

# OFFICE MANAGER

We are looking for an enthusiastic hardworking person to join our award winning team.

**Work includes:** Bookkeeping, Some Payroll, Some HR & insurance setups, answering phones & assisting customers.

## WE OFFER:

- ***Aggressive Pay Plan*** • ***Medical Insurance*** • ***401K Plan*** • ***5 Day Work Week*** • ***Paid Vacation Time***

Experience preferred but would train the right individual.

Apply in person or email resume to

**david@fedderlychrysler.com**

***Fedderly***

**Fedderly Chrysler Dodge Jeep**

**2500 Main Street, Reedsburg**

**608-524-4112**

**www.fedderlychrysler.com**