

**RAMSEY COUNTY, MINNESOTA
OFFICE OF THE COUNTY MANAGER
ST. PAUL, MINNESOTA
BOARD OF COMMISSIONERS MINUTES
FEBRUARY 18, 2025**

The Ramsey County Board of Commissioners met in regular session at 9:01 a.m. with the following members present: Jebens-Singh, McGuire, Miller, Moran, Xiong and Chair Ortega. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney’s Office.

AGENDA of February 18, 2025 was presented for approval. Motion by Moran, seconded by McGuire. Unanimously approved.
MINUTES of February 11, 2025 were presented for approval. Motion by Miller, seconded by Moran. Unanimously approved.
LAND ACKNOWLEDGEMENT Read by Commissioner Jebens-Singh.
PROCLAMATION
Library – Proclamation: Nicole Herold Proclamation. Presented by Commissioner Moran. Discussion can be found on archived video.
Human Resources – Proclamation: Black History Month Proclamation. Presented by Commissioner Xiong. Discussion can be found on archived video.

ADMINISTRATIVE ITEMS
Finance – Amendments to Administrative Code Chapter 3 – Contracts and Procurement Solicitations. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-038)
Sheriff’s Office – Request for Proposals for Commissary Services. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-039)
Housing Stability – Grant Acceptance and Agreement to Comply with the Terms of the Agreement with the United States Department of Housing and Urban Development and the city of Saint Paul for the Emergency Solutions Grant. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-040)
Parks & Recreation – Grant Award from Minnesota Department of Natural Resources for State Fiscal Year 2025 Conservation Partners Legacy Program. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-041)
Property Management, Enterprise and Administrative Services – First Amendment to Lease Agreement with Maplewood Partners, LLC for Temporary Service Center Space. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-042)
Property Management– Memorandum of Understanding with the State of Minnesota Second Judicial District for Judicial Chambers Room 1630 Remodel Project. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-043)
Property Management – Memorandum of Understanding with the State of Minnesota Second Judicial District for Judicial Chambers Room 12D Remodel Project. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-044)
Public Works – 2024-2028 Transportation Improvement Plan – Amendment 1. Motion by Jebens-Singh, seconded by McGuire. Unanimously approved. (B2025-045)

LEGISLATIVE UPDATE
Presented by Commissioner McGuire. Discussion can be found on archived video.
COUNTY CONNECTIONS
Presented by County Manager, Ling Becker. Discussion can be found on archived video.
OUTSIDE BOARD AND COMMITTEE REPORTS
Discussion can be found on archived video.
BOARD CHAIR UPDATE
Presented by Chair Ortega. Discussion can be found on archived video.
ADJOURNMENT
Chair Ortega declared the meeting adjourned at 10:22 a.m.
Published one time in the Vadnais Heights Press on March 26, 2025.

**RAMSEY COUNTY, MINNESOTA
OFFICE OF THE COUNTY MANAGER
ST. PAUL, MINNESOTA
BOARD OF COMMISSIONERS MINUTES
MARCH 11, 2025**

The Ramsey County Board of Commissioners met in regular session at 9:06 a.m. with the following members present: Jebens-Singh, McGuire, McMurtrey, Miller, Moran, Xiong and Chair Ortega. Also present were Ling Becker, County Manager, and Jada Lewis, Civil Division Director, Ramsey County Attorney’s Office.

