

TOWN OF NORMAL  
NORMAL, ILLINOIS

CITY HALL  
PHONE: 454-2444

PROPOSED AGENDA FOR TOWN COUNCIL MEETING

Monday, October 5, 2020

7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment  
NOTE CHANGE: Public Comment will be available only by use of Zoom Meetings. Public Commenters will need to register by emailing their Full Name and Phone Number that will be used to call into the meeting to the City Clerk at [ahuonker@normal.org](mailto:ahuonker@normal.org) prior to 6:30 p.m. on the day of the scheduled meeting. As this Meeting will be completely virtual, no persons will be present in the Council Chambers and no in person Public Comment will be allowed. Once Public Commenter has registered with the City Clerk, they will receive the meeting call-in number and meeting ID, along with instruction on how to join the virtual meeting for Public Comment. Besides the exceptions listed above, Public Comment Guidelines will remain the same. Public Comment Guidelines for Addressing the Council can be found at [www.normal.org](http://www.normal.org) under the Government tab.
5. OMNIBUS VOTE AGENDA  
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
  - A. Approval of the Minutes of the Regular Council Meeting of September 21, 2020
  - B. Report to Receive and File Town of Normal Expenditures for Payment as of September 30, 2020
  - C. Resolution to Accept Water Treatment Plant Chemical Bids from November 2020 Through October 2021
  - D. Resolution to Award a Contract with Greenfield Contractors, LLC for the Construction of a New Salt Storage Building in the Public Works Yard in the Amount of \$120,685.08
  - E. Resolution Reapproving the Preliminary Subdivision Plan for North Bridge Subdivision
  - F. Resolution Authorizing the Execution of a Collective Bargaining Agreement with International Association of Firefighters (IAFF) Local #2442
  - G. Resolution Authorizing Participation in the Local Cure Program and Related Programs

H. Motion to Postpone the Public-Hearing Process for the Text Amendment for the One Normal Plaza Planned Unit Development

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

7. Motion to Receive and Accept the Bicycle and Pedestrian Master Plan Update

NEW BUSINESS

8. Motion to Approve an Appointment to the Planning Commission

CONCERNS

ADJOURNMENT

# **Omnibus Vote**

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, SEPTEMBER 21, 2020.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:01p.m., Monday, September 21, 2020.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: The Meeting was conducted virtually. There were no persons physically present in Council Chambers.

REMOTE: Mayor Chris Koos and Councilmembers Kevin McCarthy, Chemberly Cummings, Stan Nord, Karyn Smith, and Kathleen Lorenz, also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: Scott Preston.

Mayor Chris Koos made the following statement:

Due to recent changes in the Open Meetings Act, I feel compelled to make the following statement that the Governor has issued a disaster declaration related to the public health concerns caused by the statewide COVID-19 pandemic.

As mayor, I have determined that an in-person meeting is not practical or prudent because of the risk of exposure to the COVID-19 virus stemming from an indoor gathering, and that the remote meeting is in the best interest of the health, safety, and welfare of the council, staff, and general public.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

Given the circumstances necessitated by the COVID-19 crisis, and in accordance with a mandate of social distancing, public comment was made available virtually through the use of Zoom Meeting.

Brad McMillan, Normal Resident, spoke in opposition of the Local Motor Fuel Tax increase.

Councilmember Scott Preston arrived at 7:04pm.

Patrick Dullard, Normal Resident, spoke in support of the Local Motor Fuel Tax increase.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.



- A. APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF SEPTEMBER 2, 2020: APPROVAL OF THE MINUTES OF THE WORK SESSION OF SEPTEMBER 8, 2020: APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2020:
- B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF SEPTEMBER 16, 2020:
- C. RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS STATE UNIVERSITY PERTAINING TO FIRE PROTECTION SERVICE:
- D. RESOLUTION REAPPROVING THE FINAL PLAT OF THE IDEN SUBDIVISION (105 - 111 W. LOCUST):
- E. ORDINANCE AMENDING CHAPTER 18 OF THE MUNICIPAL CODE (PERSONNEL) CONCERNING THE SALARY SCHEDULED FOR CLASSIFIED EMPLOYEES:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Cummings, the Council Approval of the Omnibus Vote Agenda.

AYES: McCarthy, Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

Motion declared carried.

Item A was approved by the Omnibus Vote.

Items B, C, D and E were removed from Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF SEPTEMBER 16, 2020:

MOTION:

Councilmember Lorenz moved, seconded by Councilmember Smith, the Council Approve the Report to Receive and File Town of Normal Expenditures for Payment as of September 16, 2020.

AYES: Cummings, Nord, Smith, Lorenz, Preston, McCarthy, Koos.

NAYS: None.

Motion declared carried.

Councilmember Kathleen Lorenz reminded the Council that these expenses have already been approved through the budget process or previous action taken by Council.

RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS STATE UNIVERSITY PERTAINING TO FIRE PROTECTION SERVICE: Resolution No. 5807:

MOTION:

Councilmember Preston moved, seconded by Councilmember McCarthy, the Council Approval of a Resolution Authorizing Execution of an Intergovernmental Agreement with Illinois State University Pertaining to Fire Protection Service.

AYES: Nord, Smith, Lorenz, Preston, McCarthy, Cummings, Koos.

NAYS: None.

Motion declared carried.

Councilmember Scott Preston called attention to the longstanding cooperation and community partnership with Illinois State University. Mr. Preston also highlighted that this is a reimbursable expense for the Town.

Councilmember Stan Nord asked if the Town could report the actual cost. City Manager Pam Reece responded that a state-wide formula is prepared by the Illinois Municipal League and adopted by university communities in the state. Mayor Chris Koos also responded.

Councilmember Kevin McCarthy stated that fire service is not a profit-based business. Mr. McCarthy noted that not participating in the state process could be costly.

Councilmember Kathleen Lorenz asked Mr. Nord, if the Town went through the process of cost reporting, what would he advocate be done for fire service of the campus. Mr. Nord responded he doesn't know the outcome without doing the study and some of the costs associated with fire protection come from property taxes and Illinois State University doesn't pay property taxes. Mrs. Lorenz also asked Mr. Nord if this would be a good use of staff time. Mr. Nord responded. Mrs. Reece also responded that it would be a significant, time-consuming analysis.

Councilmember Karyn Smith responded that doing a cost allocation would require understanding of operations and making some assumptions to properly analyze the data. Ms. Smith believes this would be out of context with no real meaningful information. Ms. Smith indicated that some services are core to what government is to provide and fire and ambulance service is in this category.

Councilmember Chamberly Cummings spoke regarding the relationship with Illinois State University and being a good neighbor.

RESOLUTION REAPPROVING THE FINAL PLAT OF THE IDEN SUBDIVISION (105 - 111 W. LOCUST): Resolution No. 5808:

MOTION:

Councilmember Preston moved, seconded by Councilmember Smith, the Council

Approval of a Resolution Reapproving the Final Plat of the Iden Subdivision (105-111 W. Locust).

AYES: Smith, Lorenz, Preston, McCarthy, Cummings, Nord, Koos.

NAYS: None.

Motion declared carried.

Councilmember Scott Preston asked a question regarding the previous conditions required in approving this final plat and the difference between a surety bond versus a letter of credit. Director of Engineering Ryan Otto responded that this decision is left to the developer and both are allowed by the Municipal Code.

ORDINANCE AMENDING CHAPTER 18 OF THE MUNICIPAL CODE  
(PERSONNEL) CONCERNING THE SALARY SCHEDULED FOR CLASSIFIED  
EMPLOYEES: Ordinance No. 5841:

MOTION:

Councilmember Lorenz moved, seconded by Councilmember McCarthy, the Council Approval of an Ordinance Amending Chapter 18 of the Municipal Code (Personnel) Concerning the Salary Scheduled for Classified Employees.

AYES: Lorenz, Preston, McCarthy, Cummings, Smith, Koos.

NAYS: Nord.

Motion declared carried.

Councilmember Kathleen Lorenz stated this Ordinance is a win/win as it includes cost savings during this pandemic and the current budget concerns as well as it simplifies a decades-old process to become more efficient.

Councilmember Kevin McCarthy complimented staff on being proactive.

Councilmember Stan Nord questioned the auto-approval of this Ordinance in the budget action and when the public would be able to comment on the action. City Manager Pam Reece responded that there are several opportunities for the Council and public to comment on the budget. Mr. Nord is not in favor of a blanket approval of cost of living adjustments in conjunction with the same vote for approving the budget. Mayor Chris Koos responded.

Councilmember Karyn Smith asked for clarification purposes if the City of Bloomington does this during their yearly budget process. City Manager Pam Reece responded most of the Bloomington employees are covered by collective bargaining agreements.

Councilmember Kevin McCarthy noted that staff uses a tremendous amount of time preparing the budget. Mr. McCarthy clarified that the purchasing policy does not apply to employee costs.

Councilmember Chamberly Cummings noted that this type of salary adjustment is not unusual. Ms. Cummings asked Mr. Nord why he would want to pull this item out of the

budget. Mr. Nord responded that he appreciates the engagement before a vote is taken. City Manager Pam Reece also responded.

Councilmember Kathleen Lorenz reiterated her earlier comment that this is a win/win situation. Mrs. Lorenz asked Mr. Nord what his concern is regarding this Ordinance. Mr. Nord responded he appreciates the fact Council would only need to vote on this item once a year, however he would like the discussion for transparency purposes. City Manager Pam Reece responded.

Councilmember Karyn Smith clarified that the April 2020 Cost of Living Adjustment was \$83,000, not \$428,000 which was the budgeted amount and incorrectly stated during this discussion.

GENERAL ORDERS:

7. RESOLUTION APPROVING AN AMENDED SITE PLAN FOR EVERGREEN VILLAGE (1701 EVERGREEN VILLAGE BLVD): Resolution No. 5809:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Approval of a Resolution Approving an Amended Site Plan for Evergreen Village (1701 Evergreen Village Blvd).

AYES: Preston, McCarthy, Cummings, Nord, Smith, Lorenz, Koos.

NAYS: None.

Motion declared carried.

8. ORDINANCE TO APPROVE A 4 CENT PER GALLON INCREASE TO THE TOWN'S LOCAL MOTOR FUEL TAX (LMFT), WITH AN EFFECTIVE DATE OF DECEMBER 1, 2020: Ordinance No. 5842:

MOTION TO AMEND:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of an Amended Ordinance to Approve a 4 Cent per Gallon Increase to the Town's Local Motor Fuel Tax (LMFT), with an Effective Date of December 1, 2020 and the Proceeds of the Tax Attributable to the 8 cents per Gallon Should Be Used to Fund the Repair and Maintenance of Existing Local Streets and Sidewalk Infrastructure Surfaces.

AYES: Nord.

NAYS: McCarthy, Cummings, Smith, Lorenz, Preston, Koos.

Motion declared failed.

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approval of an Ordinance to Approve a 4 Cent per Gallon Increase to the Town's Local Motor Fuel Tax (LMFT), with an Effective Date of December 1, 2020.

AYES: Cummings, Smith, McCarthy, Koos.

NAYS: Nord, Lorenz, Preston.

Motion declared carried.

Mayor Chris Koos commented that we are all living a daily struggle during this pandemic of decisions, both economic and personal, with no clear positive outcomes. Mayor Koos explained the Town is challenged to maintain high quality service and infrastructure improvements during this current world of declining revenues. Mayor Koos thanked the staff and Council for their hard work in the general fund reductions of \$6.4 million. Mayor Koos noted this is a result of reductions of personnel, cutbacks in programs and a more conservative approach to the vehicle replacement policy. Mayor Koos stated that going forward he sees four possible options: 1. do nothing and hope for the best; 2. reduce the number of public safety personnel, diminish levels of services and reduce the number of parks and recreation programs; 3. increase property taxes; or 4. impose the gas tax proposal before you tonight. Mayor Koos believes the gas tax is the best choice given the COVID 19 role. Mayor Koos stated this will generate an additional one million dollars a year in revenue. Mayor Koos noted that it has been demonstrated in other communities that the gas tax has no influence on the price you pay at the pump. Mayor Koos feels this is the best option of these not-great choices.

Councilmember Karyn Smith stated she would like to correct some misinformation that has been spreading in the public by a member of the Council. Ms. Smith clarified that this revenue will not be used for the underpass. Ms. Smith stated there are 430 miles of road in the Town of Normal that must be maintained. Ms. Smith also stated taxes are the only income source for governments and this is a user tax that closely aligns with the program it funds. Ms. Smith noted historical precedence shows Normal has made difficult cuts in the past; for example in 2017 when positions were cut, purchases were deferred, and permanent programs were cut, including the popular drop box recycling sites. Ms. Smith does not agree with the scorched-earth mindset that seeks to starve government with any new revenue sources in order to obtain drastic cuts. Ms. Smith indicated Normal requires a workable budget to meet the needs residents deserve. Ms. Smith reiterated this is 4 cents per gallon, not 4 percent per gallon.

Councilmember Chamberly Cummings noted she drove around Bloomington Normal last night to compare gas prices. Ms. Cummings asked the Council to consider comparing the Capital Improvement Plan versus the Motor Fuel Tax revenue, and the fact that staff was given direction to increase the concrete and asphalt repair plan as well as the sidewalk repair plan in the current budget. Ms. Cummings also noted gas prices at the pumps are not determined by the tax, but they are determined by the market price and price per barrel. Ms. Cummings stated we must think beyond the moment and have political courage to make hard decisions.

Councilmember Kevin McCarthy noted there is a lot of misinformation out in the community regarding this tax increase. Mr. McCarthy stated citizens want more infrastructure investment but there is a cost; and investment in infrastructure is an investment in economic development. Mr. McCarthy noted it is not true that small changes in local motor fuel tax reach into our pockets, but that gas is a commodity and market forces set the pricing. Mr. McCarthy stated tough decisions are about to be made

going into the budget process soon and the transportation budget for infrastructure for this fiscal year has already been increased.

Councilmember Stan Nord stated the local motor fuel tax is not the only source to fund the infrastructure for roads and sidewalks. Mr. Nord believes we should prioritize more spending to road repair but not raise taxes during a pandemic. Mr. Nord believes when taxes are raised, the additional money does not go to the advertised reason.

Councilmember Stan Nord requested an amendment to the current Motion to add the proceeds of the tax attributable to the 8 cents per gallon should be used to fund the repair and maintenance of existing local streets and sidewalk infrastructure surfaces. Mr. Nord stated the taxes that residents are currently paying already fund department overhead so he would like to strike the language of the proposed Ordinance and change it to read all of the 8 cents goes to fund actual repairs for existing streets and sidewalks and not overhead or new construction. City Manager Pam Reece responded inquiring whether the Public Works and Engineering operating expenses would be included since these departments are responsible for the maintenance of the streets and sidewalks. Mr. Nord responded it would not.

Councilmember Scott Preston requested clarification on whether the Amendment would only count for repairs of existing roads and sidewalks but not count on resurfacing roads. Mayor Chris Koos responded that resurfacing would count as a repair of existing roads and sidewalks.

Councilmember Scott Preston stated he has heard from many residents who don't want a tax increase during a global pandemic and cannot support this Ordinance.

Councilmember Kathleen Lorenz is concerned with the role of the gas station vendors. Mrs. Lorenz also understands the investment of road maintenance is very important for residents, businesses, and the economic development of attracting new businesses. Mrs. Lorenz would like to see the general fund be more prioritized for future years. Mrs. Lorenz believes there needs to be a combination of cuts and new revenue sources.

Councilmember Karyn Smith asked for clarification as to whether this new revenue could be used to fund Connect Transit. Brian Day responded Connect Transit would not be covered under this Ordinance but could be taken up at a later date.

Councilmember Stan Nord echoed Mrs. Lorenz comments. Mr. Nord asked about the cannabis retailer's tax and when would the Town see the results. City Manager Pam Reece stated the Town will start receiving the revenue in October. Mr. Nord asked why this Ordinance is becoming effective December 1. Mrs. Reece responded it provides time to give the vendors a 60-day notice.

Councilmember Kevin McCarthy responded to Mr. Nord's discussion on the Uptown rent and the fact there is a legal obligation and contract for that space. Mr. McCarthy also spoke regarding Mr. Nord's statement that town funds are not going where they are intended to go. Mr. McCarthy stated the Town recently received the highest rating during the annual audit. Mr. McCarthy indicated he realizes residents don't want taxes increased, but they also want roads fixed. Mr. McCarthy reiterated the data shows that raising this tax has no influence on the price paid at the pump.

9. NEW BUSINESS:

There was no New Business.

10. CONCERNS:

Councilmember Stan Nord requested an inverted scale for the cost of living increase be considered. Mr. Nord spoke regarding the CPI being a cost of living increase not a merit increase which is supposed to adjust for food, heat and rent. Mr. Nord believes that this increase should go to those people at the lower end of the earning scale and not the higher wage earners because in his opinion, they are less impacted. Mr. Nord stated those who reach their maximum pay potential could get an increase by advancing to another position with more responsibility or move to another location where they can earn more money past the salary cap. Mr. Nord believes this will help with the Town's fiscal outlook.

Councilmember Chemberly Cummings clarified that public sector employment does not necessarily make more money and the Town's process of determining the cost of living adjustment is competitive with the private sector. Ms. Cummings stated if someone has to invoke fear or insight anger in order to manipulate a response then she questions their intent and motive. Ms. Cummings noted municipalities should strive to grow, evolve, and invest, and the need to balance it all.

Councilmember Karyn Smith stated she realizes she is passionate on the defense of the gas tax. Ms. Smith indicated she also realizes the pandemic is affecting households very differently. Ms. Smith stated she understands when she questioned the Connect Transit budget several months ago, it triggered the creation of the Connect Transit Working Group, which in turn showed work needed to create accessible bus stops. Ms. Smith also noted she helped to engage the residents in the Community Development Block Grant process. Ms. Smith stated that she believes when citizens get involved and have an opportunity to dive into the numbers, applications, and constraints, they can make informed decisions.

Councilmember Kathleen Lorenz asked for clarification regarding Point of Personal Privilege and Robert's Rules of Order.

Councilmember Kevin McCarthy spoke directly to Mr. Nord asking him to prove his allegations of misappropriating funds or come back to the Council with an apology. Mr. McCarthy agreed with Ms. Smith that true representation means to ask and listen to the public input to shape what is done.

Councilmember Kevin McCarthy encouraged everyone to please complete the Census. Mr. McCarthy stated the deadline is September 30 and there are only 10 questions which takes about 10 minutes to complete. Mr. McCarthy noted a complete count will give our community 10 years of benefits and funding. Mr. McCarthy directed residents to go to the Town of Normal website to find the link or go directly to [www.2020census.gov](http://www.2020census.gov).

11. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember Smith moved, seconded by Councilmember Cummings, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Nord, Smith, Lorenz, Preston, McCarthy, Cummings, Koos.

NAYS: None.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 9:07p.m., Monday, September 21, 2020.



# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

## General Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ALFONSO LOPEZ MORALES	PEE WEE SOCCER REFUND	52.00
AMY BLASS	REFUND COVID	50.00
ANASTASIA ALSMAN	POOL PASS REFUND	40.00
Brady Sloan	REISSUE CHECK#107612- B.	89.54
CENTRAL ILLINOIS TRUCKS INC	AIR FILTER	25.10
CENTRAL ILLINOIS TRUCKS INC	FUEL FILTERS	188.55
COOPER, JOSHUA M	COOPER, JOSHUA M	350.00
Elizabeth Pouliot	REISSUE CHECK#195603	117.24
HANNA RAZO	START UP CASH FOR CANDY C	500.00
IL STATE POLICE/ASSET SEIZURE	FOREITURE FUNDS-202006079	44,970.00
Jessica Szarek	REISSUE CHECK#188617-J.SZ	272.52
JUDSON UNIVERSITY	REFUND-JUDSON UNIV/ERROR	118.81
MORGAN DISTRIBUTING INC	FLUID HYDRAULIC OIL-INV	8,269.75
MURPHY, KATHY M	MURPHY, KATHY M	100.00
ONSRUD, CRAIG	PRO SHOP INV PMT 9/6-9/19	3,144.99
ONSRUD, CRAIG	PRO SHOP TAX PMT 9/6-9/19	267.05
SHOMARI CAFFEY	ACTIVITY REFUND COVID	687.00
Taylor Pouliot	REISSUE CHECK#188875	379.47
TEVOERT AUTO REPAIR	AUTO PARTS-INV	72.06
General Fund	- Total	59,694.08

## General Fund      Mayor & Council      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
TRANSPORTATION FOR AMERICA	ANN.T4AMERICA MEMBERSHIP	1,250.00
General Fund	Mayor & Council      Administration      - Total	1,250.00

## General Fund      Administration - City Mgr City Manager

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FEDEX	OVERNIGHT-ADMIN	83.04
PARKWAY AUTO LAUNDRY	CAR WASH-ADMIN	8.00
General Fund	Administration - City Mgr City Manager      - Total	91.04

## General Fund      Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N PUBLIC TRANSIT SYSTEM	TRANSIT CONTRIBUTION	77,333.33
BETH ROOKER	TO THE MAX OCR REFUND	22.00
GDS PROFESSIONAL BUSINESS DISPLAYS	ROLL SIGN PRINT	675.00
ILLINOIS STATE UNIVERSITY	COMM-UNITY POLE BANNERS	1,120.00

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	EMERGENCY ASSISTANCE & RE	24.53
STEPHENS AUTO GLASS	REPLACE PD CAR WINDOW	17,135.53
TURING STRATEGIES, LLC	LOBBYING SERVS-SEPT2020	4,000.00
Turk's Collision Center, Inc.	LIABILITY CLAIM FOR PETER	1,351.27
Twin City Developers, LLC	FILING FEE REFUND-NORTHBR	300.00
General Fund	Administration - City Mgr General Expense Dept. - Total	101,961.66

### General Fund      Administration - City Mgr Communications

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COMETOBUY INC	HOSTING SERV OCT20-DEC20	75.00
DARNALL PRINTING	BUSINESS CARDS-C.OLOFFSON	165.22
General Fund	Administration - City Mgr Communications - Total	240.22

### General Fund      Cultural Arts      CDM

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BLACKBAUD INC	ALTRU FEES	25.00
BOOKPAL LLC	PNC/W2W GRANT BOOKS-265	712.85
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	4,251.91
CUMULUS BROADCASTING LLC	CDM ADVERTISING-AUG2020	900.00
CUMULUS BROADCASTING LLC	CDM STREAMING-AUG2020	90.00
CYBERSOURCE CORPORATION	CREDIT CARD PROCESS FEES	23.46
DISCOUNT SCHOOL SUPPLY	CRAFT MATERIALS	108.60
MARK HUFFMAN	GRAPHIC DESIGN FEES	1,800.00
MCLEAN COUNTY MUSEUM OF HISTORY	HALLOWEEN HOOPLA AD	200.00
MENARDS	MAINTENANCE MATERIALS	303.70
MENARDS	MAINTENANCE PAINT PRIMER	16.88
MENARDS	MAINTENANCE SUPPLIES	50.06
PIP PRINTING	BUSINESS CARDS-SAMMI KERN	54.35
General Fund	Cultural Arts      CDM      - Total	8,536.81

### General Fund      Cultural Arts      Theater

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	1,002.93
CUMULUS BROADCASTING LLC	THEATER ADVERTISING-AUG20	900.00
CUMULUS BROADCASTING LLC	THEATER STREAMING-AUG2020	45.00
CUMULUS BROADCASTING LLC	THEATER-STREAMING-AUG2020	45.00
GLT 89FM RADIO	ADS FOR THEATER	1,000.00
PANTAGRAPH	THEATER ADS-AUGUST2020	1,922.72
General Fund	Cultural Arts      Theater      - Total	4,915.65

# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

## General Fund      Cultural Arts      Uptown Activities

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B&J ELECTRIC INC	RENT-CABLE & BOXES-DISPLY	100.00
General Fund	Cultural Arts      Uptown Activities      - Total	100.00

## General Fund      Town Clerk      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
NORMALITE	PUBLIC NOTICES	913.00
General Fund	Town Clerk      Administration      - Total	913.00

## General Fund      Corporation Counsel      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANCEL GLINK P.C,	PIERCE LIT-AUGUST 2020	124.31
ANCEL GLINK P.C,	PROF SERVICES-AUG.2020	125.00
JAMES TODD GREENBURG	IMPOUNDMENT HEARINGS	250.00
LEXIS NEXIS (LEGAL ONLY)	LEXIS NEXIS 8/1-8/31/20	142.00
General Fund	Corporation Counsel      Administration      - Total	641.31

## General Fund      Facilities Management      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CDW GOVERNMENT INC	PANDUIT LBL TAPE BLK	87.38
CINTAS CORPORATION #396	LOGO MATS-UPTOWN	195.18
CONNOR CO	CLST RPR KIT	21.18
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	13,634.43
Eric Hawkey	18419-ERIC HAWKEY NEW BEL	21.74
GETZ FIRE EQUIPMENT	FIRST AID SUPPLIES-FM	81.75
GETZ FIRE EQUIPMENT	FIRST AID SUPPLIES-WTP	187.40
ILLINI FIRE EQUIPMENT CO	FIRE EXTINGUISHER MAINT.	113.00
LANGENDORF SUPPLY COMPANY, INC.	#100133 MOTOR	135.00
MENARDS	BLACK LEATHER BELT	9.99
MENARDS	GRAY COVER	10.47
MENARDS	LIQUID PLUMMER	6.77
MENARDS	MISC SUPPLIES-FM	131.03
MENARDS	MISC.SUPPLIES	14.97
MENARDS	MISC.SUPPLIES-FM	37.84
MENARDS	PAIL,DRY CLOTH,MISC SUPP	41.67
MENARDS	POLE/6D FINISHING NAIL	17.24
MENARDS	PVC CAP/DRAIN VALVE	11.08
MENARDS	SCAV DRYWALL SC/FEND WASH	9.72
MENARDS	WHITE TOWELS/GLOVE	12.94

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MID-ILLINOIS MECHANICAL INC	RTU 2 NEW HEAT WHEEL	1,016.66
MID-ILLINOIS MECHANICAL INC	RTU 3 REPAIR-SHORTED WIRE	363.90
PROFESSIONAL ELECTRIC	REPAIR PUMP MOTOR/PARTS	372.74
RED WING SHOE STORE	BOOTS	143.99
SPRINGFIELD ELECTRIC CO	BASE LAMP	172.20
SPRINGFIELD ELECTRIC CO	PASS WP PIGTAIL	9.10
TEE JAY CENTRAL INC	REPAIR PIVOTS/SWING DOOR	435.15
TEE JAY CENTRAL INC	REPAIR SLIDER/PARTS	280.96
TOWN OF NORMAL-WATER FUND	UTILITIES-1301 S FELL AVE	60.62
TOWN OF NORMAL-WATER FUND	UTILITIES-HIGHLAND AVE	9.20
General Fund	Facilities Management Administration - Total	17,645.30

### General Fund      Finance      Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MIDLAND PAPER	COPY PAPER	929.12
QUADIENT, INC.	QRTLY RENTAL-POSTAGE MACH	297.56
QUILL CORPORATION	CALENDARS	3,086.32
QUILL CORPORATION	CREDIT FOR SCATCH PADS	-9.58
QUILL CORPORATION	MANILA FOLDERS	20.79
QUILL CORPORATION	OFFICE SUPPLIES	164.69
QUILL CORPORATION	OFFICE SUPPLIES-P & R	312.54
QUILL CORPORATION	OFFSTAMP BLUE INK	6.98
QUILL CORPORATION	P & R OFFICE SUPPLIES	332.67
QUILL CORPORATION	SCRATCH PADS 3X5	6.58
US POSTAL SERVICE/HASLER	P & R POSTAGE	3,000.00
WALZ LABEL AND MAILING SYSTEMS	EQUIPMENT WARRANTY	605.00
General Fund	Finance Financial Services - Total	8,752.67

### General Fund      Finance      College Ave Parking Deck

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	2,621.15
General Fund	Finance College Ave Parking Deck - Total	2,621.15

### General Fund      Finance      Beaufort St. Deck Parking

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	2,447.31
General Fund	Finance Beaufort St. Deck Parking - Total	2,447.31

### General Fund      Innovation & Technology      Administration

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COMCAST CORPORATION	PUBLIC WIFI	166.00
COMCAST CORPORATION	UPTOWN STATION AND CABLE	268.41
ENVIRONMENTAL SYSTEMS RESEARCH	ENTERPRISE SOFTWARE/MAINT	55,500.00
FRONTIER	ANALOG LINES FOR FDHQ	223.98
FRONTIER	MONTHLY SERVICE - PAY PHO	108.04
LEXIS NEXIS (POLICE ONLY)	AUGUST2020-PD	100.00
MCCI, LLC	JUSTFOIA SERVICES	2,500.00
MNJ TECHNOLOGIES DIRECT INC	TONER	2,309.75
PEN-LINK LTD	PLX SOFTWARE LICENSE	2,750.00
PRESIDIO NETWORKED SOLUTIONS	ARUBA WIRELESS UPGRADE	3,625.00
RICOH USA, INC.	RENT/ADD IMAGES-SEPT2020	1,506.45
RS MEANS CO LLC.	RSMEANS DATA ONLINE PLUS	3,895.99
SUPERION LLC	SERV DATES 2/26 THRU 2/22	700.00
SUPERION LLC	TRAKIT MAINT 4/1-3/31/21	3,717.00
General Fund	Innovation & Technology Administration - Total	77,370.62

### General Fund      Human Resources      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SHEPELL.FGI	EAP SERVICES-YEARLY DUES	12,291.12
General Fund	Human Resources Administration - Total	12,291.12

### General Fund      Inspections      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BARRY KNOX	ILLINOIS PLUMBING EDUCATI	100.00
GAYLE AND MIKE McCORKLE	605 N SCHOOL STREET BONE	2,189.92
RANDY SCHOOLCRAFT	ILLNOIS PLUMBING EDUCATIO	110.00
General Fund	Inspections Administration - Total	2,399.92

### General Fund      Police      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CI SHOOTING SPORTS,INC	ANTI RIOT SHIELDS	1,199.94
CI SHOOTING SPORTS,INC	BATES OPS10-PD	148.49
CI SHOOTING SPORTS,INC	BOOT,BATES	125.99
CI SHOOTING SPORTS,INC	PD CLOTHING/SUPPLIES	477.88
CI SHOOTING SPORTS,INC	PD SUPPLIES	188.09
COMCAST CORPORATION	MONTHLY FEE	36.89
KIESLER POLICE SUPPLY INC	METAL JACKETS ROUND NOSE	506.00
MCLEAN COUNTY TREASURER	911 COMMUNICATIONS CTR	87,428.50
MORGAN STANLEY	PENSION PROPERTY TAX - PD	418,685.61

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MUNICIPAL ELECTRONICS INC	REPLACE/REPAIR AMPS	191.11
RAY O'HERRON CO INC	TEST KITS	214.49
General Fund	Police Administration - Total	509,202.99

### General Fund      Fire      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	GRND CONNECTOR 20A	35.98
ACE HARDWARE	HILLMAN FASTENERS	5.16
ACE HARDWARE	SAWZAL BLADES	26.99
ACROSS THE STREET PRODUCTIONS	ON-LINE LT. TRAINING	1,546.50
AIR ONE EQUIPMENT INC.	PAC TOOL MOUNTS	193.00
Ben Whitacre	COLLAPSE OPS	196.50
BOUND TREE MEDICAL LLC	CHARGER FOR ASPIRATORS	77.49
CLORDISYS SOLUTIONS, INC	MINI FLASHBOX	1,230.00
COMCAST CORPORATION	STATION CABLE #2	30.92
COMCAST CORPORATION	STATION CABLE HQ	100.90
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	1,630.90
Daniel Kosar	COLLAPSE OPS	196.50
Daniel Kosar	SMOKE DIVERS	116.50
Greg Mohr	FD INCIDENT SAFET OFFICER	140.00
Jake Thornton	LDDM TRAINING	140.00
Jared Zobrist	LDDM TRAINING	140.00
Jordan Duran	COLLAPSE OPS	196.50
Jordan Duran	TRENCH TECH TRAINING	200.00
KNO2 LLC	ANNUAL SUBSCRIPTION	960.00
LED EMERGENCY VEHICLE LIGHTING INC	PUSH POP STROBE TUBE	35.93
Matt Johann	LDDM TRAINING	140.00
Matthew Hill	LDDM TRAINING	140.00
Matthew Hill	NOZZLE FORWARD TRAINING	127.50
MEDLINE INDUSTRIES INC	MASKS	308.19
MEDLINE INDUSTRIES INC	MOB-RESPIRATOR	138.34
MEDLINE INDUSTRIES INC	RESPIRATOR	138.34
MENARDS	ALUM HD LEVER GREASE GUN	19.99
MENARDS	FLATHEAD MACHINE SCREW	5.22
MENARDS	MISC.SUPPLIES-FIRE	18.88
MILLER JANITOR SUPPLY	CREDIT FOR RETURN	-162.75
MILLER JANITOR SUPPLY	HAND SOAP	12.75
MILLER JANITOR SUPPLY	JANITORIAL SUPP-FIRE #3	618.82

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MILLER JANITOR SUPPLY	MULTIFOLD TOWELS	133.35
MORGAN STANLEY	PENSION PROPERTY TAX-FIRE	393,521.95
MOTOROLA	YEARLY RADIO USER FEE	540.00
Nathan Riordan	TRENCH TECH TRAINING	200.00
SERV-U	WORKTABLE W/UNDERSHELF	294.00
Seth Emmert	SMOKE DIVERS	116.50
SIRENWORLD, LLC	TAIL LIGHT HIDEAWAY	69.00
TRINITY HOME MEDICAL EQUIPMENT	OXYGEN	108.00
UNIVERSITY OF ILLINOIS	NFPA DRIVER/OPERATR CLASS	550.00
WALMART COMMUNITY BRC	LAUNDRY BASKETS AND WATER	150.06
General Fund	Fire	Administration
- Total		404,387.91

### General Fund      Fire      Prevention

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SELECT SCREENPRINTS INC	PREVENTION-CLOTHING	197.50
General Fund	Fire	Prevention
- Total		197.50

### General Fund      Public Works      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CINTAS CORPORATION #396	FIRST AID SUPPLIES-PW	125.67
COMCAST CORPORATION	SERV 9/16 THRU 10/15	11.98
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	1,935.21
General Fund	Public Works	Administration
- Total		2,072.86

### General Fund      Public Works      Fleet Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CINTAS CORPORATION #396	UNIFORMS/SUPPLIES-PW	53.34
CUMBERLAND SERVICENTER INC	DOOR SEAL/FREIGHT	154.80
CUMBERLAND SERVICENTER INC	STRIKER PIN	41.05
DON OWEN TIRE SERVICE	TIRE REPAIR	33.19
HELLER FORD	REMOVE/REPLACE REAR TOE L	197.19
MACQUEEN EQUIPMENT, LLC	STRG GEAR,MA,M1 R11D	2,224.59
MENARDS	BATTERY/KNEE CUSHION	19.98
MORGAN DISTRIBUTING INC	COMPLIANCE FEE	7.97
MOTION INDUSTRIES INC	SUPPLIES	94.40
RUSH TRUCK CENTERS OF ILLINOIS, INC	AIR PIPE-CAC HOT SIDE	1,450.74
RUSH TRUCK CENTERS OF ILLINOIS, INC	EXPRESS CHECK/PARTS	1,991.21
RUSH TRUCK CENTERS OF ILLINOIS, INC	PUMP,KIT,FUEL PUMP	279.60
RUSH TRUCK CENTERS OF ILLINOIS, INC	PUMP,KIT,FUEL PUMP-S17	69.90

# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SNAP ON TOOLS	SOLUS EDGE/SURETRACKCODE	549.01
General Fund	Public Works	Fleet Maintenance - Total
		7,166.97

## General Fund      Public Works      Streets

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	NITRILE GLOVES	14.39
CARGILL INC - SALT DIVISION	DEICER SALT ICE CONTRL BL	79,537.95
CHAMPAIGN SIGNAL & LIGHTING CO.	SIGNAL MAINT-AUGUST 2020	3,851.30
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	19,816.54
DIAMOND VOGEL PAINT	BEAD LATEX	900.00
DIAMOND VOGEL PAINT	GLASS BEAD PAINT	900.00
DIAMOND VOGEL PAINT	YELLOW PAINT	2,838.00
DIAMOND VOGEL PAINT	YELLOW PAINT/BEAD LATEX	3,738.00
Jason Knuth	CDL REIMBURSEMENT J KNUTH	30.00
MATHIS KELLY CONSTRUCTION	ROLLED RIM CUPS	32.39
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	447.72
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT	190.26
MCLEAN COUNTY ASPHALT	COLD MIX ASPHALT,#8 STONE	349.56
MENARDS	2X6-12' #2&BTR SPF	31.56
MENARDS	MISC.SUPPLIES-WATER	158.33
MENARDS	WD-40 LUBE	17.48
MORRIS AVENUE GARAGE	STATE INSEPCTION-S21	52.00
MORRIS AVENUE GARAGE	STATE INSPECTION-M192519	35.00
MORRIS AVENUE GARAGE	STATE INSPECTION-M196977	35.00
MORRIS AVENUE GARAGE	STATE INSPECTION-S22	52.00
PRAIRIE MATERIAL SALES INC	CONCRETE-1414 ABERCORN	1,361.50
PRAIRIE MATERIAL SALES INC	CONCRETE-CHIPPEWA	1,896.38
PRAIRIE MATERIAL SALES INC	CONCRETE-DRAYTON	510.56
TRAFFIC CONTROL CORPORATION	NEMA MONITOR W/ETHERNET	2,555.82
TRAFFIC SIGN STORE	SIGNAGE SUPPLIES	3,178.45
TRAFFIC SIGN STORE	STREET SIGNS	296.00
Zach Watkins	BOOTS REIMBURSEMENT Z WAT	150.00
General Fund	Public Works	Streets - Total
		122,976.19

## General Fund      Public Works      Waste Removal

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERICAN PEST CONTROL	MONTHLY BIRD CONTROL	100.00
HENSON DISPOSAL INC	C & D DISPOSAL	8,615.00
MORRIS AVENUE GARAGE	STATE INSPECTION-A23	35.00



# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
General Fund      Public Works      Waste Removal      - Total		8,750.00

## General Fund      Engineering      Engineering Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PARKWAY AUTO LAUNDRY	CAR WASHES-ENG DEPT.	32.00
RAMSEY GEOTECHNICAL ENGINEERING LLC	SOIL BORINGS FOR GREGORY	1,298.50
General Fund      Engineering      Engineering Services      - Total		1,330.50

## General Fund      Parks & Recreation      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N PUBLIC TRANSIT SYSTEM	WINDOW ADVERTISEMENT	100.00
CUMULUS BROADCASTING LLC	AUG20 ADVERTISING-PARKS	560.00
CUMULUS BROADCASTING LLC	AUG20-ADVERTISING PARKS	380.00
CUMULUS BROADCASTING LLC	AUGUST2020-STREAMING	40.00
CUMULUS BROADCASTING LLC	STREAMING-AUGUST2020	40.00
WALMART COMMUNITY BRC	KITCHEN SUPPLIES	46.12
General Fund      Parks & Recreation      Administration      - Total		1,166.12

## General Fund      Parks & Recreation      Parks Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
A-1 FENCE INC	SHEPARD PK-FENCE REPLACE	2,993.00
BOBCAT OF PEORIA INC	REPAIR CONTROL BOARD	713.20
BOBCAT OF PEORIA INC	REPLACEMENT REAR WINDOW	538.32
BURRIS EQUIPMENT CO	SADDLE WASH	39.71
CLINT JOHNSON	WORK CLOTHING REIMBURSE	115.00
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	1,848.44
CRESCENT ELECTRIC SUPPLY CO	FLUORESCENT LAMP	3.86
CRESCENT ELECTRIC SUPPLY CO	LIGHT REPAIRS-SHOP & BARN	365.81
DIAMOND VOGEL PAINT	FIELD MARKING PAINT	1,052.10
DON OWEN TIRE SERVICE	TIRE REPAIR	157.00
DON OWEN TIRE SERVICE	TIRE REPAIRS	70.64
DON SMITH PAINT & WALLPAPER	PAINT FOR BRIDGE PILLARS	37.19
ERIC MARSHALL	WORK CLOTHING REIMBURSEME	74.99
EVERGREEN FS INC.	FUEL-CHAMPION	375.63
EVERGREEN FS INC.	GRASS SEED & STRAW MAT	684.50
EVERGREEN FS INC.	TURF SUPPLIES-RAPID COVER	730.00
F&W LAWN CARE & LANDSCAPING	COMPOST	426.25
GREEN GUARD FIRST AID & SAFETY	FIRST AID SUPPLIES	94.01
ILLINOIS STANDARD PARTS INC	BARN SUPPLIES	238.86

