A Andrews	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Colin M Pina	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Erick O Hernandez	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Shirley Susie Apple	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Lindsie Marie Reck	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Violet Marie Cardoza	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Duron L White Face	12/21/2025	101-0411-0422-2013-40	600.00
Client Lienable	BH WILBERT VAULT	BH WILBERT VAULT	B-Vault; Labrea Faith Bald Ea...	12/21/2025	101-0411-0422-2013-40	600.00
<b>Vendor 05967 - BH WILBERT VAULT Total:</b>						<b>12,600.00</b>
<b>Vendor: 62197 - BI INC</b>						
ronic Monitoring	BI INC	BI INC	ELECTRONIC MONITORING - ...	12/21/2025	101-0254-0422-2024-20	7,033.00
Fees	BI INC	BI INC	LOST EM MONITOR	12/21/2025	101-0232-0422-2058-20	990.00

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Electronic Monitoring	BI INC	BI INC	DECEMBER EM CONTRACT	12/21/2025	101-0232-0422-2024-20	7,033.00
Vendor 62197 - BI INC Total:						15,056.00
Vendor: 65621 - BIRMINGHAM & CWACH LAW OFFICES, PLLC						
YANKTON PDO NON-LIENAB...	BIRMINGHAM & CWACH LA...	BIRMINGHAM & CWACH LA...	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	292.78
YANKTON PDO NON-LIENAB...	BIRMINGHAM & CWACH LA...	BIRMINGHAM & CWACH LA...	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	244.78
YANKTON PDO NON-LIENAB...	BIRMINGHAM & CWACH LA...	BIRMINGHAM & CWACH LA...	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	280.78
Vendor 65621 - BIRMINGHAM & CWACH LAW OFFICES, PLLC Total:						818.34
Vendor: 00180 - BLACKBURN & STEVENS PROF LLC						
YANKTON PDO NON-LIENAB...	BLACKBURN & STEVENS PROF..	BLACKBURN & STEVENS PROF..	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	192.00
Vendor 00180 - BLACKBURN & STEVENS PROF LLC Total:						192.00
Vendor: 65365 - CASEY WOODS						
Counselors	CASEY WOODS	CASEY WOODS	LICENSE REIMBURSEMENT	12/21/2025	101-0263-0422-2018-20	350.00
Vendor 65365 - CASEY WOODS Total:						350.00
Vendor: 65042 - CASON BROWN CONSULTING LLC						
Witness Fees - Court Admin	CASON BROWN CONSULTING..	CASON BROWN CONSULTING..	Court Services;	12/21/2025	101-0130-0422-2078-10	600.00
Vendor 65042 - CASON BROWN CONSULTING LLC Total:						600.00
Vendor: 51179 - CDW GOVERNMENT INC						
Computer & IT Equipment	CDW GOVERNMENT INC	CDW GOVERNMENT INC	2025 COMPUTER REPLACEM...	12/21/2025	101-0232-0426-6012-20	14,358.00
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	Office Equipment	12/21/2025	101-0171-0426-6040-10	163.79
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	Office Equipment	12/21/2025	101-0171-0426-6040-10	272.98
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	office supplies	12/21/2025	101-0171-0426-6040-10	136.49
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	HDMI Equipment	12/21/2025	101-0171-0426-6040-10	67.76
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	PC's	12/21/2025	101-0171-0426-6040-10	3,514.26
Computer & IT Equipment	CDW GOVERNMENT INC	CDW GOVERNMENT INC	Work Stations and Laptop	12/21/2025	101-0163-0426-6012-10	3,043.45
Misc Supplies	CDW GOVERNMENT INC	CDW GOVERNMENT INC	VALIDATOR POWER SUPPLY	12/21/2025	101-0142-0426-6040-10	37.89
Vendor 51179 - CDW GOVERNMENT INC Total:						21,594.62
Vendor: 57804 - CHILDREN'S HOME SOCIETY						
Children's Home Society	CHILDREN'S HOME SOCIETY	CHILDREN'S HOME SOCIETY	06.01.25 TO 12.31.25	12/21/2025	101-0211-0422-4556-20	5,000.00
Vendor 57804 - CHILDREN'S HOME SOCIETY Total:						5,000.00
Vendor: 66096 - CITY OF WINNER						
Contracts	CITY OF WINNER	CITY OF WINNER	DEC INMATE TRANSPORTS	12/21/2025	101-0232-0422-2016-20	333.13
Vendor 66096 - CITY OF WINNER Total:						333.13
Vendor: J7813 - CLAUDIA UECKER						
Misc Supplies	CLAUDIA UECKER	CLAUDIA UECKER	bulletin board strip	12/21/2025	101-0163-0426-6040-10	13.99
Vendor J7813 - CLAUDIA UECKER Total:						13.99
Vendor: 66984 - COLUMN SOFTWARE PBC						
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	AUFDENGARTEN A25-213	12/21/2025	101-0151-0423-3009-10	48.26
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	CARPIO A24-428	12/21/2025	101-0151-0423-3009-10	48.26
l Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	DOWTY A25-275	12/21/2025	101-0151-0423-3009-10	36.83
l Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	LITTLE A25-505	12/21/2025	101-0151-0423-3009-10	33.02
l Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	BORDEAUX A25-476	12/21/2025	101-0151-0423-3009-10	33.66

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	BISSONETTE A24-585	12/21/2025	101-0151-0423-3009-10	49.53
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	CURLEY A25-393	12/21/2025	101-0151-0423-3009-10	27.94
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	DREAMING BEAR A24-412	12/21/2025	101-0151-0423-3009-10	30.48
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	GEIGER A24-438	12/21/2025	101-0151-0423-3009-10	31.75
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	JACK A24-541	12/21/2025	101-0151-0423-3009-10	29.21
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	DUPRIS A24-531	12/21/2025	101-0151-0423-3009-10	29.85
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	PERRY A25-366	12/21/2025	101-0151-0423-3009-10	27.94
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	LITTLE HAWK A25-416	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	TWO EAGLES A25-370	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	LONE EAGLE A25-148	12/21/2025	101-0151-0423-3009-10	29.21
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	COLLINS A24-545	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	HIGH HAWK A25-376	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	TWO EAGLE A25-345	12/21/2025	101-0151-0423-3009-10	27.94
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	WHITE LIGHTNING A25-343	12/21/2025	101-0151-0423-3009-10	29.21
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	CROW GHOST A24-399	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	LITTLE SPOTTED HORSE A25-...	12/21/2025	101-0151-0423-3009-10	29.21
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	RED CLOUD A25-423	12/21/2025	101-0151-0423-3009-10	28.58
Legal Notices	COLUMN SOFTWARE PBC	COLUMN SOFTWARE PBC	OBR A25-428	12/21/2025	101-0151-0423-3009-10	27.94
<b>Vendor 66984 - COLUMN SOFTWARE PBC Total:</b>						<b>741.72</b>
<b>Vendor: 66531 - COMBINED PUBLIC COMMUNICATIONS</b>						
Phone/Visitation Services	COMBINED PUBLIC COMMU...	COMBINED PUBLIC COMMU...	DETAINEE INCENTIVES	12/21/2025	101-0251-0422-2105-20	70.00
Commissary Supplies	COMBINED PUBLIC COMMU...	COMBINED PUBLIC COMMU...	BE SUPPLIES 12/27-12/31	12/21/2025	101-0251-0426-6011-20	75.71
Commissary Contracts	COMBINED PUBLIC COMMU...	COMBINED PUBLIC COMMU...	INMATE COMMISSARY 12/27...	12/21/2025	101-0232-0422-2511-20	3,583.82
Debit Phone Fees	COMBINED PUBLIC COMMU...	COMBINED PUBLIC COMMU...	INMATE PHONES 12/26-12/31	12/21/2025	101-0232-0422-2020-20	675.00
<b>Vendor 66531 - COMBINED PUBLIC COMMUNICATIONS Total:</b>						<b>4,404.53</b>
<b>Vendor: 66935 - CONVERGINT TECHNOLOGIES LLC</b>						
Maintenance Supplies	CONVERGINT TECHNOLOGIES..	CONVERGINT TECHNOLOGIES..	Door Access	12/21/2025	101-0161-0426-6035-10	2,941.73
Maintenance Agreements	CONVERGINT TECHNOLOGIES..	CONVERGINT TECHNOLOGIES..	Camera Installation	12/21/2025	101-0161-0425-5007-10	4,286.88
Maintenance Agreements	CONVERGINT TECHNOLOGIES..	CONVERGINT TECHNOLOGIES..	Door Access	12/21/2025	101-0161-0425-5007-10	5,988.66
<b>Vendor 66935 - CONVERGINT TECHNOLOGIES LLC Total:</b>						<b>13,217.27</b>
<b>Vendor: 64453 - CORRECT RX PHARMACY SERVICES INC</b>						
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	ELSWORTH MEDS	12/21/2025	101-0232-0426-6039-20	82.71
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	OTST CREDIT	12/21/2025	101-0232-0426-6039-20	-12.83
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	BACK UP MEDS	12/21/2025	101-0263-0426-6038-20	225.86
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	BACK UP MED	12/21/2025	101-0263-0426-6038-20	11.40
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6038-20	2,795.58
Inmate Medication Lienable	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications; Adrian Rojas A...	12/21/2025	101-0232-0426-6114-20	-799.48
Inmate Medication Lienable	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications; Aaron SiersAa...	12/21/2025	101-0232-0426-6114-20	16,267.90
Inmate Medication Lienable	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications; Frankie Dion ...	12/21/2025	101-0232-0426-6114-20	56.60
Inmate Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	74.79
ite Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	55.85
ite Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	-8.98
ite Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	-100.09

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Inmate Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	1,039.04
Inmate Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	166.70
Immunizations	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0422-2036-20	335.06
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6038-20	194.01
TB Solution	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6059-20	1,340.24
Inmate Medication Non-Lien...	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	J-Medications;	12/21/2025	101-0232-0426-6127-20	415.94
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	BACK UP MEDS	12/21/2025	101-0263-0426-6038-20	302.52
Medical Supplies	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	BACK UP MEDS	12/21/2025	101-0263-0426-6038-20	335.06
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	USM MEDS	12/21/2025	101-0232-0426-6039-20	331.22
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	BOP MEDS	12/21/2025	101-0232-0426-6039-20	626.86
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	OTST MEDS	12/21/2025	101-0232-0426-6039-20	4.77
Medications	CORRECT RX PHARMACY SER...	CORRECT RX PHARMACY SER...	OTST MEDS	12/21/2025	101-0232-0426-6039-20	145.25
Vendor 64453 - CORRECT RX PHARMACY SERVICES INC Total:						23,885.98
Vendor: 62734 - CRAIG SMITH						
Fuel-Gas & Diesel	CRAIG SMITH	CRAIG SMITH	Saw Gas	12/21/2025	101-0615-0426-6023-60	16.95
Vendor 62734 - CRAIG SMITH Total:						16.95
Vendor: 64940 - CULLIGAN WATER						
Maintenance Supplies	CULLIGAN WATER	CULLIGAN WATER	Water Softener Salt	12/21/2025	101-0161-0426-6035-10	151.50
Vendor 64940 - CULLIGAN WATER Total:						151.50
Vendor: 58912 - DAKOTA RADIOLOGY PET/CT & MRI						
Medical Lienable	DAKOTA RADIOLOGY PET/CT...	DAKOTA RADIOLOGY PET/CT...	J-Radiology; John Daniel Gre...	12/21/2025	101-0232-0422-2517-20	126.45
Medical Lienable	DAKOTA RADIOLOGY PET/CT...	DAKOTA RADIOLOGY PET/CT...	J-Doctor; Natasha Lee Clifford	12/21/2025	101-0232-0422-2517-20	198.43
Vendor 58912 - DAKOTA RADIOLOGY PET/CT & MRI Total:						324.88
Vendor: 66264 - DAVID SCOTT						
Misc Travel	DAVID SCOTT	DAVID SCOTT	On Call Travel	12/21/2025	101-0161-0427-7008-10	13.40
Vendor 66264 - DAVID SCOTT Total:						13.40
Vendor: 63025 - DEAN SCHAEFER						
YANKTON COURT RPRT NON-...	DEAN SCHAEFER	DEAN SCHAEFER	MH YANKTON COUNTY COU...	12/21/2025	101-0151-0422-2528-10	426.00
Vendor 63025 - DEAN SCHAEFER Total:						426.00
Vendor: 67237 - DEN HERDER, HOVDEN & BARRETT						
YANKTON PDO NON-LIENAB...	DEN HERDER, HOVDEN & BA...	DEN HERDER, HOVDEN & BA...	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	72.00
Vendor 67237 - DEN HERDER, HOVDEN & BARRETT Total:						72.00
Vendor: 02585 - ELECTION SYSTEMS & SOFTWARE LLC						
ESS Ballot Stock	ELECTION SYSTEMS & SOFT...	ELECTION SYSTEMS & SOFT...	Special Election Ballots	12/21/2025	101-0120-0426-6002-10	11,505.44
Vendor 02585 - ELECTION SYSTEMS & SOFTWARE LLC Total:						11,505.44
Vendor: 00440 - EVERGREEN OFFICE PRODUCTS						
Jury	EVERGREEN OFFICE PRODUC...	EVERGREEN OFFICE PRODUC...	DEC 2025 #1	12/21/2025	101-0130-0422-2049-10	254.98
Vendor 00440 - EVERGREEN OFFICE PRODUCTS Total:						254.98
Vendor: 54372 - EXECUTIVE MGMT FIN OFFICE						
racts	EXECUTIVE MGMT FIN OFFICE	EXECUTIVE MGMT FIN OFFICE	UJS ACCESS	12/21/2025	101-0251-0422-2016-20	116.00

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Misc Fees	EXECUTIVE MGMT FIN OFFICE	EXECUTIVE MGMT FIN OFFICE	BIT access for juvenile info (...)	12/21/2025	101-0152-0422-2058-10	348.00
<b>Vendor 54372 - EXECUTIVE MGMT FIN OFFICE Total:</b>						<b>464.00</b>
<b>Vendor: 66588 - FOX LAW FIRM PLLC</b>						
YANKTON BOARD NON-LIEN...	FOX LAW FIRM PLLC	FOX LAW FIRM PLLC	MH YANKTON COUNTY BOA...	12/21/2025	101-0151-0422-2519-10	109.75
<b>Vendor 66588 - FOX LAW FIRM PLLC Total:</b>						<b>109.75</b>
<b>Vendor: 31402 - G &amp; H DISTRIBUTING - RC</b>						
Misc Supplies	G & H DISTRIBUTING - RC	G & H DISTRIBUTING - RC	Hydraulic Hoses	12/21/2025	101-0616-0426-6040-60	93.23
<b>Vendor 31402 - G &amp; H DISTRIBUTING - RC Total:</b>						<b>93.23</b>
<b>Vendor: 04898 - GOLDEN WEST TECHNOLOGIES</b>						
Misc Fees	GOLDEN WEST TECHNOLOGI...	GOLDEN WEST TECHNOLOGI...	Cloudpath Wireless	12/21/2025	101-0171-0422-2058-10	21,240.00
Misc Supplies	GOLDEN WEST TECHNOLOGI...	GOLDEN WEST TECHNOLOGI...	Headsets for new phones	12/21/2025	101-0611-0426-6040-60	725.97
<b>Vendor 04898 - GOLDEN WEST TECHNOLOGIES Total:</b>						<b>21,965.97</b>
<b>Vendor: 67283 - GOVCONNECTION INC</b>						
Misc Supplies	GOVCONNECTION INC	GOVCONNECTION INC	OFFICE SUPPLIES	12/21/2025	101-0171-0426-6040-10	122.95
Misc Supplies	GOVCONNECTION INC	GOVCONNECTION INC	OFFICE SUPPLIES	12/21/2025	101-0171-0426-6040-10	609.70
Computer & IT Equipment	GOVCONNECTION INC	GOVCONNECTION INC	2 COMPUTERS	12/21/2025	101-0211-0426-6012-20	2,512.00
Misc Supplies	GOVCONNECTION INC	GOVCONNECTION INC	surge unit	12/21/2025	101-0171-0426-6040-10	47.04
<b>Vendor 67283 - GOVCONNECTION INC Total:</b>						<b>3,291.69</b>
<b>Vendor: 66840 - GRETA G HOWE</b>						
Medical	GRETA G HOWE	GRETA G HOWE	Court Services;	12/21/2025	101-0130-0422-2055-10	100.00
<b>Vendor 66840 - GRETA G HOWE Total:</b>						<b>100.00</b>
<b>Vendor: 73010 - HP INC</b>						
Computer & IT Equipment	HP INC	HP INC	Docking Station	12/21/2025	101-0161-0426-6012-10	280.00
<b>Vendor 73010 - HP INC Total:</b>						<b>280.00</b>
<b>Vendor: 63667 - INDEPENDENT WINDOW TINTING LLC</b>						
Maintenance Agreements	INDEPENDENT WINDOW TIN...	INDEPENDENT WINDOW TIN...	Window Tinting	12/21/2025	101-0161-0425-5007-10	1,142.94
<b>Vendor 63667 - INDEPENDENT WINDOW TINTING LLC Total:</b>						<b>1,142.94</b>
<b>Vendor: 61430 - ISI LLC</b>						
Misc Fees	ISI LLC	ISI LLC	interpreter services	12/21/2025	101-0152-0422-2058-10	120.00
<b>Vendor 61430 - ISI LLC Total:</b>						<b>120.00</b>
<b>Vendor: 65763 - JACQUELYN R NELSON</b>						
Prosecution Costs	JACQUELYN R NELSON	JACQUELYN R NELSON	BLOOD DRAWS	12/21/2025	101-0151-0422-2063-10	3,330.00
<b>Vendor 65763 - JACQUELYN R NELSON Total:</b>						<b>3,330.00</b>
<b>Vendor: 61689 - JEAN M CLINE</b>						
Attorney/Legal	JEAN M CLINE	JEAN M CLINE	MH BOARD CHAIR FEES	12/21/2025	101-0151-0422-2007-10	1,160.00
<b>Vendor 61689 - JEAN M CLINE Total:</b>						<b>1,160.00</b>
<b>Vendor: 00656 - JENNER EQUIPMENT CO</b>						
Repairs	JENNER EQUIPMENT CO	JENNER EQUIPMENT CO	Bobcat Repairs	12/21/2025	101-0616-0425-5014-60	7,254.97
<b>Vendor 00656 - JENNER EQUIPMENT CO Total:</b>						<b>7,254.97</b>



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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 66569 - JOE QUERIAPA ARIAS</b>						
Misc Travel	JOE QUERIAPA ARIAS	JOE QUERIAPA ARIAS	On Call Travel	12/21/2025	101-0161-0427-7008-10	16.08
<b>Vendor 66569 - JOE QUERIAPA ARIAS Total:</b>						<b>16.08</b>
<b>Vendor: 55859 - KENNEDY PIER LOFTUS &amp; REYNOLDS LLP</b>						
YANKTON PDO NON-LIENAB...	KENNEDY PIER LOFTUS & RE...	KENNEDY PIER LOFTUS & RE...	MH YANKTON COUNTY PUBL...	12/21/2025	101-0151-0422-2521-10	300.00
<b>Vendor 55859 - KENNEDY PIER LOFTUS &amp; REYNOLDS LLP Total:</b>						<b>300.00</b>
<b>Vendor: 61549 - KENT POMPLUN</b>						
Misc Travel	KENT POMPLUN	KENT POMPLUN	On Call Travel	12/21/2025	101-0161-0427-7008-10	54.27
<b>Vendor 61549 - KENT POMPLUN Total:</b>						<b>54.27</b>
<b>Vendor: 61744 - KEVIN E KIRSCHENMANN</b>						
Prosecution Costs	KEVIN E KIRSCHENMANN	KEVIN E KIRSCHENMANN	BLOOD DRAWS	12/21/2025	101-0151-0422-2063-10	135.00
<b>Vendor 61744 - KEVIN E KIRSCHENMANN Total:</b>						<b>135.00</b>
<b>Vendor: 02098 - KNECHT HOME CENTER INC</b>						
Maintenance Supplies	KNECHT HOME CENTER INC	KNECHT HOME CENTER INC	Carpentry	12/21/2025	101-0161-0426-6035-10	33.99
<b>Vendor 02098 - KNECHT HOME CENTER INC Total:</b>						<b>33.99</b>
<b>Vendor: 51799 - KONE INC</b>						
Maintenance Agreements	KONE INC	KONE INC	Elevator Repair - CTH #2	12/21/2025	101-0161-0425-5007-10	8,330.60
Maintenance Agreements	KONE INC	KONE INC	Elevator Repair - CTH #1	12/21/2025	101-0161-0425-5007-10	19,336.00
<b>Vendor 51799 - KONE INC Total:</b>						<b>27,666.60</b>
<b>Vendor: 73428 - LONDON O'CONNELL</b>						
Misc Travel	LONDON O'CONNELL	LONDON O'CONNELL	On Call Travel	12/21/2025	101-0161-0427-7008-10	8.04
<b>Vendor 73428 - LONDON O'CONNELL Total:</b>						<b>8.04</b>
<b>Vendor: 46167 - LANGUAGE LINE SERVICES</b>						
Prosecution Costs	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	PHONE INTERPRETATION	12/21/2025	101-0151-0422-2063-10	54.77
<b>Vendor 46167 - LANGUAGE LINE SERVICES Total:</b>						<b>54.77</b>
<b>Vendor: 67254 - LAZY U MOTEL</b>						
JV Client Non Lienable	LAZY U MOTEL	LAZY U MOTEL	JV-Rent; Eduardo Bernard G...	12/21/2025	101-0411-0422-2109-40	646.20
<b>Vendor 67254 - LAZY U MOTEL Total:</b>						<b>646.20</b>
<b>Vendor: 39934 - LEWIS &amp; CLARK BEHAVIORAL HEALTH SERVICES</b>						
YANKTON QMHP NON-LIENA...	LEWIS & CLARK BEHAVIORAL...	LEWIS & CLARK BEHAVIORAL...	MH YANKTON COUNTY QMH...	12/21/2025	101-0151-0422-2524-10	1,575.00
<b>Vendor 39934 - LEWIS &amp; CLARK BEHAVIORAL HEALTH SERVICES Total:</b>						<b>1,575.00</b>
<b>Vendor: 62254 - LIFEWAYS INC</b>						
Misc Fees	LIFEWAYS INC	LIFEWAYS INC	PATH 3 COMPLETIONS	12/21/2025	101-0151-0422-2058-10	75.00
<b>Vendor 62254 - LIFEWAYS INC Total:</b>						<b>75.00</b>
<b>Vendor: 58474 - LINCOLN COUNTY AUDITOR</b>						
OTHER CO BOARD NON-LIEN...	LINCOLN COUNTY AUDITOR	LINCOLN COUNTY AUDITOR	MH LINCOLN COUNTY BOAR...	12/21/2025	101-0151-0422-2520-10	234.00
<b>Vendor 58474 - LINCOLN COUNTY AUDITOR Total:</b>						<b>234.00</b>
<b>Vendor: 65840 - LORI THOMPSON</b>						
orms	LORI THOMPSON	LORI THOMPSON	UNIFORM	12/21/2025	101-0263-0426-6065-20	11.00
orms	LORI THOMPSON	LORI THOMPSON	MIX UNIFORM	12/21/2025	101-0232-0426-6065-20	17.00

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Uniform Services	LORI THOMPSON	LORI THOMPSON	SCHMIDT	12/21/2025	101-0211-0422-6065-20	15.00
Uniform Services	LORI THOMPSON	LORI THOMPSON	RIVERA	12/21/2025	101-0211-0422-6065-20	12.00
Misc Fees	LORI THOMPSON	LORI THOMPSON	ATTACH PATCHES	12/21/2025	101-0251-0422-2058-20	3.00
Uniform Services	LORI THOMPSON	LORI THOMPSON	SCHARN	12/21/2025	101-0211-0422-6065-20	53.00
Uniform Services	LORI THOMPSON	LORI THOMPSON	DAVIS	12/21/2025	101-0211-0422-6065-20	24.50
Uniform Services	LORI THOMPSON	LORI THOMPSON	MCMANIGAL	12/21/2025	101-0211-0422-6065-20	7.50
Vendor 65840 - LORI THOMPSON Total:						143.00
Vendor: 61460 - LUCILLE M LEWNO						
YANKTON BOARD NON-LIEN...	LUCILLE M LEWNO	LUCILLE M LEWNO	MH YANKTON COUNTY BOA...	12/21/2025	101-0151-0422-2519-10	62.73
Vendor 61460 - LUCILLE M LEWNO Total:						62.73
Vendor: 64351 - LUTHERAN SOCIAL SERVICES OF SD						
Contracts	LUTHERAN SOCIAL SERVICES...	LUTHERAN SOCIAL SERVICES...	SHELTER CARE CONTRACT - ...	12/21/2025	101-0251-0422-2016-20	79,959.58
Vendor 64351 - LUTHERAN SOCIAL SERVICES OF SD Total:						79,959.58
Vendor: 63014 - MARCO INC						
Copier Lease	MARCO INC	MARCO INC	COPIER LEASE	12/21/2025	101-0152-0424-4002-10	546.52
Copier Lease	MARCO INC	MARCO INC	COPIER LEASE - SHARP & KM	12/21/2025	101-0151-0424-4002-10	3,639.39
Copier Lease	MARCO INC	MARCO INC	COPIER LEASE - LEXMARK	12/21/2025	101-0151-0424-4002-10	250.40
Vendor 63014 - MARCO INC Total:						4,436.31
Vendor: 63029 - MARK KATTERHAGEN						
YANKTON BOARD NON-LIEN...	MARK KATTERHAGEN	MARK KATTERHAGEN	MH YANKTON COUNTY BOA...	12/21/2025	101-0151-0422-2519-10	20.00
Vendor 63029 - MARK KATTERHAGEN Total:						20.00
Vendor: 72341 - MEAD LUMBER COMPANY INC						
Maintenance Supplies	MEAD LUMBER COMPANY I...	MEAD LUMBER COMPANY I...	Ice Melt	12/21/2025	101-0161-0426-6035-10	10.99
Maintenance Supplies	MEAD LUMBER COMPANY I...	MEAD LUMBER COMPANY I...	Ice Melt	12/21/2025	101-0161-0426-6035-10	527.52
Vendor 72341 - MEAD LUMBER COMPANY INC Total:						538.51
Vendor: 41408 - MENARDS						
Misc Supplies	MENARDS	MENARDS	Bar Oil	12/21/2025	101-0616-0426-6040-60	49.95
Misc Supplies	MENARDS	MENARDS	Shop Supplies	12/21/2025	101-0615-0426-6040-60	38.37
Misc Supplies	MENARDS	MENARDS	Earplugs	12/21/2025	101-0615-0426-6040-60	26.99
Vendor 41408 - MENARDS Total:						115.31
Vendor: 66715 - MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES						
Competency Evaluations	MINNEAPOLIS FORENSIC PSY...	MINNEAPOLIS FORENSIC PSY...	Court Services;	12/21/2025	101-0130-0422-2027-10	4,187.50
Competency Evaluations	MINNEAPOLIS FORENSIC PSY...	MINNEAPOLIS FORENSIC PSY...	Court Services;	12/21/2025	101-0130-0422-2027-10	5,521.20
Vendor 66715 - MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES Total:						9,708.70
Vendor: 64092 - MONUMENT HEALTH HOME PLUS PHARMACY						
Medical Supplies	MONUMENT HEALTH HOME ...	MONUMENT HEALTH HOME ...	DETAINEE PRESCRIPTION	12/21/2025	101-0251-0426-6038-20	43.14
Medical Supplies	MONUMENT HEALTH HOME ...	MONUMENT HEALTH HOME ...	J-Supplies;	12/21/2025	101-0232-0426-6038-20	39.06
Inmate Med. Supplies-Lienab...	MONUMENT HEALTH HOME ...	MONUMENT HEALTH HOME ...	J-Supplies; Frankie Dion Pack...	12/21/2025	101-0232-0426-6129-20	35.89
ite Med. Supplies-Lienab...	MONUMENT HEALTH HOME ...	MONUMENT HEALTH HOME ...	J-Supplies; Thomas Michael ...	12/21/2025	101-0232-0426-6129-20	159.44
Vendor 64092 - MONUMENT HEALTH HOME PLUS PHARMACY Total:						277.53

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 57981 - MONUMENT HEALTH RAPID CITY HOSPITAL, INC.</b>						
Morgue Use	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	100013556593 NS	12/21/2025	101-0211-0422-2059-20	500.00
Med Inmt Srvs Non Liable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Liability Nonlienable; Nicole...	12/21/2025	101-0232-0422-2014-20	92.73
Med Inmt Srvs Non Liable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Liability Nonlienable; Sergio...	12/21/2025	101-0232-0422-2014-20	9.71
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Emergency Room; Alig Deng...	12/21/2025	101-0232-0422-2517-20	345.51
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Robert Louis Ponce	12/21/2025	101-0232-0422-2517-20	454.68
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Shadow Blue Jensen	12/21/2025	101-0232-0422-2517-20	44.94
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Daniel Lloyd Bull Be...	12/21/2025	101-0232-0422-2517-20	87.44
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Sonny Sage Never ...	12/21/2025	101-0232-0422-2517-20	3.17
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Sonny Sage Never ...	12/21/2025	101-0232-0422-2517-20	98.62
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Taylor James Chap...	12/21/2025	101-0232-0422-2517-20	110.65
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Dale Ray Majors	12/21/2025	101-0232-0422-2517-20	228.14
Medical Lienable	MONUMENT HEALTH RAPID ...	MONUMENT HEALTH RAPID ...	J-Doctor; Hunter Beck	12/21/2025	101-0232-0422-2517-20	100.32
<b>Vendor 57981 - MONUMENT HEALTH RAPID CITY HOSPITAL, INC. Total:</b>						<b>2,075.91</b>
<b>Vendor: 60770 - MONUMENT HEALTH REFERENCE LABORATORY</b>						
Med Inmt Srvs Non Liable	MONUMENT HEALTH REFER...	MONUMENT HEALTH REFER...	J-Laboratory; Alberta D Holl...	12/21/2025	101-0232-0422-2014-20	139.26
Medical Lienable	MONUMENT HEALTH REFER...	MONUMENT HEALTH REFER...	J-Laboratory; Alberta D Holl...	12/21/2025	101-0232-0422-2517-20	3,608.51
Medical Lienable	MONUMENT HEALTH REFER...	MONUMENT HEALTH REFER...	J-Laboratory; Caroline A. Rus...	12/21/2025	101-0232-0422-2517-20	175.37
Med Inmt Srvs Non Liable	MONUMENT HEALTH REFER...	MONUMENT HEALTH REFER...	J-Laboratory; Amy D. Coutur...	12/21/2025	101-0232-0422-2014-20	9.71
Medical Lienable	MONUMENT HEALTH REFER...	MONUMENT HEALTH REFER...	J-Laboratory; Amy D. Coutur...	12/21/2025	101-0232-0422-2517-20	58.26
<b>Vendor 60770 - MONUMENT HEALTH REFERENCE LABORATORY Total:</b>						<b>3,991.11</b>
<b>Vendor: 62485 - MUTH ELECTRIC INC</b>						
Maintenance Agreements	MUTH ELECTRIC INC	MUTH ELECTRIC INC	Electrical Repair	12/21/2025	101-0161-0425-5007-10	482.04
<b>Vendor 62485 - MUTH ELECTRIC INC Total:</b>						<b>482.04</b>
<b>Vendor: 00926 - NORTHWEST PIPE FITTING INC</b>						
Maintenance Supplies	NORTHWEST PIPE FITTING I...	NORTHWEST PIPE FITTING I...	Plumbing	12/21/2025	101-0161-0426-6035-10	149.48
<b>Vendor 00926 - NORTHWEST PIPE FITTING INC Total:</b>						<b>149.48</b>
<b>Vendor: 66832 - PARTSONE LLC</b>						
Vehicle Sup & Equip	PARTSONE LLC	PARTSONE LLC	#42	12/21/2025	101-0211-0426-6067-20	128.00
<b>Vendor 66832 - PARTSONE LLC Total:</b>						<b>128.00</b>
<b>Vendor: 71610 - PEARSON EDUCATION</b>						
Misc Fees	PEARSON EDUCATION	PEARSON EDUCATION	GED TESTING	12/21/2025	101-0232-0422-2058-20	103.98
<b>Vendor 71610 - PEARSON EDUCATION Total:</b>						<b>103.98</b>
<b>Vendor: 00978 - PENN CO HEALTH &amp; HUMAN SV PETTY CASH</b>						
Misc Supplies	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	A-Supplies;	12/21/2025	101-0411-0426-6040-40	228.20
JV Client Non Liable	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	JV-Bus ticket In State; Gerald...	12/21/2025	101-0411-0422-2109-40	174.50
Misc Fees	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	A-Supplies;	12/21/2025	101-0265-0422-2058-20	70.00
JV Client Non Liable	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	JV-Birth Certificate; Jymie Tyl...	12/21/2025	101-0411-0422-2109-40	15.00
IV Client Non Liable	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	JV-Birth Certificate; Matthew...	12/21/2025	101-0411-0422-2109-40	15.00
ient Non Liable	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	JV-Birth Certificate; Emily C. B...	12/21/2025	101-0411-0422-2109-40	15.00

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
JV Client Non Lienable	PENN CO HEALTH & HUMAN ...	PENN CO HEALTH & HUMAN ...	JV-Birth Certificate; Steven P...	12/21/2025	101-0411-0422-2109-40	15.00
<b>Vendor 00978 - PENN CO HEALTH &amp; HUMAN SV PETTY CASH Total:</b>						<b>532.70</b>
<b>Vendor: 00982 - PENN CO STATES ATTY PETTY CASH</b>						
Prosecution Costs	PENN CO STATES ATTY PETTY...	PENN CO STATES ATTY PETTY...	FRANKS A25-541	12/21/2025	101-0151-0422-2063-10	37.55
Prosecution Costs	PENN CO STATES ATTY PETTY...	PENN CO STATES ATTY PETTY...	HIGH HAWK A25-376	12/21/2025	101-0151-0422-2063-10	12.55
<b>Vendor 00982 - PENN CO STATES ATTY PETTY CASH Total:</b>						<b>50.10</b>
<b>Vendor: 00986 - PENNINGTON COUNTY COURANT</b>						
Liquor	PENNINGTON COUNTY COU...	PENNINGTON COUNTY COU...	LIQ Mexico Tipico Courant	12/21/2025	101-0111-0423-3005-10	13.16
Minutes	PENNINGTON COUNTY COU...	PENNINGTON COUNTY COU...	BOC MIN 11-18-25 Courant	12/21/2025	101-0111-0423-3006-10	500.25
Minutes	PENNINGTON COUNTY COU...	PENNINGTON COUNTY COU...	BOC MIN 12-2-25 Courant	12/21/2025	101-0111-0423-3006-10	141.74
Planning	PENNINGTON COUNTY COU...	PENNINGTON COUNTY COU...	LEGAL PUBLICATION - WLBA...	12/21/2025	101-0711-0423-3007-70	23.11
Planning	PENNINGTON COUNTY COU...	PENNINGTON COUNTY COU...	LEGAL PUBLICATION - WLPZ...	12/21/2025	101-0711-0423-3007-70	36.26
<b>Vendor 00986 - PENNINGTON COUNTY COURANT Total:</b>						<b>714.52</b>
<b>Vendor: 01013 - PITNEY BOWES INC</b>						
Equipment Repairs	PITNEY BOWES INC	PITNEY BOWES INC	July - Dec maint.	12/21/2025	101-0120-0425-5004-10	725.92
<b>Vendor 01013 - PITNEY BOWES INC Total:</b>						<b>725.92</b>
<b>Vendor: 67002 - PRAIRIE ACRES LLC</b>						
JV Client Non Lienable	PRAIRIE ACRES LLC	PRAIRIE ACRES LLC	JV-Rent Past Due; William K ...	12/21/2025	101-0411-0422-2109-40	790.72
<b>Vendor 67002 - PRAIRIE ACRES LLC Total:</b>						<b>790.72</b>
<b>Vendor: 65606 - PRECISION EYECARE PC</b>						
Medical Lienable	PRECISION EYECARE PC	PRECISION EYECARE PC	J-Optometrist; Rebecca Leigh...	12/21/2025	101-0232-0422-2517-20	142.17
<b>Vendor 65606 - PRECISION EYECARE PC Total:</b>						<b>142.17</b>
<b>Vendor: 65425 - QUALIFIED PRESORT SERVICE, LLC</b>						
Tax Notices Contract	QUALIFIED PRESORT SERVICE,...	QUALIFIED PRESORT SERVICE,...	2025 PAYABLE 2026 TAX NOT...	12/21/2025	101-0142-0422-2094-10	31,944.30
<b>Vendor 65425 - QUALIFIED PRESORT SERVICE, LLC Total:</b>						<b>31,944.30</b>
<b>Vendor: 62068 - RADIOLOGY ASSOCIATES PROFESSIONAL LLC</b>						
Medical Lienable	RADIOLOGY ASSOCIATES PR...	RADIOLOGY ASSOCIATES PR...	J-Radiology; Sheila Janine Qu...	12/21/2025	101-0232-0422-2517-20	71.53
Medical Lienable	RADIOLOGY ASSOCIATES PR...	RADIOLOGY ASSOCIATES PR...	J-Radiology; Justice Luke Belt	12/21/2025	101-0232-0422-2517-20	41.65
<b>Vendor 62068 - RADIOLOGY ASSOCIATES PROFESSIONAL LLC Total:</b>						<b>113.18</b>
<b>Vendor: 00030 - RC EMERGENCY SERVICES PA</b>						
Medical Lienable	RC EMERGENCY SERVICES PA	RC EMERGENCY SERVICES PA	J-Doctor; Desiree Timm	12/21/2025	101-0232-0422-2517-20	118.21
Medical Lienable	RC EMERGENCY SERVICES PA	RC EMERGENCY SERVICES PA	J-Doctor; Alexander Jacob Qu...	12/21/2025	101-0232-0422-2517-20	110.65
Medical Lienable	RC EMERGENCY SERVICES PA	RC EMERGENCY SERVICES PA	J-Doctor; Alig Deng Mamot	12/21/2025	101-0232-0422-2517-20	118.21
<b>Vendor 00030 - RC EMERGENCY SERVICES PA Total:</b>						<b>347.07</b>
<b>Vendor: 00924 - RECORD STORAGE SOLUTIONS</b>						
Record Storage	RECORD STORAGE Solutio...	RECORD STORAGE Solutio...	FILE STORAGE	12/21/2025	101-0151-0422-2067-10	246.26
<b>Vendor 00924 - RECORD STORAGE SOLUTIONS Total:</b>						<b>246.26</b>
<b>Vendor: 59785 - RUSSEL HEUPEL</b>						
Travel	RUSSEL HEUPEL	RUSSEL HEUPEL	On Call Travel	12/21/2025	101-0161-0427-7008-10	53.60
<b>Vendor 59785 - RUSSEL HEUPEL Total:</b>						<b>53.60</b>

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 64984 - SCOTT WEYER</b>						
Misc Travel	SCOTT WEYER	SCOTT WEYER	On Call Travel	12/21/2025	101-0161-0427-7008-10	4.69
<b>Vendor 64984 - SCOTT WEYER Total:</b>						<b>4.69</b>
<b>Vendor: 57581 - SCOVEL PSYCHOLOGICAL</b>						
BOP Behavioral Health	SCOVEL PSYCHOLOGICAL	SCOVEL PSYCHOLOGICAL	DETAINEE COUNSELING - DEC	12/21/2025	101-0251-0422-2106-20	1,890.00
Witnesses-Public Defender	SCOVEL PSYCHOLOGICAL	SCOVEL PSYCHOLOGICAL	expert witness evaluation	12/21/2025	101-0131-0422-0152-10	5,000.00
Prosecution Costs	SCOVEL PSYCHOLOGICAL	SCOVEL PSYCHOLOGICAL	PSYCH EVAL - SR	12/21/2025	101-0151-0422-2063-10	2,955.00
Witnesses-Public Defender	SCOVEL PSYCHOLOGICAL	SCOVEL PSYCHOLOGICAL	expert witness evaluation	12/21/2025	101-0131-0422-0152-10	4,325.00
Witnesses-Public Defender	SCOVEL PSYCHOLOGICAL	SCOVEL PSYCHOLOGICAL	expert witness review docs a...	12/21/2025	101-0131-0422-0152-10	2,000.00
<b>Vendor 57581 - SCOVEL PSYCHOLOGICAL Total:</b>						<b>16,170.00</b>
<b>Vendor: 65141 - SD DEPT OF HEALTH</b>						
Alcohol/Blood Draws	SD DEPT OF HEALTH	SD DEPT OF HEALTH	HD	12/21/2025	101-0211-0422-2002-20	100.00
Alcohol/Blood Draws	SD DEPT OF HEALTH	SD DEPT OF HEALTH	JC, AH, SJ, GR, JS	12/21/2025	101-0211-0422-2002-20	450.00
Alcohol/Blood Draws	SD DEPT OF HEALTH	SD DEPT OF HEALTH	MB	12/21/2025	101-0211-0422-2002-20	115.00
Med Inmt Srvs Non Lienable	SD DEPT OF HEALTH	SD DEPT OF HEALTH	J-Laboratory; Carrie Grace Fa...	12/21/2025	101-0232-0422-2014-20	25.00
Medical Lienable	SD DEPT OF HEALTH	SD DEPT OF HEALTH	J-Laboratory; Carrie Grace Fa...	12/21/2025	101-0232-0422-2517-20	350.00
Medical	SD DEPT OF HEALTH	SD DEPT OF HEALTH	DETAINEE LABS	12/21/2025	101-0251-0422-2055-20	50.00
Prosecution Costs	SD DEPT OF HEALTH	SD DEPT OF HEALTH	DRUG TESTING - SAO	12/21/2025	101-0151-0422-2063-10	5,123.00
Prosecution Costs	SD DEPT OF HEALTH	SD DEPT OF HEALTH	DRUG TESTING	12/21/2025	101-0151-0422-2063-10	1,085.00
<b>Vendor 65141 - SD DEPT OF HEALTH Total:</b>						<b>7,298.00</b>
<b>Vendor: 01175 - SD DEPT OF LABOR</b>						
Unemployment Ins	SD DEPT OF LABOR	SD DEPT OF LABOR	2025 4th Qtr Unemployment	12/21/2025	101-0113-0416-4161-10	3,743.73
<b>Vendor 01175 - SD DEPT OF LABOR Total:</b>						<b>3,743.73</b>
<b>Vendor: 60254 - SD DEPT OF PUBLIC SAFETY</b>						
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Luther ...	12/21/2025	101-0411-0422-2109-40	20.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Joseph ...	12/21/2025	101-0411-0422-2109-40	20.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Darrell ...	12/21/2025	101-0411-0422-2109-40	20.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Keven ...	12/21/2025	101-0411-0422-2109-40	38.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Cregan...	12/21/2025	101-0411-0422-2109-40	20.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Justin A...	12/21/2025	101-0411-0422-2109-40	38.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Mitchel...	12/21/2025	101-0411-0422-2109-40	38.00
JV Client Non Lienable	SD DEPT OF PUBLIC SAFETY	SD DEPT OF PUBLIC SAFETY	JV-Drivers license/ID; Trevor ...	12/21/2025	101-0411-0422-2109-40	20.00
<b>Vendor 60254 - SD DEPT OF PUBLIC SAFETY Total:</b>						<b>214.00</b>
<b>Vendor: 04375 - SD HUMAN SERVICES CENTER</b>						
Prosecution Costs	SD HUMAN SERVICES CENTER	SD HUMAN SERVICES CENTER	PSYCH EVAL - LC	12/21/2025	101-0151-0422-2063-10	600.00
Prosecution Costs	SD HUMAN SERVICES CENTER	SD HUMAN SERVICES CENTER	PSYCH EVAL - KC	12/21/2025	101-0151-0422-2063-10	600.00
Prosecution Costs	SD HUMAN SERVICES CENTER	SD HUMAN SERVICES CENTER	PSYCH EVAL - KC	12/21/2025	101-0151-0422-2063-10	600.00
Prosecution Costs	SD HUMAN SERVICES CENTER	SD HUMAN SERVICES CENTER	PSYCH EVAL - JG	12/21/2025	101-0151-0422-2063-10	600.00
<b>Vendor 04375 - SD HUMAN SERVICES CENTER Total:</b>						<b>2,400.00</b>

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 66192 - SHP HOLDINGS LLC</b>						
Legal Notices	SHP HOLDINGS LLC	SHP HOLDINGS LLC	Voter Registration deadline f...	12/21/2025	101-0120-0423-3009-10	26.68
<b>Vendor 66192 - SHP HOLDINGS LLC Total:</b>						<b>26.68</b>
<b>Vendor: 27049 - SIGN EXPRESS</b>						
Maintenance Supplies	SIGN EXPRESS	SIGN EXPRESS	Signage	12/21/2025	101-0161-0426-6035-10	83.25
<b>Vendor 27049 - SIGN EXPRESS Total:</b>						<b>83.25</b>
<b>Vendor: 65379 - SIMPLIVERIFIED, LLC</b>						
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	employee background check ...	12/21/2025	101-0152-0422-2058-10	78.50
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0141-0422-2058-10	58.50
Hiring Services	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0142-0422-2112-10	81.00
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0152-0422-2058-10	78.50
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0161-0422-2058-10	97.00
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0162-0422-2058-10	117.00
Misc Fees	SIMPLIVERIFIED, LLC	SIMPLIVERIFIED, LLC	Simpliverified Invoice	12/21/2025	101-0163-0422-2058-10	58.50
<b>Vendor 65379 - SIMPLIVERIFIED, LLC Total:</b>						<b>569.00</b>
<b>Vendor: 66191 - SOUTHERN HILLS PUBLISHING</b>						
Misc Publications	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	HWY notice or surplus auctio...	12/21/2025	101-0111-0423-3010-10	8.00
Minutes	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	BOC MIN 11-18-25 PREVAIL...	12/21/2025	101-0111-0423-3006-10	468.95
Liquor	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	LIQ Mexico Tipico Prevailer	12/21/2025	101-0111-0423-3005-10	11.85
Minutes	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	BOC MIN 12-2-25 PREVAILER	12/21/2025	101-0111-0423-3006-10	143.25
Planning	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	LEGAL PUBLICATION - HCBA1...	12/21/2025	101-0711-0423-3007-70	21.34
Planning	SOUTHERN HILLS PUBLISHING	SOUTHERN HILLS PUBLISHING	LEGAL PUBLICATION - HCBA1...	12/21/2025	101-0711-0423-3007-70	34.08
<b>Vendor 66191 - SOUTHERN HILLS PUBLISHING Total:</b>						<b>687.47</b>
<b>Vendor: 73427 - SPEE DEE DELIVERY SERVICE INC</b>						
Postage	SPEE DEE DELIVERY SERVICE ...	SPEE DEE DELIVERY SERVICE ...	DECEMBER DELIVERY	12/21/2025	101-0142-0426-6044-10	315.46
<b>Vendor 73427 - SPEE DEE DELIVERY SERVICE INC Total:</b>						<b>315.46</b>
<b>Vendor: 74115 - STATE OF SD DEPT OF PUBLIC SAFETY</b>						
Equipment ( \$5000	STATE OF SD DEPT OF PUBLIC...	STATE OF SD DEPT OF PUBLIC...	UTV REIMBURSEMENT	12/21/2025	101-0211-0426-6017-20	11,500.00
<b>Vendor 74115 - STATE OF SD DEPT OF PUBLIC SAFETY Total:</b>						<b>11,500.00</b>
<b>Vendor: 01276 - SUMMIT SIGNS &amp; SUPPLY INC</b>						
Maintenance Agreements	SUMMIT SIGNS & SUPPLY INC	SUMMIT SIGNS & SUPPLY INC	Signage	12/21/2025	101-0161-0425-5007-10	77.50
<b>Vendor 01276 - SUMMIT SIGNS &amp; SUPPLY INC Total:</b>						<b>77.50</b>
<b>Vendor: 66458 - SUPER CLEAN TUNNEL WASH</b>						
Misc Fees	SUPER CLEAN TUNNEL WASH	SUPER CLEAN TUNNEL WASH	CAR WASHES	12/21/2025	101-0211-0422-2058-20	162.00
<b>Vendor 66458 - SUPER CLEAN TUNNEL WASH Total:</b>						<b>162.00</b>
<b>Vendor: 60423 - TERESA L BENSON</b>						
Court Reporters	TERESA L BENSON	TERESA L BENSON	DEC 2025 #1	12/21/2025	101-0130-0422-2019-10	137.00
<b>Vendor 60423 - TERESA L BENSON Total:</b>						<b>137.00</b>

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 65526 - THE PALMS APARTMENTS, LLC</b>						
JV Client Non Lienable	THE PALMS APARTMENTS, L...	THE PALMS APARTMENTS, L...	JV-Rent Past Due; Frances T ...	12/21/2025	101-0411-0422-2109-40	233.00
<b>Vendor 65526 - THE PALMS APARTMENTS, LLC Total:</b>						<b>233.00</b>
<b>Vendor: 37346 - THOMSON REUTERS-WEST</b>						
Misc Supplies	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	SD Codified Laws	12/21/2025	101-0163-0426-6040-10	237.96
Misc Fees	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	WESTLAW - ONLINE RESEAR...	12/21/2025	101-0151-0422-2058-10	2,953.55
Misc Fees	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	westlaw online subscription ...	12/21/2025	101-0152-0422-2058-10	4,464.00
Misc Fees	THOMSON REUTERS-WEST	THOMSON REUTERS-WEST	WESTLAW - PROFLEX	12/21/2025	101-0151-0422-2058-10	809.99
<b>Vendor 37346 - THOMSON REUTERS-WEST Total:</b>						<b>8,465.50</b>
<b>Vendor: 67077 - TIKI TOWN LLC</b>						
JV Client Non Lienable	TIKI TOWN LLC	TIKI TOWN LLC	JV-Rent Past Due; Melissa Ro...	12/21/2025	101-0411-0422-2109-40	895.00
<b>Vendor 67077 - TIKI TOWN LLC Total:</b>						<b>895.00</b>
<b>Vendor: 65564 - TIMECLOCK PLUS, LLC</b>						
Licenses All	TIMECLOCK PLUS, LLC	TIMECLOCK PLUS, LLC	EMPLOYEE LICENSES FOR TCP..	12/21/2025	101-0162-0422-2052-10	1,097.33
<b>Vendor 65564 - TIMECLOCK PLUS, LLC Total:</b>						<b>1,097.33</b>
<b>Vendor: 66512 - TRINITY SERVICES GROUP INC</b>						
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	86.72
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	88.21
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.5-12.11	12/21/2025	101-0263-0422-2030-20	2,803.64
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.5-12.11	12/21/2025	101-0446-0422-2030-40	288.18
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.5-12.11	12/21/2025	101-0263-0422-2030-20	431.20
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.5-12.11	12/21/2025	101-0446-0422-2030-40	81.34
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.12-12.18	12/21/2025	101-0263-0422-2030-20	2,826.86
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.12-12.18	12/21/2025	101-0446-0422-2030-40	223.27
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.12-12.18	12/21/2025	101-0263-0422-2030-20	441.00
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.12-12.18	12/21/2025	101-0446-0422-2030-40	62.23
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	65.13
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	72.47
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FOOD SERVICE 12/26-12/31	12/21/2025	101-0251-0422-2030-20	2,029.51
Shelter Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FOOD SERVICE 12/26-12/31	12/21/2025	101-0254-0422-2504-20	436.20
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FOOD SERVICE 12/26-12/31	12/21/2025	101-0251-0422-2030-20	149.72
Shelter Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FOOD SERVICE 12/26-12/31	12/21/2025	101-0254-0422-2504-20	31.92
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.19-12.25	12/21/2025	101-0263-0422-2030-20	2,907.72
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12.19-12.25	12/21/2025	101-0446-0422-2030-40	247.88
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.19-12.25	12/21/2025	101-0263-0422-2030-20	376.81
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION 12.19-12.25	12/21/2025	101-0446-0422-2030-40	69.09
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	66.34
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FOOD SERVICE 12/26-12/31	12/21/2025	101-0232-0422-2030-20	19,925.41
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12/26-12/31	12/21/2025	101-0263-0422-2030-20	2,326.78
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MEALS 12/26-12/31	12/21/2025	101-0446-0422-2030-40	288.46
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION	12/21/2025	101-0263-0422-2030-20	387.57
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	MENU REVISION	12/21/2025	101-0446-0422-2030-40	83.32

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Food Service	TRINITY SERVICES GROUP INC	TRINITY SERVICES GROUP INC	FRUIT	12/21/2025	101-0263-0422-2030-20	56.86
Vendor 66512 - TRINITY SERVICES GROUP INC Total:						36,853.84
Vendor: 66295 - USPS-POC 8100669						
Postage	USPS-POC 8100669	USPS-POC 8100669	ADD POSTAGE	12/21/2025	101-0142-0426-6044-10	15,000.00
Misc Supplies	USPS-POC 8100669	USPS-POC 8100669	POSTAGE	12/21/2025	101-0151-0426-6040-10	1,847.55
Vendor 66295 - USPS-POC 8100669 Total:						16,847.55
Vendor: 66440 - VALERIE J LARSON						
YANKTON BOARD NON-LIEN...	VALERIE J LARSON	VALERIE J LARSON	MH YANKTON COUNTY BOA...	12/21/2025	101-0151-0422-2519-10	20.00
Vendor 66440 - VALERIE J LARSON Total:						20.00
Vendor: 01386 - WARNE CHEMICAL & EQUIPMENT CO INC						
Misc Supplies	WARNE CHEMICAL & EQUIP...	WARNE CHEMICAL & EQUIP...	Spray Parts	12/21/2025	101-0615-0426-6040-60	39.84
Chemicals	WARNE CHEMICAL & EQUIP...	WARNE CHEMICAL & EQUIP...	CHEMICALS	12/21/2025	101-0615-0426-6008-60	282.20
Vendor 01386 - WARNE CHEMICAL & EQUIPMENT CO INC Total:						322.04
Vendor: 66596 - WEST RIVER FUNERAL DIRECTORS LLC						
Client Lienable	WEST RIVER FUNERAL DIREC...	WEST RIVER FUNERAL DIREC...	B-Cremation; Amanda Jean K...	12/21/2025	101-0411-0422-2013-40	1,910.00
Vendor 66596 - WEST RIVER FUNERAL DIRECTORS LLC Total:						1,910.00
Vendor: 05576 - WESTERN MAILERS						
Postage	WESTERN MAILERS	WESTERN MAILERS	POSTAGE	12/21/2025	101-0211-0426-6044-20	479.57
Postage	WESTERN MAILERS	WESTERN MAILERS	A-Postage;	12/21/2025	101-0411-0426-6044-40	11.91
Postage	WESTERN MAILERS	WESTERN MAILERS	POSTAGE - DEC	12/21/2025	101-0251-0426-6044-20	43.69
Misc Supplies	WESTERN MAILERS	WESTERN MAILERS	POSTAGE - DEC	12/21/2025	101-0151-0426-6040-10	34.37
Misc Fees	WESTERN MAILERS	WESTERN MAILERS	POSTAGE	12/21/2025	101-0152-0422-2058-10	620.37
Postage	WESTERN MAILERS	WESTERN MAILERS	6116 POSTAGE DECEMBER	12/21/2025	101-0232-0426-6044-20	552.72
Postage Commissary	WESTERN MAILERS	WESTERN MAILERS	6181 INMATE POSTAGE DEC...	12/21/2025	101-0232-0426-6045-20	13.26
Postage	WESTERN MAILERS	WESTERN MAILERS	December postage	12/21/2025	101-0263-0426-6044-20	3.20
Postage	WESTERN MAILERS	WESTERN MAILERS	METER ENVELOPES, POSTAGE	12/21/2025	101-0142-0426-6044-10	343.46
Vendor 05576 - WESTERN MAILERS Total:						2,102.55
Vendor: 71475 - WESTERN PEAKS LOGISTICS LLC						
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0111-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0141-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0142-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0162-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0163-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0171-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0172-0422-2058-10	15.75
Misc Fees	WESTERN PEAKS LOGISTICS L...	WESTERN PEAKS LOGISTICS L...	DELIVERY TO CONCOURSE - ...	12/21/2025	101-0171-0422-2058-70	15.75
Vendor 71475 - WESTERN PEAKS LOGISTICS LLC Total:						126.00
Vendor: 66148 - WESTERN STATIONERS						
Supplies	WESTERN STATIONERS	WESTERN STATIONERS	OFFICE FURNITURE	12/21/2025	101-0151-0426-6040-10	793.23
Supplies	WESTERN STATIONERS	WESTERN STATIONERS	OFFICE FURNITURE	12/21/2025	101-0151-0426-6040-10	1,914.99
Supplies	WESTERN STATIONERS	WESTERN STATIONERS	OFFICE FURNITURE	12/21/2025	101-0151-0426-6040-10	1,121.76



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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Misc Supplies	WESTERN STATIONERS	WESTERN STATIONERS	OFFICE FURNITURE	12/21/2025	101-0151-0426-6040-10	1,357.50
Misc Supplies	WESTERN STATIONERS	WESTERN STATIONERS	OFFICE FURNITURE	12/21/2025	101-0151-0426-6040-10	362.92
Vendor 66148 - WESTERN STATIONERS Total:						5,550.40
Vendor: 57732 - WILLIAM A MOSS PSY D LLC						
Competency Evaluations	WILLIAM A MOSS PSY D LLC	WILLIAM A MOSS PSY D LLC	DEC 2025 #1	12/21/2025	101-0130-0422-2027-10	2,450.00
Vendor 57732 - WILLIAM A MOSS PSY D LLC Total:						2,450.00
Vendor: 01441 - YANKTON CO SHERIFF OFFICE						
YANKTON SO FEE NON-LIEN...	YANKTON CO SHERIFF OFFICE	YANKTON CO SHERIFF OFFICE	MH YANKTON COUNTY SHER...	12/21/2025	101-0151-0422-2526-10	50.00
Vendor 01441 - YANKTON CO SHERIFF OFFICE Total:						50.00
Vendor: 65004 - ZMC LLC						
Misc Utilities	ZMC LLC	ZMC LLC	SHOP WATER-DECEMBER 20...	12/21/2025	101-0211-0428-8012-20	48.32
Shop Water	ZMC LLC	ZMC LLC	DEC SHOP WATER	12/21/2025	101-0232-0428-8024-20	48.32
Vendor 65004 - ZMC LLC Total:						96.64
Fund 101 - General Total:						476,511.64
Fund: 201 - Road & Bridge						
Vendor: 54771 - AMERICAN ENGINEERING TESTING INC						
Misc Fees	AMERICAN ENGINEERING TE...	AMERICAN ENGINEERING TE...	SIEVE TEST (ASTMC136) & A...	12/21/2025	201-0311-0422-2058-30	1,016.50
Vendor 54771 - AMERICAN ENGINEERING TESTING INC Total:						1,016.50
Vendor: 74110 - BLACK HILLS POWER INC						
Hwy Major Rd Projects	BLACK HILLS POWER INC	BLACK HILLS POWER INC	UTILITY RELOCATION FOR DE...	12/21/2025	201-0311-0436-4362-30	44,634.95
Vendor 74110 - BLACK HILLS POWER INC Total:						44,634.95
Vendor: 57358 - CITY OF RAPID CITY						
Rd & Bridge Repairs	CITY OF RAPID CITY	CITY OF RAPID CITY	CAMERA AT DUNSMORE/SH...	12/21/2025	201-0311-0425-5016-30	16,933.18
Vendor 57358 - CITY OF RAPID CITY Total:						16,933.18
Vendor: 73134 - DIAMOND TRUCK EQUIPMENT LLC						
Equipment Supplies	DIAMOND TRUCK EQUIPME...	DIAMOND TRUCK EQUIPME...	EQUIPMENT PARTS & SUPPLI...	12/21/2025	201-0311-0426-6018-30	54.79
Equipment Supplies	DIAMOND TRUCK EQUIPME...	DIAMOND TRUCK EQUIPME...	EQUIPMENT PARTS & SUPPLI...	12/21/2025	201-0311-0426-6018-30	578.46
Vendor 73134 - DIAMOND TRUCK EQUIPMENT LLC Total:						633.25
Vendor: 65835 - ENNING PROPANE & SERVICE LLC						
Misc Utilities	ENNING PROPANE & SERVICE...	ENNING PROPANE & SERVICE...	PROPANE (WL)	12/21/2025	201-0311-0428-8012-30	2,935.60
Vendor 65835 - ENNING PROPANE & SERVICE LLC Total:						2,935.60
Vendor: 38156 - FASTENAL COMPANY						
Rd & Bridge Supplies	FASTENAL COMPANY	FASTENAL COMPANY	ANCHOR TOOL; DROP IN AN...	12/21/2025	201-0311-0426-6075-30	116.08
Rd & Bridge Supplies	FASTENAL COMPANY	FASTENAL COMPANY	SELF DRILLING SCREWS; FEN...	12/21/2025	201-0311-0426-6075-30	581.20
Vendor 38156 - FASTENAL COMPANY Total:						697.28
Vendor: 65541 - KLJ ENGINEERING LLC						
Consulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	DESIGN ENG - REPL OF 52-44...	12/21/2025	201-0311-0422-2015-30	10,708.60
ulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	PRELIM ENG - REPL OF 52-14...	12/21/2025	201-0311-0422-2015-30	2,119.32
ulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	CONSTRUCTION ADMIN-BRI...	12/21/2025	201-0311-0422-2015-30	1,068.83
ulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	CONSTRUCTION ADMIN-BRI...	12/21/2025	201-0311-0422-2015-30	1,068.83

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Consulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	CONSTRUCTION ADMIN-BRI...	12/21/2025	201-0311-0422-2015-30	1,068.83
Consulting	KLJ ENGINEERING LLC	KLJ ENGINEERING LLC	CONSTRUCTION ADMIN-BRI...	12/21/2025	201-0311-0422-2015-30	1,308.04
Vendor 65541 - KLJ ENGINEERING LLC Total:						17,342.45
Vendor: 60376 - LABORATORY CORPORATION OF AMERICA HOLDINGS						
Misc Fees	LABORATORY CORPORATION...	LABORATORY CORPORATION...	Q4 2025 RANDOM DRUG TE...	12/21/2025	201-0311-0422-2058-30	24.70
Vendor 60376 - LABORATORY CORPORATION OF AMERICA HOLDINGS Total:						24.70
Vendor: 72341 - MEAD LUMBER COMPANY INC						
Equipment Supplies	MEAD LUMBER COMPANY I...	MEAD LUMBER COMPANY I...	CARRAGE BOLTS	12/21/2025	201-0311-0426-6018-30	38.99
Vendor 72341 - MEAD LUMBER COMPANY INC Total:						38.99
Vendor: 41408 - MENARDS						
Equipment Supplies	MENARDS	MENARDS	CONDUIT	12/21/2025	201-0311-0426-6018-30	19.36
Vendor 41408 - MENARDS Total:						19.36
Vendor: 01915 - NELSON'S OIL & GAS INC						
Misc Utilities	NELSON'S OIL & GAS INC	NELSON'S OIL & GAS INC	PROPANE(HC)	12/21/2025	201-0311-0428-8012-30	1,339.42
Vendor 01915 - NELSON'S OIL & GAS INC Total:						1,339.42
Vendor: 00993 - PETE LIEN & SONS INC						
Rd & Bridge Supplies	PETE LIEN & SONS INC	PETE LIEN & SONS INC	SL RD DRIVEWAY FIX 1IN BAS...	12/21/2025	201-0311-0426-6075-30	155.39
Vendor 00993 - PETE LIEN & SONS INC Total:						155.39
Vendor: 01163 - SCENIC TOWNSHIP						
Rd & Bridge Repairs	SCENIC TOWNSHIP	SCENIC TOWNSHIP	SNOW REMOVAL PER AGRE...	12/21/2025	201-0311-0425-5016-30	750.00
Vendor 01163 - SCENIC TOWNSHIP Total:						750.00
Vendor: 57987 - SD DEPT OF TRANSP-FINANCE						
Hwy Major Bridge Projects	SD DEPT OF TRANSP-FINANCE	SD DEPT OF TRANSP-FINANCE	HAMMERQUIST BRIDGE 52-5...	12/21/2025	201-0311-0436-4363-30	2,665.55
Vendor 57987 - SD DEPT OF TRANSP-FINANCE Total:						2,665.55
Vendor: 62927 - SD ONE CALL BOARD						
Misc Fees	SD ONE CALL BOARD	SD ONE CALL BOARD	UTILITY MESSAGE FEES	12/21/2025	201-0311-0422-2058-30	19.95
Vendor 62927 - SD ONE CALL BOARD Total:						19.95
Vendor: 01196 - SERVALL UNIFORM/LINEN CO						
Misc Fees	SERVALL UNIFORM/LINEN CO	SERVALL UNIFORM/LINEN CO	RUGS & COVERALL SERVICES ...	12/21/2025	201-0311-0422-2058-30	46.84
Vendor 01196 - SERVALL UNIFORM/LINEN CO Total:						46.84
Vendor: 74062 - STEVEN SIMUNEK						
Easements	STEVEN SIMUNEK	STEVEN SIMUNEK	TEMP EASEMENT RESERVOIR...	12/21/2025	201-0311-0424-4006-30	200.00
Vendor 74062 - STEVEN SIMUNEK Total:						200.00
Vendor: 67290 - USIC LOCATING SERVICES LLC						
Misc Fees	USIC LOCATING SERVICES LLC	USIC LOCATING SERVICES LLC	UTILITY LOCATING SERVICE	12/21/2025	201-0311-0422-2058-30	324.42
Vendor 67290 - USIC LOCATING SERVICES LLC Total:						324.42
Fund 201 - Road & Bridge Total:						89,777.83

## Expense Approval Report

Post Dates: 12/21/2025 - 12/21/2025

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 222 - E911</b>						
<b>Vendor: 00353 - DAKOTA BUSINESS CENTER</b>						
Misc Supplies	DAKOTA BUSINESS CENTER	DAKOTA BUSINESS CENTER	CUBICLE WALLS- DISPATCH F...	12/21/2025	222-0295-0426-6040-20	1,929.11
<b>Vendor 00353 - DAKOTA BUSINESS CENTER Total:</b>						<b>1,929.11</b>
<b>Vendor: 67283 - GOVCONNECTION INC</b>						
Misc Supplies	GOVCONNECTION INC	GOVCONNECTION INC	Laptop Computers	12/21/2025	222-0295-0426-6040-20	6,393.81
<b>Vendor 67283 - GOVCONNECTION INC Total:</b>						<b>6,393.81</b>
<b>Vendor: 46167 - LANGUAGE LINE SERVICES</b>						
Contracts	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	LANGUAGE TRANSLATION - ...	12/21/2025	222-0295-0422-2016-20	354.24
<b>Vendor 46167 - LANGUAGE LINE SERVICES Total:</b>						<b>354.24</b>
<b>Vendor: 66354 - LUMEN TECHNOLOGIES GROUP</b>						
Contracts	LUMEN TECHNOLOGIES GRO...	LUMEN TECHNOLOGIES GRO...	ACD SOFTWARE - MAIN AND...	12/21/2025	222-0295-0422-2016-20	39,025.68
<b>Vendor 66354 - LUMEN TECHNOLOGIES GROUP Total:</b>						<b>39,025.68</b>
<b>Vendor: 65564 - TIMECLOCK PLUS, LLC</b>						
Contracts	TIMECLOCK PLUS, LLC	TIMECLOCK PLUS, LLC	SCHEDULE ANYWHERE YEAR...	12/21/2025	222-0295-0422-2016-20	2,448.60
<b>Vendor 65564 - TIMECLOCK PLUS, LLC Total:</b>						<b>2,448.60</b>
<b>Fund 222 - E911 Total:</b>						<b>50,151.44</b>
<b>Fund: 226 - Emergency Mgmt</b>						
<b>Vendor: 48135 - A &amp; B BUSINESS INC</b>						
Fees- EM Admin	A & B BUSINESS INC	A & B BUSINESS INC	Copier Service	12/21/2025	226-0285-0422-6122-20	65.17
<b>Vendor 48135 - A &amp; B BUSINESS INC Total:</b>						<b>65.17</b>
<b>Vendor: 57358 - CITY OF RAPID CITY</b>						
Fees- EM Admin	CITY OF RAPID CITY	CITY OF RAPID CITY	Willett Wages - December	12/21/2025	226-0285-0422-6122-20	11,026.71
<b>Vendor 57358 - CITY OF RAPID CITY Total:</b>						<b>11,026.71</b>
<b>Vendor: 65255 - HOLIDAY STATIONSTORES, LLC</b>						
Fees- EM Admin	HOLIDAY STATIONSTORES, L...	HOLIDAY STATIONSTORES, L...	EM Vehicle Washes	12/21/2025	226-0285-0422-6122-20	32.50
<b>Vendor 65255 - HOLIDAY STATIONSTORES, LLC Total:</b>						<b>32.50</b>
<b>Vendor: 67653 - ITC GLOBAL NETWORKS LLC</b>						
Utilities - EOC	ITC GLOBAL NETWORKS LLC	ITC GLOBAL NETWORKS LLC	Backup EOC Phone Line	12/21/2025	226-0285-0428-6120-20	17.40
<b>Vendor 67653 - ITC GLOBAL NETWORKS LLC Total:</b>						<b>17.40</b>
<b>Vendor: 39969 - RCS CONSTRUCTION INC</b>						
Rep/Maint Public Warn & Info	RCS CONSTRUCTION INC	RCS CONSTRUCTION INC	Emergency Siren Decommiss...	12/21/2025	226-0285-0425-6119-20	1,325.00
<b>Vendor 39969 - RCS CONSTRUCTION INC Total:</b>						<b>1,325.00</b>
<b>Vendor: 66295 - USPS-POC 8100669</b>						
Supplies-EM Admin	USPS-POC 8100669	USPS-POC 8100669	EM Postage Balance	12/21/2025	226-0285-0426-6122-20	12.44
<b>Vendor 66295 - USPS-POC 8100669 Total:</b>						<b>12.44</b>

## Expense Approval Report

Post Dates: 12/21/2025 - 12/21/2025

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 61628 - WEX BANK</b>						
Supplies-EM Admin	WEX BANK	WEX BANK	EM Vehicle Fuel	12/21/2025	226-0285-0426-6122-20	186.62
<b>Vendor 61628 - WEX BANK Total:</b>						<b>186.62</b>
<b>Fund 226 - Emergency Mgmt Total:</b>						<b>12,665.84</b>
<b>Fund: 233 - Accumulated Bldg</b>						
<b>Vendor: 62870 - AVI SYSTEMS INC</b>						
Contracts	AVI SYSTEMS INC	AVI SYSTEMS INC	Sound Mitigation	12/21/2025	233-0160-0422-2016-10	6,851.20
<b>Vendor 62870 - AVI SYSTEMS INC Total:</b>						<b>6,851.20</b>
<b>Fund 233 - Accumulated Bldg Total:</b>						<b>6,851.20</b>
<b>Fund: 248 - 24/7</b>						
<b>Vendor: 66623 - ACCUSOURCE HR</b>						
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	EMPLOYEE BACKGROUNDS	12/21/2025	248-0266-0422-2009-20	10.76
Background/Credit Checks	ACCUSOURCE HR	ACCUSOURCE HR	EMPLOYEE BACKGROUNDS	12/21/2025	248-0266-0422-2009-20	50.62
<b>Vendor 66623 - ACCUSOURCE HR Total:</b>						<b>61.38</b>
<b>Vendor: 61349 - ALCOHOL MONITORING SYSTEMS INC</b>						
Contracts	ALCOHOL MONITORING SYS...	ALCOHOL MONITORING SYS...	RANDOMIZER DRUG TEST-D...	12/21/2025	248-0266-0422-2016-20	230.00
<b>Vendor 61349 - ALCOHOL MONITORING SYSTEMS INC Total:</b>						<b>230.00</b>
<b>Vendor: 63310 - PHARMCHEM INC</b>						
Contracts	PHARMCHEM INC	PHARMCHEM INC	SWEAT PATCH ANALYSIS-DE...	12/21/2025	248-0266-0422-2016-20	349.50
<b>Vendor 63310 - PHARMCHEM INC Total:</b>						<b>349.50</b>
<b>Vendor: 05576 - WESTERN MAILERS</b>						
Postage	WESTERN MAILERS	WESTERN MAILERS	6663	12/21/2025	248-0266-0426-6044-20	3.20
<b>Vendor 05576 - WESTERN MAILERS Total:</b>						<b>3.20</b>
<b>Fund 248 - 24/7 Total:</b>						<b>644.08</b>
<b>Fund: 249 - MacArthur</b>						
<b>Vendor: 65927 - AMAZON.COM SERVICES</b>						
Misc Supplies	AMAZON.COM SERVICES	AMAZON.COM SERVICES	MACARTHUR GRANT SUPPLI...	12/21/2025	249-0217-0426-6040-20	315.47
<b>Vendor 65927 - AMAZON.COM SERVICES Total:</b>						<b>315.47</b>
<b>Fund 249 - MacArthur Total:</b>						<b>315.47</b>
<b>Fund: 251 - PC TIF #4</b>						
<b>Vendor: 65309 - B-1 DEVELOPMENT, INC</b>						
TIF #4 Grant	B-1 DEVELOPMENT, INC	B-1 DEVELOPMENT, INC	December 2025	12/21/2025	251-0729-0454-0454-70	21,185.16
<b>Vendor 65309 - B-1 DEVELOPMENT, INC Total:</b>						<b>21,185.16</b>
<b>Fund 251 - PC TIF #4 Total:</b>						<b>21,185.16</b>
<b>Fund: 303 - Capital Projects</b>						
<b>Vendor: 66935 - CONVERGINT TECHNOLOGIES LLC</b>						
Contracts	CONVERGINT TECHNOLOGIES..	CONVERGINT TECHNOLOGIES..	Concourse - IT Security	12/21/2025	303-1613-0422-2016-89	28,925.33
<b>Vendor 66935 - CONVERGINT TECHNOLOGIES LLC Total:</b>						<b>28,925.33</b>

## Expense Approval Report

Post Dates: 12/21/2025 - 12/21/2025

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Vendor: 67358 - TESSCO LLC						
Misc Supplies	TESSCO LLC	TESSCO LLC	Concourse FF&E	12/21/2025	303-1613-0426-6040-89	808.18
Misc Supplies	TESSCO LLC	TESSCO LLC	Concourse - FF&E	12/21/2025	303-1613-0426-6040-89	1,542.72
Vendor 67358 - TESSCO LLC Total:						<u>2,350.90</u>
Fund 303 - Capital Projects Total:						<u>31,276.23</u>
Grand Total:						<u><u>689,378.89</u></u>