AGENDA of March 11, 2025 was presented for approval. Motion by Miller, seconded by Jebens-Singh. Unanimously approved.
MINUTES of February 18, 2025 were presented for approval. Motion by Moran, seconded by McGuire. Unanimously approved.
2025 Oath of Office – Commissioner Garrison McMurtrey – by Judge Leonardo Castro.
LAND ACKNOWLEDGEMENT Read by Commissioner McGuire.
POLICY ITEM
Board of Commissioners – Amendment of Appointments to Standing Committees for 2025. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-046)
Board of Commissioners – Amendment of Appointments to Outside Boards and Committees for 2025. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-047)
Board of Commissioners – Appointment to the Ramsey County Housing and Redevelopment Authority for 2025. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-048)
Board of Commissioners – Appointment to the Ramsey County Regional Railroad Authority for 2025. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-049)
ADMINISTRATIVE ITEMS
Parks & Recreation – License for Bicycle Path/Pedestrian Walkway with Burlington Northern Santa Fe LLC for the Phase 1 Bruce Vento Regional Trail Section. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-050)
Public Works – Conveyance of Owasso Boulevard Right of Way Parcels to the City of Shoreview. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-051)
Sheriff’s Office – Request for Proposals for Micro Market Services. Motion by McGuire, seconded by Miller. Unanimously approved. (B2025-052)
County Manager’s Office – Appointment of Ramsey County Auditor and Ramsey County Treasurer. Motion by McMurtrey, seconded by McGuire. Unanimously approved. (B2025-053)
Human Resources – Terms of Collective Bargaining Agreement with Law Enforcement Labor Services Local 353 Emergency Communications Shift Supervisor for the Years 2025, 2026, and 2027. Motion by Xiong, seconded by Moran. Unanimously approved. (B2025-054)

PRESENTATION
Social Services -- Presentation: Overview of the Aging & Disability Services and MnCHOICES Division. For information and discussion only. Discussion can be found in archived video.
LEGISLATIVE UPDATE
No updates.
COUNTY CONNECTIONS
No updates.
OUTSIDE BOARD AND COMMITTEE REPORTS
No updates.
BOARD CHAIR UPDATE
No update.
ADJOURNMENT
Chair Ortega declared the meeting adjourned at 10:37 a.m
CLOSED MEETING
Pursuant to Minnesota Statutes § 13D.05, subd. 3(c)(3) (to develop or consider offers or counteroffers for the purchase or sale of real property), the

Ramsey County Board of Commissioners met in a closed meeting, which is not open to the public. In Re 160 East Kellogg Blvd: The property that is the subject of this meeting is located in the City of St. Paul on 160 East Kellogg Boulevard. The Closed Meeting was called to order at 12:00 p.m. with the following members present: Commissioners Ortega, Jebens-Singh, McGuire, Moran, Miller, McMurtrey, Xiong. Also present were Ling Becker, County Manager; Jada Lewis, Civil Division Director, County Attorney’s Office; Kari Collins, Deputy County Manager, Economic Growth and Community Investment Service Team, Jean Krueger, Director, Property Management; Chris Gliedman, CBRE Group; Frank Sherwood, CBRE Group; Michael Rogers, Deputy Director – Multimodal Planning, Public Works; Scott Schwahn, Senior Assistant, County Attorney’s Office; Cheryl Judge, Manager, Property Management; Mandy Malecek, Enterprise Risk Manager, Compliance and Ethics Office; Josh Olson, Interim Director, Community and Economic Development, Jason Yang, Chief Clerk, County Manager’s Office. The Board of Ramsey County Commissioners authorized the Ramsey County staff to proceed as discussed in this closed meeting. The closed meeting was adjourned at 1:41 p.m.
Published one time in the Vadnais Heights Press on March 26, 2025.

**RAMSEY COUNTY PARKS & RECREATION
ADVERTISEMENT FOR BIDS
BATTLE CREEK WATERWORKS RENOVATION**

Deliver SEALED Bids to: RAMSEY COUNTY PARKS & RECREATION Front Desk, 2015 Van Dyke St, Maplewood, MN 55109 until **2:00 PM** local time on **Thursday, April 3rd, 2025** at which time and place sealed bids will be publicly opened and read aloud. Contractors are to deliver sealed bids to the Ramsey County Parks and Recreation front desk, which is the building North of Catholic Charities Family Service Center.

Project Scope: Renovation of Battle Creek Waterworks, including zero-depth pool, slide refurbishment, concrete pavement, parking lot, pool equipment. Bids shall be provided on the provided bid form, sealed, and hand delivered to Terra Construction’s office. Bid bonds and performance and payment bonds are required for any bid over \$175,000. Prevailing wages apply.

This project will be managed by Terra Construction. The scope of work will be bid and awarded by separate, distinct Bid Categories outlined in Specification Section 01 1202. Bidders shall review all Categories to determine which category they will provide a bid for.

There will be a non-mandatory pre-bid walk-through on site on Wednesday, March 19th at 10:00AM. Contractors are to meet the project site entrance at **2401 UPPER AFTON RD E, MAPLEWOOD, MN 55119**

This project includes: Bid Categories as indicated in Spec Section 01 12 02. Refer to the drawings and specification sections. Refer to 01 12 16 for specific work sequencing and milestone schedules.

