

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH COLLIERS
ENGINEERING & DESIGN INC. FOR PRELIMINARY ENGINEERING SERVICES
FOR THE BUFFALO HOLLOW RD. AND HICKORY CIRCLE
IMPROVEMENT PROJECT**

RESOLUTION: 069-2026

ADOPTED: 02/12/2026

WHEREAS, the High Bridge Borough ("Borough") was awarded a grant from the Municipal Aid portion of the Transportation Trust Fund in the amount of \$183,348.00 from the NJDOT for the Buffalo Hollow Rd. and Hickory Circle Improvement Project as part of the FY 2025 program; and

WHEREAS, Colliers Engineering & Design has provided an agreement for preliminary engineering services in the amount of \$35,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of High Bridge, in the County of Hunterdon and in the State of New Jersey does hereby approves the execution of this agreement.

Certified as a true copy of the Resolution adopted by the Mayor and Council
On this 12th day of February 2026.



Adam Young, RMC, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST:



Adam Young
Municipal Clerk



Michele Lee
Mayor

Client Authorization Form

Date: February 6, 2026
Client: High Bridge Borough
Project name: Buffalo Hollow Rd. & Hickory Circle - Improvement Project
Task name: Preliminary Engineering
Colliers Engineering & Design project no.: HIB0173P

We request your review and authorization of services as outlined below in order to proceed:

Services requested by: Michele Lee, Mayor mlee@highbridge.org

Description of service contract scope:

Colliers Engineering & Design (CED) is pleased to present this agreement to provide preliminary engineering services relating to the NJDOT FY2025 – Buffalo Hollow Road, Hickory Circle, and Woodglen Drive Improvement project. The Borough has been awarded a Fiscal Year 2025 Municipal Aid grant from NJDOT in the amount of \$183,348.00 – which will need to have a construction contract awarded by November 2026.

CED will develop construction drawings and specifications to be utilized for public bid. Bid documents will be prepared in accordance with NJDOT requirements. The scope of improvements expressed in the bid documents shall be as specified in the grant application.

The existing site conditions will be investigated during the design; more specifically, the conditions of the curbing, sidewalk, driveway, roadway, and drainage structures. CED will prepare base mapping utilizing available tax maps and GIS, aerial imagery, and field measurements. Once base mapping is completed, we will prepare plan drawings depicting the proposed improvements.

Specifications will also be developed in accordance with NJDOT Standard Specifications for Road and Bridge Construction, as currently amended. An Engineer's Estimate will be prepared and submitted to NJDOT Bureau of Local Aid along with an Engineer's Design Certification, plans, and specifications.

The Business Terms and Conditions of the original contract shall still apply.

Services outlined above shall be invoiced:

- ☐ **Per diem/hourly**
☒ **Lump sum**

Payment terms are NET30 of receipt of invoice.

Estimated Budget = \$ _____

Fee not to exceed = \$ 35,000.00

I (we) hereby authorize the services to proceed as outlined above:

Client Authorization Form prepared by:

William H. Burr, IV, P.E.

Signer's Name (Print)

Project Manager's Name (Print)

Signature

Date



Project Manager's Signature

2/6/2026

Please sign the form where indicated & email or mail to Colliers Engineering & Design for our records.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ANNUAL COUNCIL MEETING SCHEDULE - 2026

RESOLUTION: 070-2026

ADOPTED: 02/12/2026

WHEREAS, the Borough adopted Resolution 030-2026 setting the annual council meeting schedule at the January 2, 2026 Council reorganizational meeting; and,

WHEREAS, the Borough has a need to amend the annual council meeting schedule;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of High Bridge, County of Hunterdon and State of New Jersey that:

1. The regular Council meeting of Thursday, March 26, 2026 at 7:30 p.m. be amended to Friday, March 27, 2026 at 7:30 p.m.
2. Copies of this Resolution and any revisions or modifications thereof, certified to be true copies by the Clerk of this municipality, will be disseminated and distributed as required by the Act as follows:
 - a. Posted and maintained throughout the 2026 calendar year on the bulletin board at the High Bridge Borough Hall.
 - b. Mailed, emailed, or hand delivered to the newspaper designated as the official newspaper of the Borough.
 - c. Filed with the Clerk of this Municipality.
 - d. Mailed, emailed, or hand delivered to such other persons as may be entitled thereto under the terms of the Act and this Resolution.
3. Pursuant to Section 14 of the Act, the Clerk of the Municipality is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following term and condition:
 - a. Any and all requests for notice under the Act shall be made in writing as an OPRA request.

ATTEST:



Adam Young
Municipal Clerk



Michele Lee
Mayor

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AMEND COUNCIL COMMITTEE ASSIGNMENT – HISTORICAL COMMITTEE

RESOLUTION: 071-2026

ADOPTED: 02/12/2026

WHEREAS, The Council of the Borough of High Bridge, Hunterdon County, New Jersey wishes to amend Resolution 050-2026, Council Committee Assignments, with the following amendment; and,

WHEREAS, Mayor, and Council President if the Mayor is unavailable, will serve as backup liaisons to the below Committees,

NOW, THEREFORE BE IT RESOLVED, the Council of the Borough of High Bridge, Hunterdon County, New Jersey, hereby wish to make the following amendment:

Historical

Natalie Ferry

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE BOROUGH OF HIGH BRIDGE MAYOR
AND CLERK TO SIGN AN ESCROW AGREEMENT, TO FUND THE COSTS
AND EXPENSES IN CONNECTION WITH THE REVIEW OF AN
APPLICATION FOR LONG-TERM TAX EXEMPTION AND RELATED
MUNICIPAL UNDERTAKINGS FOR THE 100 WEST MAIN STREET
REDEVELOPMENT PLAN**