## Report Summary

## Fund Summary

Fund	Expense Amount
101 - General	476,511.64
201 - Road & Bridge	89,777.83
222 - E911	50,151.44
226 - Emergency Mgmt	12,665.84
233 - Accumulated Bldg	6,851.20
248 - 24/7	644.08
249 - MacArthur	315.47
251 - PC TIF #4	21,185.16
303 - Capital Projects	31,276.23
<b>Grand Total:</b>	<b>689,378.89</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-0111-0422-2058-10	Misc Fees	15.75
101-0111-0423-3005-10	Liquor	25.01
101-0111-0423-3006-10	Minutes	1,254.19
101-0111-0423-3010-10	Misc Publications	8.00
101-0113-0416-4161-10	Unemployment Ins	3,743.73
101-0120-0423-3009-10	Legal Notices	26.68
101-0120-0425-5004-10	Equipment Repairs	725.92
101-0120-0426-6002-10	ESS Ballot Stock	11,505.44
101-0130-0422-2019-10	Court Reporters	137.00
101-0130-0422-2027-10	Competency Evaluations	12,158.70
101-0130-0422-2049-10	Jury	254.98
101-0130-0422-2055-10	Medical	100.00
101-0130-0422-2078-10	Witness Fees - Court Ad...	600.00
101-0131-0422-0152-10	Witnesses-Public Defen...	11,325.00
101-0141-0422-2058-10	Misc Fees	74.25
101-0142-0422-2016-10	Contracts	69.44
101-0142-0422-2058-10	Misc Fees	15.75
101-0142-0422-2094-10	Tax Notices Contract	31,944.30
101-0142-0422-2112-10	Hiring Services	81.00
101-0142-0426-6040-10	Misc Supplies	37.89
101-0142-0426-6044-10	Postage	15,658.92
101-0151-0422-2007-10	Attorney/Legal	6,079.36
101-0151-0422-2058-10	Misc Fees	4,134.43
101-0151-0422-2063-10	Prosecution Costs	15,132.87
101-0151-0422-2067-10	Record Storage	246.26
101-0151-0422-2519-10	YANKTON BOARD NON-L...	212.48
101-0151-0422-2520-10	OTHER CO BOARD NON-L...	234.00

## Account Summary

Account Number	Account Name	Expense Amount
101-0151-0422-2521-10	YANKTON PDO NON-LIE...	1,382.34
101-0151-0422-2523-10	PENN CO QMHP NON-LI...	26,091.97
101-0151-0422-2524-10	YANKTON QMHP NON-L...	1,575.00
101-0151-0422-2526-10	YANKTON SO FEE NON-L...	50.00
101-0151-0422-2528-10	YANKTON COURT RPRT ...	426.00
101-0151-0423-3009-10	Legal Notices	741.72
101-0151-0424-4002-10	Copier Lease	3,889.79
101-0151-0426-6040-10	Misc Supplies	7,432.32
101-0152-0422-2058-10	Misc Fees	5,848.13
101-0152-0424-4002-10	Copier Lease	546.52
101-0161-0422-2058-10	Misc Fees	97.00
101-0161-0425-5007-10	Maintenance Agreements	39,644.62
101-0161-0426-6012-10	Computer & IT Equipme...	280.00
101-0161-0426-6035-10	Maintenance Supplies	3,898.46
101-0161-0427-7008-10	Misc Travel	150.08
101-0162-0422-2052-10	Licenses All	1,097.33
101-0162-0422-2058-10	Misc Fees	187.76
101-0163-0422-2058-10	Misc Fees	74.25
101-0163-0425-5007-10	Maintenance Agreements	31.59
101-0163-0426-6012-10	Computer & IT Equipme...	3,043.45
101-0163-0426-6040-10	Misc Supplies	251.95
101-0171-0422-2058-10	Misc Fees	21,255.75
101-0171-0426-6040-10	Misc Supplies	4,934.97
101-0172-0422-2058-10	Misc Fees	74.65
101-0211-0422-2002-20	Alcohol/Blood Draws	665.00
101-0211-0422-2009-20	Background/Credit Chec...	50.62
101-0211-0422-2058-20	Misc Fees	162.00
101-0211-0422-2059-20	Morgue Use	500.00
101-0211-0422-4556-20	Children's Home Society	5,000.00
101-0211-0422-6065-20	Uniform Services	112.00
101-0211-0426-6012-20	Computer & IT Equipme...	2,512.00
101-0211-0426-6017-20	Equipment ( \$5000	11,500.00
101-0211-0426-6044-20	Postage	479.57
101-0211-0426-6067-20	Vehicle Sup & Equip	128.00
101-0211-0428-8012-20	Misc Utilities	48.32
101-0232-0422-2009-20	Background/Credit Chec...	52.27
101-0232-0422-2014-20	Med Inmt Srvs Non Lien...	276.41
101-0232-0422-2016-20	Contracts	333.13
101-0232-0422-2020-20	Debit Phone Fees	675.00
101-0232-0422-2024-20	Electronic Monitoring	7,033.00
101-0232-0422-2030-20	Food Service	19,925.41
101-0232-0422-2036-20	Immunizations	335.06

**Account Summary**

Account Number	Account Name	Expense Amount
101-0232-0422-2058-20	Misc Fees	1,093.98
101-0232-0422-2071-20	Shredding	149.28
101-0232-0422-2511-20	Commissary Contracts	3,583.82
101-0232-0422-2517-20	Medical Lienable	6,931.63
101-0232-0426-6012-20	Computer & IT Equipme...	14,358.00
101-0232-0426-6038-20	Medical Supplies	3,028.65
101-0232-0426-6039-20	Medications	1,177.98
101-0232-0426-6044-20	Postage	552.72
101-0232-0426-6045-20	Postage Commissary	13.26
101-0232-0426-6059-20	TB Solution	1,340.24
101-0232-0426-6065-20	Uniforms	17.00
101-0232-0426-6114-20	Inmate Medication Lien...	15,525.02
101-0232-0426-6127-20	Inmate Medication Non-...	1,643.25
101-0232-0426-6129-20	Inmate Med. Supplies-Li...	195.33
101-0232-0427-7012-20	Lodging Trip East	1,125.00
101-0232-0428-8024-20	Shop Water	48.32
101-0251-0422-2016-20	Contracts	80,075.58
101-0251-0422-2030-20	Food Service	2,179.23
101-0251-0422-2055-20	Medical	50.00
101-0251-0422-2058-20	Misc Fees	3.00
101-0251-0422-2105-20	Phone/Visitation Services	70.00
101-0251-0422-2106-20	BOP Behavioral Health	1,890.00
101-0251-0426-6011-20	Commissary Supplies	75.71
101-0251-0426-6038-20	Medical Supplies	43.14
101-0251-0426-6044-20	Postage	43.69
101-0254-0422-2024-20	Electronic Monitoring	7,033.00
101-0254-0422-2504-20	Shelter Food Service	468.12
101-0263-0422-2009-20	Background/Credit Chec...	133.52
101-0263-0422-2016-20	Contracts	200.00
101-0263-0422-2018-20	Counselors	350.00
101-0263-0422-2030-20	Food Service	12,937.31
101-0263-0422-2041-20	IT Services	1,856.00
101-0263-0426-6038-20	Medical Supplies	874.84
101-0263-0426-6044-20	Postage	3.20
101-0263-0426-6065-20	Uniforms	725.90
101-0265-0422-2058-20	Misc Fees	70.00
101-0411-0422-2013-40	Client Lienable	14,510.00
101-0411-0422-2109-40	JV Client Non Lienable	3,013.42
101-0411-0426-6040-40	Misc Supplies	479.30
101-0411-0426-6044-40	Postage	11.91
101-0446-0422-2030-40	Food Service	1,343.77
101-0611-0426-6040-60	Misc Supplies	725.97



**Account Summary**

Account Number	Account Name	Expense Amount
101-0615-0426-6008-60	Chemicals	282.20
101-0615-0426-6023-60	Fuel-Gas & Diesel	16.95
101-0615-0426-6040-60	Misc Supplies	105.20
101-0616-0425-5014-60	Misc Repairs	7,254.97
101-0616-0426-6040-60	Misc Supplies	143.18
101-0711-0422-2058-70	Misc Fees	49.47
101-0711-0423-3007-70	Planning	114.79
201-0311-0422-2015-30	Consulting	17,342.45
201-0311-0422-2058-30	Misc Fees	1,432.41
201-0311-0424-4006-30	Easements	200.00
201-0311-0425-5016-30	Rd & Bridge Repairs	17,683.18
201-0311-0426-6018-30	Equipment Supplies	691.60
201-0311-0426-6075-30	Rd & Bridge Supplies	852.67
201-0311-0428-8012-30	Misc Utilities	4,275.02
201-0311-0436-4362-30	Hwy Major Rd Projects	44,634.95
201-0311-0436-4363-30	Hwy Major Bridge Projec...	2,665.55
222-0295-0422-2016-20	Contracts	41,828.52
222-0295-0426-6040-20	Misc Supplies	8,322.92
226-0285-0422-6122-20	Fees- EM Admin	11,124.38
226-0285-0425-6119-20	Rep/Maint Public Warn ...	1,325.00
226-0285-0426-6122-20	Supplies-EM Admin	199.06
226-0285-0428-6120-20	Utilities - EOC	17.40
233-0160-0422-2016-10	Contracts	6,851.20
248-0266-0422-2009-20	Background/Credit Chec...	61.38
248-0266-0422-2016-20	Contracts	579.50
248-0266-0426-6044-20	Postage	3.20
249-0217-0426-6040-20	Misc Supplies	315.47
251-0729-0454-0454-70	TIF #4 Grant	21,185.16
303-1613-0422-2016-89	Contracts	28,925.33
303-1613-0426-6040-89	Misc Supplies	2,350.90
Grand Total:		689,378.89

**Project Account Summary**

Project Account Key	Expense Amount
**None**	689,378.89
Grand Total:	689,378.89

Pennington County, SD

## Expense Approval Report

By Fund

Post Dates 1/21/2026 - 1/21/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 101 - General</b>						
<b>Vendor: 62478 - BH ELECTRIC COOPERATIVE INC</b>						
Misc. Utilities	BH ELECTRIC COOPERATIVE I...	BH ELECTRIC COOPERATIVE I...	ROCKERVILLE TOWER ELECTR...	01/21/2026	101-0229-0428-8012-20	134.89
<b>Vendor 62478 - BH ELECTRIC COOPERATIVE INC Total:</b>						<b>134.89</b>
<b>Vendor: 00153 - BH ENERGY</b>						
Shop Electric	BH ENERGY	BH ENERGY	JANUARY SHOP ELECTRIC	01/21/2026	101-0232-0428-8027-20	210.90
Electric	BH ENERGY	BH ENERGY	Electricity	01/21/2026	101-0161-0428-8004-10	3,675.23
Misc Utilities	BH ENERGY	BH ENERGY	JANUARY 2026	01/21/2026	101-0211-0428-8012-20	210.90
<b>Vendor 00153 - BH ENERGY Total:</b>						<b>4,097.03</b>
<b>Vendor: 60466 - BH ENERGY</b>						
JV Client Non Lienable	BH ENERGY	BH ENERGY	JV-Utility Past Due; Lloyd Ruf...	01/21/2026	101-0411-0422-2109-40	191.00
JV Client Non Lienable	BH ENERGY	BH ENERGY	JV-Utility Past Due; Robert Lit...	01/21/2026	101-0411-0422-2109-40	242.00
<b>Vendor 60466 - BH ENERGY Total:</b>						<b>433.00</b>
<b>Vendor: 00278 - CITY OF RAPID CITY -WATER</b>						
JV Client Non Lienable	CITY OF RAPID CITY -WATER	CITY OF RAPID CITY -WATER	JV-SNAP-Utilities; Dawn R Bl...	01/21/2026	101-0411-0422-2109-40	690.62
Water	CITY OF RAPID CITY -WATER	CITY OF RAPID CITY -WATER	Water and Sewer	01/21/2026	101-0161-0428-8011-10	55.93
Water	CITY OF RAPID CITY -WATER	CITY OF RAPID CITY -WATER	Water and Sewer	01/21/2026	101-0161-0428-8011-10	1,619.57
Water	CITY OF RAPID CITY -WATER	CITY OF RAPID CITY -WATER	Water and Sewer	01/21/2026	101-0161-0428-8011-10	213.66
<b>Vendor 00278 - CITY OF RAPID CITY -WATER Total:</b>						<b>2,579.78</b>
<b>Vendor: 00513 - GOLDEN WEST COMPANIES</b>						
Phone & Fax	GOLDEN WEST COMPANIES	GOLDEN WEST COMPANIES	JANUARY 2026-SO/HWY SPLIT	01/21/2026	101-0211-0428-8008-20	34.97
<b>Vendor 00513 - GOLDEN WEST COMPANIES Total:</b>						<b>34.97</b>
<b>Vendor: 54046 - MEDICAL WASTE TRANSPORT INC</b>						
Garbage	MEDICAL WASTE TRANSPORT..	MEDICAL WASTE TRANSPORT..	Medical Waste Disposal - Jail	01/21/2026	101-0161-0428-8005-10	618.60
<b>Vendor 54046 - MEDICAL WASTE TRANSPORT INC Total:</b>						<b>618.60</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	IT Internet	01/21/2026	101-0171-0428-8012-10	760.39
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY 2026	01/21/2026	101-0211-0428-8008-20	43.85
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	County EVC	01/21/2026	101-0171-0428-8012-10	520.39
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	County EVC	01/21/2026	101-0251-0428-8008-20	520.39
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY 2026-164553601	01/21/2026	101-0211-0428-8008-20	94.41
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY 2026	01/21/2026	101-0211-0428-8008-20	510.39
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY 2026	01/21/2026	101-0211-0428-8008-20	205.65
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>2,655.47</b>

## Expense Approval Report

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 00875 - MONTANA DAKOTA UTILITIES</b>						
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	3,057.13
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	831.86
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	384.49
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	196.82
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	410.56
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	701.75
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	2,320.89
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	1,370.46
Shop Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	JANUARY SHOP GAS	01/21/2026	101-0232-0428-8026-20	305.42
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	2,972.41
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	107.98
Natural Gas	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	Natural Gas	01/21/2026	101-0161-0428-8013-10	23.36
Misc Utilities	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	JANUARY 2026	01/21/2026	101-0211-0428-8012-20	305.43
<b>Vendor 00875 - MONTANA DAKOTA UTILITIES Total:</b>						<b>12,988.56</b>
<b>Vendor: 63893 - PIONEER BANK &amp; TRUST</b>						
Membership Dues	PIONEER BANK & TRUST	WESTERN STATES SHERIFFS ...	JANUARY 2026	01/21/2026	101-0211-0422-2056-20	250.00
Misc Fees	PIONEER BANK & TRUST	HOLIDAY STATIONSTORES, L...	JANUARY 2026	01/21/2026	101-0211-0422-2058-20	4.50
Training Registration	PIONEER BANK & TRUST	NATIONAL RIFLE ASSOCIATI...	JANUARY 2026	01/21/2026	101-0211-0422-2075-20	745.00
Training Registration	PIONEER BANK & TRUST	NATIONAL ASSOC OF SCHOOL...	JANUARY 2026	01/21/2026	101-0211-0422-2075-20	550.00
Equipment ( \$5000	PIONEER BANK & TRUST	AMAZON.COM SERVICES	JANUARY 2026	01/21/2026	101-0211-0426-6017-20	38.67
Misc Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	JANUARY 2026	01/21/2026	101-0211-0426-6040-20	125.98
Misc Supplies	PIONEER BANK & TRUST	JIMMY JOHN'S CATERING	JANUARY 2026	01/21/2026	101-0211-0426-6040-20	96.48
Testing Supplies	PIONEER BANK & TRUST	PEARSON EDUCATION	JANUARY 2026	01/21/2026	101-0211-0426-6060-20	1,158.00
Uniforms	PIONEER BANK & TRUST	SCHEELS	JANUARY 2026	01/21/2026	101-0211-0426-6065-20	125.85
Uniforms	PIONEER BANK & TRUST	WILD WEST SCREEN PRINTIN...	JANUARY 2026	01/21/2026	101-0211-0426-6065-20	90.40
Office Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	JANUARY 2026	01/21/2026	101-0211-0426-6096-20	49.41
Office Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	JANUARY 2026	01/21/2026	101-0211-0426-6096-20	30.48
Office Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	JANUARY 2026	01/21/2026	101-0211-0426-6096-20	9.19
Misc Travel	PIONEER BANK & TRUST	UNITED AIRLINES	JANUARY 2026	01/21/2026	101-0211-0427-7008-20	462.39
Training Travel	PIONEER BANK & TRUST	COURTYARD BY MARRIOTT	JANUARY 2026	01/21/2026	101-0211-0427-7019-20	127.68
Training Travel	PIONEER BANK & TRUST	EXPEDIA GROUP	JANUARY 2026	01/21/2026	101-0211-0427-7019-20	147.85
Training Travel	PIONEER BANK & TRUST	EXPEDIA GROUP	JANUARY 2026	01/21/2026	101-0211-0427-7019-20	150.02
Training Travel	PIONEER BANK & TRUST	DELTA AIR LINES	JANUARY 2026	01/21/2026	101-0211-0427-7019-20	529.60
Equipment ( \$5000	PIONEER BANK & TRUST	ECOFLOW TECHNOLOGY INC	JANUARY 2026	01/21/2026	101-0282-0426-6017-20	-285.14
Misc Supplies	PIONEER BANK & TRUST	NORTH AMERICAN RESCUE L...	JANUARY 2026	01/21/2026	101-0282-0426-6040-20	59.98
<b>Vendor 63893 - PIONEER BANK &amp; TRUST Total:</b>						<b>4,466.34</b>
<b>Vendor: 51012 - RAINBOW GAS COMPANY</b>						
Natural Gas	RAINBOW GAS COMPANY	RAINBOW GAS COMPANY	NATURAL GAS	01/21/2026	101-0161-0428-8013-10	8,302.63
<b>Vendor 51012 - RAINBOW GAS COMPANY Total:</b>						<b>8,302.63</b>
<b>Vendor: 62259 - SDN COMMUNICATIONS</b>						
Utilities	SDN COMMUNICATIONS	SDN COMMUNICATIONS	SDN Internet	01/21/2026	101-0171-0428-8012-10	976.55

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Post Dates: 1/21/2026 - 1/21/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Misc Utilities	SDN COMMUNICATIONS	SDN COMMUNICATIONS	SDN Internet	01/21/2026	101-0171-0428-8012-10	394.47
<b>Vendor 62259 - SDN COMMUNICATIONS Total:</b>						<b>1,371.02</b>
<b>Vendor: 28924 - VERIZON WIRELESS</b>						
Phone & Fax	VERIZON WIRELESS	VERIZON WIRELESS	Verizon Bill	01/21/2026	101-0172-0428-8008-10	39.73
<b>Vendor 28924 - VERIZON WIRELESS Total:</b>						<b>39.73</b>
<b>Fund 101 - General Total:</b>						<b>37,722.02</b>
<b>Fund: 201 - Road &amp; Bridge</b>						
<b>Vendor: 00513 - GOLDEN WEST COMPANIES</b>						
Misc Utilities	GOLDEN WEST COMPANIES	GOLDEN WEST COMPANIES	HC INTERNET	01/21/2026	201-0311-0428-8012-30	34.98
<b>Vendor 00513 - GOLDEN WEST COMPANIES Total:</b>						<b>34.98</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	TELEPHONE SERVICES	01/21/2026	201-0311-0428-8012-30	473.49
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>473.49</b>
<b>Vendor: 00875 - MONTANA DAKOTA UTILITIES</b>						
Misc Utilities	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	GAS/PROPANE	01/21/2026	201-0311-0428-8012-30	59.52
Misc Utilities	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	GAS/PROPANE	01/21/2026	201-0311-0428-8012-30	562.07
<b>Vendor 00875 - MONTANA DAKOTA UTILITIES Total:</b>						<b>621.59</b>
<b>Vendor: 28924 - VERIZON WIRELESS</b>						
Misc Utilities	VERIZON WIRELESS	VERIZON WIRELESS	CELL PHONE SERVICES	01/21/2026	201-0311-0428-8012-30	659.58
<b>Vendor 28924 - VERIZON WIRELESS Total:</b>						<b>659.58</b>
<b>Fund 201 - Road &amp; Bridge Total:</b>						<b>1,789.64</b>
<b>Fund: 222 - E911</b>						
<b>Vendor: 66375 - BLUEPEAK</b>						
Misc Utilities	BLUEPEAK	BLUEPEAK	CAMP RAPID INTERNET AND ...	01/21/2026	222-0295-0428-8012-20	777.99
<b>Vendor 66375 - BLUEPEAK Total:</b>						<b>777.99</b>
<b>Vendor: 62259 - SDN COMMUNICATIONS</b>						
Misc Utilities	SDN COMMUNICATIONS	SDN COMMUNICATIONS	SDN Internet	01/21/2026	222-0295-0428-8012-20	394.48
<b>Vendor 62259 - SDN COMMUNICATIONS Total:</b>						<b>394.48</b>
<b>Fund 222 - E911 Total:</b>						<b>1,172.47</b>
<b>Fund: 226 - Emergency Mgmt</b>						
<b>Vendor: 62478 - BH ELECTRIC COOPERATIVE INC</b>						
Utilities - EOC	BH ELECTRIC COOPERATIVE I...	BH ELECTRIC COOPERATIVE I...	Custer Tower	01/21/2026	226-0285-0428-6120-20	45.59
<b>Vendor 62478 - BH ELECTRIC COOPERATIVE INC Total:</b>						<b>45.59</b>
<b>Vendor: 63893 - PIONEER BANK &amp; TRUST</b>						
Fees - EOC	PIONEER BANK & TRUST	ZOOM COMMUNICATIONS I...	Zoom - EM Video Conferenci...	01/21/2026	226-0285-0422-6120-20	15.99
Supplies - EOC	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - EOC Supplies	01/21/2026	226-0285-0426-6120-20	12.99
Supplies - EOC	PIONEER BANK & TRUST	MOTION RC LLC	Motion RC - 3D Printer Suppl...	01/21/2026	226-0285-0426-6120-20	9.48
Supplies - EOC	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - EOC Supplies	01/21/2026	226-0285-0426-6120-20	38.32
Supplies - EOC	PIONEER BANK & TRUST	SAM'S CLUB	Sam's Club - EOC Supplies	01/21/2026	226-0285-0426-6120-20	54.75
Supplies - EOC	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - EOC Supplies	01/21/2026	226-0285-0426-6120-20	206.87

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Supplies-EM Admin	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - Starlink Supplies	01/21/2026	226-0285-0426-6122-20	53.98
Supplies-EM Admin	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - Admin Supplies	01/21/2026	226-0285-0426-6122-20	123.21
Supplies-EM Admin	PIONEER BANK & TRUST	AMAZON.COM SERVICES	Amazon - Admin Supplies	01/21/2026	226-0285-0426-6122-20	4.79
Supplies-EM Admin	PIONEER BANK & TRUST	USPS-POC 8100669	USPS - Postage	01/21/2026	226-0285-0426-6122-20	24.96
Utilities - EOC	PIONEER BANK & TRUST	SPACE EXPLORATION TECH ...	Starlink - 2EM1 & 2EM2 Data...	01/21/2026	226-0285-0428-6120-20	100.00
Vendor 63893 - PIONEER BANK & TRUST Total:						645.34
Fund 226 - Emergency Mgmt Total:						690.93
Fund: 726 - Flex Plan						
Vendor: 67439 - WAGEWORKS INC						
Due to Others	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/21/2026	726-0000-2210-0000-00	279.28
Due to Others	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/21/2026	726-0000-2210-0000-00	3,494.37
Due to Others	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/21/2026	726-0000-2210-0000-00	40.00
Vendor 67439 - WAGEWORKS INC Total:						3,813.65
Fund 726 - Flex Plan Total:						3,813.65
Grand Total:						45,188.71

## Report Summary

## Fund Summary

Fund	Expense Amount
101 - General	37,722.02
201 - Road & Bridge	1,789.64
222 - E911	1,172.47
226 - Emergency Mgmt	690.93
726 - Flex Plan	3,813.65
<b>Grand Total:</b>	<b>45,188.71</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-0161-0428-8004-10	Electric	3,675.23
101-0161-0428-8005-10	Garbage	618.60
101-0161-0428-8011-10	Water	1,889.16
101-0161-0428-8013-10	Natural Gas	20,680.34
101-0171-0428-8012-10	Misc Utilities	2,651.80
101-0172-0428-8008-10	Phone & Fax	39.73
101-0211-0422-2056-20	Membership Dues	250.00
101-0211-0422-2058-20	Misc Fees	4.50
101-0211-0422-2075-20	Training Registration	1,295.00
101-0211-0426-6017-20	Equipment ( \$5000	38.67
101-0211-0426-6040-20	Misc Supplies	222.46
101-0211-0426-6060-20	Testing Supplies	1,158.00
101-0211-0426-6065-20	Uniforms	216.25
101-0211-0426-6096-20	Office Supplies	89.08
101-0211-0427-7008-20	Misc Travel	462.39
101-0211-0427-7019-20	Training Travel	955.15
101-0211-0428-8008-20	Phone & Fax	889.27
101-0211-0428-8012-20	Misc Utilities	516.33
101-0229-0428-8012-20	Misc. Utilities	134.89
101-0232-0428-8026-20	Shop Gas	305.42
101-0232-0428-8027-20	Shop Electric	210.90
101-0251-0428-8008-20	Phone & Fax	520.39
101-0282-0426-6017-20	Equipment ( \$5000	-285.14
101-0282-0426-6040-20	Misc Supplies	59.98
101-0411-0422-2109-40	JV Client Non Lienable	1,123.62
201-0311-0428-8012-30	Misc Utilities	1,789.64
222-0295-0428-8012-20	Misc Utilities	1,172.47
226-0285-0422-6120-20	Fees - EOC	15.99
226-0285-0426-6120-20	Supplies - EOC	322.41
226-0285-0426-6122-20	Supplies-EM Admin	206.94
226-0285-0428-6120-20	Utilities - EOC	145.59

Account Summary		
Account Number	Account Name	Expense Amount
726-0000-2210-0000-00	Due to Others	3,813.65
Grand Total:		45,188.71

Project Account Summary	
Project Account Key	Expense Amount
**None**	45,188.71
Grand Total:	45,188.71

Pennington County, SD

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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 101 - General</b>						
<b>Vendor: 58151 - ATONEMENT LUTHERAN CHURCH</b>						
Building/Space Rent	ATONEMENT LUTHERAN CH...	ATONEMENT LUTHERAN CH...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 58151 - ATONEMENT LUTHERAN CHURCH Total:</b>						<b>50.00</b>
<b>Vendor: 57562 - BETHEL CHURCH</b>						
Building/Space Rent	BETHEL CHURCH	BETHEL CHURCH	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 57562 - BETHEL CHURCH Total:</b>						<b>50.00</b>
<b>Vendor: 59212 - CALVARY LUTHERAN CHURCH</b>						
Building/Space Rent	CALVARY LUTHERAN CHURCH	CALVARY LUTHERAN CHURCH	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 59212 - CALVARY LUTHERAN CHURCH Total:</b>						<b>50.00</b>
<b>Vendor: 65040 - CANYON LAKE ACTIVITY CENTER</b>						
Building/Space Rent	CANYON LAKE ACTIVITY CEN...	CANYON LAKE ACTIVITY CEN...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 65040 - CANYON LAKE ACTIVITY CENTER Total:</b>						<b>50.00</b>
<b>Vendor: 65497 - CROSSROADS WESLEYAN CHURCH</b>						
Building/Space Rent	CROSSROADS WESLEYAN CH...	CROSSROADS WESLEYAN CH...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 65497 - CROSSROADS WESLEYAN CHURCH Total:</b>						<b>25.00</b>
<b>Vendor: 57567 - FIRST ASSEMBLY OF GOD CHURCH</b>						
Building/Space Rent	FIRST ASSEMBLY OF GOD CH...	FIRST ASSEMBLY OF GOD CH...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	40.00
<b>Vendor 57567 - FIRST ASSEMBLY OF GOD CHURCH Total:</b>						<b>40.00</b>
<b>Vendor: 66386 - FOUNTAIN SPRINGS CHURCH WEST</b>						
Building/Space Rent	FOUNTAIN SPRINGS CHURCH...	FOUNTAIN SPRINGS CHURCH...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 66386 - FOUNTAIN SPRINGS CHURCH WEST Total:</b>						<b>25.00</b>
<b>Vendor: 66385 - HE SAPA NEW LIFE WESLYAN CHURCH</b>						
Building/Space Rent	HE SAPA NEW LIFE WESLYAN...	HE SAPA NEW LIFE WESLYAN...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 66385 - HE SAPA NEW LIFE WESLYAN CHURCH Total:</b>						<b>25.00</b>
<b>Vendor: 66387 - MOOSE FAMILY CENTER</b>						
Building/Space Rent	MOOSE FAMILY CENTER	MOOSE FAMILY CENTER	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 66387 - MOOSE FAMILY CENTER Total:</b>						<b>25.00</b>
<b>Vendor: 64674 - PARKVIEW CHURCH</b>						
Building/Space Rent	PARKVIEW CHURCH	PARKVIEW CHURCH	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 64674 - PARKVIEW CHURCH Total:</b>						<b>50.00</b>
<b>Vendor: 60820 - ST PAUL'S LUTHERAN CHURCH</b>						
Building/Space Rent	ST PAUL'S LUTHERAN CHUR...	ST PAUL'S LUTHERAN CHUR...	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 60820 - ST PAUL'S LUTHERAN CHURCH Total:</b>						<b>25.00</b>



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Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 74173 - WEST PARK APARTMENTS</b>						
Building/Space Rent	WEST PARK APARTMENTS	WEST PARK APARTMENTS	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	25.00
<b>Vendor 74173 - WEST PARK APARTMENTS Total:</b>						<b>25.00</b>
<b>Vendor: 48941 - WHISPERING PINES VFD</b>						
Building/Space Rent	WHISPERING PINES VFD	WHISPERING PINES VFD	CITY ELC 01.20.2026	01/23/2026	101-0120-0424-4001-10	50.00
<b>Vendor 48941 - WHISPERING PINES VFD Total:</b>						<b>50.00</b>
<b>Fund 101 - General Total:</b>						<b>490.00</b>
<b>Grand Total:</b>						<b>490.00</b>

Fund Summary		
Fund		Expense Amount
101 - General		490.00
Grand Total:		490.00

Account Summary		
Account Number	Account Name	Expense Amount
101-0120-0424-4001-10	Building/Space Rent	490.00
Grand Total:		490.00

Project Account Summary		Expense Amount
Project Account Key		
**None**		490.00
Grand Total:		490.00

Pennington County, SD

## Expense Approval Report

By Fund

Post Dates 1/28/2026 - 1/28/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 101 - General</b>						
<b>Vendor: 60822 - AT&amp;T MOBILITY</b>						
Cell Phones	AT&T MOBILITY	AT&T MOBILITY	CELL PHONES - STATES ATTO...	01/28/2026	101-0151-0428-8002-10	204.97
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0211-0428-8002-20	93.04
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0211-0428-8002-20	43.54
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0211-0428-8002-20	3,346.03
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0232-0428-8002-20	557.02
Cell Phone Transport	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0232-0428-8019-20	18.60
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0251-0428-8002-20	101.29
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0263-0428-8002-20	151.51
Phone & Fax	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	101-0282-0428-8008-20	33.19
<b>Vendor 60822 - AT&amp;T MOBILITY Total:</b>						<b>4,549.19</b>
<b>Vendor: 00153 - BH ENERGY</b>						
Misc. Utilities	BH ENERGY	BH ENERGY	HILL CITY TOWER ELECTRIC	01/28/2026	101-0229-0428-8012-20	169.50
Misc. Utilities	BH ENERGY	BH ENERGY	KEYSTONE TOWER ELECTRIC	01/28/2026	101-0229-0428-8012-20	162.37
Misc. Utilities	BH ENERGY	BH ENERGY	RC WEST TOWER ELECTRIC	01/28/2026	101-0229-0428-8012-20	220.95
<b>Vendor 00153 - BH ENERGY Total:</b>						<b>552.82</b>
<b>Vendor: 66375 - BLUEPEAK</b>						
Internet	BLUEPEAK	BLUEPEAK	JANUARY INTERNET	01/28/2026	101-0232-0428-8006-20	200.00
<b>Vendor 66375 - BLUEPEAK Total:</b>						<b>200.00</b>
<b>Vendor: 59645 - FIRST INTERSTATE BANK</b>						
Misc Supplies	FIRST INTERSTATE BANK	PIZZA RANCH - LUNA	Welcome Lunch	01/28/2026	101-0161-0426-6040-10	192.93
<b>Vendor 59645 - FIRST INTERSTATE BANK Total:</b>						<b>192.93</b>
<b>Vendor: 62977 - GLOBAL TEL'LINK</b>						
Phone & Fax	GLOBAL TEL'LINK	GLOBAL TEL'LINK	long distance phone charges	01/28/2026	101-0152-0428-8008-10	8.17
<b>Vendor 62977 - GLOBAL TEL'LINK Total:</b>						<b>8.17</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY PHONES	01/28/2026	101-0232-0428-8008-20	192.38
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	Internet Service	01/28/2026	101-0161-0428-8012-10	219.65
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	PHONE	01/28/2026	101-0251-0428-8008-20	40.10
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	PHONE	01/28/2026	101-0251-0428-8008-20	1,065.86
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	INTERNET	01/28/2026	101-0251-0428-8008-20	95.33
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0111-0428-8008-10	23.42
ie & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0120-0428-8008-10	25.65
ie & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0141-0428-8008-10	25.66
ie & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0142-0428-8008-10	203.74

## Expense Approval Report

Post Dates: 1/28/2026 - 1/28/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0151-0428-8008-10	320.33
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0152-0428-8008-10	208.31
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0161-0428-8012-10	47.97
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0162-0428-8008-10	104.73
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0163-0428-8008-10	32.94
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0171-0428-8008-10	44.53
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0172-0428-8008-10	7.92
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0211-0428-8008-20	387.60
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0232-0428-8008-20	311.99
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0263-0428-8008-20	113.63
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0411-0428-8008-40	96.84
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	101-0711-0428-8008-70	32.13
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>3,600.71</b>

**Vendor: 00875 - MONTANA DAKOTA UTILITIES**

Misc. Utilities	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	ROCKERVILLE TOWER GAS	01/28/2026	101-0229-0428-8012-20	39.57
<b>Vendor 00875 - MONTANA DAKOTA UTILITIES Total:</b>						<b>39.57</b>

**Vendor: 63893 - PIONEER BANK & TRUST**

Detainee Services	PIONEER BANK & TRUST	UNITED AIRLINES	FLIGHT - BOP DETAINEE	01/28/2026	101-0251-0422-2082-20	270.30
Facility Supplies	PIONEER BANK & TRUST	WALGREEN CO	PROGRAMS/DETAINEE PHO...	01/28/2026	101-0251-0426-6019-20	0.39
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	LAUNDRY SUPPLIES	01/28/2026	101-0251-0426-6019-20	3.99
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	PROGRAM SUPPLIES	01/28/2026	101-0251-0426-6019-20	6.99
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	148.02
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	OFFICE SUPPLIES	01/28/2026	101-0251-0426-6019-20	26.69
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	40.80
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	OFFICE SUPPLIES	01/28/2026	101-0251-0426-6019-20	50.57
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	54.16
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	OFFICE SUPPLIES	01/28/2026	101-0251-0426-6019-20	57.98
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	OFFICE SUPPLIES	01/28/2026	101-0251-0426-6019-20	65.89
Facility Supplies	PIONEER BANK & TRUST	FEDERAL EXPRESS	SHIPPING MEDICATION	01/28/2026	101-0251-0426-6019-20	69.75
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	FACILITY SUPPLIES	01/28/2026	101-0251-0426-6019-20	71.97
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	276.72
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	189.75
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	180.36
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	FACILITY SUPPLIES	01/28/2026	101-0251-0426-6019-20	71.97
Facility Supplies	PIONEER BANK & TRUST	AMAZON.COM SERVICES	BE SUPPLIES	01/28/2026	101-0251-0426-6019-20	227.70
Misc Travel	PIONEER BANK & TRUST	UNITED AIRLINES	BAGGAGE FEES - ACA CONFE...	01/28/2026	101-0251-0427-7008-20	70.00
Misc Travel	PIONEER BANK & TRUST	UNITED AIRLINES	FLIGHT - ACA CONFERENCE	01/28/2026	101-0251-0427-7008-20	331.30
<b>Vendor 63893 - PIONEER BANK &amp; TRUST Total:</b>						<b>2,215.30</b>

**Vendor: 01082 - RAPID VALLEY SANITARY DISTRICT**

IV Client Non Lienable	RAPID VALLEY SANITARY DIS...	RAPID VALLEY SANITARY DIS...	JV-Utility Past Due; Heather ...	01/28/2026	101-0411-0422-2109-40	103.76
<b>Vendor 01082 - RAPID VALLEY SANITARY DISTRICT Total:</b>						<b>103.76</b>

## Expense Approval Report

Post Dates: 1/28/2026 - 1/28/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 58928 - RELIANCE TELEPHONE INC</b>						
Phone & Fax	RELIANCE TELEPHONE INC	RELIANCE TELEPHONE INC	long distance phone charges	01/28/2026	101-0152-0428-8008-10	6.50
<b>Vendor 58928 - RELIANCE TELEPHONE INC Total:</b>						<b>6.50</b>
<b>Vendor: 28924 - VERIZON WIRELESS</b>						
Cell Phone	VERIZON WIRELESS	VERIZON WIRELESS	DEC 11 - JAN 10 2026	01/28/2026	101-0142-0428-8002-10	91.94
Cell Phone	VERIZON WIRELESS	VERIZON WIRELESS	A-Utilities - Cell Phone;	01/28/2026	101-0411-0428-8002-40	342.16
Cell Phone	VERIZON WIRELESS	VERIZON WIRELESS	A-Utilities - Cell Phone;	01/28/2026	101-0265-0428-8002-20	42.77
<b>Vendor 28924 - VERIZON WIRELESS Total:</b>						<b>476.87</b>
<b>Vendor: 67439 - WAGEWORKS INC</b>						
Accrued Wages/Benefits Pay...	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/28/2026	101-0000-2217-0000-00	4,650.00
<b>Vendor 67439 - WAGEWORKS INC Total:</b>						<b>4,650.00</b>
<b>Vendor: 01399 - WEST RIVER ELECTRIC</b>						
Electric	WEST RIVER ELECTRIC	WEST RIVER ELECTRIC	Electricity - Concourse	01/28/2026	101-0161-0428-8004-10	5,680.03
<b>Vendor 01399 - WEST RIVER ELECTRIC Total:</b>						<b>5,680.03</b>
<b>Fund 101 - General Total:</b>						<b>22,275.85</b>
<b>Fund: 201 - Road &amp; Bridge</b>						
<b>Vendor: 59130 - CENTURY LINK</b>						
Misc Utilities	CENTURY LINK	CENTURY LINK	HC TELEPHONE	01/28/2026	201-0311-0428-8012-30	103.14
<b>Vendor 59130 - CENTURY LINK Total:</b>						<b>103.14</b>
<b>Vendor: 37419 - CITY OF HILL CITY</b>						
Misc Utilities	CITY OF HILL CITY	CITY OF HILL CITY	HC WATER & SEWER	01/28/2026	201-0311-0428-8012-30	196.64
<b>Vendor 37419 - CITY OF HILL CITY Total:</b>						<b>196.64</b>
<b>Vendor: 57358 - CITY OF RAPID CITY</b>						
Misc Utilities	CITY OF RAPID CITY	CITY OF RAPID CITY	SEWER & WATER SERVICES	01/28/2026	201-0311-0428-8012-30	806.09
Misc Utilities	CITY OF RAPID CITY	CITY OF RAPID CITY	SEWER & WATER SERVICES	01/28/2026	201-0311-0428-8012-30	49.36
Misc Utilities	CITY OF RAPID CITY	CITY OF RAPID CITY	SEWER & WATER SERVICES	01/28/2026	201-0311-0428-8012-30	21.07
<b>Vendor 57358 - CITY OF RAPID CITY Total:</b>						<b>876.52</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	TELEPHONE SERVICES	01/28/2026	201-0311-0428-8012-30	95.32
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>95.32</b>
<b>Vendor: 00875 - MONTANA DAKOTA UTILITIES</b>						
Misc Utilities	MONTANA DAKOTA UTILITIES	MONTANA DAKOTA UTILITIES	GAS/PROPANE	01/28/2026	201-0311-0428-8012-30	1,559.29
<b>Vendor 00875 - MONTANA DAKOTA UTILITIES Total:</b>						<b>1,559.29</b>
<b>Fund 201 - Road &amp; Bridge Total:</b>						<b>2,830.91</b>
<b>Fund: 211 - Fire</b>						
<b>Vendor: 60822 - AT&amp;T MOBILITY</b>						
Phone & Fax	AT&T MOBILITY	AT&T MOBILITY	FR Admin Response	01/28/2026	211-0271-0428-8008-20	32.48
<b>Vendor 60822 - AT&amp;T MOBILITY Total:</b>						<b>32.48</b>

## Expense Approval Report

Post Dates: 1/28/2026 - 1/28/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Phone & Fax	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	211-0271-0428-8008-20	7.27
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>7.27</b>
<b>Vendor: 61628 - WEX BANK</b>						
Misc Fees	WEX BANK	WEX BANK	Fire Admin Fleet Card	01/28/2026	211-0271-0422-2058-20	79.00
<b>Vendor 61628 - WEX BANK Total:</b>						<b>79.00</b>
<b>Fund 211 - Fire Total:</b>						<b>118.75</b>
<b>Fund: 222 - E911</b>						
<b>Vendor: 66375 - BLUEPEAK</b>						
Misc Utilities	BLUEPEAK	BLUEPEAK	MAIN DISPATCH PHONE LINES	01/28/2026	222-0295-0428-8012-20	1,397.45
<b>Vendor 66375 - BLUEPEAK Total:</b>						<b>1,397.45</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Misc Utilities	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	222-0295-0428-8012-20	28.33
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>28.33</b>
<b>Vendor: 61628 - WEX BANK</b>						
Misc Supplies	WEX BANK	WEX BANK	FUEL - COUNTY VEHICLES	01/28/2026	222-0295-0426-6040-20	12.00
<b>Vendor 61628 - WEX BANK Total:</b>						<b>12.00</b>
<b>Fund 222 - E911 Total:</b>						<b>1,437.78</b>
<b>Fund: 226 - Emergency Mgmt</b>						
<b>Vendor: 60822 - AT&amp;T MOBILITY</b>						
Utilities-EM Admin	AT&T MOBILITY	AT&T MOBILITY	EM Cell Phones and Data	01/28/2026	226-0285-0428-6122-20	158.66
<b>Vendor 60822 - AT&amp;T MOBILITY Total:</b>						<b>158.66</b>
<b>Vendor: 00153 - BH ENERGY</b>						
Utilities - Public Warn & Info	BH ENERGY	BH ENERGY	Siren - 4009 W Saint Louis	01/28/2026	226-0285-0428-6119-20	15.62
Utilities - Public Warn & Info	BH ENERGY	BH ENERGY	Siren - 517 San Marco Blvd	01/28/2026	226-0285-0428-6119-20	15.75
Utilities - Public Warn & Info	BH ENERGY	BH ENERGY	Siren - 3305 Powderhorn Dr	01/28/2026	226-0285-0428-6119-20	20.55
Utilities - Public Warn & Info	BH ENERGY	BH ENERGY	Siren - 2500 Harney Dr	01/28/2026	226-0285-0428-6119-20	15.62
<b>Vendor 00153 - BH ENERGY Total:</b>						<b>67.54</b>
<b>Vendor: 59680 - MIDCONTINENT COMMUNICATIONS</b>						
Utilities-EM Admin	MIDCONTINENT COMMUNIC...	MIDCONTINENT COMMUNIC...	JANUARY CHARGES	01/28/2026	226-0285-0428-6122-20	38.03
<b>Vendor 59680 - MIDCONTINENT COMMUNICATIONS Total:</b>						<b>38.03</b>
<b>Fund 226 - Emergency Mgmt Total:</b>						<b>264.23</b>
<b>Fund: 248 - 24/7</b>						
<b>Vendor: 60822 - AT&amp;T MOBILITY</b>						
Cell Phone	AT&T MOBILITY	AT&T MOBILITY	JANUARY 2026	01/28/2026	248-0266-0428-8002-20	46.52
<b>Vendor 60822 - AT&amp;T MOBILITY Total:</b>						<b>46.52</b>
<b>Fund 248 - 24/7 Total:</b>						<b>46.52</b>

## Expense Approval Report

Post Dates: 1/28/2026 - 1/28/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
Fund: 726 - Flex Plan						
Vendor: 67439 - WAGEWORKS INC						
Due to Others	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/28/2026	726-0000-2210-0000-00	399.17
Due to Others	WAGEWORKS INC	WAGEWORKS INC	Acct # 30679	01/28/2026	726-0000-2210-0000-00	4,032.01
Vendor 67439 - WAGEWORKS INC Total:						4,431.18
Fund 726 - Flex Plan Total:						4,431.18
Grand Total:						31,405.22

**Report Summary****Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
101 - General	22,275.85
201 - Road & Bridge	2,830.91
211 - Fire	118.75
222 - E911	1,437.78
226 - Emergency Mgmt	264.23
248 - 24/7	46.52
726 - Flex Plan	4,431.18
<b>Grand Total:</b>	<b>31,405.22</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
101-0000-2217-0000-00	Accrued Wages/Benefits...	4,650.00
101-0111-0428-8008-10	Phone & Fax	23.42
101-0120-0428-8008-10	Phone & Fax	25.65
101-0141-0428-8008-10	Phone & Fax	25.66
101-0142-0428-8002-10	Cell Phone	91.94
101-0142-0428-8008-10	Phone & Fax	203.74
101-0151-0428-8002-10	Cell Phones	204.97
101-0151-0428-8008-10	Phone & Fax	320.33
101-0152-0428-8008-10	Phone & Fax	222.98
101-0161-0426-6040-10	Misc Supplies	192.93
101-0161-0428-8004-10	Electric	5,680.03
101-0161-0428-8012-10	Misc Utilities	267.62
101-0162-0428-8008-10	Phone & Fax	104.73
101-0163-0428-8008-10	Phone & Fax	32.94
101-0171-0428-8008-10	Phone & Fax	44.53
101-0172-0428-8008-10	Phone & Fax	7.92
101-0211-0428-8002-20	Cell Phone	3,482.61
101-0211-0428-8008-20	Phone & Fax	387.60
101-0229-0428-8012-20	Misc. Utilities	592.39
101-0232-0428-8002-20	Cell Phone	557.02
101-0232-0428-8006-20	Internet	200.00
101-0232-0428-8008-20	Phone & Fax	504.37
101-0232-0428-8019-20	Cell Phone Transport	18.60
101-0251-0422-2082-20	Detainee Services	270.30
101-0251-0426-6019-20	Facility Supplies	1,543.70
101-0251-0427-7008-20	Misc Travel	401.30
101-0251-0428-8002-20	Cell Phone	101.29
101-0251-0428-8008-20	Phone & Fax	1,201.29
101-0263-0428-8002-20	Cell Phone	151.51



**Account Summary**

Account Number	Account Name	Expense Amount
101-0263-0428-8008-20	Phone & Fax	113.63
101-0265-0428-8002-20	Cell Phone	42.77
101-0282-0428-8008-20	Phone & Fax	33.19
101-0411-0422-2109-40	JV Client Non Lienable	103.76
101-0411-0428-8002-40	Cell Phone	342.16
101-0411-0428-8008-40	Phone & Fax	96.84
101-0711-0428-8008-70	Phone & Fax	32.13
201-0311-0428-8012-30	Misc Utilities	2,830.91
211-0271-0422-2058-20	Misc Fees	79.00
211-0271-0428-8008-20	Phone & Fax	39.75
222-0295-0426-6040-20	Misc Supplies	12.00
222-0295-0428-8012-20	Misc Utilities	1,425.78
226-0285-0428-6119-20	Utilities - Public Warn & ...	67.54
226-0285-0428-6122-20	Utilities-EM Admin	196.69
248-0266-0428-8002-20	Cell Phone	46.52
726-0000-2210-0000-00	Due to Others	4,431.18
	<b>Grand Total:</b>	<b>31,405.22</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	31,405.22
<b>Grand Total:</b>	<b>31,405.22</b>

Pennington County, SD

## Expense Approval Report

By Fund

Post Dates 2/3/2026 - 2/3/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Fund: 101 - General</b>						
<b>Vendor: 27103 - A &amp; A PROFESSIONAL PROPERTY MANAGEMENT</b>						
Client Liable	A & A PROFESSIONAL PROPE...	A & A PROFESSIONAL PROPE...	E-Rent; Darryl Keith Nave	02/03/2026	101-0411-0422-2013-40	55.00
JV Client Non Liable	A & A PROFESSIONAL PROPE...	A & A PROFESSIONAL PROPE...	JV-Rent Past Due; Darryl Keit...	02/03/2026	101-0411-0422-2109-40	500.00
JV Client Non Liable	A & A PROFESSIONAL PROPE...	A & A PROFESSIONAL PROPE...	JV-Rent; Elton Moses Lone E...	02/03/2026	101-0411-0422-2109-40	198.00
<b>Vendor 27103 - A &amp; A PROFESSIONAL PROPERTY MANAGEMENT Total:</b>						<b>753.00</b>
<b>Vendor: 67076 - BUDGET INN</b>						
JV Client Non Liable	BUDGET INN	BUDGET INN	JV-Rent; Mayonne Norma La...	02/03/2026	101-0411-0422-2109-40	480.00
<b>Vendor 67076 - BUDGET INN Total:</b>						<b>480.00</b>
<b>Vendor: 62061 - CENTERSPACE, LP</b>						
JV Client Non Liable	CENTERSPACE, LP	CENTERSPACE, LP	JV-Home deposit; Shelby Coe...	02/03/2026	101-0411-0422-2109-40	650.00
<b>Vendor 62061 - CENTERSPACE, LP Total:</b>						<b>650.00</b>
<b>Vendor: 67085 - GCP EAGLE RIDGE LLC</b>						
JV Client Non Liable	GCP EAGLE RIDGE LLC	GCP EAGLE RIDGE LLC	JV-Rent Past Due; Jordana Tr...	02/03/2026	101-0411-0422-2109-40	500.00
<b>Vendor 67085 - GCP EAGLE RIDGE LLC Total:</b>						<b>500.00</b>
<b>Vendor: 66712 - GREEN VIEW APARTMENTS</b>						
JV Client Non Liable	GREEN VIEW APARTMENTS	GREEN VIEW APARTMENTS	JV-Home deposit; Salena Th...	02/03/2026	101-0411-0422-2109-40	1,000.00
<b>Vendor 66712 - GREEN VIEW APARTMENTS Total:</b>						<b>1,000.00</b>
<b>Vendor: 00549 - HAINESWAY APARTMENT</b>						
JV Client Non Liable	HAINESWAY APARTMENT	HAINESWAY APARTMENT	JV-Rent Past Due; Angelina J...	02/03/2026	101-0411-0422-2109-40	800.00
<b>Vendor 00549 - HAINESWAY APARTMENT Total:</b>						<b>800.00</b>
<b>Vendor: 66372 - HEARTLAND HEIGHTS APARTMENTS LIMITED PARTNERSHIP</b>						
JV Client Non Liable	HEARTLAND HEIGHTS APAR...	HEARTLAND HEIGHTS APAR...	JV-Rent Past Due; Kimberly R...	02/03/2026	101-0411-0422-2109-40	500.00
<b>Vendor 66372 - HEARTLAND HEIGHTS APARTMENTS LIMITED PARTNERSHIP Total:</b>						<b>500.00</b>
<b>Vendor: 74113 - JOHN KINSELLA</b>						
JV Client Non Liable	JOHN KINSELLA	JOHN KINSELLA	JV-Rent Past Due; Gary R Mo...	02/03/2026	101-0411-0422-2109-40	419.00
<b>Vendor 74113 - JOHN KINSELLA Total:</b>						<b>419.00</b>
<b>Vendor: 66663 - KINGDOM REALTY INC</b>						
JV Client Non Liable	KINGDOM REALTY INC	KINGDOM REALTY INC	JV-Home deposit; Rosalie Lor...	02/03/2026	101-0411-0422-2109-40	700.00
<b>Vendor 66663 - KINGDOM REALTY INC Total:</b>						<b>700.00</b>
<b>Vendor: 74106 - LORA ANN HARBISON</b>						
IV Client Non Liable	LORA ANN HARBISON	LORA ANN HARBISON	JV-SNAP-Rent; Jacqueline La...	02/03/2026	101-0411-0422-2109-40	1,000.00
<b>Vendor 74106 - LORA ANN HARBISON Total:</b>						<b>1,000.00</b>

## Expense Approval Report

Post Dates: 2/3/2026 - 2/3/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 74068 - OXFORD HOUSE SYLVAN</b>						
JV Client Non Liable	OXFORD HOUSE SYLVAN	OXFORD HOUSE SYLVAN	JV-Rent Past Due; Paul Mich...	02/03/2026	101-0411-0422-2109-40	550.00
<b>Vendor 74068 - OXFORD HOUSE SYLVAN Total:</b>						<b>550.00</b>
<b>Vendor: 00988 - PENNINGTON COUNTY HOUSING &amp; REDEVELOPMENT</b>						
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Rent; Stefanie Garnette	02/03/2026	101-0411-0422-2109-40	500.00
Client Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	E-Rent; Stefanie Garnette	02/03/2026	101-0411-0422-2013-40	450.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Home deposit; Maryann G...	02/03/2026	101-0411-0422-2109-40	225.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Rent; Maryann Grace Janis..	02/03/2026	101-0411-0422-2109-40	181.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Rent Past Due; Matthew J...	02/03/2026	101-0411-0422-2109-40	600.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Rent Past Due; Tisha L Lea...	02/03/2026	101-0411-0422-2109-40	500.00
Client Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	E-Rent; Egan Adam Tallman	02/03/2026	101-0411-0422-2013-40	181.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Home deposit; Ambrose F...	02/03/2026	101-0411-0422-2109-40	450.00
Client Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	E-Rent; Jacqueline Mary Tarr...	02/03/2026	101-0411-0422-2013-40	192.00
JV Client Non Liable	PENNINGTON COUNTY HOUS...	PENNINGTON COUNTY HOUS...	JV-Rent Past Due; Jacqueline...	02/03/2026	101-0411-0422-2109-40	321.00
<b>Vendor 00988 - PENNINGTON COUNTY HOUSING &amp; REDEVELOPMENT Total:</b>						<b>3,600.00</b>
<b>Vendor: 74107 - REEL SIMPLE LLC</b>						
JV Client Non Liable	REEL SIMPLE LLC	REEL SIMPLE LLC	JV-Rent Past Due; Felicia A M...	02/03/2026	101-0411-0422-2109-40	800.00
<b>Vendor 74107 - REEL SIMPLE LLC Total:</b>						<b>800.00</b>
<b>Vendor: 74170 - RUSSELL LONG 4810 SHELBY AVE LLC</b>						
Client Liable	RUSSELL LONG 4810 SHELBY ...	RUSSELL LONG 4810 SHELBY ...	E-Rent; Arianna Christine Prai..	02/03/2026	101-0411-0422-2013-40	450.00
<b>Vendor 74170 - RUSSELL LONG 4810 SHELBY AVE LLC Total:</b>						<b>450.00</b>
<b>Vendor: 66604 - SAGE PLACE AT RAPID</b>						
JV Client Non Liable	SAGE PLACE AT RAPID	SAGE PLACE AT RAPID	JV-SNAP-Rent; Patreece A Ol...	02/03/2026	101-0411-0422-2109-40	800.00
<b>Vendor 66604 - SAGE PLACE AT RAPID Total:</b>						<b>800.00</b>
<b>Vendor: 66063 - SILVER LEAF MHP</b>						
JV Client Non Liable	SILVER LEAF MHP	SILVER LEAF MHP	JV-SNAP-Rent; Vanessa K Two..	02/03/2026	101-0411-0422-2109-40	590.10
Client Liable	SILVER LEAF MHP	SILVER LEAF MHP	E-Rent; Sarah W NicklesSha...	02/03/2026	101-0411-0422-2013-40	510.00
<b>Vendor 66063 - SILVER LEAF MHP Total:</b>						<b>1,100.10</b>
<b>Vendor: 65997 - THE NEST HOTEL</b>						
JV Client Non Liable	THE NEST HOTEL	THE NEST HOTEL	JV-Home deposit; Joseph G ...	02/03/2026	101-0411-0422-2109-40	350.00
<b>Vendor 65997 - THE NEST HOTEL Total:</b>						<b>350.00</b>
<b>Vendor: 65526 - THE PALMS APARTMENTS, LLC</b>						
JV Client Non Liable	THE PALMS APARTMENTS, L...	THE PALMS APARTMENTS, L...	JV-SNAP-Rent; Michael Frank...	02/03/2026	101-0411-0422-2109-40	282.00
<b>Vendor 65526 - THE PALMS APARTMENTS, LLC Total:</b>						<b>282.00</b>
<b>Vendor: 65947 - TZADIK LACROSSE APARTMENTS, LLC</b>						
JV Client Non Liable	TZADIK LACROSSE APARTME...	TZADIK LACROSSE APARTME...	JV-SNAP-Rent; Nicora R Bro...	02/03/2026	101-0411-0422-2109-40	800.00
JV Client Non Liable	TZADIK LACROSSE APARTME...	TZADIK LACROSSE APARTME...	JV-Home deposit; Theodore ...	02/03/2026	101-0411-0422-2109-40	681.00
<b>Vendor 65947 - TZADIK LACROSSE APARTMENTS, LLC Total:</b>						<b>1,481.00</b>

Expense Approval Report

Post Dates: 2/3/2026 - 2/3/2026

Account Name	Vendor Name	Purchased From Vendor	Description (Item)	Post Date	Account Number	Amount
<b>Vendor: 65486 - TZADIK RAPID CITY LLC</b>						
Client Liable	TZADIK RAPID CITY LLC	TZADIK RAPID CITY LLC	E-Rent; Anna Maria Castillo	02/03/2026	101-0411-0422-2013-40	414.49
<b>Vendor 65486 - TZADIK RAPID CITY LLC Total:</b>						<b>414.49</b>
<b>Vendor: 67000 - TZADIK RAPID CITY PORTFOLIO 1 LLC</b>						
JV Client Non Liable	TZADIK RAPID CITY PORTFOL...	TZADIK RAPID CITY PORTFOL...	JV-Rent Past Due; Rita Elizab...	02/03/2026	101-0411-0422-2109-40	500.00
<b>Vendor 67000 - TZADIK RAPID CITY PORTFOLIO 1 LLC Total:</b>						<b>500.00</b>
<b>Fund 101 - General Total:</b>						<b>17,129.59</b>
<b>Grand Total:</b>						<b>17,129.59</b>

Fund Summary		
Fund		Expense Amount
101 - General		<u>17,129.59</u>
	Grand Total:	17,129.59

Account Summary		
Account Number	Account Name	Expense Amount
101-0411-0422-2013-40	Client Liable	2,252.49
101-0411-0422-2109-40	JV Client Non Liable	<u>14,877.10</u>
	Grand Total:	17,129.59

Project Account Summary	
Project Account Key	Expense Amount
**None**	<u>17,129.59</u>
	Grand Total: 17,129.59

## Green Sabrina

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**From:** Wellmark Billing <wellmark@billerpayments.com>  
**Sent:** Monday, January 19, 2026 9:02 PM  
**To:** Island Kaycee; Sortland Sandra; Green Sabrina; Fisher Cheyenne;  
CostPlus@wellmark.com  
**Subject:** Your billing statement for Employer Number 496 is now available online.

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

Your Wellmark Inc. Self Funded Weekly statement is now available.

Employer Number: 496

Billing Date : 01/16/2026

Due Date: 01/22/2026

Amount Due: \$91273.60

To view and pay your billing statement or view data referenced in this email, please visit  
<https://ebusiness.wellmark.com/FederationServices/eBillingExternal/>

If you have any questions regarding your account, please contact the billing contact identified on your billing statement or email us at SelfFundedBilling@wellmark.com

This message was sent via an automated process; please do not reply to this message.

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## Green Sabrina

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**From:** Wellmark Billing <wellmark@billerpayments.com>  
**Sent:** Monday, January 26, 2026 9:01 PM  
**To:** Island Kaycee; Sortland Sandra; Green Sabrina; Fisher Cheyenne;  
CostPlus@wellmark.com  
**Subject:** Your billing statement for Employer Number 496 is now available online.

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

Your Wellmark Inc. Self Funded Weekly statement is now available.

Employer Number: 496

Billing Date : 01/23/2026

Due Date: 01/29/2026

Amount Due: \$143252.92

To view and pay your billing statement or view data referenced in this email, please visit  
<https://ebusiness.wellmark.com/FederationServices/eBillingExternal/>

If you have any questions regarding your account, please contact the billing contact identified on your billing statement or email us at SelfFundedBilling@wellmark.com

This message was sent via an automated process; please do not reply to this message.

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[Deutsch](#) | [ግዕዝ](#) | [Tagalog](#) | [unDusdm](#) | [Русский](#) | [नेपाली](#) | [አማርኛ](#) | [Nasarare](#) | [Afaan Oromo](#) | [Український](#) | [Diné](#)



GROUP BENEFIT  
SOLUTIONS

### Premium Remittance Support

Pennington County  
County of Pennington

**130 Kansas City Street  
RAPID CITY, SD 57701**

Client ID

495847

**Due Date**

01/31/2026

Billing Account ID

198365

**Bill Reference**

198365\_010126

Coverage Period

01/01/2026 - 01/31/2026

Product	Product Code	Benefit Type	Policy Number	Current Amount	Adjustment Amount	Total Due
Basic Term Life	BTL	Basic	FLX0180003	\$2946.44	\$22.10	\$2968.54
Voluntary Term Life	VTL	Voluntary	FLX0180003	\$11114.78	\$-840.24	\$10274.54
<b>Grand Total</b>				\$14061.22	\$-818.14	\$13243.08

Please print and include this summary page with your payment. Be sure to write the Bill Reference number on your check.

**Remit Payment to:**

Life Insurance Company of North America  
PO Box 782447  
Philadelphia, PA 19178-2447

**IMPORTANT NOTES:**

*You may not deduct or remit premium for coverage requiring an eligible person to apply to, and receive approval from, the insurance company unless and until the insurance company approves their application. When applicable, this is called the Insurability Requirement. Employers improperly collecting and remitting premium for coverage elections needing, but not meeting, the Insurability Requirement may be liable to the employee for coverage. Consult your applicable policy for details.*

*New York Life Group Benefit Solutions products and services are provided by Life Insurance Company of North America, New York Life Insurance and Annuity Corporation, and New York Life Group Insurance Company of NY, subsidiaries of New York Life Insurance Company.*





Sabrina Green  
Pennington County Auditor

900 Concourse Dr Ste130  
PO Box 6160  
Rapid City, SD 57709-6160  
Phone: 605-394-2153

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To: Pennington County Commission  
Jordan Neeb, BOC  
Joe Miller, Highway Superintendent  
Connie Bertolotto, Highway  
Kailey Selby, Highway  
Scott Guffey, Natural Resources Director  
Brittney Molitor, Planning Director  
Candace Novak, Equalization Office  
Kara Tines, Auditor's Office  
Crystal Murray, Auditor's Office

From: Sabrina Green, Auditor

Date: January 28, 2026

Re: Petitions as Application for Incorporation of the  
RBR ROAD District  
BOC Consent Agenda – FEBRUARY 3, 2026

The Auditor's Office has received and verified petitions including a minimum of 25% of the *registered voters/landowners* residing within the proposed district. SDCL 6-16-2; 31-12A-3. Petitions are presented to the Pennington County Board of Commissioners as application for incorporation of the proposed RBR ROAD District by the voters within the proposed district boundaries. An election will be held on March 21, 2026 at 10am.

**Motion Needed:** To acknowledge the filing of petitions as application for incorporation of the proposed RBR ROAD DISTRICT by the voters within the proposed district boundaries.

Enc.: petitions and map

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### **31-12A-3. Filing of petition--Contents.**

Not less than twenty-five percent of the eligible voters as defined in § 31-12A-1.2 who own land lying within the limits of the territory proposed to be organized into a road district may file a petition with the board of county commissioners asking that a road district be organized to function in the territory described in the petition. The petition shall be filed with the county auditor and presented to the board of county commissioners for consideration at its next meeting. The petition shall conform with the requirements of § 6-16-2 and shall set forth:

- (1) The proposed name of the road district;
- (2) That there is need for road work in the territory described in the petition;
- (3) A description of the territory proposed to be organized as a road district;
- (4) A request that the board of county commissioners define the boundaries for the district; that a referendum be held within the territory so defined on the question of the creation of a road district in the territory; and that the board determine that such a district be created.

### **6-16-2. Petition--Number of signatories--Deposit for costs.**

The application for organization shall be a petition verified by one or more circulators by affidavit stating that each affiant personally witnessed the signatures on the petition and believe the signatures to be genuine. Except as provided in this section, the petition shall be signed by at least twenty-five percent of the registered voters within the proposed district. If the proposed district is in two or more counties, a petition shall be filed in each county and each petition shall be signed by at least twenty-five percent of the registered voters within the proposed district in that county. The petition shall be accompanied by a deposit covering the estimated costs as determined by the county auditor of the public notices and the conduct of the election for the formation of the district. The county auditor may waive the deposit or payment requirement or may specify other arrangements for payment of the publication and election costs. If the district to be formed is a road district, the petition shall conform to the requirements of § 31-12A-3 and shall be signed by at least twenty-five percent of the eligible voters of the district as defined in § 31-12A-1.2. If the district to be formed is a watershed district, the petition shall be signed by at least twenty-five percent of the eligible voters of the district as defined in § 46A-14-15.1 and as provided in § 46A-14-5. If the district to be formed is a water project district, any petition required by this section shall be signed by qualified voters of the proposed district, as defined in §§ 46A-18-2.1 and 46A-18-2.2, in the appropriate county.

### **6-16-5. Election on question of incorporation in districts containing less than one thousand voters--Election of directors or trustees.**

If the proposed district contains less than one thousand eligible voters as defined in § 6-16-6, the county auditor shall set a date, time, and location for a meeting to be held within the district, or at the county seat of any county in which a portion of the proposed district is located, to conduct an election on the question of formation of the special district. The date may not be more than sixty days after the appropriate board declares that the application for incorporation is valid. The auditor shall appoint three judges of election, one of whom shall serve as the superintendent, to conduct the election. The vote upon the question of incorporation shall be by ballot which conforms to a ballot for a statewide question except that the statement required to be printed on the ballot shall be prepared by the state's attorney. After the vote is cast and counted, the judges shall prepare a certification showing the whole number of ballots cast, together with the number voting for and the number voting against incorporation, and shall return the certification to the county auditor. If a majority, or if it is a water project district at least sixty percent, of the votes cast on the question of formation is in favor, an election shall be conducted by those present at the same meeting to elect the initial board of directors or trustees.

PETITION FOR THE ORGANIZATION AND INCORPORATION OF THE  
RBR ROAD DISTRICT  
IN PENNINGTON COUNTY, SOUTH DAKOTA

RECEIVED  
JAN 16 2026

WE, THE UNDERSIGNED, are qualified voters in the area herein described. We petition that the question of forming the RBR ROAD district be submitted for a vote of approval or rejection pursuant to law.

The territory proposed to be organized as a road district is defined as: N1/2S1/2SE1/4SW1/4; LOT A OF E1/2SW1/4, LESS ROW, LOT B OF E1/2SW1/4; S1/2S1/2SE1/4SW1/4; N1033' OF W356.40' OF NW1/4SW1/4; W356.40' OF S 356.80' SW1/4NW1/4 LYING S OF HWY 44 AND ALSO S OF RR ROW; W1/2SW1/4 LESS RR ROW AND LESS N1033' OF W356.40' OF NW1/4SW1/4; PT NW1/4 S OF RR ROW AND LESS W356.40' OF S356.80' OF SW1/4NW1/4 ALL LOCATED IN SECTION 35, T1N, R9E, BHM, PENNINGTON COUNTY, SOUTH DAKOTA

We do verify that we support and desire the creation of the **RBR ROAD DISTRICT** and that there is need for road work in the territory described in this petition.

WE THEREFORE REQUEST the Pennington County Board of Commissioners to define the boundaries of the RBR ROAD DISTRICT as noted in the above legal description and make a determination that such district be created by election of the qualified voters.

INSTRUCTIONS TO SIGNERS:

1. Signers of this petition must individually sign their names in the form in which they are registered to vote or as they usually sign their names.
2. Before the petition is filed, each signer or the circulator must add the residence address of the signer and the date of signing. If the signer is a resident of a second or third class municipality, a post office box may be used for the residence address.
3. Before the petition is filed, each signer or the circulator must print the name of the signer in the space provided and add the county of voter registration.
4. Abbreviations of common usage may be used. Ditto marks may not be used.
5. Failure to provide all information requested may invalidate the signature.

	NAME	RESIDENCE	DATE/COUNTY
SIGN		STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
1	<i>Gordon Howie</i>	15372 ANTELOPE CREEK RD	1/13/26
PRINT	Gordon Howie	CITY OR TOWN RAPID CITY SD 57703	COUNTY OF REGISTRATION PENNINGTON
SIGN	<i>John Baum</i>	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
2	<i>John Baum</i>	13050 Box Elder dr.	1/13/26
PRINT	John Baum	CITY OR TOWN RAPID CITY SD 57702	COUNTY OF REGISTRATION PENNINGTON
SIGN	<i>Zach Gimpel</i>	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
3	<i>Zach Gimpel</i>	8503 Clarkson Rd.	1/13/26
PRINT	Zach Gimpel	CITY OR TOWN RAPID CITY SD 57702	COUNTY OF REGISTRATION PENNINGTON
SIGN	<i>Joshua Larson</i>	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
4	<i>Joshua Larson</i>	15605 Antelope Creek Rd	1/15/26
PRINT	Joshua Larson	CITY OR TOWN RAPID CITY SD 57703	COUNTY OF REGISTRATION PENNINGTON
SIGN		STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
5			
PRINT		CITY OR TOWN	COUNTY OF REGISTRATION
SIGN		STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER	DATE OF SIGNING
6			
PRINT		CITY OR TOWN	COUNTY OF REGISTRATION



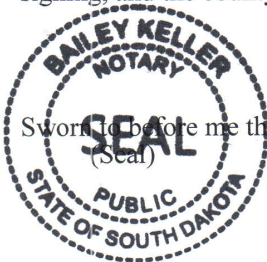
SIGN 7 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 8 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 9 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 10 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 11 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 12 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 13 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 14 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION
SIGN 15 PRINT	STREET AND NUMBER OR RURAL ROUTE AND BOX NUMBER CITY OR TOWN	DATE OF SIGNING COUNTY OF REGISTRATION

### VERIFICATION BY PERSON CIRCULATING PETITION

**INSTRUCTIONS TO CIRCULATOR:** This section **must** be completed following circulation and before filing.

Kelly Howie 6437 Muirfield Dr. Rapid City SD  
 Print name of the circulator Residence Address City State

I, under oath, state that I circulated the above petition, that each signer personally signed this petition in my presence, and that either the signer or I added the printed name, the residence address of the signer, the date of signing, and the county of voter registration.



Sworn to before me this 13<sup>th</sup> day of January, 2020.

Kelly Howie  
Signature of Circulator

Bailey Keller  
Signature of Officer Administering Oath

My Commission Expires 9/23/2030

December 1, 2025 - Form Revised Per HB1256

Notary Public  
Title of Officer Administering Oath

## **RBR ROAD DISTRICT**

N1/2S1/2SE1/4SW1/4; LOT A OF E1/2SW1/4, LESS ROW, LOT B OF E1/2SW1/4; S1/2S1/2SE1/4SW1/4; N1033' OF W356.40' OF NW1/4SW1/4; W356.40' OF S 356.80' SW1/4NW1/4 LYING S OF HWY 44 AND ALSO S OF RR ROW; W/1/2SW1/4 LESS RR ROW AND LESS N1033' OF W356.40' OF NW1/4SW1/4; PT NW1/4 S OF RR ROW AND LESS W356.40' OF S356.80' OF SW1/4NW1/4 ALL LOCATED IN SECTION 35, T1N, R9E, BHM, PENNINGTON COUNTY, SOUTH DAKOTA

MAP & OWNERSHIP LIST: 12/18/2025

RETURNED TO: DAYNA: 12/18/2025

CONTACT: Gordon Howie  
605-381-3998  
EMAIL [gkhowie@yahoo.com](mailto:gkhowie@yahoo.com)



# RBR ROAD DISTRICT

12/16/2025



Bureau of Land Management, Esri Canada, Esri, HERE, Garmin,  
INCREMENT P, USGS, EPA, USDA

01/16/2026

PENNINGTON COUNTY COMMISSIONERS  
130 KANSAS CITY STREET  
RAPID CITY SD 57701

Re: NOTICE OF DISINTERMENT PERMIT AFFECTING PENNINGTON COUNTY

DEAR PENNINGTON COUNTY COMMISSIONERS

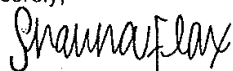
I am writing to notify you that the Department of Health issued a Disinterment Permit regarding a dead body or fetus in your county. South Dakota law, SDCL 34-25-38.1 and ARSD 44:09:03:04, requires that the affected cemetery board of directors or board of county commissioners be notified in writing upon the Department of Health issuing a Disinterment Permit.

The Disinterment Permit takes effect 15 days after issuance, by receiving a state file number, unless the circuit court orders otherwise. We would appreciate you providing prompt notice of this Disinterment Permit to the affected cemetery board of directors and/or any affected family members of the deceased, as you determine appropriate.

Name of the Deceased person to be Disinterred:	SCOTT HICKEY
Name and Location of the Disinterment Cemetery:	MT CALVARY CEMETERY RAPID CITY SOUTH DAKOTA
Name and Location of the Reinterment Cemetery:	MT CALVARY CEMETERY RAPID CITY SOUTH DAKOTA
Name, Address and Phone Number of the Requesting Funeral Director:	BRODERICK ROBERT H 2700 JACKSON BLVD RAPID CITY SOUTH DAKOTA 57702 6053430077
Name, Address, and Relation to Deceased of the Person Requesting the Disinterment:	MICHAEL HICKEY 804 WEST STERLING OAK CIRCLE SIOUX FALLS SOUTH DAKOTA 57108 BROTHER
Name, Address, and Relation to Deceased of the Person Requesting the Disinterment:	

Please contact me if you have any additional questions. Thank you for your assistance.

Sincerely,



Shawna Flax  
State Registrar

### Applicable Law

**SDCL 34-25-38.1 Issuance of disinterment permit.** A disinterment permit shall be issued by the department upon receipt of a written or electronic application from a person licensed by the State Board of Funeral Service or upon receipt of an order of a court of competent jurisdiction directing the disinterment. If the disinterment is not directed pursuant to a court order, the department may not issue a disinterment permit without the written consent of the surviving spouse, or in the case of a spouse's absence, death, or incapacity, the next of kin within the same degree of kinship. In the case of a minor, if the disinterment is not directed pursuant to a court order, the department may not issue a disinterment permit for the minor without the written consent of the surviving parents. The Department of Health may promulgate rules pursuant to chapter 1-26 to establish the process for issuing a disinterment permit that is not directed pursuant to a court order. The disinterment permit becomes effective as provided in this section. Unless the disinterment permit was issued as the result of a court order, the department shall, upon issuance of the disinterment permit, notify the affected cemetery board of directors appointed pursuant to § 7-26-7 or 9-12-18 or the board of county commissioners of the county in which the disinterment is to occur on the issuance of the permit. The cemetery board of directors or the board of county commissioners may request the circuit court to prevent the disinterment. The disinterment permit shall take effect within fifteen days after its issuance unless the circuit court has ordered otherwise. The disinterment permit authorizes disinterment, transportation, and reinterment of a dead body or fetus. Authorities in charge of a cemetery may not transfer bodies buried in one part of the cemetery to another part without the authority of a disinterment permit.

**ARSD 44:09:03:04 Disinterment Permits.** Upon issuance of a disinterment permit by the Department of Health, the department shall notify in writing the affected cemetery board of directors or the board of county commissioners. The notice must be postmarked no later than two business days after the receipt of the application for a disinterment permit.





