



**CITY COMMISSION MEETING
AGENDA FOR MAY 14, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTIONS Kennedy Kirks, Recreation Specialist & Drake Stepter, Recreation Specialist - Amie Clark

PRESENTATION Dogwood Trail Awards Presentation & Singing of the Paducah Song - Paducah Civic Beautification Board

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for April 23, 2024, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Authorize Contract with Jim Smith Construction for reconstruction and repaving the parking lot at the Robert Cherry Civic Center in the amount of \$133,193.00 - A. CLARK
	E.	Accept bid proposal and authorize Mayor to execute agreement with Tennis Technologies Inc. for Tennis Court Resurfacing Project in the amount of \$42,785.00 - A. CLARK
	F.	Revisions to the 2024 Annual Plan and Administrative Plan for Section 8 HCV Program - LASICA McEWEN

		G.	Authorize a Contract with Lake Assault Boats, LLC for the purchase of a multi-purpose fire and rescue boat for the Paducah Fire Department in the amount of \$697,600 - S. KYLE
		H.	Acquisition of Permanent Drainage Easement for Property located at 2338 S 25th St for the S 24th Street Improvement Project - M. TOWNSEND
		I.	Approve Termination of Residential Infill Agreement with EMD Properties, LLC for LaBarri Subdivision - M. TOWNSEND
		J.	Approve a Residential Infill Agreement with Willett Enterprises, Inc for LaBarri Subdivision Not to Exceed \$197,991.86 - M. TOWNSEND
		K.	Authorize an Agreement with Kemper CPA Group for Financial Statement Auditor Services for City of Paducah, KY for fiscal years FY2024 through FY2026 - J. PERKINS
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Authorize Payment to Clean Earth, Inc. in an amount of \$46,217.70 for Household Hazardous & Electronic Waste Collected during 2024 Clean-Up Day - C. YARBER
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve the closing of 24,710 Square Feet of Colonial Drive and 38,302 Square Feet of Deer Lick Place at 3750 Pecan Drive and 600, 601, and 675 Deer Lick Place - M. TOWNSEND
		B.	Approve a Budget Amendment in the Amount of \$670,365 for Radios for City of Paducah radios as part of the 911 Radio Upgrade Project - J. PERKINS & D. JORDAN
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Approve the closing of 2,826 square feet of a 10' alley west of S 24 th Street between Center Street and Seitz Street, and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street. - M. TOWNSEND
		B.	Amend the Code of Ordinances to create a new section of the City of Paducah Zoning Code related to Reasonable Accommodation for Recovery Homes - J. SOMMER
		C.	Approve an Interlocal Agreement for Provision of Emergency 911 Services with McCracken County - D. JORDAN
	V.	<u>DISCUSSION</u>	
		A.	Medical Cannabis Discussion

	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Authorize Contract with Jim Smith Construction for reconstruction and repaving the parking lot at the Robert Cherry Civic Center in the amount of \$133,193.00 - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Renovation for the Robert Cherry Civic Center began April 2023. Parking lot subgrade work, and handicap parking was added as Contract Modification No. 6 to the original contract with Midstates Construction.

The Board of Commissioners approved the release of a Request for Proposals to reconstruct the parking lot. Request for Proposals was released on April 17 with a submission deadline of May 1. Two proposals were received. Staff request board approval to authorize the Mayor to execute a contract for services with Jim Smith Construction in the amount of \$133,193.00 for the reconstruction of the parking lot at the Robert Cherry Civic Center. Completion within 30 days of contract execution.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Robert Cherry Civic Center; Facility Improvements

Communications Plan:

Funds Available: Account Name: Civic Center Design

Account Number: PA0123

Staff Recommendation: Approve

Attachments:

1. MO - contract – Jim Smith Contracting - Civic Center parking lot

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Accept bid proposal and authorize Mayor to execute agreement with Tennis Technologies Inc. for Tennis Court Resurfacing Project in the amount of \$42,785.00 - **A. CLARK**

Category: Municipal Order

Staff Work By: Amie
Clark
Presentation
By: Amie Clark

Background Information: April 10, 2024, the City of Paducah released a request for proposals for the tennis court resurfacing at Noble Park. The City received 3 proposals. Recommendation from staff to enter in to an agreement with Tennis Technologies Inc. to resurface 5 full size tennis courts and 2 jr tennis courts in the amount of \$42,785.00.