RESOLUTION: 072-2026

ADOPTED: 02/12/2026

WHEREAS, the Borough is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”) to determine whether certain parcels of land within the Borough constitute an “area in need of redevelopment”; and

WHEREAS, on May 11, 1995, the Governing Body of the Borough (the “Governing Body”) adopted a resolution designating the entire Borough as an area in need of rehabilitation (the “Redevelopment Area”) according to the criteria set forth in the Redevelopment Law; and

WHEREAS, pursuant to the Redevelopment Law, on June 23, 2016, the Governing Body adopted Resolution No. 166-2016 designating Block 24, Lot 16 more commonly identified as 100 West Main Street, High Bridge, New Jersey as an “area in need of redevelopment”; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, the Governing Body adopted an ordinance adopting a redevelopment plan (dated September 12, 2024) for the Redevelopment Area (the “100 West Main Street Redevelopment Plan”); and

WHEREAS, SE HIGH BRIDGE LLC (the “Entity”) is the record owner and designated redeveloper of Block 24, Lot 16; and

WHEREAS, the Entity informed the Borough that it would make application for a long-term tax exemption pursuant to N.J.S.A. 40A:20-1 et seq. so as to assure the success of the Project; and

WHEREAS, the Entity and the Borough desire to enter into an Escrow Agreement to fund the costs and expenses in connection with the review and analysis of the application for long-term tax exemption, as well as the Borough’s continued participation in the redevelopment process, including but not limited to the development and adoption of any amendments to the redevelopment agreement, and negotiation and preparation of a financial agreement (collectively, the “Municipal Undertakings”); and

WHEREAS, the Borough, by entering into the Escrow Agreement, does not provide any assurance of a particular result, the intent being only to defray the costs and expenses incurred by or on behalf of the Borough arising out of or in connection with the Municipal Undertakings;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of High Bridge as follows:

1. The Mayor and Clerk are hereby authorized to execute an Escrow Agreement with SE HIGH BRIDGE LLC, to defray certain costs and expenses incurred by the Borough in connection with the Municipal Undertakings, subject to review and approval of the Borough Counsel and the Mayor as to final form and content of the Escrow Agreement.
2. The Resolution takes effect immediately upon adoption.

ESCROW AGREEMENT

THIS ESCROW AGREEMENT (the "Agreement") is made as of the day of January 1, 2026, *nunc pro tunc* by and between **SE HIGH BRIDGE LLC**, a corporation formed under the laws of the State of New Jersey, with offices located at 100 West Main Street, High Bridge, New Jersey 08829 (the "**Entity**") and the **BOROUGH OF HIGH BRIDGE**, a municipal corporation of the State of New Jersey with offices located at 97 West Main Street, New Jersey 08829 (the "**Borough**") and together with the Entity, the "Parties."

WITNESSETH:

WHEREAS, on May 11, 1995, the Governing Body of the Borough (the "Governing Body"), pursuant to the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A: 12A-1 et seq. (the "Redevelopment Law"), adopted a resolution designating the entire Borough as an area in need of rehabilitation (the "**Redevelopment Area**"); and

WHEREAS, pursuant to the Redevelopment Law, on June 23, 2016, the Governing Body adopted Resolution No. 166-2016 designating Block 24, Lot 16 more commonly identified as 100 West Main Street, High Bridge, New Jersey as an "area in need of redevelopment"; and

WHEREAS, pursuant to *N.J.S.A. 40A:12A-7*, the Governing Body, adopted an ordinance a redevelopment plan (dated September 12, 2024) for the Redevelopment Area (the "100 West Main Street Redevelopment Plan"); and

WHEREAS, the Entity is the record owner of Block 24, Lot 16; and

WHEREAS, the Entity and the Borough negotiated the terms under which the Entity would develop and construct a multi-family residential facility upon the Project Premises after which the Parties executed a redevelopment agreement on _____; and

WHEREAS, the Entity informed the Borough that it would make application for a long-term tax exemption pursuant to *N.J.S.A. 40A:20-1 et seq.* so as to assure the success of the Project; and

WHEREAS, the Entity recognizes the Borough will incur costs and expenses in connection with the review and analysis of the application for long-term tax exemption, and is willing to defray those costs, with no assurance of a particular result from the Borough; and

WHEREAS, the Entity has agreed to deposit with the Borough the amount of **FIFTEEN THOUSAND and 00/100 DOLLARS (\$15,000)** (the "**Escrow Deposit**"), to be deposited in an escrow account and disbursed in accordance with the provisions of this Agreement to defray certain costs and expenses incurred by or on behalf of the Borough

arising out of or in connection with, among other things, consideration of the Entity's application for long-term tax exemption as well as the Borough's continued participation in the redevelopment process, including but not limited to, if and as appropriate, the development and adoption of amendments to the redevelopment agreement, the redevelopment plan and negotiation and preparation of a financial agreement (collectively, the "**Municipal Undertakings**"),

NOW THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, and intending to be legally bound hereby, the Parties hereto agree as follows:

1. **Escrow Deposit.** The Escrow Deposit is separate from and in addition to all other application fees and escrow deposits that may be required by the Borough pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., as and to the extent applicable.

2. **Scope of Reimbursable Services.**

(a) The Borough shall be entitled to be reimbursed for all professional charges incurred in connection with the Municipal Undertakings defined above, the preparation and review of all related documents and materials, including but not limited to correspondence, meetings and all communications (including by telephone and e-mail) with the Entity, the Entity's professionals, Borough staff or retained professional(s) with respect to the Municipal Undertakings (collectively, the "**Reimbursable Activities**"). **Reimbursement may include charges incurred in connection with Reimbursable Activities prior to the date of this Agreement and is not contingent upon the outcome of any negotiations between the Parties.**

(b) Properly reimbursable professional charges shall be reasonable and necessary and shall relate to Reimbursable Activities performed by outside consultants and professionals. Annexed hereto as Schedule 1 is a schedule of rates to be charged by outside professionals and consultants retained by the Borough as of the date of this Agreement.

