

# Anniversary Announcement Form THE PANTAGRAPH PANTAGRAPH.COM

There is an \$80 handling fee for anniversary announcements, which includes having the announcement appear in The Pantagraph and online at Pantagraph.com. See details on back page.

**NOTE:** *This form will not be processed until payment is received.*

Couple's names: \_\_\_\_\_ Maiden name: \_\_\_\_\_

City & state of residence: \_\_\_\_\_ Years married: \_\_\_\_\_

Observance plans: \_\_\_\_\_  
Include event type (open house, dinner, etc.), time, date and location

Wedding date: \_\_\_\_\_ Wedding location: \_\_\_\_\_  
Include place, city and state

Attendants' names (limit to 2): \_\_\_\_\_

Children:

First and last names (spouse names in parentheses)	City and state of residence
_____	_____
_____	_____
_____	_____
_____	_____

No. of grandchildren: \_\_\_\_\_ No. of great-grandchildren: \_\_\_\_\_ No. of great-great-grandchildren: \_\_\_\_\_

His occupation: \_\_\_\_\_ If retired, what year? \_\_\_\_\_

Her occupation: \_\_\_\_\_ If retired, what year? \_\_\_\_\_

Will photo(s) be provided? (Circle one) YES (1 photo) YES (2 photos) NO

If so, what kind of photo(s)? (Circle one) PRINT<sub>(included now)</sub> PRINT<sub>(provided later)</sub> DIGITAL<sub>(emailed)</sub>

If not residing in the Pantagraph area, please explain the local connection (former residents, etc.):

\_\_\_\_\_

Contact name: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Additional notes or clarifications for the milestone announcement editors:

\_\_\_\_\_  
\_\_\_\_\_

**More on next page.**

# Instructions and milestone policy information

**Online submission alternative:** Rather than using this printed form, you can submit your form, photo(s) and payment by credit card online by going to [www.pantagraph.com/milestones/submit](http://www.pantagraph.com/milestones/submit).

**Deadline:** Anniversary announcements run on Sundays in The Pantagraph and are posted online on Mondays at [www.pantagraph.com/milestones](http://www.pantagraph.com/milestones). While a run date cannot be guaranteed, we will, when possible, publish announcements received by noon Monday on the following Sunday (and online the following Monday).

**Editing:** All announcements are subject to editing for style and content.

**Photos:** Announcements may be made for any anniversary, from the first year on. Two photographs, both a wedding and current picture of the couple, may be used. Color photos are used if provided.

The Pantagraph reserves the right to reject photos that do not meet quality standards for good taste and reproduction. Photo prints may be delivered in person or by mail with this form. Your photo print(s) may be picked up at The Pantagraph within one month of publication. Your photo(s) will only be returned by mail if you provide a self-addressed, stamped envelope. If emailing the photo(s), please send it to [milestones@pantagraph.com](mailto:milestones@pantagraph.com) in the JPG format and at a minimum resolution of 300 dpi.

**Keepsake Pantagraphs:** When you purchase an anniversary announcement, you are also permitted five complimentary keepsake Pantagraphs, which may be picked up free at The Pantagraph front desk (at 301 W. Washington St. in Bloomington) between 8 a.m. and 5 p.m. on weekdays. These papers will be made available to you starting the Monday after the publication date and can be picked up while supplies last for a maximum of two weeks.

**Submitting your form:** After you have filled out the milestone announcement form, please mail or bring it, along with your payment and applicable photo(s), to:

## Pantagraph Milestones

301 W. Washington St.

P.O. Box 2907

Bloomington, IL 61702-2907

Please make checks payable to The Pantagraph.

This is the dimension of milestone photos. Photos should be vertical. If there's enough space between the couple's heads to fit in another person's head, the photo probably won't work. A traditional photo is preferred; variations tend to take away from showing the couple.