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ILLINOIS STANDARD PARTS INC	SHOP SUPPLIES	81.86
INTERSTATE ALL BATTERY CENTER	BATTERY FOR STAGE	126.00
MCLEAN COUNTY ASPHALT	ROCK FOR HANDRAIL-BRANDER	42.63
MIDWEST EQUIPMENT II	BLOWER REPAIR-CHAMPION	50.68
MIDWEST EQUIPMENT II	SIDEWALK EDGER & BLADES	378.97
MIDWEST EQUIPMENT II	TORO CLUTCH BELTS/TIRES	386.58
MILLER JANITOR SUPPLY	BATHROOM CLEANING SUPP	552.50
MILLER JANITOR SUPPLY	CLEANING SUPPLIES	227.76
MILLER JANITOR SUPPLY	JANITORIAL SUPP-CHAMPION	204.30
MOTION INDUSTRIES INC	BARN PRESS WASHER REPAIR	136.60
MOTION INDUSTRIES INC	BOBCAT-ATTACHMENT REPAIR	119.39
MOTION INDUSTRIES INC	CREDIT FOR RETURN/057666	-518.86
MOTION INDUSTRIES INC	PARTS FOR SKID	36.78
MTI DISTRIBUTING INC	CONVEYER BELT-TOP DRESSER	961.01
MTI DISTRIBUTING INC	SCRAPER FOR TOP DRESSER	242.16
MTI DISTRIBUTING INC	TORO REPAIR	192.43
NAPA AUTO PARTS	BATTERY-R42	131.98
ROANOKE CONCRETE PRODUCTS CO	CONCRETE BLOCKS-ANCHORS	10.80
STARK EXCAVATING	SAND TOP DRESS-CHAMPION	3,082.69
ULINE INC	WIPER DISPENSERS	69.43
WINSUPPLY BLOOMINGTON IL CO	SDS-PLUS KIT	26.54
General Fund	Parks & Recreation	Parks Maintenance - Total
		17,100.74

### General Fund      Parks & Recreation      Rec.- Before/After School

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
WALMART COMMUNITY BRC	SUPPLIES	327.14
General Fund	Parks & Recreation	Rec.- Before/After School - Total
		327.14

### General Fund      Parks & Recreation      Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BRADFORD SUPPLY CO	PVC SUPPLIES	14.44
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	2,464.81
JEFF ELLIS & ASSOCIATES INC	POOL LICENSE RENEWAL	75.00
MCMASTER-CARR SUPPLY CO	FLANGE BOLTS-FFAC	131.66
NORDINES HEATING & COOLING	FILTERS FOR HVAC-FFAC	344.04
SPRINGFIELD ELECTRIC CO	PHASE MONITOR	283.70
SPRINGFIELD ELECTRIC CO	SPARE PHASE MONITOR-FFAC	283.70
General Fund	Parks & Recreation	Aquatics - Total
		3,597.35

# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

## General Fund      Parks & Recreation      Golf Course

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COMCAST CORPORATION	SERV 9/16 THRU 10/15/20	9.95
E-Z-GO	CART PARTS	414.26
PRAIRIELAND GOLF CARS LLC	CART RENTAL-GOLF OUTING	540.00
General Fund	Parks & Recreation      Golf Course      - Total	964.21

## General Fund      Parks & Recreation      Golf Course Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DON OWEN TIRE SERVICE	TIRE MOUNT	36.27
EVERGREEN FS INC.	DIESEL FUEL	853.10
EVERGREEN FS INC.	FUEL FOR TANK AT IRWND	870.57
EVERGREEN FS INC.	ROUND UP-HERBICIDE	117.50
MOTION INDUSTRIES INC	BEARINGS	213.25
MOTION INDUSTRIES INC	HYDRAULIC ENDS	17.69
MOTION INDUSTRIES INC	PARTS FOR CART	68.56
S & S INDUSTRIAL	CLEANING PRODUCTS	150.73
General Fund	Parks & Recreation      Golf Course Maintenance      - Total	2,327.67

## General Fund      Parks & Recreation      Recreation/Adult Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BILL'S KEY & LOCK SHOP	KEYS	13.80
General Fund	Parks & Recreation      Recreation/Adult Sports      - Total	13.80

## General Fund      Parks & Recreation      Recreation/Performing Art

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COLLEEN KERESTES	CONCERT PREFORMANCE FEES	800.00
LAGRASSA ENTERTAINMENT	CONCERT PERFORMANCE FEES	500.00
WALMART COMMUNITY BRC	SUPPLIES	11.44
General Fund	Parks & Recreation      Recreation/Performing Art - Total	1,311.44

## General Fund      Parks & Recreation      Recreation/Youth Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HASTY AWARDS	PEE WEE SOCCER MEDALS	186.74
General Fund	Parks & Recreation      Recreation/Youth Sports      - Total	186.74

## General Fund      Parks & Recreation      Recreation/Special Events

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ITS RACE TIME INC	OCR TIMING & REGISTRATION	900.00
General Fund	Parks & Recreation      Recreation/Special Events - Total	900.00

## General Fund      Parks & Recreation      Community Activity Center

# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	2,360.32
General Fund	Parks & Recreation	Community Activity Center - Total
		2,360.32

## General Fund      Concessions      Recreation

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GOLD MEDAL- CHICAGO	FOOD FOR CHAMPION CONCESS	842.43
PEPSI COLA GENERAL BOTTLERS	BEVERAGES-MAXWELL COMPLEX	232.72
PEPSI COLA GENERAL BOTTLERS	BEVERAGES/CUPS-COMPLEX	588.04
WALMART COMMUNITY BRC	SUPPLIES	125.64
General Fund	Concessions	Recreation      - Total
		1,788.83

## General Fund      Concessions      Golf Course

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CITY BEVERAGE LLC	ALCOHOLIC BEVERAGES-IRNWD	1,253.30
DENNY'S DOUGHNUTS & BAKERY	DOUGHNUTS & ROLLS-IRNWD	83.76
PEPSI COLA GENERAL BOTTLERS	BEVERAGES-IRONWOOD GC	951.04
WALMART COMMUNITY BRC	SUPPLIES	537.58
General Fund	Concessions	Golf Course      - Total
		2,825.68

## Library Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Alpha Park Public Library	A12602053444 - LIFE ON AL	27.45
Alpha Park Public Library	PROCESSING FEE FOR LOST B	5.00
Library Fund		- Total
		32.45

## Library Fund      Library      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	GROUNDCLR,HOOKS,TAPE	40.46
ACE HARDWARE	LATEX GLOVES/AERATOR STD	13.47
ACE HARDWARE	SAFETY OUTLET/AERATOR STD	7.18
BAKER & TAYLOR COMPANIES	ADULT BOOKS	1,495.03
BAKER & TAYLOR COMPANIES	CHILDREN'S BOOKS	305.06
BAKER & TAYLOR COMPANIES	DATA BASE NOV2020-OCT2021	2,295.00
BAKER & TAYLOR COMPANIES	YA BOOKS	269.61
BAKER & TAYLOR CONTINUATION	REFERENCE BOOKS	56.01
CENGAGE LEARNING INC	LARGE PRINT BOOKS	28.49
CENGAGE LEARNING INC	SEPT-BASIC 8 PLAN	179.18
CENGAGE LEARNING INC	SEPT-CHRISTIAN FICTION 4	97.46
CENGAGE LEARNING INC	SEPT-CORE 8 PLAN	267.65
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	227.91

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CENTRAL SUPPLY CO	DISINFECTANT	49.00
CENTURION HOLDINGS I LLC	SMRTSHIELD RENEW/DEC20-21	593.60
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	3,764.25
ELM USA INC	COMPOUND-750 ML	74.95
FINDAWAY WORLD LLC	AUDIO BOOKS-PLAYAWAYS	961.11
GREY HOUSE PUBLISHING	REFERENCE BOOKS	295.70
ILLINOIS LIBRARY ASSOCIATION	FOR ERIN RIPLEY-GATARIC -	75.00
ILLINOIS LIBRARY ASSOCIATION	FOR JIM ROGAL - UNTIL 5/3	75.00
ILLINOIS LIBRARY ASSOCIATION	FOR PAMELA LEWIS -UNTIL 4	75.00
ILLINOIS LIBRARY ASSOCIATION	FOR TERRY LINDBERG -UNTIL	75.00
KAEB SANITARY SUPPLY INC	BMOD PLACARD	10.00
KAEB SANITARY SUPPLY INC	HAND SANITIZER	249.60
KROGER-INDY CUSTOMER CHARGES	LIBRARY SUPPLIES	34.15
LIBRARY IDEAS,LLC	CHILDREN'S AV	725.10
LIBRARY IDEAS,LLC	CHILDREN'S BOOKS	83.90
MIDWEST TAPE	AUDIO BOOKS	60.95
MILLER JANITOR SUPPLY	JANITORIAL SUPPLIES-NPL	196.04
ULINE INC	30" WIDE AREA VACUUM/BELT	3,353.00
UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS-5	44.75
WATTS COPY SYSTEMS, INC.	COPIES-COLOR/BW	2,197.78
WORLD BOOK, INC	POWER PACK 2010 SCHOOL	2,850.00
Library Fund      Library      Administration      - Total		21,126.39

### Library Replacement Fund      Library      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DELL MARKETING LP	REPLACEMENT LAPTOPS-32	63,999.36
Library Replacement Fund      Library      Administration      - Total		63,999.36

### Library Special Reserve      Library      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FELMLEY-DICKERSON CO	NPL RESTROOM RENOVATION	100,085.40
Library Special Reserve      Library      Administration      - Total		100,085.40

### Community Development Fd      Community Development      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PANTAGRAPH	JUNE CDBG NOTICE-CON PLAN	540.84
PJ HOERR INC	2020 SEWER LINING PROJECT	17,548.50
Community Development Fd      Community Development      Administration      - Total		18,089.34

### Park Land Dedication Fund      Parks & Recreation      Park Land Dedication

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MATHIS KELLY CONSTRUCTION	REBAR FOR SAVANNAH ENTRNC	69.83
PRAIRIE MATERIAL SALES INC	CONCRETE FOR BENCHES-SVNH	269.50
PRAIRIE MATERIAL SALES INC	CONCRETE-SAVANNAH	539.00
Park Land Dedication Fund Parks & Recreation	Park Land Dedication - Total	878.33

### Capital Investment Fund Other-Capital Investment Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
UNION PACIFIC RAILROAD COMPANY	OVERPASS PROJ-PLAN REVIEW	1,290.58
WSP USA INC	TIGER GRANT PHSE 1/16950A	14,313.11
Capital Investment Fund Other-Capital Investment Capital Investment	- Total	15,603.69

### Roadway Fund Engineering Road & Bridge

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
RAMSEY GEOTECHNICAL ENGINEERING LLC	2020 MFT ST RESURFACING	1,358.70
ROWE CONSTRUCTION	2018 MFT ST RESURFACING	83,249.91
ROWE CONSTRUCTION	BELT AVE BRIDGE RESURFACE	14,094.96
Roadway Fund Engineering Road & Bridge	- Total	98,703.57

### Water Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
1723 HOVEY OPERATING	REFUND/1723 HOVEY AVE 9	41.57
ANTHONY SNYDER	REFUND/204 SANDRA LN.	76.16
BOSOLA, LOUIS	REFUND/517 WILD TURKEY LN	220.00
CHARLES W. HAGLER	REFUND/8 ARDITH DR	47.17
CLASS ACT PROPERTIES	REFUND/205 E. PHOENIX AVE	46.82
CLASS ACT REALTY	REFUND//700 GOLFCREST N1	60.26
CLASS ACT REALTY	REFUND/700 N ADELAIDE 117	16.82
CREEKSIDE OPERATING	REFUND/1743 REX RD.	41.57
CREEKSIDE OPERATING	REFUND/417 RINNEY DR	80.15
CRESTWOOD A OPERATING	REFUND/404 E. VERNON A1	102.09
ELLIS, BRAD	REFUND/1004 BULL ST	75.73
EXCEL REM	REFUND/1651 BELCLARE RD	29.62
EXCEL REM	REFUND/3612 CHARDONNAY CT	200.10
FRANKE II, LLC	REFUND/1803 PARKWAY CT 9	16.57
FRANKE II, LLC	REFUND/1805 PARKWAY CT 7	86.88
FRANKE II, LLC	REFUND/1811 PARKWAY CT 4	16.23
FRANKE II, LLC	REFUND/1821 PARKWAY CT 2	35.26
GUERRA, VANESSA	REFUND/208 E MULBERRY 8	32.80
HEALING STONE	1295 HEALING STONE CT 9	71.14

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HEALING STONE	1299 HEALING STONE CT 10	50.00
HIGHLAND PROPERTIES R.E. MGMT	REFUND/1006 JERSEY AVE. 9	45.23
HV MANAGEMENT LLC	REFUND/1606 NORTHBROOK 8	86.45
JASMINE GILLAN	REFUND/404 E. COLLEGE 6	32.80
KATIE GOLLIDAY	REFUND/301 E. WILLOW ST.	41.18
LOAN ARRANGERS LLC	REFUND/106 W SHELBOURNE 8	16.57
MEYER, NICOLE	REFUND/302 FELMLEY DR.	119.10
MIDLAND SECURITY, INC	REFUND/401 PINE ST. B	16.82
SHANAHAN APARTMENTS	REFUND/98 E MULBERRY ST 2	16.57
SHANAHAN APARTMENTS	REFUND/99 E CHERRY ST 4	26.04
TENNIS CONSTRUCTION MANAGEMENT,LLC	REFUND/2393 BOULDER DR.	125.76
WATER PRODUCTS CO OF ILLINOIS	ANCHOR/COUPLING/GASKET	2,330.00
WATER PRODUCTS CO OF ILLINOIS	INVENTORY SUPPLIES	810.00
YOUNG AMERICA REALTY, INC.	REFUND/99 E. LINCOLN ST 7	123.59
<b>Water Fund</b>	<b>- Total</b>	<b>5,137.05</b>

### Water Fund      Water      Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DIGITAL COPY SYSTEMS LLC	COPIES-BW/COLOR	174.96
RYAN GROTE	WORK PANTS - RYAN GROTE (	118.97
SUPERION LLC	TRANSACTION MNGR-JULY2020	313.50
UNITED STATES POSTAL SERVICE	POSTAGE FOR MAILING UTILI	6,000.00
<b>Water Fund</b>	<b>Water      Administration      - Total</b>	<b>6,607.43</b>

### Water Fund      Water      Treatment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ALEXANDER CHEMICAL CORPORATION	CHLORINE	1,888.00
CINTAS CORPORATION #396	DUST MOP,TOWELS	26.58
CINTAS CORPORATION #396	DUST MOP,TOWELS,MATS	26.58
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	26,980.47
CORRPRO COMPANIES INC	INSPECTION SERVS-TANKS	3,725.00
EVERGREEN FS INC.	FUEL FOR GENERATORS	934.73
EVOQUA WATER TECHNOLOGIES LLC	PH SENSOR	936.16
FISHER SCIENTIFIC	POTASSIUM SODIUM TARTRATE	42.10
ILLINOIS SECTION AWWA	ZACH BLICK GROUND WATER,	80.00
MCMaster-CARR SUPPLY CO	ON/OFF VALVES	38.24
MENARDS	ANT KILLER,CABLE TIES	17.77
MENARDS	BRWN,YELLOW,GRN STR THHN	254.44

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	CAULK/FOAM TAPE	16.56
MENARDS	FLAPPER	5.97
MENARDS	MISC.SUPPLIES-WATER	53.73
MENARDS	MISC.SUPPLIES-WTP	173.12
MISSISSIPPI LIME COMPANY	QUICKLIME	9,491.86
SPRINGFIELD ELECTRIC CO	COND CPLG-ELEC SUPP	27.57
SPRINGFIELD ELECTRIC CO	ELECTRICAL SUPPLIES-COUP	21.24
US ALUMINATE COMPANY INC	LIQUID ALUMINUM SULFATE	4,181.89
USA BLUEBOOK	D-CHLOR TABLETS	521.50
USA BLUEBOOK	LAB SUPPLIES	960.68
USA BLUEBOOK	OPTICAL SWITCH ASSY	58.80
WATER PRODUCTS CO OF ILLINOIS	ALUM FEM. CAM,ADAPTER,PVC	180.00
Water Fund	Water Treatment - Total	50,642.99

### Water Fund      Water      Distribution

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Ben Freitag	BEN FREITAG - WORK PANTS	110.51
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	516.01
EVERGREEN FS INC.	DIESEL EXHAUST FLUID BULK	387.26
EVERGREEN FS INC.	FUEL FOR TANK-700 E PINE	728.92
HEARTLAND FABRICATION LLC	STEED FOR DIRT SIFTER	2,500.00
MENARDS	MISC.SUPPLIES-WATER	225.83
MENARDS	SEALANT	13.96
MORRIS AVENUE GARAGE	STATE INSPECTION-W11	35.00
MORRIS AVENUE GARAGE	STATE INSPECTION-W15	35.00
MORRIS AVENUE GARAGE	STATE INSPECTION-W7	52.00
MOTION INDUSTRIES INC	BRASS SOCKET	5.94
MOTION INDUSTRIES INC	LUBE EQUIP/FITTINGS	232.07
Peter Smith	PETER SMITH - WORK PANTS	73.38
PRAIRIE MATERIAL SALES INC	CONCRETE-ADELAIDE	91.10
PRAIRIE MATERIAL SALES INC	CONCRETE-JACOBSEN&SUSAN	111.50
PRAIRIE MATERIAL SALES INC	CONCRETE-LOCUST&LINDEN	380.00
VERMEER SALES & SERVICE INC	NOZZLES	178.64
WATER PRODUCTS CO OF ILLINOIS	24B BOTTOM SECTION	156.00
WATER PRODUCTS CO OF ILLINOIS	53F HYDRANT RATCH HANDLE	283.00
WATER PRODUCTS CO OF ILLINOIS	BOLTS,HEX NUT,WASHER	1,825.00
WATER PRODUCTS CO OF ILLINOIS	MARKER PAINT-BLUE	492.00
WATER PRODUCTS CO OF ILLINOIS	MIGHTY PROBE REPLCE TIPS	20.00



# Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
WATER PRODUCTS CO OF ILLINOIS	NON-INV PARTS	143.00
WATER PRODUCTS CO OF ILLINOIS	OUT OF SERV BAGS	48.00
WATER PRODUCTS CO OF ILLINOIS	WHITE MARKER FLAG	100.00
Water Fund	Water	Distribution
- Total		8,744.12

## Water Capital Investment Water Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLARK DIETZ INC	OAK ST WATERMAIN REPLACE	435.00
FARNSWORTH GROUP	WATERMAIN REPLC-JERSEY	207.00
STARK EXCAVATING	WATERMAIN-BRYAN,ADEL,WLMT	238,868.34
UNIVERSITY OF ILLINOIS	GROUNDWATER-LEVEL MONITOR	6,367.00
UNIVERSITY OF ILLINOIS/UIC AFTL	GROUNDWATER-LEVEL MONITOR	0.00
Water Capital Investment	Water	Capital Investment
- Total		245,877.34

## Sewer Fund Sewer Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CONSTELLATION ENERGY SERVICES INC	ENERGY USAGE	759.79
EVOQUA WATER TECHNOLOGIES LLC	CHEM FEED OC RECURRING	900.00
MENARDS	4" MECHANICAL TEST PLUG	89.82
MENARDS	4X8 BCX UL	39.78
SELECT SCREENPRINTS INC	SAFETY FACE MASKS	250.00
SELECT SCREENPRINTS INC	SAFETY SHIRTS	54.00
WATER PRODUCTS CO OF ILLINOIS	SADDLE,MAN HOLE HOOK	162.40
Sewer Fund	Sewer	Administration
- Total		2,255.79

## Sewer Capital Investment Sewer Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CRAWFORD, MURPHY, & TILLY, INC.	ENG ASST ON SEWER TELEVIS	475.00
CRAWFORD, MURPHY, & TILLY, INC.	ENG ASST W/SEWER LINING	380.00
HOERR CONSTRUCTION INC	2020 SEWER LINING PROJECT	394,255.18
Sewer Capital Investment	Sewer	Capital Investment
- Total		395,110.18

## Storm Water Mgmt Fund Stormwater Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE MATERIAL SALES INC	CONCRETE-TOWANDA&VON MAUR	137.40
PRAIRIE MATERIAL SALES INC	SHELBOURNE&RIVER LANDING	110.00
Storm Water Mgmt Fund	Stormwater Management	Administration
- Total		247.40

## Storm Water Mgmt Fund Stormwater Management Capital

## Report to Receive and File Town of Normal Expenditures for Payment as of 09/17/2020-09/30/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLARK DIETZ INC	SC N.BRANCH PHSE 2 CONST.	4,912.50
FARNSWORTH GROUP	GLENN AVE BRIDGE REPLACE	28,429.25
ROWE CONSTRUCTION	TON PW SALT SHED HMA SURF	16,540.00
Storm Water Mgmt Fund   Stormwater Management   Capital                      - Total		49,881.75

### Health & Dental Ins Fund Administration - City Mgr Health Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVOCATE BROMENN MEDICAL CENTER	DIABETES EDUCATION	80.00
STANDARD INSURANCE COMPANY	MONTHLY BENEFITS-LIFE INS	7,620.30
VSP	RETIREE BENEFITS-EN PLANB	38.68
Health & Dental Ins Fund Administration - City Mgr Health Insurance                      - Total		7,738.98

### Gen Veh Replacement Fund Innovation & Technology Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DELL MARKETING LP	DELL LAPTOP-PD	1,376.56
PRESIDIO NETWORKED SOLUTIONS	BODY CAMERA VIDEO STORAGE	8,454.15
Gen Veh Replacement Fund Innovation & Technology Administration                      - Total		9,830.71

### Gen Veh Replacement Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
RAY O'HERRON CO INC	SQUAD CAR SUPPLIES	667.00
Gen Veh Replacement Fund Police Administration                      - Total		667.00
<b>Overall - Total</b>		<b>2,494,086.09</b>

## TOWN COUNCIL ACTION REPORT

October 1, 2020

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### ***Resolution to Accept Water Treatment Plant Chemical Bids from November 2020 Through October 2021***

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**PREPARED BY:** John Burkhart, Director of Water

**REVIEWED BY:** Pamela S. Reece, City Manager  
Tyler Scheirer, Treatment Plant Supervisor

**BUDGET IMPACT:** Funds are available in account number 502-8020-434.35-60 of the Water Department's FY2020-21 and FY2021-22 budgets. The actual cost will be determined by quantities required during the contract period.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution, Bid Tabulation

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#### **BACKGROUND**

The Water Department receives bids for water treatment chemicals each year. Bids are taken for an estimated one-year supply of each chemical to be delivered on an as needed basis throughout the term of the contract.

