

MINUTES FOR THE MONUMENT BOARD OF DIRECTORS
THE MONUMENT
Rapid City, South Dakota
Tuesday, September 23, 2025
ROLL CALL AND DETERMINATION OF QUORUM

Jason Lambert, Vice-Chair, called the meeting to order at 8:15 a.m.
MEMBERS PRESENT: Jason Lambert, Vice-Chair; Charity Doyle, Member; and via teleconference: Tim Johnson, Chair.
MEMBERS ABSENT: Patri Acevedo Fuentes, Member; and Stuart Wevik, Member.
RS PRESENT: Craig Baltzer, Executive Director; Tracy Heitsch, Deputy Director/ Finance; Jarrett Breuninger, Accounting and Administration Manager; Alii Kostelecky, Event Experience Manager; Justin Williams, Assistant City Attorney; Becky Bone, Accounting Clerk; and via tele-conference: Greg Strommen, City Councilman; Jami Jo Thompson, RCAS Superintendent; Dave Yuhas, City Deputy Finance Director; and Jordan Bauer, RCAS.
ADOPTION OF AGENDA

Motion to approve agenda was made by Doyle, and second by Johnson, motion carried.

APPROVE MINUTES

1) September 9, 2025 – **Motion to approve minutes as presented made by Doyle, second by Johnson, motion carried.**

GENERAL PUBLIC COMMENT – None.
FINANCIAL ITEMS REQUIRING BOARD ACTION

2) **Bill List** – Breuninger highlighted items greater than \$5,000.

Motion to approve bill list as presented made by Doyle, second by Johnson, motion carried.

VENDOR, DESCRIPTION	AMOUNT
A&B BUSINESS SOLUTIONS	
LEASE	\$2,227.31
A&B WELDING SUPPLY CO INC	
JANITORIAL/CHEMICAL	\$12.08
A&J SCREENING – PARK BENCH	
EVENT PROMO	\$100.00
ACE HARDWARE – WEST	
MINOR TOOLS	\$51.78
ADMIRAL BEVERAGE CORP	
MERCH FOR RESALE	\$963.30

AIRE MASTER OF BH	
OTHER PRO SERVICE	\$150.00
ALSCO INC	
OTHER RENTALS	\$2,080.84
AMAZON CAPITAL SERVICES	
OFFICE SUPPLIES	\$904.37
ANTHONY JAMES PARTNERS LLC	
OTHER PRO SERVICE	\$4,493.06
BH ORTHO & SPINE CENTER PC	
OTHER PRO SERVICE	\$60.00
BLUEPEAK	
TELEPHONE	\$3,149.16
BROWN'S SMALL ENGINE REPAIR	
RPR EQUIPMENT	\$79.98
BYTESPEED	
OFFICE EQUIPMENT	\$1,020.00
CARBONHOUSE	
OTHER PRO SERVICE	\$1,200.00
CBH COOPERATIVE	
GAS/OIL/FUEL	\$283.80
CITY OF RAPID CITY	
WASTE	\$422.60
COCA-COLA OF THE BH	
MERCH FOR RESALE	\$35,170.60
COLUMN SOFTWARE PBC	
PUBLISHING	\$636.37
CREATIVE REALITIES INC	
OTHER PRO SERVICE	\$20,437.00
CRESCENT ELECTRIC SUPPLY CO	
RPR ELECTRICAL	\$282.11
CULINARY DEPOT	
OVEN, TILT SKILLET	\$61,722.98
CULLIGAN OF THE BH	
OTHER RENTALS	\$24.00
D&R SERVICE INC	
RPR EQUIPMENT	\$175.85
DIAMOND VOGEL PAINT CTR	
RPR STRUCTURES	\$688.44
EASTMAN SOUND & MUSIC	
DUES	\$55.00
ECOLAB INSTITUTIONAL INC	
LEASE	\$439.38
FASTENAL COMPANY	
MISC SUPPLY	\$1,106.05
FIRESTONE COMPLETE AUTO CARE	
RPR ROLLING STOCK	\$1,213.60
FOUR WINDS INTERACTIVE LLC	
OTHER PRO SERVICE	\$105.34
FS.COM INC	
RPR STRUCTURES	\$617.60
GOLDEN WEST TECH INC	
OTHER PRO SERVICE	\$133.33
HERITAGE MAINTENANCE PRODUCTS	

RPR EQUIPMENT	\$649.16
HORWATH LAUNDRY EQUIPMENT	
OTHER PRO SERVICE	\$1,508.80
INSTERSTATE BATTERIES INC	
RPR EQUIPMENT	\$49.68
JOHNSON BROTHERS OF SD	
MERCH FOR RESALE	\$1,954.00
JOHNSON CONT FIRE PRO LP	
OTHER PRO SERVICE	\$1,377.29
JOHNSTONE SUPPLY	
RPR EQUIPMENT	\$933.88
KIEFFER SANITATION INC	
OTHER PRO SERVICE	\$3,333.49
KNECHT HOME CENTER	
RPR EQUIPMENT	\$187.27
KONE	
OTHER PRO SERVICE	\$16,021.89
M G OIL CO	
GAS/OIL/FUEL	\$1,005.70
MASTERS CUSTOM DESIGN	
CLOTHING/FOOD	\$900.00
MATHESON TRI-GAS INC	
JANITORIAL/CHEMICAL	\$163.85
MENARDS	
MISC SUPPLY/MATERIAL	\$733.57
MIKE WOLFORTH PHOTOGRAPHY	
OTHER PRO SERVICE	\$250.00
MITY-LITE INC	
RPR MISCELLANEOUS	\$530.36
MOUNTAIN STATES SECURITY INC	
OTHER PRO SERVICE	\$81.51
NORTHWEST PIPE FITTINGS INC	
RPR WATER/SEWER	\$425.03
OLSON'S PEST	
OTHER PRO SERVICE	\$715.00
O'REILLY AUTO PARTS	
RPR ROLLING STOCK	\$10.58
PACIOLAN LLC	
OTHER PRO SERVICE	\$356.83
PARTS ONE LLC	
RPR ROLLING STOCK	\$110.97
PERFORMANCE FOOD GROUP INC	
MERCH FOR RESALE	\$1,323.32
PITNEY BOWES GLOBAL	
LEASE/POSTAGE	\$398.82
POWER HOUSE HONDA	
MINOR TOOLS	\$791.97
PROVANTAGE LLC	
RPR STRUCTURES	\$810.00
R&R SPECIALTIES	
MISC SUPPLY/MATERIAL	\$330.05
RCAS DISTRICT 51-4	
JANITORIAL/CHEMICAL	\$87.52