3. **Deposit and Administration of Escrow Funds.** The Escrow Deposit and all additions thereto shall be held by the Borough in a banking institution or savings and loan association in the State of New Jersey insured by an agency of the federal government, or in any other fund or depository approved for such deposits by the State of New Jersey, in a segregated, non-interest bearing account (the "**Escrow Account**") referenced to this Agreement.

4. **Payments from the Escrow Funds.**

(a) The Borough shall use such funds to pay reimbursable professional charges.

(b) Professional charges paid out of the Escrow Account shall include professional charges in connection with the Reimbursable Activities. The Entity shall not be charged for any costs and expenses not associated with the Reimbursable Activities. The only costs that shall be added shall be actual out-of-pocket expenses of such professionals or outside consultants, including normal and typical expenses incurred in connection with such Reimbursable Activities.

(c) Each payment for professional services charged to the Escrow Account shall be pursuant to a voucher from the professional, identifying the personnel performing the Reimbursable Activities, each date the services were performed, the hours spent in not greater than one-tenth hour increments, the hourly rate, and specifying properly reimbursable expenses. All professionals shall submit the required vouchers or statements to the Borough on a monthly basis in accordance with the schedule and procedures established by the Borough. The professional shall simultaneously send an informational copy of each voucher or statement submitted to the Borough to the Entity.

5. **Accounting and Additional Deposits.** As reasonably requested by the Entity, the Borough shall prepare and send to the Entity a statement which shall include an accounting of funds listing all deposits, interest earnings, disbursements and the cumulative balance of the Escrow Account. If at any time the balance in the Escrow Account is less than **FIVE THOUSAND and 00/100 DOLLARS (\$5,000.00)**, or if the Escrow Account otherwise contains insufficient funds to enable the Borough to continue with the Reimbursable Activities, the Borough shall provide the Entity with a notice of the insufficient escrow deposit balance. The Entity shall deposit to the Escrow Account additional funds such that the total amount on deposit shall be not less than **FIFTEEN THOUSAND and 00/100 DOLLARS (\$15,000.00)**, such deposit to be made within five (5) business days of the Borough's notice, failing which the Borough may unilaterally cease work without liability to the Entity.
6. **Close Out Procedures.** Upon termination of negotiations, or upon the execution of a financial agreement, the Entity may send written notice by certified mail to the Borough, the Borough Business Administrator, the Borough's Chief Financial Officer and to the relevant municipal professional(s), requesting that the remaining balance of the Escrow Deposit be refunded, or otherwise transferred to another escrow account if and as appropriate under the circumstances. After receipt of such notice, the professional(s) shall render final bill(s) to the Borough within thirty (30) days, and shall send a copy simultaneously to the Entity. Within thirty (30) days of receipt of the final bill the Borough shall pay all outstanding bills and render a written final accounting to the Entity detailing the uses to which the escrow funds were put. The Entity will not be responsible for any additional charges once the final accounting has been rendered by the Borough in accordance with this section.

7. Disputed Charges.

(a) The Entity may dispute the propriety or reasonableness of professional charges paid out of the Escrow Deposit by written notice to the Borough. •A. copy of such notice shall be sent simultaneously to the professional(s) whose charges or estimated costs are the subject of the dispute. Such written notice of a disputed charge shall be given within 45 days from the Entity's receipt of the informational copy of the professional's voucher, except that if the professional has not supplied the Entity with an informational copy of the voucher, then the Entity shall send notice within 60 days from receipt of the first statement of activity against the escrow account containing the disputed charge. Failure to dispute a charge in writing within the prescribed time shall constitute the Entity's acceptance of the charge and a waiver by the Entity of all objections to the charge and to payment thereof out of the escrow account.

(b) During the pendency of a dispute the Borough may continue to pay undisputed charges out of the Escrow Account. If a dispute over a charge is resolved in the Entity's favor after having been paid, the Borough shall reimburse the Escrow Account in the amount determined to be properly disputed.

8. **Governing Law.** This Escrow Agreement shall be governed, construed and enforced according to the laws of the State of New Jersey, without regard to its conflicts of laws principles. Any action hereunder shall be brought exclusively in a court of the State of New Jersey sitting in Sussex County, New Jersey or in a United States Court having jurisdiction in the District of New Jersey, sitting in Hunterdon County, New Jersey, and the Entity hereby waives all objections to such venue.

9. **Successors and Assigns.** This Escrow Agreement shall be binding upon, and inure to the benefit of, the Parties hereto and upon each Party's successors and assigns.

10. **Entire Agreement; No Modification Unless in Writing.** This Escrow Agreement contains the entire agreement of the Parties relative to the subject matter hereof. Any amendment hereto or modification or variation hereof shall be ineffective unless in writing signed by each of the Parties hereto.

11. **Effective Date.** This Agreement shall not become effective unless and until the Escrow Deposit is made.

IN WITNESS WHEREOF, the Parties have executed this Agreement the date and year first above written.

Witness or Attest:

BOROUGH OF HIGH BRIDGE

By: _____

SE HIGH BRIDGE LLC

By: _____

Schedule 1

1. Weiner Law Group LLP: Counsel. \$325 per hour
2. Phoenix Advisors LLC: Borough Financial Advisor. \$195 per hour

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

BOROUGH EVENT – ART AROUND HIGH BRIDGE

RESOLUTION: 073-2026

ADOPTED: 02/12/2026

WHEREAS, the High Bridge Creative Team wishes to host the Art Around High Bridge Borough event with the following details:

Dates:

Art Goes Up: April 11th

Art Closing Event: April 25th

Art Event Date: April 26th

1pm- 2pm- Scouts- Kids Awards

2pm-4pm- Eskar Hart- Adult Awards/ Auction Closing at 3:30pm/ Art Distribution

Overview:

Art Around High Bridge celebrates creativity, community, and place through a walkable art experience that invites residents and visitors to explore local businesses and discover and bid on art in unexpected spaces.

