

**SUMMARY OF
Minutes of the Pine County Board Meeting
Regular Meeting – Tuesday, February 6, 2018, 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot, Jr. and Matt Ludwig were present. Also present was County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Commissioner Ludwig moved to adopt the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the January 16, 2018 county board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the January 23, 2018 Special Meeting – Committee of the Whole (Strategic Planning) meeting. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the January 30, 2018 Special Meeting – Committee of the Whole (Local Government Officials) meeting. Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County HRA Senior Housing Minutes (regular meeting) – December 27, 2017

Pine County Land Surveyor Monthly Report – January 2018

Pine County Chemical Health Coalition Minutes – January 8, 2018

Minnesota Board of Water and Soil Resources regarding Determination of Adequacy, Pine County Buffer Ordinance dated February 2, 2018

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Ludwig moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Approve Disbursements Journal Report, January 1, 2018 – January 31, 2018.

Approve the application for local option disaster abatement for Joey J. Lee, 15413 Henriette Road, Pine City.

Approve Resolution 2018-04 to begin contract cancellations of tax forfeited lands and tax forfeited repurchase contracts due to unpaid 2017 annual payment and/or unpaid 2017 real estate taxes.

Approve cancellation of 2015 outstanding warrants.

Approve the setting aside of 10% of the gross tax forfeited land/repurchase sale proceeds received after administrative costs and special assessments are deducted in 2018, for the purpose of offsetting the costs associated with the clean up/demolition of blight tax forfeited properties. This percentage must be approved on an annual basis.

Acknowledge 2017 assessment clerical corrections.

Approve the following additional businesses who have met the requirements of the Pine County Solid Waste Ordinance and applied for a Waste Hauler License for 2018: Mike's Sanitation, Nordstrom's Sanitation, Ron's Roll Offs, Shamrock Trucking and Vanderpoel Disposal.

Approve the amendment to the Department of Public Safety Grant Agreement (East Central Drug and Violent Offender Task Force) to allow for use of funds left over in 2017 be carried over to year 2018. The grant fund for 2018 will then be \$150,407.55.

Approve the Low-Income Septic Upgrade Grant agreement with the Minnesota Board of Water and Soil Resources to receive additional grant funds for low income septic upgrades. No expenses are anticipated, an additional \$8,681 of septic upgrades will be completed.

Approve Resolution 2018-05 Extending Septic Fix Up Special Assessment on parcel 28.0460.00, owned by Randy and Mary Kenowski, in the amount of \$14,950.

Approve the Pine County Payment Card Industry Compliance Internal Control Policy and Pine County Security Incident Response Plan.

Approve acceptance of a \$3,000 donation from the Askov American Legion to support the Veterans Van Program.

Approve reappointment of Sheriff Jeff Nelson to the Northeast Regional Advisory Committee for 2018.

Approve the transfer of part-time Deputy Sheriff Zachary Bettschen to full-time deputy sheriff, effective February 18, 2018. No change to pay or grade.

Approve the promotion of Deputy Sheriff Patrick Ellstrom to sergeant, effective February 19, 2018, grade 12, step 7, at \$31.31 per hour.

Approve granting regular employment status (completion of probation) to the following employees:

Yvette Weis, Child Support Officer (internal promotion), effective January 22, 2018

Brenda Danielson, Social Worker, effective February 2, 2018

Piper Sauter, Case Aide (internal lateral transfer), effective January 12, 2018

Danielle Finke Oné, Public Health Nurse, effective January 18, 2018

Julie Larson, Office Support Specialist, effective February 2, 2018

Approve Probation Director Terry Fawcett to attend the Correction's Capitol Day. Lodging and meals: \$139.

Approve County Administrator David Minke and Commissioners Steve Hallan and John Mikrot, Jr., and any commissioners who desire, to attend the Association of Minnesota Counties Legislative Conference. Total cost: \$486 per attendee.

Approve Financial Workers Colleen Nelson and JoDee Simon to attend child care assistance training. Registration: \$0; lodging and meals: \$459 plus tax.