Questions are due to Kory Reiners at kreinners@terragc.com before noon on 3/27/2025.

Soliciting small business enterprise utilization of 30% of the contract cost. Includes SDBE and SWBE

Participation, 32% minority and 20% female workforce inclusion goals. Bid documents are available at www.QuestCDN.com. Bidders may download digital plan documents by inputting **QuestCDN Project No. 9565433** on the website’s Project Search page.

Published three times in the Vadnais Heights Press on March 19, 26 and April 2, 2025.

**RAMSEY COUNTY, MINNESOTA
PUBLIC NOTICE
SOLICITATION OPPORTUNITIES**

Ramsey County releases solicitation opportunities on DemandStar as an alternative method of public notice pursuant to Section 331A.03 of the Minnesota Statutes. Individuals may go to the “How to Contract with Ramsey County” section of the “Doing Business with Ramsey County” webpage at ramseycounty.us/ContractWithRamsey to access registration information. If you are new to DemandStar, please follow the DemandStar registration instructions on the “How to Contract with Ramsey County” webpage. Access to all Ramsey County documents is free if the instructions that are posted are followed. You may call 651-266-8072 or email ProcurementTeam@ramseycounty.us if you need assistance.

Ramsey County is accepting only electronic Request for Bids (RFBs) responses submitted through DemandStar. Public openings are conducted digitally, as a video conference. See the link above for details.

To view current solicitations, please go to: <https://bit.ly/3W8XWan>
SOLICITATION: RFB-PH1731-KB
OPENING DATE: 4/10/2025

PROJECT DESCRIPTION: RAMSEY COUNTY, THROUGH THE PUBLIC HEALTH DEPARTMENT, SEEKS A WINDROW TURNER AND OPERATOR SERVICES TO PERFORM FUNCTIONS FOR COMPOSTING LEAVES, GRASS, AND OTHER SOFT PLANT MATERIAL AT THE RAMSEY COUNTY WHITE BEAR LAKE TOWNSHIP YARD WASTE SITE.

SOLICITATION: RFB-PUBW29530-KB
OPENING DATE: 4/24/2025

PROJECT DESCRIPTION: RAMSEY COUNTY, THROUGH THE PUBLIC WORKS DEPARTMENT, SEEKS A QUALIFIED CONTRACTOR TO PERFORM GRADING, BITUMINOUS SURFACING, ADA IMPROVEMENTS, CONCRETE CURB & GUTTER, AND UTILITY IMPROVEMENTS. THIS IS A BEST VALUE SOLICITATION.

PRE-SOLICITATION RESPONSE CONFERENCE: PUBLIC WORKS MARSDEN ROOM, 1425 PAUL KIRKWOLD DR, ARDEN HILLS 55112, 4/3/2025, 9:00 AM CST.

Published one time in the Vadnais Heights Press on March 26, 2025.

**STATE OF MINNESOTA, COUNTY OF RAMSEY
DISTRICT COURT, SECOND JUDICIAL DISTRICT**

**COURT FILE NO. 62-PR-25-108
CASE TYPE: INFORMAL PROBATE
NOTICE OF INFORMAL APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS (WITHOUT A WILL)**

**In re the Estate of
Denise Aileen Garner, a/k/a Denise A. Garner,
Decedent
TO ALL INTERESTED PERSONS AND CREDITORS:**

Notice is hereby given that an application for informal appointment of personal representative has been filed with the Probate Registrar. No will has been presented for probate. The application has been granted.

Notice is also given that the Probate Registrar has informally appointed the following: Whitney Garner, 3603 Meisner Street, Los Angeles CA 90063 as Personal Representative of the Estate of the Decedent. Any heir, devisee or other interested person may be entitled to appointment as Personal Representative, or may object to the appointment of the Personal Representative. Unless objections are filed pursuant to Minn. Stat. § 524.3-607, and the court otherwise orders, the Personal Representative has full power to administer the Estate, including, after 30 days from the date of issuance of letters, the power to sell, encumber, lease or distribute real estate. Notice is also given that, subject to Minn. Stat. § 524.3-801, all creditors having claims against the Estate are required to present the claims to the Personal Representative or to the Court Administrator within four (4) months after the date of this Notice, or the claims will be barred.