A two-week town-wide online auction and art crawl featuring artists whose work is displayed in local businesses along Main Street in High Bridge. Visitors explore shops, cafés, and local businesses using a postcard map and online interactive map, collecting stamps or QR check-ins along the way.

The crawl culminates in a Closing Reception and awards for kids at Scouts Coffee and Mercantile and for adults at Eskar Hart Brewery, with awards, community celebration, final bidding and art pick up.

WHEREAS, The Creative Team shall be responsible for communicating with their Liaison regarding event items with the Borough, DPW, volunteers, and vendors for the event; and

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of High Bridge, in the County of Hunterdon, and in the State of New Jersey, that the Borough event, Art Around High Bridge, is approved according to the above provisions.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

BOROUGH EVENT – NEW JERSEY BLACK BEARS

RESOLUTION: 074-2026

ADOPTED: 02/12/2026

WHEREAS, The High Bridge Environmental Commission would like to host the following Borough events:

- New Jersey Black Bears, March 24, 2026 – 6:00 P.M. to 9 P.M.
95 West Main Street, High Bridge, NJ 08829, and

WHEREAS, The Environmental Commission will be responsible for coordinating with their Liaison regarding the event with the Borough, and

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of High Bridge, in the County of Hunterdon, and in the State of New Jersey, that the Environmental Commission is allowed to host the aforementioned events.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

HIGH BRIDGE HILLS GOLF RATES

RESOLUTION: 075-2026

ADOPTED: 02/12/2026

WHEREAS, High Bridge Hills memberships rates effective March 1, 2026, are set as per below:

High Bridge Hills Annual Memberships

Public

Full Membership - \$3,975 (7 Day Access)

Weekday - \$2,300 (5 Day Access, M-F Excluding Holidays)

Weekday Plus - \$3,200

(Weekday Anytime Access, and after 12pm Weekends and Holidays)

Twilight - \$2,000 (7 Day Access after 2:00pm In-Season, after 1:00pm Off-Season)

- Addition of a Spouse to any Membership - \$1,350
- Addition of a Junior (17 & under) to any Membership - \$550

Borough of High Bridge Resident

Full Membership - \$2,850 (7 Day Access)

Weekday - \$1,550 (5 Day Access, M-F Excluding Holidays)

Weekday Plus - \$2,100

(Weekday Anytime Access, and after 12pm Weekends and Holidays)

Twilight - \$1,325 (7 Day Access after 2:00pm In-Season, after 1:00pm Off-Season)

- Addition of a Spouse to any Membership - \$1,150
- Addition of a Junior (17 & under) to any Membership - \$450

Benefits

- *Unlimited Green & Cart Fees
- 10 Day Advance Tee Times
- Unlimited Range & Practice Facility Use
- GHIN Handicap Service Included
- 10% off all Golf Shop Merchandise (Excluding Clubs, Special Orders & Sale Merchandise)
- Reduced Guest Fees (Guests will pay the applicable Hunterdon County Rate Residence Fee)
- Unlimited Double-Rider Cart Fees
- Membership referral program

* \$16.00 Single-Rider special request cart fees (includes sales tax)

- Men's yearly locker - \$100.00
- Annual Memberships begin 3/1/2026 and expire 2/28/2027
- Benefits are non-transferable and non-refundable

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that the golf rates shall be approved and become effective as of the passage of this Resolution.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

PROPERTY ASSESSMENT PROGRAM AUTHORIZATION

RESOLUTION: 076-2026

ADOPTED: 02/12/2026

WHEREAS, the Borough of High Bridge has undertaken a property re-evaluation in 2015 and 2020 to ensure that property assessments are current and,

WHEREAS, the Borough believes it is advantageous to initiate an annual assessment program that would ensure that property assessments remain current, and

WHEREAS, the State Division of Taxation permits municipalities to conduct annual assessment programs that require the reassessment of at least 20% of the properties in said municipality each year over a five-year period, and

NOW THEREFORE, be it resolved that the Borough hereby authorizes the Tax Assessor to complete and submit the necessary form AFR-A, to the Hunterdon County Board of Taxation for their review, approval and subsequent submission to the State Division of Taxation

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**ACCEPT RESIGNATION OF CORINNE HOCKMAN
CFO**

RESOLUTION: 077-2026

ADOPTED: 02/12/2026

WHEREAS, the Borough received a letter of resignation from Corinne Hockman, CFO; and

WHEREAS, this resignation is effective February 12, 2026; and

NOW, THEREFORE, BE IT REOLVED by the Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby accepts the resignation Corinne Hockman, CFO as of February 12, 2026.

All,

Unfortunately, due to the nature of High Bridge both financially and with current leadership/management styles, I do not feel that I am a good fit for High Bridge. I pride myself on being both very ethical and transparent in my role as CFO and have been made to feel uncomfortable operating like this. At this time, I feel it is best for me personally to resign my job effective immediately 2/12/2026. I would like to note I have attached a spreadsheet and word document with concerns and items of interest to hopefully aid you in conversations regarding the budget.