Sabrina Green  
Pennington County Auditor

PO Box 6160 • Rapid City SD 57709  
900 Concourse Drive Suite 130 • Rapid City, SD 57703  
Phone: 605-721-5662 • email: [Sabrina.green@pennco.org](mailto:Sabrina.green@pennco.org)

---

**DATE:** January 27, 2026

**TO:** Board of Commissioners

**CC:** Shannon Rittberger, Director of Equalization  
Jay Alderman, Chief Deputy State's Attorney  
Annette Brant, Treasurer  
Jordan Neeb, Commission Office Director  
Joan Martin, Commission Coordinator

**FROM:** Sabrina Green, Auditor

**RE:** Abatements

**FOR:** February 3, 2026 BOC Meeting

Per SDCL 10-18-5, attached for your consideration are abatement applications. The abatements have been approved by the appropriate municipality or township if applicable.

You may want to advise the applicants when the abatements will be heard before the Board of Commissioners.

Total tax amount abated: City of Box Elder: \$783.42  
Scenic Township: \$632.68  
City of Wall \$339.28

01/27/2026

\*\* FINAL \*\*

**PENNINGTON COUNTY**  
 ABATEMENTS/REFUNDS FOR COMMISSIONERS  
 RECOMMENDED FOR APPROVAL AS OF 01/26/2026

rptAbateMENTSRefundsAction

\*\* FINAL \*\*

**Civil District: Box Elder, City Of**

Tax ID	Owner Name	Year	Amount	Type
8006138	HEILAND, AMANDA KAYE ALICE & SPIVEY	2024	13.28	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
8007375	FAST HORSE, SKYLA	2024	12.62	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
8004247	CODY, JAMES C OR SONIA	2024	123.44	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION.				
8007235	JACKSON, RYAN	2024	77.34	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
8009599	ADER, DANIEL P	2025	63.14	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION, PROBABLY DESTROYED.				
8008190	BEIDINGER, ANN LOUISE	2025	52.10	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION, PROBABLY DESTROYED.				
8007417	BLOOMGREN, JASON OR JEAN	2025	67.88	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION, PROBABLY DESTROYED.				
8010279	BROWN, KENT OR BRENDA L	2025	175.20	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION, PROBABLY DESTROYED.				
8004247	CODY, JAMES C OR SONIA	2025	108.46	Abatement
Reason: MOBILE HOME WAS MOVED, UNKNOWN LOCATION.				
8007375	FAST HORSE, SKYLA	2025	12.62	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
8006138	HEILAND, AMANDA KAYE ALICE & SPIVEY	2025	15.78	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
8007235	JACKSON, RYAN	2025	61.56	Abatement
Reason: MOBILE HOME WAS DEMOLISHED AS PART OF COURT CLOSURE.				
<b>Total for Box Elder, City Of:</b>			<b>783.42</b>	

**Civil District: Scenic Township #7**

Tax ID	Owner Name	Year	Amount	Type
72231	BERTRAM, FRANKLIN	2025	632.68	Abatement
Reason: A NEW HOME WAS ADDED TO THIS PROPERTY AND ADDED TO THE TAX ROLL. THE OLD HOME WAS DEMOLISHED, BUT THE VALUE WAS NOT REMOVED FROM THE TAX ROLL.				
<b>Total for Scenic Township #7:</b>			<b>632.68</b>	

**Civil District: Wall, City of**

Tax ID	Owner Name	Year	Amount	Type
73158	COMMNET CELLULAR INC	2025	339.28	Abatement
Reason: PROPERTY IS ASSESSED AS A STATE ASSESSED UTILITY.				
<b>Total for Wall, City of:</b>			<b>339.28</b>	

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

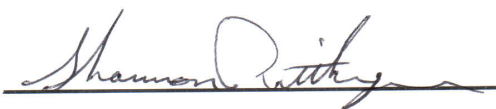
Tax Year (payable following year) 2024 Parcel# 8006138 Phone# \_\_\_\_\_  
First Name Heiland Last Name Amanda Zip Code 57719  
Street Address 118 Melody Land Lot 9 City Box Elder State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Mobile home was demolished as part of court closure.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)



\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary/Auditor/Deputy Auditor

RECEIVED

DEC 31 2025

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: \_\_\_\_\_

\*\*Total Valuation: \$875

  
Auditor/Deputy Auditor

\*\*Valuation Abated: \$875

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20th day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8006138 Phone# \_\_\_\_\_  
First Name Heiland Last Name Amanda Zip Code 57719  
Street Address 118 Melody Land Lot 9 City Box Elder State SD Email Address \_\_\_\_\_

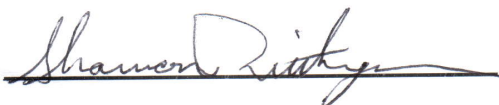
Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
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<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
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<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
Date and Time of Loss: _____	
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: Mobile home was demolished as part of court closure.	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$885

Auditor/Deputy Auditor

\*\*Valuation Abated: \$885

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered

# Application for Abatement and/or Refund of Property Taxes

## Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2024 Parcel# 8007375 Phone# \_\_\_\_\_  
First Name Fast Horse Last Name Skyla Zip Code 57570  
Street Address PO Box 275 City Rosebud State SD Email Address \_\_\_\_\_

### Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Mobile home was demolished as part of court closure.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon Ritchie

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: Chapman

\*\*Total Valuation: \$700

Auditor/Deputy Auditor

\*\*Valuation Abated: \$700

City Approval (if applicable)

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20th day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered



# Application for Abatement and/or Refund of Property Taxes

## Board of County Commissioner's of Pennington County, South Dakota

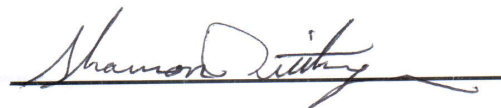
Tax Year (payable following year) 2025 Parcel# 8007375 Phone# \_\_\_\_\_  
First Name Fast Horse Last Name Skyla Zip Code 57570  
Street Address PO Box 275 City Rosebud State SD Email Address \_\_\_\_\_

### Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
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<input type="checkbox"/>	Other/Comments: <u>Mobile home was demolished as part of court closure.</u>

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\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)



\*Date Received by Pennington County: \_\_\_\_\_

Received By: \_\_\_\_\_

\*\*Total Valuation: \$708

\*\*Valuation Abated: \$708

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: 

Auditor/Deputy Auditor

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be consid

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

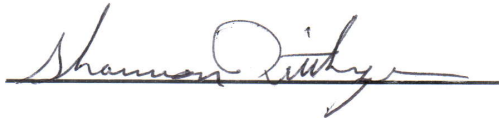
Tax Year (payable following year) 2024 Parcel# 8004247 Phone# \_\_\_\_\_  
First Name James Last Name Cody Zip Code 57719  
Street Address 200 Douglas Rd, Lot 1 City Box Elder State SD Email Address \_\_\_\_\_

## Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
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Other/Comments: <u>Mobile home was moved, unknown location.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)



\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$8,138

Auditor/Deputy Auditor

\*\*Valuation Abated: \$8,138

City Approval (if applicable)

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20th day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considere



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

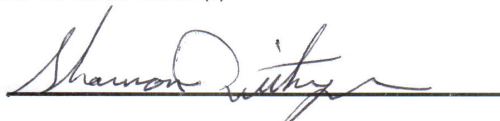
Tax Year (payable following year) 2025 Parcel# 8004247 Phone# \_\_\_\_\_  
First Name James Last Name Cody Zip Code 57719  
Street Address 200 Douglas Rd, Lot 1 City Box Elder State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Mobile home was moved, unknown location.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)



\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$7,169

Auditor/Deputy Auditor

\*\*Valuation Abated: \$7,169

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered



# Application for Abatement and/or Refund of Property Taxes

## Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2024 Parcel# 8007235 Phone# \_\_\_\_\_  
First Name Jackson Last Name Ryan Zip Code 57719  
Street Address 118 Melody Land Lot 3 City Box Elder State SD Email Address \_\_\_\_\_

### Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
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<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Mobile home was demolished as part of court closure.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon Ritchey

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary/Auditor/Deputy Auditor

RECEIVED

DEC 31 2025

\*Date Received by Pennington County: \_\_\_\_\_

Received By: \_\_\_\_\_

\*\*Total Valuation: \$4,288

\*\*Valuation Abated: \$4,288

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: Cyrene  
Auditor/Deputy Auditor

City Approval (if applicable)

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8007235 Phone# \_\_\_\_\_  
First Name Jackson Last Name Ryan Zip Code 57719  
Street Address 118 Melody Land Lot 3 City Box Elder State SD Email Address \_\_\_\_\_

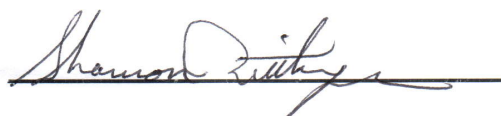
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\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



Notary/Auditor/Deputy Auditor

RECEIVED

DEC 31 2025

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

Auditor/Deputy Auditor

\*\*Total Valuation: \$3,452

\*\*Valuation Abated: \$3,452

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

F FAVORABLE UN UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be consider



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8009599 Phone# \_\_\_\_\_  
First Name Daniel Last Name Ader Zip Code 57719  
Street Address 200 Douglas Road, Lot 6B City Box Elder State SD Email Address \_\_\_\_\_

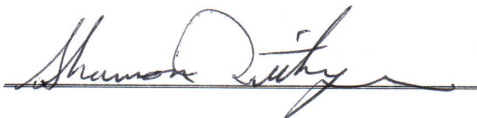
Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: <u>Mobile home was moved, unknown location, probably destroyed.</u>

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement/refund of property taxes for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



Notary/Auditor/Deputy Auditor

RECEIVED

DEC 31 2025

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$3,540

Auditor/Deputy Auditor

\*\*Valuation Abated: \$3,540

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8008190 Phone# \_\_\_\_\_  
First Name Anne Last Name Beidinger Zip Code 57719  
Street Address 118 Melody Lane City Box Elder State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4) Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: <u>Mobile home was moved, unknown location, probably destroyed.</u>

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Shannon Dwyer

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$2,921

Auditor/Deputy Auditor

\*\*Valuation Abated: \$2,921

City Approval (if applicable)

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20<sup>th</sup> day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

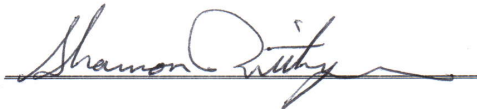
Tax Year (payable following year) 2025 Parcel# 8007417 Phone# \_\_\_\_\_  
First Name Jason Last Name Bloomgren Zip Code 57719  
Street Address 117 South Ellsworth City Box Elder State SD Email Address \_\_\_\_\_

## Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
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Other/Comments: <u>Mobile home was moved, unknown location, probably destroyed.</u>	

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\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)



\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$3,806

Auditor/Deputy Auditor

\*\*Valuation Abated: \$3,806

City Approval (if applicable) \_\_\_\_\_

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8010279 Phone# \_\_\_\_\_  
First Name Kent Last Name Brown Zip Code 57719  
Street Address PO Box 613 City Box Elder State SD Email Address \_\_\_\_\_

## Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
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\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Shannon Tuthy

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$9,824

Auditor/Deputy Auditor

\*\*Valuation Abated: \$9,824

City Approval (if applicable)

Tax District 1D BF BE

City Name Box Elder

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2020

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 72231 Phone# \_\_\_\_\_  
First Name Franklin Last Name Bertram Zip Code 57780  
Street Address 24800 Sage Creek Rd City Scenic State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
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<input type="checkbox"/>	Date and Time of Loss: _____
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<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: A new home was added to this property and added to the tax roll. The old home was demolished, but the value was not removed from the tax roll.

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Shannon Ritzky

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: Christy Jensen  
Auditor/Deputy Auditor

\*\*Total Valuation: \$383,846

\*\*Valuation Abated: \$53,454

City Approval (if applicable)

Tax District 5N 07 SA

City Name SCENIC

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE UNFAVORABLE action was taken thereon at its meeting the 6th day of January, 2026

Kathy Jensen  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 73158 Phone# \_\_\_\_\_  
First Name Commnet Cellular, Inc. Last Name \_\_\_\_\_ Zip Code JAN 22 2026  
Street Address PO Box 2549 City Addison State TX Email Address PENNINGTON CO AUDITOR

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input checked="" type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: Property is assessed as a state assessed utility.

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s) \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Shannon Rutter

Notary/Auditor/Deputy Auditor

RECEIVED

DEC 31 2025

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: Cristy  
Auditor/Deputy Auditor

\*\*Total Valuation: \$20,798

\*\*Valuation Abated: \$20,798

City Approval (if applicable) \_\_\_\_\_

Tax District 5R WL EA

City Name City of Wall

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

☒ FAVORABLE ☐ UNFAVORABLE action was taken thereon at its meeting the 15 day of January, 2026

Candace Anderson  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.





Sabrina Green  
Pennington County Auditor

PO Box 6160 • Rapid City SD 57709  
900 Concourse Drive Suite 130 • Rapid City, SD 57703  
Phone: 605-721-5662 • email: [Sabrina.green@pennco.org](mailto:Sabrina.green@pennco.org)

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**DATE:** January 27, 2026

**TO:** Board of Commissioners

**CC:** Shannon Rittberger, Director of Equalization  
Jay Alderman, Chief Deputy State's Attorney  
Annette Brant, Treasurer  
Jordan Neeb, Commission Office Director  
Joan Martin, Commission Coordinator

**FROM:** Sabrina Green, Auditor

**RE:** Abatements

**FOR:** February 3, 2026 BOC Meeting

Per SDCL 10-18-5, attached for your consideration are abatement applications. The abatements have been approved by the appropriate municipality or township if applicable.

You may want to advise the applicants when the abatements will be heard before the Board of Commissioners.

Total tax amount abated: City of Rapid City: \$55,336.67

01/21/2026

\*\* FINAL \*\*

**PENNINGTON COUNTY**  
 ABATEMENTS/REFUNDS FOR COMMISSIONERS  
 RECOMMENDED FOR APPROVAL AS OF 01/20/2026

rptAbateMENTSRefundsAction

\*\* FINAL \*\*

Civil District: Rapid City, City of

Tax ID	Owner Name	Year	Amount	Type
73202	AT&T WIRELESS	2025	175.46	Abatement
Reason: PROPERTY IS A CELL TOWER PROPERTY OWNED BY A COMPANY THAT PAYS PROPERTY TAXES AS A STATE ASSESSED UTILITY.				
54431	BLACK HILLS FCU	2024	5,837.14	Abatement
Reason: PROPERTY SOLD TO GOVERNMENT ENTITIES MARCH 28, 2024.				
73209	AT&T WIRELESS	2025	147.56	Abatement
Reason: PROPERTY IS A CELL TOWER PROPERTY OWNED BY A COMPANY THAT PAYS PROPERTY TAXES AS A STATE ASSESSED UTILITY.				
73944	PENNINGTON COUNTY	2025	4,683.04	Abatement
Reason: PROPERTY IS A RADIO TOWER LOT OWNED BY THE COUNTY.				
74173	CITY OF RAPID CITY	2025	21.26	Abatement
Reason: PROPERTY IS OWNED BY THE CITY OF RAPID CITY.				
73943	CITY OF RAPID CITY	2025	33,771.44	Abatement
Reason: PROPERTY IS OWNED BY THE CITY OF RAPID CITY.				
33689	VOPAT, ALPHEIA	2025	2,026.09	Abatement
Reason: THERE WAS A HOME ON THIS PROPERTY THAT WAS DEMOLISHED, LEAVING ONLY A GARAGE.				
8012436	HANIG, ANTHONY J	2025	876.15	Both
Reason: MOBILE HOME WAS NOT IN PENNINGTON COUNTY FOR 2025 ASSESSMENT. MOVING PERMIT WAS IN ERROR.				
8001916	EWING, PAULA OR DAN	2025	167.84	Abatement
Reason: MOBILE HOME WAS ABANDONED AND HAULED TO THE DUMP. ABATE 2024 AND 2025.				
25883	RITER, BRUCE M	2025	1,754.99	Abatement
Reason: PROPERTY WAS PURCHASED BY AN EXEMPT ENTITY IN MARCH OF 2025.				
8008804	BRUNSCH, SANTANA RAIN	2025	38.56	Abatement
Reason: MOBILE HOME IS ABANDONED AND IN POOR CONDITION, NO MARKET VALUE.				
<b>Total for Rapid City, City of:</b>				<b>49,499.53</b>

Nathan  
VarilekSouth  
Dakota  
Housing

# Application for Abatement and/or Refund of Property Taxes

## Board of County Commissioners of Pennington County, South Dakota

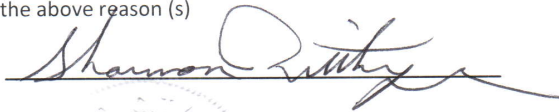
Tax Year (payable following year) 2024 Parcel# 54431 Phone# \_\_\_\_\_  
First Name Black Hills FCU Last Name \_\_\_\_\_ Email \_\_\_\_\_  
Street Address PO Box 1420 City Rapid City State SD Zip Code 57709

### Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: Property sold to government entities March 28, 2024.

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement/refund of property taxes for the above reason (s)



Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary/Auditor/Deputy Auditor

Total Valuation: \$500,763  
Valuation Abated: \$375,572

Date Received by Auditor's Office: \_\_\_\_\_

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

This request for abatement or refund has been considered by the municipality, and the undersigned hereby certifies that:

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken at its meeting the 20 day of January, 2026

  
Town Clerk/City Finance Officer



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 73202 Phone# \_\_\_\_\_  
First Name AT&T Wireless Last Name \_\_\_\_\_ Zip Code \_\_\_\_\_  
Street Address 1903 North LaCrosse Street City Rapid City State SD Email Address \_\_\_\_\_

## Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input checked="" type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: Property is a cell tower property owned by a company that pays property taxes as a state assessed utility.	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon Rutter

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: Cheryl

\*\*Total Valuation: \$11,682

Auditor/Deputy Auditor

\*\*Valuation Abated: \$11,682

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Dan  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 73209 Phone# \_\_\_\_\_  
First Name AT&T Wireless Last Name \_\_\_\_\_ Zip Code \_\_\_\_\_  
Street Address 1903 North LaCrosse Street City Rapid City State SD Email Address \_\_\_\_\_

## Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input checked="" type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: Property is a cell tower property owned by a company that pays property taxes as a state assessed utility.	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon R. Rutter

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$9,824

Auditor/Deputy Auditor

\*\*Valuation Abated: \$9,824

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

[Signature]  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 73944 Phone# \_\_\_\_\_  
First Name Pennington County Last Name \_\_\_\_\_ Zip Code \_\_\_\_\_  
Street Address \_\_\_\_\_ City Rapid City State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: Property is a radio tower lot owned by the County.	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

Shannon Rutter

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$311,786

Auditor/Deputy Auditor

\*\*Valuation Abated: \$311,786

City Approval (if applicable)

Tax District 4D RC

City Name \_\_\_\_\_

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

[Signature]

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

**Application for Abatement and/or Refund of Property Taxes**  
**Board of County Commissioner's of Pennington County, South Dakota**

Tax Year (payable following year) 2025 Parcel# 74173 Phone# \_\_\_\_\_  
First Name City of Rapid City Last Name \_\_\_\_\_ Zip Code \_\_\_\_\_  
Street Address \_\_\_\_\_ City Rapid City State SD Email Address \_\_\_\_\_

**Application for an abatement/refund of taxes is being presented due to the following reason (s):**

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Property is owned by the city of Rapid City.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon R. Rutter

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**RECEIVED**

**DEC 31 2025**

Notary/Auditor/Deputy Auditor

**Pennington CO Auditor**

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$1,416

Auditor/Deputy Auditor

\*\*Valuation Abated: \$1,416

City Approval (if applicable)

Tax District 4D RC

City Name \_\_\_\_\_

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Dan Ar

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 73943 Phone# \_\_\_\_\_  
First Name City of Rapid City Last Name \_\_\_\_\_ Zip Code \_\_\_\_\_  
Street Address \_\_\_\_\_ City Rapid City State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>Property is owned by the city of Rapid City.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

Shannon R. Rutter

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$2,248,431

Auditor/Deputy Auditor

\*\*Valuation Abated: \$2,248,431

City Approval (if applicable)

Tax District 4D RC

City Name \_\_\_\_\_

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

[Signature]  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 33689 Phone# \_\_\_\_\_  
First Name Nathan Last Name Varilek Zip Code 57709  
Street Address PO Box 7601 City Rapid City State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: <u>There was a home on this property that was demolished, leaving only a garage.</u>	

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

Shannon Smith

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: [Signature]

\*\*Total Valuation: \$222,755

Auditor/Deputy Auditor

\*\*Valuation Abated: \$164,522

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

[Signature]  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8012436 Phone# \_\_\_\_\_  
First Name Anthony Last Name Hanig Zip Code 57580  
Street Address 142 East 2nd, Suite 2 City Winner State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
Other/Comments: Mobile home was not in Pennington County for 2025 assessment. Moving permit was in error.	

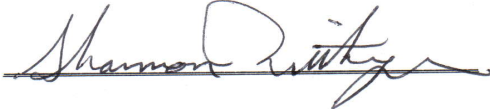
(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025



Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

\*\*Total Valuation: \$58,332

Auditor/Deputy Auditor

\*\*Valuation Abated: \$58,332

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8001916 Phone# \_\_\_\_\_  
First Name Paula Last Name Ewing Zip Code 57701  
Street Address 840 North Spruce City Rapid City State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: Mobile home was abandoned and hauled to the dump. Abate 2024 and 2025.

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

Shannon Ewing

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025

Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: C. Ewing  
Auditor/Deputy Auditor

\*\*Total Valuation: \$13,629

\*\*Valuation Abated: \$13,629

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

D. Ewing  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.

# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 25883 Phone# \_\_\_\_\_  
First Name South Dakota Housing Last Name \_\_\_\_\_ Zip Code 57501  
Street Address PO Box 1237 City Pierre State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: Property was purchased by an exempt entity in March of 2025.

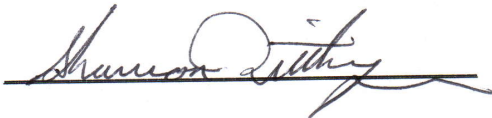
(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes  
for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025



Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

Auditor/Deputy Auditor

\*\*Total Valuation: \$190,010  
\*\*Valuation Abated: \$142,508

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

X FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the 20 day of January, 2026

  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 2025 Parcel# 8008804 Phone# \_\_\_\_\_  
First Name Santana Last Name Brunsch Zip Code 57702  
Street Address 615 Kansas City City Rapid City State SD Email Address \_\_\_\_\_

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input checked="" type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss: _____
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed: _____
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: Mobile home is abandoned and in poor condition, no market value.

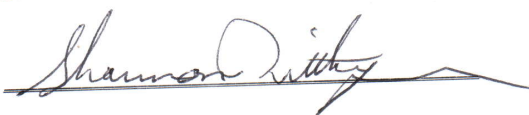
(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RECEIVED

DEC 31 2025



Notary/Auditor/Deputy Auditor

Pennington CO Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: 

Auditor/Deputy Auditor

\*\*Total Valuation: \$2,567

\*\*Valuation Abated: \$2,567

City Approval (if applicable)

Tax District 4D RC

City Name Rapid City

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

☒ FAVORABLE ☐ UNFAVORABLE

action was taken thereon at its meeting the 20 day of January, 2026

  
Town Clerk/City Finance Officer

Applicant must contact the municipality for date and time this abatement/refund request will be considered.



Sabrina Green  
Pennington County Auditor

PO Box 6160 • Rapid City SD 57709  
900 Concourse Drive Suite 130 • Rapid City, SD 57703  
Phone: 605-721-5662 • email: [Sabrina.green@pennco.org](mailto:Sabrina.green@pennco.org)

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**DATE:** January 29, 2026

**TO:** Board of Commissioners

**CC:** Shannon Rittberger, Director of Equalization  
Jay Alderman, Chief Deputy State's Attorney  
Annette Brant, Treasurer  
Jordan Neeb, Commission Office Director  
Joan Martin, Commission Coordinator

**FROM:** Sabrina Green, Auditor

**RE:** Abatement

**FOR:** February 3, 2026 BOC Meeting

Per SDCL 10-18-5, attached for your consideration are abatement application. The abatement has been approved by the appropriate municipality or township if applicable.

You may want to advise the applicant when the abatement will be heard before the Board of Commissioners.

Total tax amount abated: City of Rapid City: \$1,247.92

01/29/2026  
\*\* FINAL \*\*

**PENNINGTON COUNTY**  
ABATEMENTS/REFUNDS FOR COMMISSIONERS  
RECOMMENDED FOR APPROVAL AS OF 01/29/2026

rptAbateMENTSRefundsAction  
\*\* FINAL \*\*

**Civil District: Rapid City, City of**

<b>Tax ID</b>	<b>Owner Name</b>	<b>Year</b>	<b>Amount</b>	<b>Type</b>
29746	MASHEK, DIANNE	2025	1,247.92	Abatement
Reason: PROPERTY IS EXCEMPT FROM TAXES. ONWER SUPPLIED DOCUMENTS FOR ASSESSMENT FREEZE IN A TIMELY MANNER - HAS BEEN A QUALIED APPLICANT FOR 2021 AND ALL SUBSEQUENT YEARS AFTER. BASED YEAR 2009.				
<b>Total for Rapid City, City of:</b>			<b>1,247.92</b>	



# Application for Abatement and/or Refund of Property Taxes

Board of County Commissioner's of Pennington County, South Dakota

Tax Year (payable following year) 25 Parcel# 29746 Phone# 605-323-7779  
 First Name Dianne Last Name Mashek Zip Code (N.C.K) 57701  
 Street Address 3626 Elm Ave City RC State SD Email Address N/A

Application for an abatement/refund of taxes is being presented due to the following reason (s):

<input type="checkbox"/>	An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
<input type="checkbox"/>	Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
<input checked="" type="checkbox"/>	The property is exempt from taxes. SDCL 10-18-1 (3)
<input type="checkbox"/>	The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
<input type="checkbox"/>	Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
<input type="checkbox"/>	The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
<input type="checkbox"/>	A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
<input type="checkbox"/>	Date and Time of Loss:
<input type="checkbox"/>	Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed:
<input type="checkbox"/>	Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
<input type="checkbox"/>	Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
<input type="checkbox"/>	Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)
<input type="checkbox"/>	Other/Comments: <u>owner supplied documents for assessment freeze in a timely manner - has been a qualified applicant for 2021 and all subsequent years after Base year 2009</u>

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

\*I hereby apply for an abatement/refund of property taxes for the above reason (s)

\*Subscribed and sworn to, before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

[Signature]

Notary/Auditor/Deputy Auditor

\*Date Received by Pennington County: \_\_\_\_\_

\*Date Received by Auditor's Office: \_\_\_\_\_

Received By: \_\_\_\_\_

Received By: \_\_\_\_\_

\*\*Total Valuation: 204,612

Auditor/Deputy Auditor

\*\*Valuation Abated: 101,333

City Approval (if applicable) Tax District 4D City Name RC

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

\_\_\_\_\_ FAVORABLE \_\_\_\_\_ UNFAVORABLE action was taken thereon at its meeting the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Town Clerk/City Finance Officer

No City approval needed for qualified exemption

Applicant must contact the municipality for date and time this abatement/refund request will be considered.





**Pennington County Treasurer's Office**  
[www.pennco.org](http://www.pennco.org) • Annette Brant, Treasurer  
Pennington County Administration Bldg • 900 Concourse Dr Ste 150 Rapid City, SD 57703  
Rapid City, SD 57701 • Phone: (605) 394-2163

January 23, 2026

To: Board of Commissioners  
For: February 3, 2026 Meeting

Cc: Sabrina Green, Auditor  
Shannon Rittberger, Director of Equalization  
Jay Alderman, Chief Deputy State's Attorney  
Jordan Neeb, Commission Office Director  
Joan Martin, Commission Coordinator

From: Annette Brant, Treasurer *AB*

RE: Tax ID 29746 Tax Freeze Exemption 2025 payable 2026

When approving qualifications for the 2025 freeze applications, it has come to our attention that ID29746 should have received the assessment freeze from the qualified application submitted last year. In my error, the approval was not sent over to DOE to finalize the exemption process.

I respectfully request an abatement on ID #29746 for tax year 2025 payable 2026 in the form of the assessment freeze exemption adjustment. DOE supplied the valuation numbers needed for the abatement form with the base year being 2009.

I will be in touch with the applicant once the abatement has been applied.

Attached is the abatement form for BOC



## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

Phone: (605) 394-2166 • Fax: (605) 394-2168

www.pennco.org

### CONSENT AGENDA

#### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

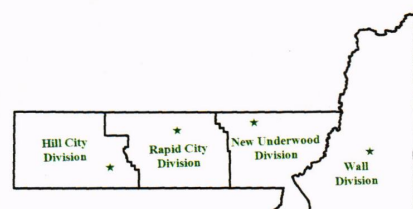
FROM: JOSEPH MILLER  
SUPERINTENDENT *JM*

RE: PERMIT TO OCCUPY RIGHT-OF-WAY  
2026 DEADWOOD MICKELSON TRAIL MARATHON

Our department has no objection to the requested Permit to Occupy Right-Of-Way as long as the applicant is compliant with the Manual on Uniform Traffic Control Devices.

Motion is requested approve the Permit to Occupy Right-Of-Way and road closure/traffic control for the 2026 Deadwood Mickelson Trail Marathon.

JM:cjb  
Attachments





## REQUEST FOR ROAD CLOSURE/TRAFFIC CONTROL Rochford Area on June 7<sup>th</sup> 2026

This request is being made by Emily Schulz, the Event Director of the Deadwood Mickelson Trail Marathon. The Deadwood Mickelson Trail Marathon and Half Marathon will be held on **Sunday, June 7, 2026** (26th annual event). The running course begins in the town of Rochford, SD, in front of the Little Brown Church and ends at the Deadwood Trailhead in Deadwood, SD.

### **Rochford Area Road Closure and traffic control details:**

The Marathon starting line is in front of the Little Brown Church. The course proceeds south from the Church on Rochford Road, approx. 2/10's of a mile to the intersection of Rochford Road and CR 231. Here, the course takes a 90° left turn, or heads East for approx. 6/10's of a mile, at which point there is an opportunity to make a 180° turn and access the George S. Mickelson Trail. The course then follows the Mickelson Trail all the way to its ending point at the Deadwood Trailhead.

**Here is the plan:** The marathon runners will be bused from Deadwood to the Church parking lot in Rochford... (Henceforth known as the Staging Area). The buses will unload the marathoners, turn around, and head back to Deadwood. One bus will remain behind to transport the runner's Drop Bags back to finish area. This bus will be parked in the parking lot so as not to obstruct any traffic on Rochford Rd. These buses will begin arriving at 7 AM. The runners will start at 8 AM.

Beginning at 7 AM, I will post a responsible road guard at the following locations:

- On Rochford Rd., North of the Staging Area; at the intersection of Rochford Rd. and CR 231
- At the Rochford Fire Station Parking Lot (this guard's job will be to make sure none of my runner's hop on the trail before their supposed to)
- One Road Guard east of the point on CR 231 where the runner's turn onto the Mickelson Trail. The duty of these road guards is twofold: (1) from 7:15 AM until 8:00 AM they will warn motorists of the fact that there is a running event beginning at 8am, and that they should **PROCEED WITH CAUTION** to the next road guard who will again alert them to the event and direct them on their way.

At 7:50am the Road Guard on Rochford Rd. and the Road Guard on CR 231 and the trail entrance will **STOP** traffic and inform them of the event's 8AM start and ask them to wait until the runners "clear the course/road".

The race will start at exactly 8:00AM, and at the very longest, the last runner will be off of CR 231 and on the trail by 8:15. At which time the roadways will be completely clear, and back to normal.

PENNINGTON COUNTY  
APPLICATION FOR PERMIT  
TO OCCUPY RIGHT-OF-WAY

Road Name(s): Rochford Road and CR 231  
Approximate Miles: 1

From: Rochford Road to CR 231 (please see map)  
(City or Well Defined Point)

Section \_\_\_\_\_ Township \_\_\_\_\_X\_\_\_\_\_ Range \_\_\_\_\_

Description of occupancy: temporary delay in traffic to accommodate runners on Rochford Road and CR 231

Purpose of occupancy: Deadwood Mickelson Trail Marathon and Marathon Relay

Duration of occupancy: Permanent \_\_\_\_\_ Temporary X

If temporary, give the estimated date of removal or completion: Closure from 7:50am to 8:15am Sunday, June 7<sup>th</sup> 2026

I, the undersigned, request permission to occupy right-of-way at the above location and as shown on the attached layout sheet. In consideration for this permission, I agree to abide by all conditions as herein stated.

1. To furnish all materials, labor, incidental's, and pay all costs involved with this occupancy including restoration of any damage to the roadway and right-of-way to equal or better conditions than existed prior to the occupancy covered by this permit.
2. To provide protection to highway traffic during occupancy by the use of proper signs, barricades, flagpersons and lights as prescribed in the "Manual of Uniform Traffic Control Devices."
3. To indemnify and hold Pennington County, its officers, employees, agents and representatives harmless from and against any and all actions, suits, claims, demands, liabilities, obligations, damages, costs, or other proceedings of any kind or nature arising out of any injuries and damage received or sustained by any person or property on account of the use or occupancy of right-of-way designated in this application.

SIGNATURE  DATE 1/15/26

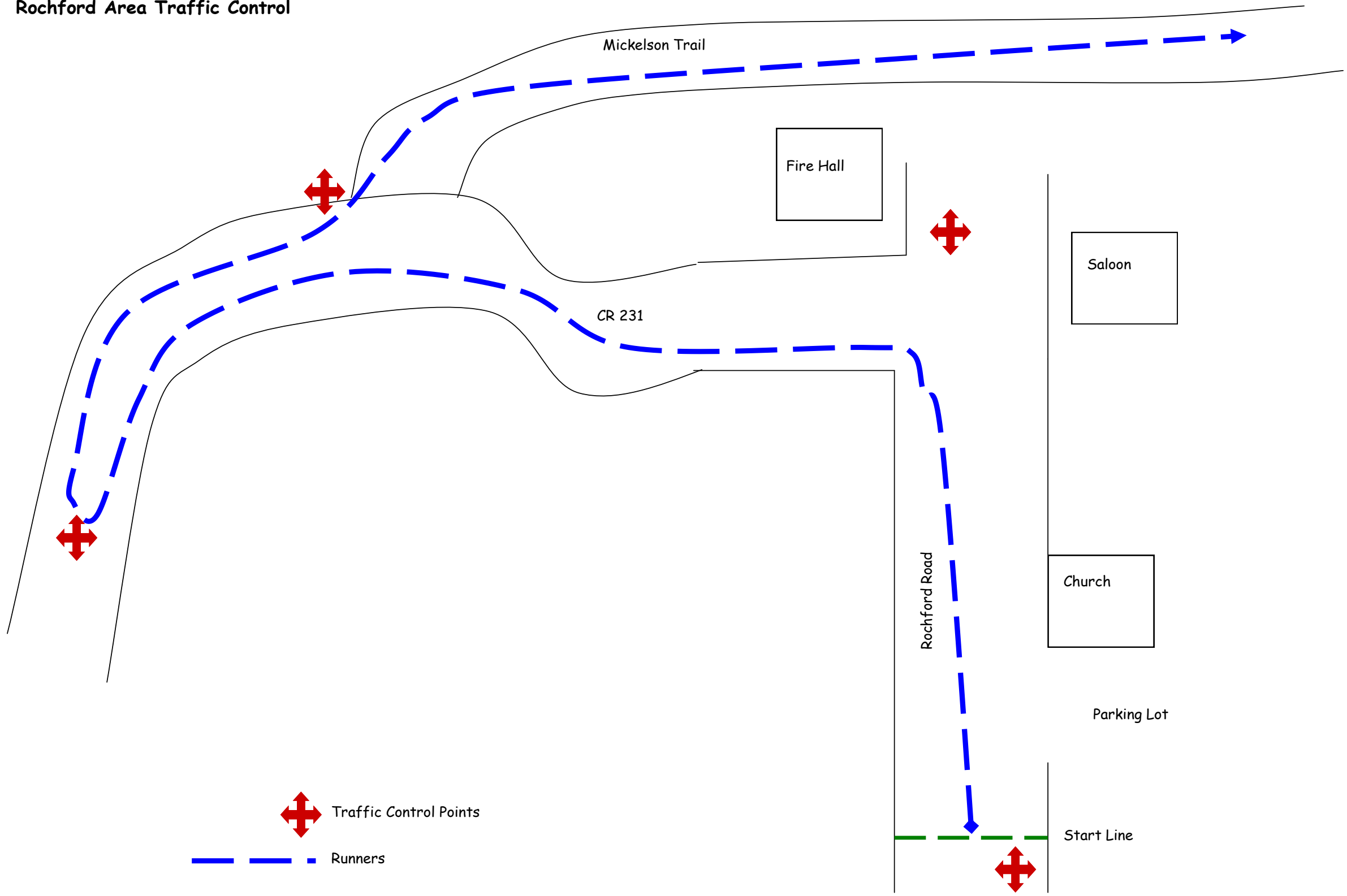
ADDRESS 2458 Lindsey Dr, Rapid City SD 57702 PHONE 605-390-6137

REPRESENTING WEM, Inc (Emily Schulz)  
(Name of Individual, Company, Organization, etc.)

-----  
This permit to occupy right-of-way is granted to all conditions as herein stated on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Pennington County

Deadwood Mickelson Trail Marathon  
Rochford Area Traffic Control





## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

Phone: (605) 394-2166 • Fax: (605) 394-2168


www.pennco.org

### CONSENT AGENDA

#### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

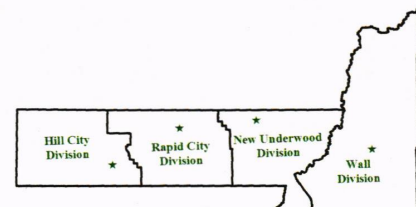
FROM: JOSEPH MILLER  
SUPERINTENDENT 

RE: DECLARE ONE (1) MOTOR GRADER SURPLUS FOR THE PURPOSE OF  
TRADE

The Board authorized the purchase of one new 2026 motor grader from RDO Equipment Company on October 7, 2025 with the intention of trading in one motor grader from our current fleet at the time of delivery of the new unit in 2026. In review of RDO Equipment Company's quote for trade-in value and recent online auction results, we determined it would be in the County's best interest to accept the trade-in offer. The new unit is expected to be delivered the beginning of February therefore, we are requesting to officially declare the old unit surplus to be traded in to the vendor.

Motion is requested to declare surplus for the purpose of trade, one 2020 John Deere 772G motor grader, Serial Number 1DW772GPPLF706188, County Asset Number 06188.

JM:cjb





## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

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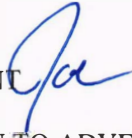
www.pennco.org

### CONSENT AGENDA

#### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

FROM: JOSEPH MILLER  
SUPERINTENDENT 

RE: AUTHORIZATION TO ADVERTISE AND LET  
2026 ANNUAL CONSTRUCTION PROJECTS

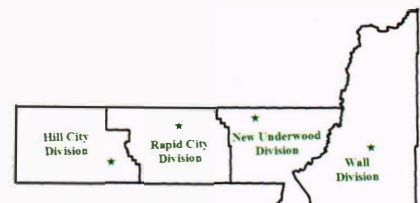
We are requesting authorization to advertise and let the following construction projects for 2026:

AGG 2026-1 Aggregate Stockpile (Robertson Pit)  
AGG 2026-2 Aggregate Stockpile (Bessette Pit)  
ASC 2026 Asphalt Surface Crack Sealing  
AST 2026 Asphalt Surface Treatment  
FDR 2026 Full Depth Reclamation and Surfacing (Old Folsom Road)

All of the above projects are provided for in the Highway Department's 2026 budget. Our bid letting is scheduled for March 4, 2026.

Motion is requested to authorize the Highway Department to advertise and let 2026 annual construction projects.

JM:cjb







## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

Phone: (605) 394-2166 • Fax: (605) 394-2168


www.pennco.org

### CONSENT AGENDA

#### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

FROM: JOSEPH MILLER  
SUPERINTENDENT 

RE: AUTHORIZATION TO ADVERTISE AND LET  
2026 ANNUAL SUPPLIES AND MATERIALS

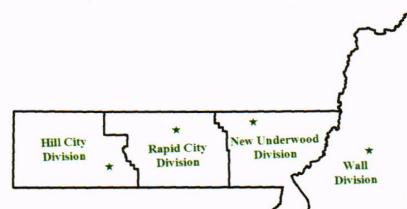
We are requesting authorization to advertise and let annual supplies and materials for 2026.  
Items to be bid are as follows:

AS 2026-01 Aggregate Materials  
AS 2026-02 Asphalt Concrete Composite  
AS 2026-03 Asphalt Maintenance Materials  
AS 2026-04 Pre-Cast Concrete Pipe and Bridge Products  
AS 2026-05 Cutback and Emulsified Asphalt  
AS 2026-06 De-Icing Sand  
AS 2026-07 Dust/Ice Control Solution

Our bid letting is scheduled for March 4, 2026.

Motion is requested to authorize the Highway Department to advertise and let 2026 annual supplies and materials.

JM:cjb





## Personnel Actions

Employee Last, First Name	Hire Date	Current Position	Rating	Current Dept.	Current Step	New Position	Rating	New Dept.	New Step	Action	Current Rate	New Rate	Effective Date
Iversen, Michael	1/16/2026	IT Director	PS.1	Information Technology	5				6	Merit Increase	\$4,323.45	\$4,400.83	12/22/2025
Davis, Adam	1/22/2024	Deputy Director	P3.3	Emergency Management	1				2	Merit Increase	\$36.45	\$37.15	12/22/2025
Lansdowne, Caleb		Correctional Officer 1	PS2.2	Jail	2	Correctional Officer 2	PS2.2	n/a	5	Promotion	\$28.20	\$29.80	1/18/2026
Anders, Irene	2/1/1997	Custodian	T-1.2	Buildings & Grounds	17				18	Merit Increase	\$23.92	\$24.27	2/1/2026
Hawley, Kayleen	2/4/2024	Custodian	T-1.2	Buildings & Grounds	1				2	Merit Increase	\$18.30	\$18.65	2/1/2026
Abernathie, Trevor	2/16/2015	Senior Appraiser	P2.1	Equalization	11				12	Merit Increase	\$33.78	\$34.33	2/1/2026
Cote, Dale	2/7/2022	Detox Supervisor	PS2.2	Care Campus	3				4	Merit Increase	\$28.74	\$29.26	2/1/2026
Kirkpatrick, Amber	2/21/2021	Licensed Addiction Counselor	P2.3	Care Campus	2				3	Merit Increase	\$30.82	\$31.39	2/1/2026
Wilhelm, Charisa	2/14/2005	Detox Tech II	PS2.1	Care Campus	12				13	Merit Increase	\$31.80	\$32.30	2/1/2026
Williams, Nicole	2/15/2016	Detox Supervisor	PS2.2	Care Campus	9				10	Merit Increase	\$31.93	\$32.46	2/1/2026
Andrews, Jacob	2/3/2017	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	11				12	Merit Increase	\$32.99	\$33.52	2/1/2026
Ballard, Kasey	2/15/2016	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	11				12	Merit Increase	\$32.99	\$33.52	2/1/2026
Davis, Billy	2/16/2015	LE Sergeant	PS3.3	Jail	3				4	Merit Increase	\$39.89	\$40.64	2/1/2026
Heying, Christine	2/15/2016	Administrative Assistant	S2.2	Jail	5				6	Merit Increase	\$23.38	\$23.79	2/1/2026
Houston, Kathleen	2/3/2003	Correctional Lieutenant	PS4.1	Jail	12				13	Merit Increase	\$48.88	\$49.65	2/1/2026
McCune, Steve	2/21/2006	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	20				21	Merit Increase	\$37.78	\$38.32	2/1/2026
Ocallaghan, Kelly	2/7/2022	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	2				3	Merit Increase	\$28.20	\$28.74	2/1/2026
Pressley, Heather	2/25/2008	Administrative Specialist	S3.2	Jail	9				10	Merit Increase	\$28.49	\$28.98	2/1/2026
Rice, Bobbie	2/24/2020	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	1				2	Merit Increase	\$27.67	\$28.20	2/1/2026
Rosser, Tami	2/15/2016	Correctional Sergeant	PS3.2	Jail	7				8	Merit Increase	\$38.04	\$38.70	2/1/2026
Rouillard, Jada	2/20/2024	Booking Technician	PS1.2	Jail	1				2	Merit Increase	\$20.98	\$21.39	2/1/2026
Stalder, Shawn	2/10/2014	Deputy Sheriff II	PS3.1	Jail	7				8	Merit Increase	\$35.20	\$35.81	2/1/2026
Walters, Rebecca	2/3/2025	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	1				2	Merit Increase	\$27.67	\$28.20	2/1/2026
Wismann, Amy	2/20/2023	Administrative Support	S1.2	Jail	2				3	Merit Increase	\$19.26	\$19.63	2/1/2026
Wolff, Abigail	2/5/2024	Corrections Officer 1 & 2 - SO-JAIL	PS2.2	Jail	1				2	Merit Increase	\$27.67	\$28.20	2/1/2026
Fair, Mary	2/16/2015	Correctional Officer II	PS2.2	JSC	11				12	Merit Increase	\$32.99	\$33.52	2/1/2026
Mitzel, Nicole	2/7/2022	Correctional Officer I	PS2.2	JSC	2				3	Merit Increase	\$28.20	\$28.74	2/1/2026
Wood, Heather	2/24/1997	Lieutenant	PS4.1	JSC	20				21	Merit Increase	\$55.08	\$55.85	2/1/2026
McPherson, Katy	2/3/2025	HR Generalist	P3.2	Sheriff's Office	2				3	Merit Increase	\$34.32	\$34.97	2/1/2026
Nelson, Khrista	2/3/2025	Deputy Sheriff I	PS2.3	Sheriff's Office	1				2	Merit Increase	\$30.46	\$31.04	2/1/2026
Schulz, Ethan	2/6/2023	Deputy Sheriff II	PS3.1	Sheriff's Office	3				4	Merit Increase	\$32.77	\$33.38	2/1/2026
Skogen, Heather	2/6/2023	Deputy Sheriff I	PS2.3	Sheriff's Office	2				3	Merit Increase	\$31.04	\$31.63	2/1/2026
Cordell, Catlyn	2/7/2022	Deputy Sheriff II	PS3.1	Sheriff's Office	2				3	Merit Increase	\$32.17	\$32.77	2/1/2026
Zahn, Tyrell	2/7/2022	Deputy Sheriff I	PS2.3	Sheriff's Office	2				3	Merit Increase	\$31.04	\$31.63	2/1/2026
Dirksen, Caleb	2/13/2017	Deputy Sheriff II	PS3.1	Sheriff's Office	3				4	Merit Increase	\$32.77	\$33.38	2/1/2026
Burgner, Brian	2/15/2016	Deputy Sheriff II	PS3.1	Sheriff's Office	6				7	Merit Increase	\$34.59	\$35.20	2/1/2026
Lee, Mary	2/15/2016	Uniform Equipment Manager	S2.3	Sheriff's Office	6				7	Merit Increase	\$24.89	\$25.32	2/1/2026
Herra, Jayson	2/16/2015	Sergeant	PS3.3	Sheriff's Office	1				2	Merit Increase	\$38.42	\$39.15	2/1/2026
Jones, Jeffrey	2/16/2015	Deputy Sheriff II	PS3.1	Sheriff's Office	6				7	Merit Increase	\$34.59	\$35.20	2/1/2026
Raby, Christian	2/16/2015	Deputy Sheriff II	PS3.1	Sheriff's Office	6				7	Merit Increase	\$34.59	\$35.20	2/1/2026
Rhoden, Cody	2/16/2015	Deputy Sheriff II	PS3.1	Sheriff's Office	6				7	Merit Increase	\$34.59	\$35.20	2/1/2026
Williams-Curl, Jennifer	2/20/2024	Grant Manager	P2.3	Sheriff's Office	4				5	Merit Increase	\$31.98	\$32.56	2/1/2026
Arledge, Amy	2/6/2023	Apprentice Hwy Worker	T-2.3	Highway	1				2	Merit Increase	\$27.76	\$28.30	2/1/2026
Audette, Kenneth	2/20/2024	Journeyman Hwy Worker	T-3.1	Highway	1				2	Merit Increase	\$29.28	\$29.83	2/1/2026
Burrell, Romeo	2/3/2025	Apprentice Hwy Worker	T-2.3	Highway	1				2	Merit Increase	\$27.76	\$28.30	2/1/2026
Marrs, Donald	2/5/2024	Apprentice Hwy Worker	T-2.3	Highway	1				2	Merit Increase	\$27.76	\$28.30	2/1/2026
Printz, John	2/6/2023	Heavy Equip Mechanic	T-3.2	Highway	6				7	Merit Increase	\$33.50	\$34.09	2/1/2026
Tines, Colton	2/6/2023	Foreman - Highway	T-4.1	Highway	1				2	Merit Increase	\$33.06	\$33.70	2/1/2026
Argum, Phil	2/2/2026		S1.2			Admin Support		Treasurer		New Hire		\$18.90	2/2/2026
de, Tanner	2/2/2026		S1.2			Admin Support		Treasurer		New Hire		\$18.90	2/2/2026
die, Jim						Apprentice Highway Worker		Highway	1	New Hire			2/17/2026

Submitted to BOC Consent Agenda: 02/03/2026

Iversen and Davis are backdated to 12/22/2025 due to missed deadlines by Dept. Head. This will result in back pay for these individuals.



Sabrina Green

**Pennington County Auditor**

PO Box 6160 Rapid City, SD 57709

900 Concourse Dr. Ste. 130, Rapid City SD 57703

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DATE: January 28, 2026  
TO: Board of Commissioners  
MEETING: February 3, 2026  
FROM: Cindy Mohler, Auditor  
RE: New Retail (on-off sale) Wine and Cider License and Retail (on-off sale)  
Malt Beverage License

The following applicant has applied for a New Retail (on-off sale) Wine and Cider License and a New Retail (on-off sale) Malt Beverage License

Business Name	Address	Owner Name	License Fee	License
Timber Haven	24063 HWY 385, Hill City, SD 57745	Pine Rest Cabins LLC	\$500.00	Retail (on-off sale) Wine and Cider License
Timber Haven	24063 HWY 385, Hill City, SD 57745	Pine Rest Cabins LLC	\$300.00	Retail (on-off sale) Malt Beverage License

Notice for comment was sent to the Sheriff's Office and to the Planning and Zoning Department. There were no issues reported by either department that would preclude the issuance of the license.

Motion Needed: Move to approve the new license for Retail (on-off sale) Wine and Cider license and Retail (on-off sale) Malt Beverage License for Pine Rest Cabins LLC.

Date Received: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

## Uniform Alcoholic Beverage License Application

License No. \_\_\_\_\_

### A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Pine Rest Cabins LLC	Phone Number 605-877-1908		
Address 24063 Hwy 385 Po Box	City Hill City	State SD	Zip 57745

### C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- |   |  |
|---|--|
| <input type="checkbox"/> Retail (on-sale) Liquor                        | <input type="checkbox"/> Retail (on-off sale) Malt Beverage & SD Farm Wine |
| <input type="checkbox"/> Retail (on-sale) Liquor - Restaurant           | <input type="checkbox"/> Package Delivery                                  |
| <input type="checkbox"/> Convention Center (on-sale) Liquor             | <input type="checkbox"/> Hunting Preserve                                  |
| <input type="checkbox"/> Package (off-sale) Liquor                      | <input type="checkbox"/> Other _____                                       |
| <input checked="" type="checkbox"/> Retail (on-off sale) Wine and Cider |  |

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

### B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Timber Haven	Phone Number 6058771908		
Address 24063 Hwy 385 Po Box	City Hill city	State SD	Zip 57745

Is place of business located in a municipality?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
County	PENNINGTON
Do you own or lease this property?	<input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

### D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description:  
Resort/Cabins/Coffee shop

E. State Sales Tax Number 1042-7890-ST

F. ☒ New License ☐ Transfer? (\$150) ☐ Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/6/2025	Print Name Tina Kettner	Signature <i>Tina Kettner</i>
-------------------	----------------------------	----------------------------------

H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on \_\_\_\_\_, Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

### FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
--------------------------	------

If disapproved, endorse reason thereon and return to applicant

Renewal—no public hearing held: ☐  
Establishment is ineligible for video lottery: ☐  
Amount of fee collected with application: \$ \_\_\_\_\_  
Amount of fee retained: \$ \_\_\_\_\_  
Forwarded with application: \$ \_\_\_\_\_

**Uniform Alcoholic Beverage License Application**  
(For corporate/partnership/LP/LLC applicants)

<b>Name of corporation/partnership/LP/LLC</b> Pine Rest Cabins LLC		
<b>Address of office and principal place of business of corporation/partnership/LP/LLC</b> 24063 Hwy 385 Po Box 214		
<b>City</b> Hill City	<b>State</b> SD	<b>Zip Code</b> 57745
<b>Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?</b>		<input checked="" type="checkbox"/> YES

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jelaire Tolman	Owner	12799 Old Hill City Rd Keystone SD	Legal Assistant
Brett Tolman	Owner	12799 Old Hill City Rd Keystone SD	Attorney

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location


Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

Jelaire Tolman 12799 Old Hill City Rd Keystone SD 57751

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

<b>Signature of Authorized Officer/Director/Partner</b> 	<b>Date</b> 10.20.2025
--	---------------------------

Date Received: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

### Uniform Alcoholic Beverage License Application

License No. \_\_\_\_\_

#### A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Pine Rest Cabins LLC		Phone Number 605-877-1908	
Address 24063 Hwy 385 Po Box	City Hill City	State SD	Zip 57745

#### B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Timber Haven		Phone Number 6058771908	
Address 24063 Hwy 385 Po Box	City Hill city	State SD	Zip 57745

#### C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="radio"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input type="checkbox"/> YES <input checked="" type="radio"/> NO

Is place of business located in a municipality?	<input type="checkbox"/> YES <input checked="" type="radio"/> NO
County	PENNINGTON
Do you own or lease this property?	<input checked="" type="radio"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="radio"/> YES <input type="checkbox"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="radio"/> YES <input type="checkbox"/> NO

#### D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description:  
Resort/Cabins/Coffee shop

E. State Sales Tax Number 1042-7890-ST

F. ☒ New License ☐ Transfer? (\$150) ☐ Re-issuance

**G. CERTIFICATE:** The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/6/2025	Print Name Tina Kettner	Signature <i>Tina Kettner</i>
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**H. APPROVAL OF LOCAL GOVERNING BODY** Notice of hearing was published on \_\_\_\_\_, Public hearing on the application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

#### FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
--------------------------	------

Renewal—no public hearing held: ☐  
Establishment is ineligible for video lottery: ☐  
Amount of fee collected with application: \$\_\_\_\_\_  
Amount of fee retained: \$\_\_\_\_\_  
Forwarded with application: \$\_\_\_\_\_

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Pine Rest Cabins LLC		
Address of office and principal place of business of corporation/partnership/LP/LLC 24063 Hwy 385 Po Box 214		
City Hill City	State SD	Zip Code 57745
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		<input checked="" type="checkbox"/> YES

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jelaire Tolman	Owner	12799 Old Hill City Rd Keystone SD	Legal Assistant
Brett Tolman	Owner	12799 Old Hill City Rd Keystone SD	Attorney

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location


Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

Jelaire Tolman 12799 Old Hill City Rd Keystone SD 57751
---

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 10.20.2025
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Sabrina Green

## Pennington County Auditor

PO Box 6160 Rapid City, SD 57709

900 Concourse Dr. Ste. 130, Rapid City SD 57703

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DATE: January 28, 2026  
TO: Board of Commissioners  
MEETING: February 3, 2026  
FROM: Sabrina Green, Auditor  
RE: Renewal Retail (on-off sale) Wine and Cider Licenses

The following applicant has applied for a renewal Retail (on-off sale) Wine and Cider License.

Notice for comment was sent to the Sheriff's Office and to the Planning and Zoning Department. There were no issues reported by the Sheriff's Office or Planning and Zoning that would preclude the issuance of the license.

Motion Needed: Move to approve the renewal of the following Retail (on-off sale) Wine and Cider license and release licenses upon payment of appropriate property taxes.

Business Name	Address
Black Hills Helicopters Inc	24035 Highway 16A Keystone SD 57751

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. RW-25683

### Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

BLACK HILLS HELICOPTERS INC.  
1912 W MAIN ST STE 3  
RAPID CITY, SD 57702-2505

Lic # RW-25683  
BLACK HILLS HELICOPTERS  
24035 HIGHWAY 16A  
KEYSTONE, SD 57751-6664

Owner's Telephone#: (605) 718-5750

Business Telephone #: (605) 431-3286

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☒ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☐ Other \_\_\_\_\_

Place of business is located in a municipality? ☐ Yes ☒ No

County: Pennington

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

#65454 1800h 6 East Sect. 31  
uplatted Bal of GL 16 less Row  
uplatted Bal of GL 21 less Row  
Penn Co SD

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?  
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1031-6129-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12/23/25 Print Name Andrew Buse Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_. Public hearing on the application was held Feb 2, 2026 not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

#### For Local Government Use

(Seal) \_\_\_\_\_  
Mayor or Chairman

Renewal - no public hearing held ☐  
Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Forwarded with application \$ \_\_\_\_\_

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Black Hills Helicopters Inc  
 Address of office and principal place of business of corporation/partnership/LP/LLC 24035 Hwy 16A Keystone SD 57751  
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
Andrew Busse	President	24035 Hwy 16A Keystone SD 57751	Pilot

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
Andrew Busse	wine RB-25683 100% 24035 Hwy 16A Keystone SD 57751
Andrew Busse	malt RB-25684 " " " " "

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Skyline Tax & Accounting 1912 W Main St Ste 3 Rapid City SD 57702

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



12/23/25



Sabrina Green

Pennington County Auditor

PO Box 6160 Rapid City, SD 57709

900 Concourse Dr. Ste. 130, Rapid City SD 57703

---

DATE: January 29, 2026  
TO: Board of Commissioners  
MEETING: February 3, 2026  
FROM: Sabrina Green, Auditor  
RE: Renewal Retail (on-sale) Liquor Licenses with Sunday Sales

The following applicant has applied for a renewal Retail (on-sale) Liquor Licenses with Sunday Sales.

Notice for comment was sent to the Sheriff's Office and to the Planning and Zoning Department. The Sheriff's Office did not report any issues. There are significant issues with the Planning and Zoning Dept.

Motion Requested by Applicant: Move to approve the renewal of the following Retail (on-sale) Liquor Licenses with Sunday Sales and release licenses upon payment of appropriate property taxes.

Business Name	Address
New Underwood Roping Club	205 N A Ave, New Underwood, SD 57761

Date Received \_\_\_\_\_  
Date Issued \_\_\_\_\_

2026

License No. RL-5323

### Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and  
Mailing Address

B. Doing Business As Name and Physical Address

NEW UNDERWOOD ROPING CLUB  
205 N A AVE  
NEW UNDERWOOD, SD 57761-2007

Lic # RL-5323  
NEW UNDERWOOD ROPING CLUB  
205 N A AVE  
NEW UNDERWOOD, SD 57761-2007

Owner's Telephone#: 605-209-1838

Business Telephone #: 605-209-1838

C. Indicate the class of license being applied for  
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor  
☐ Retail (on-sale) Liquor - Restaurant  
☐ Convention Center (on-sale) Liquor  
☐ Package (off-sale) Liquor  
☐ Retail (on-off sale) Wine and Cider  
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine  
☐ Package Delivery  
☐ Hunting Preserve  
☒ Other Sunday Sale

Is this License in active use? [ ] Yes [x] No

Do you or any officers, directors, partners, or stockholders hold  
any other alcohol retail, manufacturing, or wholesaler licenses?  
[ ] Yes [x] No If Yes, please list on the back page

Place of business is located in a municipality? [ ] Yes [x] No

County: Pennington

Do you own [x] or lease [ ] this property? (Check one)

Are real property taxes paid to date? [x] Yes [ ] No

Are you of good moral character having never been convicted of a  
felony? [x] Yes [ ] No

D. Legal description of licensed premise:

The East 201 feet of the NE1/4 of the SE1/4 of the  
SW1/4, located in Section 30, Township 2 North,  
Range 11 East of the Black Hills Meridian,  
Pennington County, South Dakota

E. State Sales Tax Number: 1012-5109-ST

F. New license? \_\_\_\_\_ Transfer? (\$150) \_\_\_\_\_ Re-issuance? x

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct;  
that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition  
agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1,  
and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any  
peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL,  
as amended.

Date 12/30/26 Print Name Bryce Chambliss Signature Bryce Chambliss

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published \_\_\_\_\_ . Public hearing on the  
application was held \_\_\_\_\_, not less than SEVEN (7) days after official publication. The governing body by majority  
vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises  
and applicant have been reviewed and conform to the requirements of local and South Dakota law.

#### For Local Government Use

(Seal) \_\_\_\_\_  
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Renewal - no public hearing held ☐  
Amount of fee collected with application \$ \_\_\_\_\_  
Amount of fee retained \$ \_\_\_\_\_  
Forwarded with application \$ \_\_\_\_\_

**Company supplement information  
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC New Underwood Roping Club, Inc.

Address of office and principal place of business of corporation/partnership/LP/LLC 201 N A Avenue, New Underwood, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP, or LLC:

Name	Office	Address	Occupation
Bryce Chambliss	President	15991 Pioneer Rd, New Underwood, SD	Electrician / Contractor
Daene Boomsma	Vice-President	22370 152nd Place, Box Elder, SD 57719	Rancher
Andrea Eddy	Secretary	22776 Spruce Drive, Box Elder, SD 57719	Broker Associate
Maegan McPherson	Treasurer	15292 Bend Rd, Box Elder, SD 57719	Owner/Publisher - Magazine

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

201 N A Avenue, New Underwood, SD 57761 - Bryce Chambliss (President)

**With signature the applicant agrees to the following:**

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Bryce Chambliss

12/30/25





Brian Mueller  
Sheriff

# Pennington County Sheriff's Office

300 Kansas City Street  
Rapid City, SD 57701-2889  
Ph. 605-394-6113  
Fax 605-394-6854

January 27, 2026

Pennington County Commission  
900 Concourse Street  
Rapid City, SD 57701

Re: USFS Contract Funding Update

Dear Board,

Following the September 16, 2025, Commissioners meeting, Natural Resources Director Scott Guffey and I met with local and regional U.S. Forest Service (USFS) representatives, as well as members of the South Dakota Congressional Delegation. The meeting was very productive.

Two weeks ago, we received notification that the USFS will fully fund our request for the 2026 Law Enforcement Contract in the amount of \$35,000. This represents more than a twofold increase from last year and restores the contract to funding levels not seen in over ten years.

This funding will help restore and support critical law enforcement services, particularly during peak summer months. As the Board is aware, reduced contract funding in recent years required us to scale back law enforcement patrols in campgrounds and other USFS day-use areas.

With this renewed funding, I plan to staff UTV patrols and expand public education efforts this spring to improve safety and quality of life for residents and visitors in high-use areas. We will also continue our active partnership with South Dakota Game, Fish and Parks to promote boater safety at major lakes in the Black Hills.

Director Guffey has also reported positive developments related to legislation and potential funding opportunities following our meeting. Both Director Guffey and I will be available at the February 3, 2026, Commission meeting to address any questions or concerns.

Thank you for your continued support.

Respectfully,

A handwritten signature in black ink, appearing to read "B. Mueller".

Brian Mueller  
Sheriff

Cc: Director Scott Guffey



Brian Mueller  
Sheriff

## Pennington County Sheriff's Office

300 Kansas City Street  
Rapid City, SD 57701-2889  
Ph. 605-394-6113  
Fax 605-394-6854

January 27, 2026

Pennington County Commission  
900 Concourse Street  
Rapid City, SD 57701

Dear Board,

I believe it is necessary to revisit and consider adjustments to the law enforcement wage scale. Our current compensation has fallen behind that of comparable agencies in the region, which has begun to impact our ability to remain competitive in recruiting and retaining qualified personnel. I have included a rough comparison for our law enforcement wages in comparison to other competitive agencies in the area and state. In 2025, I was advised to bring this matter back to the Board for further consideration.

To address this concern, I am requesting a 3% cost-of-living adjustment for law enforcement personnel, effective July 1, 2026. I estimate the fiscal impact of this adjustment to be approximately \$134,000 to the Sheriff's Office collective budgets.

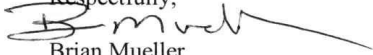
As the Board is aware, recruitment and retention remain ongoing challenges in law enforcement. Competitive wages are a critical factor in attracting experienced candidates and retaining trained staff, particularly as surrounding agencies continue to adjust their pay scales. Maintaining a stable and experienced workforce is essential to public safety, operational continuity, and reducing the long-term costs associated with turnover and training. Although we are currently close to fully staffed in the law enforcement division, we lost a total of 6 deputy sheriffs to other law enforcement agencies in 2025, mostly due to wages.

The Board previously discussed having Human Resources conduct a benefits comparison. I would welcome the opportunity to work with Pennington County Human Resources and provide any additional information needed to support this request.

At this time, I am not requesting a motion regarding this pay increase. I am actively working with our command staff on initiatives that may help offset the additional funding required. My goal today is to begin a collaborative discussion so we can work toward a sustainable solution that allows us to remain competitive and continue providing effective law enforcement services to the community.

I will be available at the February 3, 2026 Commission meeting to address any questions or concerns. Thank you for your time and consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "B. Mueller", with a long horizontal flourish extending to the right.

Brian Mueller  
Sheriff

**PCSO LE**

Deputy I: \$30.46  
Sergeant: \$38.42  
Lieutenant: \$45.38  
Captain: \$51.38  
Chief Deputy: \$58.02

**RAPID CITY PD**

Officer: \$33.88  
Officer II: \$34.07  
Senior Officer: \$36.47  
Sergeant: \$50.31  
Lieutenant: \$53.22  
Captain: \$59.90  
Assistant Chief: \$61.70

**MINNEHAHA COUNTY LE**

Deputy I: \$31.31  
Sergeant: \$39.45  
Captain: \$52.18  
Chief Deputy: \$65.08

**LAWRENCE COUNTY LE**

Deputy I: \$31.69  
Deputy II: \$33.65  
Sergeant: \$36.07  
Lieutenant: \$38.67  
Captain: \$42.63  
Chief Deputy: \$45.68

**SDHP**

Trooper: \$30.46  
Sergeant: \$41.90  
Lieutenant: \$104,000.00  
Captain: \$112,195.13  
Assistant Chief: \$120,206.16

**BOX ELDER PD**

Officer: \$55,074.86  
Corporal: \$63,869.95  
Sergeant: \$70,500.47  
Captain: \$77,819.33  
Assistant Chief: \$85,897.33  
Chief of Police: \$104,658.35

**DCI**

Agent I: \$33.48  
Agent II: \$37.09  
Agent III: \$47.56  
Supervisory: \$120,376.43

AGENDA  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
February 3, 2026 @ 9:30 a.m.

County Commissioners' Meeting Room – Pennington County Administration Building

**BOARD OF ADJUSTMENT**

- A. VARIANCE / COVA 25-0022: The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback for a telecommunications tower to a dwelling in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota

- B. VARIANCE / COVA 25-0020: The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback to 1.1 times the tower height for a telecommunications tower on the subject property in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota.

(Continued from the January 20, 2026, Board of Commissioner's meeting.)

- C. VARIANCE / COVA 25-0023: Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Lodi Lane) in a Suburban Residential District-2 in accordance with the Pennington County Zoning Ordinance.

Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.

- D. VARIANCE / COVA 25-0024: Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Anderson Road) in a Suburban Residential District-2 in accordance with the Pennington County Zoning Ordinance.

Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.

- E. VARIANCE / COVA 26-0001: Shifting Spaces, LLC; Stephanie Nesselhuf. To reduce the rear yard setback for an existing garage on the subject property in a Rural Residential District in accordance with the Pennington County Zoning Ordinance.

PT of NW1/4NE1/4 lying South and West of RR RTY, Section 8, T1S, R10E, BHM, Pennington County, South Dakota.

- F. VARIANCE / COVA 26-0002: Randall and Mary Daughenbaugh; Davis Engineering-Agent. To reduce the required setback in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

All Less That Portion of Deadman Placer in Lot 7 and Less Alma Subdivision (also in Sections 3, 10, and 11), Deadman Placer MS No. 957, Section 2, T1S, R6E, BHM, Pennington County, South Dakota.

- G. SUBDIVISION REGULATIONS VARIANCE / COSV 25-0007: Phyllis Cole Trustee; PK Land Surveying/Martin Kost-Agent. To waive Ordinance 14 Standards in an Agriculture District in accordance with the Pennington County Subdivision Regulations.

Tract A of HES No. 205 Less RTY (also in Section 29), HES No. 205, Section 32, T1S, R4E, BHM, Pennington County, South Dakota.

- H. APPEAL OF PLANNING DIRECTOR'S DECISION. Dan Lundeen.

(Continued from the January 20, 2026, Board of Commissioner's meeting.)





## **PLANNING DEPARTMENT**

### **MEMORANDUM**

TO: PENNINGTON COUNTY BOARD OF COMMISSIONERS

FROM: PENNINGTON COUNTY PLANNING DEPARTMENT

ITEM: VARIANCE / COVA 25-0022: The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback for a telecommunications tower to a dwelling in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota.

Staff recommended to continue Variance / COVA 25-0022 to the February 17, 2026, Board of Adjustment meeting, as staff could not verify that the required notification letters have been sent.

Agenda Item B  
The Towers, LLC – Chad Skinner, Nevco Wireless  
February 3, 2026

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 25-0022:</u></b> <ul style="list-style-type: none"><li>To reduce the setback for a telecommunications tower to a dwelling.</li></ul>
APPLICANT:	The Towers, LLC <ul style="list-style-type: none"><li>22 West Atlantic Avenue, Suite 310, Delray Beach, Florida 3344</li></ul>
LANDOWNER:	Mark Erickson Living Trust <ul style="list-style-type: none"><li>13599 Highway 40, Keystone, SD 57751</li></ul>
EXISTING LEGAL DESCRIPTION(S):	Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota; 13599 Highway 40.
LOCATION:	13599 Highway 40
TAX ID:	16231
SIZE:	11.60 acres
PHYSICAL DESCRIPTION:	Forested / Hilly
CURRENT ZONING:	Agriculture District
EXISTING LAND USE:	Vacant
SURROUNDING ZONING:	North and South <ul style="list-style-type: none"><li>Rural Residential District</li></ul> West <ul style="list-style-type: none"><li>Open Space District</li></ul> East <ul style="list-style-type: none"><li>Agriculture/Commercial</li></ul>
ACCESS:	Highway 40
FLOOD HAZARD:	100-year Special Flood Hazard Area
ZONING ORDINANCE REFERENCE:	§§ 316 & 509
REPORT BY:	Cody Sack

### II. RECOMMENDATION

- A. Staff recommends to continue Variance / COVA 25-0022 to the February 17, 2026, Board of Adjustment meeting as staff could not verify that the required notification letters have been sent.

## **Variance Findings Worksheet**

### **Prong One**

1. Does it injure the neighborhood?

*The Applicant does not believe that the proposal injures the neighborhood. The location is situated to be in a relatively discrete location. In addition, tree heights in the area will result in only a small percentage of the proposed monopole being visible above the tree line. The existing tree coverage will also mask the proposed ground-based improvements.*

2. Does it conform to the neighborhood?

*The Applicant believes that it does conform to the neighborhood. As noted above, the location is relatively discrete on a dead-end road that abuts US Forest Service property to the west. The Applicant acknowledges that it is impossible to completely hide cellular telephone installations, but the location coupled with the Pennington County design requirements per Section 316 of the Zoning Ordinance will make this location conform to the area.*

3. Does it conform to the general purpose of the Zoning Ordinance?

*The Applicant does believe that the proposal conforms to the general purpose of the Zoning Ordinance. Aside from the setback variances being requested, the applicant intends to comply with all of the conditions within Section 316 of the Pennington County Zoning Ordinance.*

4. Does it conform to the Comprehensive Plan Currently in place?

*The Applicant believes that the proposal does conform to the Comprehensive Plan. The Comprehensive Plan includes goals of encouraging a mix of land uses, creating safe residential areas, encouraging travel oriented commercial uses and protecting the overall health and safety of residents. One specific item noted is the desire to support the transmission of wireless public safety alerts which is only possible via reliable wireless communications.*

5. Does it harm the public safety, health, or general welfare of the community?

*The Applicant does not feel that the proposed site harms the public safety, health, or general welfare of the community. As noted, the improvements are proposed in a relatively discrete area. The requirements of Section 316 of the Zoning Ordinance result in setbacks that ensure the monopole would not fall on neighboring property in the event of a catastrophic failure. The Applicant and any tenants on the facility will comply with all local, state and federal safety regulations concerning RF emissions, as well as other standards such as electrical. The Applicant feels that the proposal would enhance safety in the general area based on the current lack of reliable cellular telephone service in the area.*

**Prong Two**

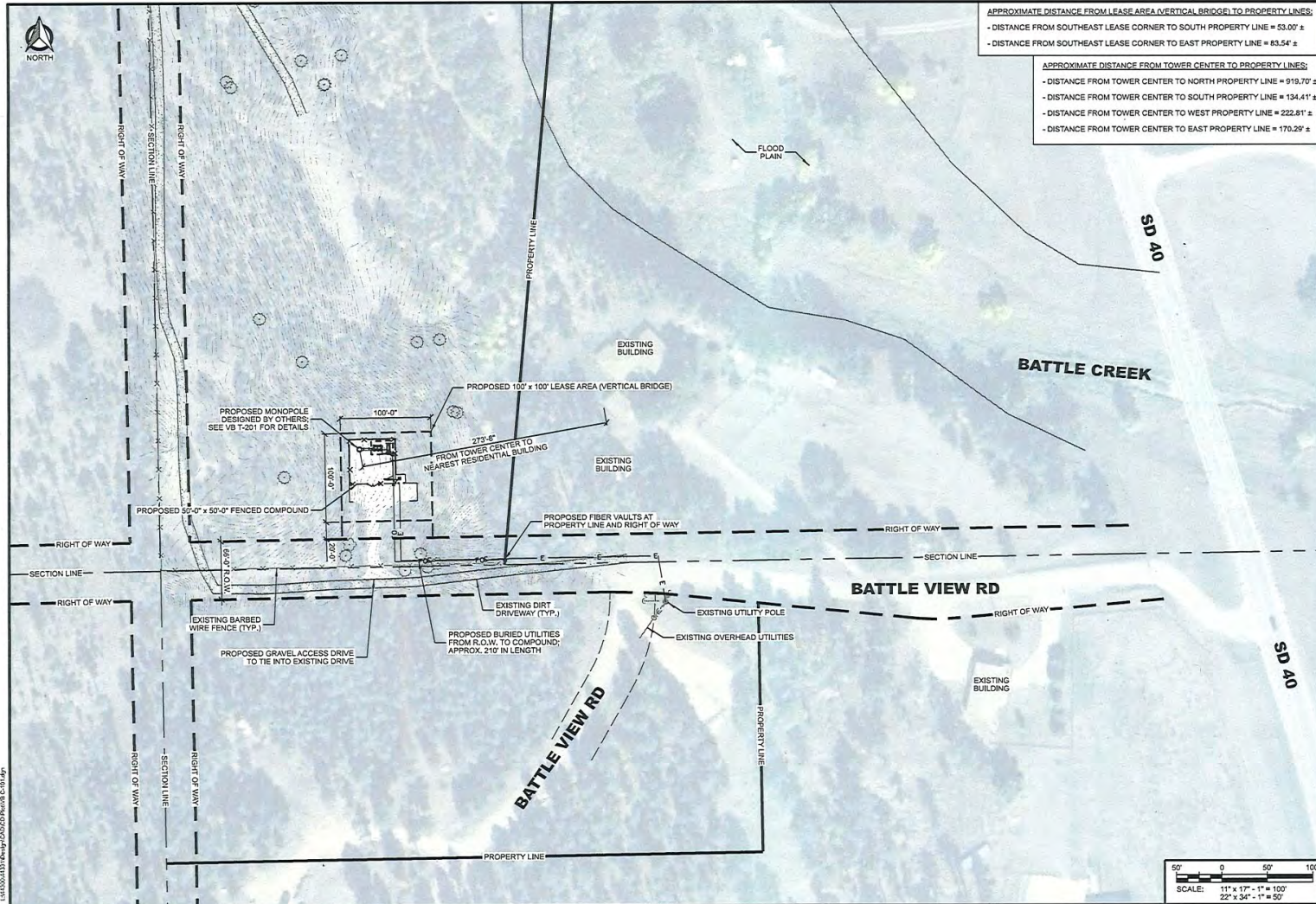
1. Does a special condition – exceptional narrowness, topography, siting, or the like – exist on the property?