The project has anticipated completion date of September 2024.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Tennis Court Surfacing

Account Number: PA0131

Staff Recommendation: Approve

Attachments:

1. MO - contract – Tennis Technologies, Inc. - Tennis Court resurfacing
2. Tennis Technologies Contract

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Revisions to the 2024 Annual Plan and Administrative Plan for Section 8 HCV Program -
LASICA McEWEN

Category: Municipal Order

Staff Work
By: Lasica
McEwen
Presentation By:

Background Information:

On April 9, 2024, the Board of Commissioners approved the 2024 Annual Plan and Administrative Plan For Section 8 Program, by Municipal Order #2877.

HUD is now requiring revision to specific language, and this is updating that language as follows:

Background Information:

Revision of the language on Page 8 allowed by 24 CFR 983.51.

An applicant arrest record will not serve as sole determinant of program eligibility.

The Paducah Section 8 program requires applicants to disclose all states in which they have previously resided and the presence of any registered sex offenders in the applicant household.

Criminal Background Check.

The current language on page 8 under:

6. Criminal Background Check

- The Paducah Section 8 program applicants must consent to the release of records for background checks, including drug related criminal activity and sex offender registry status purposes.
- The Paducah Section 8 program will conduct a criminal background check for program applicants and participants and will be maintained separately and confidentially from other applicant and program participant files.
- The Paducah Section 8 program does not explicitly prohibit basing determinations for program admission, termination of assistance and/or eviction proceeding solely on arrest records.
- The Paducah Section 8 program will conduct background checks for all applicant household members ages 18 and older to obtain criminal history information, including sex offender status from the Commonwealth of Kentucky and for all states in which the members are known to have resided.
- The Paducah Section 8 program requires that all applicants consent to the release of records for criminal drug or criminal drug production. The PHA will conduct a similar background check for drug related criminal offenses including the manufacturing of methamphetamine. The criminal background information will not be misused or improperly disseminated, and the documentation will be properly destroyed at the appropriate time.
- The owner may conduct a criminal background check for a family who requests tenancy at one of their units. The PHA has no liability or responsibility to the owner for the family's behavior or suitability for tenancy.
- The PHA may opt to conduct additional screening to determine whether an applicant is likely to be a suitable tenant. The PHA may deny an applicant based on failure to meet the suitability screening criteria.
- The owner is responsible for screening and selection of the family to occupy the owner's unit. The PHA must inform the owner that screening and selection for tenancy is the responsibility of the owner.

Revised language page 8

6. Criminal Background Check

- The Paducah Section 8 program applicants must consent to the release of records for background checks, including drug related criminal activity and sex offender registry status purposes.
- The Paducah Section 8 program will conduct a criminal background check for program applicants and participants and will be maintained separately and confidentially from other applicant and program participant files.
- The Paducah Section 8 program requires that all applicants consent to the release of records for criminal drug or criminal drug production. The PHA will conduct a similar background check for drug related criminal offenses including the manufacturing of methamphetamine. The criminal background information will not be misused or improperly disseminated, and the documentation will be properly destroyed at the appropriate time.
- The Paducah Section 8 program does not explicitly prohibit basing determinations for program admission, termination of assistance and/or eviction proceeding solely on arrest records. An applicant arrest record will not serve as sole determinant of program eligibility.
- The Paducah Section 8 program will conduct background checks for all applicant household members ages 18 and older to obtain criminal history information, including sex offender status from the Commonwealth of Kentucky and for all states in which the members are known to have resided.
- The Paducah Section 8 program requires applicants to disclose all states in which they have previously resided and the presence of any registered sex offenders in the applicant's household.
- ☐ The owner may conduct a criminal background check for a family who requests tenancy at one of their units. The PHA has no liability or responsibility to the owner for the family's behavior or suitability for tenancy. The PHA may opt to conduct additional screening to determine whether an applicant is likely to be a suitable tenant. The PHA may deny an applicant based on failure to meet the suitability screening criteria.
- ☐ The owner is responsible for screening and selection of the family to occupy the owner's unit.
- ☐ The PHA must inform the owner that screening and selection for tenancy is the responsibility of the owner.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval

Attachments:

1. MO - sec8-annual plan & utility allowance 2024. Revision 1.

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Authorize a Contract with Lake Assault Boats, LLC for the purchase of a multi-purpose fire and rescue boat for the Paducah Fire Department in the amount of \$697,600 - **S. KYLE**

Category: Municipal Order

Staff Work By: Joseph Burton,
Nathan Torian
Presentation By: Steve Kyle

Background Information: May 9, 2023 the Board of Commissioners authorized the application for the 2023 Port Security Program Grant with Municipal Order No. 2736 for the purchase of a multi-purpose fire and rescue boat for the Fire Department to respond to water-based emergencies.

September 5, 2023 the City of Paducah received notice of successfully securing a total award of \$543,750 accompanied with a required local match of 25% and authorized accepting the reward to execute purchase of the boat with Municipal Order No. 2782.

February 2024, the City of Paducah advertised a Request for Bids for the purchase of an all welded aluminum 32' progressive V hull with a CBRN cab and a fire pump with minimum capacity of 1500 gal./min. capable of responding to water-based emergencies in all weather conditions. No sealed bids were received.

Due to receiving no bids, March 2024, the City of Paducah reached out to Lake Assault LLC, Silver Ships, and Munson Boats, all respected ship builders, for a Request for Quote to purchase utilizing a Cooperative Purchasing Program. Quotes were received from all three manufactures.

After evaluation, Lake Assault, LLC was selected to commission for the build of the boat, utilizing the GSA (U.S. General Services Administration) Contract GS07F069DA and Part Number LAB32/10.5FB-FB-KY.

The purchase price of \$697,600 will be funded by \$523,200 from the awarded Port Security Program Grant and \$174,400 from the required 25% local match authorized in Municipal Order No. 2782.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: 2023 Port Security Grant

Account Number: FI0041

Staff Recommendation: Approve the purchase of a multi-purpose fire and rescue boat from Lake Assault Boats, LLC in the amount of \$697,600.

Attachments:

1. MO contract - Lake Assault Boats LLC - fire and rescue boat
2. Paducah-Lake Assault with attachemnt A final Signed

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Acquisition of Permanent Drainage Easement for Property located at 2338 S 25th St for the S 24th Street Improvement Project - **M. TOWNSEND**

Category: Municipal Order

Staff Work By: Greg Guebert, Brandy Topper-Curtis,
Melanie Townsend

Presentation By: Melanie Townsend

Background Information: Negotiations have been conducted in good faith with the property owner at 2338 S. 25th St regarding acquiring a portion of a permanent drainage easement (Parcel #3) as required for the S 24th Street Improvement Project. Subsequently, Daniel Jones has agreed to grant the City of Paducah a permanent drainage easement totaling 0.004 acres (168.00 sq. ft.) for the purchase price of \$120.00.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Stormwater

Communications Plan: Direct contact with the property owner

Funds Available: Account Name: S 24th Street

Account Number: ST0041

Staff Recommendation: To adopt a Municipal Order authorizing the Mayor to execute a Deed of Conveyance and all related documents on behalf of the City of Paducah with Daniel Jones to acquire a portion of real property located at 2338 S 25th St as a permanent drainage easement in consideration of \$120.00 for the S 24th Street Improvement Project.

Attachments:

1. MO Permanent Drainage Easement - 2338 South 25th Street
2. Jones_2338 S 25th_MOU
3. Jones_2338 S 25th_plat
4. Jones_2338 S 25th St_legal description

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve Termination of Residential Infill Agreement with EMD Properties, LLC for LaBarri Subdivision - **M. TOWNSEND**

Category: Municipal Order

Staff Work By: Michelle Smolen,
Melanie Townsend
Presentation By: Melanie Townsend

Background Information: The City and EMD Properties entered into a Residential Infill Agreement in November 30, 2023. The City agreed to an eight year agreement for reimbursement of ad valorem taxes up to but not to exceed \$197,991.86. This amount was based on the costs associated with the public infrastructure in with the subdivison.