Dated: February 21, 2025
Laura J. Stevens Probate Registrar
Michael F. Upton, Court Administrator
Attorney for Personal Representative
Joshua Mathew Anderson
Attorney License No.: 505064
Morrison Sund PLLC
5125 County Road 101, Suite 200
Minnetonka MN 55345
Telephone: 952-975-0050
E-Mail: janderson@morrisonssund.com
Published two times in the Vadnais Heights Press on March 19 and 26, 2025.

**STATE OF MINNESOTA, COUNTY OF RAMSEY
DISTRICT COURT, SECOND JUDICIAL DISTRICT
COURT FILE NO. 62-PR-25-145
CASE TYPE: INFORMAL PROBATE
NOTICE OF INFORMAL APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS (WITHOUT A WILL)**

TO ALL INTERESTED PERSONS AND CREDITORS:
Estate of
Jerry Andrew Szurek,
Decedent

Notice is hereby given that an Amended Application filed on March 6, 2025 for informal appointment of personal representative has been filed with the Probate Registrar. No will has been presented for probate. The Amended Application has been granted.

Notice is also given that the Probate Registrar has informally appointed the following: Veronica Mae Tripp, 15961 Xingu Street NE, Forest Lake MN 55025 as Personal Representative of the Estate of the Decedent. Any heir, devisee or other interested person may be entitled to appointment as Personal Representative, or may object to the appointment of the Personal Representative. Unless objections are filed pursuant to Minn. Stat. § 524.3-607, and the court otherwise orders, the Personal Representative has full power to administer the Estate, including, after 30 days from the date of issuance of letters, the power to sell, encumber, lease or distribute real estate.

Notice is also given that, subject to Minn. Stat. § 524.3-801, all creditors having claims against the Estate are required to present the claims to the Personal Representative or to the Court Administrator within four (4) months after the date of this Notice, or the claims will be barred.

Laura J. Stevens, Probate Registrar
Michael F. Upton, Court Administrator
Date: March 6, 2025
Attorney for Personal Representative
Terri A. Melcher
Attorney License No.: 188773
6299 University Avenue NE, Suite 120
Fridley MN 55432
Telephone: 763-571-0095; E-Mail: tmelcher@tmelcher.com
Published two times in the Vadnais Heights Press on March 19 and 26, 2025.

**STATE OF MINNESOTA, COUNTY OF RAMSEY
DISTRICT COURT, SECOND JUDICIAL DISTRICT
PROBATE COURT DIVISION**

**COURT FILE NO. 62-PR-25-187
NOTICE OF REMOTE HEARING ON PETITION FOR FORMAL PROBATE OF WILL, APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS**

**In re the Estate of:
Teresa Sanchez Alvar,
Decedent.**

NOTICE is given that on **Wednesday, April 23, 2025, at 3:00 p.m.** a hearing using remote technology will be held by this Court for the formal probate of an instrument purporting to be the Decedent’s last will dated November 30, 2023 (“Will”), and for the appointment of James Kaiser, whose address is 2205 County Road H2, Mounds View, MN 55112, as personal representative of the Estate of the Decedent in an unsupervised administration.

Information on how to participate in the remote hearing can be obtained by calling the Court at 651-266-8145.

Any objections to the Petition or Will must be filed with the Court prior to or raised at the hearing. If proper and if no objections are filed or raised, the personal representative will be appointed with full power to administer the estate including the power to collect all assets, to pay all legal debts, claims, taxes and expenses, to sell real estate and personal property, and to do all necessary acts for the estate. If objections are filed, another hearing may be scheduled.

Any charitable beneficiary may request notice of the probate proceeding be given to the attorney general pursuant to Minnesota Statute Section 501B.41, Subdivision 5.

NOTICE SHALL BE GIVEN by publishing this Notice as provided by law and by mailing a copy of this Notice at least 14 days prior to the hearing date to all interested persons and persons who have filed a demand for notice.

Notice is also given that (subject to Minn. Stat. § 524.3-801) all creditors having claims against the Estate are required to present the claims to the personal representative or to the Court Administrator within four months after the date of this Notice or the claims will be barred.