Approve Public Health Emergency Preparedness Coordinator Wendy Bloom to attend the Roadmap to Ready Training in San Diego, California on March 27-28, 2018 (including travel days of March 26 & 29th). The county has received a travel scholarship to include three nights lodging, airfare, ground transportation, per diem meals and incidentals while in travel status. The cost to Pine County would be approximately \$136 for meals and checked baggage of \$75-\$100. Pine County's cost would be paid by the Public Health Emergency Preparedness Grant.

Approve Maternal Child Health Nurses Christina Schoeberl, Dawn Moffett and Jessica Fehlen to attend the 2018 Mayo Perinatal Nursing Conference. Total conference cost: \$726.

Approve Child and Teen Check-Up Coordinator Stephanie Larson to attend the 2018 Evergreen Conference: Improving Outcomes for Youth and Families. Total cost: approximately \$700. Cost of the conference would be paid by the Child and Teen Check-Up Program Grant.

Approve Veterans Services Officer Ben Wiener to attend the Minnesota Department of Veterans Affairs (MDVA) spring conference. Total cost: \$352. Funds are available in the 2018 Veterans Service Office budget through the CVSO grant.

Approve the Central MN Council on Aging Memorandum of Agreement for administration of the Older American's Act. Pine County's portion of the cash match for the administrative operation is \$2,534.

Land/Zoning Advisory Committee Report

Commissioner Chaffee stated the Land/Zoning Advisory Committee met January 25, 2018. In attendance were Commissioners Chaffee and Ludwig, County Administrator David Minke, Land Commissioner Greg Beck, Auditor-Treasurer Cathy Clemmer, property owners Jim and Wilda Obey and landowner Michael Kubesh. Discussion of an easement across the Obey property for roadway purposes to access the county memorial forest land was discussed. Commissioner Chaffee stated the Land/Zoning Committee recommended allowing Land Commissioner Beck up to 90 days to negotiate an easement with the Obeyes, and, should an agreement not be reached, that the process continue to a condemnation process.

Motion by Commissioner Chaffee to allow Land Commissioner Beck to continue negotiations, up to 90 days, with the Obeyes for the purchase of an easement for roadway purposes to the county memorial forest land. If negotiations cease on or before the end of the 90-day period, to then continue forward with a condemnation action. Commissioner Ludwig seconded the motion.

Chair Hallan commented if progress is being made in negotiations, and additional time is necessary, the board should consider extension of the 90-day deadline.

Chair Hallan delayed the voting on this motion until after the testimony of the public present.

Attorney Jim Taurinskas, representing Jim and Wilda Obey, stated the Obeyes' objection to the easement and condemnation process. The following landowners stated their objection to the easement and condemnation: Pete Taurinskas, Todd Libra, Elton Anderson, Roy Mattson, Paul Dorow, Krista Mattson, and Leonard Ouradnik.

Upon conclusion of the public testimony, the board voted on the motion as presented. The motion carried 5-0.

Motion by Commissioner Ludwig to approve Resolution 2018-03 affirming Pine County's support for capital investment for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs. Second by Commissioner Chaffee. Motion carried 5-0.

Chair Hallan called a 5-minute recess at 11:42 a.m.

The board reconvened at 11:47 a.m.

Motion by Commissioner Chaffee to approve the purchase of a replacement I-Record system for the sheriff's office for an estimated cost of \$32,520. Second by Commissioner Mohr. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the 2018 Pine County Aquatic Invasive Species (AIS) Plan in an amount totaling \$160,345. Second by Commissioner Mohr. Motion carried 5-0.

A Special Meeting-Committee of the Whole was scheduled for Friday, March 16, 2018 at 9:30 a.m., Board Room, Pine County Courthouse, for the purpose of discussion of the comprehensive plan implementation.

Commissioner Chaffee left the meeting at 12:22 p.m.

Upcoming meetings were reviewed.

With no further business, Chair Hallan adjourned the meeting at 12:45 p.m. The next regular meeting of the county board is scheduled for February 20, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

Stephen M. Hallan, Chair,

Board of Commissioners

David J. Minke, Administrator,

Clerk to County Board of Commissioners

The full text of the board's Minutes are available at the County Administrator's Office and the county's website (www.co.pine.mn.us). Copies may also be requested from the administrator's office.

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