*The parcel of land has some relatively drastic changes in elevation. The Applicant needs to take advantage of the higher ground elevation to achieve the goal of providing the best cellular service possible. Utilizing lower elevations on the property, adjacent to Battle Creek, would result in needing to construct a much taller monopole to offset the change in ground elevation, that would require lighting the structure to meet FAA standards. The western property boundary is also a section line resulting in specific setback requirements. The lot in general contains very few level locations that result in a viable location for construction.*

2. If a special condition exists, does enforcing the ordinance create an unnecessary hardship?

*With respect to the request for a variance from the five-hundred-foot setback from residential zoned property, residential structures or agriculturally zoned property less than 40 acres, the special conditions noted above do not specifically apply. However, the applicant would note that there are very few properties that allow for achieving the coverage objective for the cellular site, meet the defined setback criteria and have a landowner willing to lease property.*

*With respect to the request for a variance from the 1.1 setback criteria, the ordinance does create a hardship in locating a buildable location due to the elevation changes noted, along with the lack of level areas on the parcel to construct the proposed improvements.*



APPROXIMATE DISTANCE FROM LEASE AREA (VERTICAL BRIDGE) TO PROPERTY LINES:  
 • DISTANCE FROM SOUTHEAST LEASE CORNER TO SOUTH PROPERTY LINE = 53.00' ±  
 • DISTANCE FROM SOUTHEAST LEASE CORNER TO EAST PROPERTY LINE = 83.54' ±

APPROXIMATE DISTANCE FROM TOWER CENTER TO PROPERTY LINES:  
 • DISTANCE FROM TOWER CENTER TO NORTH PROPERTY LINE = 919.70' ±  
 • DISTANCE FROM TOWER CENTER TO SOUTH PROPERTY LINE = 134.41' ±  
 • DISTANCE FROM TOWER CENTER TO WEST PROPERTY LINE = 222.81' ±  
 • DISTANCE FROM TOWER CENTER TO EAST PROPERTY LINE = 170.29' ±

CONSULTANT:  
**Edge**  
 Consulting Engineers, Inc.  
 988.844.1400 VOICE  
 www.edgeconsult.com

TOWER OWNER:  
**verticalbridge**  
 THE TOWERS, LLC

LESSOR:  
**verizon**

ENGINEER SEAL:  
 PRELIMINARY -  
 NOT FOR CONSTRUCTION

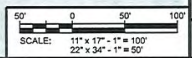
I HEREBY CERTIFY THAT THIS PLAN  
 SET WAS PREPARED BY ME OR  
 UNDER MY DIRECT SUPERVISION,  
 OTHER THAN THE EXCEPTIONS  
 NOTED IN THE SHEET INDEX, AND  
 THAT I AM A DULY LICENSED  
 PROFESSIONAL ENGINEER  
 UNDER THE LAWS OF THE  
 STATE OF SOUTH DAKOTA.

**SITE PLAN**  
 RUSHMORE CREEK (VB #105-SD-5009)  
 RYC RUSHMORE CREEK  
 KEYSTONE, SOUTH DAKOTA

DATE	DESCRIPTION
NAT 05/03/2018	REV. A
NAT 05/03/2018	REV. B

CHECKED BY: RUL  
 LOGO SITE ID: S8369  
 EDGE PROJ # 44331

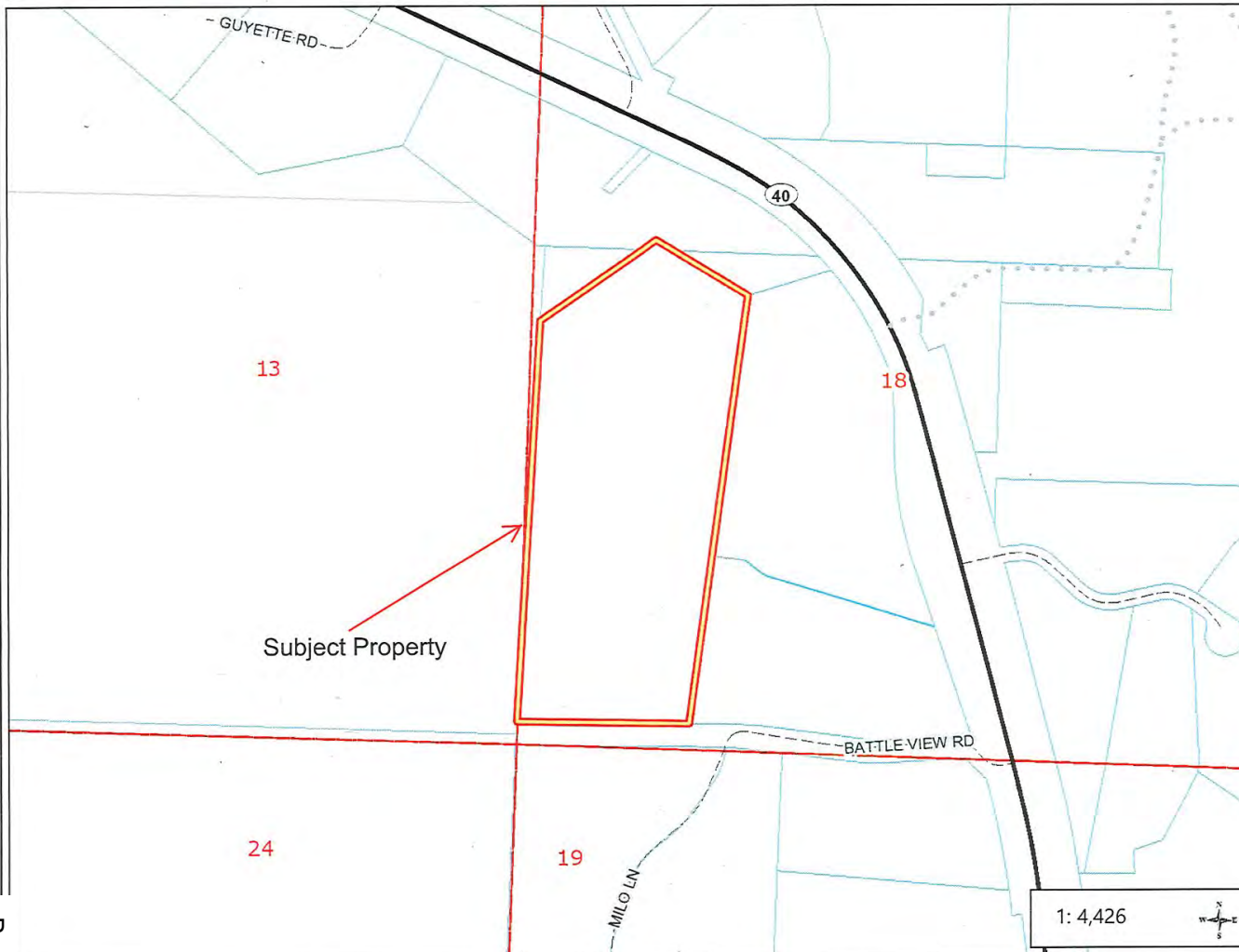
SET TYPE: DRAFT  
 SHEET NUMBER: VB C-101



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**Legend**

**Roads**

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- Trail
- Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

□ Section Lines 0-25k

□ Tax Parcels

**Lot Lines**

- Lot Line
- Parcel Line

**Map Notes:**

737.6 0 368.81 737.6 Feet

NAD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
© City of Rapid City GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

1: 4,426





### Legend

#### Roads

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- Trail
- Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

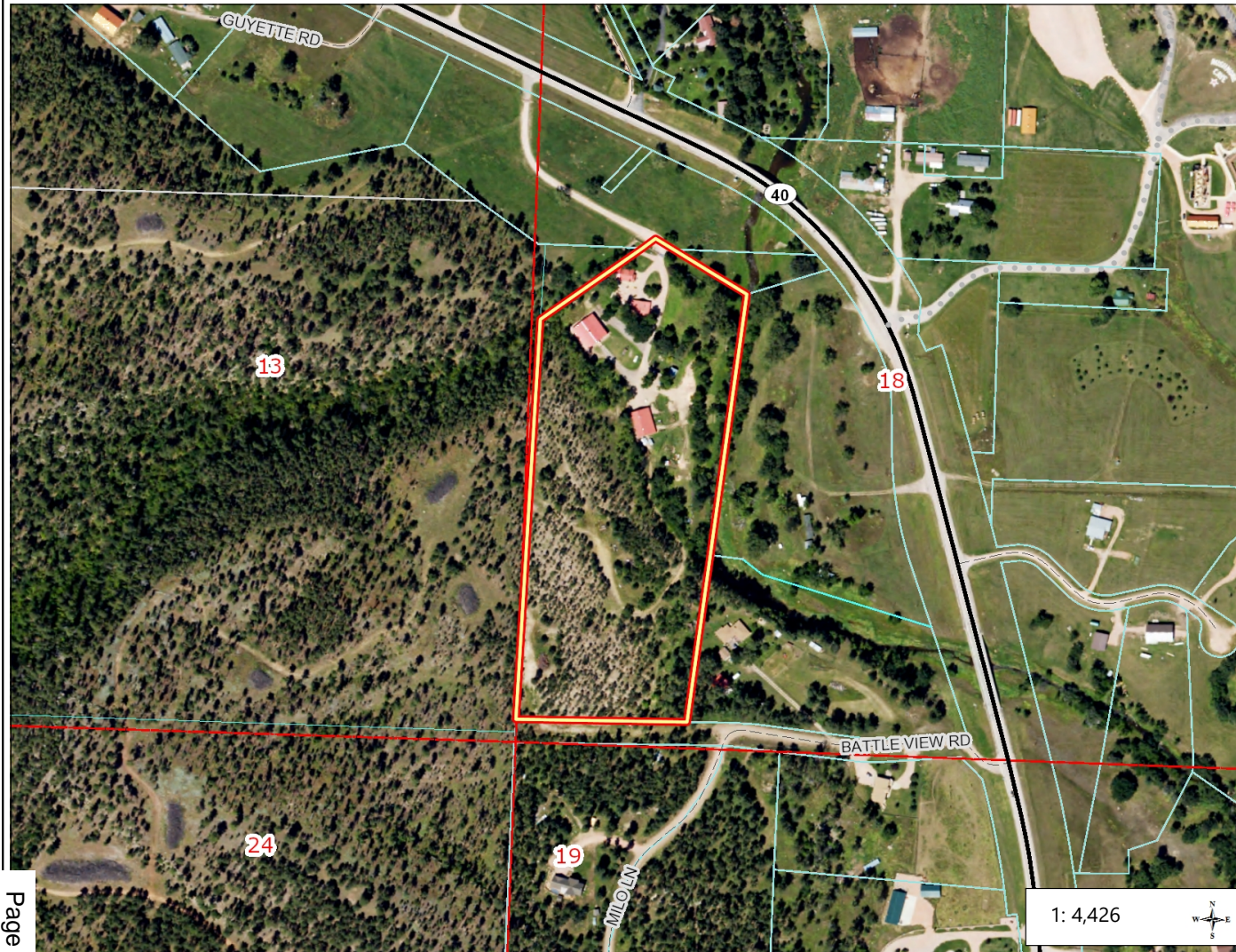
Section Lines 0-25k

Tax Parcels

#### Lot Lines

- Lot Line
- Parcel Line

### Map Notes:



### Legend

#### Roads

- Interstate
- US highway
- SD highway
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Section Lines 0-25k

Tax Parcels

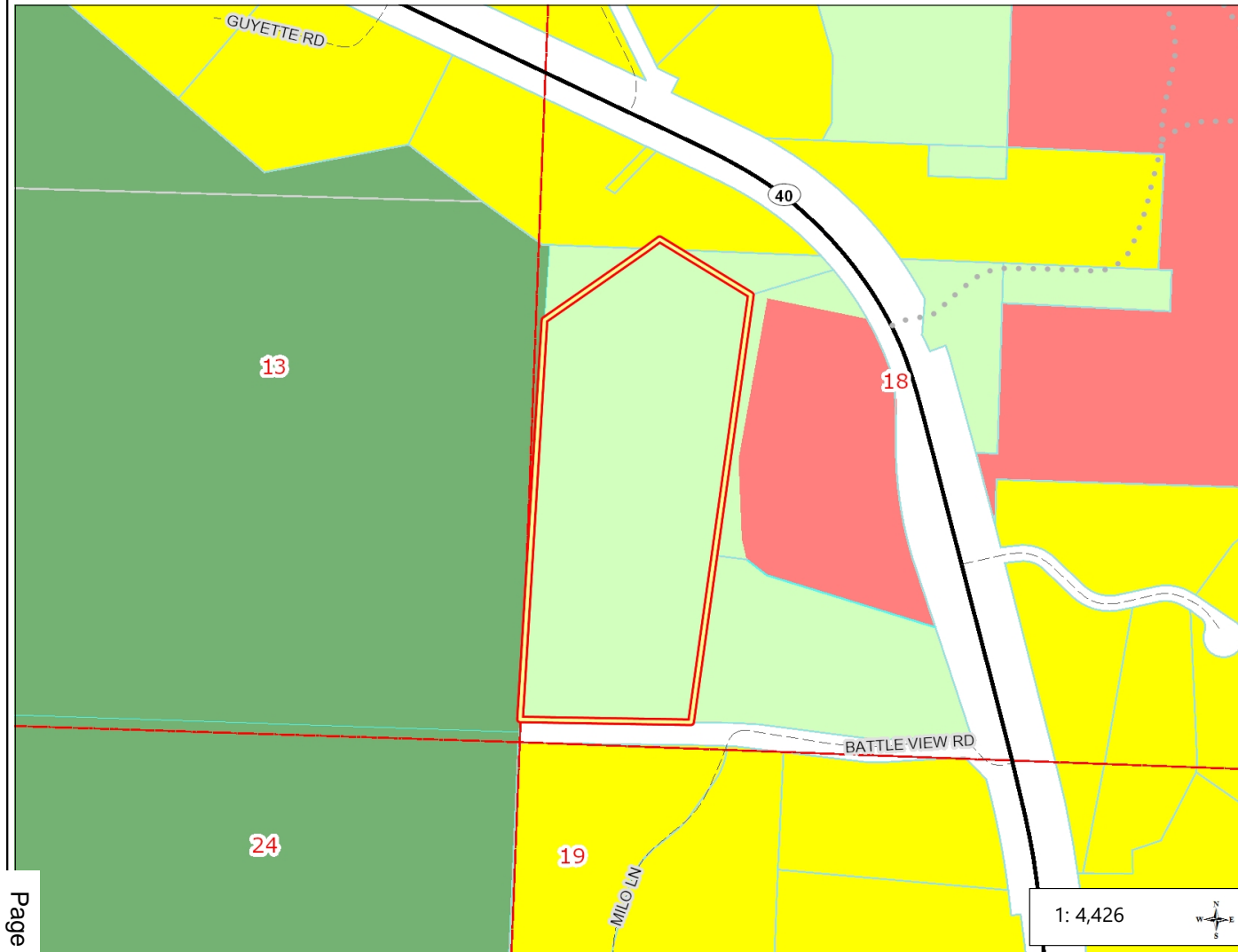
#### Lot Lines

- Lot Line
- Parcel Line

#### County Zoning

- Agriculture
- Commercial
- Heavy Industrial
- Highway Service
- Light Industrial
- Low Density Residential
- No Code
- Open Space
- Planned Unit Development
- Native American Lands

### Map Notes:



1: 4,426





## **PLANNING DEPARTMENT**

### **MEMORANDUM**

TO: PENNINGTON COUNTY BOARD OF COMMISSIONERS

FROM: PENNINGTON COUNTY PLANNING DEPARTMENT

ITEM: VARIANCE / COVA 25-0020: The Towers, LLC; Nevco Wireless-Chad Skinner/Agent. To reduce the setback to 1.1 times the tower height for a telecommunications tower on the subject property in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota.

(Continued from the January 20, 2026, Board of Commissioner's meeting.)

Staff recommended to continue Variance / COVA 25-0020 to the February 17, 2026, Board of Adjustment meeting, so this item can be heard at the same time as Variance / COVA 25-0022.

Agenda Item A  
The Towers, LLC – Chad Skinner, Nevco Wireless  
February 3, 2026

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 25-0020:</u></b> <ul style="list-style-type: none"><li>To reduce the setback from property lines for a Telecommunications Tower.</li></ul>
APPLICANT:	The Towers, LLC <ul style="list-style-type: none"><li>22 West Atlantic Avenue, Suite 310, Delray Beach, Florida 3344</li></ul>
LANDOWNER:	Mark Erickson Living Trust <ul style="list-style-type: none"><li>13599 Highway 40, Keystone, SD 57751</li></ul>
EXISTING LEGAL DESCRIPTION(S):	Lot A of Lot 4, Section 18, T2S, R7E, BHM, Pennington County, South Dakota.
LOCATION:	13599 Highway 40
TAX ID:	16231
SIZE:	11.60 acres
PHYSICAL DESCRIPTION:	Forested / Hilly
CURRENT ZONING:	Agriculture District
EXISTING LAND USE:	Vacant
SURROUNDING ZONING:	North and South <ul style="list-style-type: none"><li>Rural Residential District</li></ul> West <ul style="list-style-type: none"><li>Open Space District</li></ul> East <ul style="list-style-type: none"><li>Agriculture/Commercial</li></ul>
ACCESS:	Highway 40
FLOOD HAZARD:	100-year Special Flood Hazard Area
ZONING ORDINANCE REFERENCE:	§§ 316 & 509
REPORT BY:	Cody Sack

### II. RECOMMENDATION

- A. Staff recommends to continue Variance / COVA 25-0020 to the February 17, 2026, Board of Adjustment meeting so this item can be heard at the same time as Variance / COVA 25-0022.

## **Variance Findings Worksheet**

### **Prong One**

1. Does it injure the neighborhood?

*The Applicant does not believe that the proposal injures the neighborhood. The location is situated to be in a relatively discrete location. In addition, tree heights in the area will result in only a small percentage of the proposed monopole being visible above the tree line. The existing tree coverage will also mask the proposed ground-based improvements.*

2. Does it conform to the neighborhood?

*The Applicant believes that it does conform to the neighborhood. As noted above, the location is relatively discrete on a dead-end road that abuts US Forest Service property to the west. The Applicant acknowledges that it is impossible to completely hide cellular telephone installations, but the location coupled with the Pennington County design requirements per Section 316 of the Zoning Ordinance will make this location conform to the area.*

3. Does it conform to the general purpose of the Zoning Ordinance?

*The Applicant does believe that the proposal conforms to the general purpose of the Zoning Ordinance. Aside from the setback variances being requested, the applicant intends to comply with all of the conditions within Section 316 of the Pennington County Zoning Ordinance.*

4. Does it conform to the Comprehensive Plan Currently in place?

*The Applicant believes that the proposal does conform to the Comprehensive Plan. The Comprehensive Plan includes goals of encouraging a mix of land uses, creating safe residential areas, encouraging travel oriented commercial uses and protecting the overall health and safety of residents. One specific item noted is the desire to support the transmission of wireless public safety alerts which is only possible via reliable wireless communications.*

5. Does it harm the public safety, health, or general welfare of the community?



*The Applicant does not feel that the proposed site harms the public safety, health, or general welfare of the community. As noted, the improvements are proposed in a relatively discrete area. The requirements of Section 316 of the Zoning Ordinance result in setbacks that ensure the monopole would not fall on neighboring property in the event of a catastrophic failure. The Applicant and any tenants on the facility will comply with all local, state and federal safety regulations concerning RF emissions, as well as other standards such as electrical. The Applicant feels that the proposal would enhance safety in the general area based on the current lack of reliable cellular telephone service in the area.*

**Prong Two**

1. Does a special condition – exceptional narrowness, topography, siting, or the like – exist on the property?

*The parcel of land has some relatively drastic changes in elevation. The Applicant needs to take advantage of the higher ground elevation to achieve the goal of providing the best cellular service possible. Utilizing lower elevations on the property, adjacent to Battle Creek, would result in needing to construct a much taller monopole to offset the change in ground elevation, that would require lighting the structure to meet FAA standards. The western property boundary is also a section line resulting in specific setback requirements. The lot in general contains very few level locations that result in a viable location for construction.*

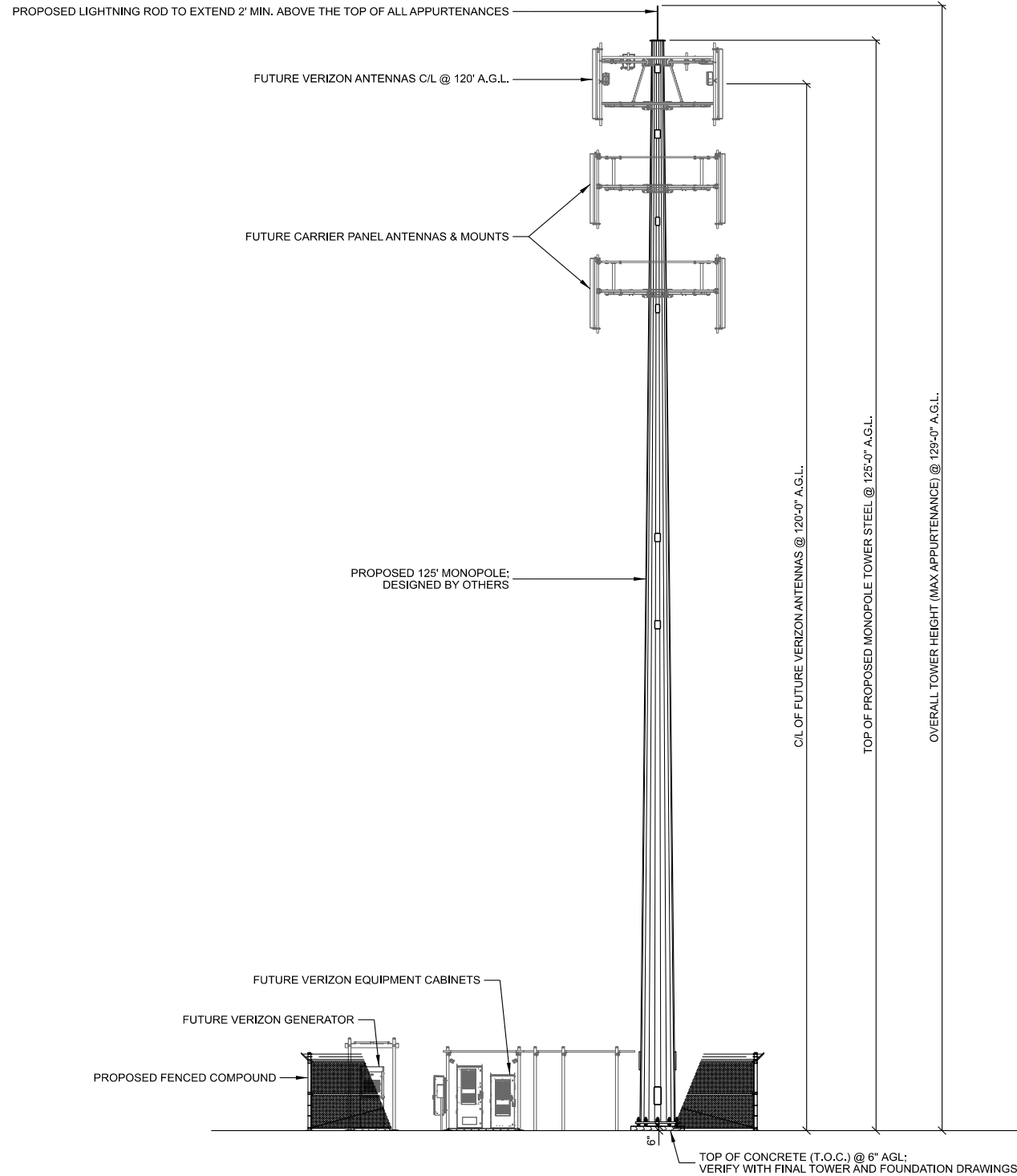
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*With respect to the request for a variance from the 1.1 setback criteria, the ordinance does create a hardship in locating a buildable location due to the elevation changes noted, along with the lack of level areas on the parcel to construct the proposed improvements.*



L:\43300\44331\Design\CAD\CD\VB T-201.dgn



**A SITE ELEVATION**  
SCALE: 11" x 17" - 1" = 15'-0"  
22" x 34" - 1" = 7'-6"

**VERTICAL WAVEGUIDE LADDER NOTE:**  
- G.C. TO INSTALL WAVEGUIDE LADDER FOR VERIZON CABLES & COMES WITH THE TOWER  
- VERTICAL BRIDGE TO PROVIDE TOWER WAVEGUIDE LADDER ALONG WITH TOWER STEEL

CONSULTANT:  
**Edge**  
Consulting Engineers, Inc  
603.644.1449 VOICE  
www.edgeconsult.com

TOWER OWNER:  
**verticalbridge**  
THE TOWERS, LLC

LESSEE:  
**verizon**

ENGINEER SEAL:  
**NOT FOR CONSTRUCTION - PRELIMINARY**

I HEREBY CERTIFY THAT THIS PLAN SET WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION OTHER THAN THE EXCEPTIONS NOTED IN THE SHEET INDEX, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF SOUTH DAKOTA.

**TOWER ELEVATION**  
**RUSHMORE CAVE (VB #: US-SD-5068)**  
**RYC RUSHMORE CAVE (VZW #: 17387253)**  
**KEYSTONE, SOUTH DAKOTA**

SUBMITTAL:		
INT.	DATE:	DESCRIPTION:
NAT.	08/12/25	REV. A
NAT.	09/02/25	REV. B

CHECKED BY:	RJL
EDGE SITE ID	S8369
EDGE PROJ. #	44331
SET TYPE	DRAFT
SHEET NUMBER	VB T-201



PROPOSED MONOPOLE DESIGNED BY OTHERS;  
SEE VB T-201 FOR DETAILS

OUTLINE OF TOWER FND PAD: SHOWN AS 18' x 18'.  
VERIFY EXACT SIZE WITH TOWER DWGS BY OTHERS

PROPOSED 100'-0" LEASE AREA (VERTICAL BRIDGE)

PROPOSED 50'-0" FENCED COMPOUND

40'-0"

PROPOSED 100' x 100' LEASE AREA (VERTICAL BRIDGE)

10'-0"

24'-0"

2'-0"

7'-7"

11'-0"

11'-0"

15'-0"

2'-0"

PROPOSED 15' x 24'  
LEASE AREA (VERIZON)

PROPOSED 50'-0" x 50'-0"  
FENCED COMPOUND

GRAVEL COMPOUND

PROPOSED MULTI-METER RACK

PROPOSED ACCESS GATE

19'-0"

12'-0"

PROPOSED TRANSFORMER

PROPOSED BOLLARD (TYP.)

PROPOSED COMPOUND FIBER VAULT

20'-0"

R=15'

75'-0"

R=36'

EXTENT OF PROPOSED ACCESS AND  
UTILITY EASEMENT (VERTICAL BRIDGE)

RIGHT OF WAY

PROPOSED 12'-0" WIDE x 90' LONG  
GRAVEL ACCESS DRIVE

12'-0"

PROPOSED CMP CULVERT;  
SEE VB C-104 FOR DETAILS

EXISTING BARBED WIRE FENCE SECTION TO BE REMOVED  
TO ACCOMMODATE PROPOSED ACCESS DRIVE

EXISTING BARBED WIRE FENCE

SECTION LINE

R=15'

R=30'

PROPOSED FIBER VAULT INSTALLED IN  
RIGHT OF WAY (R.O.W.) BY FIBER PROVIDER

PROPOSED FIBER VAULT (MEET POINT)  
AT PROPERTY LINE / R.O.W.;  
SEE VB E-102 FOR DETAILS

SECTION LINE

EXISTING DIRT DRIVEWAY

PROPOSED GRAVEL ACCESS DRIVE  
TO TIE INTO EXISTING DRIVE

RIGHT OF WAY

NOTE:

VERTICAL BRIDGE CONTRACTOR TO INSTALL VERIZON'S  
CONCRETE EQUIPMENT PAD, GENERATOR PAD, ICE  
BRIDGE/CANOPY POSTS & FOUNDATIONS, UTILITY  
CONDUITS, GROUND RING, AND GROUND LEADS

CONSULTANT:

**Edge**  
Consulting Engineers, Inc.  
605.644.1449 VOICE  
www.edgeconsult.com

TOWER OWNER:

**verticalbridge**  
THE TOWERS, LLC

LESSEE:

**verizon**

ENGINEER SEAL:

**NOT FOR CONSTRUCTION**

I HEREBY CERTIFY THAT THIS PLAN  
SET WAS PREPARED BY ME OR  
UNDER MY DIRECT SUPERVISION  
OTHER THAN THE EXCEPTIONS  
NOTED IN THE SHEET INDEX, AND  
THAT I AM A DULY LICENSED  
PROFESSIONAL ENGINEER  
UNDER THE LAWS OF THE  
STATE OF SOUTH DAKOTA.

**ENLARGED SITE PLAN**  
**RUSHMORE CAVE (VB #: US-SD-5068)**  
**RYC RUSHMORE CAVE (VZW #: 17387253)**  
**KEYSTONE, SOUTH DAKOTA**

SUBMITTAL:

INT.	DATE:	DESCRIPTION:
NAT	08/12/25	REV. A
NAT	09/02/25	REV. B

CHECKED  
BY:

RJL

EDGE  
SITE ID:

S8369

EDGE  
PROJ. #:

44331

SET  
TYPE:

DRAFT

SHEET  
NUMBER

**VB C-102**

10' 0 10' 20'  
SCALE: 11" x 17" - 1" = 20'  
22" x 34" - 1" = 10'

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---

**Ervin Jeri**

---

**Subject:** FW: Cell Tower

**From:** liz zebroski <elzzebroski@yahoo.com>

**Sent:** Monday, January 19, 2026 7:02 PM

**To:** plz <plz@pennco.org>

**Subject:** Cell Tower

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

To whom it may concern:

I am writing to formally express my strong opposition to the proposed construction of a cell tower within approximately 700 feet from my residence.

My home is located at:  
13620 Battle View Road  
Keystone, SD 57751

I, Elizabeth Zebroski, am the sole owner of said property. My mom, Bonnie Zebroski, passed away on 12/14/2025.

I am deeply concerned about the negative impact this tower would have on the safety, aesthetics and overall quality of life in our neighborhood. The close proximity to my home raises serious issues regarding property value, visual disruption and potential long-term environmental and health impacts.

I respectfully request that this proposal be reconsidered and that alternative locations farther from residential properties be evaluated.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

Elizabeth Zebroski  
605-641-8801

*This e-mail, including any attachments, is confidential, may be legally privileged or contain information that is privileged, including attorney-client communications and attorney work product, and is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521. If you are not the intended recipient, you are hereby notified that any retention, disclosure, distribution, or copying of this information is strictly prohibited. If you are not the intended recipient, please reply to the sender that you have received this message in error and then delete it and any attachments.*

## Sack Cody

---

**From:** Hand Brittney  
**Sent:** Wednesday, December 3, 2025 8:10 AM  
**To:** Sack Cody; Ervin Jeri; Martin Joan; Neeb Jordan  
**Subject:** FW: Cell Tower

For the Variances from yesterday's meeting.

*Brittney Hand, AICP, CFM, MAS*  
Planning Director  
Pennington County Planning Department  
Phone: (605) 394-2186 ext. 1408  
Fax: (605) 394-6016

Mailing Address:  
PO Box 6160  
Rapid City, SD 57709-6160

Physical Address:  
900 Concourse Drive, Suite 160  
Rapid City, SD 57703

**Office Hours Effective November 10<sup>th</sup>, 2025: Monday - Friday 7:00 a.m. – 4:00 p.m.**



**From:** Bob Frank <bobfrank1967@gmail.com>  
**Sent:** Tuesday, December 2, 2025 11:53 AM  
**To:** plz <plz@pennco.org>  
**Subject:** Fwd: Cell Tower

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

Sent from my iPhone

Begin forwarded message:

**From:** Bob Frank <[bobfrank1967@gmail.com](mailto:bobfrank1967@gmail.com)>  
**Date:** November 30, 2025 at 2:40:18 PM MST  
**To:** [plz@pennco.org](mailto:plz@pennco.org)  
**Subject:** Cell Tower

To Whom It May Concern,

We are writing to formally express our strong opposition to the proposed construction of a cell tower within approximately 700 feet of our residence.

Our home is located at:

24424 Milo Lane

Keystone, South Dakota 57751

We are deeply concerned about the negative impact this tower would have on the safety, aesthetics, and overall quality of life in our neighborhood. The close proximity to our home raises serious issues regarding property value, visual disruption, and potential long-term environmental and health impacts.

We respectfully request that this proposal be reconsidered and that alternative locations farther from residential properties be evaluated.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

Bob and Glenda Frank

Phone: 712-832-9509

Sent from my iPhone

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## Sack Cody

---

**From:** Hand Brittney  
**Sent:** Monday, December 1, 2025 8:39 AM  
**To:** Sack Cody  
**Subject:** FW: Cell Tower

Brittney Hand, AICP, CFM, MAS  
Planning Director  
Pennington County Planning Department  
Phone: (605) 394-2186 ext. 1408  
Fax: (605) 394-6016

Mailing Address:  
PO Box 6160  
Rapid City, SD 57709-6160

Physical Address:  
900 Concourse Drive, Suite 160  
Rapid City, SD 57703

**Office Hours Effective November 10<sup>th</sup>, 2025: Monday - Friday 7:00 a.m. – 4:00 p.m.**



**From:** Bob Frank <bobfrank1967@gmail.com>  
**Sent:** Sunday, November 30, 2025 2:40 PM  
**To:** plz <plz@pennco.org>  
**Subject:** Cell Tower

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

To Whom It May Concern,

We are writing to formally express our strong opposition to the proposed construction of a cell tower within approximately 700 feet of our residence.

Our home is located at:  
24424 Milo Lane  
Keystone, South Dakota 57751



We are deeply concerned about the negative impact this tower would have on the safety, aesthetics, and overall quality of life in our neighborhood. The close proximity to our home raises serious issues regarding property value, visual disruption, and potential long-term environmental and health impacts.

We respectfully request that this proposal be reconsidered and that alternative locations farther from residential properties be evaluated.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

Bob and Glenda Frank

Phone: 712-832-9509

Sent from my iPhone

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[Log in](#)[Sign up for free](#)

Content created using ChatGPT

...

Here is the updated version with your names and contact number added:

**Subject: Strong Objection to Proposed Cell Tower Within 300 Feet of Residential Property**

Dear [Recipient Name / Planning Commission / City Council],

I am writing to formally express my strong objection to the proposed construction of a cell tower at [location/address], which is located within approximately 300 feet of occupied residential homes.

Placing a telecommunications tower this close to homes raises several serious concerns:

#### **1. Property Value Impact**

Multiple studies and real estate analyses indicate that proximity to cell towers can negatively affect property values. Homeowners should not be forced to bear the financial burden of reduced marketability or diminished equity due to infrastructure placement choices.

#### **2. Aesthetic and Neighborhood Character**

A tower of this scale will significantly alter the visual landscape of our neighborhood. The proposed location is incompatible with the residential setting and undermines the community's character and long-established expectations for land use.

#### **3. Safety and Environmental Concerns**

Residents are understandably concerned about potential long-term exposure to radiofrequency emissions, even within regulated limits. Additionally, the presence of a large tower near homes increases worries about mechanical failure, falling debris, and the effects of extreme weather events.

#### **4. Availability of More Suitable Locations**

Commercial, industrial, or non-residential zones exist within a reasonable distance and would serve as more appropriate placements for such infrastructure without placing undue burdens on homeowners.

Bradley & Gloria Groth Revocable Trust  
24415 Milo Ln  
Keystone, SD 57751

December 1, 2025

To:  
Pennington County Board of Adjustment  
P.O. Box 6160  
Rapid City, SD 57709

Subject: Opposition to 13599 Highway 40 request for zoning variances for proposed telecommunications tower.

Dear Members of the Pennington County Board of Adjustment,

I am writing to formally express my opposition related to a proposed telecommunications tower at 13599 Highway 40 and all related zoning variances. As the closest home owners, we are deeply concerned by the negative impact to our property value and the drastic change it would have to the aesthetics of our property.

Currently we have an unobstructed view of the beautiful landscape out our front windows (see attached picture). Any tower will be seen out of our front windows, will be hard to disguise, and will obstruct our views. A tower would alter the character of the area, undermine our privacy, and negatively impact the visual appeal of the neighborhood. There is currently no lack of reliable cell telephone service in the area. We have no issue with our current Verizon cellular service.

Having a tower adjacent to our property will likely have a negative impact on our property values due to the aesthetics. Homeowners in this community will now face potential financial loss due to decreased resale values as real estate studies show that cell phone towers negatively affect property values. Will the county reduce our property taxes if property values are impacted?

The proposed tower poses a threat to our maintenance of Battle View Road which is not maintained by Pennington County, but has been privately maintained at our personal expense for 9 years, i.e. spraying weeds, grading, gravel addition, snowplowing, etc. For 2026, all the homeowners on Milo Ln and Battle View will have to take over Battle View maintenance costs.

Battle View Road access to the 13599 Highway 40 property does not meet the Ordinance 14 standards for a local road which according to the county is 66 feet wide, minimum driving surface of 24 feet wide, no cul de sac at dead end, and max 12% grade, etc. Will the county highway department bring Battle View Road to local standards and start to maintain it so the homeowners aren't responsible?

Thank you for your consideration in this matter and for your service to our community.

Sincerely,  
Bradley & Gloria Groth

**Ervin Jeri**

---

**Subject:** FW: Zoning Variance Hearing for 12/2/25

**From:** Pam <pamk63@aol.com>  
**Sent:** Sunday, November 30, 2025 6:57 PM  
**To:** plz <plz@pennco.org>  
**Subject:** Zoning Variance Hearing for 12/2/25

**CAUTION:** This email is from an outside source. Use caution before opening attachments, clicking links or providing confidential information.

12/1/25

To Whom it May Concern,

This email is in regard to the Zoning Hearing being held, Tuesday, December 2nd, 2025 at 10:30. AM. Our interest in this hearing is based on the fact that our property is in the neighborhood of the proposed variance of the property at 13599 Highway 40. A variance which would allow a wireless tower within 300 feet of the neighbor's property. This would be a change to the residential zoning ordinance.

We would recommend that this Zoning Variance Request be denied for the following reasons:

- a. This Wireless tower will potentially be 300 feet high. This would not only be an eye-sore to our neighborhood but a hazard to various bird populations as noted by raptor organizations who have recorded millions of bird deaths due to any tower higher than 200 feet.
- b. There will be maintenance costs to the road which would be used by crews who drive up to the tower. We have heard the owner has no intention of helping to fund these road maintenance costs.
- c. We bought our property because we wanted to embrace the Black Hills character of this beautiful neighborhood. Unfortunately, an unsightly wireless tower will change our view and potentially lower the value of our land.
- d. Finally, if this tower must be built, there is no reason to push it toward the neighboring property. We are unsure if there is a need or hardship proven which would require the ordinance to be changed from 500 feet to 300 feet.

In conclusion, we feel that this variance should not be granted.

Thank you for hearing our concerns,  
Timothy and Pamela Klein  
24420 Milo Lane,  
Keystone, SD

Greetings from Pam  
Sent from AOL Mobile Mail  
Get the new AOL app: [mail.mobile.aol.com](mailto:mail.mobile.aol.com)

*This e-mail, including any attachments, is confidential, may be legally privileged or contain information that is privileged, including attorney-client communications and attorney work product, and is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521. If you are not the intended recipient, you are hereby notified that any retention, disclosure, distribution, or copying of this information is strictly prohibited. If you are not the intended recipient, please reply to the sender that you have received this message in error and then delete it and any attachments.*

Greetings PLZ team,

My name is Kent Scott, this email is in reference to a Zoning Variance request from; The Towers, LLC; Nevco Wireless set for the upcoming meeting on Jan. 20, 2025.

I have voiced my opposition to this request via Zoom at the last two meetings and I have the intention of attending the Jan. 20th meeting in person, weather permitting as I am driving in from out of town.

I have attached a Drone picture that shows an aerial view of the area affected by this Variance request. The red ballon icon on the picture is my property off Battle View Rd.

on Milo Lane. If possible I'd like to have this picture presented to the Commissioners when I have the opportunity to speak at the meeting. Being able to zoom the picture

in a bit when explaining where this Iowa company wants to put a cell tower would help a lot. Thank you for your attention to this request. I can be reached through this

email address or at the phone number listed below.

Best Regards,

Kent Scott

*This e-mail, including any attachments, is confidential, may be legally privileged or contain information that is privileged, including attorney-client communications and attorney work product, and is covered by the Electronic Communications Privacy Act, 18 USC §§ 2510-2521. If you are not the intended recipient, you are hereby notified that any retention, disclosure, distribution, or copying of this information is strictly prohibited. If you are not the intended recipient, please reply to the sender that you have received this message in error and then delete it and any attachments.*





COVA 25-0020

To the Pennington County Board of Commissioners,

I am writing in support of the variance for the proposed telecommunication tower to be located at 13599 Highway 40.

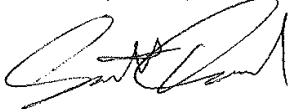
My family and I live at 13598 Highway 40 and will greatly benefit from a cell tower in the area. As we currently sit, our house is a black hole of cell reception.

With the recent weather and wildfire events in the area, the Greyhound Fire and subsequent wind storms, resulting in multi-day power outages it is readily apparent that we need greater coverage in the area. Without adequate cell coverage it places families like my own at risk during these ever increasing events as we rely on an internet based signal booster. As a result we cannot receive emergency alerts or updates during these power outage situations.

To date, all public comments appear to be from properties located on the south side of Highway 40. All of which do likely have some degree of current cell service. Given the topography of the area and location of surrounding towers, this makes sense. However, for those of us on the north side of the highway it is hit or miss to find even an intermittent bar of service.

If public safety is truly a priority and concern for the county and for those in the Hayward area, this tower is an obvious benefit to the community.

Thank you for your consideration.



1-26-2026

Scott Dressler


13598 Highway 40


Keystone, SD 57751

**Legend**

**Roads**

-  Interstate
-  US highway
-  SD highway
-  County highway
-  Main road
-  Minor arterial
-  Collector
-  Ramp
-  Paved road
-  Unpaved road
-  Trail
-  Driveway
-  Alley
-  Unimproved road
-  Airport Runway
-  Not yet coded
-  Platted Not Built

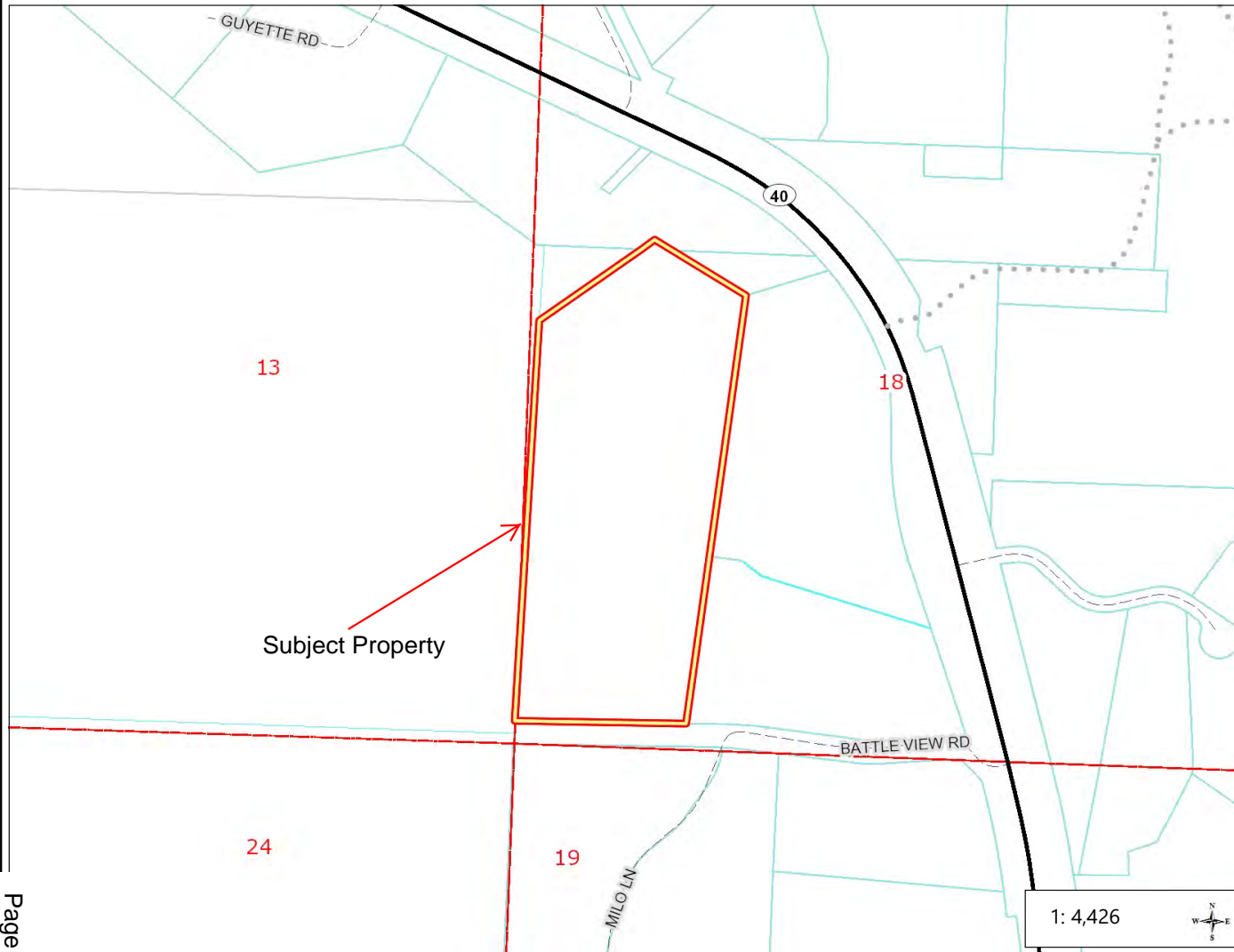
 Section Lines 0-25k

 Tax Parcels

**Lot Lines**

-  Lot Line
-  Parcel Line

**Map Notes:**



1: 4,426



AD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS


This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.


THIS MAP IS NOT TO BE USED FOR NAVIGATION

### Legend

#### Roads

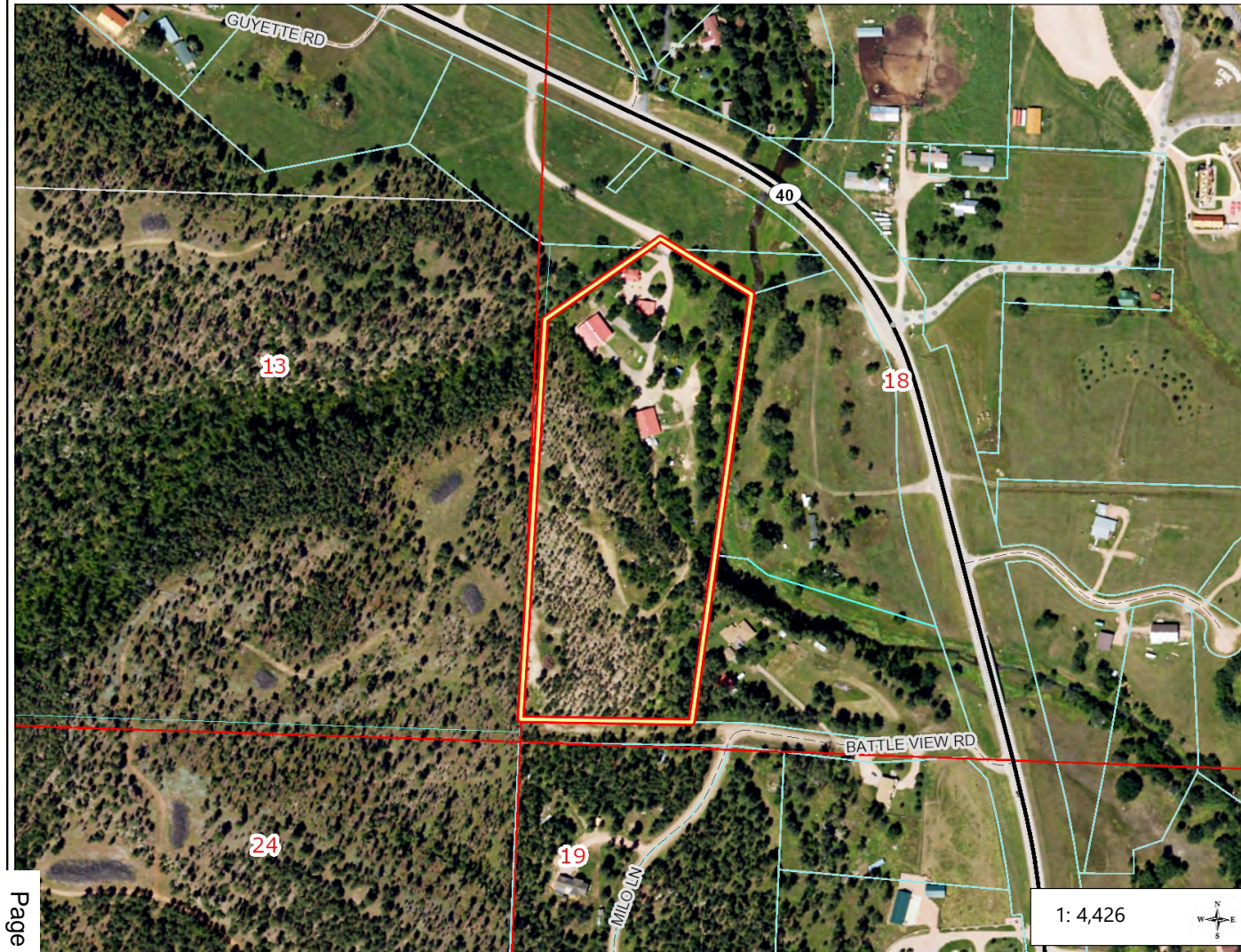
-  Interstate
-  US highway
-  SD highway
-  County highway
-  Main road
-  Minor arterial
-  Collector
-  Ramp
-  Paved road
-  Unpaved road
-  Trail
-  Driveway
-  Alley
-  Unimproved road
-  Airport Runway
-  Not yet coded
-  Platted Not Built

 Section Lines 0-25k

 Tax Parcels

#### Lot Lines

-  Lot Line
-  Parcel Line



### Map Notes:

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



### Legend

#### Roads

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- Trail
- Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

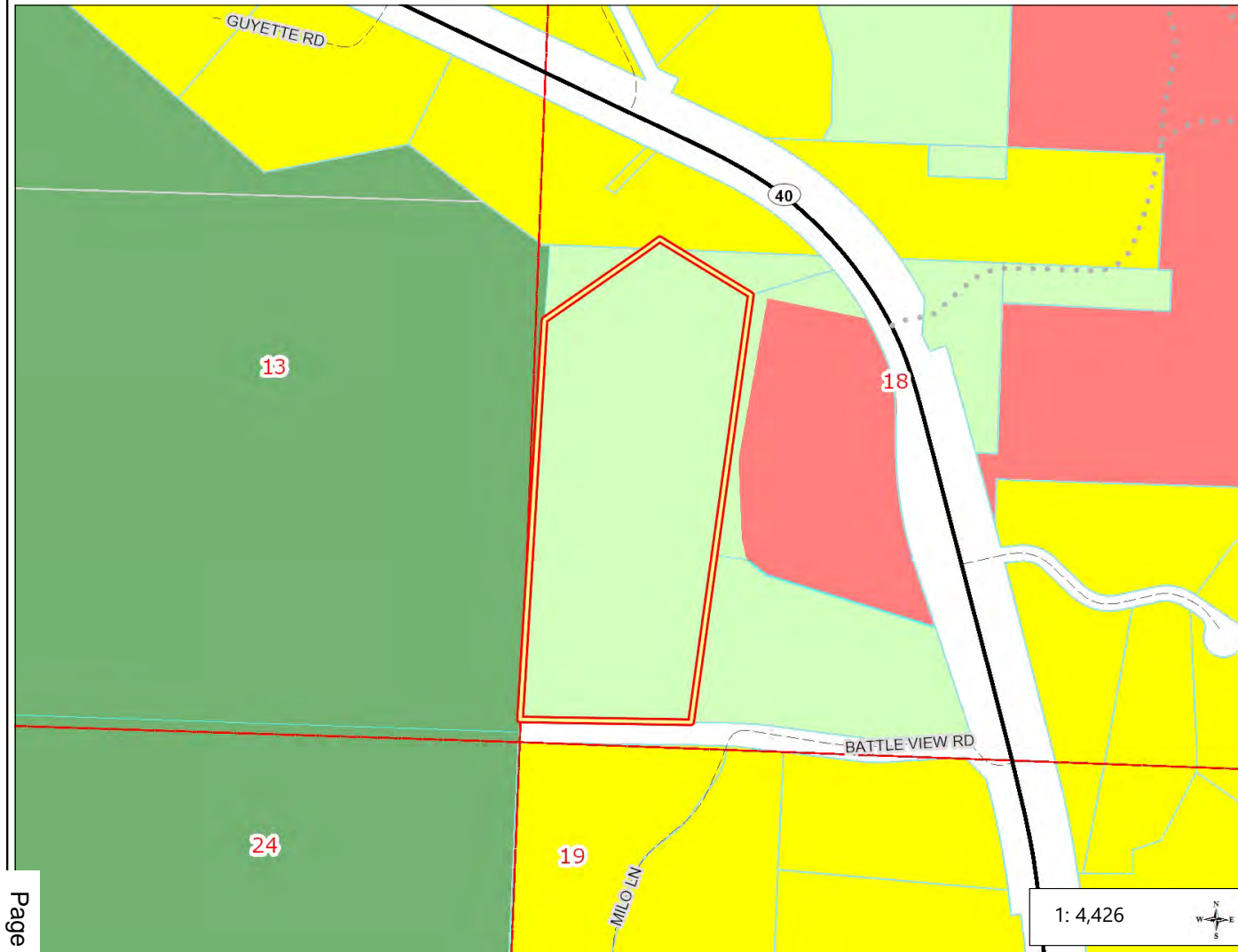
#### Lot Lines

- Lot Line
- Parcel Line

#### County Zoning

- Agriculture
- Commercial
- Heavy Industrial
- Highway Service
- Light Industrial
- Low Density Residential
- No Code
- Open Space
- Planned Unit Development
- Native American Lands

### Map Notes:



1: 4,426



7.6 0 368.81 737.6 Feet

AD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



## **PLANNING DEPARTMENT MEMORANDUM**

**TO:** PENNINGTON COUNTY BOARD OF COMMISSIONERS

**FROM:** PENNINGTON COUNTY PLANNING DEPARTMENT

**ITEM:** VARIANCE / COVA 25-0023: Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Lodi Lane) in a Suburban Residential District-2 in accordance with the Pennington County Zoning Ordinance.

Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.

Staff recommended denial of Variance / COVA25-0023, as there are no special conditions on the subject property that would support approval.

If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 25-0023:</u></b> <ul style="list-style-type: none"><li>To reduce the setback for parking along a Right-of-Way (Lodi Lane).</li></ul>
APPLICANT:	Meadow Valley, LLC <ul style="list-style-type: none"><li>803 Industrial Avenue, Rapid City, SD 57702</li></ul>
AGENT:	Towey Design Group <ul style="list-style-type: none"><li>P.O. Box 67, Box Elder, SD 57719</li></ul>
EXISTING LEGAL DESCRIPTION(S):	Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.
LOCATION:	3500 Lodi Lane
TAX ID:	75416
SIZE:	0.18 acre
PHYSICAL DESCRIPTION:	Flat
CURRENT ZONING:	Suburban Residential District-2
EXISTING LAND USE:	Vacant
SURROUNDING ZONING:	North, South, and East <ul style="list-style-type: none"><li>Suburban Residential District-2</li></ul> West <ul style="list-style-type: none"><li>Suburban Residential District-1</li></ul>
ACCESS:	Lodi Lane
FLOOD HAZARD:	None
ZONING ORDINANCE REFERENCE:	§ 210, 310-B-7, and 509
REPORT BY:	Brittney Hand

### II. RECOMMENDATION

- A. Staff recommends denial of Variance / COVA25-0023, as there are no special conditions on the subject property that would support approval.
- B. *However*, if the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.



### III. CRITERIA REVIEWED

<i><b>Prong One</b></i> <i>Whether granting the Variance runs counter to the public interest?</i>			
Consider the entire public— <i><b>not</b></i> just the neighbors	Findings		
1. Does it injure the neighborhood?	Yes	No ✓	The request does not appear to be a threat of nuisance to the neighborhood.
2. Does it conform to the neighborhood?	Yes	No ✓	PCZO §310 requires parking lots that are contiguous to a residential district which has common frontage in the same block with the parking lot, there shall be established a setback line twenty-five (25) feet from the street lot line.
3. Does it conform to the general purpose of the Zoning Ordinance?	Yes	No ✓	As proposed, the parking area will not meet the 25-foot required setback.
4. Does it conform to the Comprehensive Plan currently in place?	Yes	No ✓	The Future Land Use is Suburban Residential District-2. The parking area will not meet the 25-foot required setback.
5. Does it harm the public safety, health, or general welfare of the community?	Yes	No ✓	The applicant has adjusted the proposed parking area to have minimal impact on the site distances along Lodi Lane and Anderson Road.
<i><b>Prong Two</b></i> <i>Whether special conditions exist to grant a Variance?</i>			
Physical conditions— <i><b>not</b></i> monetary or economic hardship	Findings		
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?	Yes	No ✓	No special condition exists to grant a Variance.
a. <i>If</i> a special condition exists, does enforcing the Ordinance create an unnecessary hardship?	Yes	No	
b. <i>If</i> a special circumstance exists, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes	No	

Agenda Item C  
Meadow Valley, LLC  
February 3, 2026

**IV. Property History**

- A. *Building Permits.*
  - 1. Vacant of any structures.

**II. INTERDEPARTMENTAL REVIEW**

- A. *The request was routed to County Highway, County Planning, County Fire Administrator, and 911.*
  - 1. No comments or concerns were received.

**III. ANALYSIS**

- A. The applicants are requesting to place parking spaces within the 25-foot required setback from the street lot line.
- B. The County Highway Department has indicated that there should be ample site distance if the parking spaces are placed in accordance with the site plan.
- C. The lot is located within the Apple Valley Subdivision and zoned Suburban Residential-2.
- D. The lot will contain a public service structure – a Sheriff Station.
- E. In order to meet the minimum parking requirements for the Sheriff Station, parking spaces must be placed within the 25-foot setback.

# VARIANCE APPLICATION

Tax ID: 75416

(Choose one) ☐ Subdivision Regulations Variance or ☒ Zoning Variance

COVA 25-023

Board of Adjustment Meeting Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Public Hearing Notices To Be Sent By and Sign to Be Posted By: \_\_\_\_\_

## 1. Contact Information

**Applicant:** Towey Design Group Daytime Phone: 605-600-3758

Mailing Address: P.O. Box 67 Box Elder, SD 57719

(Street or P.O. Box)

(City, State, Zip)

E-mail Address: engineers@toweydesigngroup.com

**Landowner:** Meadow Valley LLC Daytime Phone: \_\_\_\_\_

Mailing Address: 803 Industrial Ave Rapid City, SD 57702

E-mail Address: ascull@scullconst.com

**Authorized Agent:** \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## 2. Property Information

Existing Legal Description: Lot 9 Block 12 of Apple Valley Subdivision, Section 13, T1N, R8E  
BHM, Pennington County, South Dakota.

Current Zoning: Urban Residential Acreage: 0.18 Utilities: Rapid Valley

Physical Description (Flat/hilly): Flat

Landmark Location (Nearest Intersection) or Address: 3500 Lodi Lane

Surrounding Zoning: North: Urban Residential South: Urban Residential East: Urban Residential West: Suburban Residential

Land Use: ☒ Residential ☐ Mixed-Use ☐ Commercial ☐ Industrial ☐ Other:

## 3. Subdivision Regulation Variance (If a Zoning Variance, skip to Section No. 4)

☐ Road improvements/design standards ☐ Grading and drainage ☐ Erosion Control Plan ☐ Certificates  
☐ Water facilities ☐ Fire Mitigation Plan ☐ Assurances (Surety) ☐ Dead End Road Systems ☐ Other

Description of request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### 4. Zoning Variance

☒ Setback ☐ Lot Size ☐ Dead-End Road System ☐ Living Quarter's Size ☐ Impervious Area  
☐ Height ☐ Home Standards ☐ Septic Standards ☐ Sign Regulations ☐ Other

Description of request: To allow a 3' parking setback along Lodi Lane and a 1.5' parking setback along Anderson Road in lieu of the required 25' within section 310.B.7 of the Pennington

County Zoning Ordinance.

#### 5. Signature(s)

The Owner, Applicant or Authorized Agent acknowledges and agrees that he or she (1) has read and received a copy of the instruction sheets and this application form concerning the filing and hearing of this matter, (2) authorizes the Pennington County Planning & Zoning Department Staff and designees to enter onto and inspect the above-described property, and, (3) has been advised of the fee requirements. (Owner's Signature is required on all applications.)

Signature of LANDOWNER:

[Signature]

DATE: 12/31/25

Subscribed and sworn to before me this 31<sup>st</sup> day of December, 2025.

[Signature]

Notary Public for the State of South Dakota

My Commission Expires: 1-25-32

(SEAL)



Signature of APPLICANT or AGENT:

[Signature]

DATE: 12/31/25

Subscribed and sworn to before me this 31<sup>st</sup> day of December, 2025.

[Signature]

Notary Public for the State of South Dakota

My Commission Expires: 1-25-32

(SEAL)



## VARIANCE FINDINGS WORKSHEET

<b>Prong One</b>		
<i>Whether granting the Variance runs counter to the public interest?</i>		
Consider the entire public— <b>not</b> just the neighbors	Findings	
1. Does it injure the neighborhood?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Does it conform to the neighborhood?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
3. Does it conform to the general purpose of the Zoning Ordinances?	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>Zoning is changing</i>
4. Does it conform to the Comprehensive Plan currently in place?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. Does it harm the public safety, health, or general welfare of the community?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Prong Two</b>		
<i>Whether special conditions exist to grant a Variance?</i>		
Physical conditions— <b>not</b> money or econ hardship	Findings	
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?  *Explicitly state the condition on the property that is a special condition if one exists. *It <b>must</b> be a physical condition. *Exception: legal justification (for example, estoppel) is a special circumstance.	Yes <input type="checkbox"/>	No <input type="checkbox"/> <i>necessary for parking stalls</i>
a. <b>If</b> a special condition exists, does enforcing the ordinance create an unnecessary hardship?  *That does <b>not</b> mean money, econ hardship, or allowing a use that's prohibited ( <i>i.e.</i> , not otherwise excluded) in the zoning district.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. <b>If</b> a special circumstances exist, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>





**Date:** December 31, 2025

**To:** Pennington County Planning Department  
900 Concourse Drive, Suite 160  
Rapid City, SD 57703

**Engineer:** Ryan Wright, PE  
Towey Design Group, Inc.  
147 Chisholm Drive  
PO Box 67  
Box Elder, SD 57719

**RE:** Narrative for Parking Setback Variance

---

Dear Review Group,

Towey Design Group (TDG) is asking for a 3-foot parking setback along Lodi Lane and a 1.07-foot parking setback along Anderson Road in lieu of the required 25-foot required within section 310.B.7 of the Pennington County Zoning Ordinance. The County has asked that a sheriff's office building be constructed within Apple Valley Subdivision to provide an area for the officers a place to work. Zoning ordinance requires that there be a minimum of 8 parking spaces (1 for every 300 ft<sup>2</sup> of space and 1 for every two employees) and with the size of the existing lot TDG cannot provide the required parking within the parking setback lines. This current layout plan has been requested and approved by the Pennington County Sheriff's department. By approving this variance, we can provide the necessary 8 parking stalls that are required per Pennington County Zoning Ordinance. Asked is an exhibit that shows

Please feel free to contact us with any questions or concerns.

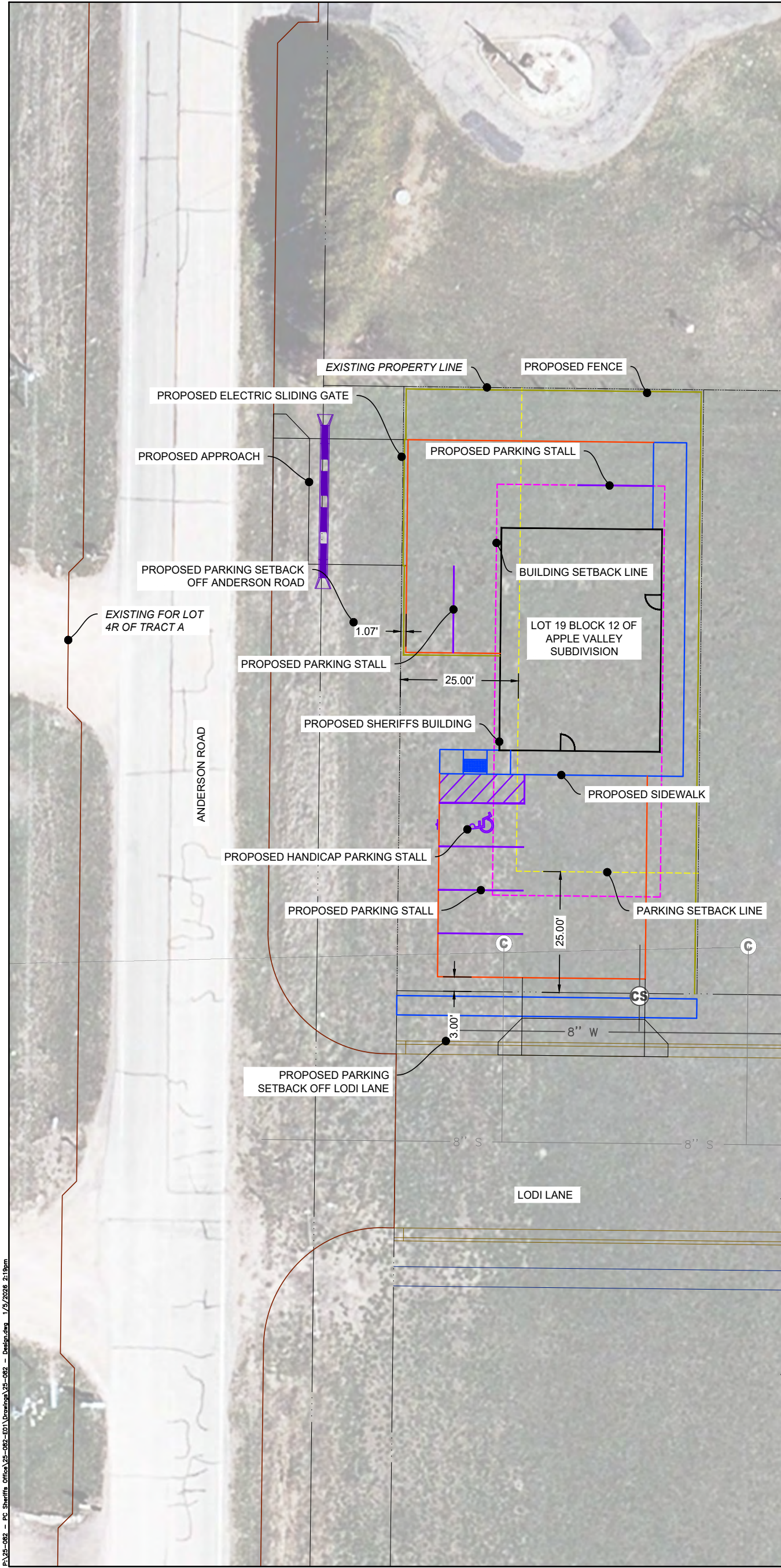
Sincerely,

Towey Design Group

Ryan Wright, PE  
engineers@toweydesigngroup.com

**Towey Design Group, Inc.**  
147 Chisholm Drive | Box Elder, SD 57719  
(605) 600-3758 | engineers@toweydesigngroup.com





APPLE VALLEY SUBDIVISION  
PENNINGTON COUNTY  
SHERIFFS STATION  
RAPID CITY, SOUTH DAKOTA  
JANUARY 5, 2026

**TDG**

Towey Design Group  
P.O. BOX 67  
147 Chishom Dr.  
Box Elder, SD 57719  
605.600.3758



10' 5' 0 10' 20'  
SCALE: 1" = 20'

**PRELIMINARY  
FOR REVIEW ONLY**

P:\25-082 - PS Sheriff's Office\25-082-ED\Drawings\25-082 - Design.dwg 1/5/2028 2:19pm

**Legend**

**Roads**

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- - - Trail
- . . . Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

**Lot Lines**

- Lot Line
- Parcel Line

**Map Notes:**

Apple Valley Sheriff Station



1: 3,726



0.9 0 310.46 620.9 Feet

AD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



### Legend

#### Roads

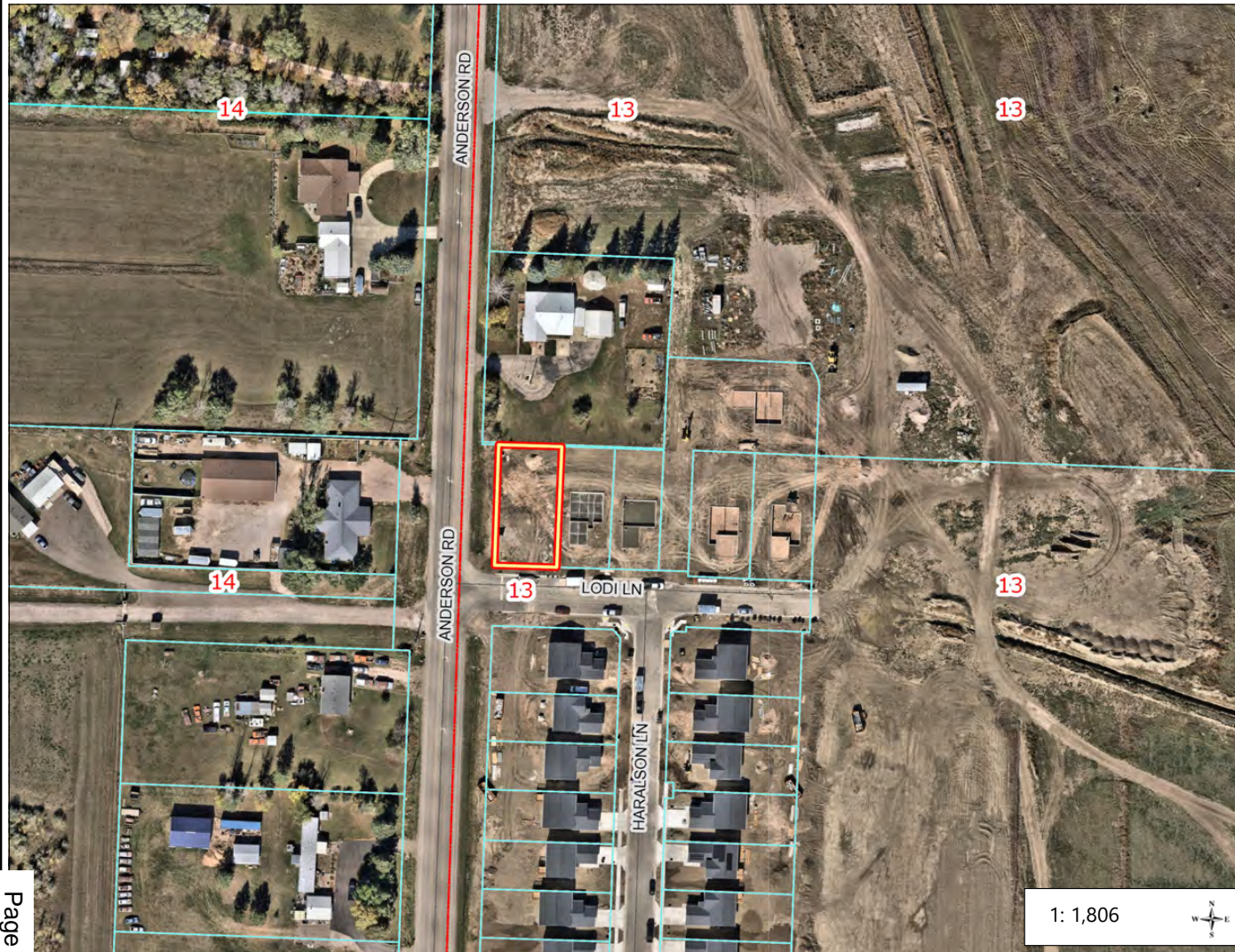
- Interstate
- US highway
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- Trail
- ... Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

#### Lot Lines

- Lot Line
- Parcel Line



1: 1,806



### Map Notes:

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



















## **PLANNING DEPARTMENT MEMORANDUM**

**TO:** PENNINGTON COUNTY BOARD OF COMMISSIONERS

**FROM:** PENNINGTON COUNTY PLANNING DEPARTMENT

**ITEM:** VARIANCE / COVA 25-0024: Meadow Valley, LLC; Towey Design Group-Agent. To reduce the setback for parking along a Right-of-Way (Anderson Road) in a Suburban Residential District-2 in accordance with the Pennington County Zoning Ordinance.

Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.

Staff recommended denial of Variance / COVA25-0024, as there are no special conditions on the subject property that would support approval.