BY THE COURT:
Michael Upton, Court Administrator
BY: Elizabeth Girling, Deputy Court Administrator
Date: March 6, 2025
Attorney for Petitioner
Charles M. Austinson
Smith Jadin Johnson, PLLC
7900 Xerxes Avenue S., Ste. 2020
Bloomington, Minnesota 55431
Attorney License No. 0386542
952-388-0289; caustinson@sjlawfirm.com
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**STATE OF MINNESOTA, COUNTY OF RAMSEY
DISTRICT COURT, SECOND JUDICIAL DISTRICT**

**COURT FILE NO. 62-PR-25-204
CASE TYPE: INFORMAL PROBATE
NOTICE OF INFORMAL APPOINTMENT OF PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS (WITHOUT A WILL)**

**In re the Estate of
Alexander Oleg Gregoret,
Decedent
TO ALL INTERESTED PERSONS AND CREDITORS:**

Notice is hereby given that an application for informal appointment of personal representative has been filed with the Probate Registrar. No will has been presented for probate. The application has been granted.

Notice is also given that the Probate Registrar has informally appointed the following: Lydia M. Gregoret, PO Box 101, Sebasco Estates ME 04565, as Personal Representative of the Estate of the Decedent. Any heir, devisee or other interested person may be entitled to appointment as Personal Representative, or may object to the appointment of the Personal Representative. Unless objections are filed pursuant to Minn. Stat. § 524.3-607, and the court otherwise orders, the Personal Representative has full power to administer the Estate, including, after 30 days from the date of issuance of letters, the power to sell, encumber, lease or distribute real estate.

Notice is also given that, subject to Minn. Stat. § 524.3-801, all creditors having claims against the Estate are required to present the claims to the Personal Representative or to the Court Administrator within four (4) months after the date of this Notice, or the claims will be barred.

Laura J. Stevens, Probate Registrar
Michael F. Upton, Court Administrator
Date: March 18, 2025
Attorney for Personal Representative
Tanda Jean Eidsvoog
Attorney License No.: 505391
Safe Harbor Estate Law
3240 Rice Street
Saint Paul MN 55126
E-Mail: tanda@safeharborestatelaw.com
Published two times in the Vadnais Heights Press on March 26 and April 2, 2025.

STATE OF MINNESOTA, COUNTY OF RAMSEY
DISTRICT COURT, SECOND JUDICIAL DISTRICT
COURT FILE NO. 62-PR-25-112
CASE TYPE: INFORMAL PROBATE
NOTICE OF INFORMAL PROBATE OF WILL AND APPOINTMENT OF
PERSONAL REPRESENTATIVE AND NOTICE TO CREDITORS
In re the Estate of
Ronald Eugene Jones, a/k/a Ronald E. Jones,
Decedent
TO ALL INTERESTED PERSONS AND CREDITORS:
Notice is hereby given that an Amended Application filed on March 14,
2025 for informal probate of the above-named Decedent's Last Will dated July
10, 2023 ("Will") has been filed with the Probate Registrar, and the Amended
Application has been granted.
Notice is also given that the Probate Registrar has informally appointed
the following: Brian Albert Milbrandt, 5433 Woodlawn Boulevard, Minneapolis
MN 55417 as personal representative of the Estate of the Decedent. Any
heir, devisee or other interested person may be entitled to appointment as
personal representative, or may object to the appointment of the personal
representative. Unless objections are filed pursuant to Minn. Stat. § 524.3-
607, and the court otherwise orders, the personal representative has full
power to administer the Estate, including, after 30 days from the date of
issuance of letters, the power to sell, encumber, lease or distribute real estate.
Any objections to the probate of the Will, or to the appointment of the
personal representative, must be filed with this court, and will be heard by the
court after the filing of an appropriate petition and proper notice of hearing.
Notice is also given that, subject to Minn. Stat. § 524.3-801, all creditors
having claims against the Estate are required to present the claims to the
personal representative or to the Court Administrator within four (4) months
after the date of this Notice, or the claims will be barred.
Laura J. Stevens, Probate Registrar
Michael F. Upton, Court Administrator
Date: March 17, 2025
*Published two times in the Vadnais Heights Press on March 26 and April
2, 2025.*