

**TOWN OF CLINTON  
RE-ORGANIZATION MEETING  
JANUARY 5, 2026  
6:00 P.M.  
AMENDED January 5, 2026**

CALL TO ORDER & FLAG SALUTE

ROLL CALL

STATEMENT OF ADEQUATE NOTICE

SWEARING IN OF COUNCILWOMAN MOLLY PADMOS by Michelle Drulis

SWEARING IN OF COUNCILMAN ROSS TRAPHAGEN by Congressman Thomas Kean, Jr.

MAYOR'S COMMENTS

PUBLIC COMMENTS

RESOLUTIONS:

1. RESOLUTION APPOINTING MUNICIPAL ATTORNEY: Gebhardt & Kiefer
2. RESOLUTION APPOINTING MUNICIPAL ENGINEER: Van Cleef Engineering
3. RESOLUTION APPOINTING ALTERNATE TOWN ENGINEER: Suburban Consulting Engineers, Inc.
4. RESOLUTION APPOINTING WATER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
5. RESOLUTION APPOINTING SEWER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
6. RESOLUTION APPOINTING ALTERNATE SEWER ENGINEER: Van Cleef Engineering
7. RESOLUTION APPOINTING ALTERNATE WATER ENGINEER: Van Cleef Engineering
8. RESOLUTION APPOINTING MUNICIPAL PLANNER: Kyle & McManus Associates LLC
9. RESOLUTION APPOINTING MUNICIPAL INSURANCE AGENT: Brown & Brown
10. RESOLUTION APPOINTING BOND COUNSEL: McManimon & Scotland
11. RESOLUTION APPOINTING MUNICIPAL AUDITOR: Suplee, Clooney, and Company
12. RESOLUTION APPOINTING TOWN ARBORIST: Spanner Shrubs & Trees
13. RESOLUTION SETTING 2026 COUNCIL MEETING DATES
- 14 – 16. RESOLUTIONS FOR THE TOWN OF CLINTON COURT:
  14. Court Administrator Kimberly Marino
  15. Prosecutor Jordan Rickards
  16. Public Defender Scott Mitzner  
Alternate Public Defender Anthony Rotunno
17. RESOLUTION FOR CHECK SIGNING AUTHORIZATION
18. RESOLUTION AUTHORIZING CHECKS BEING ISSUED TO NJ MOTOR VEHICLES COMMISSION
19. RESOLUTION FOR APPOINTMENT OF MUNICIPAL OFFICIALS
20. RESOLUTION FOR APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS
21. COUNCIL APPOINTMENTS

22. RESOLUTION AUTHORIZING MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS
23. RESOLUTION FOR REDEMPTION CALCULATIONS FEE
24. RESOLUTION APPROVING BANK DEPOSITORIES: Kathy Olsen
25. RESOLUTION FOR INVESTMENTS
26. RESOLUTION FOR INTEREST RATES
27. RESOLUTION FOR OFFICIAL NEWSPAPERS
28. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND
29. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE MUNICIPAL CLERK
30. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE POLICE CHIEF
31. RESOLUTION FOR 2026 TEMPORARY BUDGET
- 32-34. RESOLUTIONS FOR 2026 SALARIES:
  32. NON-CONTRACTUAL
  33. TEAMSTERS
  34. POLICE
35. RESOLUTION AUTHORIZING SIGNING CHECKS FOR MAILING OF UTILITY BILLS
36. RESOLUTION TO APPOINT A MUNICIPAL HOUSING LIAISON
37. RESOLUTION TO USE APPROVED VENDORS DURING WATER EMERGENCY
38. RESOLUTION APPROVING PHOENIX ADVISORS AS MUNICIPAL ADVISOR

PAYMENT OF BILLS  
ANNOUNCEMENTS  
ADJOURNMENT

*Happy New Year 2026!*

RESOLUTIONS will not be read in their entirety. They have been posted on the Town Bulletin Board and copies have been made available to the press.

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #1-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH  
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Gebhardt & Kiefer has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Gebhardt & Kiefer has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Attorney from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$75,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following temporary budget account and then in the adopted 2026 budget: Current Budget, Legal, and Other Expenses, account number 6-01-20-155-2238.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Gebhardt & Kiefer as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and the office of Gebhardt & Kiefer.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #2-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH  
VAN CLEEF ENGINEERING FOR MUNICIPAL ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$60,000; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and then the 2026 adopted budget account: Current Budget, Engineering, and Other Expenses, account number 6-01-20-165-2228.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #3-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH SUBURBAN CONSULTING ENGINEERS, INC. FOR ALTERNATE TOWN ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Town Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Suburban Consulting Engineers, Inc. has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Town Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$50,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and then the adopted 2026 budget account: Current Budget, Engineering, and Other Expenses, account number 6-01-20-165-2228.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Suburban Consulting Engineers, Inc. as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers, Inc.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #4-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH SUBURBAN CONSULTING ENGINEERS, INC. FOR WATER CONSULTING ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Water Consulting Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Suburban Consulting Engineers, Inc. has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Water Consulting Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$300,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget account and then the 2026 adopted budget: Water Utility Budget, Engineering, and Other Expenses, account number 6-05-55-502-2228 and other various Capital Ordinances.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Suburban Consulting Engineers, Inc. as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers, Inc.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #5-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH SUBURBAN  
CONSULTING ENGINEERS, INC FOR SEWER CONSULTING ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Sewer Consulting Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent as certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Suburban Consulting Engineers, Inc. as submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Sewer Consulting Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$100,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and the adopted 2026 budget account: Sewer Budget, Engineering, other expenses account number 6-07-55-502-2228.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Clinton, Hunterdon County, New Jersey to enter into a contract with Suburban Consulting Engineers, Inc. as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and the office of Suburban Consulting Engineers, Inc.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #6-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH VAN CLEEF  
ENGINEERING FOR ALTERNATE SEWER ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Sewer Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Sewer Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$25,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and then the 2026 adopted budget account: Sewer Budget, Engineering, and Other Expenses, 6-07-55-502-2228.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

