CENTENNIAL **INDEPENDENT SCHOOL DISTRICT 12**

SCHOOL BOARD MEETING SUMMARY

AUGUST 18, 2025

(Abbreviated-full minutes available at www.isd12.org or call 763-792-6010 to request a hard copy) LEGAL NOTICE: School Board, Independent School District 12; 4707 North Road, Circle Pines, Minnesota; August 18, 2025.

1. Call to Order Chair Knisely called the Regular Meeting of the School Board to order at 6:30 p.m. in the District Office Board Room. 2. Pledge of Allegiance 3. Roll Call The following members were present: Knisely, exofficio Holmberg, Linser, Schwinn, Murphy, Hansen, Johnson. The following members were absent: None. <u>4. Approval of the Agenda</u> Motion to approve the agenda by Murphy, seconded by Schwinn. Vote: 6-0-0. Motion carried unanimously. 5. Consent Items 6.1. Approval of Minutes. 6.2. Approval of Monthly Disbursements. 6.3. Approval of Personnel Items. 6.4. Approval of Amendments to SBO Contracts, Motion to approve the Consent Agenda Items as detailed in the enclosures by Johnson, seconded by Hansen. Vote: 6-0-0. Motion carried unanimously. 7. Supplemental Items 7.1. Approval of Revised 2025 School Board Handbook Updates - Motion to approve the revised 2025 School Board Handbook by Schwinn, seconded by Linser. Vote: 6-0-0. Motion carried unanimously. 7.2. School Board Governance Plan Updates - The updated Governance Plan is included in board packets. The plan will be on the agenda for discussion at the September work session and approval at the September board meeting, 7.3. Summer Projects Update -Executive Director Chaffey and Director Spitzer gave an update on summer projects. The presentation is included in board packets. 8. Communication 8.1. AMSD, 8.2. CAEF, 8.3. NE Metro 916, 8.4. SAFF, 8.5. District Committee Reports. 9. Superintendent Report 10. Informational Items 10.1. Dates to Note, 11. Adjourn Motion to adjourn by Schwinn, seconded by Murphy, Vote: 6-0-0. Motion carried unanimously. Adjourn at 7:14 p.m.

Craig Johnson, School Board Clerk.

Minutes prepared by Jody Josephson

Published one time in the Quad Community Press on September 30, 2025.

CITY OF CIRCLE PINES, MINNESOTA NOTICE OF HEARING ON PROPOSED ASSESSMENT 2025 STREET REHABILITATION PROJECT

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the Council will meet at 7:00 p.m. on October 14, 2025, at City Hall, 200 Civic Heights Circle, Circle Pines, Minnesota, to consider and possibly adopt the proposed assessment for the cost of improving Golden Lake Road, West Golden Lake Road, Village Parkway, Central Street, Cameo Lane, Golden Oak Drive, Oak Leaf Lane from Oak Ridge Trail to Woodcrest Drive, Oak Road, South Pine Drive from South Drive to Oak Leaf Lane, and South Drive from South Pine Drive to South Road. This project also includes payement improvements at the public works facility, fire station, and Golden Lake Park parking lots. This project will include the partial reconstruction, mill and overlay, and assess the benefited property for all or a portion of the cost of the improvement.

The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessment is \$3,038,832. Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing. The Council may, upon such notice, consider any objection to the amount of proposed individual assessment at any adjourned meeting upon such further notice to the affected property owners, as it deems advisable.

Under Minn. Stat. §§435.193 to 435.195 and City Ordinance No. 109, the council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability or is a member of the Minnesota National Guard on active duty for whom it would be a hardship to make the payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law and Ordinance, all amounts accumulated plus applicable interest become due. Any assessed property owner meeting the requirements of this law and Ordinance No. 109 may, within 30 days of the confirmation of the assessment, apply to the city clerk for the prescribed form for such deferral of payment of this special assessment on his/her property.

If an assessment is contested or there is an adjourned hearing, the following procedure will be followed:

- 1. The City will present its case first by calling witnesses who may testify by narrative or by examination, and by the introduction of exhibits. After each witness has testified, the contesting party will be allowed to ask questions. This procedure will be repeated with each witness until neither side has further questions.
- 2. After the City has presented all its evidence, the objector may call witnesses or present such testimony as the objector desires. The same procedure for questioning the City's witnesses will be followed with the objector's witnesses.
- 3. Counsel may represent the objector.
- Minnesota rules of evidence will not be strictly applied; however, they may be considered and argued with the Council as to the weight of items of evidence or testimony presented to the Council.
- The entire proceedings will be digitally recorded.
- At the close of the presentation of evidence, the objector may make a final presentation to the Council based on the evidence and the law. No new evidence may be presented at this point.
- The Council may adopt the proposed assessment at the hearing.

