COUNCIL MEETING PROCEDURES MATRIX | 2024 (August 30, 2024)

AGENDA ITEMS

	DAVENPORT	BETTENDORF	CEDAR RAPIDS	COUNCIL BLUFFS	DES MOINES	DUBUQUE	IOWA CITY	MOLINE	ROCK ISLAND	SCOTT COUNTY	SIOUX CITY	WATERLOO
PUBLIC COMMENT ON INDIVIDUAL AGENDA ITEMS	Yes- Public may comment on an agenda item after it is read. While citizens are limited to only one comment per agenda item, they may comment on multiple items.		No.	No.	No.		Yes- Public may comment on an agenda item after it is read. While citizens are limited to only one comment per agenda item, they may comment on multiple items.		No.		comment on an agenda item after it is read. While citizens are limited to only one comment per agenda item, they may comment on multiple	Yes- Public may comment on an agenda item after it is read. While citizens are limited to only one comment per agenda item, they may comment on multiple items.
PRE-REGISTERING FOR PUBLIC COMMENT ON AGENDA ITEMS	No.	N/A	N/A	N/A	N/A		Yes - Public must sign up to speak by completing the sign-up sheet in the back of Council Chambers before the meeting begins.	N/A	N/A	N/A	No.	No.
TIME LIMITATIONS	5 minutes	N/A	N/A	N/A	N/A	N/A	3 minutes	N/A	N/A	3 minutes	3 minutes	3 minutes

COUNCIL MEETING PROCEDURES MATRIX | 2024

PUBLIC WITH BUSINESS

	DAVENPORT	BETTENDORF	CEDAR RAPIDS	COUNCIL BLUFFS	DES MOINES	DUBUQUE	IOWA CITY	MOLINE	ROCK ISLAND	SCOTT COUNTY	SIOUX CITY	WATERLOO
	Ů	Yes- Public may only speak during "Public Request for Comment." It is during this time that they can discuss anything on the agenda or anything outside of the agenda. This is held at the beginning of a meeting and each individual is limited to 2 minutes.	discuss anything outside of the agenda. This is held at the end of a meeting and each citizen is	comment on city business, they may only do so during "Citizens Request to be Heard." It is during this time that they can comment on any city business including agenda items. This is		Yes- Those residing in Dubuque may comment on any city business.		Yes- Public may only speak during "Public Comment." It is during this time that they can discuss anything on the agenda or anything outside of the agenda.		is traditionally done during		Yes- Public may comment on any city business not already discussed as an agenda item.
PRE-REGISTERING FOR PUBLIC WITH BUSINESS	No.	No.	Yes - Public must sign up to speak by completing the sign- up sheet in the back of Council Chambers before the meeting begins.		Yes- the request must be completed in writing with the City Clerk on or after the date ten days preceding a regular Council meeting, but prior to 5 pm on the Tuesday preceding a regular Council meeting.	No.	up sheet in the back of Council	Yes- Public should sign up as they enter council chambers, if they intend to speak; however this is not enforced.		No.	No.	No.
TIME LIMITATIONS	3 minutes	2 minutes	5 minutes				Individuals will be provided 3 minutes to speak. The Community Comment period is toward the start of the meeting (6 pm); this section will conclude at 7 pm. unless an extension is needed to meet a minimum 30 minutes of total time allocated for the Community Comment period. The Mayor reserves the right to reduce the 3 minute period based on the number of individuals.	3 minutes	5 minutes each; 30 minutes total.	3 minutes	3 minutes	3 minutes
		Council meets the 1st and 3rd Tuesday; the Monday prior is Committee of the Whole. No public comment is allowed at Committee of the Whole.	Public may speak at the meeting during "Public Comment" and "Public with Input, During the Public Comment section the public	is called "Study Session." A Study Session includes City Council and Department Heads meeting together. Citizens are invited but they cannot comment. Citizens can comment at council meetings during "Citizens Request to be Heard".	Des Moines does not have Committee of the Whole; because of this, people are allowed to sign up to speak on Consent Agenda Items during the designated time at the beginning of the Agenda. Citizens must pregister by 5 pm on the Tuesday preceding a regular Council meeting. 3 minutes per speaker, 15 minutes maximum on this section.	may go to the podium and be recognized by the Mayor and state the item they would like	of each month. The Work	twice throughout the agenda.	Council meets 1st and 4th Mondays of the month. Study Session (Committee of the Whole) and City Council are held on the same night. The Public is able to comment during "Public Comment" at the Study Session and during "Public Comment" at City Council.	meeting and comment during "Public with Comment." Public may also comment during "Public with Comment" at the	are able to provide comments at both Committee of the Whole and City Council.	Formal council meetings are held the first and thirid Mondays of each month. Council has Work Sessions (Committee of the Whole). Public are not allowed to comment during Work Sessions. Public are allowed to speak during "Public with Comment." Public with Comment." Public with Comment is held towards the beginning of the meeting.