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Janice Kovach. Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #7-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH VAN CLEEF  
ENGINEERING FOR ALTERNATE WATER ENGINEER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Water Engineer from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$25,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and then the 2026 adopted budget, account: Water Utility Budget, Engineering, and Other Expenses, 6-05-55-502-2228.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #8-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH  
KYLE & McMANUS ASSOCIATES LLC FOR MUNICIPAL PLANNER**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Kyle & McManus Associates LLC has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Kyle & McManus Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle & McManus Associates LLC has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Planner from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$50,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and then the 2026 adopted budget account: Current Budget, Land Use Borad, Other Expenses, 6-01-21-180-2300.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Kyle & McManus Associates LLC as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Kyle & McManus Associates LLC.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #9-26**

**RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL INSURANCE AGENT**

**BE IT RESOLVED**, that Brown and Brown, is hereby appointed to serve as Insurance Agent for the Town of Clinton, in the County of Hunterdon, for the calendar year 2026, and

**BE IT RESOLVED**, that pursuant to the requirement for the statutory insurance services for the year 2026 for the Town of Clinton, in the County of Hunterdon, and the requirements under the Local Public Contracts Law, the following resolution is hereby adopted:

**WHEREAS**, there exists a need for the performance of the statutory insurance services for the year 2026, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the Town of Clinton, in the County of Hunterdon, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Brown and Brown.
2. This contract is awarded as a "Professional Service" under the provisions of the Local Public Contracts Law, subject to N.J.S.A. 40A:11-1 et seq.) which states that "No local unit shall be required to advertise for bids for any of the work performed pursuant to 40A:5-4"

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution;

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and the office of Brown and Brown.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #10-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH  
McMANIMON & SCOTLAND FOR BOND COUNSEL SERVICES**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Bond Counsel Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, McManimon & Scotland has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, McManimon & Scotland has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon & Scotland has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Bond Counsel Attorney from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$45,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget account and the 2026 adopted budget: Current, Water and Sewer Budgets, Legal, Other Expenses account numbers 6-01-20-130-2234, 6-05-55-502-2238, 6-07-55-502-2238 and various capital ordinances.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Clinton to enter into a contract with McManimon & Scotland as described herein; and

**BE IT FURTHER RESOLVED**, that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and McManimon & Scotland.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #11-26**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH  
SUPLEE, CLOONEY, AND COMPANY FOR MUNICIPAL AUDITOR**

**WHEREAS**, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Suplee, Clooney and Company has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2026; and

**WHEREAS**, Suplee, Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Auditor from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer will certify to the Town Clerk the availability of funds not to exceed \$60,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Town Clerk that funds are available in the temporary budget and the 2026 adopted budget account: Current Budget, Audit, and Other Expenses, account number 6-01-20-135-2203.

**NOW THEREFORE BE IT RESOLVED** that the Town Council of the Town of Clinton to enter into a contract with Suplee, Clooney and Company as described herein; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED** that copies of this resolution be forwarded to the Chief Financial Officer and Suplee, Clooney, and Company.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #12-26**

**RESOLUTION AUTHORIZING APPOINTMENT OF TOWN ARBORIST**

**WHEREAS**, the Town of Clinton has many specimen and ornamental trees in its right of ways that require the services of a highly trained tree expert to diagnose problems, the cause of their diseases, and perform preventative care necessary for the trees in the Town; and

**WHEREAS**, these services cannot readily be put out to bid because they are extraordinary and unique and require an individual with great skill, knowledge, and experience in the diagnosis of tree related problems; and

**WHEREAS**, Spanner Shrub & Tree Care has extensive expertise diagnosing such problems, has a well-deserved reputation as a tree expert, and has spent many years advising the Town in the care and maintenance of its trees; and

**WHEREAS**, funds are or will be made available for this purpose to be certified by the Local Finance Officer.

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Clinton as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a contract, without competitive bidding, with Mark G. Spanner, owner of Spanner Shrub & Tree Care for tree diagnostic and rehabilitation services.
2. The work to be performed by Mark G. Spanner owner of Spanner Shrub & Tree Care shall be in accordance with proposals approved by the Mayor and Council.