An owner may appeal an assessment to the district court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Clerk.

In compliance with the Americans with Disabilities Act, a disabled individual may, one week in advance, contact City Hall by phone at (763) 784-5898, or TDD (763) 231-2617; or in writing to request reasonable assistance to be able to participate in these proceedings

Patrick Antonen, City Clerk

Dated: September 23, 2025

Published two times in the Quad Community Press on September 30 and October 7, 2025

CITY OF CIRCLE PINES. MINNESOTA

NOTICE OF HEARING ON PROPOSED ASSESSMENT

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the City Council will meet at 7:00 p.m. on October 14, 2025, at City Hall, 200 Civic Heights Circle, Circle Pines, Minnesota, to pass upon the proposed assessment for delinquent city accounts

The proposed assessment roll is on file for public inspection at the City Clerk's Office. The total amount of the proposed assessment is \$648.75 Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing. The Council may, upon such notice, consider any objection to the amount of a proposed individual assessment at any adjourned meeting upon such further notice to the affected property owners, as it deems advisable

If an assessment is contested or there is an adjourned hearing, the following procedure will be followed:

- The city will present its case first by calling witnesses who may testify by narrative or by examination, and by the introduction of exhibits. After each witness has testified, the contesting party will be allowed to ask questions. This procedure will be repeated with each witness until neither side has further questions.
- 2. After the City has presented all its evidence, the objector may call witnesses or present such testimony as the objector desires. The same procedure for questioning the City's witnesses will be followed with the objector's witnesses.
- 3. Counsel may represent the objector.
- 4. Minnesota rules of evidence will not be strictly applied; however, they may be considered and argued to the Council as to the weight of items of evidence or testimony presented to the Council
- The entire proceedings will be digitally recorded.
- 6. At the close of the presentation of evidence, the objector may make a final presentation to the Council based on the evidence and the law. No new evidence may be presented at this point.
- 7. The Council may adopt the proposed assessment at the hearing.

An owner may appeal the assessment to the district court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment; and filing such notice with the district court within ten days after service upon the Mayor or Clerk

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Published one time in the Quad Community Press on September 30, 2025.

CITY OF CIRCLE PINES, MINNESOTA

NOTICE OF HEARING ON DELINQUENT UTILITIES

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the City Council will meet at 7:00 p.m., on October 14, 2025, at City Hall, 200 Civic Heights Circle, Circle Pines, Minnesota, to consider, and possibly approve, the proposed certification to the County Auditor for collection with other taxes, unpaid charges for storm sewer, sanitary sewer, water, garbage, refuse, and recycling charges. Written or oral objections will be considered at the meeting.

If, after the hearing, the City Council finds that the amounts claimed as delinquent are due and unpaid, the city may certify the unpaid charges to the County Auditor for collection as other taxes are collected.

In compliance with the Americans with Disabilities Act, a disabled individual may, one week in advance, contact City Hall by phone at (763) 784-5898, or TDD (763) 231-2617; or in writing to request reasonable assistance to be able to participate in these proceedings.

Patrick Antonen, City Clerk Dated: September 22, 2025

Published one time in the Quad Community Press on September 30, 2025.

CITY OF CIRCLE PINES NOTICE OF PUBLIC ACCURACY TEST

NOTICE IS HEREBY GIVEN that a public accuracy test of vote counting equipment to be used in the November 4, 2025 General Election will be held on Thursday, October 9, 2025 at 10:00 AM at Circle Pines City Hall, 200 Civic Heights Circle, Circle Pines, MN 55014.

If you would like to witness this demonstration, you are welcome to do so at the above mentioned location.

Chandra Peterson, Assistant City Administrator for Public Services Published one time in the Quad Community Press on September 30, 2025.

CITY OF LINO LAKES

ORDINANCE NO. 16-25 AMENDING CHAPTER 202

COUNCIL AND COMMISSION PROCEDURES

The Council of Lino Lakes ordains:

Section 1. That Chapter 202, Council and Commission Procedures, of the Lino Lakes Code of Ordinances, be amended to read as follows:

SECTION 202.04 ORDER OF BUSINESS.

At the hour appointed for meeting, the members shall be called to order by the Mayor, and in his or her absence by the Acting Mayor, and in the absence of both, by the City Clerk. The City Clerk shall call the roll, note the absentees and announce whether a quorum is present. In the absence of the City Clerk, the Mayor shall appoint a secretary pro-tem. Upon the appearance of a quorum the Council shall proceed to business, which shall be conducted in the following order:

- (1) Call to order:
- (2) Roll call:
- (3) Pledge of allegiance;
- (4) Public comment;
- Setting the agenda;
- (6) Presentations of petitions, memorials and demonstrations;
- Approval of minutes of previous meetings; (8) Consent agenda;
- (9) Reports of city officers and motions, resolutions and reading of ordinances:

(10) Unfinished business;

(12) Notices and communications: and

(11) New business; (13) Adjournment.