Since the execution of said agreement, EMD has agreed to sell the development to Willett Enterprises. Under the terms of the agreement, EMD agreed to assign its rights to Willett Enterprises. The City is proposing to terminate the existing Residential Infill Agreement with EMD Properties and enter into a new Residential Infill Agreement with Willett Enterprises. The new Residential Infill Agreement with Willett Enterprises agrees to a ten year agreement for reimbursement of ad valorem taxes up to but not to exceed the same amount of \$197,991.86. The period of eligibility is from July 1, 2024 through June 30, 2034. Also, the agreement includes language that the incentives can not be transferred again.

The termination and new residential infill development agreement shall take effect only upon the closing of the transaction.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve and authorize the Mayor to terminate a Residential Infill Agreement between the City of Paducah and EMD Properties, LLC for reimbursement of Ad Valorem property taxes for La Barri Subdivision for a term of eight (8) years for the period beginning July 1, 2023, through June 30, 2031, and a Not-To-Exceed amount of \$197,991.86.

Attachments:

1. MO Residential Infill Termination – EMD Properties
2. 2023-11-8796_LaBarri_Infill agreement

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve a Residential Infill Agreement with Willett Enterprises, Inc for LaBarri Subdivision Not to Exceed \$197,991.86 - **M. TOWNSEND**

Category: Municipal Order

Staff Work By: Michelle Smolen, Melanie
Townsend, Lindsay Parish
Presentation By: Melanie Townsend

Background Information: The City and EMD Properties entered into a Residential Infill Agreement in November 30, 2023. The City agreed to an eight year agreement for reimbursement of ad valorem taxes up to but not to exceed \$197,991.86. This amount was based on the costs associated with the public infrastructure in with the subdivison.

Since the execution of said agreement, EMD has agreed to sell the development to Willett Enterprises. Under the terms of the agreement, EMD agreed to assign its rights to Willett Enterprises. The City is proposing to terminate the existing Residential Infill Agreement with EMD Properties and enter into a new Residential Infill Agreement with Willett Enterprises. The new Residential Infill Agreement with Willett Enterprises agrees to a ten year agreement for reimbursement of ad valorem taxes up to but not to exceed the same amount of \$197,991.86. The period of eligibility is from July 1, 2024 through June 30, 2034. Also, the agreement includes language that the incentives can not be transferred again.

The termination and new residential infill development agreement shall take effect only upon the closing of the transaction.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve and authorize the Mayor to terminate a Residential Infill Agreement between the City of Paducah and Willett Enterprises for reimbursement of Ad Valorem property taxes for La Barri Subdivision for a term of ten (10) years for the period beginning July 1, 2024, through June 30, 2034, and a Not-To-Exceed amount of \$197,991.86.

Attachments:

1. MO Residential Infill – LaBarri Willett Enterprises

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Authorize an Agreement with Kemper CPA Group for Financial Statement Auditor Services for City of Paducah, KY for fiscal years FY2024 through FY2026 - **J. PERKINS**

Category: Municipal Order

Staff Work
By: Audra
Herndon
Presentation
By: Jonathan
Perkins

Background Information:

KY Revised Statute 91A-040 requires an annual audit of each fund of the City by an auditor of public accounts or a certified public accountant. The City is also subject to the Federal Single Audit Act for audit reporting requirements. The independent certified public accounting firm of Kemper CPA Group, LLP has conducted this audit, and all the requirements associated with the Single Audit Act as well as the Government Finance Officers Association (GFOA) Annual Comprehensive Financial Report (ACFR) certificate of achievement program, for the last several years.

The ACFR (Annual Comprehensive Financial Report) for the upcoming fiscal years (FY2024-FY2026) for the City of Paducah continues to need a local firm with available staff and appropriate experience to assist City staff to achieve continued success to obtain the GFOA Certificate of Achievement program award. The next few years will thoroughly test any financial auditor with challenges surrounding continuous pronouncement implementations from the Government Accounting Standards Board (GASB) the City's continuing implementation of new financial software (fleet, other) and the never-ending changes involved with municipal government accounting systems.