**BE IT RESOLVED**, that Mark G. Spanner owner of Spanner Shrub & Tree Care is hereby appointed to serve as the Town of Clinton's Tree Expert for the 2026 calendar year.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #13-26**

**RESOLUTION SETTING THE 2026 MAYOR AND COUNCIL MEETING  
DATES**

**RESOLVED**, that the Town of Clinton Common Council will meet on the second and fourth Wednesdays of each month, said meetings to be held in the Council Chambers in the Municipal Building, 43 Leigh Street. The Council will permit the public to access its meetings remotely via Zoom or other online meeting platforms. Details for how to access the meetings remotely will be posted on the Town website at <https://www.clintonnj.gov>. These scheduled meetings, beginning at 7:00 p m, are as follows:

**YEAR 2026**

January	5 (Re-org) 14 28	July	8
February	11 25	August	12
March	11 25	September	9 23
April	8 22	October	14 28
May	13 27	November	9 23
June	10	December	9 21

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Janice Kovach, Mayor

Adopted: January 5, 2026

ATTEST:

\_\_\_\_\_  
Suzannah Givone, CMR, RMC  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #14-26**

**RESOLUTION AUTHORIZING THE MUNICIPAL COURT OF THE TOWN OF CLINTON TO ENGAGE A  
MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

**WHEREAS**, this court will be known as the Municipal Court of the Town of Clinton; and

**WHEREAS**, the Municipal Court requires the services of a Municipal Court Administrator for the Calendar Year 2026; and

**WHEREAS**, the Municipal Court of the Town of Clinton has authorized the appointment of the person named herein as the Court Administrator.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Kimberly Marino as the Certified Court Administrator of the Municipal Court of the Town of Clinton for the Calendar Year 2026.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

---

Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
COUNTY OF HUNTERDON**

**RESOLUTION #15-26**

**RESOLUTION AUTHORIZING THE MUNICIPAL COURT OF THE TOWN OF CLINTON TO ENGAGE A  
MUNICIPAL COURT PROSECUTOR**

**WHEREAS**, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

**WHEREAS**, this court will be known as the Municipal Court of the Town of Clinton; and

**WHEREAS**, the Municipal Court requires the services of Municipal Court Prosecutor for the Calendar Year 2026; and

**WHEREAS**, the Municipal Court of the Town of Clinton has authorized the appointment of the person named herein as the Court Prosecutor.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Jordan Rickards as the Prosecutor of the Municipal Court of the Town of Clinton for the Calendar Year 2026.

---

Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

---

Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY**

**RESOLUTION #16-26**

**RESOLUTION APPOINTING THE MUNICIPAL COURT OF THE TOWN OF CLINTON PUBLIC  
DEFENDER AND THE CONFLICT / ALTERNATE PUBLIC DEFENDER**

**WHEREAS**, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

**WHEREAS**, this court will be known as the Municipal Court of the Town of Clinton; and

**WHEREAS**, the Municipal Court of the Town of Clinton has authorized the appointment of the persons named herein as the Public Defender and the Conflict /Alternate Public Defender.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Scott Mitzner as the Public Defender and Anthony Rotunno as the Conflict /Alternate Public Defender of the Municipal Court of the Town of Clinton for the Calendar Year 2026.

---

Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

---

Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #17-26**

**RESOLUTION AUTHORIZING CHECK SIGNING**

**WHEREAS**, from time to time the Mayor is unavailable to sign checks, and

**WHEREAS**, it is necessary that an additional person be authorized to sign checks in the absence of the Mayor so that bills can be paid in a timely manner.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey that in the absence of the Mayor, Councilwoman Mary Padmos, be authorized to sign checks.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON**  
**COUNTY OF HUNTERDON, NEW JERSEY**

**RESOLUTION #18-26**

**RESOLUTION AUTHORIZING CHECKS BEING ISSUED TO THE NJ MOTOR VEHICLE COMMISSION**

**WHEREAS**, the Town of Clinton has the need to register municipal vehicles during the calendar year;  
and

**WHEREAS**, the first Council meeting is held on the second Wednesday of the month when bills are approved for payment and the delay in registering vehicles would impact their use.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey that the Chief Financial Officer be authorized to issue a check payable to the NJ Motor Vehicles Commission for the amount required to register municipal vehicles; and

**BE IT FURTHER RESOLVED**, that the Mayor be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next Council Meeting.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Municipal Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #19-26 (1 of 2)**

**RESOLUTION AUTHORIZING APPOINTMENTS OF MUNICIPAL OFFICIALS**

<u>APPOINTMENTS – MUNICIPAL OFFICIALS</u>		<u>2026</u>
Municipal Clerk	Suzannah Givone	3 Yr. Appt.
Deputy Municipal Clerk	Nancy Burgess	1 Yr. Appt
Registrar	Suzannah Givone	3 Yr. Appt.
Deputy Registrar	Nancy Burgess	1 Yr. Appt.
Assessment Search Officer	Suzannah Givone	1 Yr. Appt
Tax Search Officer	Joy Sheppard	1 Yr. Appt
Chief Financial Officer	Kathy Olsen	Tenured
Deputy Treasurer	Joy Sheppard	1 Yr. Appt
Tax Collector	Kathy Olsen	Tenured
Deputy Tax Collector	Joy Sheppard	1 Yr. Appt
Financial Assistant	Allison Witt	1 Yr. Appt
Collector of Utility Rents	Nancy Burgess	1 Yr. Appt
Zoning Officer	Allison Witt	1 Yr. Appt
Construction Official	Dan Niro	Tenured
Construction Control Officer	Allison Witt	1 Yr. Appt
Fire Official	John Daniels	1 Yr. Appt.
Electrical Inspector	Robert Vanderberg	1 Yr. Appt.
Electrical Sub Code Official		
Plumbing Sub Code Official, Building Sub Code Official, and Building Inspector	Dan Niro	Tenured
Fire Sub Code Official and Fire Inspector	Tom Petto	2 of 4 year Appt.