RED WING SHOE STORE	
CLOTHING/FOOD	\$233.74
RITA CHAPMAN	
RPR EQUIPMENT	\$120.00
RUNNINGS SUPPLY INC	
RPR EQUIPMENT	\$221.94
SAFEWAY INC	
MERCH FOR SALE	\$117.76
SAM'S CLUB	
MERCH FOR SALE	\$35.96
SERVALL UNIFORM/LINEN CO INC	
OTHER PRO SERVICE	\$450.62
STEC'S ADVERTISING SPECIALTIES	
CC MARKETING	\$3,611.94
SUMMIT SIGNS & SUPPLY INC	
RPR STREET/CURB/WALK	\$1,417.50
SYSCO MONTANA INC	
MERCH FOR SALE	\$2,575.58
US FOODS	
MERCH FOR SALE	\$20,632.83
WATERTREE INC	
LEASE/PURCHASE	\$164.80
WAYNE DOERING	
CLOTHING/FOOD	\$90.25
WESTERN STATES FIRE PRO CO	
OTHER PRO SERVICE	\$4,016.98
TOTAL	\$208,980.76

3) Capital Update – Heitsch presented. Discussion followed.

• Heitsch stated there were no capital approval requests to present to the board today but gave an update regarding the following ongoing projects:

- Ice arena ice building process is underway this week.
- Lighting and controls project is progressing; synchronization with music/light shows are now in development.
- Dasher cap and plexiglass installation project is expected to start this week or next.
- F&B oven and tilt skillet have been installed.
- Coffee shop remodel is moving forward.
- Heitsch reminded the board that substantial capital project invoices will be appearing on upcoming bill lists for processing.

ITEMS NOT REQUIRING BOARD ACTION

CONTINUED

4) **Visit Rapid City** – None.

5) **RC Council** – Strommen presented.

Discussion followed.

- Libertyland petition for a public vote will proceed. Strommen expressed continued support for both the Libertyland and sports complex developments.

6) **Rapid City Area Schools** – Thompson presented. Discussion followed.

- Dr. Thompson introduced herself and noted she had no significant updates to report but expressed her gratitude to The Monument staff for their excellent work on the RCAS back-to-school kickoff event.
- Bauer reported that the RC Volleyball tournament included 40 games over two days with 16 schools participating. He added attendance was consistent with last year. Bauer commended The Monument staff for going above and beyond during this event.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS, AND STAFF

7) **Executive Director's Update** – Baltzer presented. Discussion followed.

- Baltzer acknowledged Dave Yuhas, City Deputy Finance Director, for attending via teleconference and commended his assistance with the City audit process.
- Baltzer reported that national bookings are tracking as a typical year, despite one major show having dropped from potential booking due to the show no longer being an arena tour.

8) **August Financial summary** – Heitsch presented. Discussion followed.

- The board received the August financial update with 67% of revenues and expenses realized year-to-date.
- Revenues remain 7% below budget; September – December may be challenging to meet revenue targets, meeting revenue budget is largely dependent on event attendance.
- Self-generated revenues are down 3.5%.
- BBB revenues are up 4% however is insufficient to off-set the self-generated shortfall.
- Rental revenue is strong and Heitsch looks forward to the many upcoming events.
- Reimbursement revenues are down

- slightly as can be expected as this is directly impacted by event attendance.
- F&B stands are up slightly due to increased price points and in-house catering revenues are performing well.
- Expenses are 6% under budget. Heitsch explained the team continues to monitor spending closely however emphasized the importance of proceeding with planned capital projects.
- Operation costs are higher than last year with professional services up due to significant freight elevator repairs. However, part-time labor is down largely due to increased fund raising groups working in F&B stands.
- Capital project outlays are expected in the coming months with total capital outlay towards \$700,000. Heitsch reminded the board these funds will be drawn from cash reserves, with additional financing obtained later if needed.
- The cash position remains solid, primarily because cash reserves have not yet been used for capital projects.

9) **Event Update** –Kostelecky discussed the calendar and highlighted events and plans for the next few weeks.

- SD Survival and Prepper Show
- LNI Volleyball
- BH Pow Wow
- Kostelecky reported that ice making in the ice arena is starting this week.

ADJOURNMENT

Lambert adjourned the meeting at 8:35 a.m. Respectfully submitted,
Becky Bone
Accounting Clerk
The Monument
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www.sdpublicnotices.com)
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