

Airport Master Planning Services Advertisement Request for Qualifications (RFQ)

Henry County Regional Airport Authority intends to select a consultant to assist in airport development planning services. Interested consulting firms are requested to submit a Statement of Qualifications (SOQ) to The Henry County Airport · Dean Detmer, 10-646 County Road O, Napoleon, OH 43545 or in pdf form to dldetmer67@gmail.com no later than October 30th, 2026. The SOQ should demonstrate the consultants' interest in providing airport planning services focused on the Henry County Regional Airport Authority focused on the development of an AIRPORT MASTER PLAN and Airport Layout Plan in accordance with FAA Advisory Circulars 150/5070-6B and 150/5300-13. The MASTER PLAN will serve as a comprehensive guide for the sustainable development, improvement, and operation of airport infrastructure over a 10 year-year period.

This is a Quality Based Selection process. The Sponsor reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract. Additional information can be provided upon request at the email contained in the RFQ.

Firms will be ranked in areas such as: familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms' ability to provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State regulations, policies, and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports, by providing at least 3 airport references. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Sponsor.

Questions can be directed to Dean Detmer, Secretary, Henry County Airport Authority at dldetmer67@gmail.com.