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #19-26 (2 of 2)**

**ADDITIONAL MUNICIPAL APPOINTMENTS**

**2026**

Code Enforcement / Housing Officer	Allison Witt	1 Yr. Appt
Water Superintendent	Art Dysart	Tenured
Superintendent – WWTP	Bob Niezgoda	1 Yr. Appt
Lab Super & Manager – WWTP	Bryan Lubsen	1 Yr. Appt
Land Use Secretary	Allison Witt	1 Yr. Appt
Board of Health Secretary	Suzannah Givone	1 Yr. Appt
School Crossing Guards	Suzanne Ocello	1 Yr. Appt
	Carol Cornell	1 Yr. Appt
	Jennifer Frohlich	1 Yr. Appt
	Tara Fioto	1 Yr. Appt
	Holly Smith	1 Yr. Appt
	Janet Chamberlain	1 Yr. Appt
	Terry Firrello	1 Yr. Appt
	Peggy Zabroski	1 Yr. Appt
	Bella Russo	1 Yr. Appt
Town Physician	The Doctor’s In	1 Yr. Appt
	St. Luke’s Care Now	1 Yr. Appt
Rep. to Office on Aging	Nora Klippstien	1 Yr. Appt
Tax Assessor	Fran Kuczynski	Tenured
Public Agency Compliance Officer (PACO)	Kathy Olsen	1 Yr. Appt

\_\_\_\_\_  
Janice Kovach, Mayor

Dated: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #20-26**

**RESOLUTION ASSIGNING 2026 - BOARDS, COMMISSIONS, AND COMMITTEES**

**AFFORDABLE HOUSING**                      **3 Year Appointment**

Mayor	Council Rep
Sally Simpson	(2026) Senior Rep.
Vacancy	(2026)
John Curreri	(2026)

**BOARD OF HEALTH**                      **(3 Year Appointment – (Mayor Appointment))**

Nick Bruno	(Council Rep.)
Ann Holt	(2027)
Sally Simpson	(2028) Chair
Sharon Dysart	(2027)
Maire Kelly	(2028)

**COMMUNICATIONS COMMITTEE**                      **(1 Year Appointment)**

Molly Padmos	Council Rep.
Ross Traphagen	Council Rep.
Nancy Burgess	
John Creech	

**ECONOMIC DEVELOPMENT & GRANTS COMMITTEE**

Molly Padmos	Council Rep.
Kyle Perloff	Council Rep.
Elizabeth Halpin	
John Creech	
Devon Stone – Chair	
Amy DeVita	
John Schneiderhan	
Russell Crosby	

**EMERGENCY MANAGEMENT**                      **(2 Year Appointment)**

Coordinator	Cory Kubinak - Police Chief (3rd yr of 3 yr. Appt)
Coordinator	Tim McGuire – Police Chief (eff. 3/2/26)
Deputy Coordinator	Ryan Clancy (till March) Jason Murray

**TEAM**

Law Enforcement Coordinator	Police Chief
Mayor	Janice Kovach – Mayor
Water	Art Dysart
Sewer	Bob Niezgodka till May then Eli Perretti

**ENVIRONMENTAL COMMISSION – (3 Year Appointment)**

John Kashwick	(Council Rep.) (2026) Chair voting
Dean Solomos	(2028)
Denise Birmingham	(2026) Shade Tree Liaison
Veronique Lambert	(2026)
Mary Jo Kurtiak	(2028)
Norma Kania	(2027)

**GREEN TEAM**

Grace Rogan  
 Mary Jo Kurtiak  
 Denise Birmingham  
 Tom Valesek  
 Kim Stentz  
 John Kaswick  
 Norma Kania  
 Veronique Lambert  
 Deena Roberts  
 Jonathan Wall

**FILMING COMMISSION – (1 Year Appointment)**

J. Cory Kubinak	Chief of Police
T. McGuire	Chief of Police (eff. 3/2/26)
Janice Kovach	Mayor
Suzie Givone	Clerk

**HISTORIC PRESERVATION COMMISSION – (3 Year Appointment)**

Holly Lione	Town Historian – Vice Chair
Ross Traphagen	Council Rep.
-----	(2026) Secretary
Holly Lione	(2027)
Carol Beder	(2026)
Rosemarie Platt	(2026) Chair
Norma Kania	(2027) Alternate #1
Will Miska	(2028)
Elizabeth Cole- ex-officio	Red Mill

**OFFICE ON AGING - 1 Year Appointment**

Nora Klippstein	Municipal Coordinator
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**PLATINUM COMMITTEE**

