

CLINTON TOWN COUNCIL

November 12, 2025

7:00 P.M.

100% VIRTUAL

AMENDED 11-12-25

FLAG SALUTE

ROLL CALL

STATEMENT OF ADEQUATE NOTICE

1. APPROVAL OF MINUTES: Regular Meeting, October 22, 2025
2. APPROVAL OF MONTHLY REPORTS-OCTOBER
3. PUBLIC COMMENTS
4. MAYOR'S COMMENTS
5. APPOINTMENT TO THE RECREATION COMMITTEE AS ALTERNATE-Christine Byrne
6. SOLID WASTE UTILITY RATE- DISCUSSION
7. DARK SKY ORDINANCE- DISCUSSION
8. REFUND FOR TEMPORARY FOOD PERMIT – Event was cancelled.
9. WATER REFUND FOR ACCOUNT #4581-0
10. WATER REFUND FOR ACCOUNT #4113-0
11. SPECIAL EVENT- South Branch Cooperative Winter Boutique
12. RESOLUTION #161-25 APPROVING WATER CAPACITY RESERVATION APPLICATION #L25-05
13. RESOLUTION #162-25 AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
14. RESOLUTION #163-25 AUTHORIZING CFO TO REFUND AN OVERPAYMENT
15. RESOLUTION #164-25 APPROVING CHANGE ORDER #3 FOR THE PD RENOVATION PROJECT
16. RESOLUTION #165-25 AWARDING A CONTRACT TO UNDERGROUND UTILITIES CORPORATION FOR WATER MAIN REPLACEMENT-PHASE III
17. RESOLUTION #166-25 GRANTING MEDICAL LEAVE OF ABSENCE TO CORPORAL PETER TILSTRA
18. RESOLUTION #167-25 AUTHORIZING TRANSFER OF 2025 APPROPRIATIONS
19. RESOLUTION #168-25 AUTHORIZING TRANSFER OF TITLE PF TWO AMBULANCES TO SIV AMBULANCES, LLC FOR THE PURPOSES OF REMOUNTING
20. CORRESPONDENCE
21. REPORTS OF COUNCIL

22. STANDBY AND OVERTIME

23. PAYMENT OF BILLS

24. EXECUTIVE SESSION – IF NECESSARY

25. ADJOURNMENT

**TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION # 161-25

**RESOLUTION APPROVING WATER CAPACITY RESERVATION
APPLICATION #L25-05**

WHEREAS, on March 24, 2015, the Mayor and Council of the Town of Clinton adopted Ordinance 15-1, which amended Chapter 142 of the General Ordinances of the Town of Clinton by creating procedures for applying for and receiving approval for water reservations; and

WHEREAS, the Town has received Water Reservation Application # L25-05, dated June 25, 2025, submitted in the name of Township of Clinton (Township of Clinton, Block 74, Lot 19, Tax Map Page 13.01, located at 3 Grayrock Road); and

WHEREAS, on July 10, 2025, the Town's Water Consulting Engineer, Suburban Consulting Engineers informed the Town of Clinton Water Committee of the afore-mentioned application which proposes development of 25-unit, 100% Affordable Housing development (1, 2 & 3-bedroom units) was "administratively incomplete" and they were not able to complete their review until the application makes the appropriate corrections to his submission: and

WHEREAS, the applicant subsequently sent in the corrected items that allowed for a proper review of their application; and

WHEREAS, on October 10, 2025, the Town's Water Consulting Engineer, Suburban Consulting Engineers, informed the Town of Clinton Water Committee of their recommendation of approval of the afore-mentioned application; and

WHEREAS, on October 10, 2025 the Town's Water Committee held their monthly meeting in which they have reviewed and approved said application and deemed it complete.

NOW, THEREFORE BE IT RESOLVED, that in accordance with Chapter 142, Section 1, Subsection J(3) of the Town's Ordinances, the Mayor and Council hereby approve Water Reservation Application # L25-05 in the amount of 4,033 GPD through October 22, 2026.

BE IT FURTHER RESOLVED, in accordance with Chapter 142, Section E, the water reservation under Application L25-05 may be renewed for two one-year periods. (i.e. with extensions, a water reservation may be valid for up to three years).

BE IT FURTHER RESOLVED, that certified copies of this resolution be provided to the Applicant, Suburban Consulting Engineers, and the Town of Clinton Superintendent of Water.