If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 25-0024:</u></b> <ul style="list-style-type: none"><li>To reduce the setback for parking along a Right-of-Way (Anderson Road).</li></ul>
APPLICANT:	Meadow Valley, LLC <ul style="list-style-type: none"><li>803 Industrial Avenue, Rapid City, SD 57702</li></ul>
AGENT:	Towey Design Group <ul style="list-style-type: none"><li>P.O. Box 67, Box Elder, SD 57719</li></ul>
EXISTING LEGAL DESCRIPTION(S):	Lot 19, Block 12, Apple Valley Subdivision, Section 13, T1N, R8E, BHM, Pennington County, South Dakota.
LOCATION:	3500 Lodi Lane
TAX ID:	75416
SIZE:	0.18 acre
PHYSICAL DESCRIPTION:	Flat
CURRENT ZONING:	Suburban Residential District-2
EXISTING LAND USE:	Vacant
SURROUNDING ZONING:	North, South, and East <ul style="list-style-type: none"><li>Suburban Residential District-2</li></ul> West <ul style="list-style-type: none"><li>Suburban Residential District-1</li></ul>
ACCESS:	Lodi Lane
FLOOD HAZARD:	None
ZONING ORDINANCE REFERENCE:	§ 210, 310-B-8, and 509
REPORT BY:	Brittney Hand

### II. RECOMMENDATION

- A. Staff recommends denial of Variance / COVA25-0024, as there are no special conditions on the subject property that would support approval.
- B. *However*, if the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

### III. CRITERIA REVIEWED

<i><b>Prong One</b></i> <i>Whether granting the Variance runs counter to the public interest?</i>			
Consider the entire public— <i><b>not</b></i> just the neighbors	Findings		
1. Does it injure the neighborhood?	Yes	No ✓	The request does not appear to be a threat of nuisance to the neighborhood.
2. Does it conform to the neighborhood?	Yes	No ✓	PCZO §310 requires parking lots that lie across the street and opposite a residential district, wherein the lots front on such street, there shall be established a setback line twenty-five (25) feet from the street lot line.
3. Does it conform to the general purpose of the Zoning Ordinance?	Yes	No ✓	As proposed, the parking area will not meet the 25-foot required setback.
4. Does it conform to the Comprehensive Plan currently in place?	Yes	No ✓	The Future Land Use is Suburban Residential District-2. The parking area will not meet the 25-foot required setback.
5. Does it harm the public safety, health, or general welfare of the community?	Yes	No ✓	The applicant has adjusted the proposed parking area to have minimal impact on the site distances along Lodi Lane and Anderson Road.
<i><b>Prong Two</b></i> <i>Whether special conditions exist to grant a Variance?</i>			
Physical conditions— <i><b>not</b></i> monetary or economic hardship	Findings		
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?	Yes	No ✓	No special condition exists to grant a Variance.
a. <i><b>If</b></i> a special condition exists, does enforcing the Ordinance create an unnecessary hardship?	Yes	No	
b. <i><b>If</b></i> a special circumstance exists, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes	No	

Agenda Item D  
Meadow Valley, LLC  
February 3, 2026

**IV. Property History**

- A. *Building Permits.*
  - 1. Vacant of any structures.

**II. INTERDEPARTMENTAL REVIEW**

- A. *The request was routed to County Highway, County Planning, County Fire Administrator, and 911.*
  - 1. No comments or concerns were received.

**III. ANALYSIS**

- A. The applicants are requesting to place parking spaces within the 25-foot required setback from the street lot line.
- B. The County Highway Department has indicated that there should be ample site distance if the parking spaces are placed in accordance with the site plan.
- C. The lot is located within the Apple Valley Subdivision and zoned Suburban Residential-2.
- D. The lot will contain a public service structure – a Sheriff Station.
- E. In order to meet the minimum parking requirements for the Sheriff Station, parking spaces must be placed within the 25-foot setback.



# VARIANCE APPLICATION

Tax ID: 75416

(Choose one) ☐ Subdivision Regulations Variance or ☒ Zoning Variance

COVA25-0024

Board of Adjustment Meeting Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Public Hearing Notices To Be Sent By and Sign to Be Posted By: \_\_\_\_\_

## 1. Contact Information

**Applicant:** Towey Design Group

Daytime Phone: 605-600-3758

Mailing Address: P.O. Box 67 Box Elder, SD 57719

(Street or P.O. Box)

(City, State, Zip)

E-mail Address: engineers@toweydesigngroup.com

**Landowner:** Meadow Valley LLC

Daytime Phone: \_\_\_\_\_

Mailing Address: 803 Industrial Ave Rapid City, SD 57702

E-mail Address: ascull@scullconst.com

**Authorized Agent:** \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## 2. Property Information

Existing Legal Description: Lot 9 Block 12 of Apple Valley Subdivision, Section 13, T1N, R8E

BHM, Pennington County, South Dakota.

Current Zoning: Urban Residential

Acreage: 0.18

Utilities: Rapid Valley

Physical Description (Flat/hilly): Flat

Landmark Location (Nearest Intersection) or Address: 3500 Lodi Lane

Surrounding Zoning: North: Urban Residential South: Urban Residential East: Urban Residential West: Suburban Residential

Land Use: ☒ Residential ☐ Mixed-Use ☐ Commercial ☐ Industrial ☐ Other:

## 3. Subdivision Regulation Variance (If a Zoning Variance, skip to Section No. 4)

☐ Road improvements/design standards ☐ Grading and drainage ☐ Erosion Control Plan ☐ Certificates

☐ Water facilities ☐ Fire Mitigation Plan ☐ Assurances (Surety) ☐ Dead End Road Systems ☐ Other

Description of request: \_\_\_\_\_



## VARIANCE FINDINGS WORKSHEET

<b>Prong One</b> <i>Whether granting the Variance runs counter to the public interest?</i>			
Consider the entire public— <b>not</b> just the neighbors	Findings		
1. Does it injure the neighborhood?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
2. Does it conform to the neighborhood?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
3. Does it conform to the general purpose of the Zoning Ordinances?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
4. Does it conform to the Comprehensive Plan currently in place?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
5. Does it harm the public safety, health, or general welfare of the community?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<b>Prong Two</b> <i>Whether special conditions exist to grant a Variance?</i>			
Physical conditions— <b>not</b> money or econ hardship	Findings		
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property? *Explicitly state the condition on the property that is a special condition if one exists. *It <b>must</b> be a physical condition. *Exception: legal justification (for example, estoppel) is a special circumstance.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
a. <b>If</b> a special condition exists, does enforcing the ordinance create an unnecessary hardship? *That does <b>not</b> mean money, econ hardship, or allowing a use that's prohibited ( <i>i.e.</i> , not otherwise excluded) in the zoning district.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
b. <b>If</b> a special circumstances exist, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	



**Date:** December 31, 2025

**To:** Pennington County Planning Department  
900 Concourse Drive, Suite 160  
Rapid City, SD 57703

**Engineer:** Ryan Wright, PE  
Towey Design Group, Inc.  
147 Chisholm Drive  
PO Box 67  
Box Elder, SD 57719

**RE:** Narrative for Parking Setback Variance

---

Dear Review Group,

Towey Design Group (TDG) is asking for a 3-foot parking setback along Lodi Lane and a 1.07-foot parking setback along Anderson Road in lieu of the required 25-foot required within section 310.B.7 of the Pennington County Zoning Ordinance. The County has asked that a sheriff's office building be constructed within Apple Valley Subdivision to provide an area for the officers a place to work. Zoning ordinance requires that there be a minimum of 8 parking spaces (1 for every 300 ft<sup>2</sup> of space and 1 for every two employees) and with the size of the existing lot TDG cannot provide the required parking within the parking setback lines. This current layout plan has been requested and approved by the Pennington County Sheriff's department. By approving this variance, we can provide the necessary 8 parking stalls that are required per Pennington County Zoning Ordinance. Asked is an exhibit that shows

Please feel free to contact us with any questions or concerns.

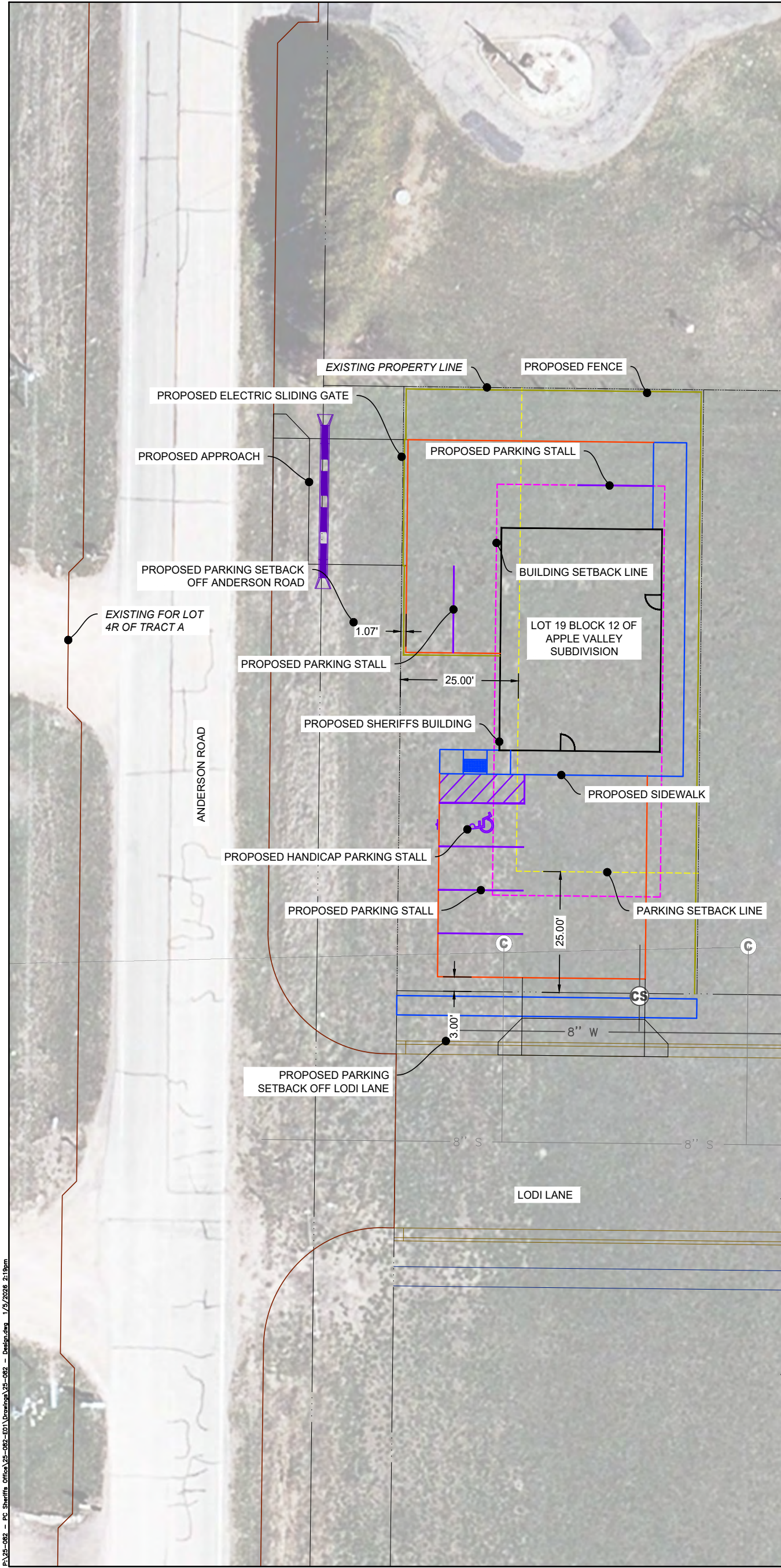
Sincerely,

Towey Design Group

Ryan Wright, PE  
engineers@toweydesigngroup.com

**Towey Design Group, Inc.**  
147 Chisholm Drive | Box Elder, SD 57719  
(605) 600-3758 | engineers@toweydesigngroup.com





P:\25-082 - PS Sheriff's Office\25-082-ED\Drawings\25-082 - Design.dwg 1/5/2028 2:19pm

APPLE VALLEY SUBDIVISION  
PENNINGTON COUNTY  
SHERIFFS STATION  
RAPID CITY, SOUTH DAKOTA  
JANUARY 5, 2026

**TDG**

Towey Design Group  
P.O. BOX 67  
147 Chishom Dr.  
Box Elder, SD 57719  
605.600.3758



10' 5' 0 10' 20'  
SCALE: 1" = 20'

**PRELIMINARY  
FOR REVIEW ONLY**

### Legend

#### Roads

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- - - Trail
- . . . Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

#### Lot Lines

- Lot Line
- Parcel Line



1: 3,726



### Map Notes:

Apple Valley Sheriff Station

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.


THIS MAP IS NOT TO BE USED FOR NAVIGATION




### Legend

#### Roads

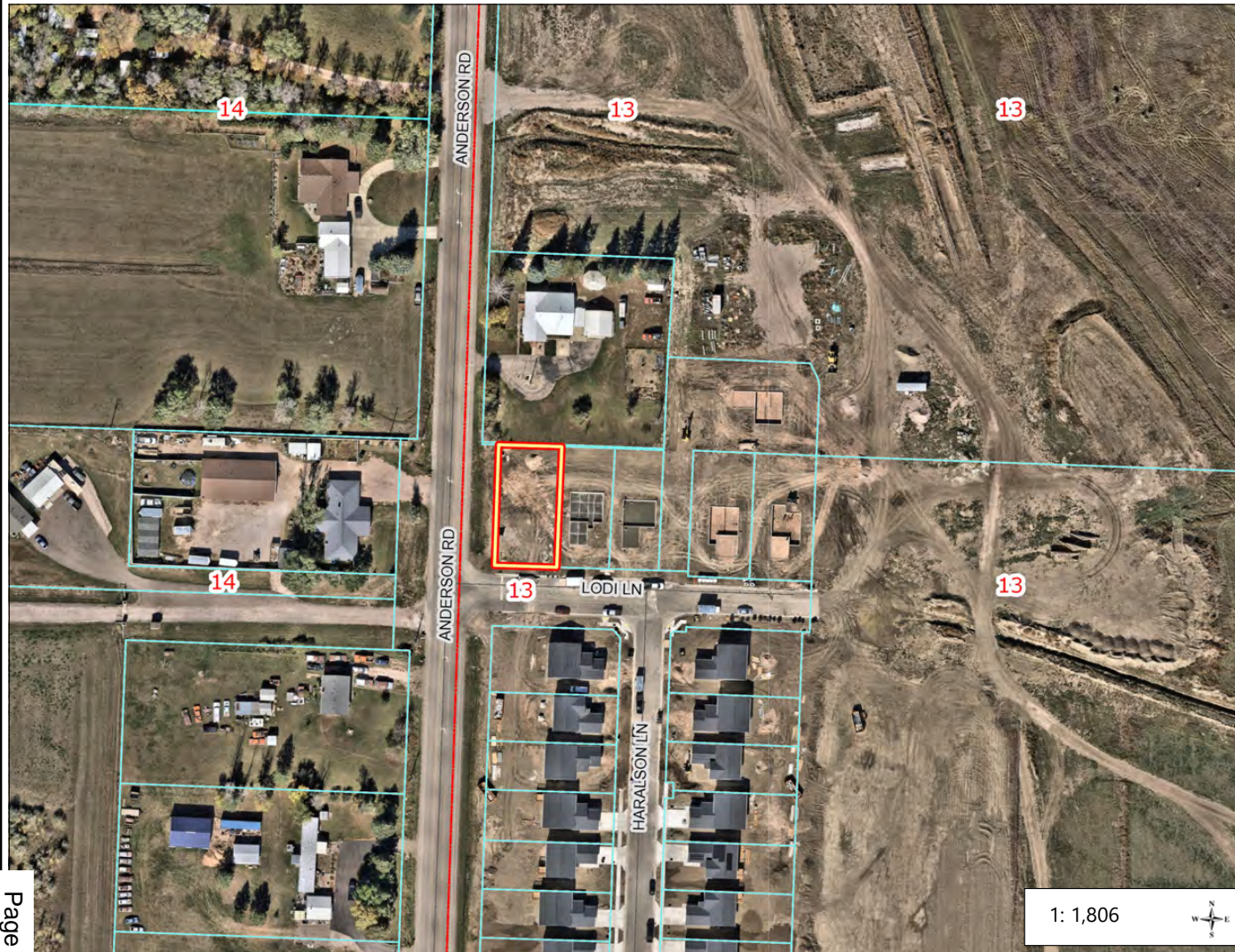
-  Interstate
-  US highway
-  SD highway
-  County highway
-  Main road
-  Minor arterial
-  Collector
-  Ramp
-  Paved road
-  Unpaved road
-  Trail
-  Driveway
-  Alley
-  Unimproved road
-  Airport Runway
-  Not yet coded
-  Platted Not Built

 Section Lines 0-25k

 Tax Parcels

#### Lot Lines

-  Lot Line
-  Parcel Line



1: 1,806



### Map Notes:

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



## **PLANNING DEPARTMENT MEMORANDUM**

**TO:** PENNINGTON COUNTY BOARD OF COMMISSIONERS

**FROM:** PENNINGTON COUNTY PLANNING DEPARTMENT

**ITEM:** VARIANCE / COVA 26-0001: Shifting Spaces, LLC; Stephanie Nesselhuf. To reduce the rear yard setback for an existing garage on the subject property in a Rural Residential District in accordance with the Pennington County Zoning Ordinance.

PT of NW1/4NE1/4 lying South and West of RR RTY, Section 8, T1S, R10E, BHM, Pennington County, South Dakota.

Staff recommended approval of Variance / COVA 26-0001 with the following two (2) conditions:

1. That this Variance, to reduce the setback on the south property line, only apply to the existing 28' x 24' detached garage;
2. That within 30 days of approval, the property owner applies for a Building permit and pays any associated penalty fees;



## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 26-0001:</u></b> <ul style="list-style-type: none"><li>To reduce the rear yard setback for an existing garage on the subject property.</li></ul>
APPLICANT:	Shifting Spaces, LLC; Stephanie Nesselhuf <ul style="list-style-type: none"><li>13095 Meadowbrook Court, Rapid City, SD 57702</li></ul>
EXISTING LEGAL DESCRIPTION(S):	PT of NW1/4NE1/4 lying South and West of RR RTY, Section 8, T1S, R10E, BHM, Pennington County, South Dakota.
LOCATION:	15555 E. Highway 44
TAX ID:	11916
SIZE:	4.2 acres
PHYSICAL DESCRIPTION:	Flat
CURRENT ZONING:	Rural Residential District
EXISTING LAND USE:	Residential
SURROUNDING ZONING:	North, South, East and West <ul style="list-style-type: none"><li>Agriculture District</li></ul>
ACCESS:	E Highway 44
FLOOD HAZARD:	None
ZONING ORDINANCE REFERENCE:	§§ 207 and 509
REPORT BY:	Christine Phillip

### II. RECOMMENDATION

- A. Staff recommends approval of Variance / COVA 26-0001 with the following conditions:
1. That this Variance, to reduce the setback on the south property line, only apply to the existing 28' x 24' detached garage;
  2. That within 30 days of approval, the property owner applies for a Building permit and pays any associated penalty fees;

### III. CRITERIA REVIEWED

<i><b>Prong One</b></i> <i>Whether granting the Variance runs counter to the public interest?</i>			
Consider the entire public— <i><b>not</b></i> just the neighbors	Findings		
1. Does it injure the neighborhood?	Yes	No ✓	The requested setback is 16.6' feet from the South property line.
2. Does it conform to the neighborhood?	Yes	No ✓	It appears that existing structures in the neighborhood meet the required 25-foot setback.
3. Does it conform to the general purpose of the Zoning Ordinance?	Yes	No ✓	Rural Residential Zoning Districts require a 25-foot setback from all property lines.
4. Does it conform to the Comprehensive Plan currently in place?	Yes	No ✓	The Future Land Use of the property is Rural Residential District which requires a 25-foot setback.
5. Does it harm the public safety, health, or general welfare of the community?	Yes	No ✓	The garage was built on an existing concrete slab where the old garage was removed. There have been no complaints regarding the use.
<i><b>Prong Two</b></i> <i>Whether special conditions exist to grant a Variance?</i>			
Physical conditions— <i><b>not</b></i> monetary or economic hardship	Findings		
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?	Yes ✓	No	Siting - a recent survey of the property has corrected and relocated the property line, creating the setback encroachment.
a. If a special condition exists, does enforcing the Ordinance create an unnecessary hardship?	Yes ✓	No	Without approval of the requested Variance, removal of the garage is required.
b. If a special circumstance exists, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes ✓	No	Granting the variance preserves the intent of the ordinance while avoiding unnecessary hardship, as denial would require removal of the detached garage and prevent issuance of an approved Building Permit.

### IV. PROPERTY HISTORY

#### A. Building Permits.

1. Single-family residence built 1985 per Department of Equalization (DOE).
2. 1993COBP0368 – 24'x 28' garage, demolished by the current owner.
3. 1995COBP0456 - Pole barn.
4. COBP26-0001 – Removal of Farm Utility Lean-to 28'x12'.
5. COBP26-0002 – Removal of Feeder Barn 25'x13'.
6. Detached 28' x 24' garage built in 2023 per DOE.
  - a. A Building Permit is needed for this structure.

Agenda Item E  
Shifting Spaces, LLC; Stephanie Nesselhuf  
February 3, 2026

- B. *On-Site Wastewater Treatment system (OSWTS).*
  - 1. COOL24-0207 - Operating License.

## II. INTERDEPARTMENTAL REVIEW

- A. *The request was routed to County Highway, County Planning, County Fire Administrator, 911 and SD DOT.*
  - 1. County Ordinance Enforcement – Property has a violation for no Building Permit. A Variance is a step in possibly resolving the Building Permit violation.
  - 2. No other objections or concerns were received.

## III. ANALYSIS

- A. The applicant is requesting to reduce the required setback to the south property line from 25 feet to 16.6 feet.
- B. COVO24-0076 – Opened August 5, 2024, no Building Permit for a 28' x 24' detached garage.
- B. The property owner had a survey done on the property and discovered the property line changed, creating this issue.
  - 1. Per 1993COBP0456, the garage met the required 25-foot setback.
  - 2. Based on that site plan, Staff would have approved a Building Permit to rebuild the garage on the existing foundation.
  - 3. The setback only became an issue after the property owner had a survey completed.
- C. The applicant will apply for a Building Permit, if the Variance is approved.
  - 1. Applicant will pay any associated penalty fees at that time.



## VARIANCE APPLICATION

Tax ID: 11916

(Choose one) ☐ Subdivision Regulations Variance or ☒ Zoning Variance

COVA26-0001

Board of Adjustment Meeting Date: 2-03-26

Fee Paid: PR

Public Hearing Notices To Be Sent By and Sign to Be Posted By: \_\_\_\_\_

### 1. Contact Information

Applicant: Stephanie Messelburg Daytime Phone: [REDACTED]

Mailing Address: 13095 Meadowbrook Ct, RC, SD 57102  
(City, State, Zip)

E-mail Address: [REDACTED]

Landowner: [REDACTED] Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Authorized Agent: same Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### 2. Property Information

Existing Legal Description: PT of NW 1/4 NE 1/4 Lying South and West of RR RTY S08 T15 R10E BHM, Pennington County, South Dakota.

Current Zoning: Rural Residential 1 Acreage: 4.2 Utilities: \_\_\_\_\_

Physical Description (Flat/hilly): Flat

Landmark Location (Nearest Intersection) or Address: E Hwy 44

Surrounding Zoning: North: Ag South: Ag East: Ag RR West: Ag

Land Use: ☒ Residential ☐ Mixed-Use ☐ Commercial ☐ Industrial ☐ Other:

### 3. Subdivision Regulation Variance (If a Zoning Variance, skip to Section No. 4)

☐ Road improvements/design standards ☐ Grading and drainage ☐ Erosion Control Plan ☐ Certificates

☐ Water facilities ☐ Fire Mitigation Plan ☐ Assurances (Surety) ☐ Dead End Road Systems ☐ Other

Description of request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### 4. Zoning Variance

☒ Setback ☐ Lot Size ☐ Dead-End Road System ☐ Living Quarter's Size ☐ Impervious Area  
☐ Height ☐ Home Standards ☐ Septic Standards ☐ Sign Regulations ☐ Other

Description of request: requesting to reduce setback from 25 ft. to 15.6 ft.  
for an existing detached garage.

#### 5. Signature(s)

The Owner, Applicant or Authorized Agent acknowledges and agrees that he or she (1) has read and received a copy of the instruction sheets and this application form concerning the filing and hearing of this matter, (2) authorizes the Pennington County Planning & Zoning Department Staff and designees to enter onto and inspect the above-described property, and, (3) has been advised of the fee requirements. (Owner's Signature is required on all applications.)

Signature of LANDOWNER:

Stephan J. Kelly

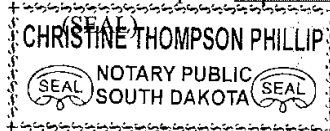
DATE: 1-2-26

Subscribed and sworn to before me this 2 day of January, 2026

Christine Thompson Phillip

Notary Public for the State of South Dakota

My Commission Expires: 7-13-31



Signature of APPLICANT or AGENT:

Stephan J. Kelly

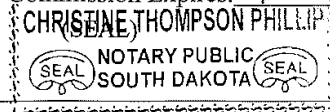
DATE: 1-2-26

Subscribed and sworn to before me this 2 day of January, 2026

Christine Thompson Phillip

Notary Public for the State of South Dakota

My Commission Expires: 7-13-31

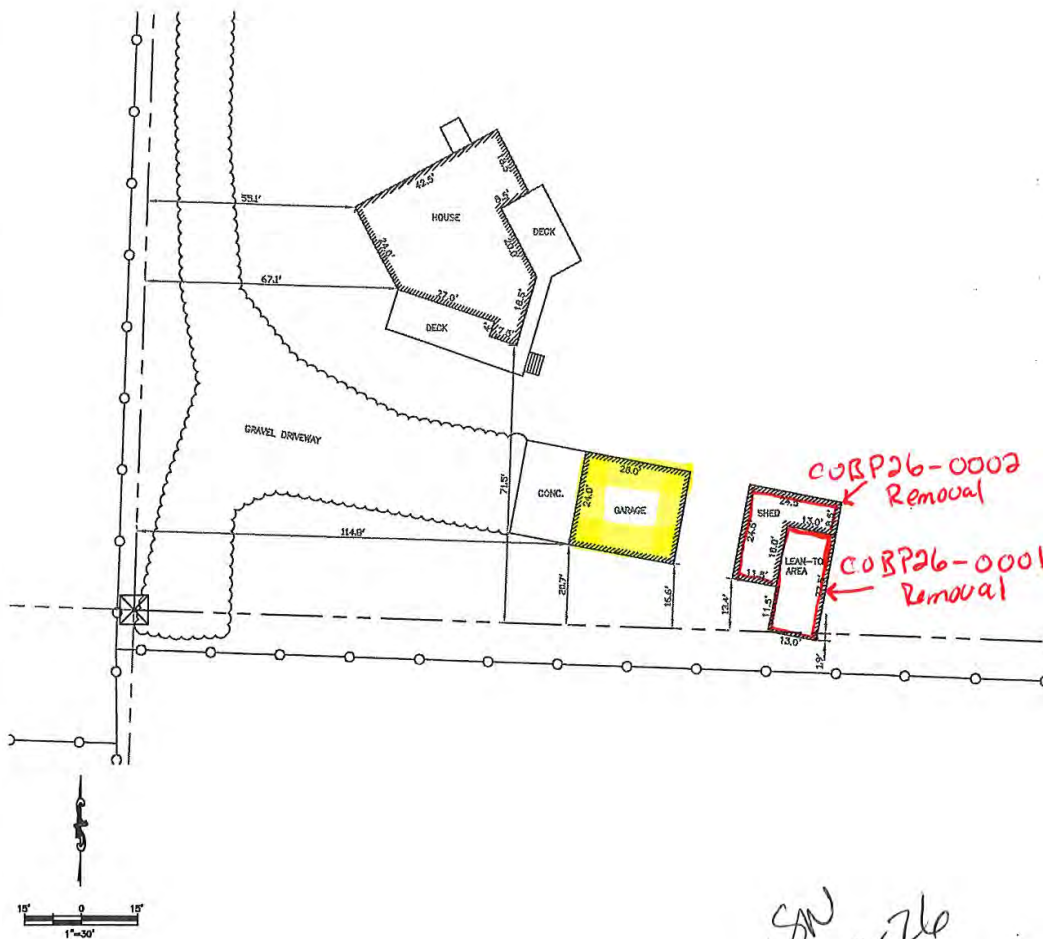




## VARIANCE FINDINGS WORKSHEET

<b>Prong One</b> <i>Whether granting the Variance runs counter to the public interest?</i>		
Consider the entire public— <b>not</b> just the neighbors	Findings	
1. Does it injure the neighborhood?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
2. Does it conform to the neighborhood?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
3. Does it conform to the general purpose of the Zoning Ordinances?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
4. Does it conform to the Comprehensive Plan currently in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Does it harm the public safety, health, or general welfare of the community?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Prong Two</b> <i>Whether special conditions exist to grant a Variance?</i>		
Physical conditions— <b>not</b> money or econ hardship	Findings	
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?  *Explicitly state the condition on the property that is a special condition if one exists. *It <b>must</b> be a physical condition. *Exception: legal justification (for example, estoppel) is a special circumstance.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
a. <b>If</b> a special condition exists, does enforcing the ordinance create an unnecessary hardship?  *That does <b>not</b> mean money, econ hardship, or allowing a use that's prohibited ( <i>i.e.</i> , not otherwise excluded) in the zoning district.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
b. <b>If</b> a special circumstances exist, does granting the Variance observe the Ordinance's spirit while doing substantial justice?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

# DETAIL SHEET



**LEGEND:**

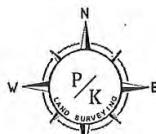
- |     |                    |
|-----|--------------------|
| ●   | FOUND MONUMENT     |
| --- | LOT LINE           |
|     | EDGE OF BUILDING   |
| ○   | FENCE              |
| (M) | MEASURED DIMENSION |
| (R) | RECORDED DIMENSION |

NOTE: BUILDING DIMINSIONS ARE TO NEAREST 0.5'

# IMPROVEMENT LOCATION EXHIBIT

The purpose of this exhibit is to provide a representation of the information gathered at the time of the inspection for the interested parties. This exhibit is based on existing boundary evidence as shown. No property corners will be set. Subject property may be encumbered by easements not shown on this exhibit. This is not a boundary survey.

ADDRESS: 15555 E HIGHWAY 44  
CAPUTA, SD, 57725

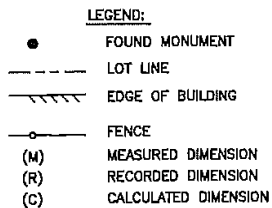


## SURVEYOR'S CERTIFICATE

I, the undersigned, do hereby certify that the Improvement Location Exhibit shown hereon were made under my responsible direction and supervision and that to the best of my knowledge and belief the within exhibit is an accurate representation of the information gathered at the time of the inspection of the subject property.



THAT PART OF THE NW1/4 NE1/4 LYING SOUTH AND WEST OF RAILROAD RIGHT-OF-WAY  
SECTION 8, T1S, R10E, BHM  
PENNINGTON COUNTY, SOUTH DAKOTA



The purpose of this exhibit is to provide a representation of the information gathered at the time of the inspection for the interested parties. This exhibit is based on existing boundary evidence as shown. No property corners will be set. Subject property may be encumbered by easements not shown on this exhibit. This is not a boundary survey.

I, the undersigned, do hereby certify that the Improvement Location Exhibit shown hereon were made under my responsible direction and supervision and that to the best of my knowledge and belief the within exhibit is an accurate representation of the information gathered at the time of the inspection of the subject property.



**Legend**

**Roads**

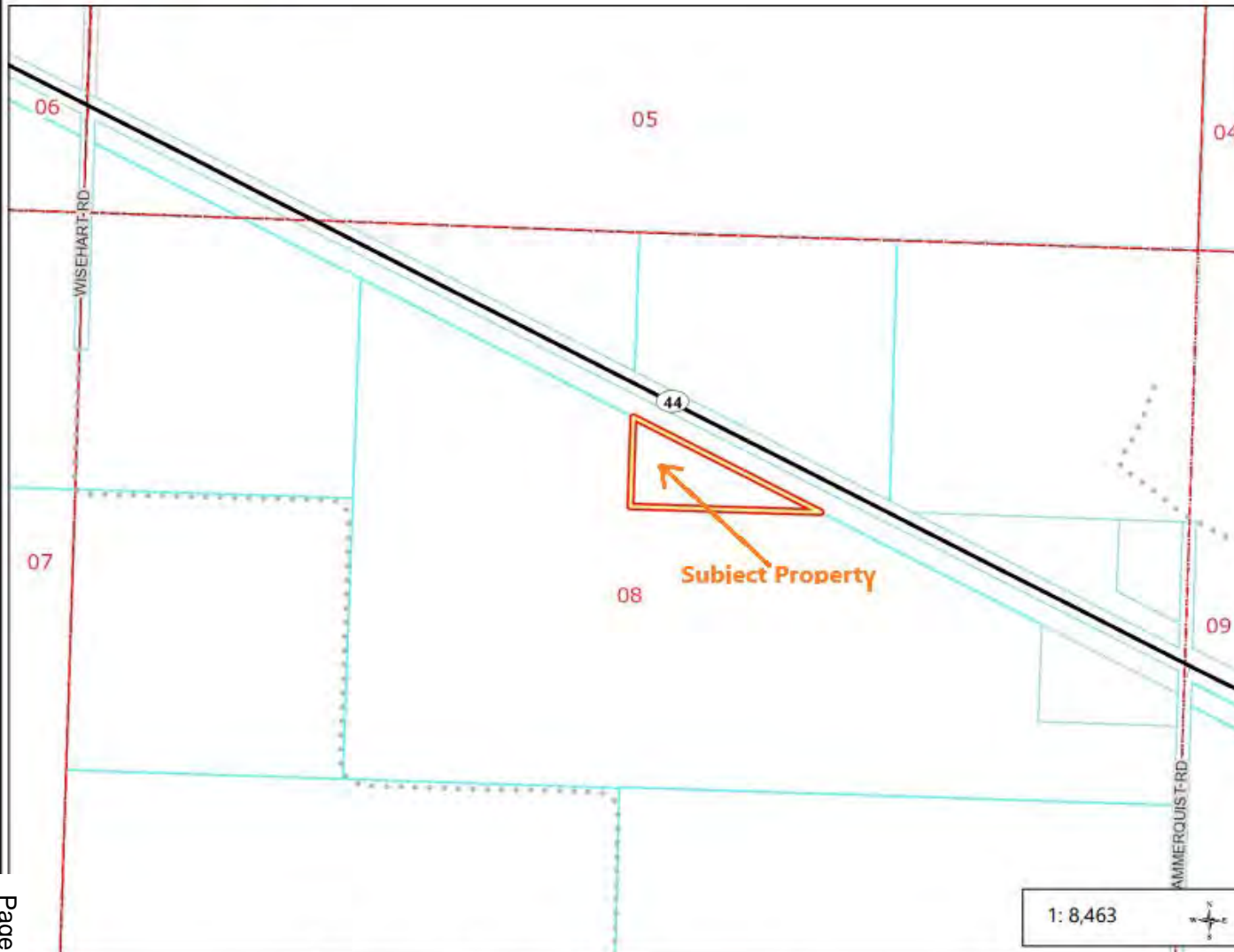
- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- Trail
- Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

**Lot Lines**

- Lot Line
- Parcel Line



1: 8,463

**Map Notes:**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

### Legend

#### Roads

- Interstate
- US highway
- SD highway
- County highway
- Main road
- Minor arterial
- Collector
- Ramp
- Paved road
- Unpaved road
- Trail
- Driveway
- Alley
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Section Lines 0-25k

Tax Parcels

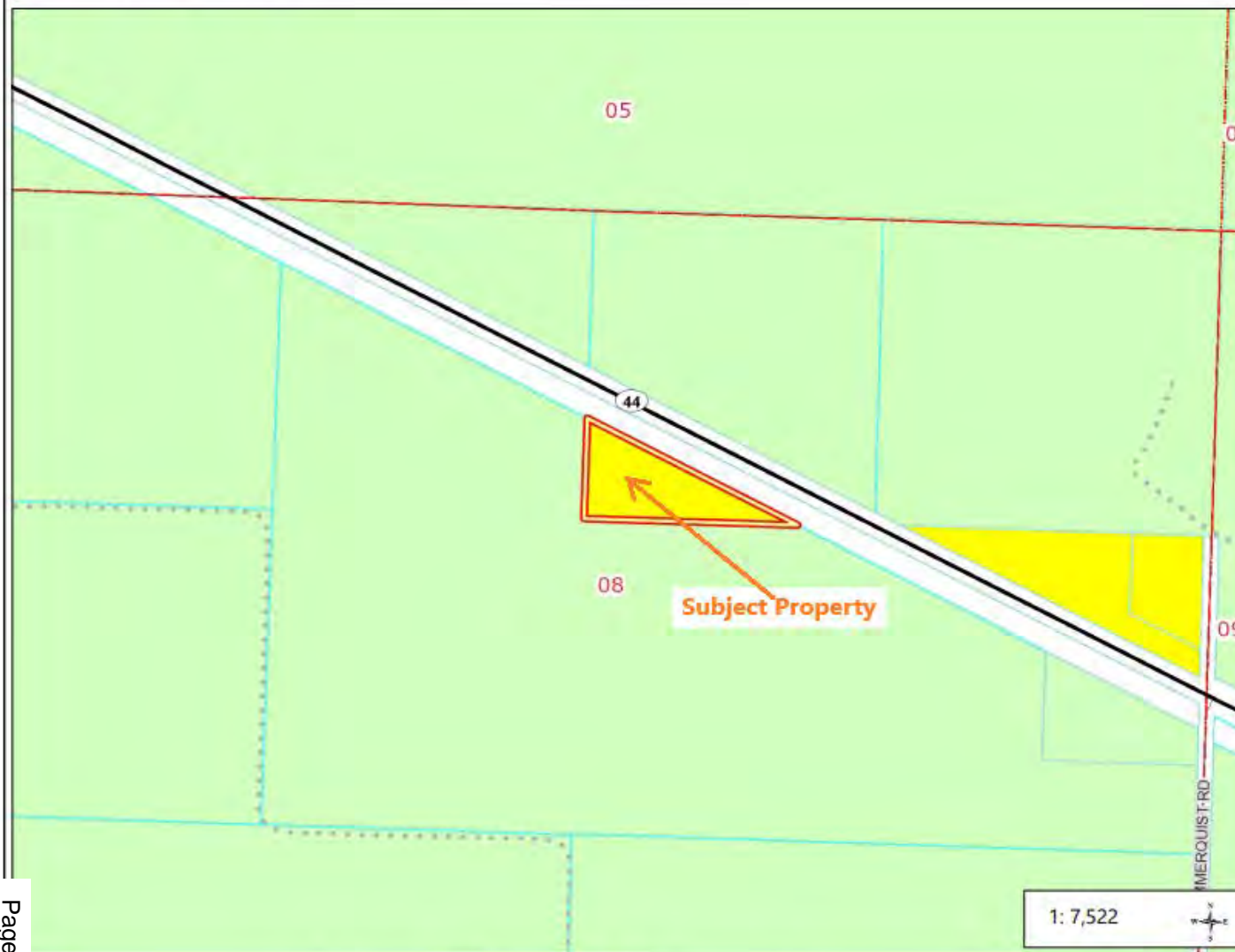
#### Lot Lines

- Lot Line
- Parcel Line

#### County Zoning

- Agriculture
- Commercial
- Heavy Industrial
- Highway Service
- Light Industrial
- Low Density Residential
- No Code
- Open Space
- Planned Unit Development
- Native American Land

#### Map Notes:



1: 7,522



253.7 0 626.87 1,253.7 Feet

AD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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**Legend**

**Roads**

- Interstate
- US highway
- SD highway
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- Main road
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- Unimproved road
- Airport Runway
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Section Lines 0-25k

Tax Parcels

**Lot Lines**

- Lot Line
- Parcel Line

**Map Notes:**



**Subject Property**

1: 1,504



50.7 0 125.37 250.7 Feet

AD\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS

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## **PLANNING DEPARTMENT**

### **MEMORANDUM**

**TO:** PENNINGTON COUNTY BOARD OF COMMISSIONERS

**FROM:** PENNINGTON COUNTY PLANNING DEPARTMENT

**ITEM:** VARIANCE / COVA 26-0002: Randall and Mary Daughenbaugh; Davis Engineering-Agent. To reduce the required setback in an Agriculture District in accordance with the Pennington County Zoning Ordinance.

All Less That Portion of Deadman Placer in Lot 7 and Less Alma Subdivision (also in Sections 3, 10, and 11), Deadman Placer MS No. 957, Section 2, T1S, R6E, BHM, Pennington County, South Dakota.

Staff recommended to continue Variance / COVA 26-0002 to the February 17, 2026, Board of Adjustment meeting to allow staff time to work out the legal non-conforming use on the property.

Agenda Item F  
Randall and Mary Daughenbaugh  
February 3, 2026

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b><u>VARIANCE / COVA 26-0002:</u></b> <ul style="list-style-type: none"><li>To reduce the required setback.</li></ul>
APPLICANT:	Randall and Mary Daughenbaugh <ul style="list-style-type: none"><li>10755 Sheridan Lake Road, Rapid City, SD 57702</li></ul>
AGENT:	Davis Engineering <ul style="list-style-type: none"><li>1060 Kings Road, Rapid City, SD 57702</li></ul>
EXISTING LEGAL DESCRIPTION(S):	All Less That Portion of Deadman Placer in Lot 7 and Less Alma Subdivision (also in Sections 3, 10, and 11), Deadman Placer MS No. 957, Section 2, T1S, R6E, BHM, Pennington County, South Dakota.
LOCATION:	10755 Sheridan Lake Road
TAX ID:	59880
SIZE:	136.80 acres
PHYSICAL DESCRIPTION:	Open Meadow / Forested / Hills
CURRENT ZONING:	Agriculture District
EXISTING LAND USE:	Residential
SURROUNDING ZONING:	North, South, East and West <ul style="list-style-type: none"><li>Agriculture District</li><li>Open Space</li></ul>
ACCESS:	Sheridan Lake Road
FLOOD HAZARD:	None
ZONING ORDINANCE REFERENCE:	§ 205 and 509
REPORT BY:	Cody Sack

### II. RECOMMENDATION

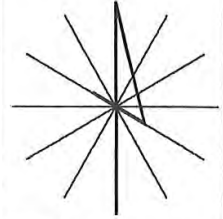
- A. Staff recommends to continue Variance / COVA 26-0002 to the February 17, 2026, Board of Adjustment to allow staff time to work out the legal non-conforming use on the property.

# EXHIBIT A

LEGAL DESCRIPTION:

MAP OF DEADMAN PLACER MS957 AND GOV'T LOT 6  
LOCATED IN SE1/4 OF SW1/4 SECTION 2, T1S, R6E, BHM,  
PENNINGTON COUNTY, SOUTH DAKOTA.

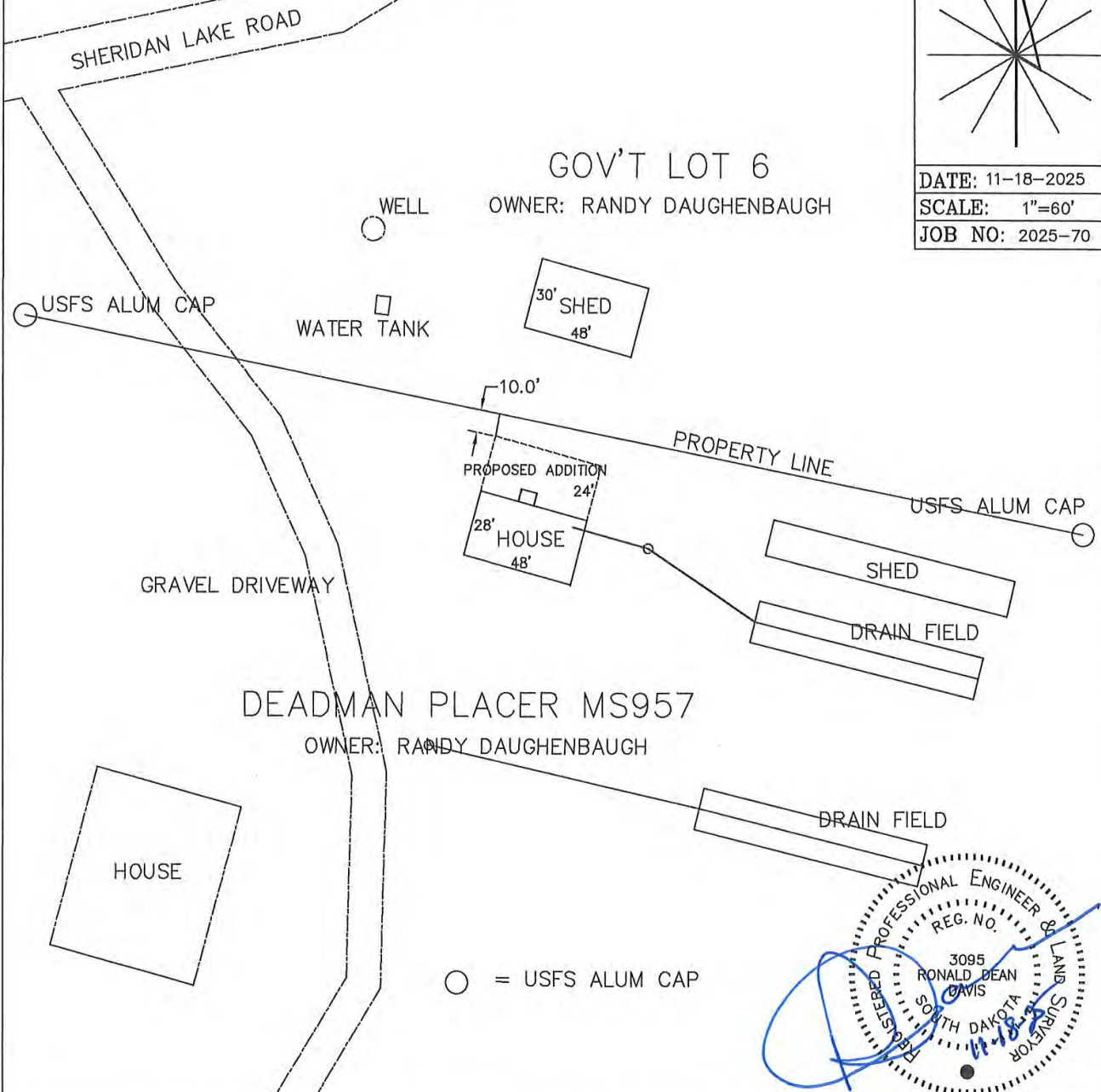
ADDRESS: 10755 SHERIDAN LAKE ROAD



DATE: 11-18-2025

SCALE: 1"=60'

JOB NO: 2025-70



I, Ronald D. Davis, Registered Land Surveyor No. 3095 of the State of South Dakota, do hereby certify that the measurements shown hereon were done by me or under my direct supervision. The building(s) shown hereon have been located using information shown on the plat of this land as recorded at the Register of Deeds office. Any liability created by this document is hereby limited to the fees accepted by this surveyor for the performance of this survey. THIS IS NOT A BOUNDARY SURVEY. Easements, either written or unwritten are not made part of this survey except for those shown directly on the plat.

DAVIS ENGINEERING AND SURVEYING, LLC  
1060 KINGS ROAD--RAPID CITY, SD --605-341-301

PAGE 5 of 7


Page 208 of 357




### Legend

#### Roads

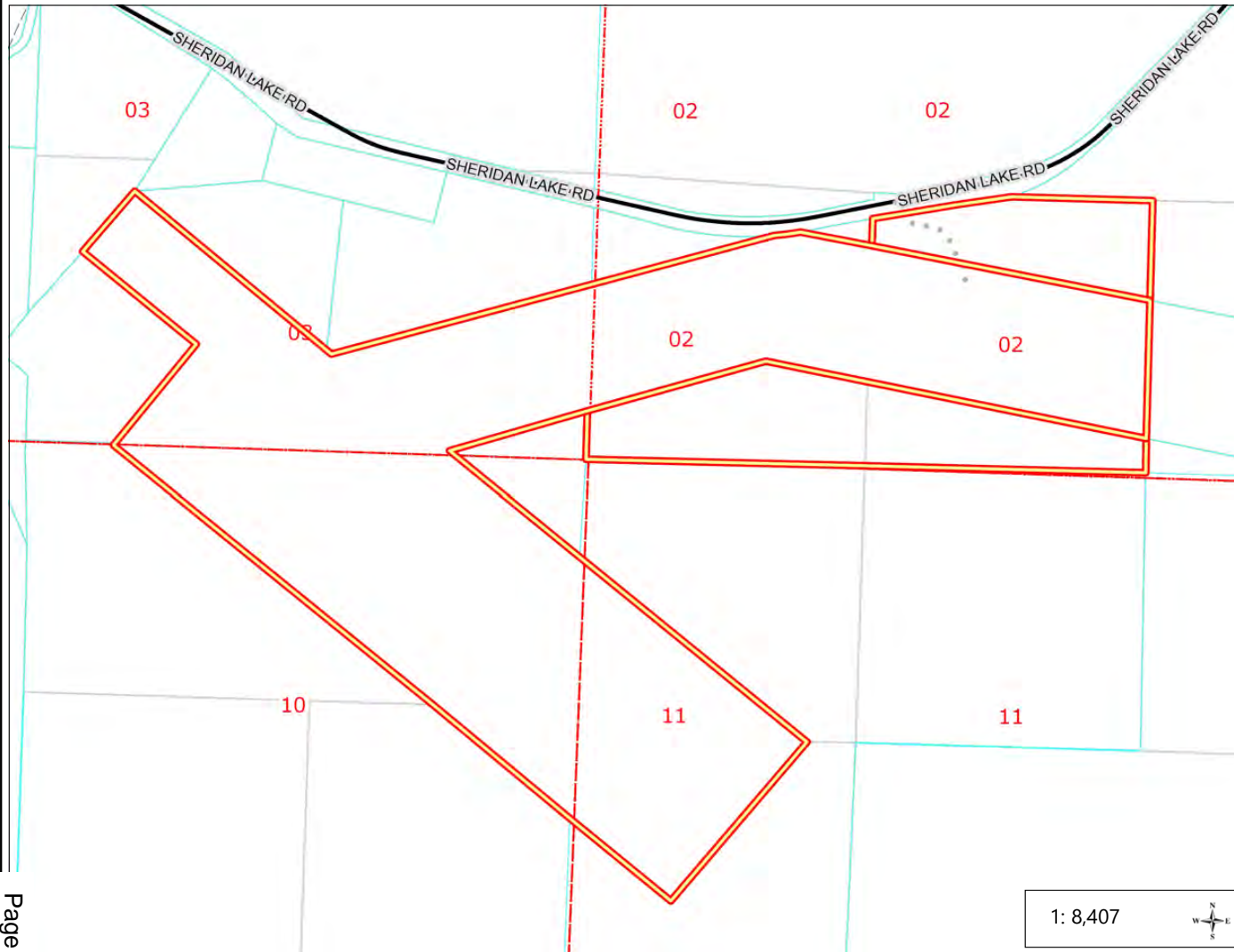
-  Interstate
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-  Ramp
-  Paved road
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-  Alley
-  Unimproved road
-  Airport Runway
-  Not yet coded
-  Platted Not Built

 Section Lines 0-25k

 Tax Parcels

#### Lot Lines

-  Lot Line
-  Parcel Line



1: 8,407



401.1 0 700.56 1,401.1 Feet

4D\_1983\_StatePlane\_South\_Dakota\_South\_FIPS\_4002\_Feet  
City of Rapid City GIS

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION


### Map Notes:




### Legend

#### Roads

-  Interstate
-  US highway
-  SD highway
-  County highway
-  Main road
-  Minor arterial
-  Collector
-  Ramp
-  Paved road
-  Unpaved road
-  Trail
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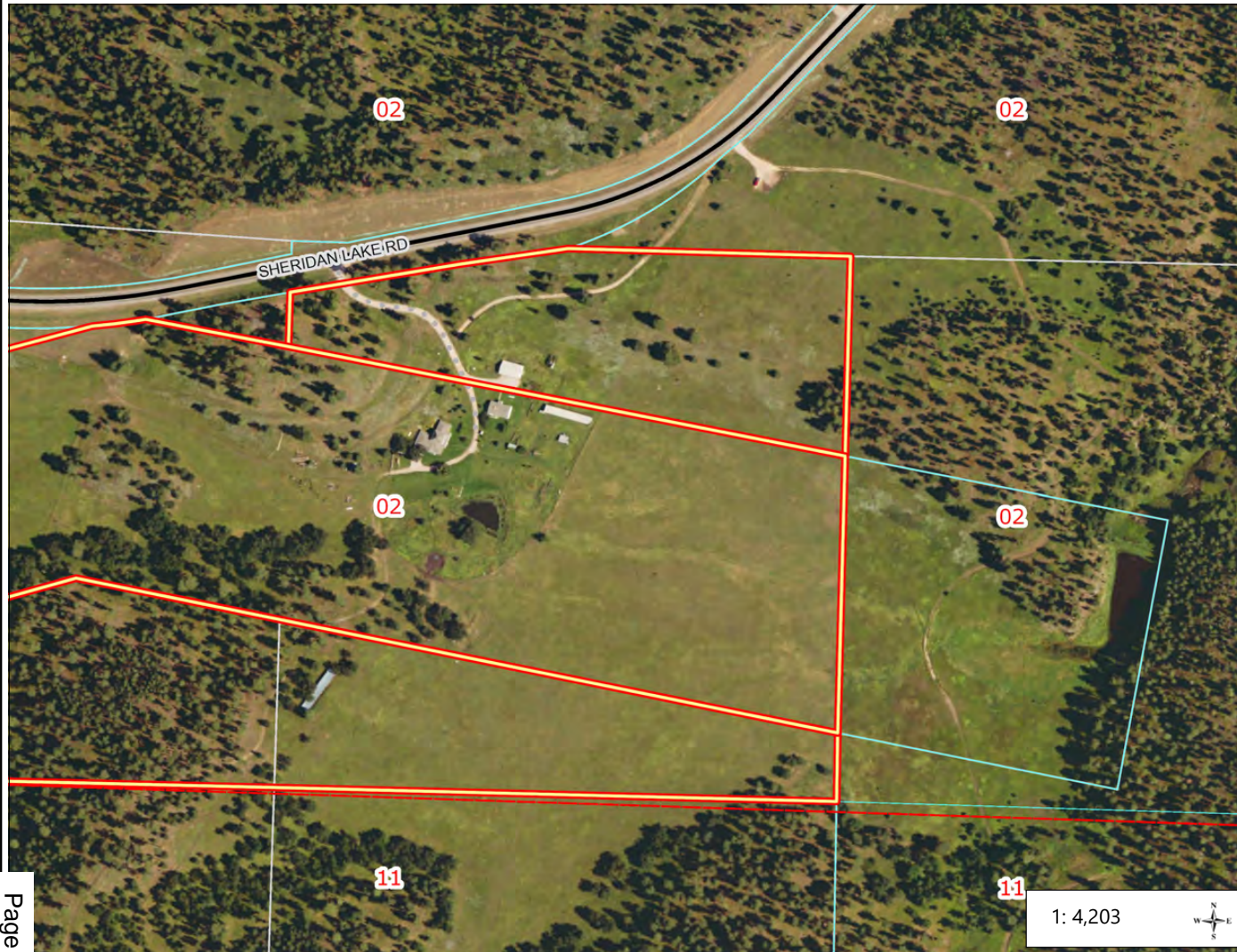
 Section Lines 0-25k

 Tax Parcels

#### Lot Lines

-  Lot Line
-  Parcel Line

### Map Notes:





## **PLANNING DEPARTMENT**

### **MEMORANDUM**

**TO:** PENNINGTON COUNTY BOARD OF COMMISSIONERS

**FROM:** PENNINGTON COUNTY PLANNING DEPARTMENT

**ITEM:** SUBDIVISION REGULATIONS VARIANCE / COSV 25-0007: Phyllis Cole Trustee; PK Land Surveying/Martin Kost-Agent. To waive Ordinance 14 Standards in an Agriculture District in accordance with the Pennington County Subdivision Regulations.

Tract A of HES No. 205 Less RTY (also in Section 29), HES No. 205, Section 32, T1S, R4E, BHM, Pennington County, South Dakota.

Staff recommended denial of Subdivision Regulations Variance / COSV25-0007, as there are no special conditions on the property that would excuse literal enforcement of Ordinance 14 standards.

If the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

Agenda Item G  
Phyllis Cole  
February 3, 2026

## STAFF REPORT

### I. INTRODUCTION

REQUEST:	<b>SUBDIVISION REGULATIONS VARIANCE / COSV 25-0007:</b> <ul style="list-style-type: none"><li>To waive Ordinance 14 Road Standards.</li></ul>
APPLICANT:	Phyllis Cole <ul style="list-style-type: none"><li>23880 Medicine Mountain Road, Hill City, SD 57745</li></ul>
SURVEYOR / ENGINEER:	Martin Kost <ul style="list-style-type: none"><li>607 Ranchester St., Rapid City, SD 57701</li></ul>
EXISTING LEGAL DESCRIPTION(S):	Tract A of HES 205 Less RTY, HES No. 205, Sections 29 and 32, T1S, R4E, BHM, Pennington County, South Dakota.
PROPOSED LEGAL DESCRIPTION:	Lot 1 and Lot 2, Cole Subdivision, Sections 29 and 32, T1S, R4E, BHM, Pennington County, South Dakota.
LOCATION:	11950 Reno Gulch Road
TAX ID(S):	12784
PHYSICAL DESCRIPTION:	Forested / Hills
CURRENT ZONING:	Agriculture District
EXISTING LAND USE:	Vacant
SURROUNDING ZONING:	North, South, East, and West <ul style="list-style-type: none"><li>Open Space</li></ul>
ACCESS	Medicine Mountain Road
FLOOD HAZARD	None
SUBDIVISION REGULATIONS REFERENCE:	§§ 205 and 900
REPORT BY:	Cody Sack

### II. RECOMMENDATION

- A. Staff recommends denial of Subdivision Regulations Variance / COSV25-0007 as there are no special conditions on the property that would excuse literal enforcement of Ordinance #14 standards.
- B. *However*, if the Board of Adjustment disagrees and approves the request, Staff recommends no conditions be included.

### III. VARIANCE FINDINGS AND ANALYSIS

<b>Prong One</b> <i>Whether granting the Variance runs counter to the public interest?</i>			
Consider the entire public— <b>not</b> just the neighbors	Findings		
1. Does it injure the neighborhood?	Yes ✓	No	The current road is 8 to 10-feet-wide. A road under 18-feet-wide does not allow two emergency vehicles to pass each other.
2. Does it conform to the neighborhood?	Yes ✓	No	The neighborhood is a mix between Agriculture and Open Space.
3. Does it conform to the general purpose of the Subdivision Regulations?	Yes	No ✓	Subdivision Regulations § 903 requires that the road is built to Ordinance #14 standards. This requires a 20-foot-wide road.
4. Does it conform to the Comprehensive Plan currently in place?	Yes -	No -	NA
5. Does it harm the public safety, health, or general welfare of the community?	Yes ✓	No	Too narrow of a road can cause issues with cars meeting, too steep of ditches can cause rollovers, and inadequate drainage can cause washouts. However, the lots that are accessed by the road are owned by the applicant and used more as a driveway.
<b>Prong Two</b> <i>Whether special conditions exist to grant a Variance?</i>			
Physical conditions— <b>not</b> money or econ hardship	Findings		
1. Does a special condition—exceptional narrowness, topography, siting, or the like—exist on the property?	Yes	No ✓	There is no special condition that would prevent the applicant from constructing the Road to Ordinance #14 standards.
a. <i>If</i> a special condition exists, does enforcing the Ordinance create an unnecessary hardship?	Yes -	No -	
b. <i>If</i> a special circumstance exists, does granting the Variance Observe the Ordinance's spirit while doing substantial justice.	Yes -	No -	

### IV. PROPERTY HISTORY

#### A. Building Permit

1. Single-Family Residence – built in 1984, per Department of Equalization records.
2. 14' x 20' lean-to – built prior to 1994 per DOE records.
3. 6' x 13' cabin – built prior to 1994 per DOE records.
4. 5' x 10' – shed – no Building Permit required.

#### B. On-site Waste Water Treatment System (OSWTS)

1. COOP14-0377 – Operating Permit (expired).

**II. PROPOSED LOTS**

- A. Proposed Lot 1
  - 1. 19.07 acres.
  - 2. *Building Permit*
    - a. Single-Family Residence – built in 1984, per Department of Equalization records.
    - b. 14' x 20' lean-to – built prior to 1994 per DOE records.
    - c. 6' x 13' cabin – built prior to 1994 per DOE records.
    - d. Applicants stated this is a chicken coup and has no utilities and is not livable.
    - e. 5' x 10' – shed – no Building Permit required
  - 3. *On-site Waste Water Treatment System (OSWTS)*
    - a. COOP14-0377 – Operating Permit (expired).
- B. Proposed Lot 2
  - 1. 10.93 acres.
  - 2. Vacant.

**IV. INTERDEPARTMENTAL REVIEW**

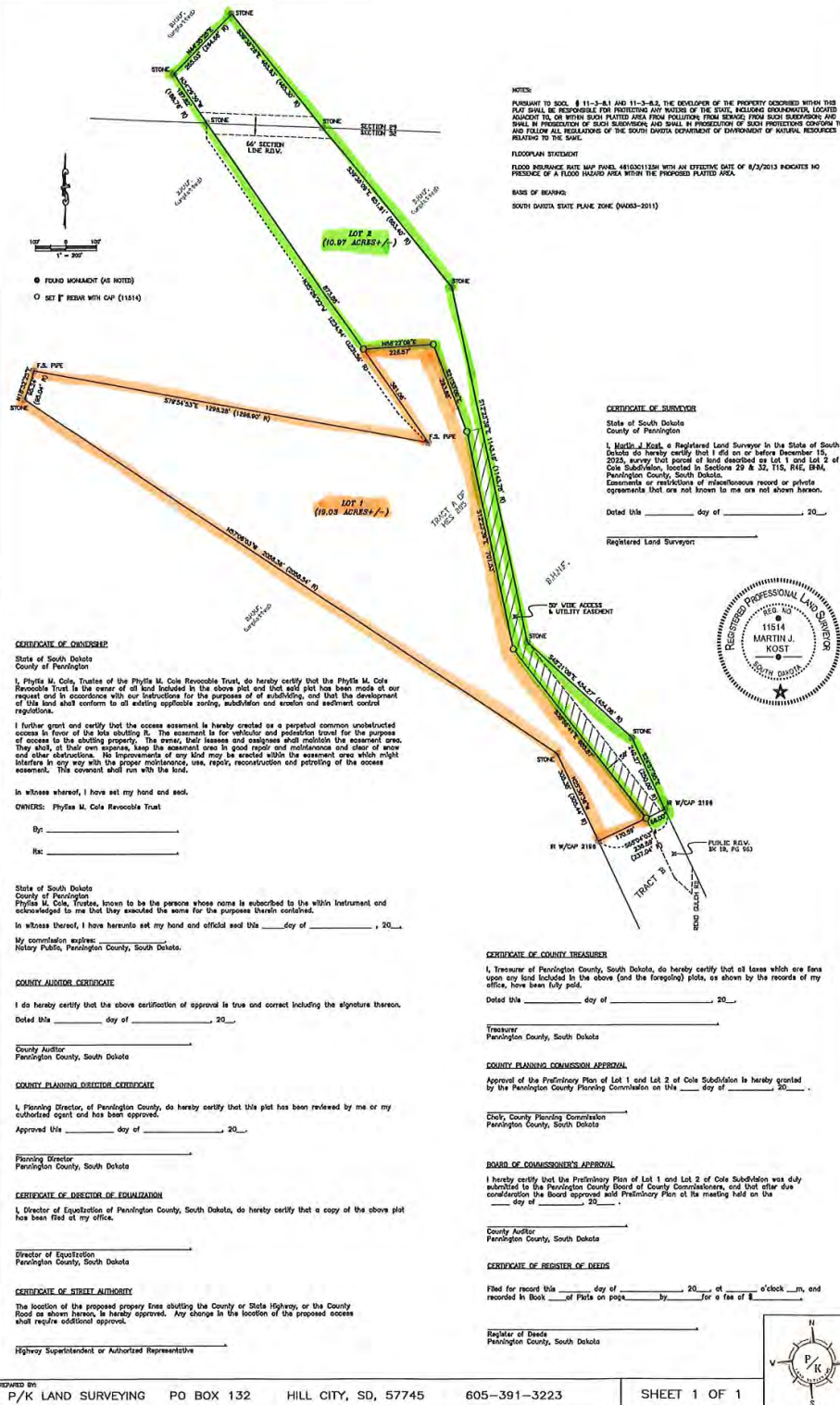
- A. *The request was routed to: County Highway Department, County Fire Administrator, County Planning, Emergency Services (911), and County Ordinance Enforcement.*
  - 1. County Highway.
    - a. The Highway Department does not support waiving this variance, as there is no reason or hardship that limits this driveway to not be constructed to Ordinance #14 design standards listed in Table 1.

**V. ANALYSIS**

- A. The applicant is proposing to subdivide the subject property and create lots 1 and 2 of Cole subdivision.
- B. A 40-foot-wide easement is being proposed over the existing driveway.
- C. The applicants are requesting to not improve the existing driveway to Ordinance #14 standards.
- D. Approval of this request will allow the platting process to continue.
- E. The applicant is requesting to waive Ordinance #14 standards.




**PLAT OF  
LOT 1 AND LOT 2 OF COLE SUBDIVISION  
(FORMERLY TRACT A OF H.E.S. NO. 205)  
LOCATED IN SECTIONS 29 AND 32, T1S, R4E, BHM, PENNINGTON COUNTY, SOUTH DAKOTA.**




**Legend**

**Roads**

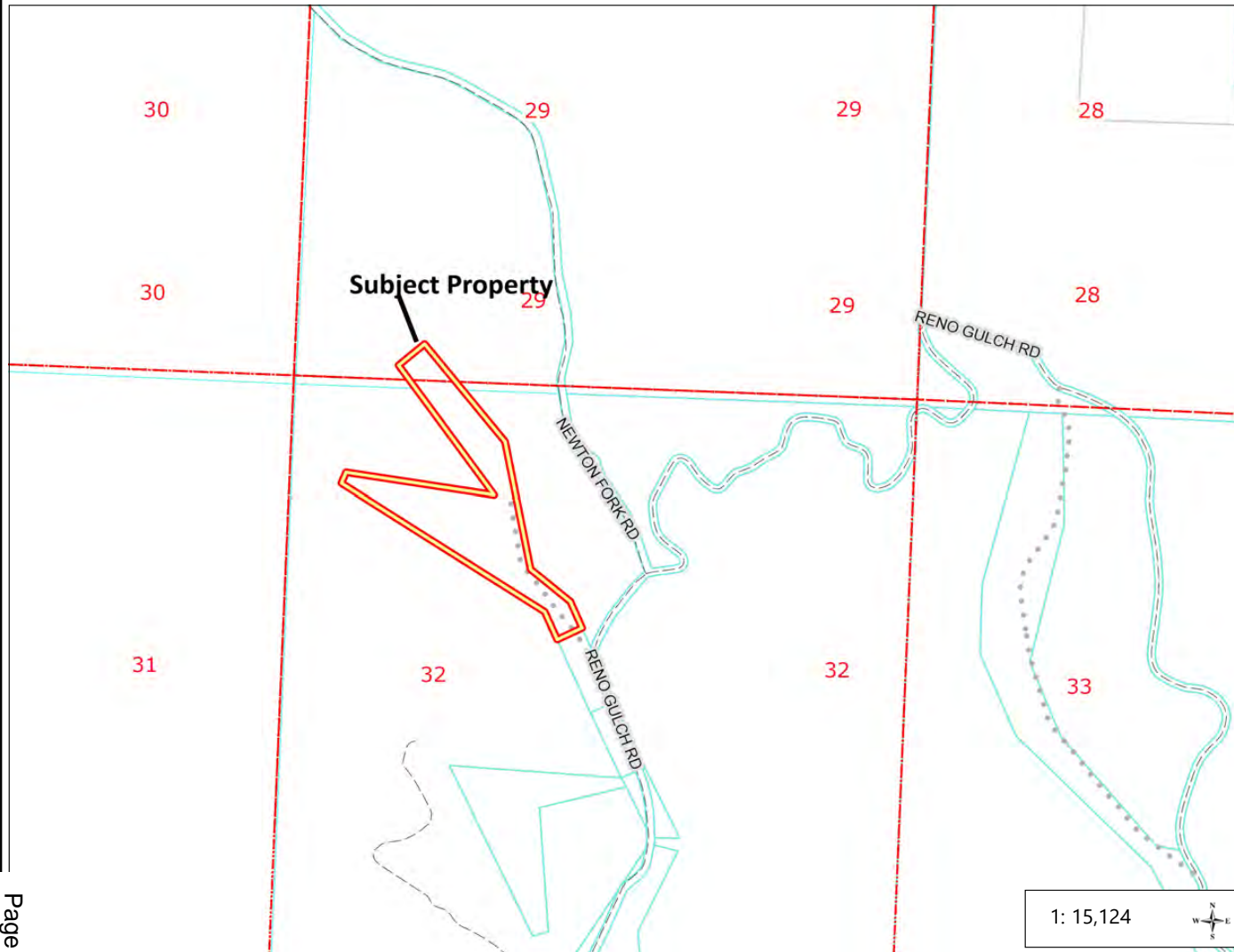
-  Interstate
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-  Airport Runway
-  Not yet coded
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 Section Lines 0-25k

 Tax Parcels

**Lot Lines**

-  Lot Line
-  Parcel Line



1: 15,124



**Map Notes:**


















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### Legend



#### Roads

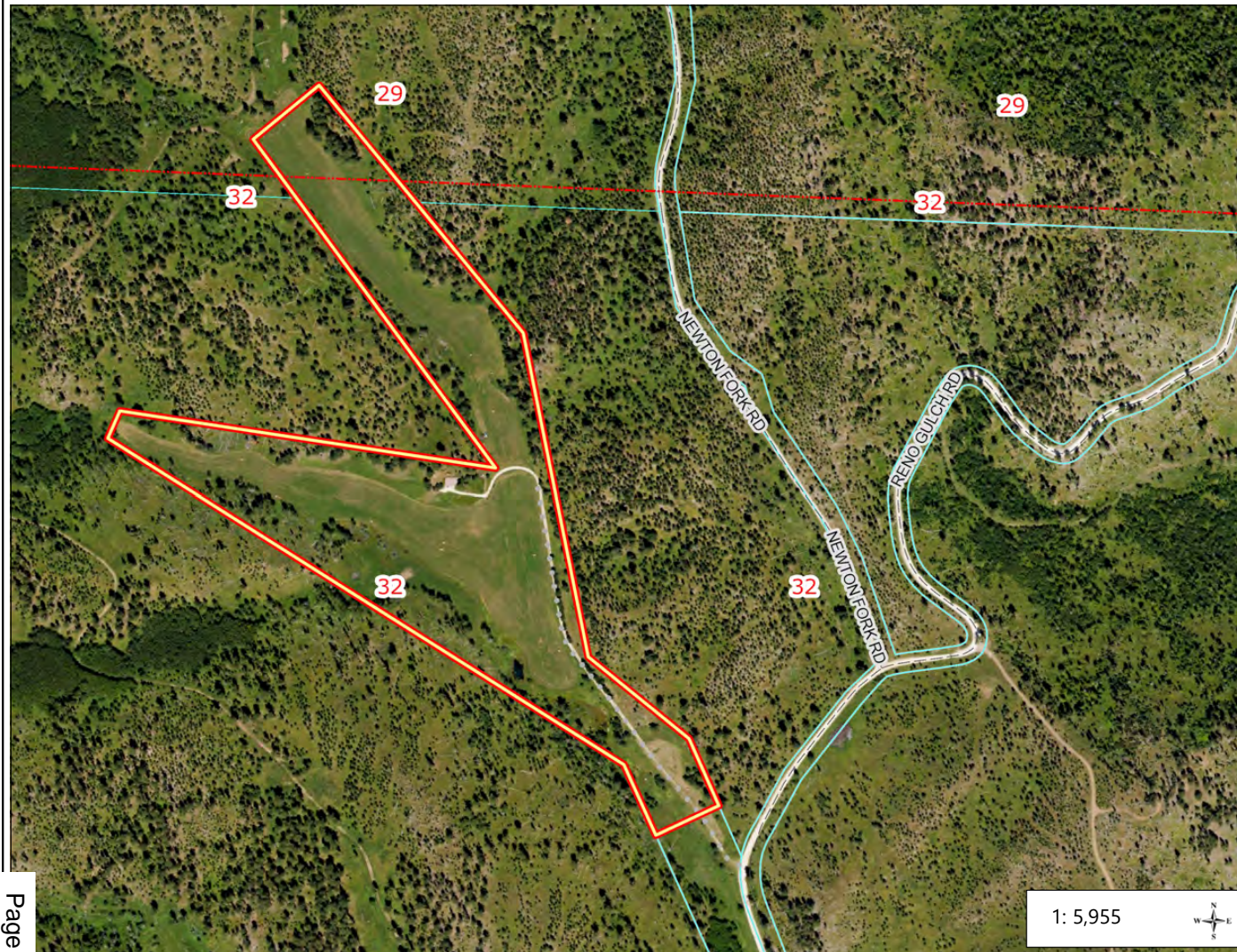
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 Section Lines 0-25k

 Tax Parcels

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1: 5,955

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- - - Trail
- · · Driveway
- Alley
- Unimproved road
- Airport Runway
- Not yet coded
- Platted Not Built

Section Lines 0-25k

Tax Parcels

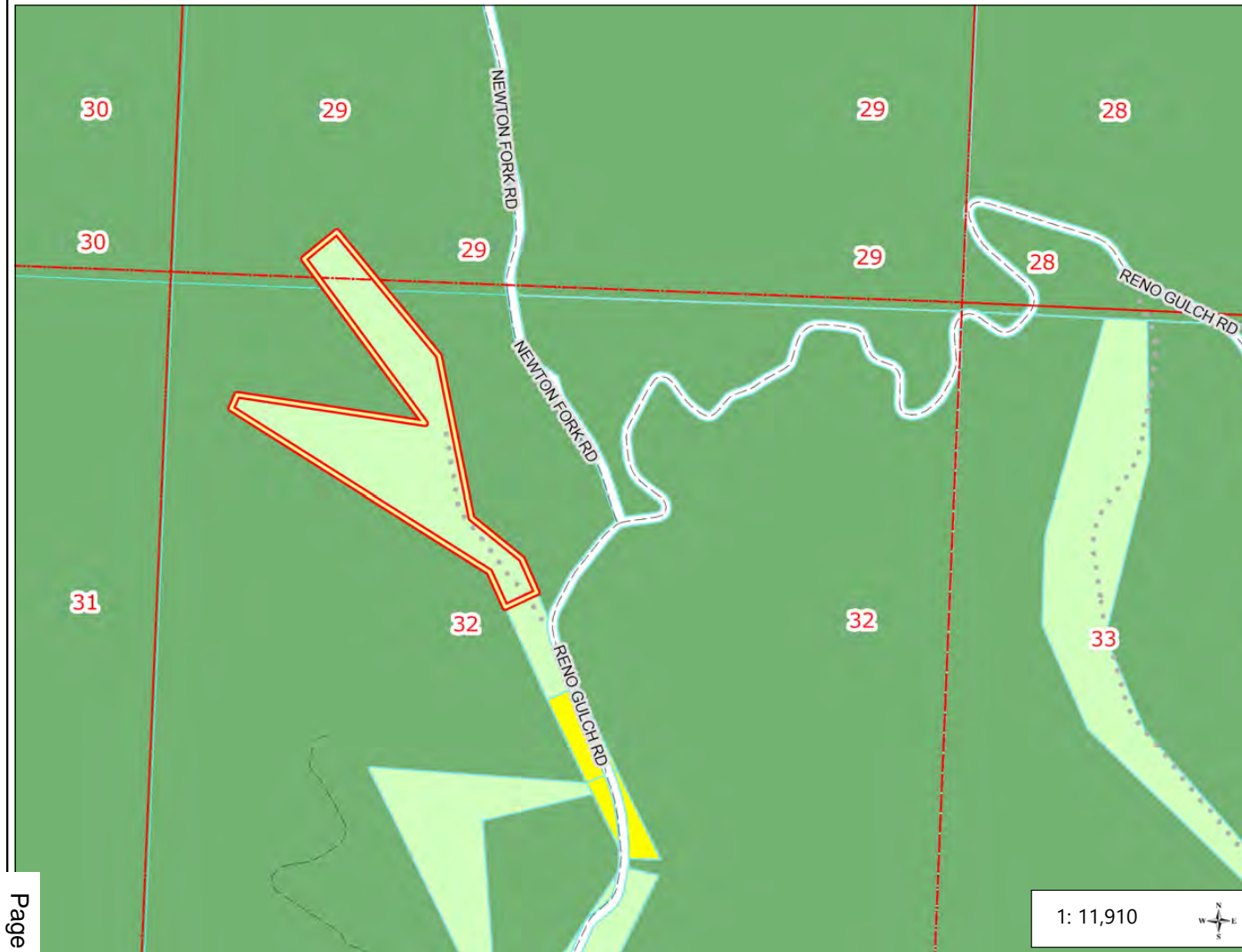
#### Lot Lines

- Lot Line
- Parcel Line

#### County Zoning

- Agriculture
- Commercial
- Heavy Industrial
- Highway Service
- Light Industrial
- Low Density Residential
- No Code
- Open Space
- Planned Unit Development
- Native American Lands

### Map Notes:



1: 11,910



985.1 0 992.54 1,985.1 Feet









## **PLANNING DEPARTMENT MEMORANDUM**

TO: PENNINGTON COUNTY BOARD OF COMMISSIONERS  
FROM: PENNINGTON COUNTY PLANNING DEPARTMENT  
ITEM: APPEAL OF PLANNING DIRECTOR'S DECISION. Dan Lundeen.