Kim Stentz	Council Rep.
John Kashwick	Council Rep.
Norma Kania	

**LAND USE BOARD**

**(4 Year Appointment)**

Class I	Janice Kovach	Mayor - concurrent with mayor's term (2028)
Class II	Joseph (Jay) Joyce	(2027) liaison to Environmental Commission
Class III	Ross Traphagen	(2026) 1 year term concurrent with council term
Class IV	Neil Viotto	2028
	Craig Sailer	(2026) Chairman
	Bryan Lubsen	(2028)
	James Smith	(2026)
	Jonas DeVita	(2028)
	Ken Carberry	(2028)
Alternates: #1	Chesley Snider	(2028)

**RECREATION COMMITTEE – (Mayor Appointment)**

Kyle Perloff	(Council Rep.) Plenary Member – Ex-Officio -non voting (Council Rep.) Member – voting member
Paul Arnold	(2028)
Brad Cohen	( ) Treasurer
Sean Rogan,	(2026) Vice Chair
Rachel Young	( ) Chair
Tony DiFabio	2026
Elvira Bruno	
Christine Byrne	
Kyle Walsh	

**Alternate #1**

**Alternate #2**

**SHADE TREE COMMISSION**

**(5 Year Appointment)**

Kim Stentz	(Council Rep.) (non-voting member)
Denise Birmingham, Chair	(2026) (Environmental commission liaison)
Claire Birmingham	(2027)
Norma Kania	(2027)
Whitney Wetherill	(2028)
Jonathan Wall	

**S.W.A.C.**

**(1 Year Appointment)**

N/A

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION 21-26**

**COUNCIL APPOINTMENTS 2026**

<b>2026</b>	<b>RESOLUTION 21-26</b>	<b>Mayor</b>	<b>Bruno</b>	<b>Kashwick</b>	<b>Padmos</b>	<b>Stentz</b>	<b>Perloff</b>	<b>Traphagen</b>
Affordable Housing		X*						
Board of Assistance							X	
Board of Health			X					
Building and Ground / Roads			X*	X	X			
Clinton Guild Liaison							X	
Communications/Newsletter					X	X		X*
Economic Development/Grants					X		X	
Environmental Commission				X				
Finance		X*			X			X
Fire Commissioner			X					
Historic Commission								X
Insurance Committee				X*		X	X	
Land Use Board		X						X
Park Committee			X		X	X		
Personnel				X	X*		X	
Strategic Planning (personnel)		X*				X		X
Platinum Club				X		X		
Police Building		X*	X	X				
Police Commission/Laborers		X*			X			
Recreation Committee							X	
Rescue Squad								X
School Board						X		
Sewer Committee		X*	X				X	
Shade Tree Commission						X		
Water Committee		X*		X				X
		8	6	7	7	7	7	7

\*CHAIR

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION 21-26**

**COUNCIL APPOINTMENTS 2026**

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Janice Kovach

Adopted: January 5, 2026

ATTEST:

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Suzannah Givone, RMC, CMR

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #22-26**

**RESOLUTION AUTHORIZING MUNICIPAL ATTORNEY AND THE TAX ASSESSOR TO FILE  
CORRECTIVE APPEALS AND COUNTER CLAIMS**

**WHEREAS**, from time-to-time errors are made in computing tax assessments; and

**WHEREAS**, it is necessary for the Town of Clinton to file corrective appeals of such errors with the Hunterdon County Board of Taxation; and

**WHEREAS**, it is also necessary for the Town of Clinton to file, in cases of increase, counterclaims as deemed necessary, with the Hunterdon County Board of Taxation; and

**WHEREAS**, the Attorney General has determined that the proper persons to file or defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals, are the Municipal Attorney and the Tax Assessor.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council that the Municipal Attorney and the Tax Assessor of the Town of Clinton are hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation and to sign stipulations of appeals on behalf of the Town of Clinton which he/she feels are proper and in the best interest of the municipality.

**BE IT FURTHER RESOLVED**, by the Town Council that the Municipal Attorney and the Tax Assessor of the Town of Clinton are hereby authorized to file counterclaims in cases of increase with the Hunterdon County Board of Taxation as necessary. That the Tax Assessor send written copies of such corrected assessments to the Chief Financial Officer/Tax Collector, the Mayor and Council and the individuals involved no later than June 1, 2026.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC/CMR, Town Clerk

I, Suzannah Givone, Clerk of the Town of Clinton, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Mayor and Council at their re-organization meeting held January 5, 2026.

\_\_\_\_\_  
Suzannah Givone, RMC/CMR, Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #23-26**

**RESOLUTION FOR REDEMPTION CALCULATIONS FEES**

**WHEREAS**, as a result of law P.L. 2010, c320, pertaining to fees that are chargeable through the Tax Collector's Office, a new fee for the redemption calculations was adopted; and

**WHEREAS**, the law provides for a fee up to \$50.00 for each calculation of a redemption for a lienholder; and

**WHEREAS**, the law allows a property owner or a person who has a right to redeem the ability to request two redemption calculations per year at no cost; and

**WHEREAS**, if additional redemption requests are received, within a calendar year, by the property owner or person who has a right to redeem, the law allows the Tax Collector to charge a fee of \$50.00 for each calculation.