#### **DISCUSSION/ANALYSIS**

Bids were sent to 38 bidders as well as advertised on the Town website and with various plan holding rooms. Bids for water treatment chemicals were received and opened by the Town Clerk on September 24, 2020 at 11:00 am with 17 bidders responding. A recap of the bids is attached showing last year's supplier and cost, as well as bids from this year. Recommendations for award are listed below and highlighted in bold on the bid tabulation.

<b><u>Product</u></b>	<b><u>Supplier</u></b>	<b><u>Cost</u></b>
Lime	Mississippi Lime	\$198.87
Carbon Dioxide	Air Products	\$114.00/ton
Aluminum Sulfate	USALCO	\$187.95/wet ton
Phosphate blend	Carus	\$0.440/lb
Polyphosphate	Carus	\$0.499/lb
Sodium Chlorite	Viking	\$0.86/lb
Fluoride	Univar	\$0.198/lb
Chlorine – ton cylinder	Viking	\$445.00/ton
Sodium hypochlorite	Hawkins	\$0.22/lb

## ***TOWN COUNCIL ACTION REPORT***

Other than the phosphate bids, staff is recommending the low bidder for each chemical. Because the bid specifications require that the phosphate bid be awarded at a combined price for both phosphate products, Carus is the recommended vendor. Staff is recommending the award of the chemical bids to the listed low bidders. These bids represent an overall 4.67% increase in chemical costs at current usage rates.

### **COMMUNITY IMPACT**

A dependable quality water supply is critical to the safety and wellbeing of residents of Normal. The requested chemicals are required to supply safe drinking water to the community. As recommended, the chemicals will be delivered on a timely basis by the proposed vendors, ensuring no disruption in water treatment or quality.

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KEYWORDS: Water Treatment, Chemicals

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT WATER TREATMENT PLANT CHEMICAL BIDS FOR NOVEMBER 2020 THROUGH OCTOBER 2021

- WHEREAS, The Town of Normal is a Home Rule Unit of local government with authority to legislate in matters concerning its local government and affairs; and
- WHEREAS, The Town purchases various chemicals for the treatment of water by the Water Department; and
- WHEREAS, Each year, the Water Department goes through the bidding process for a one-year supply of each chemical to be derived on an as-needed basis throughout the ensuing year; and
- WHEREAS, Bids for each chemical for the ensuing year were opened and read on September 24, 2020, and, based on those bid responses, the Town Staff has identified the lowest responsible bidder for each chemical; and
- WHEREAS, It is in the best interest of the health, safety and welfare of the citizens of Normal to purchase water-treatment chemicals in accordance with the lowest responsible bids submitted by suppliers.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

- SECTION 1. That the Town of Normal authorizes the City Manager or her designee to purchase water-treatment chemicals in accordance with the recommendations of Town Staff set forth in the Town Council Action Report dated October 5, 2020 and titled "*Resolution to Accept Water Treatment Plant Chemical Bids for November 2020 Through October 2021*," including all attachments thereto, which is incorporated in this resolution by reference.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of Normal,  
Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(Seal)

**BID TABULATION, WATER TREATMENT CHEMICALS, BID OPENING 09-24-20**

Unit Prices

CHEMICAL	LIME	CO2	ALUM	PHOSPHATE BLEND	POLY PHOSPHATE	SODIUM CHLORITE	FLUORIDE	CHLORINE	SODIUM HYPOCHLORITE
UNITS	TON	TON	Pound	POUND	POUND	POUND	POUND	TON	POUND
QUANTITY PER SHIPMENT	20	15-20	4000 gal	55 gal	55 gal	55 gal	4000 gal	4	55 gal
Last year unit cost	<b>\$187.29</b>	<b>\$104.00</b>	<b>\$187.95</b>	<b>\$0.4250</b>	<b>\$0.4750</b>	<b>\$0.8900</b>	<b>\$0.1783</b>	<b>\$472.00</b>	<b>\$0.190</b>
Last year supplier	Mississippi	Air Products	USALCO	Hawkins	Hawkins	Hawkins	Alexander	Alexander	Hawkins
% Change	6.18%	9.62%	0.00%	3.53%	4.21%	-3.37%	9.93%	-5.72%	15.79%
Air Products and Chemicals Inc.		<b>\$114.00</b>							
Alexander Chemical							<b>\$0.196</b>	\$489.00	
Brenntag Mid South							\$0.24	\$502.00	\$0.285
Carmeuse	\$263.45								
Carus				<b>\$0.440</b>	<b>\$0.499</b>				
ChemTrade Chemicals			\$240.08						
Evoqua Water Tech.						\$0.9088			
Hawkins				\$0.448	\$0.495	\$0.924	\$0.271	\$693.00	<b>\$0.22</b>
Lhoist NA	\$260.83								
Matheson Tri-Gas		\$138.80							
Mississippi Lime	<b>\$198.87</b>								
Pencco							\$0.2065		
Shannon Chemical				\$0.879	\$0.879				
USALCO			<b>\$187.95</b>						
Univar						\$1.00	\$0.1980		\$0.228
Viking						<b>\$0.86</b>		<b>\$445.00</b>	
Walter Louis Chemicals						\$1.27			

## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

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### ***Resolution to Award a Contract with Greenfield Contractors, LLC for the Construction of a New Salt Storage Building in the Public Works Yard in the Amount of \$120,685.08***

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<b>PREPARED BY:</b>	Wayne Aldrich, Director of Public Works
<b>REVIEWED BY:</b>	Pamela S. Reece, City Manager Mark Clinch, Director of Facilities and Energy Management Jason Comfort, Public Works Project Manager
<b>BUDGET IMPACT:</b>	Funding in the amount of \$125,000 is budgeted in line item 510-7720431.46-34 of the Storm Water Capital Investment Fund for this work.
<b>STAFF RECOMMENDATION:</b>	Approval
<b>ATTACHMENTS:</b>	Proposed Resolution; Bid Tabulation; Exhibits of Existing and Proposed Structures

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### **BACKGROUND**

The proposed action is seeking Council approval to construct a new salt storage shed at the Public Works maintenance yard. The shed will provide shelter to protect the salt from the elements (preventing salt from running into the nearby stream) and preserve the Town's investment.

Public Works Streets Division Salt Usage: The Town uses salt as a de-icing agent in the winter to remove snow and ice from arterial streets and other roadways, as necessary. On average, the Town Public Works Department (PW) uses 3,200 tons of salt each winter season.

The annual salt purchase represents a significant expenditure, with an annual budget of approximately \$380,000. The Town, along with most public agencies, purchases salt through a State of Illinois Joint Purchasing Program. To take advantage of lower salt pricing under this program, the Town traditionally purchases large quantities of salt, storing the material in the existing salt shed. Any material not used is then stored for use in the next winter season. Any excess salt that cannot be stored in the existing salt dome has been stored in the PW yard and covered with tarps. The tarps are intended to minimize the risk of salt runoff during inclement weather.

Existing Salt Dome: The current salt storage facility (salt dome) was constructed in 1983. This type of building was a structure commonly used by many agencies to store salt for winter de-icing. The existing structure has the capacity to store approximately 5,500 tons of salt.

The salt dome is a relatively light-weight, wooden structure with a conventional asphalt shingle roof. In 2007, minor repairs were performed and the structure was re-roofed with new asphalt shingles. In 2017, the Facility and Energy Management Department (FM) contracted with the Farnsworth Group to perform

## **TOWN COUNCIL ACTION REPORT**

a roof assessment on the salt dome. Based on this assessment, a life expectancy of 3-5 years was predicted although major roof repairs could extend the useful life of the building. As this is a proprietary structural system, the assessment also recommended an inspection by a specialist. Based on the findings of the assessment, \$175,000 was budgeted for roof repairs in FY 2020–21.

This year, the FM department solicited quotes from a qualified contractor specializing in this type of structure. The quotes included proposals for repair of the roof as well as complete removal and replacement. Due to the unique structural system, all proposals received by the contractor substantially exceeded the amount budgeted for repairs, making the roof repairs an unreasonable investment in the existing structure. The cost to construct a new storage facility was more reasonable than rebuilding the current roof structure.

**State Regulations - IEPA Storm Water Permit:** The Town of Normal is subject to a National Pollution Discharge Elimination (NPDES) permit issued by the Illinois Environmental Protection Agency (IEPA). The 2015 audit by the IEPA recommended the Town develop a stormwater pollution prevention plan for the Normal Public Works Facility. The Public Works staff contracted with Crawford, Murphy and Tilley, Inc. (CMT) to prepare a Public Works Facility Site Assessment and Storm Water Plan. This plan focused on conformance to the IEPA stormwater runoff guidelines. To reduce the amount of salt in the stormwater runoff, as a result of excess salt being stored in the Public Works yard, the plan called for drainage improvements and the installation of a new covered salt storage facility. A new facility as recommended by the Storm Water Plan protects the surplus salt and minimizes salt and other pollutants from infiltrating the storm water runoff.

**Recommendation:** To provide a salt storage structure as recommended in the PW Site Assessment and Storm Water Plan to conform to IEPA guidelines, the PW staff is proposing a steel hoop-type structure covered with a tensioned fabric. This type of structure is in common use for the storage of salt and other materials.

### **DISCUSSION/ANALYSIS**

On September 3, 2020, the Town advertised a request for proposals (RFP) from contractors who were qualified in fabric structure construction. Three contractors responded to the RFP with various options. The proposed costs are summarized below:

<b>Contractor</b>	<b>Base Proposal</b>	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>	<b>Option 4</b>	<b>Option 5</b>
Stark Excavating	\$199,980.00	\$213,980.00	-	-	-	-
Central Structures	\$203,940.00	\$254,740.00	-	-	-	-
Greenfield Contractors	\$110,998.12	\$120,685.08	\$143,106.75	\$114,704.24	\$124,391.20	\$146,812.87

**Base Proposal** - The Base Proposal was for a fabric salt storage building that was 60'x128' in size, standard round profile, installed on three rows of precast concrete block (6' tall), including a minimum 20' x 20' door opening with a fabric cover, and providing storage for at least 3,000 tons of salt.

**Option 1** - Each contractor was also requested to submit an Option 1 to maximize the salt storage on the same 60'x 128' footprint.

**Other Options** – In addition to the Base Bid and Option 1, the contractors were encouraged to offer other options for Town consideration that may enhance the storage capacity/efficiency of the structure.



## **TOWN COUNCIL ACTION REPORT**

The following summarizes the individual proposals. In order to compare pricing among the various options proposed, staff calculated the price per ton (of salt stored). Total pricing is shown in the table on page 2.

### **Stark Excavating:**

- Base Proposal: \$199,980.00 or \$66.66/Ton
- Option 1: \$213,980 or \$67.93/Ton – This option consists of the requested base fabric structure with a 4<sup>th</sup> row of precast concrete block, bringing the total height of the foundation walls to 8'. This would increase the salt storage capacity from the base option (3-block height) of approximately 3,500 tons to 3,750 tons.

### **Central Structures:**

- Base Proposal: \$203,940.00 or \$67.98/Ton
- Option 1: \$254,740 or \$56.61/Ton – This option consists of the same base fabric structure using 10' high precast concrete walls as opposed to the concrete block foundation and includes an option for a larger door. The salt storage capacity of this option increases from the base 3,500 tons to an approximate 4,500 tons. The door in this option increases from the base 20' (W) x 20' (H) door to a larger 20' (W) x 28' (H) door.

### **Greenfield Contractors:**

Greenfield Contractors submitted five additional options from the base proposal which are summarized below. Following the analysis converting the overall cost to price per ton, Option 1 presents the best value to the Town.

- Base Proposal: \$110,998.12 or \$29.60/ton
- Option 1: \$120,685.08 or \$28.39/ton - This option consists of the same base fabric structure and standard 20' (W) x 24' (H) door with the only change being a 4<sup>th</sup> row of precast concrete blocks. This would increase the salt storage capacity from the base (3-block height) 3,750 tons to approximately 4,250 tons.
- Option 2: \$143,106.75 or \$32.52/ton - This option consists of the base fabric structure and door; however, instead of precast concrete block foundation walls, this option includes precast concrete "T-Panels" instead. These panels are 8'-6" in height and increase the salt storage capacity to approximately 4,400 tons.
- Option 3: \$114,704.24 or \$30.59/ton - This option consists of a taller "Hi-Profile" fabric structure option vs the base fabric structure profile. This option utilizes the base 3-block-high (6') precast concrete block foundation walls, therefore limiting the salt storage capacity to 3,750 tons. However, it does increase the door size to 20' (W) x 28' (H).
- Option 4: \$124,391.20 or \$29.27/ton - This option consists of the taller "Hi-Profile" fabric structure option and utilizes a 4<sup>th</sup> row of precast concrete blocks. This option can accommodate approximately 4,250 tons of salt and has the larger 20' (W) x 28' (H) door.
- Option 5: \$146,812.87 or \$33.37/ton - This option consists again of the "Hi-Profile" fabric structure option but now utilizes the precast concrete "T-Panels" as shown in Option 2. This

## ***TOWN COUNCIL ACTION REPORT***

combination allows for approximately 4,400 tons of salt storage and the larger 20' (W) x 28' (H) door.

Both Stark and Greenfield provided warranty information but Central Structures did not include warranty detail with their proposal. The warranty provided by Greenfield of 20 years for the structural steel, 20 years for the fabric roof, and 5 years for the fabric end walls exceeded that provided by Stark.

Staff has reviewed all options submitted from each respondent and determined that Option 1 from Greenfield Contractors, LLC of Princeville, Illinois is the most cost effective at a cost of \$28.39 per ton of salt stored. Greenfield installed a similar structure for the City of Bloomington Public Works Department in 2016. Greenfield has completed all the required certification and is qualified to perform the work.

Town Staff recommends approval of Option 1 in the amount of \$120,685.08.

Greenfield estimates 4 to 6 weeks to order and deliver all materials. Based on this schedule, construction is anticipated to be complete by the end of 2020.

The existing salt dome will continue to be used for a few years for excess salt but the primary storage facility will become the new structure to be constructed by Greenfield.

### **COMMUNITY IMPACT**

The proposed salt storage structure will provide several benefits. It will maximize the Town's salt storage capacity and supplement the storage in the existing salt dome, which is near the end of its lifespan. It will also help ensure that the Town conforms to the IEPA permit and standards and that any unused salt from the previous winter can remain covered and protected, therefore reducing pollution from runoff, preserving the salt supply and protecting the Town's investment in this critical winter de-icing material.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AWARD A CONTRACT WITH GREENFIELD CONTRACTORS, LLC FOR THE CONSTRUCTION OF A NEW SALT STORAGE BUILDING IN THE PUBLIC WORKS YARD IN THE AMOUNT OF \$120,685.08

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town utilizes a salt dome to store winter de-icing salt that is nearing the end of its lifespan and requires significant repairs to extend its life expectancy.

WHEREAS, The Illinois Environmental Protection Agency recommends the installation of a new salt storage facility to protect surplus salt and minimize the amount of storm water runoff infiltration by salt and other pollutants.

WHEREAS, The Town published a request for proposals for the construction of a fabric salt storage structure.

WHEREAS, Town staff reviewed the proposals and determined that the Option 1 proposal from Greenfield Contractors, LLC is most suitable to the Town's needs.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to execute a contract with Greenfield Contractors, LLC for the construction of a fabric salt storage structure.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the President is authorized to execute, for and on behalf of the Town of Normal, Illinois, a contract with Greenfield Contractors, LLC for the construction of a fabric salt storage structure. The contract must be in conformance with the Option 1 proposal submitted by Greenfield Contractors, LLC.