(1) Call to Order

(2) Roll Call

(3) Setting the Agenda

(4) Pledge of Allegiance

(5) Special Presentations

(6) Public Comment (7) Consent Agenda

a. Approval of Minutes of Previous Meetings

(8) Department Reports

(9) Unfinished Business

(10) New Business (11) Notices and Communications

(12) Adjournment

SECTION 202.17 PETITIONS.

Petitions and other papers addressed to the Council shall be read by the City Clerk upon presentation of the same to the Council. Other papers addressed to the Council and written materials submitted for the record or information of the City Council will be processed in accordance with the Rules of Decorum adopted by the City Council.

SECTION 202.20 AMENDMENT OF RULES.

These rules, or any of them, may be temporarily suspended by consent of a majority of all Council members and shall not be repealed, altered or amended, unless by concurrence of a majority of the whole Council, and upon notice given at some preceding meeting.

Section 2. Effective Date. This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter Adopted by the Lino Lakes City Council on this 22nd day of September, 2025

Rob Rafferty, Mayor

ATTEST: Roberta Colotti, CMC City Clerk

Published one time in the Quad Community Press on September 30, 2025.

CITY OF LINO LAKES ANOKA COUNTY, MINNESOTA NOTICE OF PUBLIC ASSESSMENT HEARING

2025 UNPAID SPECIAL CHARGES INCURRED BY THE CITY FOR DELINQUENT UTILITY CHARGES IN THE CITY OF LINO LAKES, ANOKA COUNTY, MINNESOTA

Notice is hereby given that the City Council of the City of Lino Lakes Minnesota will meet in the Council Chambers at City Hall, 600 Town Center Parkway, on Monday, the 13th of October 2025 at 6:30 P.M. to consider the assessment of the following

TOTAL CITY-WIDE SPECIAL CHARGES PROPOSED TO BE ASSESSED

Special Charges	Unpaid Amount
Delinquent Utility Charges	\$192,504.13

The City-Wide estimated total of the assessment roll is \$192,504.13 For an individual property owner's delinquent charges, see the proposed assessment roll on file in the City Clerk's office.

Assessments for Delinquent Utility Charges shall be payable pursuant to Minnesota Statutes 429.101& 444.075 and Sections 401.3, 402.14 & 404.10 of the City Code in one (1) single installment payable in 2026. The single installment shall include the annual principal, a delinquent assessment administration charge of \$30 plus interest calculated from the date of the adoption of the assessment resolution to the end of 2025 plus twelve (12) months of the next year and shall bear interest at the rate of 5.00% per annum

The proposed assessment roll is on file in the City Clerk's office, and any written or oral objections will be considered at the public hearing. No appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the City Clerk prior to the hearing or presented to the presiding officer at the hearing. An appeal to district court may be made by serving notice upon the Mayor or City Clerk within 30 days after adoption of the assessment roll and filing such notice with district court within 10 days after service upon the Mayor or City Manager. Applications must be made within 30 days following the adoption of the assessment roll by the City Council.

Dated: September 22, 2025 By Order of the City Council

Roberta Colotti, City Clerk

Published one time in the Quad Community Press on September 30, 2025.

RICE CREEK WATERSHED DISTRICT PUBLIC NOTICE OF VACANCY

NOTICE IS HEREBY GIVEN pursuant to Minn. Stat. § 103B.227 and § 103D.311 that a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration on January 17, 2026, of the term of Jess Robertson, City of Blaine. Term of the appointment is for three Managers are eligible to be reappointed. Persons interested in being appointed to serve on the Rice Creek Watershed District Board of Managers may submit their names for consideration to the Anoka County Board of Commissioners, the appointing authority. Minn. Stat. § 103D.311 permits cities in the district to jointly or severally submit nominees to the county board for consideration. As city nominees are submitted for consideration, they are added to an aggregate list of nominees. If the cities submit three or more nominees eligible for a manager's position at least 60 days prior to the expiration of the term or by November 18, 2025 the Anoka County Board of Commissioners shall consider and appoint one of the city nominees unless it concludes none of the city nominees can fairly represent the various hydrologic areas in the watershed district Since a list may be submitted, persons interested in being considered for appointment may wish to contact their city to request to be included on a list of nominations. In the absence of a valid aggregate list of nominees, the Anoka County Board of Commissioners may appoint any voting resident of the Rice Creek Watershed District who is not a public officer of the county, state, or federal government and who otherwise complies with the requirements and terms of Minn. Stat. § 103D.311.

Jim Dickinson, County Administrator

Published one time in the Quad Community Press on September 30, 2025.