**THEREFORE, BE IT RESOLVED**, the fee for each additional redemption request submitted to the Town of Clinton Tax Collector will be \$50.00 for each calculation.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #24-26**

**RESOLUTION APPROVING BANK DEPOSITORIES**

**BE IT RESOLVED**, that Official Bank Depositories for the Town of Clinton be designated as follows for the year 2026:

TD Bank  
PNC Bank  
Unity Bank  
Wells Fargo  
Bank of America  
Peapack-Gladstone Bank  
New Jersey Cash Management  
Investors Savings  
Provident Bank  
Chase

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #25-26**

**RESOLUTION FOR INVESTMENTS**

**WHEREAS**, it is in the best interest of the Town of Clinton to make investments from time to time of funds in the Current Account, Water and Sewer operating Accounts; and

**WHEREAS**, changes in the investments must be made from time to time and at times which do not coincide with regular meetings of the Town Council.

**NOW THEREFORE BE IT RESOLVED**, that the Chief Financial Officer for the Town of Clinton, Hunterdon County, New Jersey be and hereby is authorized to invest and reinvest said funds in the Current Account and Water and Sewer Operating Accounts without the need of a formal resolution of Council for each investment or turn-over of funds, provided that investments are made in accordance with the recommendations of the Finance Committee of Council.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #26-26**

**RESOLUTION ESTABLISHING INTEREST RATES**

**WHEREAS**, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

**NOW THERE FORE, BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey that the rate of interest on unpaid taxes and other municipal charges shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day (including the date payment was due) following the date upon which the same became payable; and

**BE IT FURTHER RESOLVED**, that the rate of interest on unpaid water and sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date; and

**BE IT FURTHER RESOLVED**, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #27-26**

**DESIGNATION OF NEWSPAPERS TO  
RECEIVE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., requires that public entities designate newspapers for the receipt of notices of public meetings; and

**WHEREAS**, the Open Public Meetings Act provides that one of the newspapers designated to receive such notices shall be an official newspaper of the public entity, if one has been designated as such.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, that the following newspapers and websites are hereby designated as newspapers to receive notices required under the Open Public Meetings Act for 2026:

1. Hunterdon Review
2. Courier-News
3. Star Ledger
4. NJ.com

**BE IT FUTURE RESOLVED**, on June 30, 2025, Governor Murphy signed Bill S4654/A5788, which provides for the publication of required municipal legal notices on municipal websites and through certain online news publications; and

**BE IT FURTHER RESOLVED**, P.L. 2025-72 states that legal ads placed by a municipality will not need to be published in newspapers beginning on March 1, 2026, but will have to be placed on the Town of Clinton's website [www.clintonnj.gov](http://www.clintonnj.gov).

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #28-26**

**RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND**

**WHEREAS**, N.J.S.A. 40A:5-17.1 provides that the governing body of a municipality may authorize by resolution a municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$5.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey that Kathy Olsen, Certified Tax Collector, be authorized to process the cancellation of any property tax refund or delinquency of less than \$5.00.

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Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #29-26**

**RESOLUTION AUTHORIZING THE MUNICIPAL CLERK OF THE TOWN OF CLINTON TO MAINTAIN  
A PETTY CASH FUND IN THE AMOUNT OF \$100.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Town of Clinton; and

**WHEREAS**, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, on this 5<sup>th</sup> day of January 2026 by the Mayor and Council of the Town of Clinton, Hunterdon, New Jersey, that the following Petty Cash Fund be established:

Municipal Clerk, \$100.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #30-26**

**RESOLUTION AUTHORIZING THE POLICE CHIEF OF THE TOWN OF CLINTON TO MAINTAIN A  
PETTY CASH FUND IN THE AMOUNT OF \$250.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Town of Clinton; and

**WHEREAS**, it is the desire of the Mayor and Council that said fund be continued under the director of the Police Chief.

**NOW, THEREFORE BE IT RESOLVED**, on this 5<sup>th</sup> day of January 2026 by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, that the following Petty Cash Fund be established:

Police Chief, Cory Kubinak, \$250.00

The Police Chief, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #31-26**

**RESOLUTION AUTHOIZING THE 2026 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2026; and

**WHEREAS**, the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$5,817,965.11 for the Current Budget, and \$3,201,166.00 for the Water Utility Budget, and \$2,554,038.12 for the Sewer Utility Budget and \$324,932.00 for the Solid Waste Utility Budget; and

**WHEREAS**, 26.25% of the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2025 budget is the sum of \$1,527,215.84 for the Current Budget, and \$840,306.08 for the Water Utility Budget, and \$670,435.00 for the Sewer Utility Budget and \$85,294.65 for the Solid Waste Utility Budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

CURRENT ACCOUNT	SALARIES & WAGES	OTHER EXPENSES
Mayor & Council	\$ 6,000.00	\$ 4,000.00
Communications		2,500.00
Municipal Clerk	34,402.00	14,000.00
Financial Administration	24,720.00	7,500.00
Assessment of Taxes	15,112.00	1,000.00
Revenue Administration	13,390.00	6,000.00
Legal Services		15,000.00
Engineering Services		5,000.00
Land Use Board	8,240.00	2,000.00

2.