SECTION 2. That the Town Clerk is authorized and directed to attest the signature of the President on the document and retain a fully executed original of the contract in her office for public inspection.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:


\_\_\_\_\_  
President of the Board of Trustees  
of the Town of Normal, Illinois

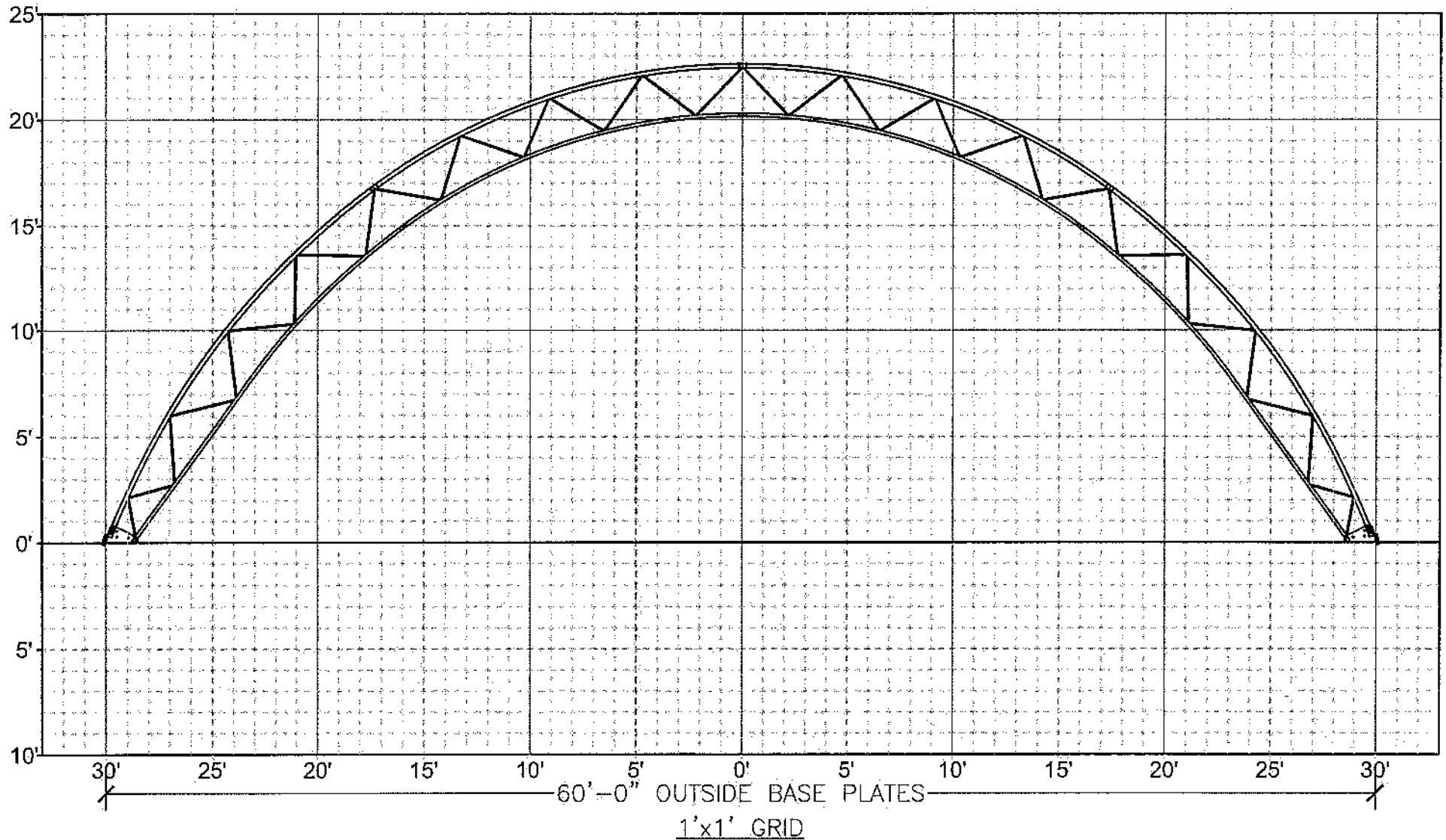
ATTEST:

\_\_\_\_\_  
Town Clerk  
(Seal)

2020 Salt Storage Building

				Town of Normal Engineers Estimate		Stark Excavating, Inc. 1805 W. Washington St. Bloomington, IL 61701		Central Structures, LLC 6724 Hoggath Rd. Greenville, OH 45331		Greenfield Contractors, LLC 1012 N. Santa Fe Ave., Suite B Princeville, IL 61559							
ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL BASE PRICE	TOTAL PRICE Option #1	UNIT PRICE	TOTAL BASE PRICE	TOTAL PRICE Option #1	UNIT PRICE	TOTAL BASE PRICE	TOTAL PRICE Option #1	TOTAL PRICE Option #2	TOTAL PRICE Option #3	TOTAL PRICE Option #4	TOTAL PRICE Option #5
DESCRIPTION						Base Fabric Structure with 4 Rows of Concrete Blocks		10' Precast Walls & Larger Door		Base Fabric Structure with 4 Rows of Concrete Blocks	Base Fabric Structure with Precast Concrete T-Panel	"Hi-Profile" Fabric Structure with 3 Rows of Concrete Blocks	"Hi-Profile" Fabric Structure with 4 Rows of concrete Blocks	"Hi-Profile" Fabric Structure with Precast Concrete T-Panel			
MOBILIZATION	L. SUM	1	\$5,000.00	\$5,000.00	\$4,980.00	\$4,980.00	\$4,980.00	\$7,500.00	\$7,500.00	-	-	-	-	-	-	-	-
FABRIC STRUCTURE (ALL COMPONENTS; INSTALLATION)	L. SUM	1	\$75,000.00	\$75,000.00	\$77,000.00	\$77,000.00	\$77,000.00	\$141,440.00	\$141,440.00	\$206,740.00	\$87,040.70	\$87,040.70	\$87,040.70	\$87,040.70	\$90,746.82	\$90,746.82	\$90,746.82
PRE-CAST CONCRETE BLOCK (ALL COMPONENTS; INSTALLATION)	L. SUM	1	\$45,000.00	\$45,000.00	\$118,000.00	\$118,000.00	\$132,000.00	\$55,000.00	\$55,000.00	\$48,000.00	\$23,957.42	\$23,957.42	\$33,644.38	\$56,066.05	\$23,957.42	\$33,644.38	\$56,066.05
TOTAL PRICE			\$125,000.00		\$199,980.00		\$213,980.00	\$203,940.00		\$254,740.00	\$110,998.12		\$120,685.08	\$143,106.75	\$114,704.24	\$124,391.20	\$146,812.87

Name:		60' PROFILE ADVANTAGE TRUSS		THIS DOCUMENT CONTAINS INFORMATION PROPRIETARY TO ACCU-STEEL INC. IT SHALL NOT BE REPRODUCED, USED, OR DISCLOSED WITHOUT PRIOR WRITTEN PERMISSION OF ACCU-STEEL INC.		
Location:				Date: 12/30/2011		
Email:		Notes:		Project:		1-877-338-6936 <a href="http://www.asicoverbuildings.com">www.asicoverbuildings.com</a> <a href="mailto:sales@asicoverbuildings.com">sales@asicoverbuildings.com</a>
Phone:				Drawn By: JCB		
Fax:		Sales #				
Cell:		Cover: HL13 MONO				
Length:		Centers: 8', 10', 12', 14', 16' Arc: 79'-4"				
Rafter Coating: ASTM-A123 Hot Dip Galvanized 3.9 mils Zinc						
Foundation:						





Proposed New Fabric Structure  
Salt Storage Building





Existing Public Works Salt Dome





Existing Public Works Salt Dome



## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

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### ***Resolution Reapproving the Preliminary Subdivision Plan for North Bridge Subdivision***

---

<b>PREPARED BY:</b>	Mercy Davison, Town Planner
<b>REVIEWED BY:</b>	Pamela S. Reece, City Manager Brian Day, Corporation Counsel Greg Troemel, Director of Inspections
<b>BUDGET IMPACT:</b>	N/A
<b>STAFF RECOMMENDATION:</b>	Approval
<b>ATTACHMENTS:</b>	Proposed Resolution; Aerial and Zoning Maps of Original Annexation Area; Aerial Map of North Bridge; Preliminary Plan (2000)

---

#### **BACKGROUND**

The history of the Northbridge Subdivision is as follows:

Annexation: In December 1998, the Town approved an annexation agreement pertaining to approximately 314 acres at the southwest corner of Ziebarth Road and Pipeline Road in north Normal (Res. No. 2564). The 1998 agreement approved the layout of three subdivisions – North Bridge, Heather Ridge, and North Fields. The annexation agreement also included an area with the option to be developed as either B-1 General Business or R-3A Multifamily Residential in the southeast corner of the property (NW Corner of Pipeline and Northtown) – see attached zoning map.

Preliminary Subdivision Plan Approval: The Council approved a Preliminary Subdivision Plan for the three residential areas in January 2000 (Res. No. 2721).

Final Platting: The developer has platted the subdivisions in phases since 2000. Most recent final plat approvals for the subdivisions have been:

- North Fields – 5<sup>th</sup> and final addition approved in 2004 (Res. No. 3573); subdivision is completely built out.
- North Bridge - 6<sup>th</sup> Addition in 2007 (Res. No. 4111), leaving about half of North Bridge yet to be developed.
- Heather Ridge - 5<sup>th</sup> Addition in 2016 (Res. No. 5321), also leaving about half of Heather Ridge to be developed.

Per Sec. 16.3-2.9 of the Subdivision Code, Preliminary Subdivision Plans are only valid for three years, unless the Town Council acts to extend the time period or if a final plat has been filed, in which case the Preliminary Plan is valid for another three years. Based on the filing of the 5<sup>th</sup> Addition to Heather Ridge

## ***TOWN COUNCIL ACTION REPORT***

in 2016, the Preliminary Subdivision Plan expired in 2019. Thus, at this time the developer cannot move forward with any further final plats without re-establishing the preliminary plan.

Following Council's reapproval of the Preliminary Subdivision Plan, the developer intends to move forward with the 7<sup>th</sup> Addition to North Bridge, which is located south of Sedona Drive, between Billings and Chandler. Staff anticipates that the 7<sup>th</sup> Addition will be filed for Town Council approval in the coming months.

### **DISCUSSION/ANALYSIS**

The North Bridge Subdivision has developed steadily over the years. A recent slow-down in residential construction resulted in the expiration of the Preliminary Subdivision Plan. In order to facilitate the continued build-out of this neighborhood, the Preliminary Plan must be reapproved.

For these reasons, Town staff recommends the Town Council reapprove the Preliminary Subdivision Plan for North Bridge.

### **COMMUNITY IMPACT**

By reapproving the Preliminary Subdivision Plan, the Town will permit the continued build-out of a longstanding subdivision plan. The Comprehensive Plan supports residential development in this area.

**PIN:**

Part of:  
14-11-200-011

**Prepared by:**

Town of Normal  
Legal Department  
11 Uptown Circle  
Normal, IL 61761  
309/454-9507

**Return to:**

Town of Normal  
Town Clerk  
11 Uptown Circle, PO Box 589  
Normal, IL 61761-0589

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION REAPPROVING THE PRELIMINARY SUBDIVISION PLAN  
FOR NORTH BRIDGE SUBDIVISION**

WHEREAS, On January 18, 2000, by Resolution 2721, the Town Council approved the Preliminary Subdivision Plan for the North Bridge Subdivision.

WHEREAS, Section 16.3-2.9 of the Town Code states that Preliminary Subdivision Plans are only valid for three years unless the Town Council acts to extend the time period or if a final plat has been filed.

WHEREAS, The most recent final plat approval for the North Bridge Subdivision Plan was in September 2016 and as a result, the Preliminary Subdivision Plan expired in September 2019.

WHEREAS, It is in the best interests of the citizens of Normal to reapprove the North Bridge Preliminary Subdivision Plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD  
OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:**

SECTION 1. This resolution pertains to the preliminary plans, as revised, on file in the Office of the Town Clerk titled *North Bridge Subdivision Preliminary Plan*, dated December 17, 1999.

SECTION 2. The Preliminary Subdivision Plan identified in Section 1 is hereby reapproved.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town of  
Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk

(seal)

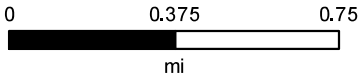
# Annexation Area



McGIS, Mclean County Museum of History

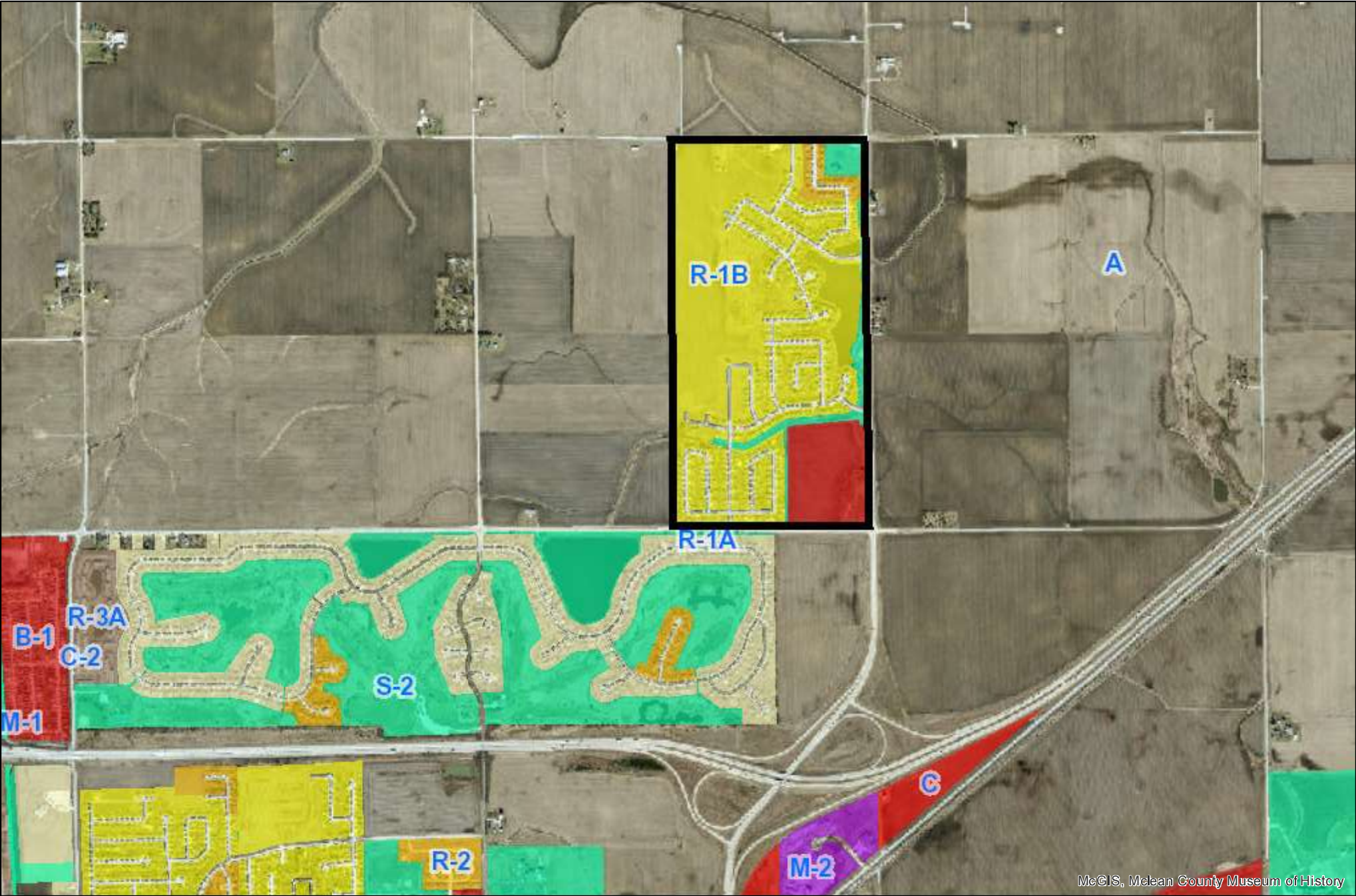


McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.





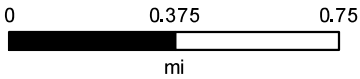
# Annexation Area



McGIS, Mclean County Museum of History

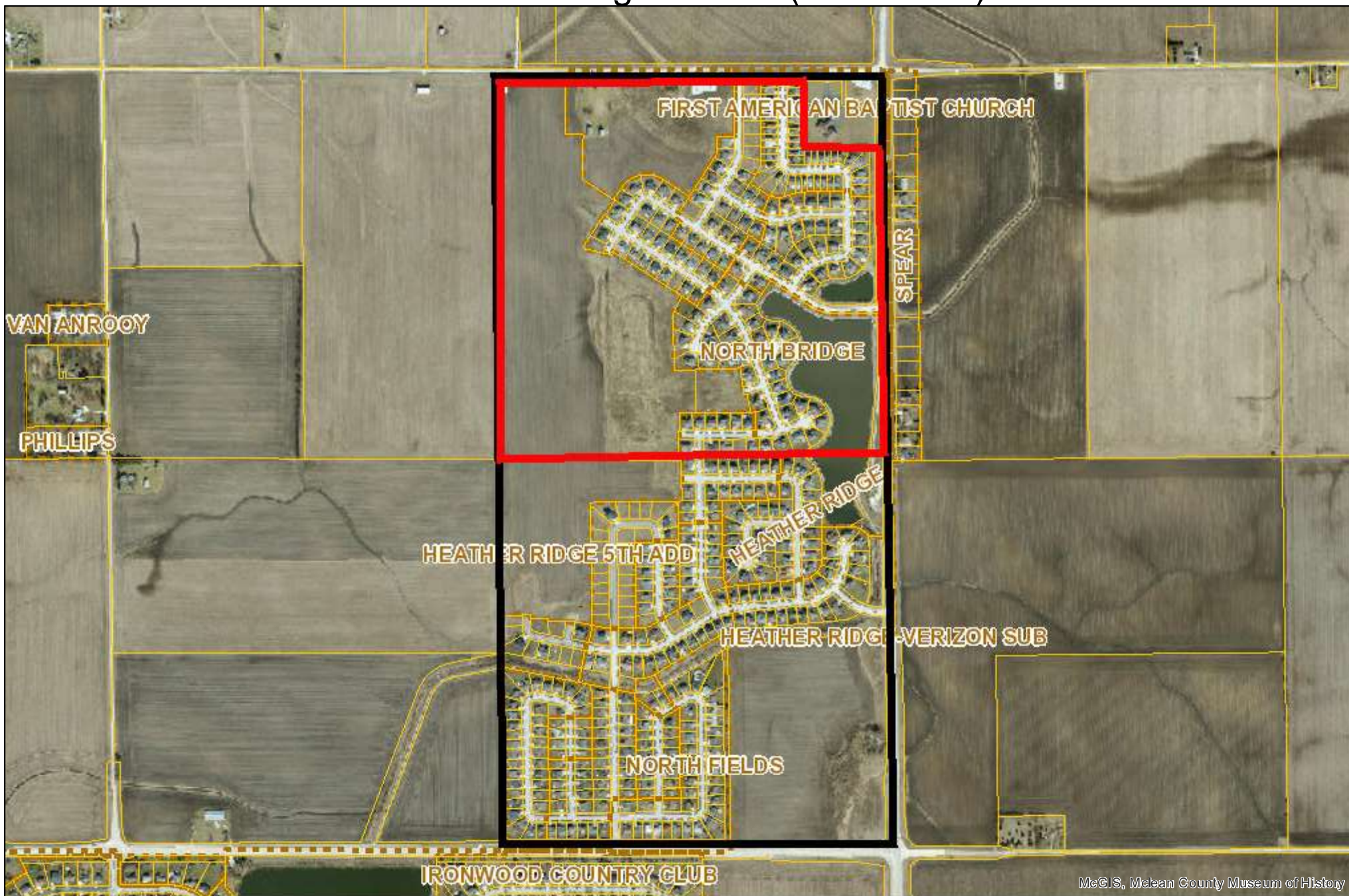


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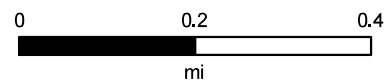
## North Bridge Subdiv (red outline)



McGIS, Mclean County Museum of History

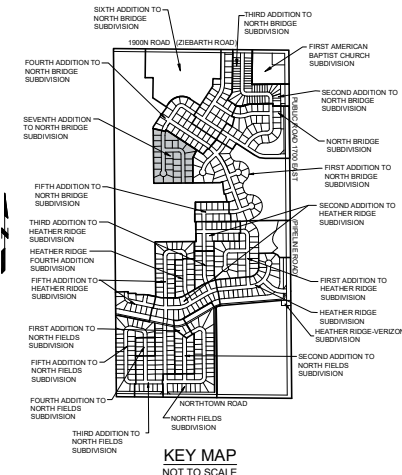
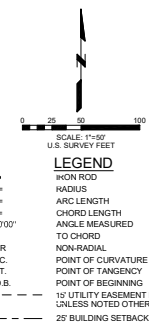


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# SEVENTH ADDITION TO NORTH BRIDGE SUBDIVISION

PART OF NE 1/4 SECTION 11, TOWNSHIP 24 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN  
TOWN OF NORMAL, McLEAN COUNTY, ILLINOIS



## Surveyor's Declaration

The following described property has been surveyed and platted under my direction:

A part of the Northeast Quarter of Section 11, Township 24 North, Range 2 East of the Third Principal Meridian, in the Town of Normal, McLean County, Illinois, more particularly described as follows: Beginning at the Southwest Corner of Lot 62 in the First Addition to North Bridge Subdivision in the Town of Normal, Illinois, according to the plat recorded October 25, 2002 as Document No. 2002-38617 in the McLean County Recorder's Office. From said Point of Beginning, thence north 384.24 feet along the West Line of Lot 62 through 64, inclusive, in said First Addition which forms an angle of 90°-00'-00" as measured from east to north with the South Line of said Lot 62; thence northeasterly 134.89 feet along the Northwest Lines of Lots 64 and 65 in said First Addition which form an angle to the right of 205°-25'-45" with the last described course to the Northeast Corner of said Lot 65 being on the Southwesterly Line of Lot 165 in the Fourth Addition to North Bridge Subdivision according to the plat recorded August 17, 2007 as Document No. 2007-23081 in said Recorder's Office, thence northeasterly 559.49 feet along the Southwesterly Lines of Lot 165 through Lot 158, inclusive, in said Fourth Addition which form an angle to the right of 97°-18'-58" with the last described course to the East Line of Billings Drive, thence southerly 24.89 feet along said East Line being the ac of a curve concave to the east with a radius of 272.00 feet and the 24.89 foot chord of said arc forms an angle to the right of 72°-38'-54" with the last described course to the Southwest Corner of said Lot 158; thence south 338.03 feet along a line which forms an angle to the right of 76°-12'-31" with the last described course; thence east 600.00 feet along a line which forms an angle to the right of 90°-00'-00" with the last described course to the Point of Beginning.