Regards,

Corinne

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AUTHORIZATION TO MEET IN EXECUTIVE SESSION

RESOLUTION: 078-2026

ADOPTED: 02/12/2026

WHEREAS, the Mayor and Council of the Borough of High Bridge seek to discuss personnel matters and such other issues as are announced during the open session of the Council Meeting on February 12, 2026 that can be discussed in Executive Session; and

WHEREAS, pursuant to the provisions of N.J.S.A. 10:4-12b, matters concerning terms and conditions of employment, contract negotiations and attorney-client advice may be discussed in sessions from which members of the public may be excluded; and

WHEREAS, the Mayor and Council are of the opinion that such discussions should, in the best interest of the citizens of the Borough of High Bridge, be held in Executive Session.

WHEREAS, the Executive Session minutes will be released if and as required by law, including as to (1) pending or anticipated contract negotiations in which the Borough is or may become a party, the purchase, lease or acquisition of real property, and the setting of banking rates or investment of public funds, after the contract is signed or it is clear that negotiations will not resume, (2) pending or anticipated litigation, after the conclusion of the lawsuit in which the Borough is or may become a party, including the time for any appeals, or, if no lawsuit is filed, after the statute of limitations has run on the issue or it is otherwise clear that no lawsuit will be filed, (3) tactics and techniques utilized in protecting the safety and property of the public, if the disclosure would not impair such protection, and (4) matters that would impair the right to receive funds from the US Government if and when the impairment no longer exists. The Borough does not anticipate that executive session minutes covered by the following sections of the Open Public Meetings Act will be released: N.J.S.A. 10:4-12b(1)(information rendered confidential by State or Federal statute), b(3)(material constituting an unwarranted invasion of privacy), b(7)(advice falling within the attorney-client privilege), b(8)(certain employment matters, unless the affected employees or appointees request the release in writing) and b(9)(deliberations regarding the imposition of specific civil penalties)."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of High Bridge, in the County of Hunterdon and State of New Jersey as follows:

1. The general public shall be excluded from the discussions in these matters pursuant to the provisions of N.J.S.A. 10:4-12b.
2. Matters discussed in Executive Session shall, when appropriate, be made public.
3. Formal action may be taken following this Executive Session.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

APPOINTMENT OF CFO SERVICES

RESOLUTION: 079-2026

ADOPTED: 2/12/2026

WHEREAS, N.J.S.A. 40A:9-140.10(a) provides that “in every municipality there shall be a certified finance officer appointed by the governing body of the municipality”; and

WHEREAS, Section 2-28 of the High Bridge Borough General Code provides that the CFO shall be appointed by the Mayor, with the advice and consent of the Council; and

WHEREAS, the Borough appointed a Certified Municipal Finance Officer (CMFO) for a four year term, pursuant to N.J.S.A. 40A:9-140.10(a), beginning July 1, 2023; and

WHEREAS, a vacancy in the office of CMFO resulted in December 2025 (2025 Vacancy); and

WHEREAS, the vacancy was advertised and two applicant were interviewed for the position; and

WHEREAS, a CMFO was appointed from one of the two applicants; and

WHEREAS, a vacancy shall exist again beginning February 12, 2026; and

WHEREAS, the Borough finds it to be in the public interest to appoint the second applicant for the unexpired term; and

WHEREAS, the Borough has determined that Peter Suh possesses the necessary license, education, experience, and qualifications to serve as CMFO; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10(a), “the term of office shall be four years, which shall run from January 1 in the year in which the chief financial officer is appointed”; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that Peter Suh be appointed to the position of part-time CFO of the Borough of High Bridge, for the unexpired term retroactive to January 1, 2023 through to December 31, 2026, at an annual salary of \$50,000 per year; and

BE IT FURTHER RESOLVED that the CMFO, Peter Suh, will have a start date of February 13; and

BE IT FURTHER RESOLVED that, prior to the execution of said Contract, the Borough Attorney is authorized to review said Contract as to form and substance, and to make any changes deemed to be necessary and/or appropriate.

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**ACCEPT RETIREMENT OF HIEN LAI
FINANCE ASSISTANT**

RESOLUTION: 080-2026

ADOPTED: 02/12/2026

WHEREAS, the Borough received a letter of retirement from Hien Lai, Finance Assistant; and

WHEREAS, this retirement is effective March 6, 2026; and

NOW, THEREFORE, BE IT REOLVED by the Council of the Borough of High Bridge, in the County of Hunterdon and the State of New Jersey, hereby accepts the retirement of Hien Lai, Finance Assistant as of March 6, 2026.

Introduction 02/12/2026
Publication 02/18/2026
Adoption
Publication

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2026-003

**ORDINANCE OF THE BOROUGH OF HIGH BRIDGE AMENDING CHAPTER 167,
ARTICLE IV “HIGH BRIDGE HILLS GOLF RATES”, OF THE CODE OF THE
BOROUGH OF HIGH BRIDGE**

WHEREAS, the Borough Council of the Borough of High Bridge (“Borough”) finds it necessary to update the not-to-exceed rates and ranges established.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of High Bridge, County of Hunterdon, State of New Jersey, that Chapter 167, Article IV, titled “High Bridge Hills Golf Rates,” is hereby repealed and replaced with the following:

§ 167-7 Rates and ranges established.

Rates shall be established by resolution adopted annually by the Borough Council.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any portion thereof, which shall remain in full force and effect.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately upon final passage and publication in the manner according to law.

BE IT FURTHER ORDAINED, that all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Introduction	01/22/2026
Publication	01/28/2026
Adoption	02/12/2026
Publication	02/18/2026

**BOROUGH OF HIGH BRIDGE
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE #2026-002

ORDINANCE APPROPRIATING \$29,400 FROM THE CAPITAL IMPROVEMENT FUND TO PROVIDE FOR VARIOUS SEWER INFRASTRUCTURE REPAIRS IN AND BY THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HIGH BRIDGE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, AS FOLLOWS:

Section 1. \$29,400 is hereby appropriated from the Capital Improvement Fund of the Borough of High Bridge, in the County of Hunterdon, New Jersey (the "Borough"), to provide for various sewer infrastructure repairs, including, but not limited to, piping repairs and further including all work and materials necessary therefor and incidental thereto.

