

RECEIVED
WARREN COUNTY
BOARD OF SUPERVISORS



THOMAS P. DINAPOLI
COMPTROLLER

STATE OF NEW YORK
OFFICE OF THE STATE COMPTROLLER
110 STATE STREET
ALBANY, NEW YORK 12236

GABRIEL F. DEYO
DEPUTY COMPTROLLER
DIVISION OF LOCAL GOVERNMENT
AND SCHOOL ACCOUNTABILITY
Tel: (518) 474-4037 Fax: (518) 486-6479

April 27, 2018

Walter Young
Director
Lake Champlain – Lake George Regional Planning Board
P.O. Box 765
1 Lower Amherst Street
Lake George, NY 12845

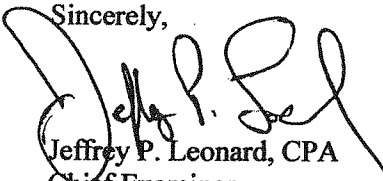
Dear Mr. Young:

The Division of Local Government and School Accountability of the Office of the State Comptroller has selected the Lake Champlain – Lake George Regional Planning Board for an audit. The audit will focus on an evaluation of the Board's financial operations. The period to be covered by our audit will be determined after we complete our preliminary assessment of the Board's operations. We plan to begin audit fieldwork within the next few weeks and will contact you soon to schedule a start date. Once the audit is underway, our audit staff will be available to meet with Board officials.

We recognize that an audit places additional demands on you and your staff and we will do our best to minimize disruption to your day-to-day operations. We have enclosed a copy of our publication, Understanding the Audit Process, which explains how we conduct our audits.

At the conclusion of our audit, we will report on the audit's results and provide recommendations to help improve your Board's operations. As a key Board official, you will have a role in monitoring any corrective actions that need to be taken as a result of this audit. Therefore, please feel free to ask questions about the audit's progress at any time during the audit engagement. If I can answer any questions you have at this time, please contact me at (518) 793-0057.

Sincerely,


Jeffrey P. Leonard, CPA
Chief Examiner
Division of Local Government
and School Accountability

JPL:jlh
Enclosure

cc: Kathie Walaska, Secretary

\ Ronald F. Conover, Chairman Warren County Board of Supervisors
Robert A. Henke, Chairman Washington County Board of Supervisors
Harry J. McManus, Chairman Clinton County Legislature
Randy Preston, Chairman Essex County Board of Supervisors
William G. Farber, Chairman Hamilton County Board of Supervisors