(Continued from the January 20, 2026, Board of Commissioner's meeting.)

Staff recommended to deny the request for submittal of a Variance and that the Planning Director's decision should stand, since the absence of a hardship illustrates that a hesitance to complete an additional procedural requirement does not qualify as a legitimate hardship.

## MEMORANDUM

RE:  
**Appeal of Planning  
Directors decision.  
Daniel Lundeen.**

Date:  
2.03.26

From:  
**Cody Sack**  
Senior Planner

To:  
**Pennington County  
Board of  
Commissioners**

CC:  
**NA**

An appeal has been submitted by Daniel Lundeen in response to the Planning Director's rejection of his Variance application, which sought permission to construct a garage in the front yard of a property that is under one acre in size. The application has been deemed inadequate as it does not provide evidence of any hardship.

The request was denied by the staff due to the absence of a demonstrated significant hardship. Variances are intended to modify the stringent application of particular Zoning Ordinances in cases involving lots that are unusually shaped, narrow, shallow, or steep, as well as other distinct physical conditions that may create practical difficulties or undue hardship. These adjustments would allow property owners to reasonably utilize their land when no feasible alternatives exist. In this instance, the applicant has the ability to use the property suitably, as there is an existing house and an additional garage on the site. Consequently, the rationale of avoiding further procedures is not applicable to cases involving unique lot specifications.

Staff recommends that the Planning Director's decision should stand since the absence of a hardship illustrates that a hesitance to complete an additional procedural requirement does not qualify as a legitimate hardship.

**Cody Sack**  
Senior Planner

### **PENNINGTON COUNTY PLANNING & ZONING DEPARTMENT**

**Phone:** (605) 394-2186 | **Email:** PLZ@PennCo.org

900 Concourse Dr. Suite 160 Rapid City, SD 57703 | PennCo.org

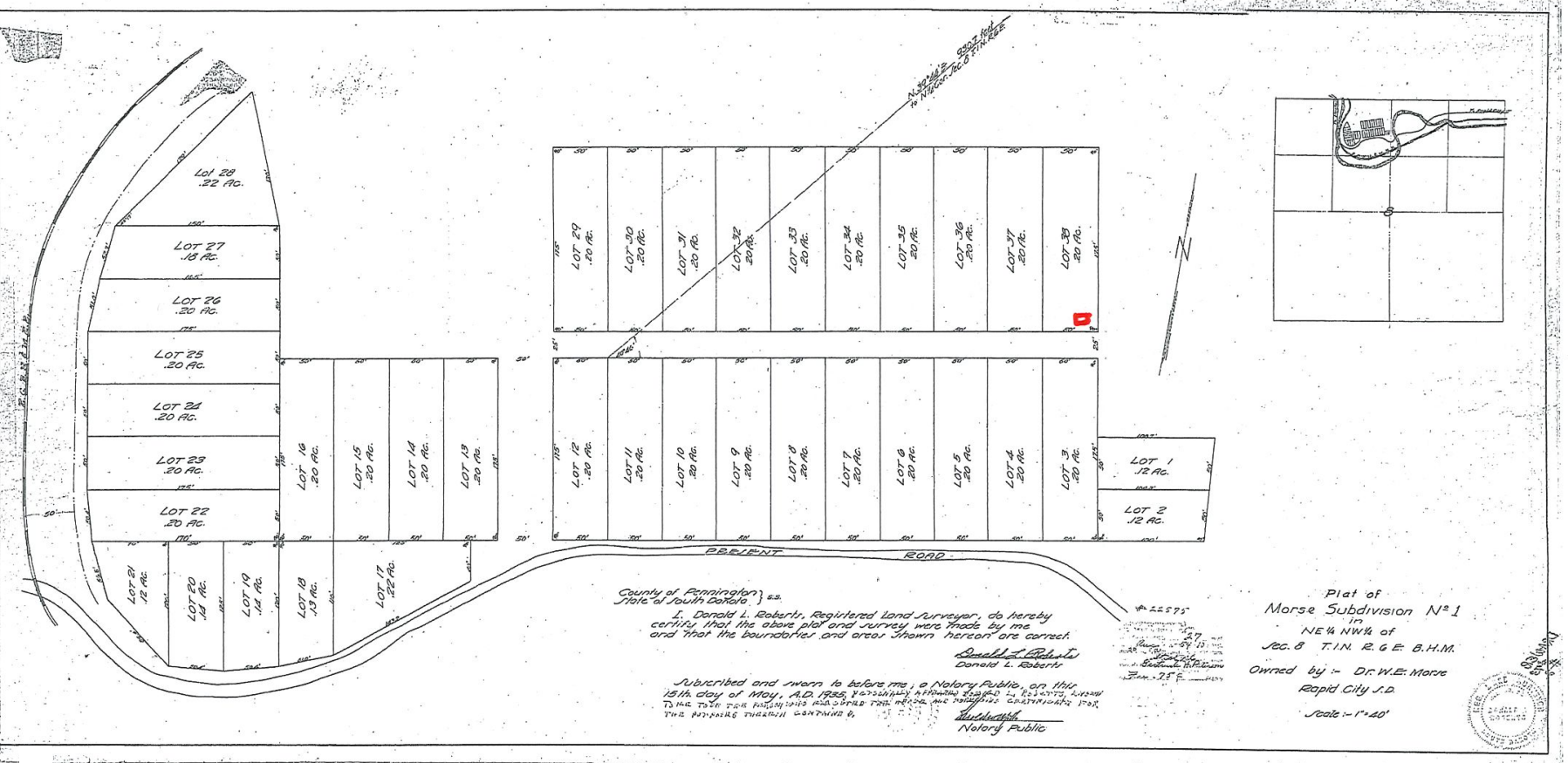




Pennington County  
Planning & Zoning Department  
Agenda Submission Request

Please complete the following required information:

1. Name: Daniel Lundeen
2. Address: 13112 Big Bend Rd.  
R.C., SD 57202
3. Telephone: 605-390-5348
4. E-mail Address: danlundeen@outlook.com
5. A detailed explanation of the situation / issue: Problem with ability to place building in  
preferred site. - Double entrance, - Access  
off of dead end alley, & ?
6. What are you requesting: Ability to place shop where we  
would like it.
7. Supporting documentation included: Yes or No  
(Description of documentation): Development plat.  
Lot plat with proposed building site  
in red.



Dan Lundeen







## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

Phone: (605) 394-2166 • Fax: (605) 394-2168

www.pennco.org

### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

FROM: JOSEPH MILLER  
SUPERINTENDENT

RE: FIRST READING ORDINANCE 11 AMENDMENT - CRITERIA FOR THE  
INSTALLATION, RELOCATION, REPAIR OR EXPANSION OF UTILITIES  
OR ANY GROUND DISTURBING ACTIVITY WITHIN PUBLIC RIGHT-OF-  
WAYS UNDER PENNINGTON COUNTY'S JURISDICTION (*Cont. from the  
01/20/26 BOC mtg*)

Ordinance 11 regulates the installation of utilities or excavation within the public right-of-way. The ordinance was originally adopted in 1978 and was amended in July of 2025 to address increasing instances of contractors performing work within the right-of-way without the required permits and, in some cases, not meeting field standards.

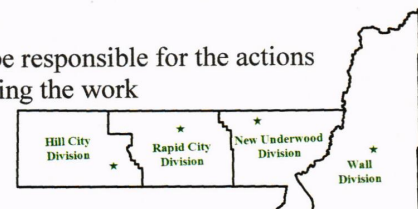
After operating under the amendment for four months and having additional meetings with local utility companies, we have worked with the State's Attorney's Office to draft an additional amendment. This amendment responds to concerns raised by rural electric cooperatives with current franchise agreements as well as concerns from Black Hills Energy and includes several clarifications. Walter McDuff, Pennington County Risk Manager was also briefed on proposed revisions related to the comments from the utility companies.

Updates to the ordinance include:

- Clarification that all ground disturbing activities within the right-of-way require a permit
- A definition of a hazardous utility
- Exemption for Federal, State, Local Government Entities, Franchisees and their subcontractors from permit fees and bonds
- Minor language revisions to ensure consistency throughout the ordinance

Utility Company Comments/Concerns and Proposed Revisions:

1. Requested exemption of Franchisees from Ordinance 11
  - a. Included in proposed amendment – Section 500
2. Requested allowing utility company to apply for permit and be responsible for the actions and/or inactions of any contractors or subcontractors performing the work



- a. Proposed ordinance amendment revision to Section 102(G) allows for Permittee to be whomever will be responsible for the actions and/or inactions of the permitted work.
3. Request clarification for permit requirements for maintenance activities on facilities previously permitted (i.e. replacement of a pole or anchor)
  - a. Verbally addressed with the utility companies. Any ground disturbances require a permit and if they are simply trimming trees around their overhead poles and lines, a permit is not required as there are no ground disturbances involved with this work.
4. Clarify when a pre-construction meeting is required
  - a. Not addressed in proposed ordinance amendment as the Highway Department would like to allow the flexibility to require one based on factors such as the size of the project, location of the project, type of work to be completed, etc. and understand that it is not feasible nor necessary to always require a pre-construction meeting.
5. Unable to provide GIS data due to cybersecurity concerns related to critical infrastructure
  - a. Not addressed in proposed ordinance amendment as the wording states "may" be required.
6. Clarify who determines durability in design, construction and maintenance in Section 201(A)
  - a. Not addressed in the proposed ordinance amendment
7. Review the use of the terms "may" and "shall" throughout the ordinance to clearly define when each applies
  - a. All instances of "shall" have been replaced with "will" as per legal advice. No other changes have been made in the proposed ordinance to allow for flexibility in issuing permits based upon size of the project, location of the project, type of work being completed, etc.
8. Request review of performance bond amount requirements. Suggest bonding restoration costs of the project rather than 100% of project cost as well as request for better clarification on when a performance bond would be required.
  - a. Proposed ordinance amendment reduces the performance bond amount from 100% to 15% of the cost of the construction within the right-of-way in an effort to avoid any disputes over what costs are considered necessary for the restoration of the right-of-way.

Attached for review is the 2007 version of Ordinance 11, the current version of Ordinance 11 amended in 2025, the proposed amendment in markup form and the current franchise agreements with Black Hills Electric Cooperative, Inc. and West River Electric Association.

Motion is requested to approve the first reading of Ordinance 11 Amendment.

JM:cjb  
Attachments

## **ORDINANCE NUMBER 11 REVISED**

**AN ORDINANCE TO REGULATE THE INSTALLATION OF UTILITIES OR EXCAVATION WITHIN THE PUBLIC RIGHT-OF-WAYS.**

**BE IT HEREBY ORDAINED BY THE PENNINGTON COUNTY BOARD OF COMMISSIONERS THAT PURSUANT TO ITS AUTHORITY UNDER SDCL CHAPTER 7-18A, ORDINANCE NO. 11 REGULATING THE INSTALLATION OF UTILITIES OR EXCAVATION WITHIN THE PUBLIC RIGHT-OF-WAYS BE AMENDED AS FOLLOWS:**

It shall be unlawful for any association, corporation, firm, partnership, or person to tunnel under or to make any excavation or installation of any utility in or below, over or across any Pennington County Highway Right-of-Way without first applying for and obtaining a permit as provided for in the attached (EXHIBIT A) and agreeing to the following:

Prior to the issuance of any permit, a cash or surety bond must be posted with Pennington County in the sum of five thousand dollars (\$5,000.00) for faithful performance of all requirements of this permit including full restoration of the premises upon completion of the project and for repayment to the County for all damages which may occur as a result of the excavation or installation of the utility authorized by this permit. Said cash or surety shall remain in place and be warranted to Pennington County for not less than two (2) years after completion of the work permitted herein unless officially cancelled, in writing, by Pennington County prior to that date.

Excavation and trenching work shall be completed as provided in the application in order to limit inconvenience to the general public. At the completion of the work permitted herein, the public right-of-way shall be restored to its original condition as accepted by the County Highway Superintendent. At a minimum, all rock two inches (2") and larger shall be removed and all disturbed areas are to be seeded.

If one (1) or more acres will be disturbed, applicable permits in Compliance with the South Dakota Water Pollution Control Act and the Administrative Rules of South Dakota (ARSD) Chapters 74:52:01 through 74:52:11 shall be obtained.

The method of installing the utility under any public or county highway shall be by pushing and/or boring only. If it is not possible to make the installation by this method, then before any other methods are employed, the permittee shall obtain written permission from the County Highway Superintendent before proceeding. If written permission is procured, then saw cutting of the pavement structure ahead of excavation operations shall be required to confine pavement damage to the limits of the trench or excavation.

The backfilling of ditches or other excavation shall be performed in such a manner as not to permit any settling, erosion, or other damages to the public road or right-of-way. In the event of any settling occurring in the right-of-way or under the surface or pavement within two (2) years following completion of the permitted activity, the County Highway Superintendent will send a notice by certified or registered mail to the person, firm, or corporation having obtained the permit for said work. The permittee will have thirty (30) days upon receipt of the notification to correct the deficiencies or the County shall cause to have the work done. If the County must cause to have the work done, the permittee shall surrender its bond to cover the costs to the County and shall be assessed an additional fee equal to any balance remaining to complete the work. This assessment shall be paid prior to issuance of any additional permits and in no case later than thirty (30) days after receipt of a balance due.

All utility installations shall be a minimum depth of thirty six inches (36") below existing ground line and/or road surface. A minimum of five feet (5') shall be maintained from the edge of the road surface, except at crossings, a five foot (5') lateral clearance shall be maintained from drainage structures and culverts. Permittee shall be responsible and liable for any and all damages, costs, and actions for any installations less than thirty six inches (36") in depth.

The individual or entity installing the utility shall be responsible for any and all safety/work zone signs, which shall meet the requirements of the Manual on Uniform Traffic Control Devices.

Utility lines shall be moved or rearranged, if required in the future, at no expense to the County.

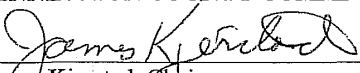
The County Highway Superintendent, or his representative, shall be permitted to make investigations of the work in progress and require such changes in procedure as may be deemed necessary to comply with this Ordinance and to best serve the interests of the County and the public.

In addition to any other penalty authorized by State law or County ordinance, each violation of this ordinance subjects the individual to a fine of five hundred (\$500.00) dollars and/or imprisonment for a period not to exceed thirty (30) days.

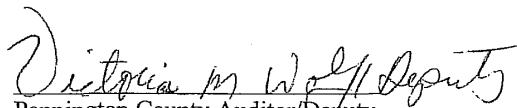
A violation of any resolution passed by the Pennington County Board of Commissioners under the authority of this ordinance is deemed to be a violation of this ordinance and punishable as provided above.

Dated this 14th day of August, 2007.

PENNINGTON COUNTY COMMISSION

  
James Kjerstad, Chairman

ATTEST:

  
Pennington County Auditor/Deputy

First Reading: August 7, 2007  
Second Reading: August 14, 2007  
Published: August 29, 2007  
Effective: September 18, 2007

## **ORDINANCE NUMBER ELEVEN**

### **CRITERIA FOR THE INSTALLATION, RELOCATION, REPAIR OR EXPANSION OF UTILITIES OR EXCAVATION WITHIN PUBLIC RIGHT-OF-WAYS UNDER PENNINGTON COUNTY'S JURISDICTION**

BE IT ORDAINED by Pennington County, South Dakota that Ordinance 11 be amended to read as follows:

#### Section 101 – Purpose:

- A. To allow for the installation, relocation, repair or expansion of public utilities or private rural water service for agriculture purposes or excavation within the right-of-way under Pennington County's jurisdiction.
- B. To establish criteria to protect the traveling public from any of the activities outlined in Section 101 subsection A.

#### Section 102 – Policy:

- A. It is unlawful for any association, corporation, firm, partnership, or person to tunnel under or make any excavation or installation of any utility in or below, or over or across any Pennington County right-of-way without first applying for and obtaining a permit.
- B. Excavation or installation of utilities will be completed as provided in the application in order to limit inconvenience to the traveling public.
- C. The installation of privately-owned lines, open ditches, drainage tile, or conduits on county highway rights-of-way for the purpose of draining adjacent wetlands onto the highway right-of-way is prohibited.
- D. Utility lines in the public right-of-way will be removed or relocated, if required in the future, at no expense to the County. Pennington County will provide written notice and conduct a coordination meeting prior to any request for utility removal or relocation.
- E. Permits issued through this ordinance do not replace any other permit, license or other approval that may be required by any other entity holding a property interest in the right-of-way, including but not limited to any Federal, State, Local or Tribal government, the Office of School and Public Lands, the U.S. Forest Service and the Bureau of Indian Affairs. The issuance of a Utility Permit does not relieve the Permittee of the obligation to obtain any other approvals that might be required for use of the highway right-of-way for utility purposes. The Permittee is solely responsible for investigating whether additional approval is required and complying with any other applicable requirements. If the Permittee fails to secure all necessary approvals or comply with all applicable requirements, permits issued through this ordinance are of no effect whatsoever, and the



Pennington County Highway Department may, at the Permittee's sole expense, cause the immediate removal of the utility facilities.

- F. Wherever applicable laws, regulations, rules or guidelines differ from this ordinance, the more restrictive will apply.
- G. The Permittee must be the company or individual performing the work and will be responsible for the actions and/or inactions of any contractors or subcontractors secured for the purpose of permitted work in accordance with the permit's terms.
- H. Permittee will be required to provide a certificate of insurance providing evidence that sufficient liability insurance is carried to protect the public from injuries sustained by reason of pursuing the work. Minimum coverage will be \$1,000,000.00 for both general liability and automobile liability and Worker's Compensation that complies with statutory limits.
- I. Permittee will be required to register all utility installations, public or private, within the public right-of-way with the South Dakota 811 one call notification system as an operator.
- J. A copy of an approved Utility Permit, plans, specifications and special provisions must be available on the job site.
- K. A preconstruction meeting with the Permittee and County Highway Department may be required.
- L. Permittee may be required to provide County with Geographic Information System (GIS) data for the permitted work.
- M. The Pennington County Highway Department reserves the right to revoke or change the terms and conditions of the permit with or without cause and upon notice to the Permittee.
- N. Utility Permits are non-transferable. New applications will be required for any changes to the Permittee or for any proposed changes in size, type or location of the utility submitted on the original application.
- O. All work performed by the Permittee must be warranted for two (2) years. Warranty period will commence upon the Pennington County Highway Department's written approval of a Completion Certificate submitted by the Permittee. Any and all requirements and special conditions contained in the permit must be completed and approved by the County Highway Superintendent or designee prior to Permittee demobilizing from the site.
- P. In the event that any requested permit be related to the installation, relocation, expansion, or excavation of utilities associated with the implementation of utility-scale alternative

energy, then the requested permit will not be approved by the Highway Superintendent or his designee, and it must be brought before the Pennington County Board of Commissioners at a regularly scheduled meeting for approval or denial. However, the Pennington County Highway Department will still reserve the right to revoke or change the terms and conditions of any approved permit pursuant to Section 102(M) listed above.

Section 201 – Minimum Construction Standards and Specifications:

- A. Utility installations must be designed, constructed and maintained with durable materials.
- B. Any trenching, tunneling or excavating shall be performed in accordance with the requirements of the Occupational Safety and Health Administration (OSHA) and other South Dakota governmental departments having jurisdictional authority over such actions.
- C. Permittee will be responsible for any and all traffic control, including all safety/work zone signs, which will be in conformance with the most current published edition of the Manual on Uniform Traffic Control Devices (MUTCD). A traffic control plan will be required for any work permitted for roads with an Average Daily Traffic count of 250 or more, based upon Pennington County's most recent data. The traffic control plan must be approved by the County Highway Superintendent or designee.
- D. All workers of the Permittee within the public right-of-way will wear high-visibility safety apparel, as described in the most current published edition of the MUTCD.
- E. Skewed crossings greater than forty-five (45) degrees will not be allowed.
- F. The location of utility facilities shall comply with the most current published edition of the Americans with Disabilities Act.
- G. Electric power and communication cables, gas lines, water lines and sewer lines must be separated from one another as required by applicable codes and ordinances.
- H. If one (1) or more acres of earth disturbance or work in a waterway will occur for permitted work, Permittee will be responsible for complying with the South Dakota Water Pollution Control Act and the Administrative Rules of South Dakota, Article 74:52. County permit for excavation or installation of utilities in the public right-of-way will not be issued without Permittees proof of issuance of all applicable South Dakota Department of Agriculture and Natural Resources Permits.
- I. Permittee may be required to obtain a Storm Water Permit from the Pennington County Planning Department for land disturbances greater than or equal to 10,000 square feet.
- J. The County Highway Superintendent or designee will be permitted to document pre-existing conditions of the proposed work area prior to work commencing and will be allowed to conduct investigations while work is in progress. The County Highway Superintendent or designee may require changes in procedure or suspend permitted work

as may be deemed necessary to comply with this Ordinance and to best serve the interests of the County and the traveling public.

- K. Permittee will notify the department before spraying, cutting, or trimming vegetation in connection with construction, relocation, or maintenance activities. The department may require special procedures as necessary.
- L. At the completion of the work permitted, the public right-of-way will be restored to its original condition or better as accepted by the County Highway Superintendent or designee. The backfilling of ditches or other excavation will be performed in such a manner as not to permit any settling, erosion, or other damages to the public road or right-of-way and will conform to the most current published edition the "Standard Specifications for Roads and Bridges", South Dakota Department of Transportation.
- M. All disturbed areas will be free of rocks and seeded in conformance with the most current published edition the "Standard Specifications for Roads and Bridges", South Dakota Department of Transportation.
- N. Criteria for Protecting and Enhancing the Environment
  - 1. Designated areas including scenic strips, overlooks, rest areas, recreation areas, public parks, and historic sites are subject to limited utility installations.
  - 2. New underground utility installations may be permitted within the kinds of lands listed at the beginning of this section if they do not require extensive removal or alteration of trees or other natural features visible to the highway user and do not impair the visual quality of the lands being traversed.
  - 3. New aerial installations may be permitted by the County Highway Superintendent or designee at such locations only if other locations are unusually costly, other locations are less desirable from the standpoint of visual quality and the proposed installation can be made visually pleasing.
- O. Overhead/Aerial Facilities Design Criteria
  - 1. Ground-mounted supports for aerial facilities and other appurtenances must be located as near to the right-of-way line as possible and must provide a clear zone in accordance with the most current published edition of the American Association of State Highway and Transportation Officials (AASHTO) "Roadside Design Guide." In curb and gutter roadway sections, ground-mounted supports and other appurtenances must be located a minimum of six feet (6') beyond the back side of the curb.
  - 2. Ground-mounted supports or other protruding appurtenances within the clear zone must be constructed with a breakaway feature or be protected in accordance with the most current published edition of the AASHTO "Roadside Design Guide" when the speed limit is over thirty miles per hour.
  - 3. Aerial facilities must completely span the highway. If there is a median over eighty feet (80') wide, a supporting structure may be placed in the median if a clear zone can be

maintained in accordance with the most current published edition of the AASHTO "Roadside Design Guide."

4. The minimum vertical clearance for power and communication lines above the highway and the lateral and vertical clearance from the bridges must conform to the most current published edition of the "National Electrical Safety Code."
5. Breakaway supports or guide rails are not required when the support or appurtenance is located beyond deep drainage ditches, approaches, retaining walls, and other protected locations.
6. In urban areas, a five foot (5') minimum walkway must be clear to facilitate travel by the visually impaired and the handicapped.

P. Underground Power and Communications Design Criteria

1. Longitudinal installations will be located as near the right-of-way line as possible. The County Highway Superintendent or designee may grant an exception to this requirement if they determine the utility cannot be placed beyond the curb.
2. Installations will be in as straight a line as possible. Markers will indicate crossings and longitudinal occupation and will be placed as shown on the approved utility permit.
3. Crossings must be made by boring or jacking. Boring or jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb.
4. Conduit is required for bored or jacked crossings except when the cable being installed is approximately of the same size as the opening being made.
5. The minimum depth of cover over the installation to the surface is four feet (4') under rural roadway sections, two feet (2') under curb and gutter roadway sections, and three feet (3') under other areas within the right-of-way. A minimum of five feet (5') will be maintained from the edge of the road surface, except at crossings and a minimum of five feet (5') of lateral clearance will be maintained from drainage structures and culverts. Permittee will be responsible and liable for any and all damages, costs and actions for any installations less than these required minimums. Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.

Q. Underground Pipeline Design Criteria

1. Longitudinal installations must be located as near the right-of-way line as possible. In curb and gutter highway sections, the installation may be placed under the parking lanes or, if none, the outside driving lane when it cannot be placed beyond the curb. The County Highway Superintendent or designee may grant an exception to this requirement if the utility is tying into existing pipelines.
2. Installations must be in as straight a line as possible. Installations must indicate crossings and longitudinal occupation by means of markers or manholes placed as shown on the approved utility permit.
3. Crossings must be made by boring or jacking, unless the County Highway Superintendent or designee determines diminished pavement condition, existing pipelines or other mitigating conditions make boring or jacking unnecessary. Boring or

jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb.

4. Pipeline crossings carrying hazardous materials, rural pipeline crossings carrying nonhazardous materials, pipeline crossings with diameters of six inches (6") or more, and pipeline crossings operating at pressures of eighty pounds per square inch gauge or more must be encased. However, welded steel pipeline crossings may be installed without encasement provided that the crossings meet the following requirements:
  - a. Have increased wall thickness or higher strength steel or both;
  - b. Have increased depth of cover;
  - c. Are marked in accordance with subdivision (2) of this section; and
  - d. Are designed to withstand internal design pressures and the superimposed loads of the roadway and traffic, including that of construction machinery.

Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.

5. Pipelines carrying hazardous materials must conform with 49 C.F.R. §§ 192.1 et seq. (August 15, 2024), or 49 C.F.R. §§ 195.0 et seq. (August 15, 2024), as applicable.
6. The minimum depth of cover over the installations to the surface is four feet (4') under rural roadway sections, two feet (2') under curb and gutter roadway sections, and three feet (3') under other areas within the right-of-way. A minimum of five feet (5') will be maintained from the edge of the road surface, except at crossings and a minimum of five feet (5') of lateral clearance will be maintained from drainage structures and culverts. Permittee will be responsible and liable for any and all damages, costs and actions for any installations less than these required minimums. Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.
7. The location of manholes and longitudinal pipelines must be in accordance with the most current published edition of the Guide for Accommodating Utilities within Highways and Freeways.

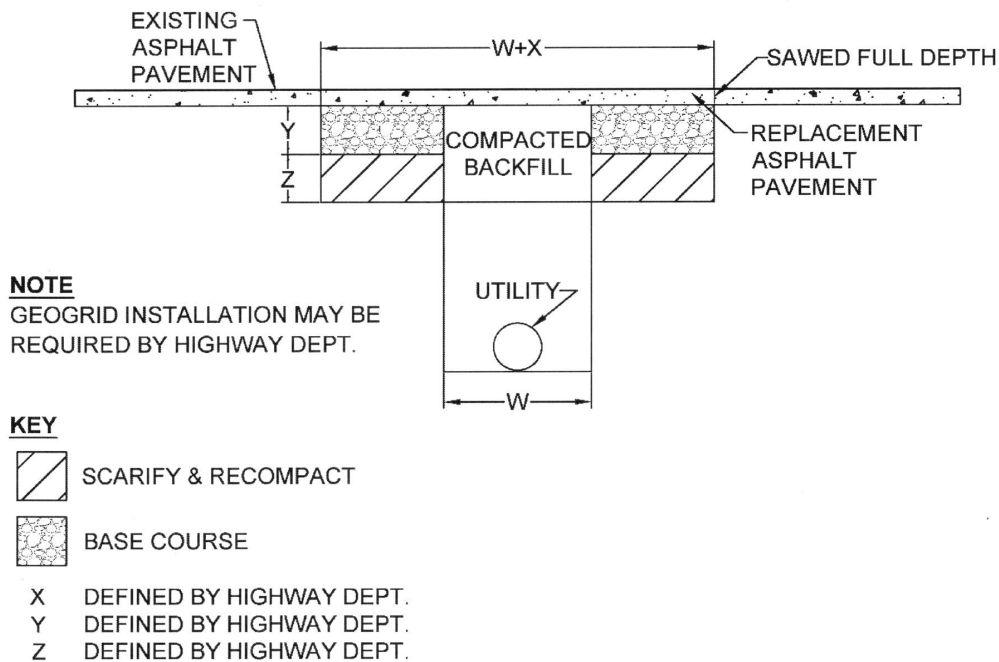
R. Irrigation Facilities Design Criteria

1. Longitudinal installations will be located as near to the right-of-way as possible. Open ditch installations are not permitted within the right-of-way.
2. Permanent installation crossings of the right-of-way will be made with buried box culverts or pipelines. All joints must contain a seal to prevent leaking. The minimum depth of cover over the installation is three feet (3').
3. Temporary irrigation facilities, those remaining in place only for the duration of the irrigation season, may be placed on the ground surface when they are beyond the clear zone. When they are within the clear zone they must be dug in so that no more than four inches (4") of pipe extends above the ground.
4. Crossings must be made by boring or jacking. Boring or jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb. Temporary irrigation facilities may be placed inside a highway drainage structure if the County Highway Superintendent or a designee determines that such placement does not interfere with drainage.



S. Open Cut Method of Utility Installation or Repair Criteria

1. The open cut method of installation or repair of utilities will not be allowed unless the County Highway Superintendent or designee determines, in writing, that jacking, boring, tunneling, or similar methods are not feasible or practical.
2. The opening in existing asphalt pavement must be made by sawing full depth ahead of excavation operations to confine pavement damage to the limits of the trench or excavation. The asphalt removed must be disposed of by the contractor unless otherwise specified by the County Highway Superintendent or designee.
3. All unstable excavation material, as determined by the County Highway Superintendent or designee, must be removed and disposed of by the contractor.
4. The excavated material may be used for backfill unless found to be unsuitable by the County Highway Superintendent or designee. Any other material proposed for backfill must be approved by the County Highway Superintendent or designee before being used.
5. The backfill material must be placed in layers not to exceed one foot (1') in loose depth. Each layer must be uniformly compacted to a minimum of ninety-five percent of maximum dry density before successive lifts are placed. The backfill material must be compacted at a moisture content of no less than four percentage points below the optimum moisture content.
6. The maximum dry density and optimum moisture content must be determined by T 99 Standard Method of Test for Moisture-Density Relations of Soils or T 180 Modified Method of Test for Moisture-Density Relations of Soils, AASHTO most current published edition. Testing must be done every two feet (2') of lifts. The requirement for compliance with density and moisture specifications may be waived at the option of the County Highway Superintendent or designee.
7. Granular surface material must be replaced to the previous depth with in-kind material or material which must be approved by the County Highway Superintendent or designee before being used. Materials must be satisfactorily compacted as approved by the County Highway Superintendent or designee.
8. Asphalt pavement surface material must be replaced to the previous depth with in-kind material or material approved by the County Highway Superintendent or designee. Pavement must be satisfactorily compacted as approved by the County Highway Superintendent or designee.



### **TYPICAL SECTION FOR ASPHALT PAVEMENT** **N.T.S**

#### T. Attachment to Highway Structures Design Criteria

1. A utility company may not locate, relocate, expand, or otherwise place and maintain a utility on any bridge or other highway structure of the Department without first obtaining a permit.
2. Utility attachments to bridges or other highway structures are not permitted if the County Highway Superintendent or designee determines it is reasonable to locate facilities elsewhere. If other locations prove to be difficult and unreasonably costly, the Department may consider attachments of utility facilities to a bridge structure if the attachment can be made without materially affecting the structure, the safety of traffic, the efficiency of maintenance of the structure, the efficiency of bridge inspection, or the bridge's appearance and if the structure can support the additional load.
3. Utility facilities are not permitted to be attached to bridges or other highway structures on or eligible for listing on the National Register of Historic Places without prior written consent of the state historic preservation officer.
4. Utility installations must be attached to the bridge structure beneath the structure's floor, between the outer girders or beams, or within a cell of a box girder and must be at an elevation above low superstructure steel or concrete. Utility attachments to the outside of bridges are not permitted unless there is no reasonable alternative in the judgment of the County Highway Superintendent or designee. Utilities attached to the

outside of the structure must be on the downstream side of the bridge or other highway structure. Attachments of utilities to the bridge rail or guardrail or their anchorage systems is not permitted.

5. The location of utility facilities on a structure which will interfere with access to parts of the structure for inspection, painting, or repair are not permitted. Manholes for utility access are not permitted in the bridge deck.
6. Utility facilities must be firmly attached to the bridge structure and padded, where necessary, to eliminate noise and abrasion due to movements caused by temperature, wind, or traffic.
7. Installation of utility facilities through the abutment or wingwall of an existing bridge are not permitted. In locations where a utility facility, attached to a structure, is carried beyond the back of the bridge abutment, the facility must curve or angle out to its proper alignment outside the roadbed area as quickly as is practicable.
8. Utility facilities may be attached to structures by hangers or roller assemblies suspended either from inserts in the underside of the bridge floor or from hanger rods clamped to a flange of a superstructure member. Lead anchors are not allowed. Bolting through the bridge floor or concrete beams is not permitted. Welding of attachments to steel members or bolting through such members is not permitted. Where there is transverse bridge steel extending sufficiently from the underside of the bridge floor to provide adequate clearance in the judgment of the County Highway Superintendent or designee, utility facilities may be installed on rollers or neoprene padded saddles mounted atop the transverse members if the County Highway Superintendent or designee finds the members to be structurally able to carry the utility. Steel components of attachment hardware must be galvanized or of stainless steel. If these components are not commercially available as galvanized or stainless steel, the County Highway Superintendent may allow painting.
9. The design of a utility facility attached to a bridge or highway structure must include provisions for lineal expansion and contraction due to temperature changes. Line bends or expansion couplings may be used for this purpose. Materials used for attaching a utility facility to the structure must be of such composition that no deterioration of the structure due to corrosion can occur.
10. A utility facility and associated appurtenances attached to a highway structure must be painted when requested by the Highway Department. The type and color of the paint must be approved by the County Highway Superintendent or designee.
11. Attachments to structures must be inspected by the owner, and the owner must repair any deficiencies immediately.
12. Utility lines that transport materials that could pollute a stream must have a manual or automatic shutoff valve placed at each end of the structure.
13. Each proposed bridge or highway structure attachment is considered separately by the Department, and a permit application must be made for each attachment.
14. Pipelines that transport volatile, flammable, corrosive, or explosive materials may not be located, relocated, or otherwise placed and maintained on any bridge or other highway structure unless they are encased throughout the bridge, and the casing must

be carried beyond the back of the bridge abutment and effectively opened or vented at each end. The casing pipe must be capable of withstanding the same internal pressure as the carrier pipe. Each line must have a manual or automatic shut-off valve located within 300 feet (300') of each end of the structure.

15. Electric power and communication lines attached to a highway bridge or structure must be insulated from the structure and must be carried in protective conduit or pipe throughout the bridge and to underground locations at each end of the structure. Exposed metallic conduit carrying electrical cables must be grounded separately from the structure. High voltage transmission lines which cannot be placed in protective conduit or pipe must be located outside of the superstructure either on poles supported from the bridge piers or on framework attached to trusses. Attachments for electric power and communication lines must provide sufficient clearance for convenience and safety during maintenance and repair of bridge structure or other utility installations on the bridge. Metallic conduit attached to structures that are cathodically protected must meet all of the requirements in this section and may not adversely affect the cathodic protection of the structure. Such an attachment must insulate the conduit from the soil and use anodes at each end for grounding. The specific method proposed to be used must be specified in the permit application and is subject to approval by the County Highway Superintendent or designee.
16. If the Department plans to construct a new bridge structure, the design of the structure may, upon request of a utility company, be reviewed for accommodation of existing or proposed utility installations consistent with the requirements in this chapter. The utility company must reimburse the County for any additional costs associated with accommodation of the utility facility in the new structure. Installation of a facility by a utility company on a new structure must be coordinated with the bridge construction so as not to interfere with the operations of the highway contractor.

Section 300 – Amendments:

- A. The Amendment of this Ordinance may be initiated by the Pennington County Board of Commissioners under provisions of the South Dakota Codified Laws, Chapter 7-18A-2, or by individual citizens, or groups of citizens under the provisions of South Dakota Codified Laws, Chapter 7-18A-9.

Section 400 – Schedule of Fees:

<u>Type of Permit</u>	<u>Fee</u>
Private Service Line Installation/Repair Originating from Public Utility <sup>1</sup>	
No crossing	\$40.00
Crossing	\$80.00
Standard Utility Installation/Repair (occupancy of right-of-way)	\$120.00
Plus additional fee per each crossing	\$250.00
Plus additional fee per each longitudinal parallel mile <sup>2</sup>	\$250.00
Hazardous Utility Installation/Repair (occupancy of right-of-way)	\$250.00
Plus additional fee per each crossing	\$1,500.00
Plus additional fee per each longitudinal parallel mile <sup>2</sup>	\$1,800.00
Open Cut Crossing Installation/Repair <sup>3</sup>	\$1,500.00
Plus additional fee per day road closed	\$500.00
Open Cut Partial Crossing Installation/Repair <sup>3</sup>	\$500.00
Plus additional fee per day lane closure	\$500.00
Attachment to Highway Structure <sup>4</sup>	\$varies

<sup>1</sup> Private service line is defined as a utility line that services a single specific private property or customer that originates from a public utility for a distance of less than or equal to the width of the public right-of-way.

<sup>2</sup> Distance in miles will always be rounded up to the nearest mile, i.e., a 400-foot (400') parallel run will be charged one (1) mile and a 1.3-mile parallel run will be charged two (2) miles, and so on. If the utility enters and leaves the right-of-way intermittently, the distance in miles will always be rounded up to the nearest mile each time it enters the right-of-way.

<sup>3</sup> Open cuts will not be allowed unless the County Highway Superintendent or designee determines, in writing, that jacking, boring, tunneling, or similar methods are not feasible or practical.

<sup>4</sup> Attachments to highway structures require review by a professional engineer. The County may provide this service and charge the cost to the Permittee or the Permittee may provide a signed and stamped review by a structural professional engineer at their expense.

- A. Permittee may be required to post a performance bond with the Pennington County Highway Department, at the discretion of the County Highway Superintendent or designee, prior to work commencing. The bond is for the faithful performance of all the requirements of the permit and for repayment to the County for all damages which may occur as a result of the permitted work. Performance bond will be in place for not less than two (2) years after the Pennington County Highway Department's written approval of a Completion Certificate unless officially canceled, in writing, by Pennington County prior to that date.



The performance bond must be in an amount equal to 100% of the estimated cost of the construction within the right-of-way. An itemized schedule showing all costs of labor, materials and equipment must be submitted as part of the permit application when a performance bond is required.

In the event that damages to the right-of-way are present as a result of permitted work within two (2) years following completion of the permitted work, the County Highway Superintendent will send notice to Permittee by certified or registered mail. Permittee will have thirty (30) days upon receipt of notification to correct deficiencies before the County completes the work itself. If the County completes work to repair damages to the right-of-way, the Permittee will surrender the performance bond to cover the costs to the County and will be assessed an additional fee equal to any balance remaining to complete the work. This assessment will be paid prior to the issuance of any additional permits to Permittee and in no case later than thirty (30) days after receipt of a balance due invoice.

- B. Federal, State and Local Government entities will be exempt from all fees and bonds associated with this ordinance if an agreement for permitted work has been reached outlining the Permittee's responsibility for damages or required restoration of the permitted premises, along with any separate bond agreement that may be required by the County Highway Superintendent or designee.

#### Section 500 – Penalties:


- A. Permit fees under this Ordinance are doubled for any use or work commenced prior to approval of a required permit. A Penalty Fee will not be assessed if work performed without a permit arises out of an emergency and the County Highway Superintendent or a designee concludes the work was necessary to protect public health, welfare, or safety. The Pennington County Board of Commissioners may waive penalty fees if mitigating factors are present.
- B. Any person, firm, corporation, or association violating any provision of this ordinance, or failing to comply with the conditions of an approved permit, is punishable by a fine not to exceed \$500.00 for each violation or imprisonment for a period not to exceed 30 days for each violation, or both.
- C. In addition to all other remedies available to Pennington County to prevent, restrain, or correct violations (or threatened violations) of this Pennington County Ordinance, the County Highway Superintendent may seek injunctive relief pursuant to SDCL Chapter 21-8 against any property owner, Permittee, or other person in violation of this Ordinance or in violation of the conditions of an approved permit.

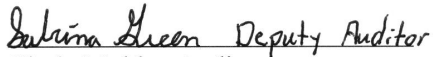
APPROVED THIS 17th day of June 2025.



ATTEST:

PENNINGTON COUNTY  
BOARD OF COMMISSIONERS

  
Ron Weifenbach, Chair

  
Cindy Mohler, Auditor

First Reading: October 24, 1978  
Second Reading: October 31, 1978 (adopted)

Amendment 1 First Reading: July 17, 1979  
Amendment 1 Second Reading: July 24, 1979

Amendment 2 First Reading: August 26, 2003  
Amendment 2 Second Reading: September 9, 2003

Amendment 3 First Reading: August 7, 2007  
Amendment 3 Second Reading: August 14, 2007  
Published: August 29, 2007  
Effective: September 18, 2007

Amendment 4 First Reading: May 6, 2025 (Continued)  
Amendment 4 First Reading: May 19, 2025  
Amendment 4 Second Reading: June 3, 2025 (Continued)  
Amendment 4 Second Reading & Final Adoption: June 17, 2025  
Amendment 4 Published: July 2 & 3, 2025  
Amendment 4 Effective: July 23, 2025

## ORDINANCE NUMBER ELEVEN

### CRITERIA FOR THE INSTALLATION, RELOCATION, REPAIR OR EXPANSION OF UTILITIES OR ~~EXCAVATION~~ANY GROUND DISTURBING ACTIVITY WITHIN PUBLIC RIGHT-OF-WAYS UNDER PENNINGTON COUNTY'S JURISDICTION

BE IT ORDAINED by Pennington County, South Dakota that Ordinance 11 be amended to read as follows:

#### Section 101 – Purpose:

- A. To allow for the installation, relocation, repair or expansion of public utilities, rural electric cooperative service, or private rural water service for agriculture purposes ~~or excavation~~ within the right-of-way under Pennington County's jurisdiction.
- B. To allow for excavation, alteration, moderation, or any ground-disturbing activities that may alter the nature and character of any right-of-way under Pennington County's jurisdiction.
- B.C. To establish criteria to protect the traveling public from any of the activities outlined in Section 101 subsection A and B.

#### Section 102 – Policy:

- A. It is unlawful for any association, corporation, firm, partnership, or person to tunnel under or make any excavation or installation of any utility in or below, or over or across any Pennington County right-of-way without first applying for and obtaining a permit. It is also unlawful to perform any excavation, alteration, modification, or other ground disturbing activity that may change the nature or character of Pennington County right-of-way without first applying for and obtaining a permit.
- B. Excavation or installation of utilities will be completed as provided in the application in order to limit inconvenience to the traveling public.
- C. The installation of privately-owned lines, open ditches, drainage tile, or conduits on county highway rights-of-way for the purpose of draining adjacent wetlands onto the highway right-of-way is prohibited.
- D. Utility lines in the public right-of-way will be removed or relocated, if required in the future, at no expense to the County. Pennington County will provide written notice and conduct a coordination meeting prior to any request for utility removal or relocation.
- E. Permits issued through this ordinance do not replace any other permit, license or other approval that may be required by any other entity holding a property interest in the right-of-way, including but not limited to any Federal, State, Local or Tribal government, the Office of School and Public Lands, the U.S. Forest Service and the Bureau of Indian

Affairs. The issuance of a Utility Permit does not relieve the Permittee of the obligation to obtain any other approvals that might be required for use of the highway right-of-way for utility purposes. The Permittee is solely responsible for investigating whether additional approval is required and complying with any other applicable requirements. If the Permittee fails to secure all necessary approvals or comply with all applicable requirements, permits issued through this ordinance are of no effect whatsoever, and the Pennington County Highway Department may, at the Permittee's sole expense, cause the immediate removal of the utility facilities.

- F. Wherever applicable laws, regulations, rules or guidelines differ from this ordinance, the more restrictive will apply.
- G. The Permittee must be the company or individual ~~performing the work and~~ who will be responsible for the actions and/or inactions of any contractors or subcontractors secured for the purpose of permitted work in accordance with the permit's terms.
- H. Permittee will be required to provide a certificate of insurance providing evidence that sufficient liability insurance is carried to protect the public from injuries sustained by reason of pursuing the work. Minimum coverage will be \$1,000,000.00 for both general liability and automobile liability and Worker's Compensation that complies with statutory limits.
- I. Permittee will be required to register all utility installations, public or private, within the public right-of-way with the South Dakota 811 one call notification system as an operator.
- J. A copy of an approved Utility Permit, plans, specifications and special provisions must be available on the job site.
- K. A preconstruction meeting with the Permittee and County Highway Department may be required.
- L. Permittee may be required to provide County with Geographic Information System (GIS) data for the permitted work.
- M. The Pennington County Highway Department reserves the right to revoke or change the terms and conditions of the permit with ~~or without cause and~~ cause for failure to abide by the requirements set forth in permit and/or in this Ordinance, upon notice to the Permittee.
- N. Utility Permits are non-transferable. New applications will be required for any changes to the Permittee or for any proposed changes in size, type or location of the utility submitted on the original application.

- O. All work performed by the Permittee must be warranted for two (2) years. Warranty period will commence upon the Pennington County Highway Department's written approval of a Completion Certificate submitted by the Permittee. Any and all requirements and special conditions contained in the permit must be completed and approved by the County Highway Superintendent or designee prior to Permittee demobilizing from the site.
- P. In the event that any requested permit be related to the installation, relocation, expansion, or excavation of utilities associated with the implementation of utility-scale alternative energy, then the requested permit will not be approved by the Highway Superintendent or his designee, and it must be brought before the Pennington County Board of Commissioners at a regularly scheduled meeting for approval or denial. However, the Pennington County Highway Department will still reserve the right to revoke or change the terms and conditions of any approved permit pursuant to Section 102(M) listed above.

Section 201 – Minimum Construction Standards and Specifications:

- A. Utility installations must be designed, constructed and maintained with durable materials.
- B. Any trenching, tunneling or excavating ~~shall~~will be performed in accordance with the requirements of the Occupational Safety and Health Administration (OSHA) and other South Dakota governmental departments having jurisdictional authority over such actions.
- C. Permittee will be responsible for any and all traffic control, including all safety/work zone signs, which will be in conformance with the most current published edition of the Manual on Uniform Traffic Control Devices (MUTCD). A traffic control plan will be required for any work permitted for roads with an Average Daily Traffic count of 250 or more, based upon Pennington County's most recent data. The traffic control plan must be approved by the County Highway Superintendent or designee.
- D. All workers of the Permittee within the public right-of-way will wear high-visibility safety apparel, as described in the most current published edition of the MUTCD.
- E. Skewed crossings greater than forty-five (45) degrees will not be allowed.
- F. The location of utility facilities ~~shall~~will comply with the most current published edition of the Americans with Disabilities Act.
- G. Electric power and communication cables, gas lines, water lines and sewer lines must be separated from one another as required by applicable codes and ordinances.
- H. If one (1) or more acres of earth disturbance or work in a waterway will occur for permitted work, Permittee will be responsible for complying with the South Dakota Water Pollution Control Act and the Administrative Rules of South Dakota, Article 74:52. County permit for excavation or installation of utilities in the public right-of-way will not be issued without Permittees proof of issuance of all applicable South Dakota Department of Agriculture and Natural Resources Permits.



- I. Permittee may be required to obtain a Storm Water Permit from the Pennington County Planning Department for land disturbances greater than or equal to 10,000 square feet.
- J. The County Highway Superintendent or designee will be permitted to document pre-existing conditions of the proposed work area prior to work commencing and will be allowed to conduct investigations while work is in progress. The County Highway Superintendent or designee may require changes in procedure or suspend permitted work as may be deemed necessary to comply with this Ordinance and to best serve the interests of the County and the traveling public.
- K. Permittee will notify the department before spraying, cutting, or trimming vegetation in connection with construction, relocation, or maintenance activities. The department may require special procedures as necessary.
- L. At the completion of the work permitted, the public right-of-way will be restored to its original condition or better as accepted by the County Highway Superintendent or designee. The backfilling of ditches or other excavation will be performed in such a manner as not to permit any settling, erosion, or other damages to the public road or right-of-way and will conform to the most current published edition the "Standard Specifications for Roads and Bridges", South Dakota Department of Transportation.
- M. All disturbed areas will be free of rocks and seeded in conformance with the most current published edition the "Standard Specifications for Roads and Bridges", South Dakota Department of Transportation.
- N. Criteria for Protecting and Enhancing the Environment
  - 1. Designated areas including scenic strips, overlooks, rest areas, recreation areas, public parks, and historic sites are subject to limited utility installations.
  - 2. New underground utility installations may be permitted within the kinds of lands listed at the beginning of this section if they do not require extensive removal or alteration of trees or other natural features visible to the highway user and do not impair the visual quality of the lands being traversed.
  - 3. New aerial installations may be permitted by the County Highway Superintendent or designee at such locations only if other locations are unusually costly, other locations are less desirable from the standpoint of visual quality and the proposed installation can be made visually pleasing.
- O. Overhead/Aerial Facilities Design Criteria
  - 1. Ground-mounted supports for aerial facilities and other appurtenances must be located as near to the right-of-way line as possible and must provide a clear zone in accordance with the most current published edition of the American Association of State Highway and Transportation Officials (AASHTO) "Roadside Design Guide." In curb and gutter roadway sections, ground-mounted supports and other appurtenances must be located a minimum of six feet (6') beyond the back side of the curb.

2. Ground-mounted supports or other protruding appurtenances within the clear zone must be constructed with a breakaway feature or be protected in accordance with the most current published edition of the AASHTO "Roadside Design Guide" when the speed limit is over thirty miles per hour.
3. Aerial facilities must completely span the highway. If there is a median over eighty feet (80') wide, a supporting structure may be placed in the median if a clear zone can be maintained in accordance with the most current published edition of the AASHTO "Roadside Design Guide."
4. The minimum vertical clearance for power and communication lines above the highway and the lateral and vertical clearance from the bridges must conform to the most current published edition of the "National Electrical Safety Code."
5. Breakaway supports or guide rails are not required when the support or appurtenance is located beyond deep drainage ditches, approaches, retaining walls, and other protected locations.
6. In urban areas, a five foot (5') minimum walkway must be clear to facilitate travel by the visually impaired and the handicapped.

P. Underground Power and Communications Design Criteria

1. Longitudinal installations will be located as near the right-of-way line as possible. The County Highway Superintendent or designee may grant an exception to this requirement if they determine the utility cannot be placed beyond the curb.
2. Installations will be in as straight a line as possible. Markers will indicate crossings and longitudinal occupation and will be placed as shown on the approved utility permit.
3. Crossings must be made by boring or jacking. Boring or jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb.
4. Conduit is required for bored or jacked crossings except when the cable being installed is approximately of the same size as the opening being made.
5. The minimum depth of cover over the installation to the surface is four feet (4') under rural roadway sections, two feet (2') under curb and gutter roadway sections, and three feet (3') under other areas within the right-of-way. A minimum of five feet (5') will be maintained from the edge of the road surface, except at crossings and a minimum of five feet (5') of lateral clearance will be maintained from drainage structures and culverts. Permittee will be responsible and liable for any and all damages, costs and actions for any installations less than these required minimums. Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.

Q. Underground Pipeline Design Criteria

1. Longitudinal installations must be located as near the right-of-way line as possible. In curb and gutter highway sections, the installation may be placed under the parking lanes or, if none, the outside driving lane when it cannot be placed beyond the curb. The County Highway Superintendent or designee may grant an exception to this requirement if the utility is tying into existing pipelines.

2. Installations must be in as straight a line as possible. Installations must indicate crossings and longitudinal occupation by means of markers or manholes placed as shown on the approved utility permit.
3. Crossings must be made by boring or jacking, unless the County Highway Superintendent or designee determines diminished pavement condition, existing pipelines or other mitigating conditions make boring or jacking unnecessary. Boring or jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb.
4. Pipeline crossings carrying hazardous materials, rural pipeline crossings carrying nonhazardous materials, pipeline crossings with diameters of six inches (6") or more, and pipeline crossings operating at pressures of eighty pounds per square inch gauge or more must be encased. However, welded steel pipeline crossings may be installed without encasement provided that the crossings meet the following requirements:
  - a. Have increased wall thickness or higher strength steel or both;
  - b. Have increased depth of cover;
  - c. Are marked in accordance with subdivision (2) of this section; and
  - d. Are designed to withstand internal design pressures and the superimposed loads of the roadway and traffic, including that of construction machinery.

Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.
5. Pipelines carrying hazardous materials must conform with 49 C.F.R. §§ 192.1 et seq. (August 15, 2024), or 49 C.F.R. §§ 195.0 et seq. (August 15, 2024), as applicable.
6. The minimum depth of cover over the installations to the surface is four feet (4') under rural roadway sections, two feet (2') under curb and gutter roadway sections, and three feet (3') under other areas within the right-of-way. A minimum of five feet (5') will be maintained from the edge of the road surface, except at crossings and a minimum of five feet (5') of lateral clearance will be maintained from drainage structures and culverts. Permittee will be responsible and liable for any and all damages, costs and actions for any installations less than these required minimums. Deviations will not be allowed unless authorized in writing by the County Highway Superintendent or designee.
7. The location of manholes and longitudinal pipelines must be in accordance with the most current published edition of the Guide for Accommodating Utilities within Highways and Freeways.

R. Irrigation Facilities Design Criteria

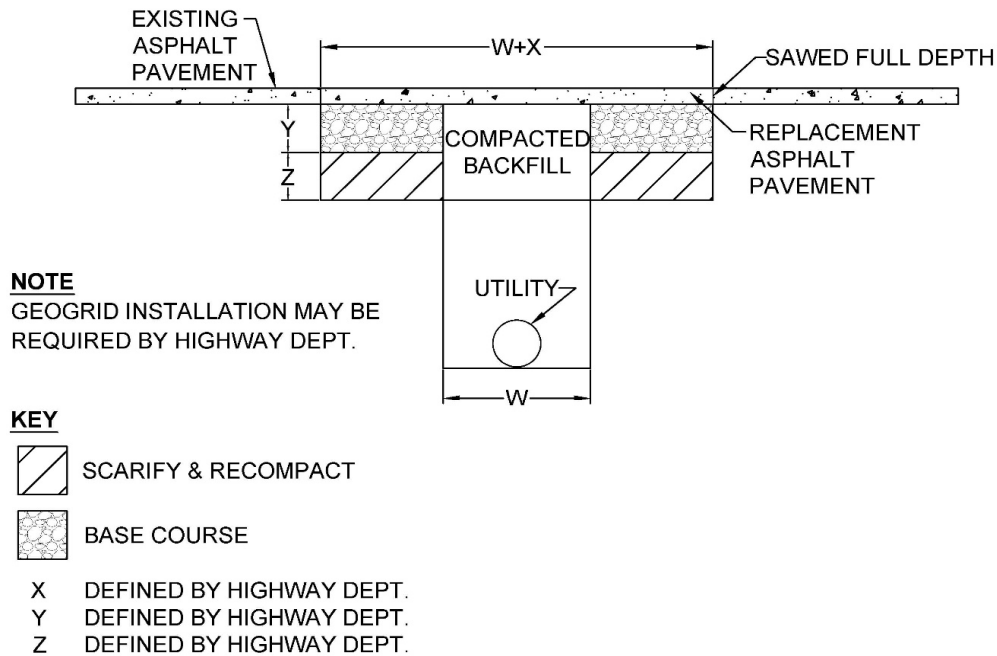
1. Longitudinal installations will be located as near to the right-of-way as possible. Open ditch installations are not permitted within the right-of-way.
2. Permanent installation crossings of the right-of-way will be made with buried box culverts or pipelines. All joints must contain a seal to prevent leaking. The minimum depth of cover over the installation is three feet (3').
3. Temporary irrigation facilities, those remaining in place only for the duration of the irrigation season, may be placed on the ground surface when they are beyond the clear

zone. When they are within the clear zone they must be dug in so that no more than four inches (4") of pipe extends above the ground.

4. Crossings must be made by boring or jacking. Boring or jacking must be continuous from toe of inslope to toe of inslope or back of curb to back of curb. Temporary irrigation facilities may be placed inside a highway drainage structure if the County Highway Superintendent or a designee determines that such placement does not interfere with drainage.

S. Open Cut Method of Utility Installation or Repair Criteria

1. The open cut method of installation or repair of utilities will not be allowed unless the County Highway Superintendent or designee determines, in writing, that jacking, boring, tunneling, or similar methods are not feasible or practical.
2. The opening in existing asphalt pavement must be made by sawing full depth ahead of excavation operations to confine pavement damage to the limits of the trench or excavation. The asphalt removed must be disposed of by the contractor unless otherwise specified by the County Highway Superintendent or designee.
3. All unstable excavation material, as determined by the County Highway Superintendent or designee, must be removed and disposed of by the contractor.
4. The excavated material may be used for backfill unless found to be unsuitable by the County Highway Superintendent or designee. Any other material proposed for backfill must be approved by the County Highway Superintendent or designee before being used.
5. The backfill material must be placed in layers not to exceed one foot (1') in loose depth. Each layer must be uniformly compacted to a minimum of ninety-five percent of maximum dry density before successive lifts are placed. The backfill material must be compacted at a moisture content of no less than four percentage points below the optimum moisture content.
6. The maximum dry density and optimum moisture content must be determined by T 99 Standard Method of Test for Moisture-Density Relations of Soils or T 180 Modified Method of Test for Moisture-Density Relations of Soils, AASHTO most current published edition. Testing must be done every two feet (2') of lifts. The requirement for compliance with density and moisture specifications may be waived at the option of the County Highway Superintendent or designee.
7. Granular surface material must be replaced to the previous depth with in-kind material or material which must be approved by the County Highway Superintendent or designee before being used. Materials must be satisfactorily compacted as approved by the County Highway Superintendent or designee.
8. Asphalt pavement surface material must be replaced to the previous depth with in-kind material or material approved by the County Highway Superintendent or designee. Pavement must be satisfactorily compacted as approved by the County Highway Superintendent or designee.



## **TYPICAL SECTION FOR ASPHALT PAVEMENT**

### **N.T.S**

#### T. Attachment to Highway Structures Design Criteria

1. A utility company may not locate, relocate, expand, or otherwise place and maintain a utility on any bridge or other highway structure of the Department without first obtaining a permit.
2. Utility attachments to bridges or other highway structures are not permitted if the County Highway Superintendent or designee determines it is reasonable to locate facilities elsewhere. If other locations prove to be difficult and unreasonably costly, the Department may consider attachments of utility facilities to a bridge structure if the attachment can be made without materially affecting the structure, the safety of traffic, the efficiency of maintenance of the structure, the efficiency of bridge inspection, or the bridge's appearance and if the structure can support the additional load.
3. Utility facilities are not permitted to be attached to bridges or other highway structures on or eligible for listing on the National Register of Historic Places without prior written consent of the state historic preservation officer.
4. Utility installations must be attached to the bridge structure beneath the structure's floor, between the outer girders or beams, or within a cell of a box girder and must be at an elevation above low superstructure steel or concrete. Utility attachments to the outside of bridges are not permitted unless there is no reasonable alternative in the judgment of the County Highway Superintendent or designee. Utilities attached to the



outside of the structure must be on the downstream side of the bridge or other highway structure. Attachments of utilities to the bridge rail or guardrail or their anchorage systems is not permitted.

5. The location of utility facilities on a structure which will interfere with access to parts of the structure for inspection, painting, or repair are not permitted. Manholes for utility access are not permitted in the bridge deck.
6. Utility facilities must be firmly attached to the bridge structure and padded, where necessary, to eliminate noise and abrasion due to movements caused by temperature, wind, or traffic.
7. Installation of utility facilities through the abutment or wingwall of an existing bridge are not permitted. In locations where a utility facility, attached to a structure, is carried beyond the back of the bridge abutment, the facility must curve or angle out to its proper alignment outside the roadbed area as quickly as is practicable.
8. Utility facilities may be attached to structures by hangers or roller assemblies suspended either from inserts in the underside of the bridge floor or from hanger rods clamped to a flange of a superstructure member. Lead anchors are not allowed. Bolting through the bridge floor or concrete beams is not permitted. Welding of attachments to steel members or bolting through such members is not permitted. Where there is transverse bridge steel extending sufficiently from the underside of the bridge floor to provide adequate clearance in the judgment of the County Highway Superintendent or designee, utility facilities may be installed on rollers or neoprene padded saddles mounted atop the transverse members if the County Highway Superintendent or designee finds the members to be structurally able to carry the utility. Steel components of attachment hardware must be galvanized or of stainless steel. If these components are not commercially available as galvanized or stainless steel, the County Highway Superintendent may allow painting.
9. The design of a utility facility attached to a bridge or highway structure must include provisions for lineal expansion and contraction due to temperature changes. Line bends or expansion couplings may be used for this purpose. Materials used for attaching a utility facility to the structure must be of such composition that no deterioration of the structure due to corrosion can occur.
10. A utility facility and associated appurtenances attached to a highway structure must be painted when requested by the Highway Department. The type and color of the paint must be approved by the County Highway Superintendent or designee.
11. Attachments to structures must be inspected by the owner, and the owner must repair any deficiencies immediately.
12. Utility lines that transport materials that could pollute a stream must have a manual or automatic shutoff valve placed at each end of the structure.
13. Each proposed bridge or highway structure attachment is considered separately by the Department, and a permit application must be made for each attachment.
14. Pipelines that transport volatile, flammable, corrosive, or explosive materials may not be located, relocated, or otherwise placed and maintained on any bridge or other highway structure unless they are encased throughout the bridge, and the casing must

be carried beyond the back of the bridge abutment and effectively opened or vented at each end. The casing pipe must be capable of withstanding the same internal pressure as the carrier pipe. Each line must have a manual or automatic shut-off valve located within 300 feet (300') of each end of the structure.

15. Electric power and communication lines attached to a highway bridge or structure must be insulated from the structure and must be carried in protective conduit or pipe throughout the bridge and to underground locations at each end of the structure. Exposed metallic conduit carrying electrical cables must be grounded separately from the structure. High voltage transmission lines which cannot be placed in protective conduit or pipe must be located outside of the superstructure either on poles supported from the bridge piers or on framework attached to trusses. Attachments for electric power and communication lines must provide sufficient clearance for convenience and safety during maintenance and repair of bridge structure or other utility installations on the bridge. Metallic conduit attached to structures that are cathodically protected must meet all of the requirements in this section and may not adversely affect the cathodic protection of the structure. Such an attachment must insulate the conduit from the soil and use anodes at each end for grounding. The specific method proposed to be used must be specified in the permit application and is subject to approval by the County Highway Superintendent or designee.
16. If the Department plans to construct a new bridge structure, the design of the structure may, upon request of a utility company, be reviewed for accommodation of existing or proposed utility installations consistent with the requirements in this chapter. The utility company must reimburse the County for any additional costs associated with accommodation of the utility facility in the new structure. Installation of a facility by a utility company on a new structure must be coordinated with the bridge construction so as not to interfere with the operations of the highway contractor.

Section 300 – Amendments:

- A. The Amendment of this Ordinance may be initiated by the Pennington County Board of Commissioners under provisions of the South Dakota Codified Laws, Chapter 7-18A-2, or by individual citizens, or groups of citizens under the provisions of South Dakota Codified Laws, Chapter 7-18A-9.

Section 400 – Schedule of Fees:

<u>Type of Permit</u>	<u>Fee</u>
Private Service Line Installation/Repair Originating from Public Utility <sup>1</sup>	
No crossing	\$40.00
Crossing	\$80.00
Standard Utility Installation/Repair (occupancy of right-of-way)	\$120.00
Plus additional fee per each crossing	\$250.00
Plus additional fee per each longitudinal parallel mile <sup>2</sup>	\$250.00
Hazardous Utility Installation/Repair <sup>3</sup> (occupancy of right-of-way)	\$250.00
Plus additional fee per each crossing	\$1,500.00
Plus additional fee per each longitudinal parallel mile <sup>2</sup>	\$1,800.00
Open Cut Crossing Installation/ <del>Repair</del> <sup>3</sup> <u>Repair</u> <sup>4</sup>	\$1,500.00
Plus additional fee per day road closed	\$500.00
Open Cut Partial Crossing Installation/ <del>Repair</del> <sup>3</sup> <u>Repair</u> <sup>4</sup>	\$500.00
Plus additional fee per day lane closure	\$500.00
Attachment to Highway <del>Structure</del> <sup>4</sup> <u>Structure</u> <sup>5</sup>	\$varies

<sup>1</sup> Private service line is defined as a utility line that services a single specific private property or customer that originates from a public utility for a distance of less than or equal to the width of the public right-of-way.

<sup>2</sup> Distance in miles will always be rounded up to the nearest mile, i.e., a 400-foot (400') parallel run will be charged one (1) mile and a 1.3-mile parallel run will be charged two (2) miles, and so on. If the utility enters and leaves the right-of-way intermittently, the distance in miles will always be rounded up to the nearest mile each time it enters the right-of-way.

<sup>33</sup> A hazardous utility is defined as any utility line that carries hazardous substances, hazardous waste, marine pollutants, elevated-temperature materials, flammable or combustible liquids or gases, corrosive, explosive, toxic materials or any material designated as hazardous by the U.S. Department of Transportation.

<sup>4</sup> Open cuts will not be allowed unless the County Highway Superintendent or designee determines, in writing, that jacking, boring, tunneling, or similar methods are not feasible or practical.

<sup>45</sup> Attachments to highway structures require review by a professional engineer. The County may provide this service and charge the cost to the Permittee or the Permittee may provide a signed and stamped review by a structural professional engineer at their expense.

- A. Permittee may be required to post a performance bond with the Pennington County Highway Department, at the discretion of the County Highway Superintendent or designee, prior to work commencing. The bond is for the faithful performance of all the requirements of the permit and for repayment to the County for all damages which may occur as a result of the permitted work. Performance bond will be in place for not less than two (2) years after the Pennington County Highway Department's written approval of a Completion Certificate unless officially canceled, in writing, by Pennington County prior to that date.

The performance bond must be in an amount equal to ~~1500~~150% of the estimated cost of the construction within the right-of-way. An itemized schedule showing all costs of labor, materials and equipment must be submitted as part of the permit application when a performance bond is required.

In the event that damages to the right-of-way are present as a result of permitted work within two (2) years following completion of the permitted work, the County Highway Superintendent will send notice to Permittee by certified or registered mail. Permittee will have thirty (30) days upon receipt of notification to correct deficiencies before the County completes the work itself. If the County completes work to repair damages to the right-of-way, the Permittee will surrender the performance bond to cover the costs to the County and will be assessed an additional fee equal to any balance remaining to complete the work. This assessment will be paid prior to the issuance of any additional permits to Permittee and in no case later than thirty (30) days after receipt of a balance due invoice.

- B. Federal, State and Local Government entities, and their subcontractors, will be exempt from all fees and bonds associated with this Ordinance if an agreement for permitted work has been reached outlining the Permittee's responsibility for damages or required restoration of the permitted premises, along with any separate bond agreement that may be required by the County Highway Superintendent or designee.

Section 500 – Franchise Agreements:

- A. This Ordinance does not apply to Franchisees who have received Pennington County Franchise Agreements pursuant to the provisions set forth in SDCL § 31-26.
- B. In the event that a Franchisee seeks a permit related to the Installation, Relocation, Repair or Expansion of Utilities or any Ground Disturbing Activity within Public Right-of-Ways under Pennington County's Jurisdiction, a permit will be granted, upon application. Any permit requirements, involving a Franchisee under this section will be consistent with SDCL § 31-26 and limited to joint field supervision.
- C. Franchisees who currently hold a Pennington County Franchise Agreement pursuant to the provisions set forth in SDCL § 31-26, and their subcontractors, are exempt from all fees and bonds associated with this ordinance up until the time such Franchise Agreement is expired pursuant to the terms of the applicable Franchise Agreement. Nothing in this Ordinance will preclude any future Franchise applicant from seeking a waiver of fees in

any Franchise Agreement through request to the Pennington County Board of County Commissioners; however, the waiving of fees is not guaranteed.

Section 6500 – Penalties:

- A. Permit fees under this Ordinance are doubled for any use or work commenced prior to approval of a required permit. A Penalty Fee will not be assessed if work performed without a permit arises out of an emergency and the County Highway Superintendent or a designee concludes the work was necessary to protect public health, welfare, or safety. The Pennington County Board of Commissioners may waive penalty fees if mitigating factors are present.
- B. Any person, firm, corporation, or association violating any provision of this ordinance, or failing to comply with the conditions of an approved permit, is punishable by a fine not to exceed \$500.00 for each violation or imprisonment for a period not to exceed 30 days for each violation, or both.
- C. In addition to all other remedies available to Pennington County to prevent, restrain, or correct violations (or threatened violations) of this Pennington County Ordinance, the County Highway Superintendent may seek injunctive relief pursuant to SDCL Chapter 21-8 against any property owner, Permittee, or other person in violation of this Ordinance or in violation of the conditions of an approved permit.

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2026.

PENNINGTON COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Ron Weifenbach, Chair

ATTEST:

\_\_\_\_\_  
Sabrina Green, Auditor

First Reading: October 24, 1978  
Second Reading: October 31, 1978 (adopted)

Amendment 1 First Reading: July 17, 1979  
Amendment 1 Second Reading: July 24, 1979

Amendment 2 First Reading: August 26, 2003  
Amendment 2 Second Reading: September 9, 2003

Amendment 3 First Reading: August 7, 2007  
Amendment 3 Second Reading: August 14, 2007  
Published: August 29, 2007  
Effective: September 18, 2007

Amendment 4 First Reading: May 6, 2025 (Continued)  
Amendment 4 First Reading: May 19, 2025  
Amendment 4 Second Reading: June 3, 2025 (Continued)  
Amendment 4 Second Reading & Final Adoption: June 17, 2025  
Amendment 4 Published: July 2 & 3, 2025  
Amendment 4 Effective: July 23, 2025

Amendment 5 First Reading: December 2, 2025 (Continued)  
Amendment 5 First Reading: January 20, 2026 (Continued)  
Amendment 5 First Reading: February 3, 2026  
Amendment 5 Second Reading & Final Adoption: February 17, 2026  
Amendment 5 Published: March 4 & 5, 2026  
Amendment 5 Effective: March 25, 2026



STATE OF SOUTH DAKOTA     )  
  )SS  
COUNTY OF PENNINGTON     )

THE HONORABLE BOARD  
OF COUNTY COMMISSIONERS  
OF PENNINGTON COUNTY

**RESOLUTION NO.**\_\_\_\_\_

IN THE MATTER OF THE APPLICATION  
OF **BLACK HILLS ELECTRIC  
COOPERATIVE, INC.**, FOR APPROVAL  
OF A FRANCHISE/PERMIT PURSUANT  
TO SDCL 31-26.

**RESOLUTION GRANTING  
PERMIT/FRANCHISE**

**WHEREAS** on the 10<sup>th</sup> day of JUNE, 2016, Black Hills Electric Cooperative, Inc., a South Dakota corporation, with its principal place of business at Custer, South Dakota applied to the Board of County of Commissioners of Pennington County, South Dakota, for the right and privilege of maintaining a franchise for electric power lines constructed on certain highways and roadways in said County, as more particularly set out in the Petition for franchise on file in the Auditor's office of said County, which Petition is hereby made a part of this resolution; and

WHEREAS, the electric transmission, telegraph and telephone companies operating lines in, near or adjacent to said highways and roadways were duly notified by the County Auditor for Pennington County that a hearing would be held on the Application in accordance with SDCL §-31-26; and

WHEREAS, the Board of Commissioners of Pennington County have examined said Application and found:

1. That said Application is in the form and contains the information required by law.

2. That the Application was appropriately filed with the Pennington County Auditor and that all persons, firms or corporations owning transmission, telegraph, and telephone lines within Pennington County were notified by registered or certified mail at least ten (10) days prior to the Pennington County Board of Commissioner's hearing on said Application and that said Notice stated the time and place when and where such Petition would be heard.

3. That the Pennington County Board of Commissioners has considered the complaints of all parties appearing, and has adjusted all differences between Black Hills Electric Cooperative, Inc., and the owner or owners of any transmission, telegraph or telephone lines affected by the Board's decision upon said petition.

THEREFORE BE IT RESOLVED by the Board of County Commissioners of Pennington County, South Dakota, that Black Hills Electric Cooperative, Inc., a corporation organized and existing under and by virtue of the laws of the State of South Dakota, qualified and authorized to operate and transact business in the State of South Dakota, its successors and assigns hereinafter called the grantee be and hereby are authorized and granted a right-of-way permit/franchise to construct, operate, and maintain as wherever necessary, electric transmission and distribution lines on and along all public highways in Pennington County, South Dakota. That this permit/franchise is granted specifically pursuant to SDCL §31-26-12, authorizing a general grant as to all public highways for rural electrification purposes; and it is found and resolved hereby that the grantee, Black Hill Electric Cooperative, Inc., is operating its entire system primarily and principally for rural electrification purposes.

BE IT FURTHER RESOLVED that this permit is subject to the following conditions and such other reasonable conditions and regulations as the South Dakota legislature may hereinafter prescribe:

1. The grantee shall not have the exclusive right to use such highway(s) for the construction of electricity.
2. The poles, fixtures and transmission line shall be constructed so as not to prevent the public use of any road or the navigation of any stream.
3. When any highway along which such a line has been constructed shall be changed, grantee shall upon ninety (90) days notice in writing, remove such line to the highway as changed.
4. Grantee shall construct and maintain said poles, wires and line in accordance with the National Electric Safety Code adopted by the Bureau of Standards of the United States Department of Commerce.
5. This right-of-way permit/franchise shall be effective and in full force for a period of twenty (20) years from the date hereof.
6. That the grantee shall notify the County in writing at least thirty (30) days prior to the construction of any additional transmission or distribution lines along and on all public highways in Pennington County, South Dakota, and apply for a permit and approval with the Pennington County Highway Superintendent to complete the proposed construction.

Approved at the regular meeting of the Pennington County Board of County Commissioners held on the 10<sup>th</sup> day of JUNE, 2016.