This property contains 10.083 acres and has been subdivided into 29 lots numbered 189 through 217, inclusive, the streets and easements as shown. This subdivision is to be known as "Seventh Addition to North Bridge Subdivision" in the Town of Normal, McLean County, Illinois.

This subdivision lies within Zone X (Areas determined to be outside the 0.2% annual chance floodplain) according to the Federal Emergency Management Agency's Flood Insurance Rate Map for McLean County, Illinois, Community No. 170602, Map No. 17115C0310E, revised July 16, 2008.

Witness my hand and seal this 27th day of August, 2020.

FARNSWORTH GROUP, INC.  
2709 McGRAW DRIVE  
BLOOMINGTON, ILLINOIS 61704

By: Brent A. Bazan  
Professional Land Surveyor No. 3715

DATE: 11-30-2020  
EXP. DATE: 11-30-2020  
DESIGN FIRM REGISTRATION NO. 114-01856



## NOTES:

- Dimensions shown along curved lot lines are chord distances.
- Lot lines extending from curved street lines are radial unless noted otherwise.
- Part of PIN 14-11-200-011.

Owner:  
Twin City Developers, L.L.C.  
c/o Terra Enterprises  
Bloomington, Illinois 61701  
Phone: (309) 664-1880

N.E. 1/4 SEC. 11, T.24N., R.2E. 3P.M.

## Farnsworth GROUP

2709 McGRAW DRIVE  
BLOOMINGTON, ILLINOIS 61704  
(309) 663-8435 / info@f-w.com

www.f-w.com  
Engineers | Architects | Surveyors | Scientists

Date: \_\_\_\_\_  
Description: \_\_\_\_\_

PROJECT:  
SEVENTH ADDITION TO NORTH BRIDGE SUBDIVISION

NORMAL, ILLINOIS

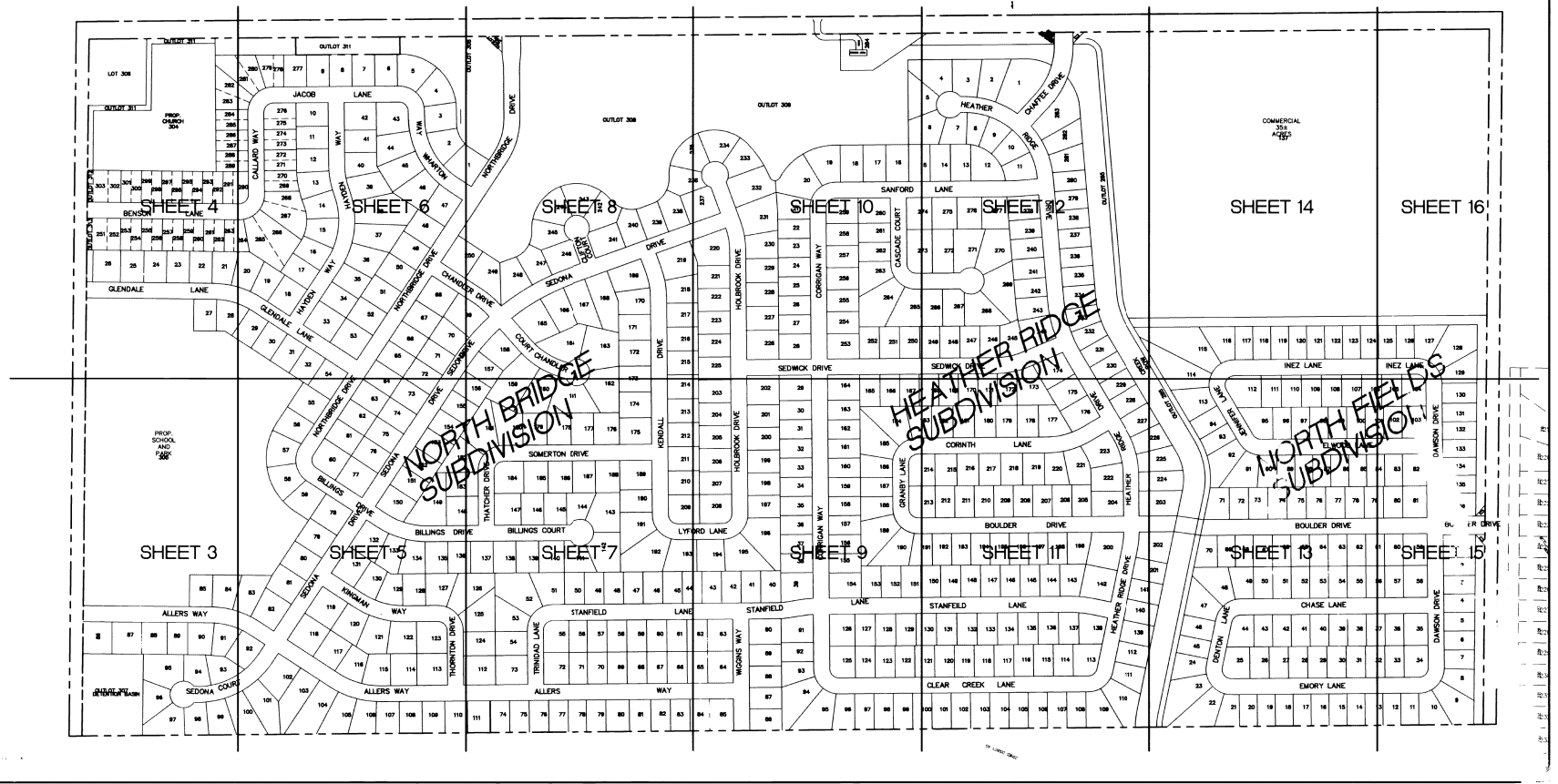
Date: 8-27-20  
Design/Drawn: DJM  
Reviewed: JDA  
Field Book No.:  
Project No.: 0161433.00

SHEET TITLE  
FINAL PLAT

SHEET NUMBER  
1

File No.: 24-9190





LEGEND

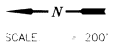
EXISTING

- IRON ROD (EXISTING)
- FIRE HYDRANT
- WATER VALVE
- TREE WITH DIA.
- BLSH WITH SPREAD
- GAS METER
- UNDERGROUND PEDESTAL
- MANHOLE
- INLET
- UNDERGROUND TELEPHONE BOX
- UNDERGROUND ELECTRIC PEDESTAL
- FENCE
- 18" CORRUGATED METAL PIPE
- EXST. STORM SEWER
- SANITARY SEWER
- WATER MAIN
- UNDERGROUND TELEPHONE
- OVERHEAD ELECTRIC
- GROUND CONTOUR

- 803
- 8"SA
- 14"FM
- 8"W
- 12"ST
- NO ACCESS STRIP
- STORM MANHOLE
- SANITARY MANHOLE
- CURB INLET
- GATE VALVE
- FIRE HYDRANT
- FLOW LINE ARROW
- PAVEMENT ELEVATION
- STORM SEWER INVERT
- SANITARY SEWER INVERT

PROPOSED

- 25' BUILDING SETBACK UNLESS OTHERWISE NOTED
- 10' UTILITY EASEMENT UNLESS OTHERWISE NOTED
- FLOOD ROUTE
- PIPE CULVERT WITH END SECTIONS
- STREET LIGHT
- CROSS SECTION C-TAILS



NORTH BRIDGE SUBDIVISION  
NORMAL, ILLINOIS

PRELIMINARY PLAN

DATE	FILE NO.
12/28/99	24-5918
1/11/00	2247/2321
8/29/00	2-17

REVISED 12/28/99 EMR  
REVISED 1/11/00 J.W.M.  
REVISED 2/18/00 EMR  
REVISED 8/29/00 EMR

## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

---

### ***Resolution Authorizing the Execution of a Collective Bargaining Agreement with International Association of Firefighters (IAFF) Local #2442***

---

**PREPARED BY:** Eric Hanson, Assistant City Manager

**REVIEWED BY:** Pamela S. Reece, City Manager  
Mick Humer, Fire Chief  
Brian Day, Corporation Counsel

**BUDGET IMPACT:** The total budget impact for FY2020-21 will be approximately \$110,000. Funds are included in the adopted budget.

**STAFF RECOMMENDATION:** Approval

**ATTACHMENTS:** Proposed Resolution

---

#### **BACKGROUND**

In 2016, the Town and IAFF Local #2442 negotiated a four-year collective bargaining agreement (CBA). That agreement, which had an expiration date of March 31, 2020, was approved by Council in March 2016. The approved agreement included an annual wage adjustment of 2.75% and resolved an issue related to compensatory time. With the pending expiration of said bargaining agreement in March, Town staff and Union leadership met in late February 2020 to discuss the bargaining process for a new agreement, just prior to the start of the Pandemic. Following a several months pause due to COVID, the Town and Union restarted negotiations in early September and reached tentative agreement on a new four-year agreement after just two brief sessions in September 2020.

#### **DISCUSSION/ANALYSIS**

Following some initial discussions at the start of the pandemic, the parties remained in contact, but agreed to delay discussions until late summer/fall. Once discussions resumed in late summer, both parties agreed to keep the primary discussion on two issues with the remainder of the CBA to remain in force. Those issues pertained to wages and the paramedic stipend both within Section 8.1 of the CBA. The Town and Union met twice in September to discuss and reach agreement on the two financial issues. After discussion and a limited number of proposals and counters, the Town and IAFF Local #2442 were able to reach resolution on wages with the paramedic stipend remaining unchanged. The annual wage adjustment is as follows:

## **TOWN COUNCIL ACTION REPORT**

- **Wages (Section 8.1):** Also reflected in Appendix B of the collective bargaining agreement
  - Effective April 1, 2020, base wages will be increased by 2.265%.
  - Effective April 1, 2021, base wages will be increased by 2.265%.
  - Effective April 1, 2022, base wages will be increased by 2.265%.
  - Effective April 1, 2023, base wages will be increased by 2.265%.
  
- **Duration (Section 22.1):**

The new collective bargaining agreement reflects a four-year duration expiring on March 31, 2024.

IAFF Local #2442 has represented the Fire Suppression Division of the Normal Fire Department since 1978. The parties have negotiated nineteen collective bargaining agreements, many times requiring the assistance of a third-party mediator or arbitrator to reach resolution on outstanding issues. Over the many years, the relationship between the Town and IAFF Local #2442 has matured. This collective bargaining process has reflected the long historical relationship between the parties. The entire process, although delayed by the pandemic, consumed less than ten hours of meeting time. The Town appreciates the Union's approach, patience, and acknowledgement of the difficulties caused by COVID-19 as we worked collectively and cooperatively to reach this agreement.

The Town's bargaining team was comprised of Chief Mick Humer, Assistant Chief Doug Barnett, Assistant Chief Mike Morrison, Corporation Counsel Brian Day, Deputy Corporation Counsel Jason Querciagrossa, Human Resources Director Jenny Keigher and Assistant City Manager Eric Hanson. The team appreciates the efforts of IAFF Local #2442 bargaining team members in reaching resolution. IAFF Team members included President Mathew Hill, Matt Steinkoenig, Jake Thornton, Jason Grieder, Tom Sennett, and Paul Martin. The Town appreciates the good working relationship with the IAFF bargaining team and the efforts by all involved to reach resolution during this unprecedented time in our history. Town staff believes the proposed collective bargaining agreement represents a fair resolution and is pleased to recommend approval.

### **COMMUNITY IMPACT**

The Normal Fire department consists of 69 Firefighters, Engineers, Lieutenants and Administrative Staff. The NFD, in partnership with the community, protects the lives and property of the citizens and visitors of the Town of Normal during all emergencies and disasters; works to promote a safe community through public education, fire prevention, fire investigation, and code enforcement; and maintains a high standard of training and education for employees. This, in turn, has allowed the Department to maintain a high degree of operational capability, enabling staff to respond to any emergency for over 51 years. The NFD is proud to protect life, property and the environment through professional services delivered with compassion and integrity.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING  
AGREEMENT WITH INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF)  
LOCAL #2442

- WHEREAS, The Town of Normal is a Home Rule Unit of local government with authority to legislate in matters concerning its local government and affairs.
- WHEREAS, The Town of Normal has authority under Illinois law to enter into collective bargaining agreements with recognized bargaining agents for employee groups.
- WHEREAS, The International Association of Firefighters Local #2442 has ratified a collective bargaining agreement effective from April 1, 2020 through March 31, 2024.
- WHEREAS, It is in the best interests of the health, safety and welfare of the citizens of Normal to approve the collective bargaining agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

- SECTION 1. The President of the Board of Trustees is authorized to execute a collective bargaining agreement between the Town of Normal and the International Association of Firefighters Local #2442 in the form and manner ratified by the International Association of Firefighters Local #2442.
- SECITON 2. The Town Clerk is hereby authorized and directed to retain a fully executed original of the collective bargaining agreement on file in her office for public inspection.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the Town  
of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk  
(seal)

## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

---

### ***Resolution Authorizing Participation in the Local Cure Program and Related Programs***

---

**PREPARED BY:** Eric Hanson, Assistant City Manager

**REVIEWED BY:** Pamela S. Reece, City Manager  
Brian Day, Corporation Counsel

**BUDGET IMPACT:** N/A

**STAFF  
RECOMMENDATION:** Approval

**ATTACHMENTS:**

---

#### **BACKGROUND**

The Local Coronavirus Urgent Remediation Emergency Support Program (Local CURE Program) is a state program funded from financial assistance received through the U.S. Department of the Treasury's Coronavirus Relief Fund. The CURE Program was approved by the State and funds will be distributed to local governments in an effort to assist communities with challenges caused by the ongoing pandemic. The Local CURE program includes reimbursement of certain expenses related to the COVID-19 pandemic, Economic Support Payments Grant Program, and other potential grant programs and opportunities up to the community's per capita allotment.

#### **DISCUSSION/ANALYSIS**

The Town of Normal is eligible to participate in the CURE Program and it is in the best interest of the community to access eligible funds per program guidelines up to the maximum allotment of \$2.1 million. In accordance with the program rules and funding guidelines, the attached resolution provides authorization for The President and the City Manager to take all appropriate action related to applying for and/or receiving reimbursement for eligible expenses within the Local CURE Program, including the Economic Support Payments Grant Program, and all other related grant or reimbursement programs.

#### **COMMUNITY IMPACT**

The COVID-19 pandemic has created immense health and economic challenges across the globe. The CURE program was initiated by the Federal Government and implemented by the State of Illinois in an effort to assist in addressing some of the challenge's communities are facing as the pandemic continues. Funds from these programs will assist the Town and our residents in addressing the economic hardship caused by COVID-19.

---

**KEYWORDS:** CURE Funds, Grants, Pandemic

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING PARTICIPATION IN LOCAL CURE PROGRAM  
AND RELATED PROGRAMS

WHEREAS, The Local Coronavirus Urgent Remediation Emergency Support Program (Local CURE Program) is a state program funded from financial assistance received through the U.S. Department of the Treasury's Coronavirus Relief Fund authorized under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief and Economic Security Act (P.L. 116-136)(CARES Act).

WHEREAS, The CURE Program includes reimbursement of certain expenses related to the COVID-19 pandemic, Economic Support Payments Grant Program, and other potential grant programs and opportunities.

WHEREAS, The Town of Normal is eligible to participate in the CURE Program and it is in the best interest of the community to do so.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The President and the City Manager are authorized and directed to take all appropriate action in the Local CURE Program, including the Economic Support Payments Grant Program, and all other related grant or reimbursement programs.

ADOPTED on \_\_\_\_\_, 2020.

APPROVED:

\_\_\_\_\_  
President of the Board of Trustees of the  
Town of Normal, Illinois

ATTEST:

\_\_\_\_\_  
Town Clerk  
(seal)

## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

---

### ***Motion to Postpone the Public-Hearing Process for the Text Amendment for the One Normal Plaza Planned Unit Development***

---

**PREPARED BY:** Pamela S. Reece, City Manager

**REVIEWED BY:** Brian Day, Corporation Counsel  
Eric Hanson, Assistant City Manager

**BUDGET IMPACT:** N/A

**STAFF  
RECOMMENDATION:** Approval

---

#### **BACKGROUND**

At the May 4, 2020 meeting, Council initiated a zoning text amendment pertaining to the One Normal Plaza Planned Unit Development (PUD). The purpose of the action on May 4 was to begin a public-hearing process on possible zoning changes in the One Normal Plaza PUD.

The Planning Commission convened the required public hearing at its June 4, 2020 meeting. Due to the coronavirus pandemic, the hearing was held remotely through the Zoom platform. At that hearing, witnesses testified both in favor and opposition to the proposal. Because the proposal included numerous potential changes to the zoning code, the public hearing was carried over from June 4, 2020 to the July 9, 2020 meeting in order to permit additional opportunity for public comment. While not required to do so, the Planning Commission stated that it intended to carry the matter forward until an in-person hearing could be held, in order to give interested parties the opportunity to testify in person.

The Planning Commission further postponed the hearing, carrying the matter forward in July, August and September after it became evident that an in-person hearing was not feasible due to the pandemic.

An in-person hearing was scheduled for September, 2020. Staff had prepared a process for appropriate social distancing and other safety measures. But then McLean County was hit with a spike in Covid-19 cases, and the in-person hearing was cancelled, and the matter was carried forward to the October, 2020 Planning Commission meeting.

Currently, testimony from the June 4 public hearing and various written correspondence to the Planning Commission are the only testimony of record.

#### **DISCUSSION/ANALYSIS**

Some interested citizens have expressed concern with participating in a remote meeting, desiring to participate only in an in-person meeting. While the Town has attempted to accommodate citizen concerns by permitting remote (phone or video) testimony and allowing written communications to be

## ***TOWN COUNCIL ACTION REPORT***

part of the formal record, we have been unable to re-convene an in-person public hearing due to the pandemic.

The June 4, 2020 hearing was held on the cusp of the State moving into Phase 4 of the Restore Illinois Plan. At that time, it was unclear when in-person public meetings would be able to safely resume. This still remains unclear. Because we do not know when an in-person hearing would be appropriate, staff recommends that the process for the One Normal Plaza PUD zoning text amendment be temporarily delayed until the first Planning Commission meeting after the date that the State has entered into Phase 5 of the Restore Illinois Plan.

Because the Town Council initiated the zoning change, only the Council may delay or withdraw the public-hearing process. Staff does not have that authority.

This is a limited situation; it will not apply to other zoning matters. This delay is possible only because the amendment was initiated by the Town rather than by a private individual. Also, the matter is being delayed only because the Planning Commission stated that it would hold the matter until an in-person hearing could be held.

Presuming Council's support of the proposed delay, staff will coordinate with the Planning Commission and ask that the Planning Commission formally table the issue.

With this action, citizens would be notified of the tabling of this issue. When the hearing resumes, citizens will be notified and invited to participate in a reconvened public hearing.

For these reasons, staff recommends the matter be tabled. It is important to note that any property owner continues to have the ability to apply for a zoning change for their property. Therefore, Council's approval of the proposed action delays only the public hearing on the issue initiated by Council. If a property owner within the current One Normal Plaza PUD submits a new application for zoning action, the Planning Commission must react accordingly and host a public hearing as required per zoning regulations and provide the appropriate due process.