Section 2. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

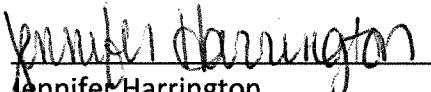
COLLECTOR'S REPORT OF RECEIPTS

To the Borough of High Bridge Council:

I herewith submit to you my report of receipts for the Month ending:

January 31, 2026

		QTR	CURRENT	YTD
CURRENT 2026		21.87%	\$ 883,247.46	\$ 883,247.46
TAXES YEAR 2025			48,889.30	48,889.30
TAXES YEAR 2027			-	-
MISC REV			-	-
TAX SALE COST			-	-
LIENS			2,057.63	2,057.63
PILOT			-	-
INTEREST/PENALTY			2,075.57	2,075.57
PREMIUM			-	-
DUE UTILITY COLLECTOR			-	-
REDEMPTIONS - MUNI LIENS			-	-
TOTAL			\$ 936,269.96	\$ 936,269.96


Jennifer Harrington
Tax Collector


Date



BOROUGH OF HIGH BRIDGE
97 WEST MAIN STREET, HIGH BRIDGE NJ 08829-1900

E: ZONING@HIGHBRIDGE.ORG

OFFICE OF THE ZONING OFFICER

Monthly Zoning Officer's Report:

January 2026

Zoning Permits – Residential Use:

1. Block 15 Lot 4	Tree Removal	Approved 1-9-2026
2. Block 3 Lot 3	Tree Removal	Approved 1-15-2026
3. Block 4 Lot 12	Tree removal	Approved 1-202-26

Zoning Permits- Commercial Use:

General Inquiries/ Letters:

Use of an Easement
Cottage license

Complaints:

Dead tree
Sidewalks Ice & Snow

Warning & Violations:

Sidewalk Clearing (snow & ice)

Summons:

Land Use Board Referrals:

Respectfully submitted, Allison Witt, Zoning Officer

Dear Corinne and Michele,

This is my formal notice of retirement from High Bridge Borough, effective March 6, 2026. After 11 years of service, I am grateful for the opportunity to have served the community. I will do my best to assist a smooth transition.

Thank you!

Hien Lai, Finance Assistant

97 West Main Street, High Bridge NJ 08829

P: (908) 638-6455 | F: (908) 638-9374 | www.highbridge.org



**High Bridge Borough
NJDEP MS4 (**Watershed Inventory Report**)
Fact Sheet
February 2026**

High Bridge Borough (and all NJ municipalities) are permitted to manage and treat municipal stormwater under **NJMS4 (Municipal Separate Storm Sewer System (MS4))** municipal permits, including but not limited to stormwater design, collection, treatment, infrastructure and maintenance activities required per its permit.

To meet its permit obligations, High Bridge (and all municipalities) were required to prepare and file an **MS4 (**Watershed Inventory Report**)** with the NJDEP. An interim draft of this WIP Phase 1 assessment report was completed for High Bridge Borough and filed prior to the January 1, 2026 regulatory deadline.

A copy of the Phase 1 assessment report is available for public review on High Bridge Borough's stormwater webpage:

<https://highbridge.org/taxes-utilities/stormwater/>

This current (draft) report will be modified to include additional storm water infrastructure data (also completed for High Bridge Borough) and review comments and input from the NJDEP, High Bridge Borough staff and the public.

As part of the permit process, two (2) semi-annual public meetings are required to make the public aware, and to solicit questions or comments regarding the WIP plan.

Questions or comments regarding the WIP report may be directed to High Bridge's Stormwater Consultant (contact information below):

Terence Vogt, PE, CME
Terry.Vogt@rve.com

Two future additional phases of the WIP reporting will be necessary – the Phase 2 Watershed Assessment Report (due January 1, 2027) and the Phase 3 Watershed Improvement Plan Report (due December 31, 2027). Additional information on both of these (future) plans will be provided by NJDEP.