Janice Kovach, Mayor

Adopted: November 12, 2025

ATTEST:

Suzannah Givone, RMC
Municipal Clerk

**TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION # 162-25

**RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO
LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Mayor and Council of the Town of Clinton has determined that the municipal surplus property described below is no longer needed for public use and should be publicly auctioned off; and

WHEREAS, the following list of surplus property which is no longer needed for public use:

- 1999 Gandy Seeder/Aerator
- 2001 American LaFrance “Eagle” Pumper Truck (VIN – 4Z3AA ACG61 RH778 98)
- 2011 Dodge Charger (VIN – 2BCCL 1CT8B H6008 80)
- 2011 Ford F250 Pickup (VIN – 1FTBF 2B66B EA190 33)
- 2012 Ford F350 Pickup (VIN – 1FTBF 3B60C EA596 95)
- 2013 GMC 2500 Pickup (VIN – 1GT02 ZCG7D F1465 66)
- Temporary, Rubber speed bumps
- 8’ Fiberglass Truck Bed Cap w/side storage compartments
- Honda H5013 Lawn Tractor
- Crossover Pickup Truck Storage Box
- Ransomes XM3603 Walk-Behind Mower

WHEREAS, the surplus property shall be sold in an "as is" condition without express or implied warranties; and

WHEREAS, the Town of Clinton reserves the right to accept or reject any bids submitted; and

WHEREAS, pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-36 and Local Finance Notice 2019-15, the Town of Clinton is authorized to sell said Surplus Property through an approved online auction; and

WHEREAS, the Town intends to utilize the online auction services of GovDeals Inc.; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on their website at www.GovDeals.com.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Town’s Business Administrator is hereby authorized to sell the surplus personal property as indicated above via an online auction through GovDeals.com.

BE IT FURTHER RESOLVED, that the Town of Clinton shall publish in its official newspaper a notice of this approved online auction together with a description of the Surplus Property to be sold, and the auction shall be held not less than 7 or more than 14 days after the latest publication of the notice.

Janice Kovach
Mayor

Adopted: November 12, 2025

Attest:

Suzannah Givone, RMC/CMR
Town Clerk

**TOWN OF CLINTON
COUNTY OF HUNTERDON**

RESOLUTION #163-25

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REFUND AN
OVERPAYMENT**

WHEREAS, the Tax Collector of the Town of Clinton has received an overpayment of taxes for the following block and lot due to property tax exemption.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey that the Chief Financial Officer be authorized to refund the overpayment, for the following account:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
19	12.02	Ikac, Michael	\$2,300.45

BE IT FURTHER RESOLVED that the Tax Collector remove the overpayment on the above block and lot for the 4th quarter 2025.

I, Suzannah Givone, Clerk of the Town of Clinton, do hereby certify the foregoing to be a true copy of a resolution adopted by the Town of Clinton Mayor & Council at a meeting on November 12, 2025.

Suzannah Givone, RMC, CMR
Town Clerk

Janice Kovach, Mayor

Adopted: November 12, 2025

**TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION #164-25

**RESOLUTION APPROVING CHANGE ORDER #3 FOR THE TOWN OF CLINTON POLICE
DEPARTMENT RENOVATION PROJECT**

WHEREAS, the need has arisen for a Change Order to the Town of Clinton Police Department Renovation Project; and

WHEREAS, upon demolition of the interior of the building and upon external site work occurring, it was discovered several unknown items that needed to be repaired or replaced that could not reasonably be known until the construction commenced; and

WHEREAS, on November 5, 2025, the Town's Engineer/Architect has confirmed that the requested changes are warranted and has recommended approval; and

WHEREAS, the Town's Police Building Committee was advised of the change orders and concur with the assessment of the Engineer/Architect and has also recommended approving said changes as follows:

Original Contract	\$4,574,000.00
Extra & Supplemental Work (CO2)	\$133,117.16
Extra & Supplemental Work (CO3)	\$61,406.61
Adjusted Contract Amount	\$4,768,523.77
Original Contract Working Days	240 Calendar Days
Extra Working Days (CO2)	7 Calendar Days
Extra Working Days (CO3)	19 Calendar Days
Adjusted Contract Working Days	266 Calendar Days

WHEREAS, the Chief Financial Officer has certified the availability of \$61,406.61 under Ordinance #25-02, Account #C-04-44-853-2300 from the Capital Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey that Change Order Number 3 the Town of Clinton Police Department Renovation Project be approved as noted above.

BE IT FURTHER RESOLVED, that certified copies of this resolution be provided to the Applicant, Nader House of Design, and S. Houran USA Contractors.

Janice Kovach, Mayor

Adopted: November 12, 2025

Attest:

Suzannah Givone, RMC, CMR
Town Clerk

**TOWN OF CLINTON
COUNTY OF HUNTERDON, NJ**

RESOLUTION #165-25

**RESOLUTION TO AWARD CONTRACT FOR
WEST MAIN STREET WATER MAIN REPLACEMENT-PHASE III**

WHEREAS, the Town of Clinton (“Town”) received and opened bids for the West Main Street Water Main Replacement-Phase III on October 22, 2025, pursuant to the authority of N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, only one bid was received from Underground Utilities Corporation in the amount of \$2,544,815.00;

WHEREAS, after review by the Water Engineer, Purchasing Agent and the Town Attorney, Underground Utilities has been determined to be the lowest responsible bidder; and

WHEREAS, the Chief Financial Officer has certified the available funding from the Water Utility Capital Budget, Ordinance 17-10, Account# C-06-55-809-2300 in the amount of \$34,496.21 and Water Utility Capital Budget, Ordinance 25-10, Account# C-06-55-855-2300 in the amount of \$2,510,318.79;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey, that a contract is hereby awarded to Underground Utilities in the amount of \$2,544,815.00 for the West Main Street Water Main Replacement – Phase III, and that the Mayor and Town Clerk of the Town of Clinton are hereby authorized, respectively, to execute and attest to an agreement with Underground Utilities, pursuant to bid specifications.