With Council's support of the proposed delay, this issue will be tabled until the first Planning Commission meeting after the date that the State has entered into Phase 5 of the Restore Illinois Plan. This delay is intended to ensure all interested parties can participate in the process, assure all citizens have access to provide testimony, and provide a safe accessible venue free of concerns related to the pandemic.

### **COMMUNITY IMPACT**

The proposed action temporarily suspends the public discussion of possible zoning changes in the One Normal Plaza Planned Unit Development until citizens are able to be physically present at the public hearing once in-person meetings resume. By suspending action on a possible PUD amendment, residents can rest assured that no changes will be rushed through a regulatory process nor will the Town direct any zoning code modifications without public input.

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KEYWORDS: One Normal Plaza PUD, Planning Commission



# **General Orders**

## **TOWN COUNCIL ACTION REPORT**

October 1, 2020

---

### ***Motion to Receive and Accept the Bicycle and Pedestrian Master Plan Update***

---

<b>PREPARED BY:</b>	<b>Mercy Davison, Town Planner</b>
<b>REVIEWED BY:</b>	<b>Pamela S. Reece, City Manager Ryan Otto, Town Engineer Wayne Aldrich, Director of Public Works</b>
<b>BUDGET IMPACT:</b>	<b>No budget allocation is required by accepting the plan. Plan implementation will be addressed in future budgets and Community Investment Plans.</b>
<b>STAFF RECOMMENDATION:</b>	<b>Approval</b>
<b>ATTACHMENTS:</b>	<b>Display Posters; Proposed Bicycle and Pedestrian Master Plan Update provided under separate cover and available <a href="#">online</a>.</b>

---

#### **BACKGROUND**

In 2009, the Town Council received and accepted the Bicycle and Pedestrian Master Plan. The process to create the plan was led by Alta Planning + Design and involved a 17-member Ad Hoc Committee with representatives from Town staff, Illinois State University, bicycle advocacy groups, and the community at large. The plan included a description of existing conditions for pedestrians and bicyclists, a user needs assessment, recommended walkway and bikeway network improvements, suggestions for programs and policies in support of walking and bicycling, and an implementation strategy.

In 2019, the Town was awarded Illinois Department of Transportation funds through the McLean County Regional Planning Commission's "Transportation and Land Use Connections" (TLC) program to cover the cost of an update to the 2009 plan. MCRPC issued a Request for Proposals in summer 2019, and Alta Planning + Design was selected to complete the plan update.

#### ***Public Engagement***

In early fall 2019, a steering committee was formed to guide the direction of the plan. Members of the steering committee represented Unit 5, Connect Transit, the Lake Run Club, Friends of the Constitution Trail, Bike BloNo, and the McLean County Regional Planning Commission. The steering committee also included representatives from Illinois State University Housing Services, the College of Nursing, and Parking and Transportation. Town staff members represented Engineering, Parks and Recreation, Planning, Police, and Administration. The committee also included two citizens at large.

To supplement the work of the steering committee, Town staff met with a variety of stakeholder groups, including those representing Illinois State University, local advocacy groups, and a neighborhood association.

## **TOWN COUNCIL ACTION REPORT**

The general public had three main opportunities to contribute to the plan. All input opportunities were heavily promoted through social media, press releases, and direct outreach to groups and individuals with a likely interest in the subject matter.

1. Public Open House: The Town held an open house at the Community Activity Center in November 2019. This event gave the opportunity for early input into the plan, asking participants about strengths and weaknesses of current pedestrian and bicycle infrastructure and asking for potential improvements, among other things. Approximately 40 members of the public attended.
2. Online Survey: Over the course of several weeks in late fall 2019, 431 people participated in an online survey.
3. Public Review: In September 2020, the Town provided a 2-week period in which people could comment on the draft plan, including maps of potential pedestrian and bicycle amenities and a prioritization tool. By the end of the comment period, approximately 60 people had submitted comments. Of the 60, 48 indicated that they were Normal residents.

Town staff used early input to shape the draft plan that was published in September 2020. Input received in September during the public review portion of the process resulted in relatively minor changes to the plan. A summary of comments from public review include:

- A majority of comments supported the plan overall, with some commenters including specific suggestions for project prioritization or additional projects.
- Five commenters specifically raised concerns about the locations where the trail crosses the streets.
- Two commenters opposed the plan and prefer that roads receive all of the transportation funding.
- Various other comments included a request for more police enforcement of traffic laws (for both motorists and bicyclists), more pedestrian refuge islands, a bike share program, and wider sidewalks.

These specific comments will be taken into account as Town staff sets priorities in future years.

### **DISCUSSION/ANALYSIS**

The proposed Bicycle and Pedestrian Master Plan update builds upon the strengths of the 2009 plan and adds new community priorities and updated engineering design standards. The proposed plan is divided in 7 chapters.

- Chapter 1 “Plan Overview.” This chapter describes in general terms the overall plan structure and content.
- Chapter 2 “Current Conditions.” This chapter addresses the current conditions of pedestrian and bicycle infrastructure throughout the community, with an acknowledgement that a thorough analysis of all such infrastructure was beyond the scope of the plan update.
- Chapter 3 “Community Engagement.” This chapter describes the public outreach process, citizen input opportunities, stakeholder meetings, and steering committee contributions.
- Chapter 4 “Vision, Goals, and Objectives.” The content of this chapter was guided by the results of citizen engagement and steering committee input. In sum, the plan sets forth the following vision for Normal: *“Walking, bicycling, and accessing transit in the Town of Normal are safe, easy, and routine parts of daily life for people of all ages and abilities.”* The committee wanted to

## **TOWN COUNCIL ACTION REPORT**

emphasize that walking, bicycling, and transit usage are not specialized activities for the few but should be easily available and attractive options for all.

- Chapter 5 “The Active Mobility Network.” This chapter starts by establishing the design criteria for a variety of pedestrian and bicycle amenities, including sidewalks, bicycle lanes, and multiuse trails. Several of these criteria and the types of amenities have changed since 2009. The chapter concludes with specific recommendations for improving the pedestrian and bicycle networks. Highlights include the following:
  - Establishing “Pedestrian Priority Corridors,” which represent the major thoroughfares for pedestrian activity. For higher priority corridors, the Town may consider enhanced pedestrian design features such as wider pavement, transit shelters, new lighting, or street crossing improvements.
  - Intersection and mid-block crossing improvements for pedestrians and bicyclists.
  - Sidewalk infill construction in areas without adequate sidewalk connectivity.
  - On-street bicycle facilities, including bike lanes, bike boulevards, and shared lanes.
  - Expanded Constitution Trail sections to serve pedestrians and bicyclists.

Chapter 5 also includes community-wide improvements, such as wayfinding, traffic calming, and the promotion of the Constitution Trail to support recreational tourism.

- Chapter 6 “Supporting Programs and Policies.” This chapter highlights the many ways in which a community can become more walkable and bikeable through programs and policies, including expanded walk-to-school and bike-to-school events, additional bicycle safety events, and continued work in support of the Town’s Complete Streets policy.
- Chapter 7 “Implementation Strategies.” This final chapter establishes a prioritization methodology to rank proposed projects in relation to how the projects meet key values and goals of the plan. These objective criteria include the distance of a pedestrian or bicycle improvement from a school, a park, or community/senior center. The criteria also address whether a proposed improvement ties into a Connect Transit route or connects to an existing pedestrian or bicycle facility.

The plan notes that the prioritization process does not translate directly into the phasing of projects. For example, a project may rank highly against the prioritization criteria, but the project may not be planned for several years due to a high level of design complexity, budgetary constraints, or other relevant issues. On the other hand, a project may rank as a lower priority but be addressed in the near term based on available grant funding, geographic distribution, or partnership opportunities.

The chapter also includes recommended early actions such as constructing the already-designed Eagle’s Landing and Kelly Detention Basin trail segments, designing and constructing a new trail segment along Gregory Street, conducting a sidewalk inventory, constructing a sidewalk along Landmark Drive, and performing a detailed engineering analysis of trail crossings throughout Normal.

The version of the plan posted for public comment on September 4 has been modified in the intervening weeks to correct typographical errors, make minor changes to sidewalk alignments, and convert all the Veterans Parkway intersections to “High Priority” projects. The originally posted version of the plan erroneously showed the intersections at College, Ft. Jesse, and Shepard to be “Low Priority.”

### **STAFF RECOMMENDATION**

## **TOWN COUNCIL ACTION REPORT**

The proposed Bicycle and Pedestrian Master Plan update reflects many months of data collection, analysis and stakeholder/citizen input. The proposed plan furthers the goals set forth in numerous other plans and policies, including the Comprehensive Plan, Main Street plan, Complete Streets policy, Regional Greenways Plan, and Uptown plans.

If accepted, the plan provides direction on projects to pursue in the coming years. The priorities of the plan would be re-evaluated on an ongoing basis to adapt to current conditions. The plan would likely need to be updated again in 5-10 years.

### **COMMUNITY IMPACT**

A robust and safe transportation system is critical to a community's pursuit of economic development and improved quality of life. The Town has a strong history of working toward a transportation system that better accommodates all transportation users, regardless of age, income level, or physical ability. Acceptance of the 2009 Bicycle and Pedestrian Master Plan was a significant step toward formalizing this commitment, and acceptance of the proposed plan update will ensure that the Town's approach to transportation planning remains in line with current engineering standards and community priorities.

The Comprehensive Plan, adopted in 2017, further supports an update to the Bicycle and Pedestrian Plan. The Comp Plan cites as foundational the need to create a well-connected community with an interconnected network of streets, sidewalks, and trails that make walking, biking and access to transit easy for all people. This goal cuts across all seven of the main elements identified in the Comprehensive Plan:

1. **Housing.** The need to connect residents with commercial and employment centers is paramount to individuals' and families' economic stability. For many, this connection must facilitate transportation by means other than a privately owned automobile.
2. **Health and Sustainability.** By providing safe and convenient walking and bicycling infrastructure, the Town provides greater opportunities for exercise and transportation options with a lower impact on the environment.
3. **Economic Vitality.** Many employers' work force members rely on alternative transportation, such as public transit and/or bicycling.
4. **Community Identity and Public Places.** Many attractive and successful communities build a sense of community around their walking and bicycling networks. The Town's most prominent alternative transportation corridor, the Constitution Trail, is one of Normal's most beloved and heavily used public spaces.
5. **Humanitarian and Social Aspects.** Safe and accessible alternative transportation corridors ensure that all member of the community have access to jobs, recreation, and education regardless of whether they can own and operate a motorized vehicle.
6. **Town and Gown.** Many of the thousands of university students rely on the walking, bicycling, and transit network to travel between home, school, and places of employment. In its effort to distinguish itself among other universities, Illinois State University benefits from its location in a place that offers excellent transportation alternatives to its students, faculty, and staff.
7. **Infrastructure and Public Safety.** It is an expectation that local government will provide a transportation network that works for the entire community regardless of mode of transportation.

The proposed Bicycle and Pedestrian Master Plan update also pulls together recommendations from several plans with alternative transportation recommendations.

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**KEYWORDS:** Bicycle and Pedestrian Master Plan Update

# Plan Overview

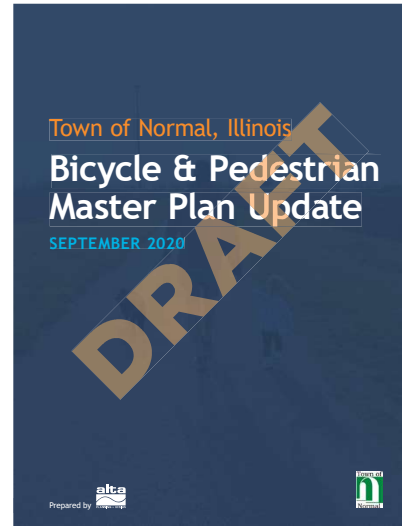
## What is the Bicycle and Pedestrian Master Plan?

A bicycle and pedestrian master plan is a community's vision and blueprint for improving walking and bicycling conditions. The Town's original bicycle and pedestrian master plan was adopted in 2009. Since then, the Town has changed, as have the community's needs and values.

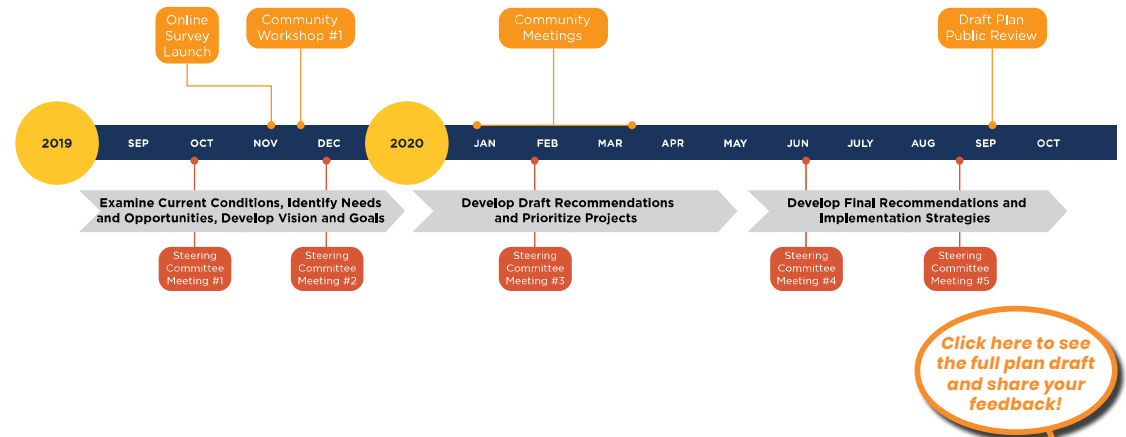
To better align investments in walking and biking with current and anticipated community needs, as well as advancements in bicycle and pedestrian planning and design, the Town of Normal has created this plan update.

The plan includes the following key sections to guide the town in creating infrastructure, policies, and programs to make bicycling and walking safer, easier, and more accessible for people of all ages and abilities:

- An inventory of existing conditions
- A summary of community engagement activities
- The plan's vision, goals, and objectives
- Bicycle and pedestrian infrastructure recommendations
- Implementation strategies and early actions to kickstart the plan



## Project Timeline



## Normal Bicycle & Pedestrian Master Plan Update

Draft Plan  
Display Boards

Questions or comments?  
Contact Mercy Davison, Town Planner  
mdavison@normal.org or (309) 454-9590





# The Plan Vision

Walking, bicycling, and accessing transit in the Town of Normal are safe, easy, and routine parts of daily life for people of all ages and abilities.



# Plan Goals

The six goals presented below represent different strategies to help bring this vision to life:

- ➊ **CONNECTIVITY:** Create a complete, interconnected system of streets and pathways that support walking, bicycling, and other forms of active transportation.
- ➋ **SAFETY:** Enhance safety and accessibility for active transportation and recreation.
- ➌ **EQUITY:** Incorporate social equity into transportation decision-making, outreach, and engagement.
- ➍ **QUALITY OF LIFE:** Improve community health and livability through complete streets and inviting public spaces.
- ➎ **ENVIRONMENT:** Strengthen Normal's commitment to the environment through pedestrian and bicycle improvements that protect natural resources, reduce motor vehicle emissions, and connect people to natural ecosystems.
- ➏ **ECONOMY:** Leverage public resources and active transportation infrastructure to secure external funding for projects, support economic development, promote recreational tourism, and increase access to employment opportunities.

Click here to see the full plan draft and share your feedback!



## Normal Bicycle & Pedestrian Master Plan Update

Draft Plan Display Boards

Questions or comments?  
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mdavison@normal.org or (309) 454-9590



# Recommended Bicycle Facility Types

There is no one-size-fits-all approach to building the bicycle and pedestrian network in Normal. Recommendations for infrastructure improvements were developed based on careful consideration of a variety of factors, including roadway width, number of travel lanes, speed limit, traffic volumes, adjacent land uses, and public input. The illustrations below represent the building blocks for the bicycle transportation network recommendations in this plan.

## SIGNED CONNECTION

Signed shared roadways are not formal facilities for bicycling but are on roadway segments to be shared with motor vehicles. They are typically used on roads with low speeds and traffic volumes, however can be used on higher volume roads with wide outside lanes or shoulders. A motor vehicle driver will usually have to cross over into the adjacent travel lane to pass a bicyclist unless a wide outside lane or shoulder is provided.



## SHARED LANE

A shared lane, also referred to as a marked shared lane, is a general purpose travel lane marked with shared lane markings (SLMs, sharrows) used to encourage bicycle travel and proper positioning within the lane.



## BICYCLE BOULEVARD

Bicycle boulevards are low-volume, low-speed streets modified to enhance bicyclist comfort by using treatments such as signage, pavement markings, traffic calming and/or traffic reduction, and intersection modifications. These treatments allow through movements of bicyclists while discouraging similar through-trips by non-local motorized traffic.



## ADVISORY BIKE LANES

Advisory bike lanes are a type of shared roadway that clarify operating positions for bicyclists and motorists to minimize conflicts and increase comfort. Similar in appearance to bike lanes, advisory bike lanes are distinct in that they are temporarily shared with motor vehicles during turning, approaching, and passing. Currently this facility is an experimental treatment in the Manual of Traffic Control Devices (MUTCD) and requires a request to experiment from FHWA.



## CONVENTIONAL BIKE LANES

On-street bike lanes designate an exclusive space for bicyclists through the use of pavement markings and signs. The bike lane is located directly adjacent to motor vehicle travel lanes and is used in the same direction as motor vehicle traffic. Bike lanes are typically on the right side of the street, between the adjacent travel lane and curb, road edge or parking lane.



## BUFFERED BIKE LANES

Buffered bike lanes are conventional bike lanes paired with a designated buffer space, separating the bicycle lane from the adjacent motor vehicle travel lane and/or parking lane.



## SEPARATED BIKE LANES

A physically separated bicycle lane (SBL) is an exclusive bike facility that combines the user experience of a separated path with the on-street infrastructure of a on-street bike lane. A separated bicycle lane is physically separated from motor traffic by a vertical element and distinct from the sidewalk. Separated bike lanes can be directional (on each side of the street) or bidirectional (on one side of the street).



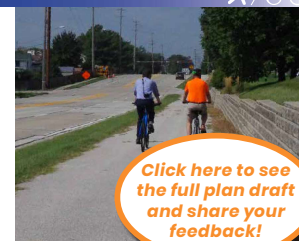
## SHARED USE PATH / TRAIL

Shared use paths provide a comfortable transportation and recreation experience for people walking, bicycling, skateboarding, inline skating, and using other forms of non-motorized transportation. Shared use paths should generally provide directional travel opportunities not provided by existing roadways.



## SIDEPATH

Shared use paths along roadways, also called sidepaths, are a type of path that run adjacent to a street. These paved paths support pedestrians, bicyclists, skaters, and people using mobility assistance devices like wheelchairs and walkers. Sidepaths are different from sidewalks and are generally characterized by wider surface widths (10-foot minimum) and a required five-foot minimum distance from the street.



Click here to see the full plan draft and share your feedback!



## Normal Bicycle & Pedestrian Master Plan Update

Draft Plan Display Boards

Questions or comments?  
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mdavison@normal.org or (309) 454-9590





# Recommended Pedestrian Facility Types

There is no one-size-fits-all approach to building the bicycle and pedestrian network in Normal. Recommendations for infrastructure improvements were developed based on careful consideration of a variety of factors, including roadway width, number of travel lanes, speed limit, traffic volumes, adjacent land uses, and public input. The illustrations below represent the building blocks for the pedestrian transportation network recommendations in this plan.

SIDEWALKS

Sidewalks are the most fundamental element of the walking network, as they provide an area for pedestrian travel separated from vehicle traffic. Providing adequate and accessible facilities can lead to increased numbers of people walking, improved safety, and the creation of social space.



SHARED USE PATH / TRAIL

Shared use paths provide a comfortable transportation and recreation experience for people walking, bicycling, skateboarding, inline skating, and using other forms of non-motorized transportation. Shared use paths should generally provide directional travel opportunities not provided by existing roadways.



SIDEPATH

Shared use paths along roadways, also called sidepaths, are a type of path that run adjacent to a street. These paved paths support pedestrians, bicyclists, skaters, and people using mobility assistance devices like wheelchairs and walkers. Sidepaths are different from sidewalks and are generally characterized by wider surface widths (10-foot minimum) and a required five-foot minimum distance from the street.



Click here to see the full plan draft and share your feedback!