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
CURRENT FUND			
2196 - A&K EQUIPMENT CO. INC	PO 31078 DPW - OE - EQUIPMENT	3,079.98	3,079.98
2196 - A&K EQUIPMENT CO. INC	PO 31806 DPW - OE- EQUIPMENT	1,906.09	1,906.09
2743 - ACCUSCAN	PO 31096 BUILDINGS & GROUNDS - OFFICE	980.00	980.00
2025 - BANK OF AMERICA	PO 31802 DPW - OE - EQUIPMENT	1,314.87	
	PO 31846 BUILDINGS & GROUNDS/WATER/SPECIAL EVENTS	3,353.34	4,668.21
46 - CALIFON LUMBER	PO 31244 DPW - OE - HARDWARE	322.08	322.08
2936 - CD RICH ENTERPRISES LLC	PO 31351 GRANT - \$4M - LINE REPLACEMENT	8,500.00	8,500.00
2779 - CHARLES B METZ	PO 32000 CLEAN COMMUNITITES	177.00	177.00
769 - CINTAS CORPORATION #101	PO 31289 BUILDINGS & GROUNDS - PD - WEEKLY MAT SE	783.99	783.99
1398 - COLLIERS ENGINEERING & DESIGN	PO 29695 WEST MAIN STABILIZATION - FEMA - DRUDE	4,612.50	4,612.50
1398 - COLLIERS ENGINEERING & DESIGN	PO 30939 DCA GRANT - HIB0179	38,757.47	38,757.47
1398 - COLLIERS ENGINEERING & DESIGN	PO 30966 CAPITAL - HIB0174 - MAIN/CREGAR AVE/LARR	1,270.00	1,270.00
1398 - COLLIERS ENGINEERING & DESIGN	PO 31235 PLANNING BOARD - OE - ENGINEERING - HIPO	2,051.25	2,051.25
1398 - COLLIERS ENGINEERING & DESIGN	PO 31270 \$4M - IBANK APP - HIB0193	3,626.25	3,626.25
1398 - COLLIERS ENGINEERING & DESIGN	PO 31493 CAPITAL - HIB0146 - E MAIN & HIGHLAND EN	1,365.00	1,365.00
1398 - COLLIERS ENGINEERING & DESIGN	PO 31521 CAPITAL - HIB0152 - WILSON AVE ENGINEERI	3,756.25	3,756.25
1398 - COLLIERS ENGINEERING & DESIGN	PO 31522 ENGINEERING - HIB0192/HIB0198	2,500.00	2,500.00
987 - COMCAST	PO 31982 POLICE - INTERNET - 2026 - A/C 8499-0527	459.80	459.80
987 - COMCAST	PO 31983 INTERNET/PHONE - BOROUGH HALL - ACCT #84	464.80	464.80
987 - COMCAST	PO 31984 INTERNET/PHONE - FIRE DEPT - ACCT # 8499	426.70	426.70
987 - COMCAST	PO 31985 INTERNET - COMMONS ACCT# 8499-0527-10126	599.14	599.14
987 - COMCAST	PO 31986 INTERNET - SOLITUDE - ACCT # 8499-05-271	249.35	249.35
987 - COMCAST	PO 31987 DPW - INTERNET A/C 8499 05 271 0008535	579.78	579.78
987 - COMCAST	PO 31988 INTERNET - UFP ACCT# 8499-05271-0222144	267.40	267.40
2820 - COMMON SENSE FOR ANIMALS	PO 31489 ACO ANIMAL IMPOUND - MONTHLY	2,400.00	2,400.00
382 - COUNTY OF HUNTERDON	PO 31974 2026 COUNTY TAX - INV #	421,391.48	421,391.48
382 - COUNTY OF HUNTERDON	PO 31975 2026 LIBRARY TAX - INV #	42,133.55	42,133.55
382 - COUNTY OF HUNTERDON	PO 31976 2026 COUNTY OPEN SPACE TAX - INV #	40,978.27	40,978.27
835 - CRISTAL ASSOCIATES LLC	PO 31022 BUILDINGS & GROUNDS - JANITORIAL	4,427.65	4,427.65
3047 - D&Y CONTRACTORS LLC	PO 31893 DPW - OE - WINTER MATERIALS	2,640.00	2,640.00
160 - ELIZABETHTOWN GAS	PO 31067 HEATING - BORO GARAGE - ACCTS # 50386045	1,953.08	1,953.08
160 - ELIZABETHTOWN GAS	PO 31068 HEATING - RESCUE SQUAD - ACT# 7167962582	712.84	712.84
160 - ELIZABETHTOWN GAS	PO 31399 HEATING - GAS - STATION 14 FIRE - ACCT #	1,684.60	1,684.60
160 - ELIZABETHTOWN GAS	PO 31693 HEATING - GAS - STATION 14 FIRE - ACCT #	126.39	126.39
2894 - EQUITABLE FINANCIAL LIFE INS CO	PO 31842 GROUP INSURANCE - LIFE/LTD - POLICY #200	704.18	704.18
2388 - GunTRAC, LLC	PO 31961 POLICE - OE - MAINTENANCE CONTRACTS	225.00	225.00
1530 - HIGH BRIDGE HILLS GOLF COURSE	PO 31859 GOLF - OE	59,389.14	59,389.14
1206 - HUNTERDON CO. MUNICIPAL CLERK'S AS.	PO 31971 CLERK - OE - DUES - ADAM YOUNG & LISA CR	300.00	300.00
255 - HUNTERDON CO. POLICE CHIEFS ASSOC.	PO 31890 POLICE - OE -	475.00	475.00
2312 - IMPERIAL COPY PRODUCTS, INC	PO 31243 BUILDINGS & GROUNDS - COPIER LEASE RAD71	170.91	170.91
2686 - JEC COMPUTERS, LLC	PO 31959 POLICE - OE -	1,608.05	
	PO 31966 POLICE - OE - MAINTENANCE CONTRACTS	249.99	
	PO 31967 POLICE - OE - MAINTENANCE CONTRACTS	249.99	2,108.03
2897 - JOSEPH M ROMEO	PO 31969 DPW - OE - VEHICLE REPAIR	870.71	870.71
2862 - K.M. GOMES & SONS	PO 31812 BUILDING & GROUNDS - RESCUE SQUAD	1,234.00	1,234.00
144 - METROPOLITAN LIFE INS CO	PO 31838 GROUP INSURANCE - DENTAL - POLICY #TS053	3,520.64	3,520.64
2951 - MONMOUTH TELECOM	PO 31737 GRANT - HC LEO	3,961.25	
	PO 31873 TELEPHONE ACCT #36964	552.36	4,513.61
2364 - MORTON SALT	PO 31002 DPW - OE - WINTER MATERIAL - SALT - (51-	6,455.30	6,455.30
2572 - NATIONAL HIGHWAY PRODUCTS, INC	PO 31359 DPW - OE - SIGNS	908.46	908.46
156 - NJ STATE ASSOC.OF CHIEFS OF POLICE	PO 31953 POLICE - OE - SEMINARS/DUES/MEMEBERSHIPS	350.00	350.00
2887 - PIETER S HEINEKEN	PO 31850 WEBSITE MAINT	1,050.00	1,050.00
2060 - RARITAN HEADWATERS ASSOC	PO 31968 CLEAN COMMUNITIES - ANNUAL RIVER CLEAN U	300.00	300.00
2843 - REMINGTON & VERNICK ENGINEERS II INC	PO 31267 ENGINEERING - OE - MS4	1,000.00	1,000.00
2335 - RICK ALLEN'S AUTO REPAIR, INC.	PO 31962 POLICE - OE - VEHICLE REPAIR 14-10	155.92	
	PO 31997 DPW - OE - VEHICLE REPAIR	1,645.82	1,801.74
559 - SHAMMY SHINE CAR WASHES INC.	PO 31643 DPW - OE - VEHICLE MAINT	10.00	10.00
559 - SHAMMY SHINE CAR WASHES INC.	PO 31991 DPW - OE - VEHICLE MAINT	10.00	10.00
246 - TOWN OF CLINTON	PO 31485 ZONING OFFICER - ALLISON WITT	4,479.48	4,479.48
2453 - TRAINING UNLIMITED, LLC	PO 31222 CLERK/FINANCE - OE - EDUCATION - ADAM YO	715.00	715.00