To provide continuity, and staff sanity during the next few years, remaining with our current auditing partner makes absolute sense.

Kemper CPA Group, LLC has agreed to a total fixed price for all 3 years, in total, not to exceed \$189,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize Mayor to sign all necessary documents to accept the proposal of Kemper CPA Group, LLP for the preparation of the City's financial audits (and related ACFR – Annual Comprehensive Financial Reports, forms, schedules, reviews, etc.) for the fiscal years ending June 30, 2024, 2025 and 2026. Total audit fee not to exceed \$189,000.

Attachments:

1. MO audit FY2024-FY2026
2. FY2024-2026 Audit Proposal

Agenda Action Form Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Authorize Payment to Clean Earth, Inc. in an amount of \$46,217.70 for Household Hazardous & Electronic Waste Collected during 2024 Clean-Up Day - **C. YARBER**

Category: Municipal Order

Staff Work
By: Latrisha
Pryor
Presentation
By: Chris
Yarber

Background Information: On April 13, 2024, the City of Paducah co-sponsored, along with McCracken County, a free Clean-Up Day to assist all property owners with disposal of various waste. Household hazardous waste and electronic waste were items collected on this day. In accordance with Kentucky requirements, a Kentucky certified hazardous waste service is required to dispose of all hazardous waste. Clean Earth, Inc., with an office in Calvert City, Ky, is the only certified hazardous waste collector who is a vendor with the Commonwealth of Kentucky within this area. Therefore, the service of Clean Earth, Inc., was requested to collect and dispose of household hazardous and electronic waste during the free Clean-Up Day. This year, the collection of household hazardous waste and electronic waste totaled \$46,217.70. The partial funding of the free Clean-Up Day is provided by a grant from the Kentucky Division of Waste Management.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Quality of Life.

Communications Plan:

Funds Available: Account Name: Fees/Landfill MR0090

Account Number: 50002209-520040

Staff Recommendation: To adopt a Municipal Order authorizing the payment of \$46,217.70 to Clean Earth, Inc., for collection and disposal of household hazardous and electronic waste collected during the free Clean-Up Day on April 13, 2024.

Attachments:

1. MO - household haz waste-Clean Earth 2024
2. Clean Earth Invoice 2024

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve the closing of 24,710 Square Feet of Colonial Drive and 38,302 Square Feet of Deer Lick Place at 3750 Pecan Drive and 600, 601, and 675 Deer Lick Place - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie Townsend, Josh Sommer

Presentation By: Melanie Townsend

Background Information: The adjacent property owners have submitted an executed application requesting the closure of 24,710 Square Feet of Colonial Drive and 38,302 Square Feet of Deer Lick Place at 3750 Pecan Drive and 600, 601, and 675 Deer Lick Place.

Jean Darnell Ross
Alberta Davis, Woodlands Reserve, LLC

On April 1, 2024, the Paducah Planning Commission held a public hearing and positively recommended the City Commission for the closure. All the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 24,710 Square Feet of Colonial Drive and 38,302 Square Feet of Deer Lick Place at 3750 Pecan Drive and 600, 601, and 675 Deer Lick Place and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:

1. ORD - Closure Colonial Drive, Pecan Drive and Deer Lick Place
2. Woodland Reserve_application
3. Woodland Reserve_PC Resolution
4. Woodland Reserve_ROW Closure Plat

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve a Budget Amendment in the Amount of \$670,365 for Radios for City of Paducah radios as part of the 911 Radio Upgrade Project - **J. PERKINS & D. JORDAN**

Category: Ordinance

Staff Work By: Michelle Smolen, Jonathan Perkins, Audra Kyle, Lindsay Parish

Presentation By: Daron Jordan, Jonathan Perkins

Background Information: By Ordinance No. 2019-06-8578, the City of Paducah authorized the City of Paducah's annual budget for FY20. As part of this budget, \$250,000 was transferred to the General Fund and designated as a Committed Pension Reserve in the Fund Balance. Further, the City designated a "Committed Pension Reserve" in the Fund Balances of the General fund and Investment fund in the amounts of \$243,165 and \$177,200, respectively. These commitments totaled \$670,365. Since the time of commitment in 2019, these funds have remained untouched.