BOARD OF COUNTY COMMISSIONERS,  
PENNINGTON COUNTY, SOUTH DAKOTA

BY: *Lyndell Petersen*  
CHAIRMAN

ATTEST:

*Dawn McGregor* Deputy  
AUDITOR



STATE OF SOUTH DAKOTA     )  
                                      ) SS  
COUNTY OF PENNINGTON     )

THE HONORABLE BOARD  
OF COUNTY COMMISSIONERS  
OF PENNINGTON COUNTY

IN THE MATTER OF THE APPLICATION     )  
OF THE **BLACK HILLS ELECTRIC**     )  
**COOPERATIVE, INC.**, FOR APPROVAL     )  
OF A FRANCHISE/PERMIT PURSUANT     )  
TO SDCL 31-26.     )

**NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** that Black Hills Electric Cooperative, Inc. of Custer, South Dakota has filed with the County Auditor of Pennington County, South Dakota an application which seeks a franchise/permit, in accordance with South Dakota Codified Law Chapter 31-26, from the County of Pennington, State of South Dakota, granting the applicant the authority to maintain existing transmission system/structures and to erect and maintain further poles, wires, electric transmission lines and to bury underground cable in and along public highways in Pennington County for rural electrification, including lighting, heating and power, throughout Pennington County, South Dakota.

Said Application has been filed with the Pennington County Auditor and made a part hereof by this reference showing the route of the existing electric lines.

Said application has been set for hearing and will be heard by the Board of County Commissioners of Pennington County, South Dakota at 10 o'clock A.M. on the 10th day of June, 2016 in the Commission Chambers located at 130 Kansas City Street in Rapid City, S.D. at which time and place any person may appear and show cause why said petition for this franchise should not be granted.

Dated in Pennington County, Rapid City, South Dakota on this 16th day of May, 2016.

BOARD OF COMMISSIONERS,  
PENNINGTON COUNTY, SOUTH DAKOTA

BY: Julia A. Pearson  
COUNTY AUDITOR



STATE OF SOUTH DAKOTA     )  
  ) SS  
COUNTY OF PENNINGTON     )

THE HONORABLE BOARD  
OF COUNTY COMMISSIONERS  
OF PENNINGTON COUNTY

IN THE MATTER OF THE APPLICATION     )  
OF THE BLACK HILLS ELECTRIC     )  
COOPERATIVE, INC., FOR APPROVAL     )  
OF A FRANCHISE/PERMIT PURSUANT     )  
TO SDCL 31-26.     )

**APPLICATION**

Black Hills Electric Cooperative, Inc., a South Dakota corporation with its headquarters located at 25191 Cooperative Way, Custer, South Dakota 57730, submits this Application to the Honorable Pennington County Commissioners seeking approval of a permit/franchise to erect and maintain poles, wires, electric transmission lines and to bury underground cable on and along the public highways of Pennington County, South Dakota pursuant to and in accordance with the provisions of SDCL §31-26. Applicant was previously granted a permit/franchise by the Board of Commissioners of Pennington County, South Dakota on the 16<sup>th</sup> day of July, 1996 for said purposes and has operated in accordance with that permit subject to the conditions set forth under South Dakota Law, Chapter 31-26.

In furtherance of this Application, Applicant states as follows:

1. This permit/franchise request is governed by SDCL Chapter 31-26.
2. This application is specifically submitted pursuant to SDCL §31-26-12 in that Black Hills Electric Cooperative, Inc. seeks to construct and maintain lines and underground cable for rural electrification throughout Pennington County in the State of South Dakota. Attached hereto as Exhibit "A" is a map of the current location of the rural electric lines in Pennington County owned and operated by Black Hills Electric Cooperative, Inc.

3. Applicant seeks approval to construct and maintain lines and underground cable for purposes of rural electrification pursuant to SDCL §31-26-1 for a period of twenty (20) years.

4. That the operation, maintenance and construction of the electric transmission lines will be in accordance with all requirements established by law and in consideration of the public's interest.

Based on the foregoing, Applicant respectfully requests that the Pennington County Auditor 1) present this application to the board of county commissioners within thirty days after filing of the application and 2) that the Pennington County Auditor give at least ten (10) days' notice by mail of the foregoing application and the time and place, when and where, said application will be heard to all persons, firms, or corporations entitled to notice thereof pursuant to SDCL §31-26-13.

Respectfully submitted this 26 day of April, 2016.

BLACK HILLS ELECTRIC COOPERATIVE, INC.

BY:

  
Walker Witt, General Manager



STATE OF SOUTH DAKOTA :  
SS  
COUNTY OF PENNINGTON :

THE HONORABLE BOARD  
OF COUNTY COMMISSIONERS  
OF PENNINGTON COUNTY

IN THE MATTER OF THE APPLICATION  
OF WEST RIVER ELECTRIC  
ASSOCIATION, INC., FOR APPROVAL  
OF THE FRANCHISE PURSUANT TO  
SDCL 31-26.

**RESOLUTION GRANTING  
PERMIT/FRANCHISE**

**WHEREAS** on the 19<sup>th</sup> day of April, 2016, West River Electric Association, a South Dakota corporation, with its principal place of business at Wall, South Dakota applied to the Board of County of Commissioners of Pennington County, South Dakota, for the right and privilege of maintaining a franchise for electric power lines constructed on certain highways and roadways in said County, as more particularly set out in the Petition for franchise on file in the Auditor's office of said County, which Petition is hereby made a part of this resolution; and

**WHEREAS**, the electric Transmission, Telegraph and Telephone companies operating lines in, near or adjacent to said highways and roadways were duly notified that a hearing would be held pursuant to the above Petition in accordance with SDCL §-31-26; and

**WHEREAS**, the Board of Commissioners of Pennington County have examined said Petition and found:

1. That said Petition is in the form and contains the information required by law.
2. That the Petition was appropriately filed with the Pennington County Auditor and that all persons, firms or corporations owning transmission, telegraph, and telephone lines with Pennington County were

notified by registered or certified mail at least ten (10) days prior to the Pennington County Board of Commissioner's hearing on said Petition and that Notice stated the time and place when and where such Petition would be heard.

3. That the Pennington County Board of Commissioners has considered the complaints of all parties appearing, and has adjusted all differences between West River Electric Association, Inc., and the owner or owners of any transmission, telegraph or telephone lines affected by the Board's decision upon said petition.

THEREFORE BE IT RESOLVED by the Board of County Commissioners of Pennington County, South Dakota, that West River Electric Association, Inc., a corporation organized and existing under and by virtue of the laws of the State of South Dakota, qualified and authorized to operate and transact business in the State of South Dakota, its successors and assigns hereinafter called the grantee be and hereby are authorized and granted a right-of-way permit/franchise to construct, operate, maintain as wherever necessary, electric transmission and distribution lines on and along all public highways in Pennington County, South Dakota. That this permit/franchise is granted specifically pursuant to SDCL §31-26-12, authorizing a general grant as to all public highways for rural electrification purposes; and it is found and resolved hereby that the grantee, West River Electric Association, Inc., is operating its entire system primarily and principally for rural electrification purposes.

BE IT FURTHER RESOLVED that this permit is subject to the following conditions and such other reasonable conditions and regulations as the South Dakota legislature may hereinafter prescribe:

1. The grantee shall not have the exclusive right to use such highway for the construction of electricity.

2. The poles, fixtures and transmission line shall be constructed so as not to prevent the public use of any road or the navigation of any stream.

3. When any highway along which such a line has been constructed shall be changed, grantee shall upon ninety (90) days notice in writing, remove such line to the highway as changed.

4. Grantee shall construct and maintain said poles, wires and line in accordance with the National Electric Safety Code adopted by the Bureau of Standards of the United States Department of Commerce.

5. This right-of-way permit/franchise shall be effective and in full force for a period of twenty (20) years from the date hereof.

6. That the grantee shall notify the County in writing at least thirty (30) days prior to the construction of any additional transmission or distribution lines along and on all public highways in Pennington County, South Dakota, and apply for a permit and approval with the Pennington County Highway Superintendent to complete the proposed construction.

Approved at the regular meeting of the Pennington County Board of  
County Commissioners held on the 19th day of April, 2016.

BOARD OF COUNTY COMMISSIONERS,  
PENNINGTON COUNTY, SOUTH DAKOTA

BY: \_\_\_\_\_

CHAIRMAN



ATTEST:

*John A. Pearson*  
AUDITOR



**Michael Pogany**  
General Manager, Operations  
Michael.Pogany@blackhillsenergy.com

409 Deadwood Avenue  
PO Box 1400  
Rapid City, SD 57709

January 12, 2026

**Sent via email to county commission coordinator**  
[Joan.Martin@pennco.org](mailto:Joan.Martin@pennco.org)

Pennington County Board of Commissioners  
PO Box 6160  
Rapid City, SD 57709

RE: Ordinance 11 Amendment – Criteria for the Installation, Relocation, Repair, or Expansion of Utilities or any Ground Disturbing Activity Within Public Right-of-Ways Under Pennington County's Jurisdiction

Dear Pennington County Board of Commissioners:

Black Hills Energy would like to first recognize our long-standing relationship with Pennington County. Over the past several decades, we have partnered to serve our residents and customers, navigating unprecedented growth in the county and many significant natural disasters along the way. Our relationship with Pennington County is strong and we know it will continue for many decades to come.

Black Hills Energy extends its thanks to Joseph Miller, Pennington County Highway Superintendent, and department staff for meeting with us on January 5, 2026, to discuss potential amendments to *Ordinance 11 - Criteria for the Installation, Relocation, Repair, or Expansion of Utilities or any Ground Disturbing Activity Within Public Right-of-Ways Under Pennington County's Jurisdiction*.

Black Hills Energy has proudly served electric customers in the Black Hills Region for over 140 years. We have a right and an obligation to serve all customers in our service territory, and we work diligently every day to provide safe, reliable, and cost-effective service. Part of providing that service is securing rights-of-way for our electric infrastructure. In many cases, we work proactively with private landowners to secure private utility easements for our infrastructure. Other times, we must cross or use public rights-of-way for utility installation as private easements are not feasible. In that light, Black Hills Energy respectfully submits the following comments for consideration in amending Ordinance 11.

## **Section 102 Policy - Part G**

*The Permittee must be the company or individual performing the work and will be responsible for the actions and/or inactions of any contractors or subcontractors secured for the purpose of permitted work in accordance with the permit's terms.*

**Black Hills Energy's comments:** Black Hills Energy performs work on its infrastructure with both internal employees and external contractors. This is dependent on the type of work required and availability of resources. We respectfully request that we, as the Owner/Operator of the infrastructure, be required to obtain all permits on behalf of the work done in County rights of way. Any subcontractors performing work on behalf of Black Hills Energy will be included in permitting materials, and Black Hills Energy will ultimately be responsible for the performance of the work. Additionally, we request that a subcontractor working under contract of Black Hills Energy not be required to obtain a separate permit (with related fees) for the same project. Often Black Hills Energy and its contractors each perform portions of the work to be completed on a single project. As the ordinance is currently written, it can be interpreted as the contractor needing to obtain a permit, in addition to the Owner/Operator obtaining a permit for different parts of work performed on the same project.

A suggested modification of the ordinance language could include, "*The Permittee must be the company or individual seeking to operate and/or perform work within the right of way. The Permittee will be responsible for the actions and/or inactions of any contractors or subcontractors secured for the purpose of permitted work in accordance with the permit's terms.*"

## **Section 400 Schedule of Fees – Part A**

*Permittee may be required to post a performance bond with the Pennington County Highway department at the discretion of the County Highway Superintendent or designee, prior to commencing work... The performance bond must be in an amount equal to the estimated cost of construction in the right of way. An itemized schedule showing all costs of labor, materials, and equipment must be submitted as part of the permit application when a performance bond is required.*

**Black Hills Energy's comments:** Black Hills Energy respectfully requests that this section of the ordinance be revised from "*the performance bond must be in an amount equal to the estimated cost of construction in the right of way,*" to "*the performance bond must be in an amount equal to the estimated cost of **restoring the right of way to preconstruction conditions***." Typical utility construction projects include costs for labor and materials of the utility infrastructure, along with and costs for the restoration of the right of way post construction... grading, revegetation, etc. Black Hills Energy

believes it is appropriate for performance bonding to cover costs to restore the right of way to its preconstruction condition but not for the cost of the infrastructure installed.

Finally, as written, the need for a performance bond is left to the sole discretion of the Highway Superintendent or their designee. While we respect the expertise and authority of the Superintendent, this discretionary measure creates ambiguity in the planning and permitting process. We recommend adding, "*the discretion of the County Highway Superintendent or designee, **in accordance with published County guidelines***" to offer transparency and consistency better allowing for planning and cost identification.

Thank you for your thoughtful consideration of our comments.

Sincerely,



Michael Pogany  
General Manager, Operations  
*Black Hills Energy*

Cc: Joe Miller, Pennington County Highway Supt. (email)





## Pennington County Highway Department

3601 Cambell Street • Rapid City, SD 57701-0124

Phone: (605) 394-2166 • Fax: (605) 394-2168

www.pennco.org

### MEMO

TO: BOARD OF COMMISSIONERS

DATE: FEBRUARY 3, 2026

FROM: JOSEPH MILLER  
SUPERINTENDENT 

RE: 2026 BRIDGE REINSPECTION PROGRAM RESOLUTION 2026-02-03-1

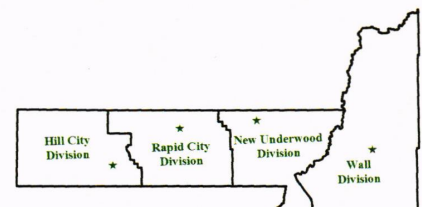
The U.S. Federal Highway Administration requires bridges to be inspected at intervals not to exceed two years or four years for certain reinforced concrete box culverts. We will be working with the South Dakota Department of Transportation (SDDOT) in the next few weeks on finalizing our 2026 bridge inspection list.

Federal Bridge Replacement Funds can be utilized to hire qualified engineering firms to perform these inspections. The SDDOT assists Counties in securing these Federal Funds by competitively negotiating with local engineering firms to be on retainer contract with them. The SDDOT then initiates agreements with the firms on behalf of the Counties with their concurrence. The list of nineteen consulting firms on retainer with the SDDOT is attached.

By utilizing one of the firms on the SDDOT's qualified list, Pennington County will be required to pay only 20% of the costs associated with the required bridge inspections. KLJ Engineering out of Rapid City, SD has successfully contracted for our bridge inspections since 2019. We are very satisfied with their work and recommend hiring them again in 2026.

Motion is requested to approve the Bridge Reinspection Program Resolution 2026-02-03-1, requesting the SDDOT to hire KLJ Engineering to perform Pennington County's 2026 bridge inspections.

JM:cjb  
Attachments



## 2026 - 2028

### LOCAL – BRIDGE INSPECTION

AECOM TECHNICAL SERVICES, INC.
BANNER ASSOCIATES, INC.
BROSZ ENGINEERING, INC.
CIVIL DESIGN INC.
COLLINS ENGINEERS, INC.
CONSOR ENGINEERS, LLC.
FICKETT STRUCTURAL SOLUTIONS, INC.
HDR ENGINEERING, INC.
HOUSTON ENGINEERING, INC.
IMEG CONSULTANTS CORP.
JEO CONSULTING GROUP, INC.
KIRKHAM MICHAEL & ASSOCIATES INC
KLJ ENGINEERING
MARINE SOLUTIONS, INC.
SCHEMMER ASSOCIATES, INC.
SHORT ELLIOTT HENDRICKSON INC.
STANTEC CONSULTING SERVICES INC.
ULTEIG OPERATIONS, LLC.
WISS, JANNEY, ELSTNER ASSOCIATES INC.

**BRIDGE REINSPECTION  
PROGRAM RESOLUTION 2026-02-03-1  
FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS**, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

**THEREFORE**, Pennington County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire KLJ Engineering (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 3rd day of February, 2026, at Rapid City, South Dakota.

Board of County Commissioners  
Of Pennington County

ATTEST:

\_\_\_\_\_  
County Auditor

\_\_\_\_\_  
Ron Weifenbach  
Chairperson of the Board



January 27, 2026

TO: Pennington County Board of Commission

FROM: Barry Tice, Director of Human Services/Veterans Service Office

RE: Board Approval to Apply for the John T. Vucurevich Foundation Discretionary Grant (2026-2027)

Pennington County Human Services (PCHS) has partnered with the John T. Vucurevich Foundation (JTVF) since 2008 to support individuals and families with the greatest needs and the fewest alternatives for assistance. This long-standing partnership has been instrumental in addressing gaps in the community safety net, particularly in areas related to housing stability and basic needs where other funding sources are limited or unavailable.

The purpose of this memo is to request authorization to submit a grant application to JTVF for continued discretionary funding to support housing stabilization and essential assistance. The proposed request seeks \$150,000 for 2026 and \$150,000 for 2027, totaling \$300,000 over two years, fully funded by the Foundation.

The John T. Vucurevich Foundation's continued partnership has been instrumental in allowing Pennington County Human Services to deliver essential services while minimizing reliance on county tax dollars. JTVF funding supports critical interventions such as security deposit and rental assistance, past-due utilities, identification and birth certificates, hygiene items, employment-related expenses, and transportation assistance for individuals returning to their home communities when no local options exist. These flexible resources are often the determining factor in preventing eviction, homelessness, or deeper system involvement. In 2024 and 2025, JTVF invested \$340,000 in Pennington County Human Services, directly supporting vulnerable residents and helping the County meet urgent needs without increasing taxpayer burden.

Demand for this assistance continues to grow. Between August 1, 2024, and January 27, 2026, PCHS processed 1,130 applications reflecting increased reliance on Human Services as the primary access point for last-resort assistance. As of January 27, 2026, less than \$9,000 remains in the current grant, underscoring both the level of need and the effective utilization of funds.

Human Services staff work diligently to ensure all philanthropic funding is used appropriately, consistently tracked, and aligned with grant intent. Applications are entered for every request, allowing staff to monitor utilization, identify repeat needs, and coordinate additional support when appropriate. At the same time, PCHS continues to responsibly leverage county funding for core obligations, using JTVF resources strategically to supplement—not replace—existing county services.

This balanced approach ensures maximum impact while protecting county resources and maintaining strong accountability to both the Board and funding partners.

The partnership with JTVF represents a significant benefit to both clients and Pennington County. Philanthropic funding allows PCHS to respond quickly to urgent needs, adapt to changing community conditions, and prevent crises that would otherwise place greater strain on county systems.

#### **Requested Action**

Approve authorization for Barry Tice, Director of Pennington County Human Services, to submit a grant application to the John T. Vucurevich Foundation requesting \$300,000 total (\$150,000 for 2026 and \$150,000 for 2027) to continue the services outlined above.

321 Kansas City St, Ste 100 • Rapid City, SD 57701

*Connecting **YOU** with resources and support*

## MEMORANDUM

RE:  
**2026 Annual  
Review of  
Commission  
Bylaws and Rules  
of Procedure**

Date:  
**01/06/2026**

From:  
**Jordan Neeb**  
Director,  
Commission Office

To:  
**Board of  
Commissioners**

According to Article VIII of the current Commission bylaws, the Board shall conduct an annual review of the Bylaws and Rules of Procedure in January of each year. As part of that review, staff undertook a comprehensive evaluation of the document's structure, scope, and practical effect. This memorandum summarizes the key issues identified in the current document and explains the rationale for proposing a streamlined replacement in the form of Rules of Procedure.

The proposed revisions do not alter the Board's legal authority; they ensure that the governing document is clear, defensible, consistent with state law, and aligned with modern governance practices.

### **Are Bylaws Even Necessary?**

Unlike private boards or advisory bodies, the Board of County Commissioners is a statutory governing body. Most aspects of its authority, structure, and duties are already prescribed by South Dakota law. As a result, the current bylaws largely merely restate statute—or attempt to regulate matters that are more appropriately addressed through policy, education, or separate codes.

The proposed approach shifts from a traditional “bylaws” model to a Rules of Procedure document that focuses narrowly on:

- How meetings are conducted
- How decisions are made
- How the Board organizes its internal workflow

Appropriate sections of the document will be moved, as needed, into the revised Code of Conduct, reference material (like the Commissioner's Handbook), and any relevant administrative/procedural documents and policies.

### **Key Issues with the Current Bylaws**

1. Duplication of Statute and Policy: Several articles paraphrase or restate provisions of open meetings laws, conflict of interest statutes, parliamentary authority (e.g., Robert's Rules of Order). This duplication creates risk if statutes change and leads to unnecessary length and complexity. The proposed revision references instead of repeats relevant statutes.
2. Blending of Incompatible Functions: The current “bylaws” combine procedural rules, ethical standards, behavioral expectations, and disciplinary concepts. These functions are easier to comprehend and reduce enforcement ambiguity if they are separated.
3. Concentration of Authority in the Chair: Several provisions (particularly those governing agenda approval, appointments, representation, and staff interaction) assign discretionary authority to the Chair that exceeds a presiding officer's procedural role. The proposed revisions reaffirm that the

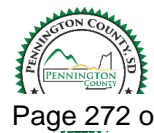
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#### **PENNINGTON COUNTY BOARD OF COMMISSIONERS**

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Chair's role is procedural (not executive), restore collective Board authority where appropriate, and clarify administrative responsibilities without politicizing them.

4. Administrative vs. Governance Role Confusion: Some provisions blur the distinction between board governance responsibilities and administrative functions performed by staff. The proposed revisions clarify that agendas (preparation, notice, and document readiness) are administrative functions, policy direction and decision-making remain with the Board—as a body, and staff do not exercise political discretion over Board business.
5. Over-Specification and Rigidity: The existing document is highly prescriptive, which reduces flexibility, creates unnecessary procedural disputes, and encourages reliance on technicalities rather than good governance. The proposed revisions are intentionally concise and principle-based, giving the Board the flexibility to adapt to circumstances without frequent amendments.

### Comparison Table

Current Bylaws vs. Proposed Rules of Procedure

<u>Current Article</u>	<u>Subject Matter</u>	<u>Action Taken</u>	<u>Where It Goes / Why</u>
I – Board Organization	Authority, powers, composition, quorum	Condensed	Reduced to a brief organizational statement in Section 1 (Organization). Statutory detail moved to reference document to avoid duplication.
II – Rules of General Conduct	Behavior, decorum, ethics	Removed	Relocated to the Code of Conduct. Behavioral standards are not procedural rules and are better addressed separately.
III – Officers, Duties, and Powers	Chair authority, agenda approval, appointments, representation	Substantially rewritten and split	Procedural duties only retained in Section 2 (Officers); agenda authority clarified in Section 4 (Agenda); appointments moved to Section 7 (Appointments). Chair authority narrowed to presiding role.
IV – Meetings	Regular, special, emergency meetings	Retained, streamlined	Incorporated into Section 3 (Meetings) with statutory references rather than restating SDCL 1-25.
V – Procedures of the Board	Agenda order, debate, voting, decorum	Condensed and refocused	Core mechanics retained in Section 5 (Conduct of Meetings). Parliamentary detail moved to Commissioner reference materials.
VI – Committees	Committee structure and authority	Rewritten	Integrated into Section 7 (Appointments / Committees) with authority vested in the full Board, not the Chair.
VII – Miscellaneous	Catch-all provisions	Mostly removed	Items evaluated individually; most eliminated or relocated due to redundancy or lack of purpose.
Article VIII – Amendments	Amendment process	Retained	Included as Section 8 (Amendments) with minor clarification

The net effect of the proposed changes is a shorter and more transparent governing document that does not restate statutes while clearly separating procedure, conduct, education, and administration.

#### PENNINGTON COUNTY BOARD OF COMMISSIONERS

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### **Requested Action**

The revised Code of Conduct updates the Board's existing policy to reflect current legal standards and governance expectations while remaining consistent with the expectation for professional conduct. It is intended to serve as a clear, practical guide for Members and to promote public confidence in County government.

Similar to the proposed Code of Conduct update, I ask that the Board review and discuss any recommended changes to the draft. As this is a substantial change from the established policy, I am not suggesting approval today. However, if the Board has no objections to the proposed updates, the Rules of Procedure may be approved at this meeting. If further revisions are requested, they can be incorporated as directed, and the Rules can be brought back for approval at the second meeting in January (01/20/26).

---

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# PENNINGTON COUNTY, SD BOARD OF COMMISSIONERS

## BYLAWS AND RULES OF PROCEDURE



APPROVED: February 19, 2019  
REVISED: January 21, 2020  
REVISED: February 21, 2023  
REVISED: January 2, 2024

# PREFACE

Any reference to South Dakota Codified Law in these bylaws refers to statute(s) as currently enacted as of the date of adoption of these bylaws or as amended thereafter.

These bylaws are intended to provide general guidance in conducting the business of the Pennington County Commission and is not intended to be all-inclusive.

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## **ARTICLE I - BOARD ORGANIZATION**

- 1.1 **Board Membership.** Pennington County shall have a Board of Commissioners consisting of not less than three nor more than seven Members, each of whom shall be elected at a general election only. Any Commissioner who represents an even-numbered district shall run for election at the general election at which the President is elected; any Commissioner who represents an odd-numbered or unnumbered district shall run for election at the general election at which the Governor is elected. SDCL § 7-8-1. Pennington County is represented by a five (5) Member Board of Commissioners.
- 1.2 **Term of Commissioners.** The term of each Commissioner shall be for four (4) years commencing on the first Tuesday of January following election. SDCL § 7-8-1.
- 1.3 **Election of Commissioners and Vacancies in Office.** The nomination and election of County Commissioners shall be by a vote of the voters of the district of which such candidate is a resident voter. However, if any County Commissioner moves from the district to which such person was elected or if any County Commissioner fails to attend the commission meetings for four consecutive months, the office shall be declared vacant and such vacancy shall be filled pursuant to SDCL chapter 3-4. SDCL § 7-8-2.

When a vacancy occurs in the Board of County Commissioners, it shall be the duty of the remaining Member or Members of such board to appoint immediately some suitable person to fill such vacancy from the district where the vacancy occurs. If there be an even number of County Commissioners remaining on the Board of County Commissioners, the County Auditor shall be called in and shall act as a Member of such board to fill such vacancy. SDCL § 3-4-4.

If a vacancy occurs within thirty days preceding an election day at which it may be filled, no appointment shall be made unless it be necessary to carry out such election and the canvass of the same according to law; in that case an appointment may be made at any time previous to such election to hold until after such election or until a successor is elected and qualified. SDCL § 3-4-5.

- 1.4 **Compensation of County Commissioners.** The method of payment, whether per diem or salary, and the amount of per diem or salary shall be determined by the Board of County Commissioners in each County. SDCL § 7-7-3.

If the per diem method is used, the County Commissioners shall be allowed the per diem amount for each day they are actually and necessarily employed in the duties and business relating to County affairs and the duties of their office and in attending and returning from sessions of the board. The County Commissioners shall be allowed mileage for the distance actually traveled in attending the meetings of the board, or when engaged in other official duties. The per diem shall be paid out of the general



County fund. The per diem shall be set by the Commission on the first regular meeting date in January of each year. SDCL § 7-7-3.

If the salary method is used, such salary may be set by the Board of County Commissioners at its first regular meeting of each year. If the Board of County Commissioners fails to determine a salary, then the salary of a County Commissioner in any one year is:

- (1) Seven thousand two hundred thirty-three dollars as per diem or salary in counties of thirty thousand population or over. SDCL § 7-7-5.

An individual Commissioner reserves the right to accept a lower amount or no compensation. He or she shall submit the amount requested in writing to the Commission Manager for submission to the Auditor's Office for payroll processing.

1.5 General Powers of County Commissioners. Per SDCL § 7-8-20, in addition to others specified by law, the Board of County Commissioners shall have power:

- 1) To institute and prosecute civil actions in the name of the County, for and on behalf of the County;
- 2) To make orders respecting the care and preservation of all property belonging to the County and to sell any real property of the County when authorized by law so to do;
- 3) To levy a tax not exceeding the amount authorized by law, and to liquidate indebtedness;
- 4) To audit the accounts of all officers having the care, management, collection or disbursement of any money belonging to the County or appropriated for its benefit;
- 5) To construct and repair bridges; to open, lay out, vacate, and change highways; to purchase or acquire grounds for courthouse, jail, or other building sites, locate or relocate the courthouse on such sites; to establish election precincts in its County and appoint the judges of election; and, as a Board of Equalization, to equalize the assessment roll of its County in the manner provided by law;
- 6) To furnish necessary blank books, blanks, and stationery for the County Auditor, Register of Deeds, County Treasurer, State's Attorney, Sheriff, and other elected or appointed County Officers, to be paid out of the County treasury; also a fireproof safe or vaults, when in its judgment the same shall be advisable, in which to keep all the books, records, vouchers, and papers pertaining to the business of the board;
- 7) To superintend the fiscal concerns of the County and secure their management in the best possible manner;
- 8) To regulate the transaction of business in alcoholic beverages and the use and consumption of alcoholic beverages, to establish the number of on-sale licenses which may be issued, to provide for reasonable classification of on-sale licenses

- and fix the fees to be charged for the licenses consistent with the provisions of SDCL Title 35;
- 9) To make ordinances prohibiting the sale or exhibition of any obscene matter; however, no County resolution shall be effective in any incorporated area within said County;
  - 10) To do and perform such other duties and acts as it is or may hereafter be required to do and perform;
  - 11) To provide additional compensation to the County treasurer, County Auditor, County register of deeds, state's attorney, and sheriff. This compensation shall be in addition to the salaries prescribed in SDCL §§ 7-7-9.1, 7-7-12, and 7-12-15;
  - 12) To provide office space, in addition to that provided in the County courthouse, for state's attorneys, appointed officials of the County and other employees;
  - 13) To receive and administer grants, loans and assistance and to enter into agreements for cooperative action, with or on behalf of any public agency or nonprofit organization, to establish, promote and support community development;
  - 14) To enact ordinances to regulate and prevent the placing of ashes, dirt, garbage or any offensive matter in any highway or public ground or in any body or stream of water within the County, but outside of an incorporated municipality or outside of the one-mile limits of any incorporated municipality;
  - 15) To enact ordinances to regulate and compel the cleansing, abatement or removal of any sewer, cesspool or any unwholesome or nauseous thing or place;
  - 16) To license and regulate transient merchants, hawkers, solicitors, peddlers, itinerant vendors and every person retailing tangible personal property or services, unless such business is carried on exclusively within the boundaries of a municipality or is carried on through home solicitation or from a fixed permanent location and place of business in this state where such goods and services are offered on a continuing basis;
  - 17) To enact by ordinance, for any portion of the County which is zoned, certain building codes pursuant to SDCL § 11-10-5;
  - 18) To prohibit or restrict open burning, after consultation with local fire officials and law enforcement officials, in order to protect the public health and safety.

## **ARTICLE II - RULES OF GENERAL CONDUCT**

- 2.1 **General Conduct.** The Pennington County Board of Commissioners places great emphasis and importance upon the proper discharge of their duties and responsibilities. In order to encourage collegiality and respect between Commissioners, and to earn the respect of the residents of Pennington County, the Board adopted the Pennington County Code of Conduct for County Commissioners, Department Heads, Members of all Boards, Commissions, Committees, Task Forces or other Appointed Advisory Groups.

A County Commissioner must respect the chain of command within a County Office or Department and understand the role of a County Commissioner as a policy-making



position as opposed to a Department Head administrator's responsibility of overseeing the day-to-day operations of their Office or Department.

No County Commissioner shall corruptly use or attempt to use his or her official position or any property or resource which may be within his or her trust, or perform his or her official duties, to secure a special privilege, benefit, or exemption for himself, herself, or others.

Refer to the Pennington County Code of Conduct adopted December 2, 2014.

### **ARTICLE III – OFFICERS AND STAFF**

- 3.1 Chair and Vice Chair-Election-Vacancy. At the first meeting of the Board of County Commissioners in each year, the Board shall elect a Chair and Vice Chair for a term of one year. The Chair shall continue to serve as Chair until a successor is elected. If there is a vacancy for the Chair or Vice Chair from any cause, the Board shall elect another Chair or Vice Chair. The Chair or, in the Chair's absence, the Vice Chair shall preside at the meetings of the Board and sign all orders and claims approved by the Board. SDCL § 7-8-15.
- 3.2 Election of Chair and Vice Chair – Method and Order. The Board may, by majority vote, select the method to be used for the election of the Chair and the Vice Chair from the following methods: voice vote (roll call) or ballot. The order of the election shall be to vote for the Chair first and the Vice Chair second.
- 3.3 Chair. Duties and powers shall include the following:
- A. Preside at all official and special meetings of the Board.
  - B. Approve the proposed agenda prepared by the Commission Office Staff. Final approval of the proposed agenda shall be by a majority vote of the Board.
  - C. Affix his/her signature to all contracts, bonds and other documents requiring the signature of the Chair upon approval of the Board.
  - D. Be the ceremonial representative of the County and shall perform such other duties as specified by law or by custom.
  - E. Serve as the oversight of the Commission Manager Position.
  - F. The Chair, when approved by majority vote of the Board, shall be authorized to represent the Board as directed.
  - G. Participates in interviewing applicants for positions on the following boards/commissions/etc. including, but not limited to:

The Rapid City/Pennington County Air Quality Board, the Pennington County Extension Board, the Pennington County Housing & Redevelopment Commission, the Pennington County Planning Commission, the Rapid City Public Library Board of Trustees, and the Pennington County Weed & Pest Board.

3.4 Vice Chair. Duties and powers shall include the following:

- A. Preside in the absence of the Chair.
- B. Affix his/her signature to all contracts, bonds, and other documents requiring the signature of the Chair when the Chair is unable to do so because of illness or other exigency which, in the opinion of the Board, prevents the Chair from performing the functions of the office.
- C. Perform such other duties as may be from time to time assigned by the Chair or by a majority vote of the Board.

3.5 Auditor as Clerk of County Commissioners. The County Auditor is the clerk of the Board of County Commissioners and shall keep an accurate record of its official proceedings and carefully preserve all of the documents, books, records, maps, and other papers required to be deposited or kept in his/her office and carefully perform such other acts and duties as are required by law. SDCL § 7-10-1.

3.6 State's Attorney. Opinions and advice to County Officers--Fees. The State's Attorney shall give opinions and advice without fee to the Board of County Commissioners and other civil officers of his County, if requested by the Board or Officers, upon all matters in which the County is interested or relating to the official duties of the Board or Officers. SDCL § 7-16-8.

#### **ARTICLE IV - MEETINGS**

4.1 Quorum. A majority of the entire Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County. Three Members of the County's five must be present to form a quorum and further, three must vote in agreement in order to take any official action. SD Atty. Gen. Opinion No. 94-15.

An official meeting of the Board is one where a quorum of the Board is present and at which official business is discussed or decided. In order to avoid an open meetings law violation, no more than two Commissioners may be present and discuss County business without proper notice of a public meeting. Email discussions that include a quorum of a public body and which discuss the official business of that body could be considered a public meeting subject to open meetings law requirements. Email participation solely for the purposes of scheduling matters would not constitute a public meeting.

It is not an official meeting of one political subdivision or public body if its Members provide information or attend the official meeting of another political subdivision or public body for which the notice requirements of § 1-25-1.1 have been met. SDCL § 1-25-1.

Refer to "Conducting the Public's Business in Public: A guide to South Dakota Open Meetings Law" Revised Fall 2017.



4.2 Session. A "session" shall mean a period of time that is designated to complete the business of the Board.

- A. Regular Meetings typically occur over a period of one day and are considered as one session which starts when the meeting is called to order and ends when the adjournment is approved by a majority vote.
- B. Special Meetings may occur over the period of one or more days to complete a session and are considered one session in their entirety.
- C. Annual Budget Hearings and Board of Equalization Hearings are recessed from day to day and are considered one session in their entirety.

4.3 Regular Meetings. Except as otherwise required by law, the regular meetings of the Board shall be held as follows:

- A. The official meetings of the County are open to the public unless a specific law is cited by the County to close the official meeting to the public. SDCL § 1-25-1.
- B. A "meeting" shall mean the convening of a quorum of the Board of Commissioners for the purpose of deliberating toward or rendering a decision. A "decision" shall mean a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, or measure on which a vote by the Commissioners is required.
- C. Unless the Board shall otherwise specify, the Board shall meet on the first and third Tuesdays of each month at such time that the Board shall determine. If a regular meeting date shall be a national holiday, the meeting shall be held on the next business day. All other conflicting meeting dates may be rescheduled by a majority vote of the Board including meetings that may conflict with a primary, general or special election date(s).
- D. All regular meetings of the Board shall be held in the Board of Commissioners Chambers located on the first floor of the County Administration Building, 130 Kansas City Street, in Rapid City, SD unless the Board shall otherwise specify.
- E. Any official meeting may be conducted by teleconference. A Member is deemed present if the Member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote. SDCL § 1-25-1.5.
- F. The Board shall comply with the provisions of the South Dakota Open Meetings Laws as they now or may hereafter exist. All public bodies shall provide public notice, with proposed agenda, that is visible, readable, and accessible for at least an entire, continuous twenty-four hours immediately preceding any meeting, by posting a copy of the notice, visible to the public, at the principal office of the political subdivision holding the meeting. The proposed agenda shall include the date, time and location of the meeting. The notice shall also be posted on the County's website ([www.pennco.org](http://www.pennco.org)) upon dissemination of

the notice. SDCL § 1-25-1.1.

- G. A period for public comment, limited at the Board's discretion as to the time allowed for each topic and the total time allowed for public comment, but not so limited as to provide for no public comment, shall occur at every official meeting of the Board. SDCL § 1-25-1.

4.4 Special Meetings. A special meeting of the Board shall be held only when:

- A. The Board may, by an approved motion, agree to hold a special meeting provided proper notice is given pursuant to the South Dakota Open Meetings Laws. For any special or rescheduled meeting, the information in the notice shall be delivered in person, by mail, by email, or by telephone, to Members of the local news media who have requested notice. For any special or rescheduled meeting, each public body shall also comply with the public notice provisions of this section for a regular meeting to the extent that circumstances permit. SDCL § 1-25-1.1.
- B. The County Auditor or the Chair of the Board of County Commissioners may call special sessions if the interests of the County demand it by giving notice of the special session to each county commissioner and the public in accordance with § 1-25-1.1. SDCL § 7-8-14.

4.5 Executive or Closed Meetings. Executive session may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;
- (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives;
- (6) Discussing information pertaining to the protection of public or private property and any person on or within public or private property specific to:
  - (a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
  - (b) Emergency management or response;
  - (c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
  - (d) Cyber security plans, computer, communications network schema, passwords, or user identification names;
  - (e) Guard schedules;
  - (f) Lock combinations;
  - (g) Any blueprint, building plan, or infrastructure record regarding any building or facility that would expose or create vulnerability through



- disclosure of the location, configuration, or security of critical systems of the building or facility; and
- (h) Any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; any location or listing of weapons or ammunition; nuclear, chemical, or biological agents; or other military or law enforcement equipment or personnel.

Any official action concerning such matters shall be made at an open official meeting. An executive or closed meeting must be held only upon a majority vote of the Members of the public body present and voting, and discussion during the closed meeting is restricted to the purpose specified in the closure motion. Nothing in § 1-25-1 or § 1-25-2 prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it. SDCL § 1-25-2.

- 4.6 Board of Adjustment. The Board of County Commissioners having adopted and in effect a zoning ordinance may act as and perform all the duties and exercise the powers of the Board of Adjustment. When acting as the board of adjustment, the Chair of the Board of County Commissioners is Chair of the Board of Adjustment. The concurring vote of at least two-thirds of the members of the Board is necessary to reverse any order, requirement, decision, or determination of any administrative official, or to decide in favor of the appellant on any matter upon which it is required to pass under any zoning ordinance, or to effect any variation in the ordinance. SDCL § 11-2-60.
- 4.7 Agenda Preparation. The meeting agenda will be prepared by the Commission Office staff with final approval by the Chair.
- 4.8 Order of Business for Regular Meetings. The order of business is typically conducted as follows:
- A. Call to Order
  - B. Moment of Silent Reflection
  - C. Pledge of Allegiance
  - D. Special Recognitions and/or New Hire Recognition
  - E. Review and Approve Agenda
  - F. Consent Calendar
  - G. Regular Agenda Items
  - H. Items from the Public (Public Comment Period)
  - I. Planning Consent Calendar
  - J. Planning Regular Agenda Items
  - K. Items from the Chair/Commission Members

L. \*Executive Session

M. Adjournment

\*The preferred practice of the Board of Commissioners is to proceed thru the agenda in the order it was published. The Board may, depending upon timing, move to address any items, including Executive Session, out of published order upon a majority vote of the Board.

If the typical structure of the meeting agenda presents a timing challenge to meet advertised start times, the Commission Staff may move the order of agenda items to accommodate other items to fulfill the timing challenges.

4.9 Consent Agenda. The Board may use a Consent Agenda under the following conditions:

- A. The Commission Manager, with input from staff, determines which items shall be considered on the Consent Agenda.
- B. The Consent Agenda is read into the record for full public notice by the Commission Manager, Commission Office Staff or the Board Chair.
- C. The Board Chair shall inquire as to whether any Commissioner or citizen desires to remove an item from the Consent Agenda. Any Consent Agenda item(s) that are requested to be removed shall be discussed prior to any regular agenda items and be voted on separately.
- D. There shall be no discussion of any individual item on the Consent Agenda. If a request for discussion or a question is raised concerning a Consent Agenda item before the vote, that item shall be removed from the Consent Agenda, discussed and voted on separately.

4.10 Preparation and Publication of Minutes. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. Archived minutes shall be available by the Auditor for public inspection. SDCL § 1-27-1.17.

The minutes shall be published in the three legal newspapers as designated by the Board of Commissioners each year. The Board shall publish a full and complete report of all its official proceeding at all regular and special meetings and shall publish proceedings as soon after any meeting as practical. SDCL § 7-18-3.

Such report shall be made out and transmitted within one week from the time such meeting is held. SDCL § 7-18-5.

Robert's Rules of Order states that a Member's absence from the meeting for which



minutes are being approved does not prevent the Member from participating in their correction or approval. (Robert's Rules, 11<sup>th</sup> ed., p. 355.)

- 4.11 Video Recording. Public meetings and/ or proceedings may be recorded, archived and placed on the County's website for public viewing within 24 hours of a completed meeting unless technical issues occur.

Refer to the County's Recordings of Public Meetings and other Proceedings Policy & Procedure for specific details.

## **ARTICLE V - MEETING PROCEDURES**

- 5.1 Parliamentary Procedure. Robert's Rules of Order, Newly Revised, 11th Edition, including any updates or amendments thereto, shall govern the Board on all of their deliberations except as modified by majority vote of the Board.

- A. The Board shall not adopt the portion that precludes discussion of issues by the Chair or precludes the Chair from voting except where there is a tie vote.
- B. Reconsideration of Action Taken by the Board. Any Member of the Board voting on the prevailing side of an item may move for reconsideration of that item before adjournment of the scheduled meeting at which the item was originally voted upon. A second motion for reconsideration requires the unanimous consent of the Board.

Any Member of the Board voting on the prevailing side of an item may give notice of intent to move for reconsideration before adjournment of the scheduled meeting at which the item was originally voted upon. The effect of giving notice of intent to reconsider is to hold in abeyance the finality of the vote. The Board Member who gave notice may move for reconsideration not later than the next regularly scheduled Board meeting. The matter subject to the notice of intent to reconsider shall be placed on the Board agenda for the next regularly scheduled meeting. If any Member has given notice of intent to move for reconsideration and does not move for reconsideration of that item at the time the item comes up at the next scheduled meeting, the presiding officer shall immediately state that any Member voting on the prevailing side may move for reconsideration. No motion to reconsider the same item may be made twice without unanimous consent of the Board.

Prevailing side is defined as a Member voting with the majority on an approved motion or a Member who voted against the motion and the motion was defeated.

Example A: A motion to approve an item carries on a 3 to 2 vote. A Member of the 3 is on the prevailing side.

Example B: A motion to deny an item carries on a 3 to 2 vote. A Member of the 3 is on the prevailing side.

Likewise, if the motion in either Example A or B fails because it did not receive a majority vote, those Members who voted against the motion are on the prevailing side and the motion is disposed of without adoption.

5.2 Voting. The voting procedure shall be as follows:

- A. Tie vote of Commissioners. When the Board of County Commissioners is equally divided on any question, it shall defer a decision until the next meeting of the board and the matter shall then be decided by a majority of the Board. SDCL § 7-8-18.
- B. The Chair shall be permitted to vote on all questions.
- C. Except as otherwise provided by statute or rule, all questions shall be determined by the majority vote of the Commissioners. Further, three must vote in agreement in order to take any official action. (Atty. Gen. Opinion No. 94-15.)
- D. All votes shall be made in open session and duly recorded by the Auditor.
- E. If a Member intends to abstain, their intention shall be stated immediately after the Chair announces the agenda item. A Member who chooses to abstain shall not participate in the discussion or vote on the agenda item. Although it is the duty of every Member who has an opinion on a question to express it by his/her vote, the Member can abstain, since they cannot be compelled to vote. (Robert's Rules, 11th ed., p 407.) The abstention is noted in the minutes but not as a "yes" or "no" vote. To "abstain" means not to vote at all. (Robert's Rules, 11th ed., p 45.)
- F. Any Member of the Board may call for a roll call vote for any motion.
- G. The Chair will state the vote tally including "no vote heard from (Commissioner Name)" and report the vote of the other Members. Any disagreement shall be discussed immediately after the Chair announces the vote.

5.3 Conflict of Interest. No County, municipal, or school official may participate in discussing or vote on any issue in which the official has a conflict of interest. Each official shall decide if any potential conflict of interest requires such official to be disqualified from participating in discussion or voting. However, no such official may participate in discussing or vote on an issue if the following circumstances apply:

- (1) The official has a direct pecuniary interest in the matter before the governing body; or
- (2) At least two-thirds of the governing body votes that an official has an identifiable conflict of interest that should prohibit such official from voting on a specific matter.



If an official with a direct pecuniary interest participates in discussion or votes on a matter before the governing body, the legal sole remedy is to invalidate that official's vote. SDCL § 6-1-17.

Pursuant to SDCL § 6-1-17, a Board Member is prohibited from discussing or voting on an issue in which such Member has a conflict of interest. If a Board Member has a ***potential pecuniary or personal*** conflict of interest, such Member shall disclose the potential conflict to the Board prior to consideration of the agenda item. Each Board Member must decide whether a potential conflict of interest disqualifies such Member from participating in the Board discussion or voting. If a Board Member believes he/she has a conflict, such Member shall recuse himself/herself. Upon disclosure, if a Board Member believes the potential conflict does not require recusal, the Board should then consider whether a conflict of interest exists. A vote of at least two-thirds of the Board is required in the finding of a conflict of interest.

As stated in SDCL 6-1-17, a Board Member ***must*** recuse himself/herself where there is a direct pecuniary interest. A direct pecuniary interest is one that benefits property owned by the Board Member or affords the Member a direct financial gain. An indirect pecuniary interest that may create a conflict of interest is one that financially benefits one closely tied to the Board Member, such as an employer or family Member. A personal interest is a matter of great importance to a Member or blood relative/close friend or a matter in which a Member's individual judgment may be affected because of Membership in an organization.

Where a conflict of interest exists, a Board Member shall not participate in the Board discussion, any executive session, or any vote on the agenda item. If a Board Member has a conflict of interest and chooses to participate in the discussion, the Member should leave the dais and speak on the item from the audience as a Member of the public.

- 5.4 **Information Disclosure.** An elected or appointed County Officer may receive and consider relevant information from any source to perform the duties of office. An elected or appointed County Officer may rely on his or her own experience and background on any official matters, subject to the applicable law and rule concerning recusal and disqualification of a Public Officer. SDCL § 6-1-18.

Any public hearing or meeting conducted by an elected or appointed County Officer regarding a quasi-judicial matter as defined in subdivision 1-32-1(10) may be conducted informally to secure the information required to make a decision. The formal rules of procedure and evidence do not apply to the conduct of the public hearing or meeting. **IF AN OFFICER RELIES UPON ANY EVIDENCE NOT PRODUCED AT A PUBLIC HEARING OR MEETING, THE OFFICER SHALL DISCLOSE THE EVIDENCE PUBLICLY AND INCLUDE THE INFORMATION IN THE PUBLIC RECORD TO AFFORD ALL PARTIES AN OPPORTUNITY TO RESPOND OR PARTICIPATE.** Failure to make this disclosure may be grounds for the County Officer's

disqualification for that particular decision, pursuant to the grounds for disqualification pursuant to § 6-1-21. SDCL § 6-1-20. (Emphasis added).

The Member(s) must submit any such information directly to the Commission Office for dissemination to the other Board Members, the public and County Staff at least 24 hours prior to the public meeting at which the information is to be considered. Failure to provide disclosure and submit information at least 24 hours prior to the public meeting may result in the agenda item being deferred to a future meeting date.

- 5.5 Citizen Participation. The public body shall reserve at every official meeting a period for public comment, limited at the public body's discretion, but not so limited as to provide for no public comment. SDCL § 1-25-1. A time will be reserved at each official meeting for members of the public to discuss or express concerns to the Board on policies and issues affecting County government and its function. Action will not be taken during public comment on any issues brought forth that are not a properly noticed agenda item.

Any written comments or documents a citizen wishes the Board to consider regarding a properly noticed agenda item shall be directly submitted to the Commission Office at least 24 hours in advance or sooner to allow for the Members to give meaningful consideration to the information. Any written comments or documents submitted after this deadline will be considered only at the discretion of the Members.

Any citizen may comment upon agenda items prior to the taking of a vote thereon. Speakers other than Members, after being recognized by the Chair, shall approach the podium and identify themselves by name for the record before proceeding to address the Board. All comments must be directed towards the motion on the floor.

If the Board anticipates a large number of citizens wishing to speak or it has a lengthy agenda to address, the Board or the Chair may choose to limit the time for each speaker. Provisions may be made so that extra time may be given, should the Board consider it necessary. The Board encourages lengthy comments to be submitted in written form 24 hours prior to the start of the meeting for meaningful consideration.

Refer to the County's Public Comment Periods Policy & Procedure for specific details.

- 5.6 General Meeting Conduct. No Member nor other person shall speak until duly recognized by the Chair; if a Member or other person speaks without being recognized by the Chair, he/she shall immediately cease speaking if ruled out of order. During public meetings, Members shall not send, or receive and review electronic messages pertaining to the meeting unless disclosed as part of the meeting for public review.

- 5.7 Preservation of Order by County Board--Enforcement of obedience to orders. The Board of County Commissioners may preserve order when sitting as a board. The



board may enforce obedience to all its orders by attachment or other compulsory process. SDCL § 7-8-19.

Disruptive behavior or personal attacks of any kind will not be tolerated by citizens or Board Members alike. Citizens or Board Members acting accordingly may be removed from the meeting.

## **ARTICLE VI – COMMITTEES**

- 6.1 Committee/Liaison Assignments. Current and incoming County Commissioners shall submit a completed interest form to the Commission Office Staff indicating their preferred Committee assignments prior to the start of the New Year. The requests shall be reviewed by the Commission Manager and Chair. All appointments shall be made by the Chair and shall be presented in a public meeting the second regular meeting in January of each year. A Commissioner who is appointed as liaison to a board, commission, committee or other advisory group is expected to attend the meetings and act as a conduit of information back to the Board of Commissioners.
- 6.2 Committee/Liaison Meetings. Committee meetings are publicly noticed via the Commissioner's Weekly Meeting Schedule. In addition, meetings are shown on the Board of Commissioners calendar published on the County's website at [www.pennco.org](http://www.pennco.org). Any one or all of the Commissioners may attend any of the properly noticed meetings hosted by another entity.
- 6.3 Special (Ad Hoc) Committees. The Board may establish from time to time such special committees as are deemed necessary which shall only be advisory in nature. The purpose shall be determined at the time the special committee is established. A special committee may report recommendations to the Board for appropriate action and shall be automatically dissolved when its specific task is completed.
- 6.4 Special (Ad Hoc) Committee Recommendations. Any final recommendations, findings, or reports that result from a meeting of a committee, subcommittee, task force, or other working group which does not meet the definition of a political subdivision or public body pursuant to § 1-25-1, but was appointed by the governing body, shall be reported in open meeting to the governing body which appointed the committee, subcommittee, task force, or other working group. The governing body shall delay taking any official action on the recommendations, findings, or reports until the next meeting of the governing body. SDCL § 1-27-1.18.

## **ARTICLE VII – OTHER GENERAL PROCEDURES**

- 7.1 Travel/Mileage Allowance. The County Commissioners shall be paid traveling expenses for each mile traveled in the discharge of their official duties. For the purpose of this section, traveling expense incurred by County Commissioners to

attend meetings in the State of South Dakota, called for the purposes of instructing or exchange of information pertaining to County Officers and government, are miles traveled in the discharge of their official duties. SDCL § 7-7-4.

- A. A Commissioner may elect not to be reimbursed for travel expenses.
- B. Travel reimbursement requests per fiscal year shall be submitted quarterly to the Commission Office Staff.
- C. Commission travel is subject to the same travel policies and regulations that are utilized by all County employees and is subject to majority Board approval.
- D. Commissioners serving in their last ninety (90) days in office shall not be reimbursed for travel for educational or conference expenses.
- E. Any travel outside of the course of normal discharge of official duties shall be presented to the Commission for approval prior to completion.

### **ARTICLE VIII - AMENDMENTS**

- 8.1 Review of Bylaws. The Board shall review the Bylaws in January of each year at a regularly scheduled Commission meeting.
- 8.2 Procedure to Modify Bylaws. These Bylaws and Rules may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the Members of the entire Board at any regular or special meeting, provided notice of the intention to amend has been included on the agenda.

The Bylaws and Rules are adopted by the Pennington County Board of Commissioners this 2nd day of January, 2024.

  
Chair

PENNINGTON County Board of Commissioners

ATTEST:

  
Auditor/Deputy



# PENNINGTON COUNTY, SD BOARD OF COMMISSIONERS RULES OF PROCEDURE



**APPROVED: February 19, 2019**

REVISED: January 21, 2020

REVISED: February 21, 2023

REVISED: January 2, 2024

REVISED: January 20, 2026

## **SECTION 1 – ORGANIZATION AND AUTHORITY**

The Pennington County Board of County Commissioners (“Board”) is the governing body of Pennington County and exercises the powers and duties granted by the Constitution and laws of the State of South Dakota. These Rules of Procedure are adopted to facilitate orderly, transparent, and efficient conduct of Board business. They are intended to supplement, not replace, applicable state law. In the event of a conflict, state law controls.

## **SECTION 2 – OFFICERS**

- 2.1 [Chair and Vice Chair](#). The Board shall annually elect a Chair and Vice Chair in accordance with state law.
- 2.2 [Chair Duties](#). The Chair shall:
  - A. Preside at Board meetings and maintain order and decorum
  - B. Recognize speakers and rule on procedure, subject to appeal by the Board
  - C. Execute documents and correspondence authorized by Board action
  - D. Perform other duties assigned by law or by action of the Board
- 2.3 [Vice Chair Duties](#). The Vice Chair shall perform the duties of the Chair in the Chair’s absence or inability to act.

## **SECTION 3 – MEETINGS**

- 3.1 [Regular and Special Meetings](#). The Board shall hold regular and special meetings as provided by law. All meetings shall be properly noticed and conducted in compliance with South Dakota open meetings laws.
- 3.2 [Quorum](#). A quorum shall consist of a majority of the Board members as defined by law.
- 3.3 [Executive Session](#). The Board may enter executive session only when expressly authorized by law and only for permitted purposes. No final action shall be taken in executive session unless authorized by statute.

## **SECTION 4 – AGENDA**

- 4.1 [Agenda Preparation](#). The agenda is an administrative document prepared by County staff under the direction of the Board, consistent with adopted policies and applicable law. Staff are responsible for determining whether proposed items meet procedural, legal, and informational requirements for placement on the agenda.
- 4.2 [Placement and Removal of Items](#). Any Board member may request that an item be considered for placement on a future agenda. The Board retains authority, by majority vote, to add, remove, defer, or reorder agenda items during a meeting, consistent with law.
- 4.3 [Order of Business](#). The order of business shall be established by administrative policy or Board practice and may be modified by the Board during a meeting. Nothing in this section limits a Board member’s ability to raise matters during a meeting as permitted by law.

## **SECTION 5 – CONDUCT OF MEETINGS**

- 5.1 [Recognition and Debate](#). Members shall be recognized by the presiding officer before speaking. Debate shall be confined to the pending question and conducted with professionalism and respect.
- 5.2 [Motions and Voting](#). All official actions of the Board shall be taken by motion and vote,

- unless otherwise permitted by law. Votes shall be recorded in the official minutes.
- 5.3 [Parliamentary Authority](#). The Board may refer to generally accepted parliamentary principles, such as Robert's Rules of Order, for guidance when procedural questions arise, provided such principles do not conflict with law or these Rules.
- 5.4 [Public Participation](#). The Board shall provide reasonable opportunity for public comment in accordance with Board policy and applicable law. The presiding officer is responsible for maintaining order and may impose reasonable time, place, and manner restrictions to ensure efficient conduct of business.

#### **SECTION 6 – COMMITTEES**

- 6.1 [Committee/Liaison Assignments](#). The Board may appoint one or more Commissioners to serve as liaisons, representatives, or alternates to boards, committees, commissions, or other bodies when permitted or requested. The Commission Office shall coordinate solicitation of interest and maintain records of assignments and schedules. When more than one Commissioner expresses interest in an assignment, the appointment shall be made by Board action.
- 6.2 [Appointments to Boards, Committees or Commissions](#). The Board shall make appointments and reappointments to boards, committees, commissions, and similar bodies as provided by policy and law. Eligibility and qualification requirements are governed by applicable law and the governing documents of the respective body. The Board may consider whether applicants meet applicable requirements when making appointment decisions. All appointments shall be made by action of the Board in an open meeting. The Board retains discretion to appoint or reappoint, decline to appoint, or re-notice a vacancy.

#### **SECTION 7 – AMENDMENTS**

These Rules of Procedure may be amended by majority vote of the Board at a properly noticed meeting.

These Rules are adopted by the Pennington County Board of Commissioners this \_\_\_\_ day of January, 2026.

\_\_\_\_\_  
Chair, Pennington County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Auditor/Deputy

# PENNINGTON COUNTY, SD CODE OF CONDUCT

FOR COUNTY COMMISSIONERS, ELECTED OFFICIALS, DEPARTMENT  
HEADS, AND MEMBERS OF ALL BOARDS, COMMISSIONS,  
COMMITTEES, TASK FORCES OR OTHER APPOINTED ADVISORY  
GROUPS



PENNINGTON COUNTY, SOUTH DAKOTA

**APPROVED: December 2, 2014**

**REVISED: February 3, 2026**



## **PREFACE**

Pennington County's reputation for integrity and effective public service is built on principles of fairness, transparency, and ethical conduct. The public entrusts its officials with significant responsibility, and maintaining that trust requires adherence to both the letter and the spirit of all applicable laws, as well as the highest standards of personal conduct.

This Code of Conduct applies to County Commissioners, elected officials and appointed department heads, and all individuals serving on boards, commissions, committees, task forces, or other appointed advisory groups (collectively, "Members"). Members share a responsibility to uphold the integrity of County government, to act in the best interests of the public, and to conduct themselves in a respectful, professional, and lawful manner.

The purpose of this Code is to provide clear expectations for ethical and professional behavior; to support transparent, accountable, and effective public decision-making; and to guide Members in their interactions with one another, with County employees, with the public, and with other governmental and private entities. These standards are intended to promote public confidence in County governance and to ensure that service to the community remains grounded in honesty, fairness, and respect.

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### **SECTION 1 – COMPLIANCE WITH LAW**

Members shall comply with the Constitution of the United States, the Constitution and laws of the State of South Dakota, and all applicable federal, state, and local laws, regulations, and ordinances. Members acknowledge that public office carries additional legal duties, including compliance with statutes governing open meetings, public records, conflicts of interest, financial stewardship, and ethical conduct.

Compliance with the law is the minimum standard of behavior. Members are expected to conduct themselves in a manner that upholds the spirit as well as the letter of the law and promotes public confidence in County government.

### **SECTION 2 – RESPONSIBILITY OF PUBLIC SERVICE**

Members serve the public and are expected to demonstrate professionalism, integrity, impartiality, respect, and civility in all official actions. Members are not entitled to special consideration or treatment based on their position.

In addition to the above:

- A. Members should pursue policy goals they believe to be in the best interest of Pennington County as a whole, consistent with orderly decision-making and applicable law.
- B. Members should respect the legitimacy of the goals and interests of other Members and maintain civility, professionalism, and decorum when policy differences arise.
- C. Members should recognize that their opinions are their own. They may speak on behalf of a board, commission, committee, task force, or advisory body only when expressly authorized to do so by the body through official action.
- D. Members should conduct the business of the County in a transparent and deliberate manner that ensures the public has meaningful access to information and opportunities for input, consistent with South Dakota's open meetings and public records laws.
- E. Members shall conserve and protect County resources. County funds, property, equipment, and personnel may be used only for legally authorized purposes and in a manner that reflects responsible stewardship of public assets.

### **SECTION 3 – MEMBERS' CONDUCT WITH EMPLOYEES AND OTHER MEMBERS**

The effective governance of Pennington County depends on cooperation and mutual respect between Members and County employees. Members are expected to conduct themselves in a professional, respectful, and lawful manner at all times. The following guidelines provide examples of appropriate and inappropriate behavior; they are not exhaustive.

- A. Members shall treat all employees and other Members with professionalism, respect, and civility. Communication should be clear, honest, and courteous, recognizing the abilities and contributions of all participants.
- B. Members shall not publicly criticize employees or other Members. Concerns should be addressed privately through appropriate channels to maintain morale and effective service to the public.
- C. Members shall not intimidate, coerce, or attempt to improperly influence the decisions, opinions, or duties of employees or other Members. Members shall not interfere with delegated authority or responsibilities.

- D. Members shall not direct or instruct employees regarding job duties unless explicitly authorized by law, charter, or a vote of the governing body. Elected officials and department heads may provide direction to employees under their management.
- E. Members are encouraged to seek information and clarification on County business through the proper channels, typically by contacting the department head or elected official responsible for the matter. Requests should be respectful, relevant, and timely.
- F. Members shall comply with all applicable County policies, including anti-harassment, workplace safety, and professional conduct standards, in their interactions with employees and other Members

#### **SECTION 4 – CONDUCT IN PUBLIC MEETINGS**

Public meetings are an essential part of the democratic process, and Members have a duty to ensure that the public feels welcome, respected, and heard. Members shall listen attentively and treat all participants of meetings with respect and impartiality. Members shall avoid personal attacks, public disparagement, or insulting remarks.

The Chair or presiding officer is responsible for maintaining order during meetings; all Members are expected to follow the Chairperson's or presiding officer's directions during meetings. Members should avoid side conversations, interruptions, or actions that impede the orderly progression of meetings. Personal attacks against any Member, County employees, or any other person are not allowed and shall be promptly, fairly, and consistently handled, regardless of whether the meeting is in session or in recess.

The Chair or presiding officer shall give warnings to any individual who is being disruptive, abusive, or off-topic. The Chair or presiding officer has the option to ask offending individual(s) to leave if the behavior continues. If necessary, the offending individual(s) may be removed from the meeting by law enforcement, in accordance with law.

Actions taken by the Chair or presiding officer to maintain order and decorum during meetings are not disciplinary actions and do not constitute a violation of this Code.

#### **SECTION 5 – OPEN GOVERNMENT**

The citizens of Pennington County expect and deserve open and transparent government. South Dakota's Open Meetings Law reflects the principle that the public is entitled to the greatest possible access to information about public affairs and to meaningful participation in government decision-making.

Members subject to South Dakota's Open Meetings Laws shall conduct County business in full compliance with SDCL 1-25 et seq. Members are expected to approach all deliberations with a mindset of openness and transparency and to avoid actions that could circumvent the intent of the law.

- A. Members shall conduct deliberations and decision-making in properly noticed public meetings when required by law. Members shall avoid informal or serial communications—whether in person, by email, text message, telephone, or other means—that collectively involve a quorum or otherwise substitute for public deliberation.
- B. Members shall enter executive session only when expressly authorized by law and only for

the purposes permitted. Executive sessions shall not be used for convenience or to avoid public discussion. No final action or decision shall be taken in executive session unless specifically authorized by statute.

- C. In quasi-judicial proceedings, Members shall refrain from participating in ex parte communications, consistent with SDCL 6-1-18, 6-1-20, and 6-1-21. If an ex parte communication occurs, the Member shall disclose the communication on the record at the next hearing addressing the matter and take all steps required by law to ensure fairness, transparency, and due process.
- D. Members acknowledge that individual actions, even when taken outside of a formal meeting, may create open-meeting, transparency, or due-process concerns. Members are expected to exercise sound judgment and to seek guidance from legal counsel or staff when questions arise.

#### **SECTION 6 – CONFLICT OF INTEREST**

It is the Policy of the County to ensure that all Members comply with applicable South Dakota laws governing conflicts of interest. Members are expected to perform their official duties in a manner that prioritizes the interests of the County and the public and avoids divided loyalties or improper personal benefit.

- A. Conflicts. In the execution of official County business, a Member shall not put himself or herself in a position where personal, financial, or other private interests conflict with the Member's official duties and responsibilities. When a potential conflict exists, the Member shall disclose the conflict and take appropriate action as required by law, including recusal when applicable.
- B. Quasi-judicial proceedings. In quasi-judicial proceedings, Members shall recuse themselves from participation in any matter in which they have a conflict of interest violative of SDCL 6-1-17. A Member shall also recuse themselves when a two-thirds vote of the governing body determines that a conflict exists. Upon recusal, the Member shall not participate in discussion or voting on the matter.
- C. Contracts. No Member shall enter into a contract with Pennington County that violates SDCL 6-1-1, 6-1-2, and 6-1-2.1.
- D. Use of Official Information. No Member shall use confidential or non-public information acquired in the course of their official duties for personal gain or for the benefit of any other person or organization.
- E. Duty to Seek Guidance. Members are encouraged to seek guidance from legal counsel or appropriate staff when questions arise regarding potential conflicts of interest or required disclosures.

#### **SECTION 7 – VIOLATIONS**

Violations of this Code of Conduct may be addressed by the Board of County Commissioners (hereinafter "Board") in its discretion and in a manner consistent with applicable law.

A. Initiation of Concerns. Concerns regarding a potential violation of this Code may be brought to the Board in writing. Nothing in this Code requires the Board to act on any concern or complaint, nor does this Code create a right to a formal hearing, investigation, or appeal.

B. Board Review and Discretion. Upon receipt of a written concern alleging a potential violation of this Code, the Board may, in its discretion, direct that limited fact-gathering or informal review be conducted prior to determining whether any action is warranted. Such review may include requesting additional information from the parties, consulting legal counsel, or obtaining relevant documentation. The purpose of any preliminary review is to assist the Board in determining whether the concern has sufficient merit to warrant further action. Upon receipt of a written concern, the ~~The~~ Board may, in its sole discretion and consistent with applicable law:

1. Take no action
2. Address the matter informally
3. Issue a private or public reprimand
4. Take any other action within its lawful authority

~~C. Limitations of Authority. This Code of Conduct does not:~~

- ~~1. Create a mandatory complaint, investigation, or adjudication process~~
- ~~2. Confer a right to confidentiality beyond what is required by law~~
- ~~3. Authorize the removal of an elected official except as expressly provided by statute~~
- ~~4. Limit the authority of the Chair or presiding officer to maintain order and decorum during meetings as provided elsewhere in this Code~~

D.C. Recusal. Any Member who is the subject of a concern or who has a conflict of interest shall not participate in the deliberation or voting related to that matter.

## **SECTION 8 – AMENDMENTS**

This Code may be amended by majority vote of the Board at a properly noticed meeting.

Date of Adoption: \_\_\_ day of ~~January~~February, 2026

APPROVED BY THE PENNINGTON COUNTY BOARD OF COMMISSIONERS



ATTEST:

\_\_\_\_\_  
Pennington County Auditor/Deputy

\_\_\_\_\_  
Chair, Pennington County Commission

## MEMORANDUM

RE:  
**Review of Code of  
Conduct**

Date:  
**01/06/2026**

From:  
**Jordan Neeb**  
Director,  
Commission Office

To:  
**Board of  
Commissioners**

### Background

Early in 2025, the Board of County Commissioners had asked the State's Attorney's Office to review and revise the Code of Conduct. Their office provided a draft to update the version last approved by the Board in 2014. The Commission Office has further refined that proposed draft to further modernize and clarify the document while preserving its core purpose and intent. I now present the current draft to the Board for review. This review is intended to be handled in conjunction with proposed updates to the Rules of Procedure ("bylaws") and other Commission Office administrative policies and procedures.

Since 2014, legal standards, governance expectations, and public scrutiny of local government have continued to evolve. The proposed revisions are intended to provide clearer guidance to Members (boards, committees, etc.), promote consistent and professional conduct, and reduce ambiguity that can create confusion or conflict—without expanding the Board's authority and responsibility beyond what is provided in law.

The revised Code is designed to:

- Reinforce the Board's commitment to lawful, ethical, and transparent governance
- Clarify expectations for professional conduct among Members and in interactions with County employees
- Align the Code with current South Dakota law and best practices
- Provide guidance that is practical, enforceable, and appropriate to the Board's authority

### Notable Changes

While the 2014 Code addressed conduct generally, the proposed revisions provide clearer guidance regarding respectful communication, appropriate boundaries with staff, and professional decorum—particularly during public meetings and when disagreements arise. These provisions are intended to support effective governance and protect employees from inappropriate interference or public criticism.

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#### PENNINGTON COUNTY BOARD OF COMMISSIONERS

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The revised Code expressly distinguishes the Chair's authority to maintain order and decorum during meetings from any disciplinary action under the Code. This clarification avoids confusion and confirms that routine meeting management is not, by itself, a Code violation.

The revised Code expands on the 2014 language by addressing open meetings, serial communications, executive sessions, and ex parte communications in quasi-judicial matters. These provisions are grounded in existing South Dakota law and are intended to reduce inadvertent violations and protect the integrity of Board decisions.

The 2014 Code provided limited guidance on violations and consequences. The revised Code adopts a streamlined, discretionary approach that allows the Board to address concerns when appropriate, without creating a mandatory complaint process, investigatory body, or appeal rights.

The proposed revisions do not:

- Create new disciplinary powers beyond those already provided by law
- Require formal investigations, hearings, or appeals, unless required by law
- Limit the lawful authority of elected officials or department heads
- Apply retroactively or target any specific individual or incident

#### Side-by-Side-by-Side Comparison

Topic Area	2014 Adopted Code	2025 SAO Draft	Commission Office Draft
Purpose & Scope	General preface emphasizing ethics and public trust	Expanded policy framing; introduces enforcement mechanisms	Clear statement that Code supplements law; compliance is minimum standard
Compliance with Law	Single short section ("Obey the Laws")	Retained, referenced throughout procedural sections	Consolidated opening section emphasizing letter and spirit of the law
Public Service Responsibilities	Broad aspirational language	Retained with added prescriptive expectations	Retained, clarified, and consolidated for readability
Individual vs. Board Authority	Not explicitly addressed	Implicitly constrained through enforcement mechanisms	Explicit clarification that Members speak only for themselves unless authorized
Conduct Toward Employees	General standards of respect	Expanded with mediation and investigation triggers	Retained core standards; enforcement handled separately
Conduct in Public Meetings	Expectations stated; Chair authority implied	Expanded with removal, enforcement, and escalation language	Clarified Chair's procedural authority; separates meeting management from discipline
Open Government / Transparency	General references to openness	Mixed with enforcement and quasi-judicial processes	Dedicated Open Government section aligned with SDCL 1-25
Serial Communications	Not addressed	Addressed indirectly	Explicitly addressed to reflect modern communication risks
Ex Parte Communications	Not addressed	Added within conflict/enforcement section	Addressed only in quasi-judicial context and placed under Open Government

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Conflict of Interest	General prohibition and disclosure	Expanded with procedures, votes, and hearings	Statute-aligned disclosure and recusal without new processes
Use of Official Information	Brief prohibition	Retained	Retained with clearer language
Complaint Intake	Not specified	Formal complaint form required	No mandatory complaint process created
Mediation	Not present	Mandatory mediation process	Removed; Board retains discretion to address concerns
Investigation	Not present	Formal investigation with timelines and investigators	Removed; avoids creating quasi-judicial obligations
Probable Cause Determination	Not present	Formal probable cause standard imposed	Removed; exceeds Board's statutory role
Hearings	Not present	Confidential hearing with evidence rules	Removed; disciplinary authority governed by law
Standard of Proof	Not present	"Clear and convincing" evidence required	Removed; inappropriate for policy document
Discipline	Public or private reprimand at Board discretion	Expanded menu of sanctions and procedures	Retained as discretionary and law-bound
Confidentiality	Not addressed	Extensive confidentiality framework	Removed; confidentiality governed by law, not policy
Appeal Rights	Not addressed	Appeal language added	Clarified that no appeal rights are created
Chair Authority	Implicit and undefined	Expanded administratively	Explicitly limited to procedural role
Overall Structure	Short, principle-based	Highly procedural and enforcement-driven	Lean, principle-based, legally durable

### Requested Action

The revised Code of Conduct updates the Board's existing policy to reflect current legal standards and governance expectations while remaining consistent with the expectation for professional conduct. It is intended to serve as a clear, practical guide for Members and to promote public confidence in County government.

Just like the proposed Bylaws and Rules of Procedure update, I ask that the Board review and discuss any recommended changes to the draft(s). As this is a substantial change from the established policy, I am not suggesting approval today. However, if the Board has no objections to the proposed updates, the Code of Conduct may be approved at this meeting. If further revisions are requested, they can be incorporated as directed, and the Code can be brought back for approval at the second meeting in January (01/20/26).

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## **CODE OF CONDUCT**

FOR COUNTY COMMISSIONERS, ELECTED AND APPOINTED  
DEPARTMENT HEADS, MEMBERS OF ALL BOARDS,  
COMMISSIONS, COMMITTEES, TASK FORCES OR OTHER  
APPOINTED ADVISORY GROUPS

PENNINGTON COUNTY, SOUTH DAKOTA

ADOPTED BY THE PENNINGTON COUNTY BOARD OF  
COMMISSIONERS

2014



## PREFACE

### **Business Ethics and Conduct**

The successful business operation and reputation of Pennington County is built upon the principles of fair dealing and ethical conduct. The reputation of county governance for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of personal conduct, integrity and public service.

The continued success of Pennington County is dependent upon the public's trust and those who serve the public on behalf of the County should be dedicated to preserving that trust. County Commissioners, elected and appointed department heads, members of all boards, commissions, committees, task forces or other appointed advisory groups owe a duty to Pennington County and the public to act in a way that will merit the continued trust and confidence of the public.

Pennington County expects its elected officials, appointed department heads, members of boards, commissions, committees, task forces and other appointed advisory groups to conduct business in accordance with the letter, spirit and intent of all relevant laws and to refrain from any illegal, dishonest, unethical or disruptive behavior. In general, the use of good judgment, based on high ethical principles, will guide you with respect to lines of acceptable conduct.

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It is the policy of the County of Pennington, South Dakota, to uphold, promote and demand the highest standard of ethical behavior from its elected and appointed department heads and individuals serving on all boards, commissions, committees, task forces or other appointed

advisory groups, hereinafter referred to collectively as “Members.” It is presumed that all Members have chosen to serve in order to preserve and protect the present and the future of the County. Honesty, integrity and fairness are hallmarks of public service.

This code has been created to ensure that all Members have clear guidelines for carrying out their responsibilities in their relationships with each other, with all other county employees, with the citizens of Pennington County and with all other private and governmental entities.