CURRENT ACCOUNT	SALARIES & WAGES	OTHER EXPENSES
Environmental Commission	\$	\$ 250.00
Fire Prevention	7,210.00	500.00
Police	460,410.00	75,000.00
Historic Commission		250.00
Emergency Management	7,210.00	1,000.00
Streets & Roads	43,260.00	60,000.00
Shade Tree Commission		2,500.00
Solid Waste Collection		15,000.00
Buildings & Grounds	24,720.00	24,000.00
Community Center		1,000.00
Safety Administration		250.00
Vehicle Maintenance		35,000.00
Recycling	1,751.00	5,000.00
Board of Health		500.00
Recreation Services		500.00
Maintenance of Parks		2,005.00
Construction Officials	25,750.00	1,500.00
Housing/Rental Officer	8,240.00	
Gasoline		40,000.00
Natural Gas		10,000.00
Electricity		20,000.00
Telephone		5,000.00
Street Lighting		12,000.00
Water		686.91
Fire Hydrant Rental		12,000.00
Solid Waste Disposal Costs		20,000.00
Social Security		50,558.93
Unemployment Insurance		2,500.00
General Liability Insurance		95,000.00
Workers Comp Insurance		55,000.00
Employee Health Insurance		192,000.00
Affordable Housing		200.00
Municipal Court		50,600.00
TOTALS	<u>\$ 680,415.00</u>	<u>\$ 846,800.84</u>
Debt Service		
Bond Interest		\$ 5,600.00

3.

	SALARIES & WAGES	OTHER EXPENSES
WATER UTILITY	\$ 352,000.00	463,806.08
Social Security		24,000.00
Unemployment Insurance		500.00
TOTALS	<u>\$ 352,000.00</u>	<u>\$ 488,306.08</u>
Debt Service		
NJEIT Principal		\$ 170,428.77
NJEIT Interest		\$ 76,009.56
Bond Interest		\$ 90,200.00
SEWER UTILITY	\$ 235,000.00	\$ 418,135.00
Social Security		17,000.00
Unemployment Insurance		300.00
TOTALS	<u>\$ 235,000.00</u>	<u>\$ 435,435.00</u>
Debt Service		
NJEIT Principal		\$ 53,282.90
NJEIT Interest		\$ 36,562.36
Bond Interest		\$ 18,575.00
SOLID WASTE UTILITY	\$ 2,100.00	\$ 82,794.65
Social Security		300.00
Unemployment Insurance		100.00
TOTALS	<u>\$ 2,100.00</u>	<u>\$ 83,194.65</u>

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Janice Kovach, Mayor

Passed and Approved: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #32-26**

**2026 SALARY RESOLUTION**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2026:

<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Mayor	4,900.00
Council Members	4,400.00
Town Clerk	87,550.00 Suzie
Collector of Taxes	23,213.40 Kathy
Deputy Tax Collector	14,927.28 Joy
Tax Search Officer	1,579.42 Joy
Tax Assessor	30,071.95 Fran
Assistant to Tax Assessor	8,837.25 Bruce
Collector of Water Rents	84,175.15 Nancy
Collector of Solid Waste Utility	5,463.64 Nancy
Chief Financial Officer	63,800.74 Kathy
Deputy Treasurer	41,151.67 Joy
Treasurer of Water Utility	48,945.86 Kathy
Finance Assistant #1	31,550.00 Joy
Finance Assistant #2	29,240.24 Allison
Finance Assistant #3	8,240.00 Samantha
Secretary to Land Use Board	22,376.57 Allison
Public Works/Business Administrator	170,000.00 Rich
Superintendent of Water Department	133,900.00 Art
Superintendent of Wastewater Treatment Plant	123,600.00 Bob N.
Laboratory Supervisor/Manager	80,340.00 Brian
Public Works/Water Department Foreman	100,580.53 Steve
Wastewater Treatment Plant Foreman	40.87 Eli
Chief of Police	192,660.65* Cory

2.

School Crossing Guard	20.00-26.00
Clerical	21.63/Hr. Chris
Emergency Management Coordinator	9,970.59 Cory
Emergency Management Administrative Assistant	1,909.62 Ryan Clancy
Building Sub-Code Official	5,934.36 Dan Niro
Fire Sub-Code Official	4,243.60 Tom
Fire Inspector	4,243.60 Tom
Plumbing Sub-Code Official	11,281.05 Dan Niro
Construction Control Official	39,539.05 Allison
Zoning Officer	10,711.20* Allison
Fire Prevention Officer	21,277.39 Jack
Code Enforcement/Housing Officer	17,766.80 Allison
Housing Officer Assistant	9,770.24 Joy
Electric Sub-Code Official	7,878.56 Pete B.
Construction Official	9,323.70 Dan Niro
Building Inspector	2,954.93 Dan Niro
Janitor – Municipal Buildings	21.63 Matt G.
Mileage	Per IRS Regulations

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

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Janice Kovach, Mayor

Passed and Approved: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk

\*Salary includes shared services agreements.