# Community-Wide Improvements

In addition to the recommended facility improvements described on the previous board, there are a variety of more general, community-wide strategies to enhance walking and bicycling. These strategies can be pursued independently of facility development or integrated into the scoping and development of individual projects.

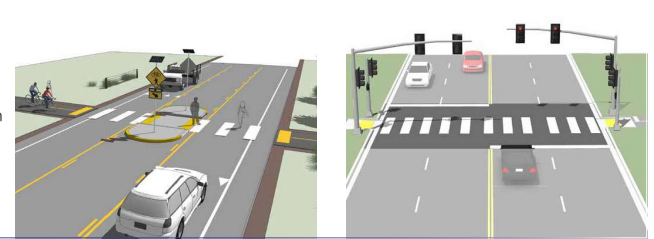
## WAYFINDING

The placement of wayfinding signs throughout Normal will indicate to bicyclists and pedestrians their direction of travel, the location of popular destinations, and the distance (and travel time by bike) to those destinations. This will in turn increase the comfort, convenience and utility of the active transportation network.



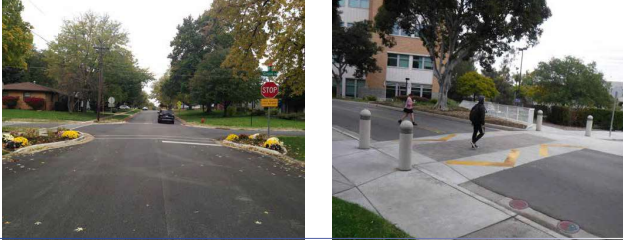
## INTERSECTION & MID-BLOCK CROSSING ENHANCEMENTS

While the intersection and crossing recommendations on the plan maps do not provide the level of detail to determine specific design elements for each crossing location, they do provide a starting point for the Town of Normal to address these conflicts and develop solutions that address known crash locations and enhance safety and connectivity for non-motorized transportation.



## TRAFFIC CALMING & TOWN-WIDE SPEED LIMIT REDUCTION

Traffic calming is an effective strategy to reduce motor vehicle speeds and/or volumes through roadway design that positively influences motor vehicle travel behavior and reaffirms the importance of pedestrian and bicycle travel modes. In addition, a town-wide speed limit reduction for local streets from 30 MPH to 25 MPH can create a more comfortable environment for active transportation.



## CONSTITUTION TRAIL ENHANCEMENTS

The Town of Normal should continue to invest in the Constitution Trail to further enhance its value as a significant commuter corridor, a beloved recreational amenity, and a major draw for recreational tourism and economic development. This includes landscaping, lighting, safer road crossings, and design elements that reduce trail user conflicts through busier trail sections.



## BICYCLE PARKING

The Town of Normal and its community partners should continue to increase bicycle parking supply with secure, attractive, and highly visible bicycle parking facilities, including short-term bicycle parking solutions like racks and corrals and long-term solutions like lockers and secure parking areas.



## MOBILITY HUBS

Mobility hubs provide a central location for a variety of transport-related services and amenities and strategic vehicle storage spaces to make it more convenient to combine modes within one trip. Mobility hubs can be designed to meet specific objectives, cater to a range targeted user groups (like students, employees, or trail users), and support adjacent land use and development.



## Normal Bicycle & Pedestrian Master Plan Update

Draft Plan  
Display Boards

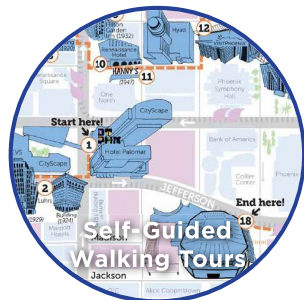
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mdavison@normal.org or (309) 454-9590





# Supporting Programs and Policies

Creating a walkable and bikeable community takes more than trails, sidewalks, and bikeways. The Town of Normal's holistic approach also includes education and encouragement programs to build an active culture in which walking and bicycling are valued modes of transportation and recreation, and internal policies and procedures that integrate active transportation into the Town's daily practices and operations. See the full list of supporting programs and policies in the draft plan document by scanning the QR code in the lower right corner with your phone.



Click here to see the full plan draft and share your feedback!



## Normal Bicycle & Pedestrian Master Plan Update

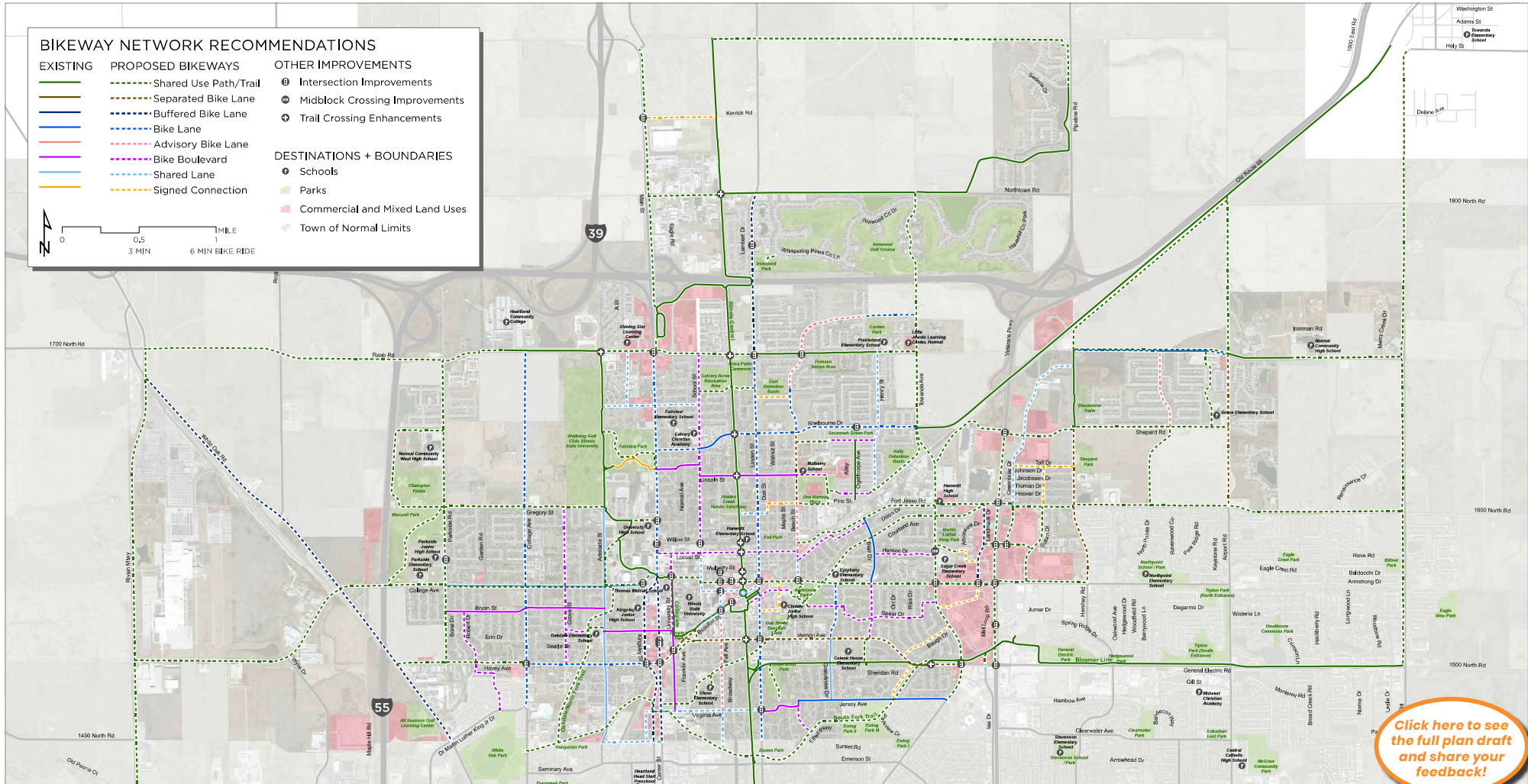
Draft Plan Display Boards

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# Proposed Bikeway Improvements



Click here to see the full plan draft and share your feedback!



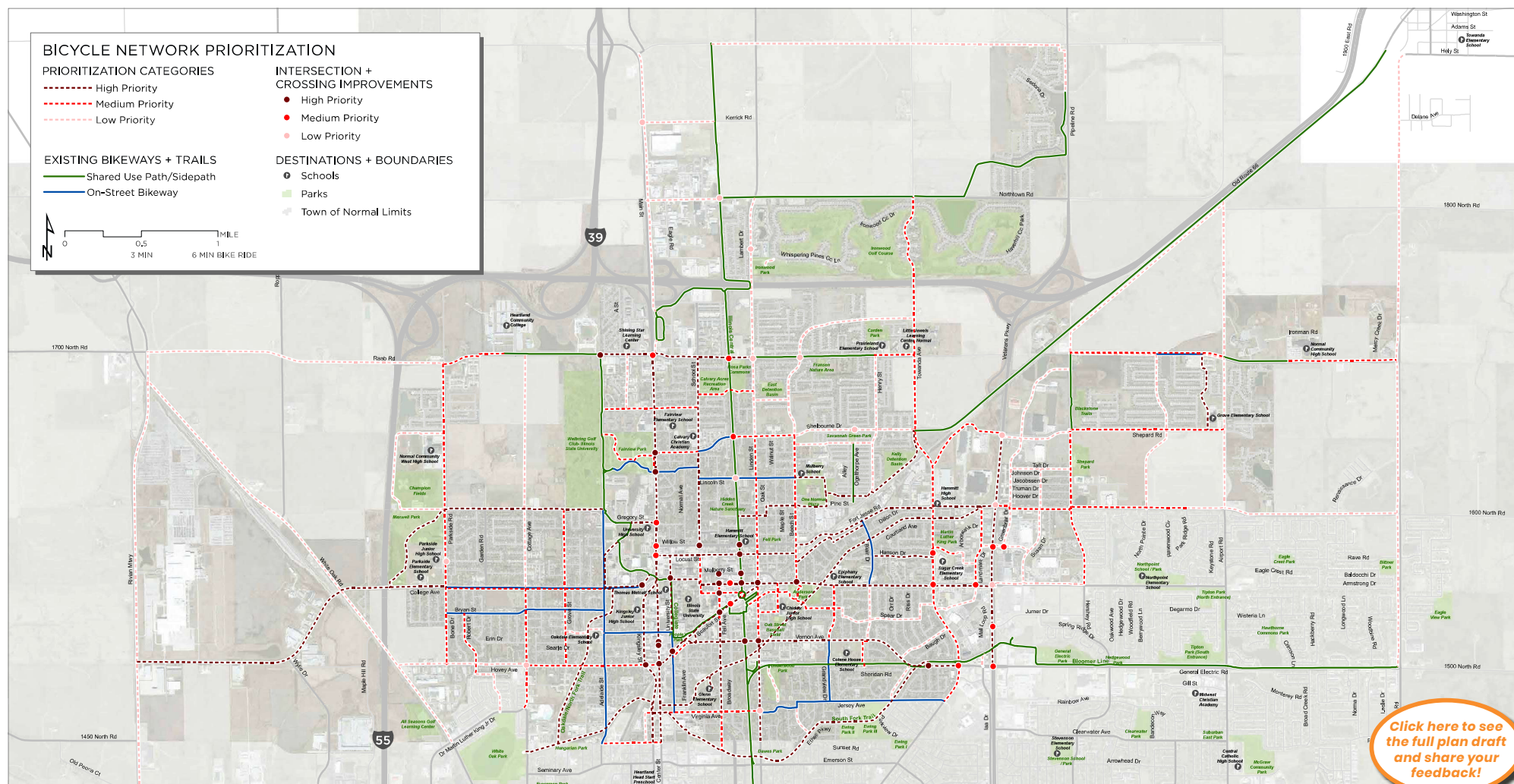
## Normal Bicycle & Pedestrian Master Plan Update

Draft Plan Display Boards

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# Bicycle Project Prioritization



## Normal Bicycle & Pedestrian Master Plan Update

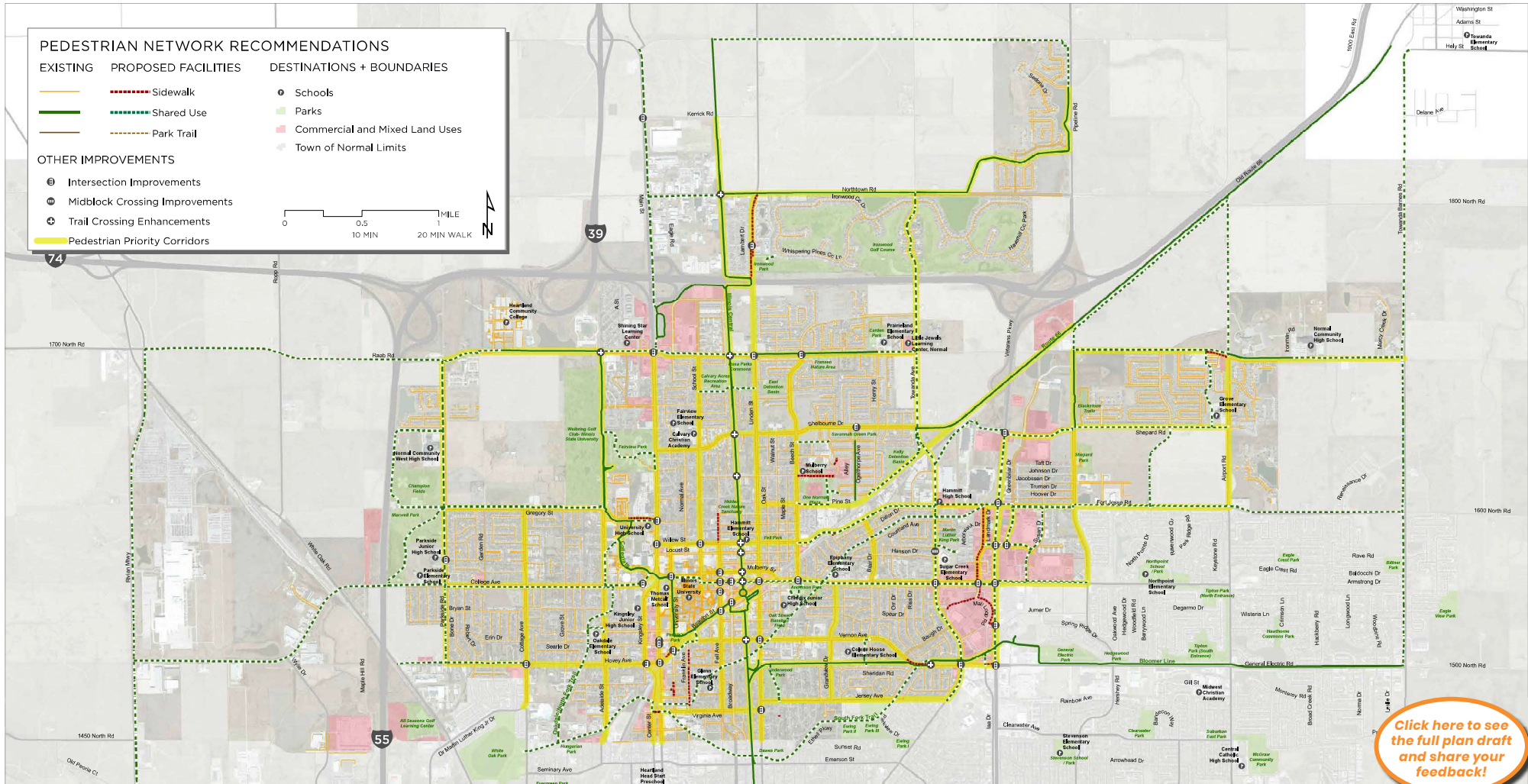
Draft Plan  
Display Boards

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mdavison@normal.org or (309) 454-9590





# Proposed Pedestrian Improvements



## Normal Bicycle & Pedestrian Master Plan Update

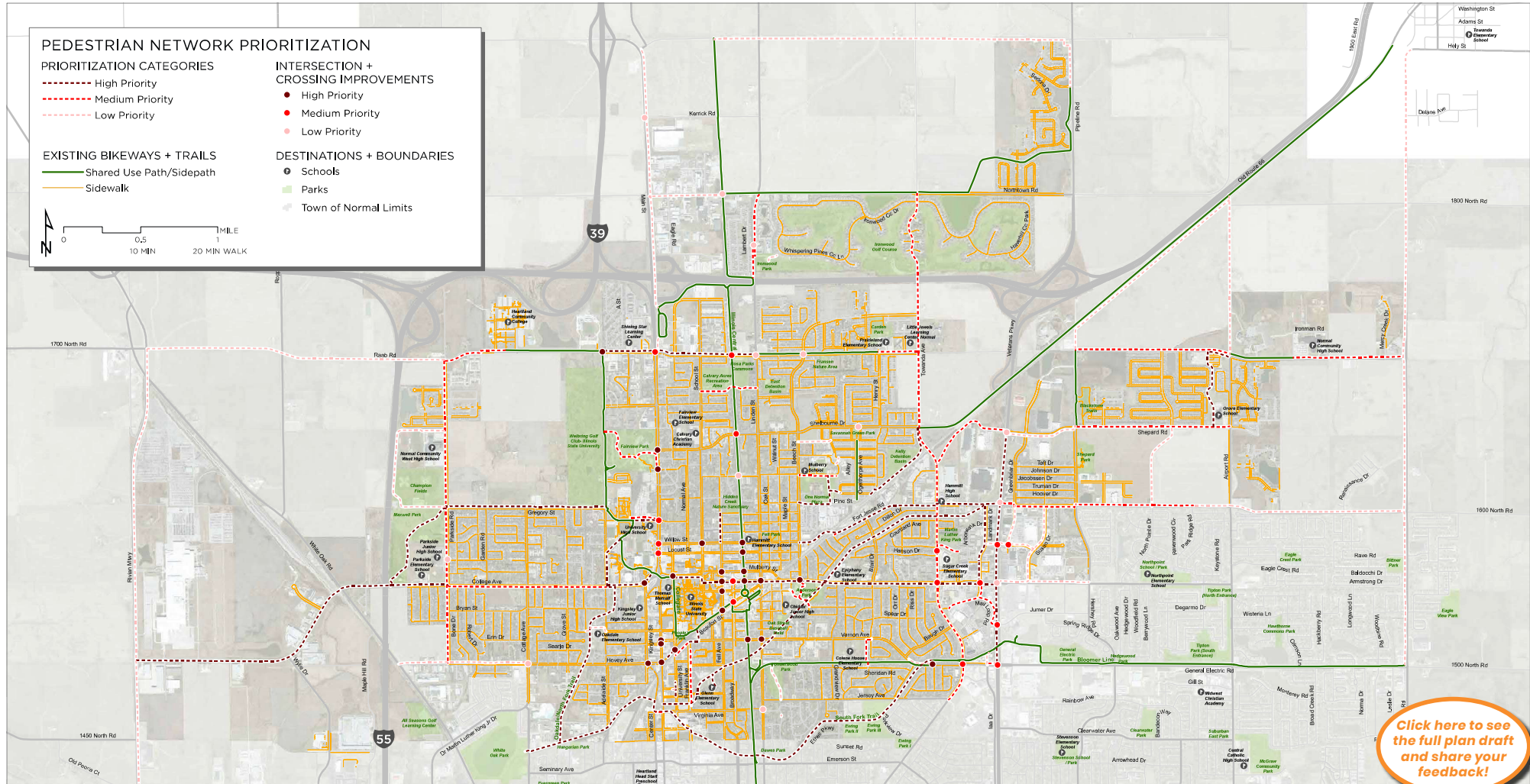
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# Pedestrian Project Prioritization



## Normal Bicycle & Pedestrian Master Plan Update

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Contact Mercy Davison, Town Planner  
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# **New Business**



# **TOWN COUNCIL ACTION REPORT**

October 1, 2020

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## ***Motion to Approve an Appointment to the Planning Commission***

---

**PREPARED BY:** Pamela S. Reece, City Manager

**BUDGET IMPACT:** N/A

**STAFF  
RECOMMENDATION:** Approval

---

### **BACKGROUND**

Under separate cover, Council received an Executive Memorandum from Mayor Koos recommending an appointment to the McLean County Regional Planning Commission, filling a term that expires March 31, 2021.