#### **SECTION 1: Obey the Laws**

Obeying the law, both in letter and in spirit, is the foundation on which this County’s ethical standards are built. The Members shall support the Constitution of the United States and the State of South Dakota as well as all federal, state and local laws, rules and regulations.

#### **SECTION 2: Responsibility of Public Service**

Members are to be trustworthy, respectful, responsible, fair, caring and promote citizenship at all times and are not entitled to special consideration or treatment based on their official position or responsibility.

In addition to the above:

- A. Members should actively pursue policy goals they believe to be in the best interest of all residents within the parameters of orderly decision-making and the laws and rules governing those decisions.
- B. Members should respect the legitimacy of the goals and interests of other Members and should respect the rights of others to pursue goals and policies different from their own.
- C. Members, who sit on county boards, commissions, committees, advisory groups, task forces, etc., do not individually speak for the body itself unless approved by the Member body to do so.
- D. Members should dispose of the business of the County in a deliberate manner that assures citizens have meaningful knowledge of and input into their decisions.
- E. Members should conserve the resources of the County in their charge. They should employ county equipment, property, funds and personnel only in legally permissible pursuits and in a manner that exemplifies excellent stewardship.
- F. No Member may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.
- G. No person may offer or give to a Member, directly or indirectly, and no Member may solicit or accept from any person, directly or indirectly, anything of value if it could reasonably be expected to influence the Member’s vote, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the Member.
- H. Members are cautioned to refrain from giving legal advice or other related direction to members of the public on matters under investigation by Pennington County

departments/offices, on matters pending before the courts or government bodies and on any matters where a conflict of interest would caution against any such communication.

### **SECTION 3: Members' Conduct with County Employees**

Governance of the County relies on the cooperative efforts of the Members and the County employees who implement and administer adopted policies and procedures within the County. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each other for the good of the community. The following are examples of how the Members should relate to the employees of Pennington County:

- A. Members should treat all employees as professionals. Clear, honest communication that respects the abilities, experience and dignity of each employee is expected. Poor behavior or disrespectful comments toward employees are not acceptable.
- B. Members should never publicly criticize employees. Public criticism of employees leads to poor morale of the employees and undermines their effectiveness with the public and is detrimental to their performance.
- C. Members should not attempt to influence by intimidation or other unethical means, the decisions or opinions of employees on issues that may come before the Planning Commission, Board of Commissioners or other Member bodies.
- D. Individual Members may not intentionally coerce or intimidate employees or interfere with employees' duties or authority.
- E. Members, with the exception of elected and appointed department heads interacting with their own employees, shall not instruct nor direct employees to perform duties related to the employee's job.
- F. Requests for information and clarification on items of County business is allowed and encouraged. Communication is most effective when the Member contacts the Department Head or Elected Official in charge. Members in general should always respect and interact appropriately when requesting information pertinent to County business.

### **SECTION 4: Conduct in Public Meetings**

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Members toward an individual participating in a public meeting. Every effort should be made to be fair and impartial in listening to public comments. Members should listen to comments from the public and ask for clarification if they do not understand the comment. Members should not disparage or insult other Members, County employees or other members of the public.

The Chairperson presiding over any meeting, which is subject to open meetings laws or not, shall not allow an individual or other Member to interfere with the orderly progression of meetings. Personal attacks against any Member, County employees or any other person are not allowed regardless of whether the meeting is in session or in recess. If the audience dialogue or Member discussion becomes disruptive or abusive, the Chairman has the option to ask the

offending individual(s) to leave or have the individual(s) removed from the meeting by law enforcement.

**SECTION 5: Open Government**

The citizens of Pennington County expect and deserve open government. South Dakota's open meetings law embodies the principle that the public is entitled to the greatest possible information about public affairs and is intended to encourage public participation in government.

Members who are subject to the Open Meetings Laws of the State of South Dakota shall conduct themselves in a manner that fully adheres to the intention of state laws concerning open meetings and transparency of actions. These Members are encouraged to employ a "mindset of openness" in conducting the affairs of the County in an open meeting and should resort to conducting business in executive session only when allowed by law.

**SECTION 6: Conflict of Interest**

In the execution of official County business, a Member shall not put himself or herself in a position where his or her personal interest conflicts with his or her duties and responsibilities. Members shall disclose any personal relationships to the governing body in the instance where there could be an appearance of a conflict of interest. The Member shall not use official information acquired in the course of their duties for personal gain.

**SECTION 7: Violation of Code of Conduct**

Violations of this Code of Conduct may result in disciplinary action taken by the Board of County Commissioners. Disciplinary action may involve public or private reprimand at the discretion of the appropriate governing body and may include removal from serving on an appointed body or removal from Office as provided in law.

Date of Adoption: December 2, 2014

APPROVED BY THE PENNINGTON COUNTY BOARD OF COMMISSIONERS

/s/ Lyndell Petersen  
Lyndell Petersen, Chairman  
Pennington County Commission

ATTEST:

/s/ Victoria M Wolf/Deputy  
Pennington County Auditor/Deputy





## **CODE OF CONDUCT**

FOR COUNTY COMMISSIONERS, ELECTED OFFICIALS,  
MEMBERS OF ALL BOARDS, COMMISSIONS, COMMITTEES,  
TASK FORCES OR OTHER APPOINTED ADVISORY GROUPS

PENNINGTON COUNTY, SOUTH DAKOTA

ADOPTED BY THE PENNINGTON COUNTY BOARD OF  
COMMISSIONERS

2025

## **PREFACE**

The successful business operation and reputation of Pennington County is built upon the principles of fair dealing and ethical conduct. The reputation of county governance for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of personal conduct, integrity and public service.

The continued success of Pennington County is dependent upon the public's trust and those who serve the public on behalf of the County should be dedicated to preserving that trust. Pennington County expects its elected officials, members of boards, commissions, committees, task forces and other appointed advisory groups, hereinafter referred to collectively as "Members", to conduct business in accordance with the letter, spirit and intent of all relevant laws and to refrain from any illegal, dishonest, unethical or disruptive behavior. It is presumed that all Members have chosen to serve in order to preserve and protect the present and the future of the County. Honesty, integrity and fairness are hallmarks of public service. This code has been created to ensure that all Members have clear guidelines for carrying out their responsibilities in their relationships with each other, with all other county employees, with the citizens of Pennington County and with all other private and governmental entities.

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## **SECTION 1: Obey the Laws**

Obeying the law, both in letter and in spirit, is the foundation on which this County's ethical standards are built. The Members shall support the Constitution of the United States and the State of South Dakota as well as all federal, state and local laws, rules and regulations.

## **SECTION 2: Responsibility of Public Service**

Members are to be trustworthy, respectful, responsible, fair, caring and promote citizenship at all times and are not entitled to special consideration or treatment based on their official position or responsibility.

In addition to the above:

- A. Members should actively pursue policy goals they believe to be in the best interest of all residents within the parameters of orderly decision-making and the laws and rules governing those decisions.
- B. Members should respect the legitimacy of the goals and interests of other Members and should respect the rights of others to pursue goals and policies different from their own.
- C. Individual Members who are part of an elected/appointed county body, that sit on other boards, commissions, committees, advisory groups, task forces, etc., do not speak for the body itself unless approved by the Member body to do so by the requisite vote required by law.
- D. Members should dispose of the business of the County in a deliberate manner that ensures citizens have meaningful knowledge of and input into their decisions.
- E. Members should conserve the resources of the County in their charge. They should employ county equipment, property, funds and personnel only in legally permissible pursuits and in a manner that exemplifies excellent stewardship.
- F. No Member may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.
- G. No person may offer or give to a Member, directly or indirectly, and no Member may solicit or accept from any person, directly or indirectly, anything of value if it could reasonably be expected to influence the Member's vote, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the Member.
- H. Members should refrain from giving legal advice or other related directions to individuals from the public on matters under investigation by Pennington County departments/offices, on matters pending before courts or government bodies, and on any matter where a conflict of interest would caution against any such communication.

### **SECTION 3: Members' Conduct with County Employees and other Members**

Governance of the County relies on the cooperative efforts of the Members and the County employees who implement and administer adopted policies and procedures within the County. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each other for the good of the community. The following are guidelines regarding acceptable and unacceptable behavior between all Members and County Employees. The following is a non-exhaustive list. Members are expected to behave in a professional and legal manner in all dealings with other Members and County Employees regardless of whether the behavior is listed below.

- A. Members should treat all Members and employees as professionals. Clear, honest communication that respects the abilities, experience and dignity of all is expected. Poor behavior or disrespectful comments toward employees or other Members is not acceptable.
- B. Members should never publicly criticize employees or other Members. Public criticism leads to poor morale in the County, undermines its effectiveness with the public, and is detrimental to the County's ability to assist the public with its needs. Members are encouraged to arrange individual meetings with employees and other members to discuss any issues that may arise in the course of County business.
- C. Members should not attempt to influence, by intimidation or other unethical means, the decisions or opinions of employees or other Members on issues that may come before the Planning Commission, Board of Commissioners, or other Member bodies.
- D. Members may not intentionally coerce or intimidate employees or other Members or interfere with their duties or any authority that is delegated by statute.
- E. Members, with the exception of elected officials interacting with their own employees, shall not instruct nor direct employees to perform duties related to the employee's job. Members within elected bodies may direct Department Heads to take certain action with an appropriate vote of that body.
- F. Requests for information and clarification on items of County business is allowed and encouraged. Communication is most effective when the Member contacts the Department Head or Elected Official responsible for management of the item at issue. Members in general should always respect and interact appropriately when requesting information pertinent to County business.

### **SECTION 4: Conduct in Public Meetings**

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of Members toward any individual participating in a public meeting. Every effort should be made to be fair and impartial in listening to public comments. Members should listen to comments from the public and ask for clarification if they do not understand the comment. Members should not publicly disparage or insult other Members, County employees, or members of the public.

The Chairperson or official presiding over any official County meeting shall not allow an

individual or other Member to interfere with the orderly progression of meetings. Personal attacks against any Member, County employees, or any other person are not allowed regardless of whether the meeting is in session or in recess. If an audience member or Member becomes disruptive or abusive, the Chairman or official presiding over the meeting has the option to ask the offending individual(s) to leave or have the individual(s) removed from the meeting by law enforcement.

## **SECTION 5: Open Government**

The citizens of Pennington County expect and deserve open government. South Dakota's open meetings law embodies the principle that the public is entitled to the greatest possible information about public affairs and is intended to encourage public participation in government.

Members who are subject to the Open Meetings Laws of the State of South Dakota shall conduct themselves in a manner that adheres to state laws concerning open meetings and transparency of actions. These Members are encouraged to employ a "mindset of openness" in conducting any meeting subject to SDCL 1-25 et seq. and should resort to conducting business in executive session only when allowed by law.

## **SECTION 6: Conflict of Interest and Ex Parte Communications**

It is the Policy of the County to ensure that all Members adhere to the requirements of South Dakota law in relation to conflicts and ex parte communications. To ensure high standards of ethics and decorum, this Section sets forth the steps expected of Members when they have a conflict or an ex parte communication.

- A. Conflicts. In the execution of official County business, a Member shall not put himself or herself in a position where his or her personal interest(s) conflict with his or her duties and responsibilities to the County. Members are required to disclose and recuse themselves from any conflict, or the appearance of any conflict, in the manner prescribed below:
  - 1. *Quasi-judicial proceedings*. In quasi-judicial proceedings, Members will recuse themselves from any proceeding in which they have a conflict violative of SDCL 6-1-17 or in which a 2/3 vote of the body determines the Member has a conflict. When a conflict is identified either by the Member or the Member's voting body, the Member will no longer participate in discussion or voting on the matter where the conflict has been identified.
  - 2. *Contracts*. No Member will enter into a contract with the County that is violative of the provisions of SDCL 6-1-1, 6-1-2, and 6-1-2.1.
  - 3. *Official information*. No Member will use official information acquired in the course of their duties for personal gain.
- b. Ex Parte communications. Members should refrain from participating in ex parte communications in quasi-judicial proceedings consistent with SDCL 6-1-18, 6-1-20, and 6-1-21. However, if such a communication occurs, Members will disclose the communication at the next hearing scheduled to address the matter and take any other steps necessary to fulfill the requirements of SDCL 6-1-20 and 6-1-21.



## **SECTION 7: Violation of Code of Conduct**

Violations of this Code of Conduct may result in disciplinary action taken by the Board of County Commissioners (hereinafter “Board”) in a manner prescribed by this Policy. A complaint must be submitted consistent with this Section.

- A. Form. A complaint brought under this Policy (hereinafter “Complaint”) must be submitted in writing on the Complaint Form (attached to this Policy) setting forth the complained of conduct and which subsections of this Policy were violated by that conduct.
- B. Submittal. The complainant must submit the Complaint directly to the elected Chair of the Board or to the Vice-Chair, if the Chair is the Member respondent, within ten (10) business days after the complained of conduct or within ten (10) business days after reasonable efforts could have disclosed the complained of conduct.
- C. Mediation. Upon timely submittal of a Complaint, the Chair or Vice-Chair will arrange an appropriate mediator to facilitate mediation between the complainant and the Member respondent.
  - 1. *Designation*. The mediator may be the County Human Resources Director, any other disinterested Elected Official, or a contracted private third-party mediator. The Chair/Vice-Chair should not appoint a member of the Board of Commissioners, himself/herself, or the State’s Attorney into the mediator position to ensure any future probable cause or hearing determinations remain impartial.
  - 2. *Scheduling*. A mediator will be designated by the Chair or Vice-Chair within ten (10) business days of receipt of the Complaint. Within a reasonable timeframe after (no less than five business days, but no more than thirty days), mediation shall be scheduled with all of the parties consistent with each party’s stated availability.
  - 3. *Notice and response*. Five (5) business days prior to the mediation date, the Complaint will be provided to the Member respondent. The Member respondent may submit a written reply in writing on the Response Form (attached to this Policy), to the Chair or Vice-Chair no less than three (3) business days prior to the mediation date. If the Member respondent submits a Response, the complainant will be provided with a copy of the Response no less than two (2) business days before the mediation.
  - 4. *Procedure*. The mediator will be provided a copy of the Complaint and the Response (if any). The mediator shall act as a facilitator or resource for resolution and shall use their best efforts to assist the parties in reaching a mutually acceptable agreement to resolve their differences. The mediator does not have the authority to decide any issue for the parties but will attempt to facilitate the voluntary resolution of the dispute by the parties. The mediator is authorized to conduct joint and separate meetings and/or communications with the parties and may also offer suggestions to assist the

parties in achieving an agreement. It is expected that all parties will participate in the proceedings to the fullest extent, expeditiously, and in good faith with the intention to come to an agreement, if possible. The parties involved in mediation are responsible for negotiating a settlement acceptable to them. The mediator, as a facilitator of settlement, will use every effort to facilitate the negotiations of the parties but will not impose a settlement upon the parties.

5. *Outside parties.* Only persons directly involved in the mediation will attend the proceedings. There will be no non-party witnesses heard at the mediation, and representatives, advisors and/or attorneys will not be permitted to attend.
6. *Disclosure.* The mediation process can be successful only if all parties make full and complete disclosure of all information pertinent to the resolution of the issues. Additional documentation may be submitted during the mediation process with the consent of each party. If consent is not given, the parties will attempt to resolve based on the Complaint, Response, and the oral statements of each party during the mediation.
7. *Termination.* Termination of Mediation shall occur under any of the following conditions:
  - i. *Agreement.* A settlement is reached between the parties resulting in a signed agreement outlining the steps to address the Complaint and Response. The Agreement will be provided to the State's Attorney for record keeping. Settlement during mediation will act as the final resolution of the Complaint. The Board will not approve or disprove of the resolution reached by the parties. Failure of either party to fulfill their obligations under the settlement agreement may act as the basis for a violation of this Policy.
  - ii. *Unsuccessful Mediation.* Upon the written request of any party or within the discretion of the mediator that resolution is no longer attainable. In the event of unsuccessful mediation, each party and the mediator will provide the Chair or Vice-Chair with a written statement setting forth the reason(s) that mediation was unsuccessful within five (5) business days after the written request or determination of the mediator.

D. Unsuccessful Mediation and Investigation. After receiving notice of unsuccessful mediation, the Chair or Vice-Chair shall coordinate an impartial investigation into the claims made in the Complaint and Response. The Chair or Vice-Chair may designate any other disinterested Elected Official, or their designee with the consent of the Chair/Vice-Chair, or a contracted private third-party investigator to collect and synthesize all pertinent information the Board of Commissioners would need in order to determine whether the Complaint has merit. The Chair/Vice-Chair should not appoint a member of the Board of Commissioners, himself/herself, or the State's Attorney into the investigator position to ensure any future probable cause or hearing determinations remain impartial. The designated investigator may contact the parties to obtain any additional necessary statements or documentation to assist them in the investigation. The investigator has thirty (30) days to finalize and document the

investigation. Upon completion of the investigation, all documentation will be provided to the Chair or Vice-Chair.

- E. Probable Cause Determination. Once the Chair or Vice-Chair receives the investigative file, the matter will be set for executive session to discuss whether the matter will proceed to a confidential hearing. The Board of Commissioners will determine, with the assistance of legal counsel, whether the investigation presents such facts as would reasonably persuade an impartial and reasonable mind not merely to suspect or conjecture, but to believe that a violation of this Policy has occurred. Only Board members who are not the Complainant or Respondent or do not otherwise have a conflict of interest will be deemed to be Eligible Board Members (“Eligible Board Members”) will make this and other decisions related to the Complaint. This determination will be made by a majority vote of the Eligible Board Members.
- F. Notice of Probable Cause Determination and Hearing. The Eligible Board Members will provide the parties with written notice of its probable cause determination as soon as possible after the determination is made, but no less than fourteen days (14) before a hearing is scheduled under section 7(G). If the Eligible Board Members do not find probable cause, it is a final determination of the body on the Complaint. If the Eligible Board Members find there is probable cause to believe a violation has occurred, a hearing will be set consistent with this Policy providing notice to the parties of the date, time, and location of the hearing. The notice will also include a copy of Section 7(G) of this Policy noticing the parties of the hearing procedures and provide a copy of the investigative report required under Section 7(D) of this Policy.
- G. Hearing. After a finding of probable cause by the Eligible Board Members, a confidential hearing in executive session will be scheduled to hear testimony and give the parties the opportunity to present evidence. A public hearing may only be held with a unanimous vote of the eligible members of the Eligible Board Members. A hearing will be scheduled within fourteen (14) days of the probable cause determination.
  - 1. *Purpose*. The purpose of the hearing is to determine the admissibility of evidence, and to gather the facts and information necessary to determine whether a violation of this Policy occurred.
  - 2. *Recording*. The executive session hearing may be recorded with a majority vote of the Eligible Board Members who will make that determination at the beginning of the hearing.
  - 3. *Legal representation*. The County and Eligible Board Members are represented by the State’s Attorney or his/her designee. The State’s Attorney or Eligible Board Members may request private counsel represent the Board if there is an identifiable legal conflict that would preclude representation. The parties may represent themselves at the hearing or hire an attorney at their own personal cost. In closed hearings, Parties may not have other support individuals present.
  - 4. *Evidence*. The administrative hearing is not a court hearing; however, it is a quasi-judicial proceeding. Parties do not need to follow the rules of

evidence but are encouraged to present their cases in a coherent and orderly manner. The Eligible Board Members will consider the evidence presented and make determinations on the relevance of the information when they vote on violation consistent with the requirements set forth in SDCL 6-1-18 through 6-1-21.

5. *Burden*. The burden of presenting evidence to support a fact or position rests with the party claiming the fact or position.
6. *Standard of Proof*. A violation of this Policy must be found with clear and convincing evidence. Clear and convincing evidence is more than a preponderance of the evidence but not beyond a reasonable doubt. I.e. the violation needs to be highly probable, reasonably certain, or much more probable than its nonexistence.
7. *Documents and Discovery*. Relevant documentation and other evidence may be presented by both parties. All documents/tangible evidence the parties intend to rely on must be provided to the Chair or Vice-Chair five (5) business days before the hearing, with a copy for the opposing party. Failure to provide these items in advance of the hearing may result in the Eligible Board Members refusing to consider the evidence. There will be no additional discovery allowed.
8. *Witnesses*. Either party may call witnesses to present relevant testimony in support of its case. Witnesses are sworn to ensure the testimony they give is true upon penalty of perjury. Both parties may cross-examine witnesses, and the Eligible Board Members may ask clarifying questions directly to witnesses.
9. *Argument*. When all evidence has been presented, both parties will have an opportunity to present a final argument. Final argument will be oral at the conclusion of the hearing and prior to deliberation.
10. *Deliberation*. Deliberation of the Eligible Board Members shall be done in executive session with the assistance of its legal counsel and may be reconvened at a later date from the hearing with a majority vote of the Eligible Board Members. The parties will not be present during deliberation. Once deliberation is complete, the Eligible Board Members will direct its counsel to prepare written findings of fact and conclusions of law.

H. Findings of Fact and Conclusions of Law. The Findings of Fact and Conclusions of Law (hereinafter "Findings") will be presented to the Eligible Board Members in executive session. The Eligible Board Members may either adopt the Findings and make them public, adopt the Findings and keep them confidential due to being personnel information, or request further revisions. If the Findings recommend discipline for a violation of this Policy, they must be approved by a 2/3 majority vote of the Eligible Board Members. A failure to meet the supermajority requirement results in a Finding of no violation under this Policy. The Parties will be given a copy of the Findings after they are adopted by the Eligible Board Members.

I. Discipline. The Eligible Board Members may take any action within its authority to remedy a violation of this Policy, including, but not limited to, private censure, public censure, and seeking removal from office, if allowed by law. It is within the Eligible

Board Members' discretion to determine to what extent any discipline is necessary within the bounds of the law. Any discipline order will be included in the Findings of the Eligible Board Members.

- J. Confidentiality. Any Complaint, Response, mediation documents, investigative documentation, Findings, evidence, recordings, etc. obtained under the requirements of Section 7 (hereinafter "confidential file") shall be kept confidential until such time that the Eligible Board Members move for the hearing to be held publicly or the Eligible Board Members move for a public censure. The extent of public dissemination of any part of the confidential file is determined by a majority vote of the Eligible Board Members. Outside of Eligible Board Members direction, the Chair or Vice-Chair will ensure that the confidential file is not disseminated to any person who is not directly involved in the processes set forth in section 7 of this Policy. The Chair or Vice-Chair should take all necessary steps to ensure that only those individuals who need information at each step of this process are provided information consistent with this Policy. Moreover, any documentation collected during this process will be kept in a like manner to human resource files and will not be disseminated absent court order. The Chair, Vice-Chair, mediator, investigator, or Eligible Board Members may consult legal counsel regarding these matters subject to attorney client privilege. A violation of these confidentiality provisions is grounds for a Complaint under this Policy.
- K. County Commissioners as Complainant or Respondent. No County Commissioner will participate in voting or deliberate on a vote required by this Policy where they are the Complainant or Respondent or have a conflict of interest. Where a vote is required by this Policy, any such disqualified Commissioner shall leave the dais or room to avoid the appearance of impropriety. Nothing in the subsection abrogates the rights of a County Commissioner as a Respondent to otherwise participate in the processes set forth in this Policy to afford a respondent Due Process. If both the Chair and the Vice Chair are disqualified from executing a duty, then the Commissioner filling that role shall be chosen by random lot.

## **SECTION 8: Appeal Process**

An appeal may be taken by any final action of the Board pursuant to SDCL chapter 7-8. A mediation agreement approved by a complainant and Member respondent is not appealable as it is not a final action of the Board.

An appeal may also be taken should the Board fail to issue a decision within sixty (60) days after the Complaint was filed.

Date of Adoption: \_\_\_\_ day of \_\_\_\_\_, 2025

APPROVED BY THE PENNINGTON COUNTY BOARD OF COMMISSIONERS

\s\ Ron Weifenbach Ron  
Ron Weifenbach, Chairman  
Pennington County Commission

ATTEST:

\s\ Cindy Mohler  
Pennington County Auditor



# PENNINGTON COUNTY, SD CODE OF CONDUCT

FOR COUNTY COMMISSIONERS, ELECTED OFFICIALS, DEPARTMENT  
HEADS, AND MEMBERS OF ALL BOARDS, COMMISSIONS,  
COMMITTEES, TASK FORCES OR OTHER APPOINTED ADVISORY  
GROUPS



PENNINGTON COUNTY, SOUTH DAKOTA

**APPROVED: December 2, 2014**

**REVISED: January 20, 2026**

## **PREFACE**

Pennington County's reputation for integrity and effective public service is built on principles of fairness, transparency, and ethical conduct. The public entrusts its officials with significant responsibility, and maintaining that trust requires adherence to both the letter and the spirit of all applicable laws, as well as the highest standards of personal conduct.

This Code of Conduct applies to County Commissioners, elected officials and appointed department heads, and all individuals serving on boards, commissions, committees, task forces, or other appointed advisory groups (collectively, "Members"). Members share a responsibility to uphold the integrity of County government, to act in the best interests of the public, and to conduct themselves in a respectful, professional, and lawful manner.

The purpose of this Code is to provide clear expectations for ethical and professional behavior; to support transparent, accountable, and effective public decision-making; and to guide Members in their interactions with one another, with County employees, with the public, and with other governmental and private entities. These standards are intended to promote public confidence in County governance and to ensure that service to the community remains grounded in honesty, fairness, and respect.

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### **SECTION 1 – COMPLIANCE WITH LAW**

Members shall comply with the Constitution of the United States, the Constitution and laws of the State of South Dakota, and all applicable federal, state, and local laws, regulations, and ordinances. Members acknowledge that public office carries additional legal duties, including compliance with statutes governing open meetings, public records, conflicts of interest, financial stewardship, and ethical conduct.

Compliance with the law is the minimum standard of behavior. Members are expected to conduct themselves in a manner that upholds the spirit as well as the letter of the law and promotes public confidence in County government.

### **SECTION 2 – RESPONSIBILITY OF PUBLIC SERVICE**

Members serve the public and are expected to demonstrate professionalism, integrity, impartiality, respect, and civility in all official actions. Members are not entitled to special consideration or treatment based on their position.

In addition to the above:

- A. Members should pursue policy goals they believe to be in the best interest of Pennington County as a whole, consistent with orderly decision-making and applicable law.
- B. Members should respect the legitimacy of the goals and interests of other Members and maintain civility, professionalism, and decorum when policy differences arise.
- C. Members should recognize that their opinions are their own. They may speak on behalf of a board, commission, committee, task force, or advisory body only when expressly authorized to do so by the body through official action.
- D. Members should conduct the business of the County in a transparent and deliberate manner that ensures the public has meaningful access to information and opportunities for input, consistent with South Dakota's open meetings and public records laws.
- E. Members shall conserve and protect County resources. County funds, property, equipment, and personnel may be used only for legally authorized purposes and in a manner that reflects responsible stewardship of public assets.

### **SECTION 3 – MEMBERS' CONDUCT WITH EMPLOYEES AND OTHER MEMBERS**

The effective governance of Pennington County depends on cooperation and mutual respect between Members and County employees. Members are expected to conduct themselves in a professional, respectful, and lawful manner at all times. The following guidelines provide examples of appropriate and inappropriate behavior; they are not exhaustive.

- A. Members shall treat all employees and other Members with professionalism, respect, and civility. Communication should be clear, honest, and courteous, recognizing the abilities and contributions of all participants.
- B. Members shall not publicly criticize employees or other Members. Concerns should be addressed privately through appropriate channels to maintain morale and effective service to the public.
- C. Members shall not intimidate, coerce, or attempt to improperly influence the decisions, opinions, or duties of employees or other Members. Members shall not interfere with delegated authority or responsibilities.

- D. Members shall not direct or instruct employees regarding job duties unless explicitly authorized by law, charter, or a vote of the governing body. Elected officials and department heads may provide direction to employees under their management.
- E. Members are encouraged to seek information and clarification on County business through the proper channels, typically by contacting the department head or elected official responsible for the matter. Requests should be respectful, relevant, and timely.
- F. Members shall comply with all applicable County policies, including anti-harassment, workplace safety, and professional conduct standards, in their interactions with employees and other Members

#### **SECTION 4 – CONDUCT IN PUBLIC MEETINGS**

Public meetings are an essential part of the democratic process, and Members have a duty to ensure that the public feels welcome, respected, and heard. Members shall listen attentively and treat all participants of meetings with respect and impartiality. Members shall avoid personal attacks, public disparagement, or insulting remarks.

The Chair or presiding officer is responsible for maintaining order during meetings; all Members are expected to follow the Chairperson's or presiding officer's directions during meetings. Members should avoid side conversations, interruptions, or actions that impede the orderly progression of meetings. Personal attacks against any Member, County employees, or any other person are not allowed and shall be promptly, fairly, and consistently handled, regardless of whether the meeting is in session or in recess.

The Chair or presiding officer shall give warnings to any individual who is being disruptive, abusive, or off-topic. The Chair or presiding officer has the option to ask offending individual(s) to leave if the behavior continues. If necessary, the offending individual(s) may be removed from the meeting by law enforcement, in accordance with law.

Actions taken by the Chair or presiding officer to maintain order and decorum during meetings are not disciplinary actions and do not constitute a violation of this Code.

#### **SECTION 5 – OPEN GOVERNMENT**

The citizens of Pennington County expect and deserve open and transparent government. South Dakota's Open Meetings Law reflects the principle that the public is entitled to the greatest possible access to information about public affairs and to meaningful participation in government decision-making.

Members subject to South Dakota's Open Meetings Laws shall conduct County business in full compliance with SDCL 1-25 et seq. Members are expected to approach all deliberations with a mindset of openness and transparency and to avoid actions that could circumvent the intent of the law.

- A. Members shall conduct deliberations and decision-making in properly noticed public meetings when required by law. Members shall avoid informal or serial communications—whether in person, by email, text message, telephone, or other means—that collectively involve a quorum or otherwise substitute for public deliberation.
- B. Members shall enter executive session only when expressly authorized by law and only for

the purposes permitted. Executive sessions shall not be used for convenience or to avoid public discussion. No final action or decision shall be taken in executive session unless specifically authorized by statute.

- C. In quasi-judicial proceedings, Members shall refrain from participating in ex parte communications, consistent with SDCL 6-1-18, 6-1-20, and 6-1-21. If an ex parte communication occurs, the Member shall disclose the communication on the record at the next hearing addressing the matter and take all steps required by law to ensure fairness, transparency, and due process.
- D. Members acknowledge that individual actions, even when taken outside of a formal meeting, may create open-meeting, transparency, or due-process concerns. Members are expected to exercise sound judgment and to seek guidance from legal counsel or staff when questions arise.

#### **SECTION 6 – CONFLICT OF INTEREST**

It is the Policy of the County to ensure that all Members comply with applicable South Dakota laws governing conflicts of interest. Members are expected to perform their official duties in a manner that prioritizes the interests of the County and the public and avoids divided loyalties or improper personal benefit.

- A. Conflicts. In the execution of official County business, a Member shall not put himself or herself in a position where personal, financial, or other private interests conflict with the Member's official duties and responsibilities. When a potential conflict exists, the Member shall disclose the conflict and take appropriate action as required by law, including recusal when applicable.
- B. Quasi-judicial proceedings. In quasi-judicial proceedings, Members shall recuse themselves from participation in any matter in which they have a conflict of interest violative of SDCL 6-1-17. A Member shall also recuse themselves when a two-thirds vote of the governing body determines that a conflict exists. Upon recusal, the Member shall not participate in discussion or voting on the matter.
- C. Contracts. No Member shall enter into a contract with Pennington County that violates SDCL 6-1-1, 6-1-2, and 6-1-2.1.
- D. Use of Official Information. No Member shall use confidential or non-public information acquired in the course of their official duties for personal gain or for the benefit of any other person or organization.
- E. Duty to Seek Guidance. Members are encouraged to seek guidance from legal counsel or appropriate staff when questions arise regarding potential conflicts of interest or required disclosures.

#### **SECTION 7 – VIOLATIONS**

Violations of this Code of Conduct may be addressed by the Board of County Commissioners (hereinafter "Board") in its discretion and in a manner consistent with applicable law.

- A. Initiation of Concerns. Concerns regarding a potential violation of this Code may be brought to the Board in writing. Nothing in this Code requires the Board to act on any concern or complaint, nor does this Code create a right to a formal hearing, investigation, or appeal.
- B. Board Review and Discretion. Upon receipt of a written concern, the Board may, in its sole discretion and consistent with applicable law:
  - 1. Take no action
  - 2. Address the matter informally
  - 3. Issue a private or public reprimand
  - 4. Take any other action within its lawful authority
- C. Limitations of Authority. This Code of Conduct does not:
  - 1. Create a mandatory complaint, investigation, or adjudication process
  - 2. Confer a right to confidentiality beyond what is required by law
  - 3. Authorize the removal of an elected official except as expressly provided by statute
  - 4. Limit the authority of the Chair or presiding officer to maintain order and decorum during meetings as provided elsewhere in this Code
- D. Recusal. Any Member who is the subject of a concern or who has a conflict of interest shall not participate in the deliberation or voting related to that matter.

#### **SECTION 8 – AMENDMENTS**

This Code may be amended by majority vote of the Board at a properly noticed meeting.

Date of Adoption: \_\_\_ day of January, 2026

APPROVED BY THE PENNINGTON COUNTY BOARD OF COMMISSIONERS

ATTEST:

\_\_\_\_\_  
Chair, Pennington County Commission

\_\_\_\_\_  
Pennington County Auditor/Deputy



## 2026 South Dakota Legislative Bills – as of 1-30-26 7am

Bill Type: House Bill

HB 1001	provide for prescribed burning of state-owned land by a person owning adjoining land and to declare an emergency.
HB 1002	revise the daily meal allowance for wildland fire employees and fire suppression forces in certain circumstances.
HB 1003	amend provisions pertaining to the required criminal background investigation of certain school employees.
HB 1004	authorize the recall of county commissioners.
HB 1005	provide a sales and use tax exemption for goods and services related to data center operations.
HB 1006	create a taskforce to study the creation of Indian medicaid managed care entities in the state.
HB 1007	amend the definition of law enforcement officer to include tribal law enforcement officers.
HB 1008	direct the amendment of the Administrative Rules of South Dakota regarding the awarding of high school credit for participation in extracurricular athletics.
HB 1009	revise the speed limit restriction applicable to the operation of a golf cart on certain highways.
HB 1010	modify requirements regarding the use of a mobile electronic device while operating a motor vehicle.
HB 1011	modify fees charged by the clerk of courts for certain copies of court records.
HB 1012	revise and repeal provisions allowing probation for contempt of a custody or visitation decree.
HB 1013	clarify the purposes permitted for certain offenders to operate a motor vehicle.
HB 1014	modify the surcharge for a responding party in a forcible entry and detainer action.
HB 1015	create a pilot program in the Unified Judicial System to develop a pretrial release program.
HB 1016	modify provisions related to the controlled substances schedule and to declare an emergency.
HB 1017	permit the board of a school district to require that certain students receive instruction in alternative settings.

HB 1018	amend the reversion date for moneys appropriated to the Department of Education to improve and renovate the Cultural Heritage Center.
HB 1019	revise provisions regarding pesticide laws.
HB 1020	increase the maximum amount allowable for the livestock ownership inspection fee and to declare an emergency.
HB 1021	authorize the Department of Agriculture and Natural Resources to dismantle and demolish buildings on the South Dakota State Fairgrounds, to make an appropriation therefor, and to declare an emergency.
HB 1022	revise and repeal provisions related to the crime victims' compensation program.
HB 1023	establish requirements and liability protection for registered nurses and licensed practical nurses serving on ambulance crews.
HB 1024	modify requirements for ambulance operators.
HB 1025	authorize the issuance of no-trespass orders by private security officers, require the establishment of buffer zones per written no-trespass orders, and afford municipalities greater authority to regulate trespass.
HB 1026	provide for the licensing of property data collectors and the registration of property data collection companies and to provide a penalty therefor.
HB 1027	update certain citations to federal regulations regarding pipeline safety inspections.
HB 1028	establish a criminal background check requirement for multistate licensure under the social work licensure compact.
HB 1029	revise provisions related to the practice of addiction counseling and prevention services.
HB 1030	amend provisions pertaining to the timing of municipal elections.
HB 1031	revise and repeal provisions related to rape offenses and to increase the penalty therefor.
HB 1032	eliminate a limit on the accumulation of the unused index factor for property taxation.
HB 1033	update the reference to the Internal Revenue Code to reflect current federal law for the administration of higher education savings plans.
HB 1034	increase fees for decals and license plates mailed to vehicle owners.
HB 1035	modify provisions related to the licensure of public accountants.

HB 1036	limit annual valuation increases on owner-occupied single-family dwellings and nonagricultural property.
HB 1037	exempt active-duty members of the armed forces of the United States and veterans from paying a resident fishing license fee.
HB 1038	allow the Public Utilities Commission to assess actual costs to data centers.
HB 1039	provide requirements related to the cardiac health evaluation of minors.
HB 1040	revise the child support obligation schedule.
HB 1041	authorize the expansion and renovation of the Sturgis Readiness Center, to make an appropriation therefor, and to declare an emergency.
HB 1042	authorize the construction of a National Guard vehicle maintenance shop in Sturgis, to make an appropriation therefor, and to declare an emergency.
HB 1043	make an appropriation to reimburse health care professionals who have complied with the requirements for rural recruitment assistance programs, and to declare an emergency.
HB 1044	make an appropriation to implement the rural health transformation program, and to declare an emergency.
HB 1045	revise certain provisions related to child support.
HB 1046	authorize the Department of Corrections to demolish the Pierre Minimum Center, to make an appropriation therefor, and to declare an emergency.
HB 1047	make an appropriation for the construction costs at the Blue Dog State Fish Hatchery, and to declare an emergency.
HB 1048	make an appropriation for the expansion of broadband infrastructure and to declare an emergency.
HB 1049	protect electric infrastructure in this state.
HB 1050	increase civil penalties for commercial driver violations.
HB 1051	revise property tax levies for school districts and to revise the state aid to general formula and the special education formula.
HB 1052	authorize the transfer of certain surplus real property by the Department of Game, Fish and Parks to the Spearfish Canyon Foundation for a public purpose.
HB 1053	require that terminal care facilities allow terminally ill patients to use medical cannabis.
HB 1054	repeal the creation and budgeting for the Digital Dakota Network.

HB 1055	update the official code of laws.
HB 1056	require that the Department of Social Services submit a federal waiver request to exclude soft drinks from the supplemental nutrition assistance program.
HB 1057	prohibit the manufacture, sale, and distribution of any product containing cell-cultured protein, and to provide a penalty therefor.
HB 1058	require licensure for online pari-mutuel wagering pools for horse and dog races, and clarify the application of tax therefor.
HB 1059	increase the amounts required in a motor vehicle liability policy.
HB 1060	remove the five percent calculation requirement from the county budgetary process.
HB 1061	require the acceptance of cash as payment in certain transactions.
HB 1062	revise a provision related to aggravated assault.
HB 1063	establish requirements for natural hair braiding provided for compensation.
HB 1064	provide for the sale of producer-raised meat and meat food products directly to consumers pending legalization under federal law.
HB 1065	require the possession of a registry identification card to raise an affirmative defense in cannabis prosecution.
HB 1066	revise a provision related to theft by a contractor, subcontractor, or supplier.
HB 1067	provide a rebuttable presumption in favor of joint physical custody of a minor child.
HB 1068	authorize the dispensing of ivermectin and hydroxychloroquine under a written protocol developed by a physician.
HB 1069	establish the lifetime registration of and license fees for certain small trailers.
HB 1070	expand the days that a retailer is permitted to sell fireworks to residents of this state.
HB 1071	establish a ten-year boat registration for owners of certain boats.
HB 1072	provide an appropriation for a payment for state employee salaries.
HB 1073	provide for the creation of a cardiac emergency plan in every school.

HB 1074	provide for compensation to counties for administering tax increment financing districts created by a municipality.
HB 1075	require notification of property owners prior to the establishment of a tax increment financing district.
HB 1076	revise restrictions on residence within a community safety zone and to declare an emergency.
HB 1077	consider a cultivated-protein food product to be adulterated food.
HB 1078	direct the amendment of the Administrative Rules of South Dakota regarding the coursework required for high school graduation.
HB 1079	revise the conditions for denial or restriction of a motor vehicle or motorcycle operator license or permit if an individual has a medical condition that can be controlled under the care of a physician.
HB 1080	allow a business owner who is a veteran to display military specialty plates on a noncommercial vehicle registered to the veteran's business and to limit personal liability to the business owner and veteran.
HB 1081	exempt certain individuals from, and require specific notice for, jury duty.
HB 1082	establish parameters for the reimbursement of school districts that provide free or reduced-price meals to students.
HB 1083	revise certain provisions related to stalking, establish the crime of felony stalking of a public official, and provide a penalty therefor.
HB 1084	amend provisions pertaining to the public availability of information contained in certain records.
HB 1085	establish provisions for the coverage of nonopioid prescription drugs.
HB 1086	make an appropriation for providing a grant to a nonprofit that delivers programming to support offenders and correctional staff.
HB 1087	prohibit the use of paid petition circulators.
HB 1088	remove the requirement that counties remit to municipalities an amount equal to the road levy for calendar years 1984, 1985, and 1986.
HB 1089	modify the distributions of revenues collected from severance taxation on new permits.
HB 1090	require publication of notices of gubernatorial appointments and reappointments.
HB 1091	require that corrected information be posted at least twenty-four hours prior to a meeting of a political subdivision.

HB 1092	update provisions pertaining to open records.
HB 1093	create small-batch alcohol licenses.
HB 1094	clarify that consent for the donation of ovum or sperm must be explicit.
HB 1095	modify provisions pertaining to the submission of a nominating petition.
HB 1096	allow for the direct creation of a limited liability limited partnership.
HB 1097	make an appropriation for providing a grant to a nonprofit that delivers diversion programming.
HB 1098	amend certain provisions pertaining to special education funding.
HB 1099	reschedule the pharmaceutical composition of crystalline polymorph psilocybin in a drug product approved by the Food and Drug Administration as a Schedule IV controlled substance.
HB 1100	revise provisions relating to the use of the livestock disease emergency fund.
HB 1101	prohibit an insurer from declining or limiting life, disability, or long-term care insurance policies based solely on an individual's status as a living organ donor.
HB 1102	reschedule the annual report filing date for a limited liability company and a limited liability partnership.
HB 1103	require that annual withdrawal of groundwater from any groundwater source may not exceed the annual recharge of water to the groundwater source.
HB 1104	revise the application requirements for special license plates and parking permits for individuals with disabilities.
HB 1105	restrict contracts and declarations that prohibit the use of commercial property for any healthcare service in municipalities and townships with populations of less than three thousand, in medically underserved areas, or in areas with a medically underserved population.
HB 1106	revise the terms of county extension board members.
HB 1107	modify restrictions on lands for certain public purposes.
HB 1108	allow for the sealing of court files in dismissed protection order cases.
HB 1109	allow for the expungement of records pertinent to dismissed protection order cases.



HB 1110	amend provisions relating to an individual's status as a voter for municipal or school district elections.
HB 1111	modify the requirements for obtaining an agricultural processor's lien.
HB 1112	modify the definition of an electronic smoking device.
HB 1113	establish a manufactured housing downpayment assistance program.
HB 1114	require that certain mental health information be submitted to and subsequently removed from the National Instant Criminal Background Check System.
HB 1115	revise a provision related to unauthorized possession of a controlled drug or substance.
HB 1116	prohibit a video streaming service from transmitting certain advertising during children's programming and provide a penalty therefor.
HB 1117	modify provisions of a report required by the Governor's Office of Economic Development on certain awards and grants.
HB 1118	make an appropriation for the design and construction of an addition to the existing swine wean-to-finish barn at South Dakota State University and to declare an emergency.
HB 1119	modify provisions regarding directors serving on a farm mutual insurer's board.
HB 1120	revise certain provisions related to operating a vehicle, boat, or aircraft while under the influence.
HB 1121	expand the locations at which raw milk may be purchased for personal use by a consumer.
HB 1122	provide for the licensure of certain fishing guides, and to provide a penalty therefor.
HB 1123	establish a pilot program to provide benefits for menstrual hygiene products and diapers for individuals who receive temporary assistance for needy families, and to make an appropriation therefor.
HB 1124	establish the crime of trespass upon a place of worship, provide a penalty therefor, and declare an emergency.
HB 1125	create a taskforce to study the impact of artificial intelligence systems on the state.
HB 1126	revise a provision related to driving under the influence.
HB 1127	revise provisions related to birth centers and the practice of certified professional midwives at birth centers.
HB 1128	exempt certain nonresident military personnel from payment of motor vehicle excise tax.

HB 1129	provide for the carrying of a concealed pistol by certain school district employees.
HB 1130	amend permissible uses of a school district's capital outlay fund.
HB 1131	amend the process by which certain school districts calculate the general fund base percentage.
HB 1132	prohibit the use of property and personnel in the enforcement of certain federal laws pertaining to firearms.
HB 1133	remove an enhanced permit as a condition of carrying a concealed pistol while on the campus of a public institution of higher education.
HB 1134	make an appropriation for the economic development prosperity of South Dakota.
HB 1135	make an appropriation to enhance the economic health of South Dakota.
HB 1136	make an appropriation for the development of South Dakota.
HB 1137	make an appropriation for the design and construction of an athletic facility at the University of South Dakota and to declare an emergency.
HB 1138	require the licensure of non-medical home care agencies, and to provide a penalty therefor.
HB 1139	appropriate money for the ordinary expenses of the legislative, judicial, and executive departments of the state, the current expenses of state institutions, interest on the public debt, and common schools.
HB 1140	permit a court to impose as a condition of probation, or parole in certain circumstances, treatment at a nonprofit entity awarded an alternative care program grant.
HB 1141	provide an additional means of determining the purchase price of a used motor vehicle acquired by gift or other transfer.
HB 1142	provide for the disclosure of any third party that has a right to receive a payment contingent upon the outcome of a civil action.
HB 1143	authorize the possession and self-administration of nasal glucagon by a student on school property and at school-related events and activities.
HB 1144	restrict the use of artificial intelligence in therapy and psychotherapy services and to provide a penalty therefor.
HB 1145	clarify provisions related to the licensure of certified social workers in private, independent practice and establish an alternative to the licensure examination.
HB 1146	adopt the physician assistant licensure compact.
HB 1147	make an appropriation for the purchase and distribution of food by a statewide distribution organization.

HB 1148	adopt the respiratory care interstate compact.
HB 1149	adopt the athletic trainer licensure compact.
HB 1150	make an appropriation to increase the rate of payment for federally qualified health centers
HB 1151	ban kratom and kratom products and to provide a penalty therefor.
HB 1152	require that the secretary of the Department of Education apply to the United States Department of Education for the authority to develop and implement an innovative assessment system.
HB 1153	protect certain rights of healthcare providers.
HB 1154	establish public benefit corporations in South Dakota.
HB 1155	permit the state to invest in Bitcoin.
HB 1156	extend each waterfowl hunting season for veterans and active duty personnel.
HB 1157	establish a task force for the purpose of studying aquatic invasive species infestations, to make an appropriation therefor, and to declare an emergency.
HB 1158	revise provisions pertaining to requirements for students receiving alternative instruction.
HB 1159	impose a moratorium on industrial dairy operations.
HB 1160	repeal the medical marijuana oversight committee.
HB 1161	amend provisions related to changing rooms, sleeping quarters, and restrooms.
HB 1162	add certain substances to Schedule I of the controlled substances schedule.
HB 1163	prohibit certain persons from requiring genetic-based vaccinations.
HB 1164	establish the crime of fraudulent assisted reproduction and provide a penalty and civil liability therefor.
HB 1165	establish basic and advanced esthetics licenses, and to revise the licensure chapter for cosmetology, nail technology, and esthetics.
HB 1166	require financial interest statements from members of certain state authorities, boards, and commissions, and to provide a penalty therefor.

HB 1167	revise a provision related to loitering within a community safety zone.
HB 1168	provide a property tax credit for certain educational expenses.
HB 1169	classify medetomidine as a Schedule III controlled substance and establish permissible uses.
HB 1170	allow online access to verify registry status for organ donation.
HB 1171	establish provisions related to the disclosure of COVID-19 and mRNA vaccination status and blood donations.
HB 1172	terminate certain school district excess tax levies.
HB 1173	require an environmental impact statement when certain applicants seek a permit from the Public Utilities Commission of the State of South Dakota.
HB 1174	classify 911 telecommunicators as Class B members of the South Dakota Retirement System.
HB 1175	revise provisions related to Division of Criminal Investigation cooperation with Indian tribes.
HB 1176	clarify bond or pre-trial release upon sobriety program participation.
HB 1177	replace the index used to calculate the salaries of members of the Legislature.
HB 1178	establish provisions for homeownership through shared equity agreements.
HB 1179	increase the reimbursement fee for preparation of a garnishment disclosure.
HB 1180	ensure the validity of non-compete agreements in the context of jointly owned business entities.
HB 1181	prohibit weather and climate modification activities and provide a penalty therefor.
HB 1182	establish a data collection system pertaining to assisted reproductive technology.
HB 1183	revise qualifications for immunity from prosecution following a drug-related overdose.
HB 1184	define man and woman throughout the state and prohibit funding for anything to the contrary.
HB 1185	require that a voter use a black ink ballpoint pen when marking an optical scan ballot.

- HB 1186 require the approval of the county for the creation of a tax increment financing district by a municipality.
- HB 1187 add coaches to the list of mandatory reporters of child abuse or neglect.
- HB 1188 clarify the duties and limit the liability of law enforcement officers and others when removing a disabled vehicle from a highway, a right of way, or public waters.
- HB 1189 establish a greater tire weight limit for a mobile crane moving on any highway in this state.
- HB 1190 establish the South Dakota-tribal consultation commission.
- HB 1191 provide a sales tax holiday on firearms.
- HB 1192 allow the parole of certain inmates sentenced to life imprisonment without parole.
- HB 1193 require that a county provide a refund of taxes to disabled veterans and surviving spouses under certain property tax relief programs.
- HB 1194 require that the Cosmetology Commission credit work experience for educational hours for certain out-of-state licensure applicants.
- HB 1195 provide free admission to state parks and recreation areas for residents enrolled as members of Indian tribes.
- HB 1196 provide for the participation of delegates from this state in an Article V convention, and to provide a penalty therefor.
- HB 1197 revise a provision related to the venue of adoption proceedings.
- HB 1198 require that certain facilities obtain conditional use permits from adjacent political subdivisions.
- HB 1199 address preauthorization requirements for certain health care services and utilization review requirements for certain health benefit plans.
- HB 1200 make an appropriation for victim services provided by nonprofit organizations.
- HB 1201 authorize the use of bingo games, lotteries, and pull-tab devices by booster clubs.
- HB 1202 authorize the construction of a trades center on the campus of Lake Area Technical College, to make an appropriation therefor, and to declare an emergency.
- HB 1203 exempt a volunteer firefighter from certain motor vehicle registration fees.
- HB 1204 create the South Dakota school construction fund, provide for the transfer of moneys to the fund, and make an appropriation therefor.

HB 1205	amend the manner of calculating state aid to general and special education funding.
HB 1206	clarify the use of public funds for the purpose of alternative instruction.
HB 1207	amend the period of time before which ballots and other election materials may be destroyed following an election.
HB 1208	revise licensure provisions for electricians.
HB 1209	require employment verification eligibility through the e-verify program and to provide a penalty therefor.
HB 1210	prohibit COVID-19 vaccination requirements and to provide a penalty therefor.
HB 1211	create a digital registry identification card for medical cannabis patients.
HB 1212	revise provisions in order to strengthen protections for unborn children.
HB 1213	make an appropriation for a statewide educator retention initiative.
HB 1214	require that courts consider as a mitigating factor during sentencing an individual's history as a victim of abuse and provide for a reduced sentence in certain circumstances.
HB 1215	authorize counties and municipalities to issue a license for a cigar bar.
HB 1216	revise the list of mandatory reporters of suspected child abuse or neglect.
HB 1217	limit the use of taxpayer funds and resources by a public education employer to support a labor organization or affiliate and to provide a penalty therefor.
HB 1218	create a new class of nonagricultural property for purposes of taxation, and to provide a penalty therefor.
HB 1219	require the provision of interpreter or translator services for parties to an administrative contested case.
HB 1220	regulate the retail sale of nicotine products, and to provide a penalty therefor.
HB 1221	establish a post-employment restriction for employees of the Governor's Office of Economic Development and create a penalty therefor.
HB 1222	prohibit members of the Board of Economic Development from having any interest in moneys from or approved by the Board of Economic Development.
HB 1223	revise the scope of practice for occupational therapy.



HB 1224	protect persons from discrimination by financial institutions.
HB 1225	enhance the future of education in South Dakota.
HB 1226	authorize boards of county commissioners to adopt policies for investigating allegations of misconduct of county departments, employees, and officers.
HB 1227	increase the annual fee required of an owner of an electric motor vehicle.
HB 1228	provide a stipend to certain members of the National Guard who donate an organ for the purpose of transplantation to another individual.
HB 1229	require the inclusion of certain features within a manufacturer's application store or on a developer's application.
HB 1230	modify requirements for payment of the employer's investment in South Dakota's future fee.
HB 1231	clarify documentation requirements for assistance animals in rental dwelling units.
HB 1232	establish principles for a state agency to consider when formulating or implementing a policy or rule that has direct tribal implications.
HB 1233	modify provisions for a tax collection agreement with an Indian tribe.
HB 1234	revise procedural requirements for serving a subpoena in a contested case.
HB 1235	increase communication between agencies of this state and tribal governments.
HB 1236	establish civil liability for furnishing alcohol to an obviously intoxicated person.
HB 1237	require age verification before an individual may access an application from an online application store, publicly available website, electronic service, or other online platform.
HB 1238	protect financial institutions taking action to prevent the financial exploitation of consenting, senior, or vulnerable adults.
HB 1239	require that the Department of Education provide for the compensation of a teacher employed by a school district.
HB 1240	establish requirements for the distribution and sale of vapor products, and to provide a penalty therefor.
HB 1241	increase the amount of value exempt from property taxes under a tax relief program for disabled veterans and surviving spouses.
HB 1242	require emergency personnel to use flares or emergency reflective triangles to mark stopped emergency vehicles in some circumstances.

[HB 1243](#) require the display of the state motto in public schools and provide for associated legal representation.

[HB 1244](#) repeal the special donations fund and make an appropriation to the Department of Education for the provision of a grant to support the Jobs for America's Graduates-South Dakota program.

Bill Type: House Commemoration

[HC 8001](#) recognizing National FFA week.

[HC 8002](#) celebrating the Harrisburg Tigers as the 2025 Class AA state gymnastics champions.

[HC 8003](#) congratulating and honoring Joyce Waddell on her retirement from the Bison School District

[HC 8004](#) celebrating the St. Mary's Cardinals as the 2025 Class 9B state football champions.

Bill Type: House Concurrent Resolution

[HCR 6001](#) urging the United States Department of Homeland Security to establish a tribal law enforcement training academy in South Dakota.

[HCR 6002](#) honoring the life and achievements of the late Charlie Kirk.

[HCR 6003](#) recognizing the importance of conservation and restoration practices in addressing water shortages and forest fire mitigation in the Black Hills, and commending the organizations engaged in this work.

[HCR 6004](#) encouraging the use of physical cash in transactions.

[HCR 6005](#) supporting January as National Blood Donor Month.

[HCR 6006](#) urging this state's congressional delegation to end foreign aid programs pending control of the United States debt situation.

[HCR 6007](#) encouraging honest economic development rooted in the republican principles of limited government, deregulation, and organic entrepreneurial growth.

[HCR 6008](#) requesting the attorney general file a lawsuit against the People's Republic of China and related parties to seek damages related to the COVID-19 global pandemic.

[HCR 6009](#) urging Congress to repeal the estate tax.

[HCR 6010](#) urging the Supreme Court of the United States to overturn the decision in Obergefell v. Hodges.

[HCR 6011](#) encouraging the Executive Board of the Legislative Research Council to form an interim legislative committee to study and assess unregulated vapor products.

Bill Type: House Joint Resolution

- [HJR 5001](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, prohibiting the transfer of private property to : revenue and requiring a declaration of necessity.
- [HJR 5002](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, repealing the requirement to provide expanded medicaid.

Bill Type: House Resolution

- [HR 7001](#) recognizing the 250th anniversary of the Declaration of Independence.

Bill Type: Senate Bill

- [SB 1](#) amend the process by which moneys are distributed from the employer's investment in South Dakota's future fund.
- [SB 2](#) provide that a firearm silencer is not a controlled weapon.
- [SB 3](#) limit the types of residential improvements for which counties, municipalities, and townships may require a permit.
- [SB 4](#) revise procedures for returning and withholding security deposits for residential premises.
- [SB 5](#) require the disclosure of whether a ballot question was proposed by initiative or by the Legislature.
- [SB 6](#) reduce the duration of an individual's reemployment benefits.
- [SB 7](#) modify the tax rate on gold severed in this state.
- [SB 8](#) permit a school district to administer epinephrine using a nasal spray.
- [SB 9](#) revise provisions regarding notices to the one-call notification center.
- [SB 10](#) revise a provision related to the adoption of federal motor carrier regulations.
- [SB 11](#) increase reinstatement fees and abstract driver record fees.
- [SB 12](#) provide for a refund of property taxes in previous years for qualifying veterans and surviving spouses.

- SB 13 clarify application of the seventy-two hour notice requirement to website posting.
- SB 14 modify provisions related to the practice of pharmacy.
- SB 15 create the Developmental Disability Services Oversight Committee.
- SB 16 provide for the licensure of fishing and hunting guides, and to provide a penalty therefor.
- SB 17 prohibit a candidate or political committee from accepting contributions or loans made by a foreign national, to provide a penalty therefor, and to declare an emergency.
- SB 18 repeal income modifications for the bank franchise tax pertaining to bad debts.
- SB 19 revise certain references to the Internal Revenue Code.
- SB 20 make an appropriation for tax refunds for elderly persons and persons with a disability, and to declare an emergency.
- SB 21 modify tax refunds for elderly persons and persons with a disability.
- SB 22 clarify when certification of values is transmitted to the county.
- SB 23 include certain types of vehicles in the unpaid repair bill titling process.
- SB 24 create a solid background license plate for South Dakota.
- SB 25 update provisions related to the permit application process for proposed energy and transmission facilities.
- SB 26 revise procurement for highway construction contracts.
- SB 27 revise the description of certain highways included in the state trunk highway system.
- SB 28 permit the use of a ballot on demand system and to declare an emergency.
- SB 29 amend provisions pertaining to the tabulation of ballots and permit the release of any cast vote record and collection of ballot images produced by automatic tabulating equipment and to declare an emergency.
- SB 30 amend the reasons for challenging an individual's eligibility to vote.
- SB 31 permit the use of a confirmation letter to verify a voter's registration.

- SB 32 amend and repeal provisions pertaining to the ballot requirements for certain elections and to declare an emergency.
- SB 33 modify the number of signatures required on certain election-related petitions.
- SB 34 amend provisions pertaining to conducting a municipal or school district election and to declare an emergency.
- SB 35 revise the process for requesting a veteran's certificate of discharge from a county register of deeds.
- SB 36 authorize utilities to establish wildfire mitigation plans and associated liability limitations for wildfire damages.
- SB 37 make appropriations for water and environmental purposes and to declare an emergency.
- SB 38 modify the annual fee imposed on certain concentrated animal feeding operations.
- SB 39 revise provisions relating to industrial hemp.
- SB 40 revise the compliance requirements for limitations on foreign ownership of agricultural land.
- SB 41 revise a provision related to criminal invasions of privacy, prohibit the creation and distribution of digitally fabricated material of an identifiable individual, and provide penalties therefor.
- SB 42 enhance the penalties for ingestion, possession with intent to deliver, and delivery of a controlled substance in a state correctional facility.
- SB 43 address search and seizure provisions applicable to digital currency.
- SB 44 establish investigative subpoena authority to gather business records in certain investigations.
- SB 45 revise a provision regulating delta-8 tetrahydrocannabinol, THC-O acetate, and hexahydrocannabinol for persons under the age of twenty-one and to provide a penalty therefor.
- SB 46 modify the requirements for open meeting agendas and provide a penalty therefor.
- SB 47 revise the requirements for executive sessions and closed meetings.
- SB 48 clarify that an official open meeting agenda must be posted online at least seventy-two hours before the scheduled start of the meeting.
- SB 49 safeguard the integrity, privacy, and security of genetic data and provide a civil penalty therefor.

- SB 50 update the reference to the Internal Revenue Code to reflect current federal law for the administration of South Dakota Retirement System statutes.
- SB 51 revise certain requirements for contesting actions of the South Dakota Retirement System.
- SB 52 clarify statutes governing the administration of disability benefits by the South Dakota Retirement System.
- SB 53 ensure uniformity in member identification provisions governing the South Dakota Retirement System.
- SB 54 revise the conditions for in-service distributions from the South Dakota deferred compensation plan.
- SB 55 make an appropriation for the payment of extraordinary litigation expenses and to declare an emergency.
- SB 56 require that agencies promulgating permanent rules publish the rules and associated rulemaking forms on a state website.
- SB 57 clarify when agency financial resource information must be filed in the permanent administrative rulemaking process.
- SB 58 reduce to zero mill levies for property taxation.
- SB 59 require the use of certain geographic terminology in official materials of a state agency.
- SB 60 restrict ownership of certain real property near military installations by certain prohibited entities and to provide for enforcement.
- SB 61 ban hemp-derived intoxicants not for medical purposes.
- SB 62 discontinue the issuance of new Class B electrician licenses.
- SB 63 establish the state office of apprenticeship within the Department of Labor and Regulation.
- SB 64 revise and repeal provisions related to the athletic commission.
- SB 65 revise certain required minimum distribution provisions of the South Dakota Retirement System.
- SB 66 prohibit the use of automatic tabulating equipment and electronic ballot marking systems.
- SB 67 make an appropriation for costs related to emergencies and disasters impacting the state and to declare an emergency.
- SB 68 make an appropriation for costs related to the suppression of wildfires impacting the state and to declare an emergency.



- SB 69 make an appropriation for the purchase of a new Division of Highway Patrol airplane and mission equipment and to declare an emergency.
- SB 70 revise the duties of the Transportation Commission to include responsibilities of the South Dakota Railroad Board and the South Dakota Aeronautics Commission.
- SB 71 authorize the assumption of certain responsibilities and the waiver of sovereign immunity in connection with certain actions under federal environmental law.
- SB 72 extend the time for reverting moneys appropriated for the modernization of the state's enterprise resource planning systems.
- SB 73 revise provisions relating to state financial practices.
- SB 74 transfer moneys to the general fund from the budget reserve fund and the general replacement fund, and to declare an emergency.
- SB 75 amend the type of entities eligible to participate in the cybersecurity services initiative.
- SB 76 transfer moneys from the housing infrastructure fund to the revolving economic development and initiative fund, and to authorize loans from the revolving economic development and initiative fund for airport infrastructure.
- SB 77 ban kratom and kratom products and to provide a penalty therefor.
- SB 78 revise the General Appropriations Act for fiscal year 2026.
- SB 79 make an appropriation to the South Dakota Board of Technical Education to construct an advanced manufacturing laboratory space and classrooms on the campus of Southeast Technical College and to declare an emergency.
- SB 80 prohibit the sale of delta-9 tetrahydrocannabinol products to individuals under the age of twenty-one.
- SB 81 clarify the prohibition on injuring or harassing a service animal.
- SB 82 prohibit the misrepresentation of an animal as a service animal and to provide a penalty therefor.
- SB 83 require that any holder of a commercial driver license in this state must be proficient in the English language, and to provide a penalty therefor.
- SB 84 increase thresholds for the value of and eligibility for the partners in education scholarship.
- SB 85 require an election for an excess tax levy of a school district.
- SB 86 authorize purchasing agency verification and monitoring of workers' compensation insurance coverage obtained by public improvement contractors.

- SB 87 clarify and establish requirements related to forensic medical examinations.
- SB 88 clarify the procedure for a potential condemnor to examine real property absent the property owner's permission.
- SB 89 require that counties and municipalities provide emergency medical services within their jurisdictions and create a task force to study the funding thereof.
- SB 90 expand the information required to be sent to the prescription drug monitoring program for each registry identification card holder.
- SB 91 clarify the procedure for petitioning a board of county commissioners for a change to the comprehensive plan or zoning ordinances.
- SB 92 clarify the rights to appeal and refer certain decisions of boards of county commissioners.
- SB 93 prohibit certain state officers or employees from being employed by an organization that was the recipient of a contract awarded on behalf of a state agency for a period of time.
- SB 94 revise provisions pertaining to open records.
- SB 95 require that a medical cannabis cardholder provide a card or card number upon request of a law enforcement officer.
- SB 96 authorize the imposition of a county option gross receipts tax to reduce owner-occupied property taxes.
- SB 97 adjust a limit on the percentage increase in revenue payable from property taxes.
- SB 98 prevent virtual currency kiosk fraud.
- SB 99 create the property tax local effort replacement fund, to reduce certain property taxes, and to increase the rates for certain gross receipts taxes and use taxes.
- SB 100 revise provisions related to trusts.
- SB 101 amend provisions pertaining to the duties of presidential electors.
- SB 102 modify the distribution of gaming revenues.
- SB 103 address the assumption of risk by an individual present at a shooting range.
- SB 104 require the reimbursement of therapy using equine movement through the state medicaid program.
- SB 105 require the licensure of certain individuals performing installation of radon mitigation systems and provide a penalty therefor.

SB 106	modify the amount required to be set aside for extraordinary expenses incurred in providing special education programs.
SB 107	add licensed and registered child care programs to the definition of community safety zone
SB 108	require that all recorded votes of a legislator be displayed on the Legislative Research Council website.
SB 109	modify requirements to create a tax increment financing district.
SB 110	regulate how broadband internet access service providers use customer data.
SB 111	require that social media companies provide collected personal data of a user at the user's request and maintain transparent interoperability interfaces.
SB 112	establish a currency based on gold and silver.
SB 113	increase the penalty for preventing practice of religion.
SB 114	provide for the publication of ballot images and the cast vote record of automatic tabulating equipment.
SB 115	remove the prohibition pertaining to the shooting of mourning doves located within specific areas.
SB 116	make an appropriation for the design and construction of an indoor athletics facility at Dakota State University and to declare an emergency.
SB 117	make an appropriation for the design and construction of a new soccer venue at South Dakota State University and to declare an emergency.
SB 118	deposit certain tax revenues into a homeowner tax reduction fund.
SB 119	make an appropriation to enhance the economic health of South Dakota.
SB 120	make an appropriation for the economic development of South Dakota.
SB 121	make an appropriation for developing the economic viability of South Dakota.
SB 122	establish a duty to assist in an emergency and provide a penalty therefor.
SB 123	prohibit the manufacture, sale, and distribution of any product containing cell-cultured protein, and provide a penalty therefor.
SB 124	temporarily prohibit the manufacture, sale, and distribution of any product containing cell-cultured protein, and to provide a penalty therefor.

SB 125	establish the homeowner tax reduction fund to provide a tax rebate for owner-occupied property.
SB 126	increase the amount of value exempt from property taxes under a tax relief program for disabled veterans and surviving spouses.
SB 127	limit nuisances caused by data centers.
SB 128	update provisions related to certain large-use customers of utilities.
SB 129	update references in certain statutes to the 2024 standard building codes.
SB 130	make an appropriation for roadway and related infrastructure improvements required because of construction activity at Ellsworth Air Force Base and to declare an emergency.
SB 131	revise the season in which a nonprofit organization may host a special pheasant hunt for disabled veterans and Purple Heart recipients.
SB 132	modify provisions related to the South Dakota Veterans Council.
SB 133	provide additional legislative oversight of rulemaking.
SB 134	restrict deference to a state agency's interpretation of a state statute, administrative rule, or policy.
SB 135	protect residents from increased utility costs and utility shortages caused by data centers and clarify authority to regulate data centers.
SB 136	make an appropriation for grants to support the purchase of personal protective equipment by volunteer fire departments and to declare an emergency.
SB 137	establish procedures for anti-SLAPP actions to protect the exercise of a person's constitutional rights, including freedom of speech.
SB 138	revise the time within which a recount for a school board election must be completed.
SB 139	revise a provision related to the transportation of an inmate upon discharge from a correctional facility.
SB 140	revise provisions related to inmate compensation.
SB 141	exempt certain sales at farmers' markets from sales tax.
SB 142	amend the requirements for filing certain campaign finance disclosure statements.
SB 143	require that the Department of Health annually report on public health effects of cannabis use.

SB 144	provide property tax relief to certain senior owners of owner-occupied single-family dwellings.
SB 145	revise the limitations on a municipality's power to take actions for the promotion of health or the suppression of disease.
SB 146	clarify the effect of the resignation of certain gubernatorial appointees.
SB 147	prohibit a person from refusing to identify oneself in certain circumstances and to provide a penalty therefor.
SB 148	terminate bounty payments for the control of nest predation.
SB 149	exempt one motor vehicle of a debtor from being taken by legal process.
SB 150	exempt one motor vehicle of a debtor from being taken by legal process.
SB 151	require the publication of the results of an election for precinct committeeman or committeewoman and to declare an emergency.
SB 152	establish provisions relating to the use of military protective orders upon arrest and as evidence in an action for a protection order.
SB 153	prohibit certain restrictions in employment contracts for community services providers.
SB 154	clarify the eligibility of multiple garages or structures to be classified as owner-occupied.
SB 155	increase legislative oversight procedures and protections against conflicts of interest, and to provide a penalty therefor.
SB 156	modify the crime of cruelty to an animal and increase the penalty therefor.
SB 157	amend the school funding formula to provide for the use of an average fall enrollment when determining local need.
SB 158	amend the manner in which a school district determines the district's enrollment for the purpose of calculating state aid to general education.
SB 159	revise requirements pertaining to the minimum age for marriage.
SB 160	require the registration of fishing guides.
SB 161	repeal an exemption for certain health care facilities.
SB 162	revise the factors for considering deviation from the child support obligation schedule.

SB 163	repeal provisions related to the shared parenting child support cross credit.
SB 164	require that any holder of a commercial driver license in this state must be proficient in the English language, and to provide a penalty therefor.
SB 165	revise certain provisions pertaining to municipal government.
SB 166	require boards of county commissioners and county planning and zoning commissions to hold meetings after certain times or provide recordings of meetings to the public for later viewing.
SB 167	amend provisions pertaining to the administration of an academic achievement assessment to students in grade eleven.
SB 168	regulate the use of chatbots by minors.
SB 169	place requirements on the use of artificial intelligence systems by health carriers in making determinations about the provision of health care services.
SB 170	require the provision of a notice to consumers, interacting with certain chatbots or other human-simulating computer technologies that could mislead or deceive the consumer.
SB 171	amend provisions pertaining to the processing of absentee ballots and to declare an emergency.
SB 172	enhance the economy of South Dakota.
SB 173	extend the motor vehicle and motorcycle licensing fee available to a veteran with a disability to the spouse of a veteran with a disability.
SB 174	make an appropriation to defray the operational costs of school districts.
SB 175	require that an individual provide proof of citizenship when registering to vote using the voter registration form prescribed by the State Board of Elections.
SB 176	amend the period of time before which ballots and other election materials may be destroyed following an election.
SB 177	require that a voter use a black ink pen when marking an optical scan ballot.
SB 178	lower a maximum limit on the tax increment base value.
SB 179	permit a court to commit a juvenile adjudicated delinquent for certain weapons offenses to the Department of Corrections.
SB 180	modify requirements regarding nondomiciled commercial driver licenses.
SB 181	cause the repeal of the medical cannabis chapter upon the federal re-scheduling of cannabis.



SB 182	address the tax situation in South Dakota.
SB 183	modify requirements for public notice of a hearing prior to a vote to impose an excess tax levy.
SB 184	enhance public education in South Dakota.
SB 185	amend the process by which moneys are distributed from the employer's investment in South Dakota's future fund.
SB 186	authorize the shipment of distilled spirits directly to consumers, and to provide a penalty therefor.
SB 187	define nonpublic school.
SB 188	revise public notice requirements for new sand, gravel, and construction aggregate mines.
SB 189	provide for an automatic refund of an assessment on crops, livestock, and milk.
SB 190	provide for the rights of a parent.
SB 191	remove the authorization to issue grants as part of a tax increment financing district.
SB 192	modify the blight requirements for purposes of creating a tax increment financing district.
SB 193	clarify the definition of backup electric generation.
SB 194	limit the potency of cannabis products sold at medical cannabis dispensaries.
SB 195	repeal the expiration of a reduction in certain gross receipts and use tax rates.
SB 196	increase the income limits for a property tax assessment freeze.
SB 197	modify the administration of the South Dakota-Ireland trade fund.
SB 198	restrict the use of a cell phone by a student during instructional time.
SB 199	establish a new fund to provide property tax relief.
SB 200	amend the state aid formula for general education and for special education.

- SB 201** authorize the use of a drone for the location and recovery of mortally wounded deer and elk and to provide a penalty therefor.
- SB 202** require that the owner of a motor vehicle removed from a body of water pay the removal costs.
- SB 203** require the review of a financing plan to establish a tax increment financing district.
- SB 204** revise certain criteria for loans from the South Dakota housing infrastructure fund.
- SB 205** revise registration fees for drones and establish a fund to support drone aviation.

**Bill Type: Senate Commemoration**

- SC 801** honoring Madisen Younie of Rapid City, South Dakota Girls State Governor, and Brody Tynan of Sioux Falls, South Dakota Boys State Governor, and the South Dakota American Legion and Auxiliary for their sponsorship and coordination of the Girls State and Boys State programs.
- SC 802** celebrating and honoring Tabor Czech Days annual festivities on the occasion of its seventy-seventh anniversary.
- SC 803** honoring the city of Deadwood on its 150th anniversary.
- SC 804** recognizing February as National Career and Technical Education and National Career and Technical Student Organizations Month.

**Bill Type: Senate Concurrent Resolution**

- SCR 601** encouraging honest economic development rooted in the republican principles of limited government, deregulation, and organic entrepreneurial growth.
- SCR 602** celebrating the sister-state relationship with Taiwan.
- SCR 603** supporting the secretary of the United States Department of Agriculture in establishing a working group of nutrition experts to determine national standards for foods and beverages purchased with supplemental nutrition assistance program benefits.
- SCR 604** urging the people of the state of South Dakota to seek the Lord Most High for His healing presence and mercy upon South Dakota.
- SCR 605** recognizing the significance of the monarch butterfly and encouraging cooperative, voluntary conservation efforts in South Dakota.
- SCR 606** encouraging the South Dakota Conservancy District to obtain and hold a future use permit of Missouri River water for the long-term needs of this state.
- SCR 607** supporting congressional authorization for, and federal participation in, major rural water supply projects identified by the South Dakota Association of Rural Water Systems.

Bill Type: Senate Joint Resolution

- [SJR 501](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, limiting the number of terms an individual may serve as a member of the Legislature.
- [SJR 502](#) applying to the United States Congress under Article V of the United States Constitution to call for a convention proposing an amendment to the constitution fixing the number of justices of the United States Supreme Court at one chief justice and eight associate justice
- [SJR 503](#) applying to the United States Congress for a convention of the states to propose amendments to the United States Constitution regarding the imposition of fiscal restraints on the federal government, further limiting the power and jurisdiction of the federal government, and limiting the terms of office for members of Congress and other federal officials.
- [SJR 504](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, providing for wagering on sporting events via mobile or electronic platform.
- [SJR 505](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, limiting the assessed value of real property and limiting real property taxes.
- [SJR 506](#) proposing and submitting to the voters at the next general election an amendment to the Constitution of the State of South Dakota, resetting, then limiting property taxes to a flat rate, until adjusted when sold.

Bill Type: Senate Resolution

- [SR 701](#) recognizing the 250th anniversary of the Declaration of Independence.