TAKE NOTICE, that the foregoing Resolution was adopted by the Mayor and Council of the Town of Clinton, County of Hunterdon, at a regular meeting held on November 12, 2025.

Janice Kovach, Mayor

Adopted: November 12, 2025

Attest:

Suzannah Givone, RMC, CMR
Town Clerk

**TOWN OF CLINTON
COUNTY HUNTERDON**

RESOLUTION #166-25

**RESOLUTION GRANTING POLICE CORPORAL PETER TILSTRA A MEDICAL LEAVE
OF ABSENCE**

WHEREAS, Peter Tilstra, Police Corporal, has requested an unpaid leave of absence for a medical issue, and;

WHEREAS, he has requested said unpaid leave of absence for up to sixty (60) days beginning December 1, 2025, and;

WHEREAS, Cory Kubinak, Police Chief, recommends granting Corporal Tilstra up to sixty (60) days unpaid leave of absence;

WHEREAS, during this time Corporal Tilstra will be responsible for reimbursing the Town of Clinton for his employee's monthly share of Health Benefits;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey grant Corporal Tilstra up to sixty (60) days unpaid leave of absence beginning December 1, 2025.

Janice Kovach, Mayor

Adopted: November 12, 2025

Attest:

Suzannah Givone, RMC, CMR
Town Clerk

**TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION #167-25

RESOLUTION AUTHORIZING TRANSFER OF 2025 APPROPRIATIONS

WHEREAS, it has been determined that there will be excesses in certain appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriations for the year 2025 and it has also been determined that certain appropriations are deemed to be insufficient to fulfill the purposes of such appropriations; and

WHEREAS, N.J.S.A. 40A:4-58 provides for the transfer of the amount of such appropriations as may be deemed in excess to such appropriations as may be deemed to be insufficient; and

WHEREAS, the transfers about to be authorized do not affect any appropriations, to which or from which transfer are prohibited under the statutes;

NOW, THEREFORE, BE IT RESOLVED that the following transfers between 2025 appropriations be authorized pursuant to N.J.S.A. 40A:4-58:

	<u>From</u>	<u>To</u>
Legal – Other Expenses	\$ 3,000.00	
Streets & Roads – Salary & Wages	\$10,000.00	
Vehicle Maintenance – Other Expenses		\$ 8,000.00
Streets & Roads – Other Expenses		\$ 2,000.00
Defined Contribution Retirement Plan – Other Expenses		\$ 3,000.00
TOTALS	<u>\$13,000.00</u>	<u>\$13,000.00</u>
Sewer Utility Legal	\$3,000.00	
Sewer Utility NJEIT Loan Interest		\$3,000.00

Janice Kovach, Mayor

Adopted: November 12, 2025

Attest:

Suzannah Givone, RMC, CMR
Town Clerk

**TOWN OF CLINTON
COUNTY OF HUNTERDON, NEW JERSEY**

RESOLUTION #168-25

**RESOLUTION AUTHORIZING TRANSFER OF TITLE PF TWO AMBULANCES TO SIV
AMBULANCES, LLC FOR THE PURPOSES OF REMOUNTING**

WHEREAS, pursuant to Resolution No. 155-25, the Town of Clinton (the “Town”) awarded a contract to SIV Ambulances, LLC to remount two (2) ambulances; and

WHEREAS, the Town must transfer title to one of the ambulances to SIV Ambulances so that they may dispose of the cab/chassis after a new one is installed; and

WHEREAS, N.J.S.A. 40A:11-36(6) provides that a municipality may sell personal property not needed for public use, the estimated fair value of which does not exceed the applicable bid threshold, at private sale without advertising for bids; and

WHEREAS, additionally, N.J.S.A. 40A:11-36(7) provides that a municipality may include the sale of personal property no longer needed for public use as part of specifications to offset the price of a new purchase; and

WHEREAS, the cab / chassis of such ambulances are of little to no value and are not longer needed for public use.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, in the County of Hunterdon, State of New Jersey, as follows:

1. The Town Administrator is authorized to transfer title to the following vehicle to SIV Ambulances, LLC and sign all relevant documents effectuating such transfer:
 - a. 2016 Ford E-450 Ambulance (VIN#1FDXE 4FS4G DC086 86)
2. This Resolution shall take effect after any required notices are duly published.

Janice Kovach, Mayor

Adopted: November 12, 2025

Suzannah Givone, RMC, CMR
Town Clerk