

Malina Piontek, Attorney, LLC  
 7529 Crawling Stone Rd.  
 Madison, WI 53719 US  
 (608) 497-3037  
 malina.piontek@piontekllaw.com



# Invoice

**BILL TO**

Heidi Tepp  
 MMSD  
 545 W. Dayton St.  
 Madison, Wisconsin

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
670	03/03/2020	\$4,265.50	04/01/2020	Due on receipt	

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/02/2020	<b>03/02/2020</b> <b>Legal Services</b> [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
03/03/2020	<b>03/03/2020</b> <b>Legal Services</b> Meeting with district admin staff re: administrative review. Analyze and review documents received.	2.25	190.00	427.50
03/04/2020	<b>03/04/2020</b> <b>Legal Services</b> Continue to analyze documents provided for review.	2.10	190.00	399.00
03/11/2020	<b>03/11/2020</b> <b>Legal Services</b> Interview witnesses.	3.25	190.00	617.50
03/12/2020	<b>03/12/2020</b> <b>Legal Services</b> Follow up email with witness re: information still to be provided. Meet with witness to obtain additional information.	0.75	190.00	142.50
03/16/2020	<b>03/16/2020</b> <b>Legal Services</b> Review documents and information gathered to date.	1	190.00	190.00
03/18/2020	<b>03/18/2020</b> <b>Legal Services</b> Review documents. Prepare for interview. Interview witness.	2	190.00	380.00
03/19/2020	<b>03/19/2020</b> <b>Legal Services</b> [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/20/2020	<b>03/20/2020</b> <b>Legal Services</b> [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
03/23/2020	<b>03/23/2020</b> <b>Legal Services</b> [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
03/23/2020	<b>Legal Services</b> Emails with East principal re: scheduling interview.	0.20	190.00	38.00
03/24/2020	<b>03/24/2020</b> <b>Legal Services</b> Prepare for and conduct interview.	2.50	190.00	475.00
03/26/2020	<b>03/26/2020</b> <b>Legal Services</b> Email with Ms. Tepp re: scheduling interviews. Prepare quesitons for same.	0.50	190.00	95.00
03/31/2020	<b>03/31/2020</b> <b>Legal Services</b> Follow up email with Ms. Tepp.	0.10	190.00	19.00

Invoice for legal services

BALANCE DUE

**\$4,265.50**

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/18/2020	04/18/2020 Legal Services [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
04/20/2020	04/20/2020 Legal Services [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
04/23/2020	04/23/2020 Legal Services Confer with Ms. Tepp re: field trip review. Follow up email with Mr. Hertting and Ms. Webb.	1	190.00	190.00
04/24/2020	04/24/2020 Legal Services Email from Mr. Hertting. Email from Ms. Webb. Respond to same.	0.25	190.00	47.50
04/27/2020	04/27/2020 Legal Services Analyze information received from Mr. Hertting and Ms. Webb.	0.50	190.00	95.00
Invoice for legal services			BALANCE DUE	<b>\$2,422.50</b>



Inv# 683  
 PIONTEK MALINA R  
 04/02/2020 # Pages 2  
 PO# [REDACTED]

\$2422.50



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MAY 28 2020

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 Madison Metropolitan School District

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MAY 28 2020

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 Madison Metropolitan School District

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MMSD  
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INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
683	04/02/2020	\$2,422.50	05/01/2020	Due on receipt	

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>04/01/2020</b>			
04/01/2020	<b>Legal Services</b> Contact witnesses to schedule interviews. Arrange video interview. Follow up email with witness.	0.50	190.00	95.00
	<b>04/02/2020</b>			
04/02/2020	<b>Legal Services</b> 			
	<b>04/03/2020</b>			
04/03/2020	<b>Legal Services</b> 			
	<b>04/06/2020</b>			
04/06/2020	<b>Legal Services</b> 			
	<b>04/08/2020</b>			
04/08/2020	<b>Legal Services</b> 			
	<b>04/09/2020</b>			
04/09/2020	<b>Legal Services</b> 			
	<b>04/15/2020</b>			
04/15/2020	<b>Legal Services</b> 			

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 malina.piontek@pionteklaw.com