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #33-26**

**2026 TEAMSTER SALARY RESOLUTION**

**BE IT ORDAINED**, by the Mayor and Town Council of the Town of Clinton  
in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County  
of Hunterdon, the respective salaries or compensation set forth below are hereby  
fixed as the maximum amounts to be paid for the year 2026:

<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Public Works Employee #1	\$39.44/Hr.-Hoffman
Public Works Employee #2	31.41/Hr.-Gonzalez*
Public Works Employee #3	30.21/Hr.-Cerca, V
Public Works Employee #4	33.81/Hr.-Duarte*
Public Works Employee #5	29.00/Hr.-Hoser
Public Works Employee #6	27.55/Hr.-Kocher
Public Works Employee #7	27.55/Hr.-Mowder
Public Works Employee #8	31.41/Hr.-Dysart, J.
Public Works Employee #9	29.00/Hr.-Cerca, S.
Public Works Employee #10	31.41/Hr.-Sudnik
Public Works Employee #11	29.00/Hr.-Hubbard
Public Works Employee #12	27.55/Hr.-Parks
Stand-by Pay	10.00/Hr.
Crew Chief*	5,000.00/Yr.

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #34-26**

**2026 POLICE SALARY RESOLUTION**

**BE IT ORDAINED**, by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2026:

<u>POSITION</u>	<u>2026 SALARY</u>
Sergeant	137,960.82
Patrolman-First Class	126,569.57
Patrolman-Second Class	120,114.67
Patrolman-Third Class	113,659.71
Patrolman-Fourth Class	107,204.76
Patrolman-Fifth Class	100,749.80
Patrolman-Sixth Class	94,294.84
Patrolman-Seventh Class	87,839.88
Patrolman-Eighth Class	81,384.93
Patrolman-Ninth Class	74,929.99
Patrolman-Tenth Class	68,475.03
Patrolman-Eleventh Class	62,020.07
Recruit	55,565.12
Corporal (Stipend)	4,500.00

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #35-26**

**RESOLUTION AUTHORIZING TO SIGN CHECKS FOR MAILING OF UTILITY BILLS**

**WHEREAS**, the Water, Sewer and Solid Waste Utilities prepare the bills for mailing during the first week of the month and in order to mail the bills, a check must be issued to the Postmaster, Flemington, for the postage; and

**WHEREAS**, the first Council meeting is held on the second Wednesday of the month when bills are approved for payment and the delay in mailing the utility bills will impact receipts of the Water, Sewer and Solid Waste.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey that the Chief Financial Officer be authorized to issue a check payable to the Postmaster, Town of Clinton for the amount of postage needed for mailing of the utility bills; and

**BE IT FURTHER RESOLVED**, that the Mayor be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next Council Meeting.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #36-26**

**RESOLUTION APPOINTING A MUNICIPAL HOUSING LIAISON**

**WHEREAS**, pursuant to P.L. 2024, c.2, the Town of Clinton is required to appoint a Municipal Housing Liaison for the oversight of administration of the Town of Clinton's affordable housing program to enforce the requirements of the law and N.J.A.C. 5:80-26.1 et. seq.; and

**WHEREAS**, the Town of Clinton has amended Chapter 88-73.12 entitled Municipal Housing Liaison to provide for the appointment of a Municipal Housing Liaison to administer affordable housing program.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Town of Clinton in the County of Hunterdon, and the State of New Jersey that Richard Phelan is hereby appointed by the Governing Body of the Town of Clinton as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Sections 88-73-12 of the Town of Clinton's Municipal Housing Liaison Code.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC/CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #37-26**

**RESOLUTION AUTHORIZING THE APPROVED VENDORS FOR A WATER OR SEWER EMERGENCY**

**WHEREAS**, the Town of Clinton Water and/ or Sewer Utility experiences various emergencies such as water main breaks, pump and motor failures; and

**WHEREAS**, when such emergencies occur, time is of the essence to make repairs in an expedient manner so as not to affect the health and welfare of their customers; and

**WHEREAS**, the Town of Clinton Water and/or Sewer Utility has utilized the following vendors for their services in the past, and would like to call upon them in an emergency:

Samuel Stothoff Company  
Rowe Electric  
Penn Bower Construction  
Kusant Electric  
Pumping Services  
Coyne Chemical

**WHEREAS**, if any of the vendors listed above are not available, the Town of Clinton Water and / or Sewer Utility, will search for a vendor that can provide the service required at the time of the emergency.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey to approve the use of the above listed vendors during an emergency situation.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

\_\_\_\_\_  
Suzannah Givone, RMC, CMR  
Town Clerk

**TOWN OF CLINTON  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION #38-26**

**RESOLUTION APPROVING PHOENIX ADVISORS AS THE MUNICIPAL ADVISOR AND PERFORM CONTINUING DISCLOSURE SERVICES**

**WHEREAS** a professional is required to act as a financial advisor on behalf of the municipality; and

**WHEREAS** Phoenix Advisors has the expertise across a variety of disciplines, including but not limited to municipal advisor services, continuing disclosure, rating agency surveillance, project finance, debt management and financial consulting and being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board, the “MSRB”) is qualified to perform such professional services.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey approve the agreement with Phoenix Advisors to represent the Town of Clinton as Municipal Advisor and to perform Continuing Disclosure Services for the calendar year 2026.

\_\_\_\_\_  
Janice Kovach, Mayor

Adopted: January 5, 2026

**ATTEST:**

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Suzannah Givone, RMC, CMR  
Town Clerk