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
1789 - TREASURER, STATE OF NEW JERSEY	PO 31896 RESERVE - VITAL STATS - MARRIAGE REPORT	200.00	200.00
199 - VAN DOREN OIL COMPANY	PO 31899 HEATING FUEL - FIREHOUSE - ACCT # 05610	2,694.20	
	PO 31900 HEATING FUEL - SOLITUDE - ACCT # 05610	562.35	3,256.55
1580 - VISUAL COMPUTER SOLUTIONS, INC	PO 31957 POLICE - OE - MAINTENANCE CONTRACTS	1,553.40	1,553.40
1492 - WEST CHESTER MACHINERY	PO 31992 DPW - OE - EQUIPMENT	400.66	400.66
DOG FUND			
1166 - FRA TECHNOLOGY	PO 31972 CLERK - DOG - PROGRAM/SUPPORT 12/01/25-1	675.00	675.00
GENERAL CAPITAL FUND			
1398 - COLLIERS ENGINEERING & DESIGN	PO 30763 CAPITAL - HIB0157 - COMMONS BATHROOM	2,345.00	2,345.00
1398 - COLLIERS ENGINEERING & DESIGN	PO 30965 CAPITAL - HIB0171 - UNION, HART, CENTRAL	9,987.50	9,987.50
WATER UTILITY FUND			
2819 - BRIGHTSPEED	PO 31226 WATER - 2025 - TELEPHONE CUST # 908-730-	52.80	52.80
2534 - CAPITOL SUPPLY INC	PO 31010 WATER - OE - HARDWARE & EQUIP	1,871.73	1,871.73
2894 - EQUITABLE FINANCIAL LIFE INS CO	PO 31843 GROUP INSURANCE - LIFE/LTD - POLICY #200	96.74	96.74
2988 - ERIC J SALZAR	PO 31457 SEWER - OE - REPAIRS	3,750.00	3,750.00
144 - METROPOLITAN LIFE INS CO	PO 31839 WATER - GROUP INSURANCE - DENTAL - POLIC	693.14	693.14
234 - NJ WATER ASSOCIATION	PO 31892 WATER DEPT - 2026 DUES/MEMBERSHIPS	560.00	560.00
1694 - ONE CALL CONCEPTS, INC	PO 31993 WATER - OE - MISC - ONE CALL MESSAGES -	163.10	163.10
WATER CAPITAL FUND			
1398 - COLLIERS ENGINEERING & DESIGN	PO 30043 CAPITAL - HIB0143 - UNION, HART, CENTRAL	1,830.00	1,830.00
SEWER UTILITY FUND			
987 - COMCAST	PO 31989 SEWER - 2026- TELEPHONE - ACCT# 8499 052	79.29	79.29
2894 - EQUITABLE FINANCIAL LIFE INS CO	PO 31844 GROUP INSURANCE - LIFE/LTD - POLICY #200	74.58	74.58
2499 - MCGOWAN LLC	PO 31025 SEWER - OE - CONTRACTS - SEWER OPERATOR	13,545.00	13,545.00
144 - METROPOLITAN LIFE INS CO	PO 31840 SEWER - GROUP INSURANCE - DENTAL - POLIC	527.68	527.68
246 - TOWN OF CLINTON	PO 31864 2025 QUARTERLY - SEWER TREATMENT CHARGE	119,781.39	119,781.39
SEWER CAPITAL FUND			
2843 - REMINGTON & VERNICK ENGINEERS II INC	PO 31696 ENGINEERING - OE - MS4	8,280.00	8,280.00
SOLID WASTE UTILITY FUND			
2894 - EQUITABLE FINANCIAL LIFE INS CO	PO 31845 GROUP INSURANCE - LIFE/LTD - POLICY #200	38.72	38.72
2048 - LMR DISPOSAL, LLC	PO 31252 SOLID WASTE - CONTRACTED HAULER- 2025 -	29,750.00	29,750.00
2048 - LMR DISPOSAL, LLC	PO 31951 SOLID WASTE - CONTRACTED HAULER- 2026 -	29,750.00	29,750.00
144 - METROPOLITAN LIFE INS CO	PO 31841 SOLID WASTE - GROUP INSURANCE - DENTAL -	279.42	279.42
TOTAL			919,983.80

Total to be paid from Fund 10 CURRENT FUND	695,852.71		
Total to be paid from Fund 23 DOG FUND	675.00		
Total to be paid from Fund 30 GENERAL CAPITAL FUND	12,332.50		
Total to be paid from Fund 60 WATER UTILITY FUND	7,187.51		
Total to be paid from Fund 61 WATER CAPITAL FUND	1,830.00		
Total to be paid from Fund 62 SEWER UTILITY FUND	134,007.94		
Total to be paid from Fund 63 SEWER CAPITAL FUND	8,280.00		
Total to be paid from Fund 64 SOLID WASTE UTILITY FUND	59,818.14		

		919,983.80	