At this time, City staff recommends withdrawing this commitment as outlined in Ordinance 2019-06-8578 and transferring \$670,365 from General Fund Fund Balance to Project Account EQ0036. This transfer will allow the funds to be used for radios for City Departments as part of the 911 Radio Upgrade Project.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Continuous Improvement - 911 Radio/Tower Upgrades and Operational Funding

Communications Plan:

Funds Available: Account Name:

Account Number: EQ0036

Staff Recommendation: Approval.

Attachments:

1. ORD budget amend FY2020 – 911 Radios

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve the closing of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street, and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street. - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie
Townsend, Josh Sommer
Presentation By: Melanie
Townsend

Background Information: The following adjacent property owner has submitted an executed application requesting the closure of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street.:

- City of Paducah

On May 6, 2024, the Paducah Planning Commission held a public hearing and positively recommended these closures to the City Commission. All the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street, and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:

1. ORD - alley closures west of 24th Street between Center Street-Seitz Street - Barnett Street
2. S 24th St basin closure_application
3. S 24th St basin closure_PC resolution
4. S 24th St basin closure_plat

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Amend the Code of Ordinances to create a new section of the City of Paducah Zoning Code related to Reasonable Accommodation for Recovery Homes - **J. SOMMER**

Category: Ordinance

Staff Work By: Josh Sommer
Presentation By: Josh
Sommer

Background Information: This proposed text amendment is intended to provide a streamlined approach for the approval of Recovery Homes, while protecting the rights of handicapped individuals and the character of the surrounding neighborhood.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Commission Priorities List Operational Efficiencies

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval

Attachments:

1. ORD 126-88 Reasonable Accommodation for Recovery Homes
2. TXT2024-0001 Reasonable accommodation BOC
3. Signed Resolution

Agenda Action Form

Paducah City Commission

Meeting Date: May 14, 2024

Short Title: Approve an Interlocal Agreement for Provision of Emergency 911 Services with McCracken County - **D. JORDAN**

Category: Ordinance

Staff Work
By: Daron Jordan
Presentation
By: Daron Jordan

Background Information: This ordinance authorizes the City to enter into an Interlocal Agreement for Provision of Emergency 911 Services. This agreement includes, but is not limited to, the following provisions:

- Designate the Police Chief or his/her designer as the Criminal Justice Agency Director (CJA Director) of 911. The Paducah Police Department retains management control of 911.
- Creates a five (5) member citizen board to be responsible for adopting a recommended annual operating budget for 911 and presenting this recommendation to the City and County no later than April 1st each year as well as a bi-annual report. The Board is also responsible for making any necessary changes to 911 Policies and Procedures, with guidance from the CJA Director. The Board cannot make changes to policies and procedures related to issues concerning employment or personnel but can make recommendations to the Board of Commissioners with respect to personnel. The Board may enter into User Agreements and must ensure that revenues and expenditures of 911, administered by the City's Finance Department, are audited on an annual basis by a qualified CPA. Additional roles and duties are outlined in the full Interlocal Agreement.
- Creates a Paducah-McCracken County 911 Service User Committee made up of Paducah's Chief of Police or his/her designee, Paducah Fire Chief or his/her designee, McCracken County Sheriff or his/her designee, the Paducah-McCracken Office of Emergency Management Director or his/her designee, one member from each of the five County Fire Protection Districts, and one member from any other customer served by 911. This committee may make recommendations to the CJA Director which may or may not be implemented by the CJA Director. Recommendations not taken by the CJA Director can be referred to the citizen board.
- Funding shall be implemented through parcel fees imposed by ordinances approved by the City of Paducah and McCracken County, fees on wireless services, grants, user fees, and any other lawful source of revenue.
- Telephone landline fees are abolished by the City and County as part of this Interlocal Agreement.
- This Interlocal Agreement is for a period of five (5) years. It automatically renews for an additional five (5) years at the end of the initial term and any subsequent terms unless either party withdraws or terminates the agreement.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Equipment Upgrade, Governance, and Revenue

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Interlocal Agreement 911 Services