**PAYABLES** <sup>MP</sup>  
 MALINA PIONTEK  
 ATTOR

**Invoice**

**BILL TO**  
 Heidi Tepp  
 MMSD  
 545 W. Dayton St.  
 Madison, Wisconsin



Inv# 696 \$1263.50  
 PIONTEK MALINA R  
 05/18/2020 # Pages 3

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
696	05/18/2020	\$1,263.50	06/30/2020	Due on receipt	

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/13/2020	<b>05/13/2020</b> <b>Legal Services</b> Prepare to make oral report. Zoom meeting to give oral report.	1.90	190.00	361.00
05/29/2020	<b>05/29/2020</b> <b>Legal Services</b> Write report (flat fee).	12	190.00	2,280.00
06/04/2020	<b>06/04/2020</b> <b>Legal Services</b> Email with Ms. Tepp and Ms. Hargrove.	0.10	190.00	19.00
06/08/2020	<b>06/08/2020</b> <b>Legal Services</b> [REDACTED]			
06/11/2020	<b>06/11/2020</b> <b>Legal Services</b> Email with Ms. Hargrove and Ms. Tepp.	0.20	190.00	38.00
06/12/2020	<b>06/12/2020</b> <b>Legal Services</b> Continue to write report. (Flat fee).	1	190.00	190.00
06/15/2020	<b>06/15/2020</b> <b>Legal Services</b> Confer with Ms. Tepp re scheduling time to answer questions regarding report.	0.20	190.00	38.00
06/17/2020	<b>06/17/2020</b> <b>Legal Services</b> Meet with client re: report. Finalize into PDF and provide to client. [REDACTED]	1.30	190.00	247.00

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DATE	ACTIVITY	QTY	RATE	AMOUNT
06/18/2020	06/18/2020 Legal Services			
06/22/2020	06/22/2020 Legal Services			
06/24/2020	06/24/2020 Legal Services			
06/25/2020	06/25/2020 Legal Services			
06/29/2020	06/29/2020 Legal Services			

Invoice for legal services

PAYMENT  
BALANCE DUE

2,422.50

**\$1,263.50**

**PAYABLES**

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JUL 02 2020

ACCOUNTING  
Madison Metropolitan School District



Accounting MMSD <accounting@madison.k12.wi.us>

Invoice 696 from Malina Piontek, Attorney, LLC

Deirdre L Hargrove-Krieghoff <dlhargrovekr@madison.k12.wi.us>
To: Ndazona E Ndafooka <nendafooka@madison.k12.wi.us>
Cc: Heidi Tepp <htepp@madison.k12.wi.us>, Accounting MMSD <accounting@madison.k12.wi.us>

Thu, Jul 2, 2020 at 1:15 PM

approved

Deirdre Hargrove-Krieghoff, MBA
Chief of Human Resources
Madison Metropolitan School District
(608)663-1760

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JUL 02 2020

ACCOUNTING
Madison Metropolitan School District

On Thu, Jul 2, 2020 at 1:02 PM Ndazona E Ndafooka <nendafooka@madison.k12.wi.us> wrote:

Deirdre,

Can you approve this invoice for the last part of Malinas invoices for Fiscal 20. Thank you!

----- Forwarded message -----

From: Accounting MMSD <accounting@madison.k12.wi.us>
Date: Thu, Jul 2, 2020 at 1:00 PM
Subject: Re: Invoice 696 from Malina Piontek, Attorney, LLC
To: Ndazona E Ndafooka <nendafooka@madison.k12.wi.us>

PAYABLES

Perfect. All we need is Director approval and we will get this processed as soon as possible.

Thank you,
Haley
608-442-2996

On Thu, Jul 2, 2020 at 12:52 PM Ndazona E Ndafooka <nendafooka@madison.k12.wi.us> wrote:

Yes! It would have been paid from [redacted]

On Thu, Jul 2, 2020 at 8:47 AM Accounting MMSD <accounting@madison.k12.wi.us> wrote:

Does this invoice belong to [redacted]

Thank you,
Accounts Payable Staff
608-442-2996

On Thu, Jul 2, 2020 at 8:42 AM Ndazona E Ndafooka <nendafooka@madison.k12.wi.us> wrote:

As this invoice was for last fiscal year, should I submit this by direct pay?

On Thu, Jul 2, 2020, 7:41 AM Accounting MMSD <accounting@madison.k12.wi.us> wrote:

Hi Ndazona,

Please see the invoice attached for review, approval, and payment processing.

Thank you,
Accounts Payable Staff
608-442-2996